



**2010-2011**

**UNDERGRADUATE CATALOG**



## •General Directory•

**Kennesaw State University**  
**1000 Chastain Road**  
**Kennesaw, Georgia 30144-5591**  
**[www.kennesaw.edu](http://www.kennesaw.edu)**

### **Admissions**

(770) 423-6300  
<http://www.kennesaw.edu/admissions>

### **Bookstore**

(770) 423-6261  
<http://bookstore.kennesaw.edu>

### **Student Success Services**

(770) 423-6600  
<http://www.kennesaw.edu/studentsuccess>

### **Financial Aid**

(770) 423-6074  
[http://www.kennesaw.edu/financial\\_aid](http://www.kennesaw.edu/financial_aid)

### **Financial Services**

(770) 423-6021  
<http://financialservices.kennesaw.edu/>

### **Library**

(770) 423-6202  
<http://www.kennesaw.edu/library>

### **Registrar**

(770) 423-6200  
<http://web.kennesaw.edu/registrar>

For specific registration deadlines, refer to the *Schedule of Credit Courses*.  
[https://web.kennesaw.edu/registrar/students/schedule\\_of\\_classes/main](https://web.kennesaw.edu/registrar/students/schedule_of_classes/main)

See the back of the catalog for a campus map and an application for admission.

Online admission is available at:  
[www.kennesaw.edu/admissions](http://www.kennesaw.edu/admissions)

## **Academic Deans:**

### **College of the Arts**

(770) 423-6742  
<http://www.kennesaw.edu/arts>

### **Michael J. Coles College of Business**

(770) 423-6425  
<http://coles.kennesaw.edu>

### **Bagwell College of Education**

(770) 423-6117  
<http://www.kennesaw.edu/education>

### **Wellstar College of Health and Human Services**

(770) 423-6565  
[http://www.kennesaw.edu/col\\_hhs](http://www.kennesaw.edu/col_hhs)

### **College of Humanities and Social Sciences**

(770) 423-6124  
<http://hss.kennesaw.edu/>

### **College of Science and Mathematics**

(770) 423-6160  
<http://science.kennesaw.edu>

### **Undergraduate Studies and University College**

(770) 499-3550  
<http://www.kennesaw.edu/universitycollege>

## **INSIGHT**

### **Information Sessions**

Each week Monday through Thursday afternoons from 4:00 p.m. to 5:00 p.m. and on Fridays from 10:00 a.m. to 11:00 a.m., the Office of Admissions hosts INSIGHT information sessions for prospective students. These sessions include a video, student testimonials, overview with an admissions counselor and optional campus tour. Call (770) 423-6300 for the location of this week's INSIGHT information session.

Additional directory information is located on the inside back cover.



## 2010-2011 Undergraduate Catalog

1000 Chastain Road

Kennesaw, Georgia 30144-5591

(770) 423-6000

[www.kennesaw.edu](http://www.kennesaw.edu)

The information herein is accurate as of July 2010. For the most up-to-date information, please consult our website at: <http://catalog.kennesaw.edu>.

## The 2010-2011 University Undergraduate Catalog

This catalog was prepared in the Fall of 2010. The material presented is for informational purposes only and should not be construed as the basis of a contract between a student and this institution.

While the provisions of this catalog will ordinarily be applied as stated, Kennesaw State University reserves the right to change any provision listed in this catalog, including but not limited to academic requirements for graduation, without actual notice to individual students.

Every effort will be made to keep students advised of any new information and/or changes in provisions listed in this catalog. The *Schedule of Credit Courses* is considered an extension of this catalog. Both the online catalog and the *Schedule of Credit Courses* (<http://www.kennesaw.edu/registrar>) are always the most current, and printed copies are available in the Office of Admissions and the Registrar, respectively.

It is incumbent on students to keep apprised of the graduation requirements for the degree they are pursuing.

Students have the responsibility to read this catalog, official announcements, notices posted on bulletin boards and otherwise to be informed completely in regard to the programs of studies, credits, degree requirements, quality points and other facts relating to life at this university. KSU has established a free student account email system and will periodically email students with important messages. The university will use this email system exclusively to communicate with students.

In the event that an administrative hearing officer or a court of record determines that "publications" issued by the university create a contractual or quasi-contractual relationship with any person, the amount of damages recoverable by the parties shall be limited to the amount of consideration paid by the person for the privilege of admission, enrollment, continued enrollment or other service rendered by the institution to such person.

As used herein, the term "publications" (without limiting the generality of the normal meaning of the term) shall be deemed to include any and all written forms or other documents issued by the institution concerning applications for admission, enrollment or continued enrollment, waivers of liability, consents to medical treatment and any and all other written forms, documents, letters or other materials issued by the university in furtherance of its educational mission.

### Equal Opportunity/ Affirmative Action

Kennesaw State University is an affirmative action/equal educational and employment opportunity institution and does not discriminate on the basis of race, religion, color, sex, age, disability, national origin, or sexual orientation.

**Kennesaw State University**  
**1000 Chastain Road**  
**Kennesaw, GA 30144-5591**  
**(770) 423-6000**  
**<http://www.kennesaw.edu>**

**Cover design by Jamie Grimes.**



# Welcome from the President

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Dear Students:

Welcome to Kennesaw State University! You are attending a fine university, and during the course of this and upcoming years, it will become even better. KSU's faculty, staff, and administration are committed to excellence in everything we do, and I am sure that you, as a student, are also committed to excellence.

Over the years, Kennesaw State has grown from a small two-year institution to what it is today—a comprehensive university with more than 20,000 students offering bachelors, masters, and doctoral degrees, and a host of programs centered on students, student life, and student learning. KSU is now a destination campus, and an exciting place to be.

At both the undergraduate and graduate levels, KSU is first and foremost a learning community, a diverse body of people of all ages, each of whom is striving to learn and to understand more about himself or herself, the world, and the many activities and endeavors that humans pursue. During your time here at Kennesaw State, you will discover many things about yourself and your world, and you will grow in ways you never imagined as you improve your capabilities and skills. I wish you well in your journey of discovery and growth.

KSU has also long prided itself, and rightfully so, on being an engaged learning community. Kennesaw State's students, faculty, staff, and administration are engaged with each other, learn from each other, and help each other learn. Members of the KSU family are also engaged with the world beyond the campus, playing a large and growing role in business and industry, government and public affairs, and the service and support sectors, both as leaders and as active participants.

Again, welcome to Kennesaw State! I am pleased that you have chosen KSU as your university, and we all look forward to helping you learn, and to learning from you.

Sincerely,

A handwritten signature in black ink that reads "Daniel S. Papp". The signature is written in a cursive, slightly slanted style.

Daniel S. Papp  
President



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# Programs of Study

## Undergraduate Degrees

Accounting B.B.A.  
 African and African Diaspora Studies B.A.  
 Anthropology B.S.  
 Art B.F.A.  
 Art Education B.S.  
 Biochemistry B.S.  
 Biology B.S.  
 Biology Education B.S.  
 Biotechnology B.S.  
 Chemistry B.S.  
 Communication B.S.  
 Computer Science B.S.  
 Criminal Justice B.S.  
 Dance, B.A.  
 Economics B.B.A.  
 Early Childhood Education B.S.  
 English B.A.  
 English Education B.S.  
 Exercise and Health Science B.S.  
 Finance B.B.A.  
 Geographic Information Science B.S.  
 Geography B.A.  
 Health and Physical Education B.S.  
 History B.A.  
 History Education B.S.  
 Human Services B.S.  
 Information Security and Assurance B.S.  
 Information Systems B.S.  
 Interdisciplinary Studies B.S.  
 International Affairs B.A.  
 International Business B.B.A.  
 Management B.B.A.  
 Marketing B.B.A.  
 Mathematics B.S.  
 Mathematics Education B.S.

Middle Grades Education B.S.  
 Modern Language and Culture B.A.  
 Music B.A.  
 Music Education B.M.  
 Music Performance B.M.  
 Nursing B.S.N.  
 Political Science B.S.  
 Professional Sales B.B.A.  
 Psychology B.S.  
 Sociology B.S.  
 Sport Management B.S.  
 Theatre and Performance Studies B.A.

## Undergraduate Certificate Programs

Alternative Dispute Resolution (ADR)  
 American Humanics  
 Applied Mathematics  
 Applied Statistics and Data Analysis  
 e-Business Systems  
 European Union Studies  
 Forensic Chemistry  
 Geographic Information Systems (GIS)  
 Information Security and Assurance (ISA)  
 Information Technology (IT)  
 Latin American Studies  
 Professional Politics  
 Public History

## OFF-CAMPUS AND DISTANCE EDUCATION PROGRAMS

### Undergraduate Degree Programs Off-Campus

Nursing B.S.N. at Appalachian Technical College  
 Nursing B.S.N. at Georgia Highlands College

## 2 Programs of Study

### **Graduate Degree Programs Off-Campus**

Coles MBA at Cobb Galleria  
Coles MBA at Dalton State College  
AT&T on-site EMBA

### **Fully Distance Education**

Management B.B.A.

### **Collaborative and Fully Distance Education**

Georgia Web M.B.A.

### **Honors Program**

(See University College section of this catalog)

### **Formal Minors**

Accounting  
African & African American Studies  
American Studies  
Anthropology  
Applied Mathematics  
Applied Statistics and Data Analysis  
Art History  
Asian Studies  
Business Law  
Chemistry  
Chinese Studies  
Coaching  
Criminology  
Dance  
Economics  
Environmental Studies  
Film Studies  
Finance  
French and Francophone Studies  
Gender and Women's Studies  
Geography  
German Studies  
Gerontology  
History  
Information Security and Assurance  
International Affairs  
Italian Studies  
Language and Literary Studies  
Latin American Studies  
Legal Studies  
Management  
Marketing  
Music  
Native American Studies  
Operations and Purchasing  
Peace Studies  
Philosophy  
Professional Practice with Hispanic Populations

Professional Sales  
Professional Writing  
Sociology  
Spanish

### **Preprofessional Study**

Army Military Science, ROTC  
Dentistry  
Engineering  
Forestry  
Law  
Medicine  
Optometry  
Pharmacy  
Podiatry  
Veterinary Medicine

### **Accelerated Bachelor's-Master's Degree Option**

(See Preparation for Post-Baccalaureate Study section of this catalog)

### **Doctorate, Specialist, Graduate and Professional Degrees**

Accounting MAcc  
Adolescent Education MEd  
Advanced Care Management and Leadership  
MSN  
American Studies MA  
Applied Computer Science MS  
Applied Exercise and Health Science MS  
Applied Statistics MSAS  
Coles DBA  
Coles MBA  
Coles Executive MBA  
Conflict Management MSCM  
Doctor of Education in Teacher Leadership for  
Learning EdD  
Early Childhood Education MEd  
Educational Leadership MEd  
Educational Specialist in Leadership for  
Learning EdS  
Inclusive Education MEd  
Information Systems MS  
International Conflict Management PhD  
International Policy Management MS  
Nursing Science DNS  
Public Administration MPA  
Professional Writing MAPW  
Social Work MSW  
Teaching MAT  
Special Education MEd  
Web MBA  
Wellstar Primary Care Nurse Practitioner  
MSN

# Academic Calendar

## University Calendar

### Summer Term 2010

<b>MARCH 2010</b>
March 22 - May 3, 2010
Early Registration
<b>APRIL 2010</b>
April 9
Last Day to Petition to Graduate for Summer 2010
April 9
Admissions and Document Deadline for Summer Term 2010
<b>MAY 2010</b>
May 3
Early Registration Payment Deadline
May 6 - 24

Final Registration
May 10
First Day of Classes: May Session Last Day to Register and Drop/Add for May Session
May 14
Last Day to Withdraw Without Academic Penalty - May Session
May 21
Last Day of Classes and Exams, May Session
May 25
Departmental Planning Day - No Registration
May 26 - June 1
Drop/Add
May 26
First Day of Classes: Four Week Session I and Eight Week Session
May 31
Holiday - NO CLASSES

## 4 Academic Calendar

### JUNE 2010

June 4
Final Grades Due, 10:00 a.m., May Session
June 7
First Day of Classes: Six Week Session
Drop/Add (in person in the Office of the Registrar): Six Week Session
Final Payment Deadline
June 10
Last Day to Withdraw Without Academic Penalty - Four Week Session I
June 23
Last Day of Classes: Four Week Session I
June 24
Final Exams: Four Week Session I
June 25
Last Day to Withdraw Without Academic Penalty - Eight Week Session
June 28
Drop / Add (in person in the Office of the Registrar): Four Week Session II
First Day of Classes: Four Week Session II
June 29
Last Day to Withdraw Without Academic Penalty - Six Week Session
<b>JULY 2010</b>
July 1
Final Grades Due, 5:00p.m., Four Week Session I
July 3 - 5
Holiday - NO CLASSES
July 13
Last Day to Withdraw Without Academic Penalty - Four Week Session II
July 16
Last Day of Classes: Six Week Session
July 19 - 20
Final Exams: Six Week Session

July 22
Last Day of Classes:
Four Week Session II
Eight Week Session
July 23 - 27
Final Exams
Four Week Session II
Eight Week Session
July 28 - 29
Graduation
July 30
Final Grades Due, 5:00 p.m., Four Week Session II, Six Week Session, and Eight Week Session

### Fall Semester 2010

#### JANUARY 2010

January 15
Admissions and Document Deadline for JEHP

#### APRIL 2010

April 15 - May 24
Early Registration (Tentative)

#### MAY 2010

May 14
Application and Document Deadline for Freshmen and Transfer/Freshmen students

#### JUNE 2010

June 25
Application and Document Deadline for all other classifications

#### JULY 2010

July 1
Last Day to Petition to Graduate for Fall Semester 2010
July 19 - August 4
Early Registration Continued

**AUGUST 2010**

August 4
Early Registration Payment Deadline
August 11 - 12
Final Registration
August 13
Departmental Planning Day - No Registration
August 14 - 20
Drop/Add
August 14
First Day of Classes
August 24
Final Payment Deadline

**SEPTEMBER 2010**

September 4 - 6
Labor Day Break - NO CLASSES (Saturday - Monday)

**OCTOBER 2010**

October 11
Last Day to Withdraw Without Academic Penalty

**NOVEMBER 2010**

November 24 - 28
Fall Break - NO CLASSES (Wednesday - Sunday)
November 25 - 28
University Closed

**DECEMBER 2010**

December 2
Last Day of Classes
December 3 - 9
Final Exams
December 12
Final Grades Due: 5:00 p.m.
December 14 - 15
Graduation (Tentative)

**AUGUST MINIMESTER 2010**

July 30
Registration and Drop/Add (In person in Registrar's Office for New Students)
July 30
Payment Deadline
July 31
First Day of Classes
August 3
Last Day to Withdraw Without Academic Penalty
August 6
Last Day of Classes and Final Exams
August 13
Final Grades Due: 10:00 a.m.

**Spring Semester 2011****NOVEMBER 2010**

November 1
Last Day to Petition to Graduate Spring 2011
November 1 - December 6
Early Registration (Tentative)
November 12
Application and Document Deadline for New and Transfer Freshmen, Undergraduates, Graduates and Readmission for Spring Semester 2011

**DECEMBER 2010**

December 6
Early Registration Payment Deadline (Tentative)
December 20 - 31
University Closed (Tentative)

**JANUARY 2011**

January 1 - 2
University Closed (Tentative)

January 5 - 6
Final Registration (Tentative)
January 7
Departmental Planning Day – No Registration
January 8
First Day of Classes
January 8 - 14
Drop/Add (Tentative)
January 17
HOLIDAY - No Classes
January 20
Final Payment Deadline
<b>MARCH 2011</b>
March 5 - 11
Spring Break - NO CLASSES (Saturday - Friday)
March 14
Last Day to Withdraw Without Academic Penalty
<b>MAY 2011</b>
May 2
Last Day of Classes
May 3 - 9
Final Exams
May 12
Final Grades Due: 5:00 p.m.
May 10 - 12
Graduation (Tentative)
<b>DECEMBER MINIMESTER 2010</b>
December 10
Registration and Drop/Add (In person in Registrar's Office for New Students)
December 11
First Day of Classes
December 14

Last Day to Withdraw Without Academic Penalty
December 17
Last Day of Classes and Final Exams
January 7, 2011
Final Grades Due: 5:00 p.m.

[https://web.kennesaw.edu/registrar/share/academic\\_calendars](https://web.kennesaw.edu/registrar/share/academic_calendars)

Refer to the *Schedule of Credit Courses* for specific registration deadlines.

# About Kennesaw State

## KSU Today

Kennesaw State University, one of the fastest-growing members of the University System of Georgia, offers high-quality education to students throughout metro-Atlanta and northwest Georgia.

To meet the needs of today's students, Kennesaw State offers day, evening and weekend classes on its spacious suburban campus. Both traditional and nontraditional students will find programs of study to fit their lifestyles and interests.

Kennesaw State's mission of education and service will grow with northwest Georgia. Providing the leadership in this mission is President Daniel S. Papp, former senior vice chancellor for the University System of Georgia.

## Accreditation

Kennesaw State University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award bachelor's, master's, specialist and doctoral degrees. Inquiries related to the university's accreditation by the Commission may be directed to COC/SACS, 1866 Southern Lane, Decatur, Georgia 30033-4097, telephone 404-679-4500, Website: <http://www.sacscoc.org>. Questions related to admissions and the policies, programs, and practices of KSU should be directed to the university's offices, catalogs, publications, or websites.

The Commission on Colleges of the Southern Association of Colleges and Schools (COC/SACS) is the recognized regional accrediting body in eleven U.S. Southern states and in Latin America for institutions of higher education that award associate, baccalaureate, master's or doctoral degrees.

The bachelor's and master's degree programs in business are fully accredited by The Association to Advance Collegiate Schools of Business (AACSB International). <http://www.aacsb.edu>.

The undergraduate and graduate degrees in accounting also have separate AACSB accreditation.

The undergraduate and graduate professional education programs are approved by the Georgia Professional Standards Commission for state certification, are nationally recognized by specialized professional associations (SPA's), and are fully accredited by the National Council for Accreditation of Teacher Education (NCATE).

The undergraduate music programs are fully accredited by the National Association of Schools of Music (NASM). The bachelor's program in theatre is fully accredited by the National Association of Schools of Theatre (NAST). The undergraduate programs in visual arts are fully accredited by the National Association of Schools of Art and Design (NASAD).

The baccalaureate program in nursing is approved by the Georgia Board of Nursing, and both the baccalaureate and master's nursing programs are fully accredited by the Commission on Collegiate Nursing Education (CCNE), the accrediting body of the American Association of Colleges of Nursing (AACN) at One Dupont Circle, NW, Suite 530, Washington, DC 20036-8476. [www.aacn.nche.edu](http://www.aacn.nche.edu).

The undergraduate computer science and information systems programs are fully accredited by the Accreditation Board for Engineering & Technology (ABET). The undergraduate chemistry and biochemistry programs are nationally approved by the American Chemical Society (ACS).

## Institutional Mission

### Kennesaw State University Vision

Kennesaw State University is among the best learning-centered comprehensive universities in the country and is expanding its programs of distinction to meet state and national needs. KSU provides excellent and accessible education, promotes research and scholarship, fosters community engagement, supports intellectual inquiry, and contributes to economic development. KSU alumni are well educated in the liberal arts, leaders in their chosen professions, and engaged citizens whose global awareness and lifelong learning make them visionary leaders for Georgia, the nation, and the world.

### Kennesaw State University Mission

Kennesaw State University is a comprehensive public university that serves primarily northwest Georgia and Atlanta. With nationally recognized liberal arts, professional, and continuing education programs, KSU offers exemplary disciplinary and interdisciplinary education at the baccalaureate, master's, specialist, and professional doctoral levels. KSU's students prosper in a supportive environment with faculty, staff, and administrators who are vitally engaged in student life. KSU's academic programs are collaborative and creative, emphasizing both the development and application of knowledge. The KSU community values and promotes integrity, global awareness, technological literacy, diversity, and lifelong learning.

### Kennesaw State University Goals

KSU's 2007-2012 Strategic Plan identifies the following as the University's five leading goals:

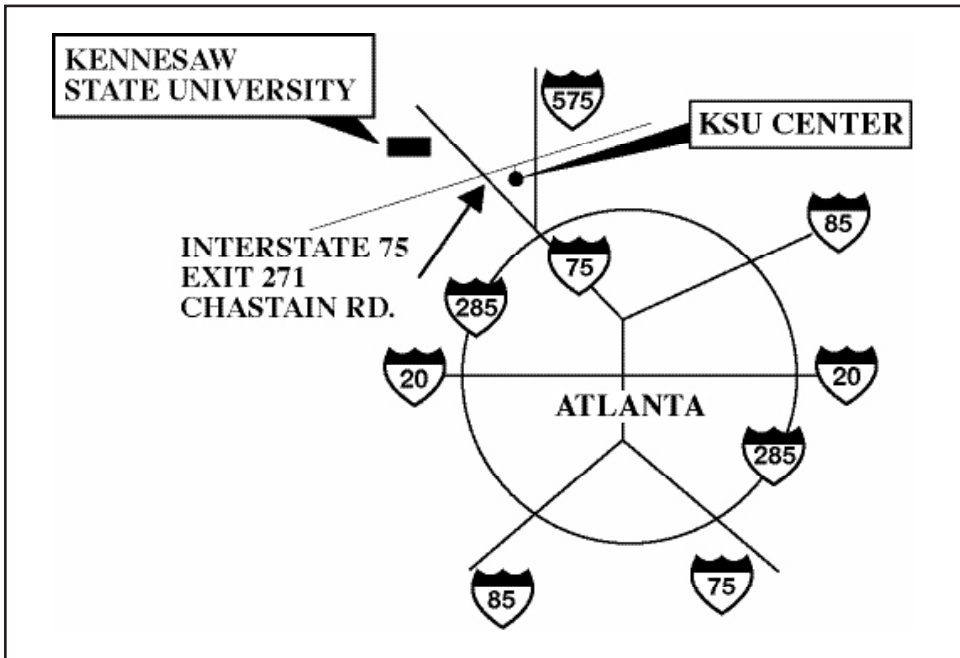
- Goal 1:** *To enhance and expand academic programs and delivery.*
- Goal 2:** *To improve retention, progression, and graduation rates while maintaining high quality.*
- Goal 3:** *To expand campus resources and enhance campus infrastructure.*
- Goal 4:** *To enhance student life activities and prepare students to be leaders.*
- Goal 5:** *To improve service, strengthen accountability, and establish a stronger sense of community.*
- Goal 6:** *To promote an inclusive campus environment through the adoption of policies, procedures, and curricula that are guided by the principles of diversity, equity, transparency, and shared governance*



## The Campus

Kennesaw State University is convenient to the greater Atlanta area and Northwest Georgia. To visit the main campus, take I-75 to Chastain Road, Exit 271, and go west on Chastain Road, about one-quarter mile. See a campus map at <http://www.kennesaw.edu/campusmaps.shtml>. Additionally, a KSU campus map is included in the back of this catalog.

## Location Map





# Admission

## Undergraduate Admission Policies

Kennesaw State University welcomes applications from all qualified students regardless of race, sex, religion, disability, or cultural background. Admission to Kennesaw State is based on a number of factors depending upon your category of entry and previous educational experience. The university's admission requirements have been developed in accordance with the rules and regulations of the KSU faculty and the Board of Regents of the University System of Georgia.

Applicant credentials must indicate a reasonable chance of successful completion of academic work at Kennesaw State University. Admission decisions are based on your previous record of appropriate academic preparation, academic performance, test scores, personal qualities and experience. It is the responsibility of the potential applicant to review admission standards in advance to determine the likelihood of eligibility.

With appropriate administrative concurrence, the University Admissions Office reserves the right to make other exceptions on a limited basis to specific requirements when, in the

professional judgment of the director of admissions, the special circumstances and offsetting strengths of a particular application file warrant such exceptions.

It may become necessary to request additional testing for a more accurate assessment of your ability to succeed or to qualify for study at the university level or for placement. If your file is not completed in time for such testing to be scheduled prior to registration, it may be necessary to update your application to a future semester.

Admission is a selective process and meeting deadlines or minimum requirements will not necessarily guarantee acceptance. It is the responsibility of the applicant to review admission standards in advance to understand the likelihood of eligibility. If an applicant fails to enroll for the term of application, a new application and application processing fee must be submitted. After twelve months, all documents are purged and destroyed and the entire application process including credentials must be repeated.

Approval for admission is valid only for the term specified at the time of acceptance and does not imply that approval will be granted for a term not specified. Any changes in your record due to completion of additional course work prior to enrollment or a change in

semester of entry for which approval has not been given will necessitate a new review of your application file. Changing the semester of entry requires submission of a new application processing fee and after one year new supporting credentials.

### Admission Sequence

Admission to the university is primary and is a sequential prerequisite to any other program admission or departmental scholarship award.

Admission to Kennesaw State University as an undergraduate student does not automatically admit the individual to teacher education, nursing, business or other programs with internal admission criteria. Separate application processes are required for formal admission to such professional programs, and such admission decisions are typically made after a prescribed amount of course work has been completed with satisfactory grades by the applicant. Details of such program level admission requirements can be found in the section of this catalog which outlines degree program requirements.

### Application and Document Deadline Procedures

Applications for admission and all required credentials (such as transcripts and test scores) must be submitted by established deadlines. New applications received after the deadline dates will be processed for the following term. The KSU Office of Undergraduate Admissions provides you with application deadlines. Please note these dates are tentative until final decisions are established regarding confirmed registration dates for each term.

Unless otherwise noted for a specific category of applicant, the application file for admission is complete and ready for review when the Office of University Admissions (Kennesaw State University, 1000 Chastain Road, Mailbox # 9111, Kennesaw, GA 30144-5591) has received the following:

- a. A completed Undergraduate Application for Admission to Kennesaw State University submitted online with a nonrefundable fee;
- b. Official scores on all required college entrance tests (typically SAT or ACT);

some applicants may also be required to have SAT II subject test scores, TOEFL scores, or placement test scores). All test scores must be sent from the testing service to KSU;

- c. Official high school and college transcripts mailed directly from those institutions to KSU;
- d. The GED is not acceptable for the traditional first year freshman.

At any time during the application or enrollment process, the University may require any applicant to appear for a personal interview and/or to take standardized achievement, assessment, placement, and psychological tests which it deems appropriate in arriving at a decision regarding the applicant's general qualifications for admission.

The University reserves the right to withdraw admission prior to or following enrollment if the student has falsified application materials or otherwise demonstrated ineligibility as determined by the standards of the University or Board of Regents.

University Admission's website may be used by applicants 24 hours a day to check on the status of application and documents.

Additional admission information, online applications and application status check as well as electronic undergraduate and graduate university catalogs are available at: <http://www.kennesaw.edu>

Upon acceptance and prior to enrollment, any student with a documented disability or special need must notify the University of any particular accommodations required. Please contact the Office of Disabled Student Services in the Student Development Center at (770) 423-6443.

### Requirements for Admission from High School

Applicants are again reminded that university admission is a selective process and that meeting minimum requirements does not guarantee acceptance. Applicants with the strongest credentials for admission will typically be given preference when acceptances are restricted due to space and resource limitations and to a larger number of qualified applicants than can be reasonably accommodated by the university.

**College Preparatory Requirements**

The College Preparatory Curriculum (CPC) is a key factor considered in freshman admission decisions. Completion of the University System of Georgia’s College Preparatory Curriculum requirements at a regionally accredited or University system recognized high school is expected of most successful traditional freshman applicants. For applicants graduating from high school prior to 2012, a minimum of 16 CPC units (Carnegie units which equate to four years of completed high school study) are required in the following subject areas:

Areas (Units)	Required Course Emphases
*English (4):	Grammar and Usage
	American & World Literature
	Advanced Composition Skills
	*ESL courses are not recognized to satisfy CPC English unless documented by the high school.
Mathematics (4):	Algebra I
	Geometry
	Algebra II
	Advanced Math
Science (3):	Laboratory courses in Life
	Science
	Laboratory courses in Physical Science
Social Science (3):	American Studies
	World Studies
	Economics & Government (or appropriate substitution)
Foreign Language (2):	Must be in the same language

Students graduating from high school in 2012 or later must meet the above requirements with the following changes -(17 units):	
Mathematics (4):	Mathematics I, II, III and a fourth year of advanced math or equivalent courses
Science (4):	The four science units should include two courses with a laboratory component. Students graduating from a Georgia public high school should have at least one unit in biology; one unit of physical science or physics; one unit of chemistry, earth science or environmental science; and a fourth science.

**Freshman Index**

The freshman standards at KSU meet the Board of Regent Freshman Index (FI) requirement for our institution. The index is a weighted formula which adds 1) the applicant’s highest SAT Critical Reading/Verbal score, 2) the highest SAT-Math score, and 3) the college recalculated high school grade point average (HSGPA) multiplied by 500. The University Admissions Office recalculates your academic HSGPA and includes only acceptable academic units (CPC) while excluding other high school courses such as physical education, vocational courses, ROTC, driver’s education, etc. from the recalculation. (All repeated CPC courses are calculated in the GPA.)

### Regular First Year Admission Standards - (Full Admission)

Regular freshmen are typically applicants who will be first-time college students and who apply 6-12 months before completing high school graduation.

KSU's minimum requirements for admission as a regular first year freshman include the following:

1. Graduation from a regionally accredited high school or a high school accredited by the Georgia Accreditation Commission (GAC), or Accrediting Commission on Independent Schools (ACIS), or from a public school under the authority of the state department of education.
2. Completion of at least the 16 required units (17 units for graduates 2012 or later) in the University System's College Preparatory Curriculum.
3. Have a combined Critical Reading and Math total of 950 on the SAT (20 ACT Composite), Freshman Index of at least 1940, with a SAT-Critical Reading/Verbal of at least 490 (ACT 20) and a SAT-Math of at least 460 (ACT 19), and an academic HSGPA of at least 2.5 in the College Preparatory Curriculum as calculated by KSU. (The SAT essay portion must be submitted, but will not be used in the decision.)
2. Completion of the 16 required University System CPC units (17 units for graduates 2012 and later).
3. Have a combined Critical Reading and Math total of 950 on the SAT (20 ACT Composite) Freshman Index of at least 1940, with a SAT Critical Reading/Verbal of at least 430 (ACT English 17), SAT Math of at least 400, (ACT Math 17) and a High School GPA of 2.5 in the College Preparatory Curriculum as calculated by KSU.
4. Take standardized placement exams in writing and mathematics for applicants with SAT- Critical Reading/Verbal scores less than 490 (ACT 20), SAT-Math scores less than 460 (ACT 19). Based on placement exam results, successful completion of additional learning support course requirements may be required, which do not count toward a degree.

Transfer students with 30 semester hours of transferable college credit, satisfying CPC requirements elsewhere in the University System will be recognized as having met those requirements at Kennesaw State University upon admission and evaluation of transcripts.

### Alternatives for Home School Applicants and Others

Kennesaw State recognizes the choice and rights of a family to home educate their children. However, some home educated applicants bear the burden of demonstrating through proper documentation that they meet all of the standard requirements for regular or limited freshman admission.

Home school applicants are defined as completing a high school program of study that is not from a regionally accredited or University System recognized high school and those who have not satisfactorily completed the prescribed Carnegie units of the College Preparatory Curriculum in a manner acceptable to the University System.

Nevertheless, the University System of Georgia permits home educated applicants to be considered if they demonstrate sufficient CPC preparedness on appropriate standardized subject matter tests (specific SAT II subject

### Learning Support Program (LSP) First Year Freshman Admission Standards

The University System permits KSU to admit a limited number of traditional first year freshmen each year who do not meet all of the minimum requirements listed above, but whose records are sufficiently strong to show promise for success at the university. The minimum requirements to be considered for learning support freshman admission in 2010-2011 include the following:

1. Graduation from a regionally accredited high school or a high school accredited by the Georgia Accreditation Commission (GAC) or from a public school under the authority of the state department of education.

exams or through a portfolio review process) and meet or exceed the required minimum freshmen average scores on the SAT I or ACT. Refer to the website: [www.kennesaw.edu/admissions](http://www.kennesaw.edu/admissions) for the current accepted freshman average test scores and for information regarding portfolio procedures and standardized test options.

The portfolio review approach for handling exceptions for home school students waives the high school graduation requirement, the academic HSGPA requirement, the Freshman Index requirement, and the Carnegie unit requirements of the CPC. These waivers are in exchange for satisfactory performance on additional standardized testing, which validates college preparedness, and demonstration of a satisfactory comprehensive high school academic experience.

Prospective home school applicants are encouraged to contact the Office of University Admissions at least six months prior to the planned date of entry to obtain information and direction as to how to pursue these alternatives and exceptions for admission. Refer to the Web site: [www.kennesaw.edu/admissions](http://www.kennesaw.edu/admissions), home school link, for the most current admission criteria.

High school graduates who did not complete all of the required College Preparatory Curriculum units may also be granted an exception to that requirement if they validate their college preparedness in their deficient subject areas with satisfactory scores on the appropriate standardized tests (SAT II subject exams).

With appropriate administrative concurrence, the University Admissions Office reserves the right to make other exceptions on a limited basis to specific requirements when, in the professional judgment of the director of University Undergraduate Admissions, the special circumstances and offsetting strengths of a particular application file warrant such exceptions.

### **Early Entry Options** **Dual Enrollment Honors Program (DEHP)**

The Dual Enrollment Honors Program gives outstanding high school juniors and seniors the opportunity to earn high school and

college credits simultaneously by taking KSU courses in lieu of high school courses. Students may choose to take honors classes or regular KSU classes, and to attend KSU full- or part-time. Funding for 100% of tuition and most student fees is provided for qualified DEHP students attending accredited public and private high schools or home school programs through the ACCEL program of the HOPE Scholarship or Georgia's Move on When Ready act. DEHP students are responsible for any fee balance and textbook costs beyond the allowance provided by these programs.

All applicants must have the approval of their high school counselor, who will verify on a Consent Form that the courses completed at Kennesaw State will satisfy the remaining requirements for high school graduation. To be admitted to DEHP, students must also complete an online application for admission, have earned at least a 3.0 GPA in high school CPC academic core courses (not electives), and have a minimum combined score of 1100 on the Critical Reading and Math sections of the Scholastic Assessment Test (SAT), with subpart minimum of 530 on the Critical Reading section and 530 on the Math section of the test; or a composite score of 24 on the American College Test (ACT), with subpart minimum scores of 23 English and 22 Math, and be on track to graduate with a college prep diploma.

Accepted students are required to attend a mandatory KSU advising session prior to registration and a summer orientation program specifically for DEHP. Students and parents must also sign a Policy Statement acknowledging their understanding of the academic and behavioral conduct policies of the program. Students are accepted to begin the program in the Fall term only. A KSU GPA of 2.0 is required to continue in the program for Spring semester.

The admission deadline for DEHP is typically in mid-January. For the current deadline, visit the Admissions Web site or contact the Office of Admissions.

### **Exceptional Test Scores**

With the permission of their parents and high school principal or guidance counselor, applicants who demonstrate high academic

performance through exceptional test scores may be considered for limited Dual Enrollment admission by submitting scores on the SAT of 700 Critical Reading/Verbal (ACT 31) or 700 Mathematics (ACT 31). Students who meet these requirements may enroll in any course that the respective SAT score(s) support. However, parental and high school approvals and an interview are required.

### **Advance Placement Opportunities**

Kennesaw State University welcomes students who have pursued accelerated academic course work while in high school or through recognized national standardized programs. Such programs include College Board's Advance Placement (AP), International Baccalaureate (IB), College Level Subject Examination Program (CLEP), and Defense Activity for Nontraditional Educational Support (DANTES).

CLEP exams are administered nationally through Educational Testing Service (ETS) testing centers or through the University's CAPS Center for currently enrolled students only. AP tests are given at many high schools throughout the country and qualified applicants are advised to take these tests in the spring of their senior year in high school. CLEP and AP credits do not count toward the KSU residency requirement or grade-point average.

In addition, students who have pursued advanced and rigorous college preparatory course work in high school and who have performed well in those courses may be exempted from equivalent prerequisite courses at KSU and continue their studies at more advanced levels. Approvals for such waivers may be secured from the dean of undergraduate and university studies or the appropriate academic department chair.

### **Admission From Other Colleges**

Transfer applicants for admission are students who have earned college credit elsewhere at collegiate institutions accredited in a manner acceptable to KSU, and wish to transfer to KSU in order to continue their collegiate studies.

KSU's Office of the Registrar conducts transfer evaluations and accepts transfer credit only from such approved institutions, only in courses comparable to KSU courses or in subject fields appropriate for KSU degrees, only when the grades earned are sufficiently high for the transfer courses to meet KSU degree requirements, and only when the grades on all acceptable credit for transfer average 2.0 or better. Course work completed more than 10 years prior to admission to Kennesaw State University may not be accepted for transfer unless its currency is validated by the appropriate university officials.

Students planning to transfer from another college must make arrangements for each college previously attended to forward a complete official transcript to the Office of Admissions at Kennesaw State University.

Official transcripts are required, regardless of the applicant's wishes concerning transfer credit, or financial holds, and must be mailed directly from the sending institution to the Office of University Admissions.

Transfer students' records will be evaluated in the same manner as Kennesaw State University resident students. Transfer students must have completed 30 semester hours of transferable credit with a 2.0 GPA or above. A limited number of transfer applicants who are eligible to reenroll at their last college or university attended and have cumulative grade point averages less than 2.0 will be admitted and placed automatically on academic probation at KSU. Probationary admission is not typical and may only be extended in limited situations. Transfer students admitted on academic probation must complete 12 semester hours at KSU with at least a 2.0 grade point average before probationary status is removed. Failure to maintain a 2.0 average in any semester while on academic probation will result in academic dismissal from the University. Refer to the section labeled "Academic Policies" for a more complete discussion of the Academic Probation/Dismissal Policy. Dismissed students must reapply to KSU, meeting appropriate deadlines.

Transfer applicants who have been academically dismissed from their previous institution



may not enter Kennesaw State until they are fully eligible to return to their former institution and have attained a cumulative grade point average of at least 2.0.

Students transferring from another institution in the University System of Georgia must have satisfied any and all learning support requirements before being admitted to KSU. Transferring students taking physical education hours at one institution will not be required to duplicate these hours at KSU. However, students taking an orientation course at another institution may be required to take the KSU 1101 orientation course. All admission application deadlines cited earlier apply to transfer applicants. All of the documents cited earlier and required for a complete application file apply to transfer applicants with the following exceptions:

- a. High school transcripts are not required for applicants with 30 or more earned semester hours of acceptable transfer credit. (All college and university transcripts are required, however);
- b. SAT I or ACT scores are not required for applicants with 30 or more earned semester hours of acceptable transfer credit;
- c. Freshman transfer applicants (less than 30 semester hours of transferable credit) may be required to take the College Placement Examinations (CPE) or COMPASS in English and /or math depending upon SAT/ACT scores.

### **Transfer Freshman Admission Standards**

Applicants with fewer than 30 semester hours of acceptable transfer credit must meet the same admissions requirements identified earlier for freshmen admitted from high school. Freshman transfer applicants may be required to take the COMPASS in English and/or math depending upon SAT/ACT scores. Transfer freshmen must be in good standing at previous institutions.

### **Transfer Admission Standards for Sophomores and Upperclassmen**

Transfer applicants with sufficient transferable hours to be classified as a sophomore, junior or senior at KSU must have completed any and all learning support requirements prior to admission and have a cumulative GPA of at least 2.0 in the previous institutions attended.

## **Special Admission Categories**

KSU has a number of special admission categories other than those for freshmen and transfer applicants.

### **Nontraditional-Adult Learners-Freshmen Admission Standards**

First year adult learners are those students who have not attended high school within the previous five years (graduated or should have graduated five or more years ago) and have earned fewer than 30 transferable semester hours of college credit, and who hold a high school diploma or have satisfactorily completed the GED.

Applicants eligible for review in this category are exempt from the SAT/ACT and College Preparatory Curriculum requirements. However, nontraditional students admitted in this category will be required to take at no charge the University System of Georgia's Collegiate Placement Exam or COMPASS examination. Test results may place the applicant in the Learning Support program for extra non-degree course work in reading, writing and mathematics skills. As an alternative, nontraditional freshmen who have, within the past seven (7) years, posted SAT scores of at least 500 in both Verbal/Critical Reading and Mathematics or ACT scores of at least 21 on both English and Mathematics to exempt the placement test may provide an official score report from the testing service to exempt COMPASS testing.

### **International Student Admission Standards**

International students should apply through the Institute for Global Initiatives. Application processing and other USCIS procedures will be handled from this office.

Kennesaw State University supports international education and the philosophy that cross-cultural understanding is vital for creating mutual respect, appreciation and understanding of diversity. The presence of international students fosters cultural exchanges, which are beneficial to the student body and to the community at large.

International students may enroll in any program of study offered at Kennesaw State University. In addition, there are on campus apartment complexes where an international student can make arrangements for living accommodations. For information, visit our housing website at [www.kennesaw.edu/residencelife/](http://www.kennesaw.edu/residencelife/)

Students are responsible for their own transportation needs. There is limited county bus service to the campus.

KSU has no designated financial assistance for international students. All international applicants must pay nonresident fees unless the individual receives one of the nonresident fee waivers available to international students through the Institute for Global Initiatives. As per USCIS regulations international applicants must present documented evidence that they have sufficient funds to meet their educational and living expenses.

All international students requesting admission to Kennesaw State University must submit the following credentials at least one semester prior to the semester of enrollment:

1. A completed Undergraduate Application for Admission to Kennesaw State University submitted online with a nonrefundable fee;
2. Sworn affidavit of support from the applicant's financial sponsor;
3. A letter from the sponsor's bank showing that funds (in U.S. dollars) are available for one year of support;
4. Official or certified true copies of all high school and/or college/university records with a certified English translation. International students are required to have an official evaluation of credentials done by an outside agency at the student's expense. You may contact: 1) World Education Svcs., Inc., P.O. Box 01-5060, Miami, FL 33101. (800) 937-3899; south@wes.org 2) Educational Credential Evaluators, Inc., P.O. Box 92970, Milwaukee, WI 53202. (414) 289-3400; eval@ece.org; or 3) a service accredited by N.A.C.E.S., <http://www.naces.org/members.htm>. Official transcripts

must be mailed directly from the sending institution or hand delivered in sealed college envelope. A KSU evaluation of credits will not occur until satisfactory documents are on file. It is up to the academic department as to which credits will actually apply to your degree program;

5. An official score of 75 or more on the Internet based TOEFL (Test of English as a Foreign Language) exam or 527 on the paper exam, or 197 on the computer based exam, or IELTS score of 6.0. Satisfactory scores on the TOEFL exam does not waive the mathematics portion of the SAT);
6. Official scores on the Scholastic Assessment Test (SAT), or American College Test (ACT);
7. A valid Certificate of Immunization required upon enrollment, must be submitted to the KSU Health Clinic. Requirements are listed on their website at [http://www.kennesaw.edu/col\\_hhs/hc](http://www.kennesaw.edu/col_hhs/hc).

\*The TOEFL or IELTS requirement may be waived if the applicant:

- has completed and transferred the English composition courses (I and II from an accredited American institution) for the core requirement at the college level;
- has satisfactory scores on the SAT II test of English usage;
- has a SAT I Critical Reading/Verbal score of at least 490 (ACT 20).

To be eligible to register and remain in compliance with the Student Exchange and Visitor Information System (SEVIS), international students must have a current valid F1 visa status. An I-20 Form will be issued only upon the student's full acceptance into the University.

International students with a student visa are required to be full-time students (at least 12 semester hours) for spring and fall semesters, excluding summer term of the academic year in order to maintain F-1 status with the United States Citizenship and Immigration Services (USCIS). The University is required to notify the USCIS whenever a student's load drops below 12 semester hours.

Also, upon arriving at Kennesaw State University, all international students are required to visit the Global Admissions Office and have their passports, I-20 ID, and Arrival-Departure Record copied and placed in their student file.

This procedure facilitates the replacement of a lost Arrival-Departure Record and is required by the USCIS. International transfer students applying to Kennesaw State University from other educational institutions in the United States are also required to have their passports, I-20 ID copy and Arrival-Departure Record copied before enrollment.

### **Transient Students**

A student who has been enrolled in another college or university and who expects to return to that college or university may apply for temporary (one term) admission and registration at Kennesaw State University as a transient student. Transients must have all documents filed by the deadline to be considered for admission. In fairness to its degree seeking students and because of limitations on available space, KSU must give its regular students higher priority for registration than transient students. Transient students have no guarantee that space will be available in the classes they seek.

In addition to completing an online application for admission which includes paying the non-refundable application fee, a prospective transient student must present a written statement from the registrar of the institution last attended recommending his/her admission as a transient student and stating that the student is academically eligible to continue college study at the institution. A student who is ineligible to return to the institution formerly attended will not be admitted as a transient at KSU.

Enrollment at KSU as a transient student ordinarily is limited to one semester, unless special permission is granted in advance by the Director of Admissions. Transient students wishing to continue at KSU beyond the initial semester of entry must reapply for admission and present a new written statement of permission from the previous institution's registrar by the deadline for the term they wish to re-enroll. Transient students desiring

to continue as transfer students must reapply for admission in that category through the Office of Admissions and furnish all required documents and transcripts by the published deadline. Transient status is not intended as an alternative to meeting admission standards as a degree seeking student. Credits earned at KSU will not be considered when a transient student applies to become a transfer student to Kennesaw State University. For purpose of admission or readmission as a transient student, the summer term will be treated as a semester.

### **Non-Degree Students**

The non-degree category exists for those students who have previously earned a baccalaureate degree from an institution accredited in a manner acceptable to KSU, and who wish to enroll in undergraduate courses for which they are eligible, for personal or professional reasons instead of degree completion. Students applying for non-degree status must submit an online application for admission which includes payment of the non-refundable application processing fee, and an official transcript from the institution that awarded the initial degree (meeting all deadlines). Non-degree students who later wish to pursue another undergraduate degree at KSU must meet all pertinent transfer admission requirements and deadlines and complete an application for readmission to change status from non-degree to degree seeking. Non-degree students do not qualify for financial aid, do not receive a transfer evaluation of previous coursework and are not considered degree-seeking students.

### **Auditors**

Auditors attend classes and may participate in course assignments but are not graded and do not receive degree credit for completing the audited courses. To be admitted as an auditor, the individual must complete an online application for admission, which includes payment of the nonrefundable application processing fee; and provide an official high school (or college) transcript which reflects a minimum of high school graduation or equivalency.

Students are not permitted to receive retroactive credit at any future date for their participation in a course as an auditor nor change

from an audit to a credit status while enrolled in a course. Audited courses are counted at full value in computing the student's load for fee purposes. A student wishing to change his/her classification from an auditor to a degree-seeking student must reapply for admission for a future term in the appropriate category and meet all pertinent requirements and deadlines.

Audited courses do not qualify for educational benefits or financial assistance under the social security laws, veterans and other federal and state programs.

### Immunizations

Prior to registration, a valid Certificate of Immunization is required to be on file in the KSU Health Clinic upon enrollment. Students must meet the immunization requirements found at the KSU Health Clinic website. Visit [http://www.kennesaw.edu/col\\_hhs/hc/NewImmInfo.htm](http://www.kennesaw.edu/col_hhs/hc/NewImmInfo.htm) Mail immunizations to the KSU Health Clinic at 1000 Chastain Road House #52 Kennesaw, GA 30144-5591 or fax to 678-797-2224. Questions may be directed to the immunization coordinator at 770-423-6894.

### Readmission

Students who must apply for readmission include: academically dismissed students, transients and students who have not been enrolled for 24 consecutive months (6 terms) as well as students changing classification. If you apply for readmission for a term but do not enroll, the process must be repeated for the term you wish to re-enroll. The application for readmission is available by going to [www.kennesaw.edu](http://www.kennesaw.edu) and selecting Prospective Students, Undergraduate, Admissions. The readmission application must be submitted along with the non-refundable processing fee and any required supporting credentials by the deadline for the term you wish to re-enroll.

### Sources for Test Scores and Required Forms

SAT I Tests:	College Entrance Examination Board, Box 6200 Princeton, NJ 08541 (609) 771-7600 or (770) 908-9737 <a href="http://www.collegeboard.org">www.collegeboard.org</a> KSU's Institutional Code: 5359
Institutional SAT Tests:	KSU's Testing Office Counseling and Advising Program Services (770) 423-6600
ACT Tests:	American College Testing Program 3355 Lenox Road NE, #320 Atlanta, GA 33026-1332 (404) 231-1952 <a href="http://www.ACTstudent.org">www.ACTstudent.org</a> KSU's Institutional Code: 0833
Undergraduate Admission Application:	On KSU Web site <a href="http://www.kennesaw.edu">http://www.kennesaw.edu</a> or from KSU Office of University Admissions (770) 423-6300
TOEFL Exams:	TOEFL Services P.O. Box 6151 Princeton, NJ 08541-6151 USA (609) 771-7100 KSU's Institutional Code: 5359
Social Security Numbers:	Social Security Offices

CPE/COMPASS Placement Exams:	KSU's Testing Office Counseling and Advising Program Services (770) 423-6600 <a href="http://www.kennesaw.edu/studentssuccess/testing/test_compass.html">http://www.kennesaw.edu/studentssuccess/testing/test_compass.html</a>
Dual Enrollment Forms:	High School Counselors' Offices or KSU Admissions

- Viewing the most recent university catalog right from your home or office

It is the responsibility of the student to review admission standards in advance to determine the likelihood of eligibility.

### Appeals

Formal appeals of the University's admission decision may be filed with the Office of University Admissions to the attention of the Appeals Committee. If an appeal is approved the student may have a probation status and must complete any prescribed conditions as specified by the Committee. Students on probation may not register in priority registration until probation has been satisfactorily removed. Additional information regarding probation status may be found in the Academic Advisement and Academic Policies section. Contact the Office of University Admissions for additional instruction on the appeals process.

### KSU on the World Wide Web

Visit KSU's home page at: <http://www.kennesaw.edu>. Look for the link to Undergraduate Admissions.

You can check the status of your application or submit an application. Other advantages of the online services include:

- The Q/A Virtual Advisor
- VIP Personal Web Page Services
- Freshmen Admission Predictor
- Reviewing standards for admission to KSU
- Learning about the admissions office
- Checking the status of an application
- Checking on deadlines for the term you wish to apply
- Printing forms
- Checking on current tuition costs
- Attaining information about KSU by requesting an e-brochure



# Tuition, Expenses, & Financial Aid

## Tuition and Fees

### 2010-2011 Expenses and Fees

Expenses include in-state tuition, out-of-state tuition, mandatory student fees, and other special fees. All fees are due and payable at the time of registration, and registration is not complete until all fees have been paid. To view the current tuition and fees by semester, the Bursar's Office Website provides you with this information.

### Mandatory Student Health Insurance

A mandatory insurance plan is in effect for the following student categories:

- All graduate students receiving a tuition waiver as a result of a GRA, GTA, or GSA assistantship award.
- All undergraduate, graduate, and ESL international students holding F or J visas.
- All undergraduate and graduate students enrolled in programs that require proof of health insurance.
- All graduate students receiving fellowships that fully fund their tuition.

Students will be billed at the time of registration. The mandatory health insurance fee for

the 2010-2011 academic year for undergraduate students is \$452.00 for fall semester and \$598.00 for spring and summer semesters. Graduate students are charged \$483.00 for the fall semester and \$639.00 for the spring and summer terms.

A waiver of the health insurance fee may be applied for directly with the insurer. For insurance plan and waiver information, go to: [https://financialservices.kennesaw.edu/bursar/mandatory\\_health](https://financialservices.kennesaw.edu/bursar/mandatory_health). This plan is optional for all other students.

**Additional Lab, Specialized Course Fees:** These fees are charged where applicable.

**Applied Music Fee:** The registration fee for one 50-minute private lesson per week is \$150 per semester. Applied music fees are nonrefundable and may not be transferred to subsequent semesters.

**Laboratory Breakage:** Students in the laboratory sciences are required to reimburse the university on a cost basis for broken glassware and equipment.

**Late Payment Fee:** A \$50 late payment fee will be assessed for tuition and fee payments received after the end of late registration and drop/add. This fee may apply at other times as well. For specifics, contact the Bursar's Office.

**Late Registration Fee:** Students requesting a late registration or add/drop after all official registration periods have ended will pay a late hand registration fee of \$30.00 per transaction.

**Nursing Expenses:** Mandatory uniforms costs \$200-\$250. A good stethoscope, watch, shoes, and other supplies costs approximately \$100-\$150. The initial testing fee is \$325. Mandatory health insurance is charged to nursing students who do not have proper coverage.

**Textbooks and Supplies:** Textbooks and supplies are available in the university bookstore. Although the exact cost of books and supplies will vary with courses, an estimate is \$500 per semester.

### Housing Fees

Housing at Kennesaw State University is privately owned and managed, and all leasing and financial matters are handled by the KSU Foundation Housing Management, LLC. Housing fees for 2010-2011 range from \$410-\$630 per month, depending on the community and housing unit selected, paid in twelve monthly installments. For more specific information, please go to <http://www.ksuhousing.com> or call 770-426-0668.

### Other Administrative Fees

**Advanced Standing Examination Fee:** A fee of \$60 is required for each institutional advanced standing examination attempted; no course may be attempted more than once.

**Diploma Fee:** A diploma fee of \$30 is required of all degree candidates and is payable at the time a petition to graduate is presented to the registrar. The fee is nontransferable and nonrefundable. It entitles the student to one diploma.

**FAX Fee:** Priority fee for electronic transmission (FAX) of unofficial transcripts or certifications forms/letters, of \$10.00 per document.

**Penalty Fee For Returned Check:** A penalty fee of \$25 will be assessed for each check returned by the bank.

### Withdrawal/Refund of Student Fees

To withdraw from one or more classes, students must complete an official withdrawal form in the Office of the Registrar.

Students withdrawing from classes before the end of late registration and drop/add are entitled to a 100% refund. After that date, students will be granted a percentage refund of tuition and fees only if they withdraw completely from the university. Lab, specialized course/major, and insurance fees are not refundable if withdrawal from course(s) is made after the end of late registration and drop/add.

### KSU Institutional Refund Policy

The refund amount for students withdrawing from the institution shall be based on a pro rata percentage determined by dividing the number of calendar days in the semester that the student completed by the total calendar days in the semester. The total calendar days in a semester includes weekends, but excludes scheduled breaks of five or more days and days that a student was on an approved leave of absence. The unearned portion shall be refunded up to the point in time that the amount earned equals 60%.

Students that withdraw from the institution when the calculated percentage of completion is greater than 60% are not entitled to a refund of any portion of institutional charges.

Students enrolled summer term who withdraw from second-session courses on the first day of those classes will receive a 100% refund. After the first day, no refunds will be processed.

Students should refer to the Schedule of Credit Courses for specific dates of each refund period.

Students who do not formally withdraw, those suspended for disciplinary reasons, and those who leave the university when disciplinary action is pending are not eligible for a refund on any portion of any fee.

A refund of all tuition and other mandatory fees shall be made in the event of the death of a student at any time during an academic semester/summer term.

Refunds will be disbursed by the university's internet bank partner. Students may use their KSU Debit Card to select a refund payment method: electronic fund transfer or paper check. Details are available at: <http://www.ksuone.com>



### Registration Fee Waiver for Senior Citizens

Pursuant to the provisions of an amendment to the Georgia Constitution, legal residents of Georgia who are 62 years of age or older at the time of registration for courses may have their semester (including summer term) tuition and fees waived (with the exception of supplies, laboratory fees, and special course fees). A driver's license or birth certificate must be presented to the Admissions Office at the time of application for admission or to the Registrar's Office once the individual turns 62 to qualify for this waiver of registration fees.

### Military Service Refunds & Re-enrollment

Subject to institutional policies, full refunds of tuition and mandatory fees and pro rata refunds of electives fees are hereby authorized for students who are:

- Military reservists (including members of the National Guard) and who receive emergency orders to active duty after having enrolled in a University System institution and paid tuition and fees;
- Active duty military personnel and who receive an emergency reassignment after having enrolled in a University System institution and paid tuition and fees;
- Otherwise unusually and detrimentally affected by the emergency activation of members of the reserve components or the emergency deployment of active duty personnel of the Armed Forces of the United States and who demonstrate a need for exceptional equitable relief;
- Students who are members of the Georgia National Guard or other reserve components of the U.S. Armed Forces who are re-enrolling after having been summoned to active duty in an emergency situation are to be accorded special consideration regarding class registration, financial aid processing, payment of fees, etc., so as to expedite their re-enrollment;
- Military personnel on active duty in the U.S. Armed Forces who, before the end of their present station

assignment, receive emergency orders for a temporary or permanent change of duty location who later wish to resume their education are to be accorded special consideration regarding class registration, financial aid processing, payment of fees, etc., so as to expedite their re-enrollment.

Tuition and fees awarded by scholarship or grant from an agency or authority of the State of Georgia on behalf of a student receiving a refund under this policy shall be reimbursed to such agency or authority.

The Chancellor is authorized and empowered to take or cause to be taken any and all such other and further action as, in the judgment of the Chancellor, may be necessary, proper, convenient or required in connection with the execution of this policy. Such authority may be further delegated to the President of the institution.

### Definition of Legal Residents

Individuals who enter the institution as out-of-state students but who wish to later qualify as legal residents must fill out a Petition for Georgia Residence Classification form, which can be obtained in the Office of the Registrar, online at [https://financialservices.kennesaw.edu/international/georgia\\_residency](https://financialservices.kennesaw.edu/international/georgia_residency), or by contacting the Residency Officer for Kennesaw State University at 770-499-3536.

A student's resident status is not changed automatically, and the burden of proof that the student qualifies as a legal resident under the regulations of the Board of Regents of the University System of Georgia rests with the student. A student is responsible for registering under the proper residency classification. A student classified as out-of-state who believes that he or she is entitled to be reclassified as a legal resident may petition the Residence Committee for a change in status. The petition must be filed no later than 60 days after the semester begins in order for the student to be considered for reclassification for that semester. If the petition is granted, reclassification will not be retroactive to prior semesters.

If there is any question in the mind of the student concerning his/her resident status, application for clarification should be made

immediately or not later than two weeks prior to the registration date in order to avoid delay and inconvenience of registration.

Applications should be addressed to:

*Kennesaw State University  
Attn: Residency Committee,  
1000 Chastain Road, Mailbox #9110,  
Kennesaw, Georgia 30144.*

### **Regents' Policies Governing the Classification of Students for Tuition Purposes**

The following policies have been adopted by the Board of Regents for the purpose of determining the tuition status of students:

#### **403.02 CLASSIFICATION OF STUDENTS FOR TUITION PURPOSES**

##### **A. United States Citizens**

1. a. An independent student who has established and maintained a domicile in the State of Georgia for a period of at least 12 consecutive months immediately preceding the first day of classes for the term shall be classified as "in-state" for tuition purposes. It is presumed that no student shall have gained or acquired in-state classification while attending any post-secondary educational institution in this state without clear evidence of having established domicile in Georgia for purposes other than attending a post secondary educational institution in this state.
- b. A dependent student shall be classified as "in-state" for tuition purposes if either i) the dependent student's parent has established and maintained domicile in the State of Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term and the student has graduated from a Georgia high school or ii) the dependent student's parent has established and maintained domicile in the State of Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term and the parent claimed the student as a dependent on the parent's most recent federal income tax return.

c. A dependent student shall be classified as "in-state" for tuition purposes if a U.S. court-appointed legal guardian has established and maintained domicile in the State of Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term, provided that appointment was not made to avoid payment of out-of-state tuition and the U.S. court-appointed legal guardian can provide clear evidence of having established and maintained domicile in the State of Georgia for a period of at least 12 consecutive months immediately preceding the first day of classes for the term.

2. a. If an independent student classified as "in-state" relocates temporarily but returns to the State of Georgia within 12 months, the student shall be entitled to retain in-state tuition classification.
3. b. If the parent or U.S. court-appointed legal guardian of a dependent student currently classified as "in-state" for tuition purposes establishes domicile outside of Georgia after having established and maintained domicile in the State of Georgia, the student may retain in-state tuition classification as long as the student remains continuously enrolled in a public post secondary educational institution in the state, regardless of the domicile of the parent or U.S. court-appointed legal guardian

##### **B. Noncitizens**

Noncitizens initially shall not be classified as "in-state" for tuition purposes unless there is evidence to warrant consideration of in-state classification. Lawful permanent residents, refugees, asylees, or other eligible noncitizens as defined by federal Title IV regulations may be extended the same consideration as citizens of the United States in determining whether they qualify for in-state classification. International students who reside in the United States under nonimmigrant status conditioned at least in part upon intent not to abandon a foreign domicile are not eligible for in-state classification.

**704.041 OUT-OF-STATE TUITION WAIVERS**

An institution may award out-of-state tuition differential waivers and assess in-state tuition certain nonresidents of Georgia for the following reasons (under the following conditions):

- a. Academic Common Market. Students selected to participate in a program offered through the Academic Common Market.
- b. International and Superior Out-of-State Students. International students and superior out-of-state students selected by the institutional president or an authorized representative, provided that the number of such waivers in effect does not exceed two percent of the equivalent full-time students enrolled at the institution in the fall term immediately preceding the term for which the out-of-state tuition is to be waived.
- c. University System Employees and Dependents. Full-time employees of the University System, their spouses, and their dependent children.
- d. Medical/Dental Students and Interns. Medical and dental residents and medical and dental interns at the Medical College of Georgia. (BR, 1986-87, p. 340).
- e. Full-Time School Employees. Full-time employees in the public schools of Georgia or of the Technical College System of Georgia, their spouses, and their dependent children. Teachers employed full-time on military bases in Georgia shall also qualify for this waiver. (BR Minutes, 1988-89, p. 43).
- f. Career Consular Officials. Career consular officers, their spouses, and their dependent children who are citizens of the foreign nation that their consular office represents and who are stationed and living in Georgia under orders of their respective governments.
- g. Military Personnel. Military personnel, their spouses, and their dependent children stationed in or assigned to Georgia and on active duty. The waiver can be retained by the military personnel, their spouses, and their dependent children if a) the military sponsor is reassigned outside of Georgia, and the student(s) remain(s) continuously enrolled and

the military sponsor remains on active military status; b) the military sponsor is reassigned out-of-state and the spouse and dependent children remain in Georgia and the sponsor remains on active military duty; c) or active military personnel and their spouse and dependent children who are stationed in a state contiguous to the Georgia border and who live in Georgia. (BR Minutes, February 2009).

- h. Research University Graduate Students. Students attending the University of Georgia, the Georgia Institute of Technology, Georgia State University, and the Medical College of Georgia, which shall be authorized to waive the out-of-state tuition differential for a limited number of graduate students each year, with the understanding that the number of students at each of these institutions to whom such waivers are granted shall not exceed the number assigned below at any one point in time:

University of Georgia	80
Georgia Institute of Technology	60
Georgia State University	80
Medical College of Georgia	20

- i. Border County Residents. Students domiciled in an out-of-state county bordering Georgia, enrolling in a program offered at a location approved by the Board of Regents and for which the offering institution has been granted permission to award Border County waivers (BR Minutes, October 2008).
- j. Georgia National Guard and U.S. Military Reservists. Active members of the Georgia National Guard, stationed or assigned to Georgia or active members of a unit of the U.S. Military Reserves based in Georgia, and their spouses and their dependent children (BR Minutes, October 2008).
- k. Students enrolled in University System institutions as part of Competitive Economic Development Projects. Students who are certified by the Commissioner of the Georgia Department of Industry, Tourism and Trade as being part of a competitive economic development project.

- l. Students in Georgia-Based Corporations. Students who are employees of Georgia-based corporations or organizations that have contracted with the Board of Regents through University System institutions to provide out-of-state tuition differential waivers.
- m. Students in ICAPP Advantage programs. Any student participating in an ICAAP Advantage program.
- n. International and Domestic Exchange Programs. Any student who enrolls in a University System institution as a participant in an international or domestic direct exchange program that provides reciprocal benefits to University System students (BR Minutes, October 2008).
- o. Economic Advantage. As of the first day of classes for the term, an economic advantage waiver may be granted to a U.S. citizen or U.S. legal permanent resident who is a dependent or independent student and can provide clear evidence that the student or the student's parent, spouse, or U.S. court appointed legal guardian has relocated to the State of Georgia to accept full-time, self-sustaining employment and has established domicile in the State of Georgia. Relocation to the state must be for reasons other than enrolling in an institution of higher education. For U.S. citizens or U.S. legal permanent residents, this waiver will expire 12 months from the date the waiver was granted (BR Minutes, October 2008).

As of the first day of classes for the term, an economic advantage waiver may be granted to an independent non-citizen possessing a valid employment-related visa status who can provide clear evidence of having relocated to the State of Georgia to accept full-time, self-sustaining employment. Relocation to the state must be for employment reasons and not for the purpose of enrolling in an institution of higher education. These individuals would be required to show clear evidence of having taken legally permissible steps toward establishing legal permanent residence in the United States and the establishment of legal domicile in the State of Georgia. Independent non-

citizen students may continue to receive this waiver as long as they maintain a valid employment-related visa status and can demonstrate continued efforts to establish U.S. legal permanent residence and legal domicile in the State of Georgia (BR Minutes, October 2008).

A dependent non-citizen student who can provide clear evidence that the student's parent, spouse, or U.S. court-appointed legal guardian possesses a valid employment-related visa status and can provide clear evidence of having relocated to the State of Georgia to accept full-time, self-sustaining employment is also eligible to receive this waiver. Relocation to the state must be for employment reasons and not for the purpose of enrolling in an institution of higher education. These individuals must be able to show clear evidence of having taken legally permissible steps toward establishing legal permanent residence in the United States and the establishment of legal domicile in the State of Georgia. Non-citizen students currently receiving a waiver who are dependents of a parent, spouse, or U.S. court-appointed legal guardian possessing a valid employment-related visa status may continue to receive this waiver as long as they can demonstrate that their parent, spouse, or U.S. court appointed legal guardian is maintaining full-time, self-sustaining employment in Georgia and is continuing efforts to pursue an adjustment of status to U.S. legal permanent resident and the establishment of legal domicile in the State of Georgia. (BR Minutes, October 2008).

- p. Recently Separated Military Service Personnel. Members of a uniformed military service of the United States who, within 12 months of separation from such service, enroll in an academic program and demonstrate an intent to become a permanent resident of Georgia. This waiver may also be granted to their spouses and dependent children. This waiver may be granted for not more than one year (BR Minutes, October 2008).

- q. **Nonresident Student.** As of the first day of classes for the term, a nonresident student can be considered for this waiver under the following conditions: **Students under the age of 24:** If the parent, or U.S. court-appointed legal guardian has maintained domicile in Georgia for at least 12 consecutive months and the student can provide clear and legal evidence showing the relationship to the parent or U.S. court-appointed legal guardian has existed for at least 12 consecutive months immediately preceding the first day of classes for the term. Under Georgia code legal guardianship must be established prior to the student's 18th birthday (BR Minutes, October 2008); or If the student can provide clear and legal evidence showing a familial relationship to the spouse and the spouse has maintained domicile in Georgia for at least twelve (12) consecutive months immediately preceding the first day of classes for the term. **Students 24 years of age and older:** If the student can provide clear and legal evidence showing a familial relationship to the spouse and the spouse has maintained domicile in Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term. This waiver can remain in effect as long as the student remains continuously enrolled (BR Minutes, October 2008). If the parent, spouse, or U.S. court-appointed legal guardian of a continuously enrolled nonresident student establishes domicile in another state after having maintained domicile in the State of Georgia for the required period, the nonresident student may continue to receive this waiver as long as the student remains continuously enrolled in a public post secondary educational institution in the state, regardless of the domicile of the parent, spouse or U.S. court-appointed legal guardian (BR Minutes, June 2006).
- r. **Vocational Rehabilitation Waiver.** Students enrolled in a University System of Georgia institution based on a referral by the Vocational Rehabilitation Program of the Georgia Department of Labor (BR Minutes, October 2008).

Institutions shall exercise the greatest care in selecting students who are to receive waivers of the tuition differential. Such non-resident graduate students shall pay all tuition and fees required of residents of Georgia.

Waiver forms must be filed within 60 days of the first day of class of the semester in order for the student to be considered for the waiver.

## Financial Aid

Kennesaw State University is committed to ensuring that a post secondary education is accessible to qualified students. In order to accomplish this commitment, the Office of Student Financial Aid subscribes to the following goals to assist students in paying for their educational investment:

- Evaluate the family's financial ability to pay for educational costs
- Distribute limited resources in an equitable manner
- Provide a balance of gift aid and self-help aid

A wide variety of financial aid programs from scholarships, grants, employment, and loans are available to help students with educational costs. Most awards are based on financial need while some are awarded in recognition of merit or achievement. Financial Aid is awarded based on full-time enrollment status (12 hrs). Financial Aid packages for students enrolled less than full-time may require adjustment. Eligibility for awards varies with enrollment status.

If you have any questions, feel free to visit our office in Kennesaw Hall, view our website at [http://www.kennesaw.edu/financial\\_aid](http://www.kennesaw.edu/financial_aid), contact our automated telephone system at (770) 423-6074, fax at (770) 423-6708, email at [finaid@kennesaw.edu](mailto:finaid@kennesaw.edu), or write to:

*Office of Student Financial Aid  
Kennesaw State University  
1000 Chastain Road, #0119  
Kennesaw GA 30144-5591*

### Determination of Need-Based Awards

Awards based on need are determined by a process called financial need analysis. The analysis is standardized by the U. S. Department of Education (USDE) using a financial formula called Federal Methodology. The Free Application for Federal Student Aid (FAFSA) is the application that is required to begin this process. The electronic FAFSA is the easiest and quickest way to apply. The processing time for USDE is approximately four days. The electronic FAFSA may be accessed on our web site at [www.kennesaw.edu/financial\\_aid](http://www.kennesaw.edu/financial_aid) or [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Prior to completing the electronic FAFSA, students and parents of dependent students should obtain a PIN at <http://www.pin.ed.gov>.

When completing the electronic FAFSA for KSU attendance, use the federal Title IV Code of 001577. KSU will receive your FAFSA information electronically. Students must reapply annually to qualify each academic year.

### Need-Based Award Application Procedures

Need-based awards include grants, employment, loans, and some scholarships. It is advisable to complete the FAFSA early. The FAFSA is available on January 1 for the award year that starts each fall semester. The priority date for receipt of the FAFSA at KSU is April 1 of each year. FAFSAs received by the priority date with all requested documents submitted by the student and reviewed by the Financial Aid Office will be awarded first. New applicants must also apply for admissions through the Office of Admissions for a degree or certificate program.

When the FAFSA is analyzed by the U. S. Department of Education, the result is called the Expected Family Contribution (EFC). The EFC is the amount that the family should be able to contribute to the student's cost of attendance (COA). COA is the amount of direct cost (e.g., tuition, fees, room, board, and books) and indirect cost (e.g., transportation and personal expenses). Need-based financial aid is awarded to help the student with need (i.e., COA minus EFC).

(Estimated Figures)

Kennesaw State University (Cost of Attendance) Per Year (2 semesters) 2010-2011		
Georgia Residents		
	On-Campus	Off-Campus
Tuition*	4,596	4,596
Fees	1,446	1,446
Loan Fees (est)	63	63
Room	5,473	5,473
Board/ At Home Expense	5,473	5,473
Books & Supplies	1,500	1,500
Transportation	2,421	2,421
Personal	1,739	1,739
<b>TOTAL</b>	<b>22,711</b>	<b>22,711</b>

### Federal Pell Grant

This is a federally funded program that provides need-based grants to undergraduate students. The application is the Free Application for Federal Student Aid (FAFSA). Eligibility is based on the Estimated Family Contribution (EFC) and the Cost of Attendance (COA). Students receive their EFC on the Student Report (SAR) after submitting the FAFSA. The EFC range for Federal Pell Grant eligibility is 0 to 4041. The awards range from a maximum of \$5,350 per year (0 EFC) to a minimum of \$976 (4617 EFC) per year for full-time enrollment. Pell Grant is prorated according to enrollment by each term. Students receiving the Federal Pell Grant may also be eligible for other types of financial aid.

### Federal Supplemental Education Opportunity Grant

This federally funded program is designed for undergraduate students without a degree with exceptional need seeking their initial degree. A student must have been awarded the Federal Pell Grant in order to receive this grant. Maximum awards in this program are \$800 per academic year. Early FAFSA application is encouraged. Awards are generally made on a first come, first serve basis.

### Academic Competitiveness Grant

First year and second year (with a 3.0 college cumulative grade point average) undergraduate students are eligible to receive this award. They must be a U. S. citizen, a Federal Pell Grant recipient, enrolled full-time, and have completed a rigorous secondary school program. Awards in this program are \$750 for first year students and \$1,300 for second year students.

### National Science and Mathematics Access to Retain Talent (SMART) Grant

Third year and fourth year students with a 3.0 cumulative grade point average majoring in physical, life or computer science, engineering, mathematics, technology, or a critical foreign language are eligible to receive this award. They must be a U. S. citizen, a Federal Pell Grant recipient, and enrolled full-time. Awards in this program are \$4,000 for each of the third and fourth academic year of study.

### Student Employment Federal Work Study (FWS) Program

The program provides part-time jobs for undergraduate and graduate students who demonstrate financial need based on the Free Application for Federal Student Aid (FAFSA). FWS gives the student an opportunity to earn money to help pay for educational expenses while working on campus or in community service work. Early application with the FAFSA is recommended. Awards are generally made on a first come, first serve basis.

### Institutional Employment

There are a limited number of part-time jobs available in each division of the university. Funds for these jobs are provided by the department or college that employs the student. Interested persons should contact the particular division or department of the university or the KSU Career Services Center for information.

### Career Services

The Career Services Center maintains a listing of full-time and part-time off-campus jobs for students who need assistance in locating off-campus employment. Regular listings are posted on the on-line job postings at: <http://careerctr.kennesaw.edu>. For more information, contact the director of career services.

### Student Loan Awards

#### Federal Perkins Loans

This is a federally funded and need-based student loan that is administered by Kennesaw State University. Interest on these loans is 5% per year. The federal government pays the interest while the student is in school. Awards in this program range from \$500 to \$1,000 for the term. Students may apply for this loan by completing the Free Application for Federal Student Aid (FAFSA). Awards are generally made on a first-come first-serve basis in the following order: graduating seniors, seniors, juniors, etc., until funds are exhausted. When awarded, the student must complete a promissory note and entrance loan counseling with a student accounts representative in the Bursars office.

Obligation for interest and repayment begins nine months after the student ceases to be enrolled at least halftime. Deferment from repayment may be requested for any of the following reasons:

1. Enrolled at least halftime in a post secondary institution
2. Pursuing graduate fellowship or rehabilitation training program for the disabled approved by the U. S. Secretary of Education
3. Unemployment (up to 3 years)
4. Economic hardship (up to 3 years)
5. Performing service qualifying for cancellation (e.g., full-time teaching)

#### Federal Stafford Loan—Subsidized

The Federal Government guarantees low-interest loans made to qualified students. Students may apply for this loan by completing the Free Application for Federal Student Aid (FAFSA). Students are allowed to select their lender and loan amount up to their award maximums. Eligible freshman may borrow up to \$3,500 per year, while sophomores (30+ earned hours) may borrow up to \$4,500 per year. Juniors (60+ earned hours) and seniors (90+ earned hours) may borrow up to \$5,000 per year. The student must be enrolled in at least 6 hours each term to receive a Federal Subsidized Stafford Loan. The amount of loan eligibility is based on need as determined by the FAFSA and the cost of attendance. Subsidized indicates that the federal government will pay the loan interest while the

student is enrolled in school, six months after enrollment (grace), or deferment periods. The interest rate on Subsidized Stafford Loans disbursed between July 1, 2010 and June 30, 2011 is fixed at 4.5%. Consistent with federal regulations, Direct Stafford Subsidized Loans have an origination fee of 1.5% with a 1% rebate. Once in repayment, the student will need to make 12 consecutive payments or the 1% rebate will be added back to the student's loan obligation.

Funds are disbursed to the student through the university in two installments. Repayment begins six months after the student ceases to be enrolled at least halftime or 6 months after graduation. Students are allowed 10 years to repay the loan.

#### **Federal Stafford Loan—Unsubsidized**

This loan is available to dependent students up to \$2,000 per year (above the amount of eligibility for the Subsidized Stafford Loan). This loan is also available to independent students who choose to borrow above their Subsidized Stafford eligibility or for dependent students who are not eligible for a Subsidized Stafford Loan. Students borrowing through the Unsubsidized Stafford Loan Program are responsible for the interest on the loan. The interest rate on Unsubsidized Stafford Loans disbursed between July 1, 2010 and June 30, 2011 is fixed at 6.8%. If a student would like to pay the interest on the unsubsidized portion while still attending school, the student should indicate that when completing the Master Promissory Note. If a student does not want to make interest payments while still in school, the interest will be capitalized into the principal balance.

Funds are disbursed to the student through the university in two installments. The amount of eligibility is based on the dependent or independent status of the student and the student's need. The application procedures, interest rates, and fees are the same as the Subsidized Stafford Loan Program. The student must be enrolled in at least 6 hours each term to receive a Federal Unsubsidized Stafford Loan.

#### **Federal PLUS Loan**

This program is available to parents of dependent students. Parent borrowers may borrow up to the cost of attendance (at KSU) minus

other aid. The fixed interest rate is currently 7.9%. Repayment begins on the date of the last disbursement of the loan OR parents may defer repayment until six months after the date the student ceases to be enrolled at least half time (6 or more credits). The Federal Direct Grad PLUS Loan has a federal origination fee of up to 4.0% with a 1.5% rebate. A 2.5% fee will be deducted from the loan proceeds before the funds are applied to your student's tuition account. Once in repayment, the student will need to make 12 consecutive payments or the 1.5% rebate will be added back to the student's loan obligation. However, the Federal Government will conduct a credit check. The student will be allowed to borrow under the Unsubsidized Stafford Loan Program if the parents cannot borrow under the PLUS Loan Program.

#### **Emergency Loan Program**

##### **Tuition and Fees and Personal Loans**

The Emergency Loan Program is designed to provide temporary assistance to students during their matriculation at KSU. An emergency loan for in-state tuition and fees or an emergency personal loan for mitigating circumstances that produces a hardship may be available to currently enrolled students. The student must be currently enrolled and be in good academic standing (2.0 gpa). A maximum of three tuition and fees and personal loans are allowed while a student is enrolled at KSU. A KSU student is allowed only one such loan per academic year. (An academic year is defined as the first day of class in August through the last day of finals in July.) A student is ineligible to receive an additional emergency loan if the student received such a loan the last semester attended. Students may not request both a tuition and fees loan and a personal loan in the same term. Students who need emergency funds for in-state tuition and fees or for personal circumstances should complete an application available in the Office of Student Financial Aid. Applications are available in the office only and must be applied for in person. Funds for emergency loans are limited. Loans are made on a first come, first serve basis.

A service charge of \$10 will be added to the tuition and fees and/or the personal loan. The loan must be repaid within 45 days. If it is not repaid, a \$25 late charge will be added to the



emergency loan. If a student is late paying an emergency loan, the student is considered delinquent in payment and is no longer eligible for any emergency loans during their academic career at KSU. Students will not be allowed to register for the following semester if they have not repaid their emergency loan. Monies for this fund have been received from the following sources:

- GERALD DEAN BOGGS MEMORIAL—Established by the students of Kennesaw Junior College in 1967 to honor the memory of their fellow student, GERALD DEAN BOGGS.
- JAMES V. CARMICHAEL MEMORIAL
- PHILLIP B. RICE MEMORIAL—Established in memory of Phillip B. Rice
- KENNESAW STATE UNIVERSITY CIVITAN CLUB
- KENNESAW STATE UNIVERSITY WOMEN'S CLUB
- THE SOUTHWEST WOMEN'S CLUB
- MARIETTA CIVITAN CLUB
- JOHN L. DEES MEMORIAL
- SMYRNA LIONS CLUB
- BETTY H. MCNIECE MEMORIAL—Established by Kennesaw College in 1984 to honor the memory of an employee, Betty H. McNiece
- KENNESAW STATE UNIVERSITY ROTARACT CLUB
- STUDENT ACTIVITIES BUDGET ADVISORY COMMITTEE

### Alternative Loan Program

Alternative or Private student loans are different from federal student loans in that they are not guaranteed by the federal government, require a credit check, and often a co-signer. Loan approval, interest rates, and repayment requirements are prescribed by the lender. Additional information and application procedures are available from the Office of Student Financial Aid or the lender. Student must maintain satisfactory academic progress, and must complete a FAFSA for our office to certify an alternative loan.

### Merit-Based Awards

#### HOPE Scholarship Program

The Georgia HOPE Scholarship is a state-funded scholarship program from the Georgia Lottery for Education. Its purpose is to assist Georgia students in attending eligible Georgia postsecondary institutions to increase

academic achievement, to keep the best and brightest students in Georgia, and to expand educational opportunities beyond high school to all Georgians.

#### Qualifications for the HOPE Scholarship:

- Meet GSFC requirements for state residency and citizenship (see [www.GAcollege411.gov](http://www.GAcollege411.gov))
- Georgia high school graduate with a 3.0 cumulative grade point average (GPA) in the college preparatory core curriculum subjects or 3.2 cumulative GPA in the career/technology curriculum or 3.0 cumulative GPA after 30 attempted hours degree credit
- Enrolled in a University System of Georgia institution
- Registered, if required, with Selective Service
- 3.0 college cumulative GPA after each spring semester and at the 30th, 60th, or 90th attempted semester hour. Attempted means all course work including W's and developmental courses taken after high school graduation. Eligibility continues to the 127th attempted hour.
- Complete the Free Application for Federal Student Aid (FAFSA) or the HOPE/GSFAPP application at [http://www.kennesaw.edu/financial\\_aid](http://www.kennesaw.edu/financial_aid).
- Submit any documents requested by the Office of Student Financial Aid
- Any number of enrolled hours

#### HOPE For GED Recipients

Legal residents of Georgia who earned a General Education Development (high school equivalency) diploma awarded by the Georgia Department of Technical and Adult Education after June 30, 1993 may receive a one-time \$500 HOPE award. This award can be used toward tuition, books, and other educational costs at an eligible public technical institute or public or private college/university in a degree, diploma, or certificate program.

Full-time enrollment is not required. Students must use their GED HOPE eligibility within 24 months of the date of the GED diploma.

Military personnel have 52 months to exercise eligibility. Students receiving this award may also qualify for other HOPE programs.

### **Institutional Scholarship Awards**

Several privately supported scholarships for undergraduate students and fellowships for graduate students are available at Kennesaw State University. These awards are normally merit-based but some are need-based. A complete list of available scholarships and fellowships is located at [www.kennesaw.edu/scholarships](http://www.kennesaw.edu/scholarships). The application deadline is March 6.

### **Disbursement Procedure**

After completing the FAFSA or the GSFAPPS application, financial aid funds will be disbursed to registered students in the following procedure:

**Step One:** Students will receive a notification of a financial aid award letter through the school-assigned email address. Students must then access Owl Express to view their award letter. Any awarded grants or scholarships (including HOPE scholarships) are automatically accepted for the student. New students who want to accept an offered student loan must complete Entrance Loan Counseling and if they have not done so previously, complete a Direct Loan Promissory Note. If unsure if a student has completed an MPN, the status can be checked at the link provided on the financial aid website. The online link is located on the student award letter in Owl Express. Students with loans at KSU from the previous year (2009-2010) will only need to accept or decline their loan on the award letter in OWL Express.

**Step Two:** Financial aid funds (Pell, SEOG, HOPE, Scholarships, and Loans) are applied to the students' account on the dates indicated at [www.kennesaw.edu/financial\\_aid](http://www.kennesaw.edu/financial_aid). Students receiving other types of assistance or external assistance should check with the cashier in the Bursars Office to determine the availability of such funds. Funds earned from employment are disbursed to student accounts bi-weekly.

**Step Three:** At the conclusion of late registration and the drop/add period, students will receive the balance of the semester award

after tuition, fees, books and supplies are deducted. Students must indicate their choice through their Higher One Account. Students can select one of the following: a check from Higher One, have funds deposited to the students Higher One debit card, or have funds transferred to the student's designated bank.

### **Satisfactory Academic Progress Standards**

#### **SATISFACTORY ACADEMIC PROGRESS POLICY**

The Higher Education Act of 1965, as amended, mandates institutions of higher education to establish a standard of satisfactory academic progress for students who receive financial aid. This standard must apply to the student's entire academic history, whether Title IV financial aid was received or not. In order to remain eligible to receive aid at Kennesaw State University, students must meet the standards specified for acceptable academic performance and for satisfactory progress toward the completion of their program of study. The standards are established within the framework of applicable federal regulations specifically for the purpose of determining the eligibility of students to receive aid under the generally funded Title IV programs, including Federal Pell Grant, Federal Perkins Loan, Federal Supplemental Educational Opportunity Grant, ACG, SMART, Federal Work-Study, Georgia's HOPE Scholarship, and Federal Family Education Stafford Loan Programs (Subsidized and Unsubsidized), and the Federal PLUS Loan Program. They should not be confused with Probation or Good Standing as defined by academic regulations.

Students must meet the requirements in each of the three areas listed below in order to be making Satisfactory Academic Progress (SAP). SAP is reviewed after every Spring Semester.

1. Students must maintain a 2.0 or above cumulative grade point average. Learning support classes are included in the GPA calculation for financial aid purposes. Any student who fails to make progress (all "F"s) in any given semester will lose eligibility for financial aid regardless of the student's AGPA. A student who receives all

“F”s may have to return a portion of their financial aid. If a student makes all “W”s in any given semester, the student will be placed on probation (or warning) for financial aid.

- Students must complete at least 67% of courses attempted. Learning support classes are included in the completion ratio calculation for financial aid purposes.

<b>The following will be considered as hours successfully completed:</b>
1. “A” through “D” grades
2. “S” satisfactory
3. “K” credit
4. “IC” institutional credit
<b>The following shall not be considered as semester hours completed:</b>
1. “F” grade
2. “I” incomplete
3. “W” withdraw
4. “U” unsatisfactory
5. “V” audit
6. “WF” withdrew failing
7. “IP” used in Learning Support Services

- Students must complete their program of study in a reasonable time frame. The maximum time frame allowed for a student to complete their program of study is 150% of the total credit hours required for the program. For example, if your academic program requires 123 semester hours for graduation, you may receive aid for up to 185 semester hours. All transfer credit hours accepted by KSU are included in the total credit hours regardless of whether the courses are required for the student’s course of study.

**FINANCIAL AID PROBATION**

A student will automatically be placed on financial aid probation in the event that the

student fails to meet the institutional GPA and/or SAP progress requirements. A student in this category may receive financial aid for the next academic year, but by the end of that academic year, that student must be making satisfactory academic progress. If the student does not make up the deficiencies and remove himself/herself from financial aid probation, the student is NO LONGER eligible for Financial Aid. The student will remain in this status until he/she has returned to a satisfactory academic progress standing. A student who does not meet the time frame requirement will, without warning, become ineligible for financial aid.

**APPEAL PROCESS**

If there are extenuating circumstances that prevented a student from meeting the SAP policy, a written financial aid appeal may be submitted to the SAP appeals committee. Students cannot appeal if they have exceeded the maximum time frame for their program of study (#3). You may appeal only once. While completing the appeals process, you are responsible for payment of current fees that are due by the published fee payment deadline. Appeals can be submitted in person, by mail, or by email [Finaid@kennesaw.edu](mailto:Finaid@kennesaw.edu). In the appeal, the student must address both of the following items

- The extenuating circumstances that contributed to the student not meeting the Satisfactory Academic Progress policy.
- The actions that have been taken to change the circumstances and to improve academic status.

All supporting documentation must be attached to the appeal. All appeals are reviewed within 3 weeks of their submission. Once the review is complete, the student will be notified by email and by mail.

**APPROVED APPEALS**

If the appeal is approved, all students must adhere to the conditions stated in their appeal approval letter. There will be no exceptions. The appeal will carry until the next SAP review period after spring semester. If the student is still not meeting SAP requirements at that time, he/she will no longer be eligible for aid.

Students who violate their appeal will have their financial aid canceled, and the appeal will be revoked. These students will not be eligible to receive financial aid again until all terms of the Standards of Academic Progress (SAP) Policy are being met.

### **DENIED OR REVOKED APPEALS**

If the appeal is denied or revoked, students are not eligible to receive financial aid until all terms of the Standards of Academic Progress (SAP) Policy are being met.

### **Learning Support Programs, Regents' Remediation & College Preparatory Curriculum**

If accepted for enrollment in a program leading to a degree or certificate, students may receive financial aid for learning support programs, Regents' remediation and College Preparatory Curriculum. Eligibility is limited to 30 credit hours of these courses combined.

### **Audit Courses**

Students are not eligible to receive financial aid for audited courses. Audited courses are not included in the number of hours attempted or earned for SAP consideration.

### **Summer Term Courses**

All hours attempted and completed in the summer terms are treated as any other semester hours in determining SAP.

### **Incomplete Courses**

Any course with "I" is counted in hours attempted (quantitative). When the "I" is changed to an actual grade, the course will be considered completed.

### **Withdrawals**

Any course with a "W" or "WF" is considered as hours attempted. Students should be aware that excessive withdrawals from classes could result in the loss of financial aid at some point in future semesters due to the 67% quantitative standard for SAP.

### **Repeating Courses**

When courses with grades of "D", "F", or "WF" are repeated with a "C" or higher grade, the unsatisfactory grades and course attempts will not be included in the calculation of the AGPA (qualitative). However, courses with grades of "D", "F", or "WF" that are later repeated are counted in total number of hours attempted (quantitative).

### **Academic Fresh Start**

For students who are approved for the Academic Fresh Start Program, the quantitative standard of satisfactory academic progress will be determined on total attempted hours which will include the "fresh start" hours.

### **Dismissal and Return**

Students who are dismissed academically for one or two semesters and return on probation will be eligible for financial aid upon their return provided students have completed 67% of attempted hours (quantitative). Academic retention will be determined after one semester of enrollment. Full eligibility or good standing will be regained when the AGPA is 2.0.

### **Appeals**

Any student on SAP failure may appeal to the SAP Appeals Committee. An appeal must be based on extenuating circumstances. Examples may include but are not limited to health reasons, family reasons, or personal reasons. The appeal statement of the student should explain the extenuating circumstances. Documentation supporting the extenuating circumstances must be submitted. In addition, it is recommended that letters of support from an academic advisor/faculty member and a relative, clergy, supervisor, or other associate be submitted. The appeal form and procedures may be obtained at [www.kennesaw.edu/financial\\_aid](http://www.kennesaw.edu/financial_aid).

## **Other Financial Services**

### **Veterans' Benefits**

The university is on the approved list of the Georgia State Approving Agency for the training of veterans, disabled veterans, and the children and widows of deceased veterans who are eligible for benefits under the G.I. Bill.

Students in training under the G.I. Bill are required to pay all fees as regular students, since they are paid benefits directly through the Veterans Administration. Each VA beneficiary should make financial preparation for at least one semester because benefit checks are sometimes delayed. Students in training under the G.I. Vocational Rehabilitation program

should check with the university Business Services Office regarding the handling of their account for fees, supplies, etc.

Eligible veterans, children and widows of veterans must make application to their regional Veterans Administration Office. Application forms are available at Kennesaw State University in the Office of the Registrar. It is the student's responsibility to contact the registrar's office at the time of acceptance to the university. Certain requirements must be met before students may be certified for noncredit remedial courses for VA payment purposes.

Students attending on the G.I. Bill are certified for VA benefits only for those courses required in their particular programs of study. Courses taken for audit are not payable by the VA. Such students must maintain Kennesaw State University standards for academic performance. Those students who are academically dismissed from school will have their benefits interrupted. Upon readmission and re-certification of benefits at Kennesaw State University, the VA will decide if further benefits may be paid for continuation of the program in which the academic deficiency occurred.

Current VA standards require that students attend class and that benefits be terminated when the student has been suspended for academic or disciplinary reasons. (Since VA regulations are subject to periodic change, it is the student's responsibility to keep up to date on requirements for VA benefits while in attendance at Kennesaw State University.)

### **Vocational Rehabilitation**

Students who attend the university and whose fees are to be paid by the State Department of Education's Division of Vocational Rehabilitation must make arrangements prior to registration with the Bursar's Office regarding the handling of their account. In addition, it is the student's responsibility to request the Office of the Registrar to send copies of his/her grades to the Vocational Rehabilitation Office each semester.



# *Academic Advisement & Academic Policies*

## **Academic Advisement**

The mission of academic advising at Kennesaw State University is to facilitate student success, development, and retention by supporting the design and implementation of educational and career plans.

### **Goals of Academic Advising**

Academic advising is conducted via a decentralized structure. Students who know their intended major are advised in their college and school's academic department and undeclared students are advised in the Student Success and Enrollment Services division (Student Success Services). The Undergraduate Advising Council, represented by advisors from both the divisions of Student Success and Academic Affairs, oversees and coordinates the campus-wide advising efforts.

Recognizing that effective advising is a partnership between advisors and advisees and that each has its own role and responsibility, it is expected that, regardless of where the

advising occurs, the academic advisor's roles is to:

1. Help the advisee to understand the academic and administrative processes of the university.
2. Help the advisee to understand the expected standards of achievement and likelihood of success in certain areas of study.
3. Discuss the educational and career objectives suited to the advisee's demonstrated abilities and expressed interests. The advisors help the advisee to understand the relationships among the courses, programs, undergraduate research opportunities, internships, study abroad programs, and other academic and personal development experiences provided by the university.
4. Help the advisee plan a course of study and give advice about courses and the adjustment of course loads. The advisor will inform the advisee about the prerequisites for subsequent courses in the advisee's program and evaluate their progress.

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5. To familiarize advisees with, and direct advisees to, appropriate campus resources.
6. Participate in the advisor training sessions provided by the university and each college and department to keep informed and current.
7. Encourage students to utilize available resources in the development of effective study skills.
8. Provide necessary mentorship and career development support.

The advisee's role in the academic advising process is to:

1. Acquire the information needed to assume final responsibility for course scheduling, program planning, and the successful completion of all graduation requirements.
2. Seek the academic, personal development and career information needed to develop and meet educational and personal goals.
3. Become knowledgeable about the relevant policies, procedures, and rules of the university, college, and academic program.
4. Be prepared with accurate information and relevant materials when contacting the advisor.
5. Consult with the advisor at least once per semester to decide on courses, review the accuracy of the audit, check progress towards graduation, and discuss the suitability of other educational opportunities provided by the university.
6. Take personal responsibility for his or her own actions and behavior.

### Declared Students

Students who have declared majors are assigned to trained faculty advisors in the department of their major or to the college advising center. These advisors can advise students on General Education requirements, major requirements, job possibilities, internships, research with faculty, applied community/campus experiences, grants, and scholarships in addition to knowing campus resources for referrals. Students should connect with their advisor each semester to register for appropriate courses and also to develop a mentoring relationship that will

facilitate career development throughout college and after graduation. Each of the colleges and departments organize their advisement procedures differently; therefore, students should contact their faculty advisors or the departmental secretaries for specific information. We encourage you to declare your major as soon as possible so that you can be assigned an academic advisor.

### Undeclared Students

Students who have not declared a major and those required to take Learning Support classes are assigned to First-Year & Undeclared Advising Services (FYUAS) in Student Success Services (SSS) to be advised by a staff of trained, professional advisers. (See Student Success Services section of the undergraduate catalog.) These advisors are trained and available to help students select courses that meet the General Education requirements, adjust to the university, and choose a program of study. First-Year & Undeclared Advising Services (SSS) also refers students to other campus resources.

### First-Year Students (Freshmen)

First-Year Advising Requirement: First-Year students (freshmen) are required to meet with an academic advisor prior to registration for their second and third semesters. This requirement is enforced by the placement of the "FY-Advising Required" registration hold. These students will not be able to register for the second and third semester until they have met with an advisor either in their major department or in First-Year and Undeclared Advising Services.

## Academic Policies

### Registration

The Office of the Registrar, located in Kennesaw Hall, is the central administrative office responsible for registering students, maintaining the permanent academic records, administering the Regents' Testing Program Policies and test registration, performing degree audits, enforcing the academic policies of the university and generally ensuring that students' academic issues are dealt with accurately and professionally. In addition, the



Registrar's staff handles transfer evaluations and Veteran's Affairs. This office approves requests for data from the computerized student record system.

All registration at Kennesaw State University is conducted over the web through Owl Express. There are two phases of registration at KSU—Early Registration and Registration. The Early Registration phase is available to students who are currently enrolled and in good academic standing. These students are strongly encouraged to register within the Early Registration phase.

The Registration phase is available to new, readmitted, and all currently enrolled students. New students are invited to attend an orientation session where they will have an opportunity to register for classes.

A Drop/Add Session is offered to students during the first week of classes. Students are encouraged to drop courses during this period in lieu of receiving a withdrawal. NOTE: Specific dates can be found on the academic calendar located on the KSU Registrar Web page.

### Auditing

Auditing of courses will be permitted for regularly enrolled students who have obtained the approval of their advisor. Proper paperwork obtained in the Office of the Registrar must be filed before the end of Drop/Add. Such courses count at full value in computing the student's course and fees load, and the students' name should appear on the official class rolls of the courses audited. The courses being audited should also appear on the student's approved schedule of courses. No credit is granted for courses scheduled on an auditing basis, and students are not permitted to change to or from an auditing status after the Drop/Add ends. The grade for auditing is "V" (visitor), and this grade should at no time be changed to a "W" on the basis of the auditor's attendance in the course. The grade of "V" will have no effect upon the student's grade-point average, and students will not be permitted to have the audit grade changed at any future date.

### Full-Time Load

The basic unit of all college work is the "semester credit hour." For undergraduate students, twelve (12) semester hours is a full-time load in determining such things as veteran status, financial aid, and insurance eligibility. However, the usual load for a full-time undergraduate student is at least 15 semester credit hours in both fall and spring semesters. Since summer term is approximately half the length of these semesters and the workload, therefore, twice as heavy, KSU strongly recommends that students not attempt more than 12 hours of credit during that term. For graduate students, 9 semester hours is considered full-time.

### Holds on Registration

Holds may be placed on a student's registration in order to satisfy an obligation owed to the university. Holds are displayed on the student's advising guide through Owl Express. The most frequent holds are for a debt due to a parking ticket or library fine, an unsatisfied Regents' testing requirement or a College Preparatory Curriculum (CPC) deficiency. Failure to return equipment or lab supplies may also result in a registration hold. Registration, transcript requests and graduation cannot proceed unless a hold is removed.

### Internships

Up to 12 semester hours of internship may be applied to degree requirements and may be used to satisfy general or free electives, as determined by the individual departments. Minimum requirements for participation in internships for academic credit vary by academic departments, but the following regulations generally apply to all departments, and colleges:

1. The content of the internship will not substantially overlap an existing course in the curriculum.
2. A student may not carry more than 12 credit hours in internship per semester.
3. A student must gain approval by the department where credit is being sought before registering for the internship course.
4. A student must follow the procedures set by the department where credit is being sought plus those required by the university for registration into the course.

- A student must complete all requirements specified by the academic department for successful completion of the internship. Students interested in pursuing an academic internship should check with the coordinator of cooperative education and internships in the Career Services Center, or the chair of the department where credit is being sought, for specific enrollment procedures.

### Directed Study

The following institutional regulations apply to directed study. Additional departmental requirements may exist.

General restrictions:

- Content in the directed study will not substantially overlap an existing course in the curriculum.
- A student may not carry more than three semester hours in a directed study per semester.
- A maximum of ten semester hours of directed study may be used to satisfy degree requirements with a maximum of three hours used as related studies electives and a maximum of three hours used as free electives. The department shall determine the maximum number of hours allowed within the major.
- A student must have an overall adjusted GPA of at least 3.0 and a cumulative GPA in the major of at least 3.0 in order to be eligible for a directed study.

Any student wishing to do a directed study must obtain an approval form from his/her advisor and complete a Directed Study Form, which goes to the Registrar's office.

### Maximum Loads

Only students in good standing (which includes students on academic probation but excludes students under academic dismissal or exclusion) may register for classes. During the fall and spring semesters, the maximum number of credit hours allowed for students with a cumulative grade point average under 3.5 is eighteen credit hours; and the maximum number of credit hours allowed

for students with a cumulative grade point average of 3.5 or higher is twenty-one credit hours. While these restrictions apply also to the summer term, KSU strongly recommends that students not attempt more than 12 hours of credit during that term.

The Registrar must approve all exceptions to the above restrictions.

### Prerequisites

Students should attempt to schedule courses that serve as prerequisites for advanced study early in their academic career. Lower division courses are designed to serve as preparatory for upper division requirements.

### First-Year Seminar or Learning Community Requirement

All first-year full-time students entering Kennesaw State University with fewer than 15 semester hours are required to take a first-year seminar or enroll in a Learning Community. This requirement must be satisfied during the students' first term of enrollment at Kennesaw State University. Students with 30 or more credit hours are not eligible to enroll in a first-year seminar or a Learning Community.

### Atlanta Regional Consortium for Higher Education (ARCHE)

Kennesaw State University is a member of the Atlanta Regional Consortium for Higher Education, an association of colleges and universities in the Atlanta area offering a combination of reciprocal academic services, such as cross registration, interlibrary loans and visiting scholars program.

The cross registration program is available to students officially enrolled in Atlanta Regional Consortium Institutions. This program is distinct from transient status in that it is possible for a student to register for an approved course at any of the 19 consortium schools and receive credit, while paying tuition costs to the home institution. The intent is to allow qualified students to take course work in their area of study that is not available on their own campus.

To be eligible to participate, the student must be in good standing and must have the recommendation of the faculty advisor or department chair at the home institution.

Cross registration may be pursued only for courses not offered at the home institution for the given term and is not recommended for students in their last semester before graduation.

Students who wish to enroll in courses at member institutions of the Atlanta Regional Consortium should obtain a Cross-Registration form from the cross registration coordinator in the Office of the Registrar. Check with the coordinator for individual member college cross registration deadlines.

### Member Colleges

Agnes Scott College  
 Brenau University  
 Clark Atlanta University  
 Clayton College & State University  
 Columbia Theological Seminary  
 Emory University  
 Georgia Gwinnett College  
 Georgia Institute of Technology  
 Georgia State University  
 Interdenominational Theological Center  
 Kennesaw State University  
 Mercer University of Atlanta  
 Morehouse College  
 Morehouse School of Medicine  
 Oglethorpe University  
 Savannah College of Art and Design - Atlanta  
 Southern Polytechnic State University  
 Spelman College  
 University of West Georgia  
 University of Georgia

### Student Records

#### Change of Status/Record Verification

The Office of the Registrar provides a list of other services including: change of address, change of name, letters of verification, removal of certain holds, early grade letters, transient grade letters and a variety of other services. Call the Office of the Registrar at (770) 423-6200 for additional information.

#### Changing or Declaring Majors

Students who wish to declare or change his/her major or add/change their concentration will need to request this through Owl Express, Registration and Student Records. The appropriate academic department of the new major will address the request. The updated major will appear on the Academic Transcript in Owl Express after the academic

department has approved the change. Some students may wish to change from a major to undeclared status. In this case, they must contact the Student Success Services Office. These services are also available on the web. Students should note that when changing majors, there is a possibility that additional hours of course work beyond those required for the completion of the original program may need to be taken. Students should declare a major as soon as possible so that they can be assigned an advisor to help them expedite their progress toward a degree and to help them in preparing for a career.

### Credit by Exam

A student may receive up to 30 semester hours of credit by CLEP, AP, IB, institutional or other such examinations.

### Institutional Examination for Advanced Standing

Students who offer satisfactory evidence may receive credit for a course by an examination for advanced standing. If the examination is passed, the students will receive the appropriate college credit, which will not be included in the calculation of the grade point average.

Requests for institutional advanced standing examinations should be initiated with the department chair responsible for the course in question and must be approved by the registrar.

Forms are available in the Office of the Registrar. Approval of these requests will be subject to the following criteria:

- a. Authorization will not be given for a course under any of the following circumstances:
  1. If the student has previously audited the course.
  2. If the student has previously scheduled and failed the course.
  3. If the student has previously scheduled the course, but has withdrawn after the first two calendar weeks from the day the semester begins.
  4. If the student is currently enrolled in the course.
  5. If the course is either a prerequisite or an introduction to a course already completed. (This provision

does not apply to skill courses such as physical education or music, for example.)

b. Credit earned by institutional advanced standing examination may be used neither to satisfy residency requirements nor to satisfy more than one-half of the major-field or minor-field requirements in a program of study.

c. A passing grade for institutional advanced standing examination is a grade of 75 percent or higher for a lower-division course and a grade of 80 percent or higher for an upper-division course.

d. A fee of \$60 will be assessed for each institutional advanced standing examination attempted; no course may be attempted more than once.

e. A student must be admitted to the university at the time of application for advanced standing and must be enrolled in the university to receive credit for a course by advanced standing examination.

#### **College Level Examination Program (CLEP) for Advanced Standing**

Students with business, military or professional experience are eligible to take standardized examinations in a number of areas to earn credit for certain specific courses, provided a minimum score is attained on the tests. Credit earned will be recorded on the student's permanent record. For specific information concerning subject areas in which tests are available, the cost and minimum score required for credit and dates tests will be given, contact Student Success Services Office (SSS).

#### **Advance Placement (AP)**

Kennesaw State University honors Advance Placement (AP) credit for certain classes in which an equivalent is offered and for which the required grade is achieved. For details on the scores required and course equivalencies, contact the Office of the Registrar.

#### **International Baccalaureate (IB)**

Kennesaw State University honors International Baccalaureate (IB) credit for certain classes in which an equivalent is offered and for which the required grade is achieved. A maximum of 24 semester hours of credit may be awarded for International Baccalaureate classes. For details on the scores required and course equivalencies, contact the Office of the Registrar.

#### **Degree Audits**

To be considered a candidate for graduation, undergraduate students must submit a formal petition for the degree to the Office of the Registrar. The graduation petition fee is \$30. Undergraduate petition forms are located in the Office of the Registrar. Petition deadlines for forms to be turned into the Office of the Registrar are as follows:

Graduation	Petition Acceptance	Petition Deadline
Summer Semester	January 1	April 10
Fall Semester	April 1	July 1
Spring Semester	August 1 of previous year	November 1 of previous year

#### **Grade Reports**

Official grade reports are no longer mailed. They are available on the web. All grades reflected are those submitted by the faculty members at the time of posting. Grade reports, in addition to the official grades for that semester, contain a semester grade point average, an adjusted grade point average when required, and a cumulative grade point average. For graduate students, a semester GPA and a cumulative GPA are issued.

#### **Transcripts**

Due to provisions of the Student's Right to Privacy Act, the student is the only one who can authorize release of his/her records. Transcripts are issued to students upon request through Owl Express. Transcripts requested through Owl Express will be mailed or available for pick up by the next business day. Students who have not been enrolled in the past six consecutive semesters must request transcripts by fax, mail or in person.

#### **Transfer Evaluations**

Copies of transcripts from other universities cannot be reissued to the student. When a transfer student is fully accepted to Kennesaw State University, the Office of Admissions notifies the Office of the Registrar that a transcript has been received. Transcripts are evaluated in the order they are received from the Office of Admissions and are completed

within 2-3 weeks. Once completed, an evaluation notice will be emailed to the student and transfer credits may be viewed on the Owl Express transcript.

## Courses & Registration

### Withdrawal from Courses

Students may withdraw from one or more courses anytime before the last three weeks of the semester. However, as of fall 2004, students will be allowed a maximum of eight total withdrawals if they enter KSU as a freshman. Transfer students will be allowed one withdrawal per fifteen credit hours attempted, for a maximum of eight. Students who choose to pursue a second degree at KSU will be allowed two additional withdrawals. Students who entered KSU before the fall of 2004 will be allowed one withdrawal per fifteen credit hours attempted for a maximum of eight after the institution of this policy. Students who exceed the maximum number of withdrawals will receive a grade of "WF" for any subsequent withdrawals.

To completely or partially withdraw from classes at KSU, a student must withdraw online through Owl Express, using the Online Withdrawal process under Registration and Student Records. Students who officially withdraw from courses before mid-semester will receive a "W" in those courses and receive no credit. However, for those students who have exceeded the maximum number of withdrawals will receive a grade of "WF". Students who officially withdraw after mid-semester (and before the last three weeks of the semester) will receive a "WF," which will be counted as an "F" in the calculation of their grade point average.

The only exceptions to these withdrawal regulations will be for instances involving unusual circumstances, which must be fully documented. Students may appeal to the academic standing committee for consideration of unusual circumstances.

Exact withdrawal dates will be published in the official academic calendar. Students who simply stop attending classes without

officially withdrawing usually are assigned failing grades.

Students will receive refunds only when they withdraw from ALL their classes and only by the schedule outlined in the University System refund policy.

## Grading Policies

### Grading System

Kennesaw State University complies with the University System of Georgia uniform grading system. The final grades and their definitions are as follows:

Final Grades	Quality Points per Credit Hour *
A: excellent	4
B: good	3
C: satisfactory	2
D: passing, but less than satisfactory	1
F: failing	0
WF: late withdrawal, failing	0

\* Quality points are not awarded in learning support courses. These courses give institutional credit only, not graduation credit. The following symbols will be used in the cases indicated:

I—Indicates an incomplete grade for the course, and will be awarded only when the student has done satisfactory work up to the last two weeks of the semester, but for nonacademic reasons beyond his/her control is unable to meet the full requirements of the course.

A grade of "I" must be removed (by completing the course requirements) within one calendar year from the end of the semester or summer term in which the "I" was originally assigned. In addition, should the student enroll in classes at KSU during the calendar year, the grade of "I" must be removed by the end of the first semester or term of enrollment during that calendar year.

Upon completion of the course requirements within the specified time limits, a final grade will be assigned on the basis of the student's total performance. If the course requirements are not completed within the specified time limits, then the "I" will be changed to an "F" (for a course which awards letter grades of "A", "B", "C", "D", or "F") and the cumulative and adjusted grade point average will be recalculated accordingly or, the "I" will be changed to a "U" (for a pass/fail course which awards a grade of "S" or "U"). An "I" cannot be removed by re-enrolling in the course.

**K**—indicates that a student was given credit for the course via a CLEP or AP.

**W**—indicates that the student was permitted to withdraw from the course without penalty with the approval of the registrar before the withdrawal date listed in the Semester Schedule of Classes. Withdrawals without penalty may be permitted after the official withdrawal period in hardship cases only with the approval of the registrar. A course in which a grade of "W" has been assigned will not be included in the calculation of the student's grade point average.

**WF**—indicates that the student was permitted to withdraw from a course with the approval of the registrar after the withdrawal date listed in the Semester Schedule of Classes. The grade of "WF" is counted as an F in the calculation of the student's grade point average.

**S**—indicates satisfactory completion of a credit course and is not included in the calculation of the grade point average. It also indicates satisfactory completion of certain credit laboratory-type internships, or co-op courses specifically designated by overall faculty action.

**U**—indicates unsatisfactory completion of a credit course and is not included in the calculation of the grade point average. It also indicates unsatisfactory completion of certain credit laboratory-type courses specifically designated by overall faculty action.

**IP**—indicates progress in a learning support credit course, but not sufficient to meet the prerequisite requirements for the succeeding course. It is not included in the calculation of the grade point average.

**V**—indicates that the student was given permission to audit the course. It is not included in the calculation of the grade point average. Students may not transfer from audit to credit status or vice versa.

**NR**—indicates that no grade was reported.

### Grade Changes

Errors in grades must be reported to the Office of the Registrar immediately. In general, no grade changes will be made after the end of the next semester after the grade was assigned, except with the approval of the Academic Standing Committee. In general, the Academic Standing Committee will not consider requests for grade changes beyond one year from the end of the semester in which the grade was assigned. A petition for a grade change will not be accepted after the date of graduation.

### Deficiencies

A student who has received a grade of "I", "IP", "F" or "WF" in a course has a deficiency in the course. A student whose final grade is "F" or "WF" has a failure in that course. The student should repeat and pass the course in residence at Kennesaw State University before credit will be allowed. Repeating the course does not remove the "F" or "WF" from the total cumulative average.

A student who has otherwise completed all of the requirements for graduation and who has earned an incomplete in a course scheduled during the final semester in residence may remove the incomplete at the convenience of the department of instruction concerned.

### Repeating Courses

When undergraduate courses taken at KSU with earned grades of "D", "F", or "WF" are repeated at KSU with a "C" or higher grade, the unsatisfactory grades and course attempts will not be included in the calculation of the adjusted grade point average (AGPA). The student's permanent record and cumulative grade point average will retain all course attempts and grades.

### Grade Point Averages

Kennesaw State calculates a cumulative grade point average (CGPA) for each student. The CGPA is the total number of quality points earned, divided by the total number of semester credit hours in which a final grade has been assigned, excluding courses in learning support (0097, 0098, 0099) or Regents' Skill Classes (0198, 0199). This average is inclusive of all courses attempted through KSU and does not include transfer credits.

A semester grade point average (SGPA) is calculated similarly each semester for courses attempted that semester. This SGPA becomes particularly significant for students on academic probation who must maintain a 2.0 SGPA to avoid academic dismissal.

The adjusted grade point average (AGPA) is calculated like the CGPA, but excludes unsatisfactory grades ("D", "F", "WF") in repeated courses. The AGPA may be restarted for returning nontraditional students who petition the Registrar for an "academic fresh start" or the KSU students who return to work on a second degree and who petition the Registrar. The AGPA will be used to determine academic standing (probation or dismissal) and eligibility for program admission. The AGPA will also be used to determine eligibility for graduation and eligibility for honors, but with some restrictions. To graduate, students must have at least a 2.0 AGPA and at least 30 earned hours of credit for KSU course work not excluded because of repeated courses or "fresh start" status. If the student has fewer than 30 earned hours of credit for non-excluded KSU course work, he/she must have a 2.0 cumulative grade point average. To receive honors at graduation, "second degree" and "fresh start" students must have at least 60 earned hours of credit at KSU after the "second degree" or "fresh start" status was granted. In addition, for honors, students who have repeated courses must have at least 60 earned hours of credit at KSU after the hours for the repeated courses have been excluded.

### GPA For Second Degree

A student who returns to KSU for a second KSU undergraduate degree may have his/her Adjusted GPA restarted at the time of re-entry. In order to restart the AGPA, students must petition the Office of the Registrar.

### Grade Appeal Procedure

Any student has the right in any course of instruction to appeal a final grade in a course for either, or both (if both reasons are to be raised then the student must assert both from the initiation of the grade appeal) of the following reasons. (1) The student believes that the faculty member has violated his/her stated grading policy. (2) The student believes that his/her final grade in a course is unfair because of the faculty member's discriminatory practice(s) or harassment on the basis of race, religion, color, sex, sexual orientation, disability, age, or national origin, or retaliation because of the student's prior report of discrimination or harassment, or because of the student's cooperation in any investigation. In such cases the following procedures will be applied. Each faculty member must specify his/her grading policy at the first of the semester. He/she may change his/her grading policy for cause after that time, but he/she must do so uniformly, with ample notification to students, if at all possible.

If a student intends to pursue a grade appeal based on the faculty member's discriminatory practice(s)/harassment/retaliation but also wants to claim as an alternative that the faculty member violated his/her grading policy even if there may be no finding made of discriminatory practice/harassment/retaliation, then he/she should follow the procedure outlined in section II of these grade appeal procedures. This is called a combined grade appeal.

It is the student's responsibility to prove his/her allegation. Any student grade appeal under these procedures will be successful only if the student provides sufficient evidence that the faculty member violated his/her stated grading policy or that the faculty member's discriminatory/harassment/retaliatory practices occurred and affected the student's final grade.

#### I. Grade Appeal Procedure When There is an Allegation of a Violation of Stated Grading Policy, But No Allegation of Discriminatory or Retaliatory Action

- A. If a student believes that his/her final grade in a course violates the faculty member's stated grading policy, he/she should first discuss the matter

with the faculty member. If the student remains dissatisfied with his/her final course grade, he/she may immediately appeal to the faculty member's immediate supervisor (usually the department chair) for discussion and possible resolution. If the faculty member is a chair then the immediate supervisor is the dean of the college. If the faculty member is a dean, then the immediate supervisor is the associate vpaa or dean of the graduate college (based on the undergraduate/graduate student status of the person who initiated the appeal).

- B. If the student remains dissatisfied with his/her final course grade, he/she may file a written appeal (including supporting evidence or documents) with the immediate supervisor of the faculty member's immediate supervisor (usually the dean of the appropriate college) within sixty days from the end of the semester in which the final course grade was assigned. If the faculty member is a chair then this would be the associate vpaa or dean of the graduate college (based on the undergraduate/graduate student status of the person who initiated the appeal). If the faculty member is a dean then this would be the provost/vpaa.
- C. If the immediate supervisor of the faculty member's immediate supervisor (see B. above) or his/her designee believes that the student has not shown that the faculty member violated his/her stated grading policies then he/she must so inform the student in writing within thirty days of his/her receipt of the student's written appeal.
- D. Alternatively, if the immediate supervisor of the faculty member's immediate supervisor (see B. above) or his/her designee believes that the student may have reasonable cause for an appeal based on the issue of a violation of stated grading policies, then he/she must appoint a hearing committee consisting of three faculty/administrative faculty members and two students. The intent of the committee is to engage in fact-finding in order to resolve the issue. The committee selection process must begin within

thirty days of his/her receipt of the student's written appeal. The members of the committee should be selected in a manner determined by the immediate supervisor of the faculty member's immediate supervisor (see B. above) or his/her designee.

- E. The committee should meet and elect a chair from among the five members. The chair will conduct the committee meeting(s). The chair may participate in all deliberations, but will not vote except in the case of a tie.
- F. The committee may draw up its own rules or procedure, and the committee is not bound by any formal rules of legal proceedings and may hear any information that may be of value in determining the issues involved.
- G. Each party has the right to obtain a non-attorney advisor to assist him/her in the preparation and presentation of his/her case to the committee. The committee shall determine whether it meets with the parties, their respective advisors, and any witnesses in one meeting or in a series of meetings. The members of the committee shall decide who shall be present in any meeting of the committee with the understanding that whenever the student or faculty member is present his/her advisor has the right to be present also.
- H. A hearing committee has the right to decline to make a decision in a case that a student presents to the committee, when it regards the complaint as frivolous and irresponsible on the basis of evidence that the student presents to the committee. Such a decision must be communicated in writing to both parties in the case, the immediate supervisor of the faculty member's immediate supervisor (usually the dean, see B. above) or his/her designee and the immediate supervisor of the faculty member (usually the department chair, see A. above) within five business days from the committee's decision. The chair of the hearing committee shall act to make certain the written report is delivered to the proper persons. In such circumstances, the committee may want to recommend that the student talk to one of the university counselors.



- I. All decisions will be based only on the issue of whether the faculty member violated his/her grading policy (see A. above), be based on a majority vote, and be rendered according to the principle of the preponderance of evidence.
- J. The hearing committee will be expected to produce a written report summarizing the testimony, indicating and explaining its decision, and making recommendations, if desirable, to either or both parties. Copies of the written report will be submitted to both parties in the case, the immediate supervisor of the faculty member's immediate supervisor (usually the dean, see B. above) or his/her designee and the immediate supervisor of the faculty member (usually the department chair, see A. above) within five business days from the completion of the meeting(s). The chair of the hearing committee shall act to make certain the written report is delivered to the proper persons.
- K. If, after the receipt of the committee's report, or when no hearing committee is appointed, after the student receives the written decision of the immediate supervisor of the faculty member's supervisor or his/her designee (usually the dean, see B. above), and the student remains dissatisfied with his/her final course grade, the student may file a final written appeal to the person at the next higher level of supervisory rank (usually the associate vpaa or dean of the graduate college or his/her designee based on the undergraduate/graduate status of the student who initiated the appeal). If the involved faculty member is a chair of the department then the next higher level of supervision is the provost/vpaa or his/her designee. If the involved faculty member is a dean then the next higher level of supervision is the president or his/her designee. The appeal must be made in writing within ten business days of the student's receipt of the decision of the committee's report, or when no hearing committee is appointed, after the student receives the written decision of the immediate supervisor of the faculty member's immediate supervisor (see C. above). This is not a new hearing and

the person at the next higher level of supervisory rank or his/her designee will issue a written decision based only on the written record to both parties in the case, the immediate supervisor of the faculty member's supervisor, and the faculty member's immediate supervisor within thirty days. His/her decision is final. No further appeals are available.

- L. Nothing in this grade appeal process prohibits the parties from settling this matter at any stage with the assistance of mediation through the Office of University Ombuds (770-423-6112). Mediation may also address issues other than violation of stated grading policy. However, any attempt to settle the matter through mediation does not affect time deadlines for this grade appeal process.

## **II. Grade Appeal Procedure When there is an Allegation of Discriminatory Practice(s)/Retaliation, or a combined grade appeal.**

- A. If the student believes that his/her final grade in a course is detrimentally affected because of (1) discriminatory or harassing practice(s) on the basis of race, religion, color, sex, sexual orientation, disability, age, or national origin, or (2) retaliation by a faculty member because of the student's prior report of discrimination or harassment, or because of the student's cooperation in any investigation, he/she should first discuss the matter with the faculty member's immediate supervisor (usually the chair of the faculty member's department). If the faculty member is a chair then the immediate supervisor is the dean of the college, if the faculty member is a dean then the immediate supervisor is the associate vpaa or dean of the graduate college (based on the undergraduate/graduate student status of the person who initiated the appeal). The student should contact the Office of the University Ombuds (770-423-6112) to arrange a facilitated discussion (a neutral party would be present) if the student is not comfortable discussing the allegation with the faculty member's immediate supervisor by himself/herself. The faculty member's supervisor should notify

the faculty member of the student's allegation(s). The faculty member's supervisor will render a decision concerning the grade and the discrimination/retaliation allegations. If this grade appeal also includes an allegation of a violation of stated grading policy, the faculty member's immediate supervisor must address that issue as well.

- B. If a student remains dissatisfied with his/her final course grade, he/she may file a written appeal (including supporting evidence or documents) within sixty days from the end of the semester in which the final course grade was assigned with the immediate supervisor of the faculty member's immediate supervisor (usually the dean of the appropriate college). If the faculty member is a chair then this would be the associate vpaa or dean of the graduate college (based on the undergraduate/graduate student status of the person who initiated the appeal). If the faculty member is a dean then this would be the provost/vpaa.
- C. The immediate supervisor of the faculty member's immediate supervisor or his/her designee (usually the dean of the appropriate college, but see B. above) must then contact the KSU chief diversity officer (CDO) (678-797-2614) as soon as possible and share the student's written grade appeal based on discrimination/harassment/retaliation with that office. The immediate supervisor of the faculty member's immediate supervisor (usually the dean of the appropriate college, but see B. above) must then notify within one week of receiving the complaint in writing the faculty member and the faculty member's immediate supervisor (usually the department chair, but see A. above) of the allegation of the grade appeal based on discrimination/harassment/retaliation and of the pending investigation.
- D. The immediate supervisor of the faculty member's immediate supervisor or designee (usually the dean of the appropriate college, but see B. above), in consultation with the chief diversity officer or designee, will conduct an investigation of the student's allegation that his/her final grade in the course is unfair because of (1) discriminatory practice(s) or harassment based on race, religion, color, sex, sexual orientation, disability, age, or national origin, or (2) retaliation by a faculty member because of the student's prior report of discrimination or harassment, or because of the student's cooperation in any investigation.
- E. If after investigation, the immediate supervisor of the faculty member's immediate supervisor or designee (usually the dean of the appropriate college, but see B. above) in consultation with the chief diversity officer or designee finds that the student does not have reasonable grounds for the complaint based on discriminatory (including harassing) or retaliatory conduct of the faculty member as reflected in the student's final course grade, then he/she shall so notify the student, the faculty member, and the faculty member's immediate supervisor in writing within sixty days of the receipt of the student's written allegation. In that case, if the student is dissatisfied with the decision, he/she may choose to file a written appeal to the provost/vpaa or his/her designee. However, if the involved faculty member is a dean then the immediate supervisor of the faculty member's immediate supervisor is the provost/vpaa and so in that case only, the final written appeal is to the president or his/her designee. The appeal must be made in writing within ten business days of the student's receipt of the decision of the immediate supervisor of the faculty member's immediate supervisor (usually the dean, but see B. above). This is not a new hearing and the provost/vpaa (or president when appropriate or his/her designee) will issue a written decision based only on the written record to both parties in the case, the immediate supervisor of the faculty member's immediate supervisor, and the faculty member's immediate supervisor within thirty days. If the grade appeal also

includes an allegation of a violation of stated grading policy, the provost/vpaa (or president when appropriate) or designee must address that issue as well. The Office of Diversity shall retain all records associated with the complaint and the investigation for such length as required by the law.

- F. If, after investigation and consultation with the chief diversity officer or designee, the immediate supervisor of the faculty member's immediate supervisor or designee (usually the dean of the appropriate college, but see B. above) finds that the student may have reasonable cause for the complaint based on the claim of discriminatory (including harassing) or retaliatory conduct of the faculty member as reflected in the student's course grade, he/she shall so notify the student, the faculty member, and the faculty member's immediate supervisor in writing within sixty days of the receipt of the student's written allegation. Additionally, the immediate supervisor of the immediate supervisor will contact the EEO Officer and provide the EEO's office with a copy of his/her written decision and all other relevant evidence and materials. The EEO Officer will follow-up with further investigation if warranted and within one week of receiving the dean's (but see B. above) written decision and all other relevant evidence and materials from the CDO's office will contact the chair of the university council.
- G. The chair of the council will be responsible for establishing an ad hoc committee of three faculty/administrative faculty and two students to hear the grade and discrimination/harassment/retaliation complaint and make recommendations. The names and contact information of the five members of the ad hoc committee shall be communicated by the chair of the university council to the EEO Officer or designee. If, as part of his/her complaint, the student also alleges that the faculty member has violated his/her stated grading policy, the ad hoc committee must hear and make recommendations on that issue concurrently.
- H. Prior to the hearing the EEO officer or designee will arrange that the ad hoc committee shall meet and elect a chair from among the five members. The chair will conduct the hearing. The chair may participate in all deliberations, but will not vote except in the case of a tie.
- I. The hearing committee may draw up its own rules of procedure, and the committee is not bound by any formal rules of legal proceedings and may hear any information that may be of value in determining the issues involved. But minimum due process shall include the right of both parties and the immediate supervisor of the faculty member to be notified in writing at least ten business days in advance of the date, time and place of the hearing; the right of the faculty member to be informed in writing of the specific nature of the complaint against him/her and of the evidence and/or witnesses on which it is based; and the right of both parties to present evidence and witnesses on their behalf and to question witnesses. The EEO Officer or designee shall act to make certain these due processes rights are met. The EEO Officer or designee will attend the hearing and may present any report created or evidence or information obtained during the investigation if requested to do so by either party or by the committee. The EEO Office shall retain all records associated with the complaint, the investigation, the hearing, the committee's written report, and the president's written decision for such length as required by the law.
- J. Both the faculty member and the student have the right to a non-attorney advisor to assist in preparing and presenting his/her case before the committee. Those present during the hearing will be the members of the ad hoc committee, the EEO officer or designee, the parties to the complaint, one non-attorney advisor for each party, and such witnesses as are necessary. Each witness shall be present only when his/her presence is necessary to present information and/

- or answer questions. No other persons shall be present unless agreed upon in writing by the chair of the committee, both parties, and the EEO officer or designee.
- K. All decisions and recommendations will be based on a majority vote, and be rendered according to the principle of the preponderance of evidence. Only the five members of the ad hoc committee should be present during deliberation. During deliberations should committee members require clarification related to policies and/or procedures, questions may be directed to any necessary person or office.
- L. The hearing committee will be expected to produce a written report summarizing the information presented, indicating and explaining its decision, and making recommendations, if desirable, to either or both parties. Copies of the written report will be submitted to both parties in the case (student and faculty member), the faculty member's immediate supervisor, the chief diversity officer, the EEO officer, the chief legal officer for the university, and the president of the university within five business days from the completion of the hearing. The chair of the hearing committee shall act to make certain the written report is delivered to the proper persons. The opinions and recommendations of the ad hoc committee are advisory and in no way bind the president to the recommended actions.
- M. After consideration of the ad hoc committee's written report, the president shall make a decision and communicate it in writing within five business days to the student, the faculty member, the faculty member's immediate supervisor, the chief diversity officer, the EEO officer, the chief legal officer of the university, and the chair of the faculty member's department. If the faculty member is the chair of the department it shall be communicated to the dean of the appropriate college. If the faculty member is a dean it shall be communicated to the provost/vpaa.
- N. Should the aggrieved student remain dissatisfied with the president's decision, further redress may be sought through internal channels by applying to the Board of Regents for a review of the decision, pursuant to the Bylaws of the Board of Regents, Article VIII. and section 407 of the BOR Policy Manual.
- O. If the student has also included a grade appeal based on an allegation that the faculty member has violated his/her stated grading policies then the immediate supervisor of the faculty member's immediate supervisor or designee (usually the dean of the appropriate college, but see B. above) may find that the student has reasonable cause for such an appeal even if the student does not have reasonable grounds for the complaint based on discrimination/harassment or retaliatory conduct of the faculty member (see F. above). If so, rather than the EEO officer or designee contacting the chair of the university council to establish an ad hoc committee, the immediate supervisor of the faculty member's supervisor shall notify the student, the faculty member, and the faculty member's immediate supervisor in writing within sixty days of the receipt of the student's written allegation of reasonable cause for a violation of stated grading policy. Then the immediate supervisor of the faculty member's supervisor shall follow the hearing committee process as set out in section I.D. through L. of the Grade Appeal Procedures guidelines (section I.) if the student does not choose to appeal the decision that he/she (the student) does not have reasonable grounds for the complaint based on discrimination/harassment or retaliatory conduct of the faculty member as reflected in the student's final course grade to the vpaa/provost or his/her designee (or president if appropriate) within ten business days of the student's receipt of the decision. If, instead, the student appeals the decision that he/she (the student) does not have reasonable grounds for the complaint based on discrimination/harassment or retaliatory conduct of the faculty member as reflected in the student's final course grade to the vpaa/provost or designee

(or president if appropriate), then the vpaa/provost or designee (or president if appropriate) must decide the appeal of both the discrimination/harassment/retaliation allegations and at the same time whether there was a violation of the stated grading policy. This is not a new hearing and the decision will be based only on the written record.

- P. If any university administrator involved in resolving a grade appeal at any point in these Grade Appeal Procedures comes to believe that the student undertaking a grade appeal may have been subject to discriminatory action (including harassment) or retaliation, even though there was no impact on the student's grade, then the administrator shall inform the student of the Student Grievance Procedures for Discrimination and/or Retaliation found under the heading of Statement of Student Rights and Responsibilities in the KSU catalog. The grievance procedures outline the process for resolving a student allegation of discrimination (including harassment) and/or retaliation when the issue of a grade is not involved.
- Q. Nothing in this grade appeal process prohibits the parties from settling this matter at any stage with the assistance of mediation through the Office of the University Ombuds (770-423-6112), if appropriate. However, any attempt to settle the matter through mediation does not affect time deadlines for this grade appeal process.

### President's List and Dean's Lists

The president's list and the dean's list are announced after each semester or summer term. These lists apply only to undergraduate students not under academic or disciplinary probation. The president's list includes the names of all students who, for the semester or summer term in question, (1) were enrolled in at least 9 credit hours of courses awarding letter grades, and (2) earned a grade point average of 4.0. The deans' lists includes the names of all students who, for the semester or summer term in question, (1) were enrolled in at least 9 credit hours of courses awarding letter grades, and (2) earned a grade point av-

erage of at least 3.5 (but less than 4.0). Please note that learning support courses are not included in the above calculations.

### Academic Fresh Start

If a current student who was previously enrolled at KSU discontinued her/his college studies for at least five years, that individual may petition in the Office of the Registrar for a onetime "academic fresh start". If the Academic Fresh Start is approved, the student's Adjusted Grade Point Average (AGPA) will be readjusted to the term he/she was readmitted. The student's transcript and cumulative GPA will retain all previous course attempts and grades. The granting of Academic Fresh Start does not supersede Financial Aid policies regarding Satisfactory Academic Progress.

Students who wish to participate in the Academic Fresh Start program must complete the Academic Fresh Start Request and submit it directly to the Office of the Registrar within three semesters after re-enrollment or one calendar year, whichever comes first. A student can be granted Academic Fresh Start status only one time.

The Adjusted GPA will be used for determining academic standing and eligibility for graduation. To earn a degree, a student must meet the institution's residency requirements after acquiring Academic Fresh Start status. For students to receive honors at graduation, Fresh Start students must have at least 60 earned hours of credit at KSU after the Academic Fresh Start status was granted. Academic credit for previously completed coursework, including transfer coursework received prior to the student discontinuing studies at KSU, will be retained only for courses in which a grade of "A," "B," or "C" has been earned. Retained grades are not calculated in an Adjusted GPA. Such credit is considered in the same context as transfer credit, credit by examination, and courses with grades of "S." Courses with grades of "D" or "F" must be repeated at the Academic Fresh Start institution if they are required in the student's degree program. Further, all remaining courses for the current degree objective must be completed at the Academic Fresh Start institution, i.e., no transient credit will be accepted. Applicability of retained credit

to degree requirements will be determined by the degree requirements in effect at the time Academic Fresh Start status is conferred on the student. Specific institutional program regulations must also be met.

A student who has been dismissed from KSU and has attended one or more USG institutions during the period of dismissal is not eligible for Academic Fresh Start. A student who has not been dismissed from KSU but who has been absent from that institution five years or more and who has attended a school other than that institution may choose only one of the following options: 1) a student may return to the same institution subject to all relevant transfer and re-entry policies. No Academic Fresh Start will be granted and transfer credit will be granted for applicable courses taken during the absence or 2) a student may apply for Academic Fresh Start. If Academic Fresh Start status is approved, no transfer credit will be granted for coursework completed during the absence.

The granting of Academic Fresh Start does not supersede the KSU dismissal policy. Any dismissal that occurred in the past shall remain recorded on the student's permanent record.

Reentry into any program is not automatic. The granting of Academic Fresh Start does not supersede the admissions requirements of certain programs, e.g., teacher education and nursing, which require a specific minimum grade point average based upon all coursework.

KSU follows the Board of Regents' Academic Fresh Start policy.

### **Academic Probation**

A student will be placed on academic probation at the end of any semester or summer term in which his/her adjusted grade point average (AGPA) falls below 2.0. Students may remove themselves from academic probation by raising their AGPA to at least 2.0. Priority registration is only open to currently enrolled students who are not on probation.

### **Academic Dismissal**

Students on academic probation will be dismissed for any one of the following reasons:

1. They fail to maintain a 2.0 grade point average for courses attempted in any semester or summer term.
2. They fail to remove themselves from academic probation after completing three consecutive terms of attendance.
3. They fail to remove themselves from academic probation after attempting 30 semester hours.

For counting semesters and terms of enrollment, audits, withdrawals and incompletes will be used.

Students who are dismissed are not in good academic standing at KSU and are not eligible for immediate readmission.

After the first dismissal, a student may be considered for readmission after an absence of one semester or summer term. Dismissed students must reapply for admission prior to posted deadlines. After the second dismissal, a student may be considered for readmission after an absence of one calendar year from the end of the semester or summer term in which the second dismissal occurred. After the third dismissal, the student will not be eligible for readmission. Any exceptions to this policy must be appealed and approved by the Academic Standing Committee.

### **Learning Support Standing**

Grades received in learning support courses (0097, 0098, 0099) are not included in the calculation of a student's grade point average (adjusted or cumulative). Failing grades in these courses will be considered for the purpose of determining satisfactory progress.

Exclusion - A student who does not complete a learning support area in two (2) attempts shall be placed on exclusion. A student who has been excluded from the university because of learning support attempts is not eligible for readmission in learning support studies. Completion of learning support requirements elsewhere may restore a student's eligibility for readmission to Kennesaw State's undergraduate program.

Students engaged in degree-credit courses before the completion of their learning support requirements will be subject to the requirements of satisfactory scholarship in both types of courses simultaneously. Once the learning support requirements are met, a student's academic standing will be judged solely on the basis of his or her adjusted grade point average for degree credit courses.

### **Transient Status (for KSU Students) at Another College/Institution**

Students wishing to be transient students at another institution must submit a request to the registrar. Once the registrar has determined that the student is either currently enrolled or has been enrolled in KSU during the past calendar year, and the student is not on academic probation, dismissal or exclusion, then the registrar will issue the appropriate transient letter for the student. The department chair in the student's major must approve major courses taken as a transient student. Students on disciplinary suspension or expulsion will not be issued transient letters.

### **Attendance Policy**

Attendance in classes, laboratories and lectures is important. All students are expected to attend these activities in accordance with their schedule of courses. The instructor determines the attendance policy for each course. All instructors will provide the students, at the beginning of each semester, a clear statement regarding their policies in handling absences. Instructors will also be responsible for counseling their students regarding the academic consequences of absences.

Students must not be absent from announced quizzes, laboratory periods or final examinations unless the reasons for the absences are acceptable to the instructors concerned. Students should also understand that they are responsible for all material covered during their absences and that they are responsible for the academic consequences of the absences. Students who are absent because of their participation in university-approved activities such as field trips and extracurricular events will be permitted to make up the work missed during their absences.

### **KSU Telecommunication Policies**

The rules for use of all telecommunications equipment, including telephones, computers and FAX equipment, are found the KSU Web site at: <http://www.kennesaw.edu/infosec/issp.html> or they can be reached from the KSU Intranet Home Page by choosing the topic Issue Specific System Policies from the Computing Resources section.

Use of any of these facilities implies an understanding of and compliance with these policies.





# University-Wide Degree Requirements

## General Education Program

The General Education program offers a solid, comprehensive foundational academic experience for all Kennesaw State University students. In a series of interrelated courses in the liberal arts and sciences, it provides the opportunity for them to acquire the intellectual skills and knowledge characteristic of educated persons in a diverse, global community. Thus, it forms the basis for success in academic, professional, and personal arenas.

Whereas the major program contributes depth to a college education in a designated specialization, the general education core program provides breadth of understanding by providing an introduction, connection, and integration to a variety of disciplines needed by educated persons. At KSU, the General Education program consists of interrelated classes that develop skills for an informed, engaged, and capable citizenry.

General Education at KSU is a campus-wide effort. With faculty representatives from every college and school, the General Education Council, headed by the Dean of University College, oversees the continued development and refinement of this important, core program. The General Education Council also oversees assessment activities and works with

related programs (e.g., Learning Communities, First Year Experience Programs, and Honors Programs) in an effort to develop continuity for students. The General Education Program at KSU has four overall goals. While each individual course does not address every goal, over the course of the program, students should acquire the ability to do the following:

- Demonstrate knowledge and understanding of general education disciplines.
- Demonstrate proficiency in communication.
- Demonstrate skills in inquiry, critical thinking, analysis, and problem solving through scholarly and/or creative activity across the general education disciplines.
- Demonstrate an understanding of ethics, diversity, and a global perspective.

Throughout the university system, the core curriculum consists of 60 semester credit hours of which a minimum of 42 are in general education and 18 in major-related courses.

## University-Wide Academic Information

### Prerequisites

Students should attempt to schedule courses that serve as prerequisites for advanced study early in their academic career. Lower division

courses are designed to serve as preparatory for upper division requirements.

### Substitutions

Students with advanced standing credits or transfer credits for courses similar to those required in the General Education Program may be permitted to satisfy KSU's requirements through approved course substitutions. Students seeking such substitutions should contact the office of the Dean of University College.

### Mathematics Advisement and Placement Test (MAPT)

Students who are not required to take the mathematics COMPASS test for the Learning Support Program should take the Mathematics Advisement and Placement Test (MAPT). The MAPT helps students decide which credit mathematics course to take first. This is an online test that students should take before orientation and advisement. Details are at <http://placement.kennesaw.edu>.

### Transferring Core Credits to KSU

Students with transfer credits from one University System of Georgia (USG) institution to another are guaranteed the transferability of their General Education courses if they meet two conditions. If students have satisfied all General Education requirements at one USG institution, they have satisfied all requirements at another—even if the requirements are different. Second, if students have completed any of the five areas specified by the Board of Regents (A through E) at one USG institution, they have completed that area at another, even if the requirements are different. Please note, however, that additional courses may be required if they are prerequisites to major courses. The Area F courses require a grade of "C" or better. To certify the completion of one or more areas, students should request a Core (General Education) Evaluation in the Registrar's Office.

### Transferring Core Credits to Another USG Institution

Students transferring from KSU to another USG institution may take advantage of this policy by completing the General Education Program. To certify the completion of one or more areas, students should request a Core (General Education) Evaluation in the Registrar's Office.

### Hours Required for an Undergraduate Degree

A baccalaureate degree consists of a minimum of 123 semester hours. Exceptions to the maximum degree length requirements have been made with the approval of the Board of Regents. A baccalaureate degree program requires at least 24 semester hours of upper division courses in the major field and at least 39 semester hours of upper division work overall.

### Regents' Testing Program Requirements

#### Board of Regents' Procedure for the Regents' Test

Kennesaw State University has established its policies on the Regents' Test based on Board of Regents Policy 307. The text of that policy follows.

The formulation and administration of the Regents' Test and the Regents' Writing and Reading Skills requirement shall be as determined by the Chancellor and prescribed in the Academic Affairs Handbook. (BR Minutes, August, 2004)

Each institution of the University System of Georgia shall ensure that students obtaining a degree from a System institution possess certain minimum skills of reading and writing, hereinafter called Regents' Writing and Reading Skills. The Regents' Writing and Reading Skills requirement has been developed to help attain this goal. The Regents' Writing and Reading Skills requirement will ensure students have competence, at a minimum Systemwide level, in reading and writing. Students enrolled in undergraduate degree programs leading to the baccalaureate degree will be required to complete the Regents' Writing and Reading Skills requirement as a requirement for graduation.

The Regents' Writing and Reading Skills requirement is not a requirement for an associate of applied science degree or an associate of science degree in an allied health field, although institutions may choose to require it for these degrees. (BR Minutes, 1986-87, p. 371, 1987-88, pp. 129-30).

A student holding a baccalaureate or higher degree from a regionally accredited institution of higher education will not be required to complete the Regents' Writing and Reading Skills requirement in order to receive a degree from a University System institution (BR Minutes, 1987-88, pp. 129-30). The Board of Regents may allow waivers of the Regents' Skills Requirement in very rare circumstances (estimated at no more than 1-2 a year, Systemwide) when, after enrollment, students develop documentable medical conditions that make all testing methods inapplicable. Guidelines for implementing this waiver will be issued by the Chancellor. (BR Minutes, March, 2007)

There shall be two System-mandated courses in writing and in reading that represent a vehicle for meeting the Regents' Writing and Reading Skills requirement.

There will be Systemwide tests administered in reading and in writing. These tests will be referred to collectively as the Regents' Test. The Regents' Test is designed to provide an additional method for satisfying the Regents' Writing and Reading Skills requirement. The formulation and administration of the Regents' Test and the Regents' Writing and Reading Skills requirement shall be as determined by the Chancellor and prescribed in the Academic Affairs Handbook. (BR Minutes, August 2004)

Other pertinent Board of Regents' policies:

1. The Regents' Test will be administered during one testing period each fall and spring semester after approximately ten to twelve weeks of instruction. The test will be administered on a flexible schedule during the summer.
2. Each institution shall develop special procedures, in accordance with the description of procedures and requirements for examining and exempting students with disabilities. A written description of the institutional procedures shall be submitted to the Chancellor. Such procedures shall include provision for Regents' courses if needed and formal examination prior to exemption or passing the courses. Such examination shall equal the standards of the Regents' Test.
3. A student may request a formal review of his or her Regents' Essay Test if that student's essay received at least one passing score among the three scores awarded.
4. Regents' Reading and Writing Skills Courses as required under Board of Regents policy shall be in keeping with regulations in satisfaction of federal and state student financial assistance and such other eligibility programs.

For all Board of Regents' policies regarding the Regents' Testing Program, please refer to their website: (<http://www2.gsu.edu/~wwwrtp/>)

**KSU Recommendations Regarding the Regents' Test**

The following information about the Regents' Test is applicable to all KSU students enrolled in undergraduate programs leading to a baccalaureate degree. Registration for the Regents' Test is available on-line during the normal registration periods through Owl Express.

1. Students must take the test in the first term enrolled. To assure compliance with this requirement, a hold will be placed on the registration of all students until they have registered for the test.
2. Students who transfer into KSU must take the test during their first term of enrollment. These students, as well, will have a hold placed on their registration to assure that they register.
3. Students who have not passed the Regents' Test, must take the appropriate Regents' skill course(s) each term of enrollment until they have passed both parts. If they have failed the writing portion of the test, they must register for RGTE 0199; if they have failed the reading portion, they must register for RGTR 0198.
4. Students whose native language is not English and who fail either portion of the test are eligible for an English as a Second Language (ESL) version designed specifically to accommodate their language difficulties. Information about this test can be obtained from the ESL Study Center Coordinator in University Studies.

**60 University-Wide Degree Requirements**

- Students with documented learning disabilities may be eligible for a special administration of the test. Students should contact the Office of Disabled Student Support Services in the Student Center. Students with severe test anxiety may be eligible for a special test administration. Further information is available in the Department of University Studies.
- Students must be enrolled in KSU to be eligible to take the test or receive tutoring.
- Students taking the test must present a picture identification card in order to be admitted to the testing site. Students should bring a black ink pen as well as a #2 pencil to the test. They will be permitted to use an English dictionary during the final 15 minutes of the essay portion of the test.
- Be on time. Students who arrive late are not admitted to the testing site.
- Students wishing to appeal the results of the essay portion of the test should follow the procedure outlined in the following section.

**Regents' Test Appeals**

Students wishing to appeal the results of the essay portion of the test should contact the Director of the Writing Center who will determine their eligibility for appeal. (At least one of the three original scorers must have given the essay a passing grade.) The appeal will then follow this procedure.

- Three (3) faculty members, designated by the institution as a review panel, conduct an on-campus review.
- The on-campus review panel may (1) sustain, by majority opinion, the essay's failing score, thus terminating the review process, or (2) recommend, by majority opinion, the re-scoring of the essay by the Regents' Testing Program central office. The student is notified concerning the results of the on-campus review.
- If the on-campus panel recommends re-scoring of the essay, that recommendation will be transmitted in writing, along with a copy of the essay, to the office of the system's director of the Regents' Testing Program. The director will utilize

the services of three (3) experienced Regents' essay scorers other than those involved in the original scoring of the essay to review the essay, following normal scoring procedures for the essay component of the Regents' Test. The decision of this panel on the merits of the essay will be final, thus terminating the review process. The student will be notified, through the institution, concerning the results of the review.

**Academic Standing Classification of Students**

Undergraduate students are classified into levels on the basis of the number of credit hours they have earned as follows:

Level	Number of Credit Hours Earned
Freshman	0-29
Sophomore	30-59
Junior	60-89
Senior	90 and above.

**Classification of Courses**

The courses of instruction for degree credit in the curriculum of the university are divided into three categories: lower division, upper division and graduate. Lower division courses (typically regarded as freshman and sophomore level courses) are numbered 1000-2999; upper division courses (typically regarded as junior and senior level courses) are numbered 3000-4999; and graduate courses are numbered 5000 and above. Graduate courses are open only to students accepted to graduate study. (Courses numbered below 1000 do not count for degree credit but do count for determining fees and enrollment status.)

**ENGL 1101 and 1102: The Campus Writing Requirement**

At Kennesaw State University ENGL 1101 and ENGL 1102 (English Composition I & II) are required for all undergraduate degrees. A grade of "C" or better is required for ENGL 1101 and ENGL 1102.

**Graduation Requirements**

To be considered for admission to candidacy for a degree, students must make formal peti-

tion to the faculty for the degree. The chart below indicates the earliest and latest times that students may petition to graduate. Petition forms are available in the Office of the Registrar and must be returned, once completed, to the Office of the Registrar.

Term of Graduation	Earliest Time to Petition	Latest Time to Petition
FALL	April 1	July 1
SPRING	August 1 of previous year	November 1 of previous year
SUMMER	January 1	April 10

To be eligible to receive a baccalaureate degree, a student must meet the following requirements:

1. Complete the required General Education courses, with a grade of "C" or better in ENGL 1101 and ENGL 1102 (or equivalents, if a transfer student).
2. Complete the chosen program of study with the grade of "C" or better in all courses listed under the major, including those listed as Lower Division Major Requirements.
3. Complete a minimum of 123 semester hours with a minimum cumulative grade point average of 2.0 on all course work attempted at KSU. No course may be counted more than one time in meeting the total credit hours required for the degree.
4. Have at least a 2.0 adjusted grade point average (AGPA) and at least 30 earned hours of credit for KSU coursework not excluded because of repeated courses or "fresh start" status. If the student has fewer than 30 earned hours of credit for non-excluded KSU coursework, he/she must have a 2.0 cumulative grade point average.
5. Complete at least 39 semester hours of upper division (courses numbered 3000 or higher) work overall.
6. Complete at least 30 semester hours in residence at Kennesaw State (Coles College of Business requires 33 hours). At least 20 of the last 30 semester hours preceding graduation must be earned in residence. In addition,

24 semester hours of the upper level major requirements must be earned in residence at KSU.

7. Complete satisfactorily the University System of Georgia Regents' Testing Program (required of all persons receiving a degree from any institution in the University System of Georgia).
8. Complete successfully HIST 2112 and POLS 1101 or pass examinations in these fields (to satisfy the Georgia General Assembly's requirement that all graduates of units of the University System of Georgia demonstrate competency in United States and Georgia history and the constitutions of the United States and Georgia).
9. In all instances, meeting the requirement for graduation is the responsibility of the student.

It should be noted that program and course requirements and university policies are subject to change without advanced notice. Changes in policy and requirements enacted by the Board of Regents take precedence over existing university policies and requirements. The University will make reasonable efforts to accommodate students affected by such changes, but reserves the right to determine where and to what extent it will grant exceptions to new policies and requirements. In such cases, program requirements that were published in University catalogs that are more than 10 years old will not be honored without specific approval of the department chair responsible for the program.

The University may elect to apply the policies or program requirements of an earlier catalog if the student was enrolled at the time that the earlier catalog was in effect. Students will not be permitted to mix or split requirements for graduation from more than one catalog.

While students may elect to graduate under degree requirements found in any catalog from the semester they matriculate until the semester they graduate, they are required to follow the most recent catalog requirements regarding prerequisites, corequisites, or other faculty approved changes in courses. In cases where courses are deleted, students must substitute courses deemed acceptable by the faculty or chair responsible for the degree program in question.

**Graduation Ceremonies**

Graduation ceremonies are held at the end of fall semester, spring semester, and summer semester.

**Graduation with Honors**

An overall adjusted grade point average of at least 3.5 is required for students to graduate cum laude, 3.7 to graduate magna cum laude and 3.9 to graduate summa cum laude from a baccalaureate program. Graduation with honor requires that students earn at least 60 semester credit hours in residence at Kennesaw State University for the bachelor's degree.

To receive honors at graduation, "second degree" and "fresh start" students must have at least 60 earned hours of credit at KSU after the "second degree" or "fresh start" status was granted. In addition, for honors, students who have repeated courses must have at least 60 earned hours of credit at KSU after the hours for the repeated courses have been excluded.

**Double Majors**

An undergraduate student is eligible to have a double major recorded on the transcript and to graduate with two majors under the following conditions:

1. All of the requirements for two KSU degree programs are satisfied, including all residency and institutional requirements for each major; and
2. The second major contains at least 21 semester hours of upper division course work beyond the courses required for the students first major and general education requirements.

**Second Degrees**

Students who have earned a baccalaureate degree from an institution regionally accredited by the Commission on Colleges may obtain a second baccalaureate degree from KSU by satisfying the following requirements:

- Meet all major requirements listed for the chosen program of study.
- Complete the Georgia Legislative history and Constitution requirements.
- Students earn at least 30 semester hours in residence at Kennesaw State University. If the first baccalaureate degree was earned at Kennesaw State University, this 30 hours must be in excess of any hours used towards the first baccalaureate degree.
- Complete (for students with majors in the Bagwell College of Education) the lower division major requirement courses in Education.

## General Education Requirements at KSU

### Area A: Essential Skills - (9 Credit Hours)

- ENGL 1101 - Composition I <sup>1</sup>
- ENGL 1102 - Composition II <sup>2</sup>
  
- MATH 1101 - Introduction to Mathematical Modeling <sup>3,4,5</sup>  
or
- MATH 1111 - College Algebra <sup>3,4,5</sup>  
or
- MATH 1112 - College Trigonometry <sup>3,4,5</sup>  
or
- MATH 1113 - Precalculus <sup>3,4,5</sup>

#### Notes:

<sup>1</sup> Prerequisites: ENGL 0099 & READ 0099, if required

<sup>2</sup> Prerequisite: ENGL 1101 with "C" or better

<sup>3</sup> Prerequisites: MATH 0098 or MATH 0099, if required

<sup>4</sup> Mathematics, biology, chemistry, computer science, secondary math education, and secondary science education majors should take MATH 1112 or MATH 1113 and should see an advisor. (Students who plan to take MATH 1112 may need to take MATH 1111 as a prerequisite). Most other students should take MATH 1101. Students who are well prepared in mathematics may begin in MATH 1190 with the approval of the Mathematics Department Chair.

<sup>5</sup> Business majors must take MATH 1111 or MATH 1113 and must also take MATH 1106 or MATH 1190.

### Area B: Social Issues (Institutional Option) - (5 Credit Hours)

- ANTH 2105 - Social Issues: Perspectives in Anthropology <sup>1,2,3</sup>  
or
- GEOG 2105 - Social Issues: Perspectives in Geography <sup>1,2,3</sup>  
or
- PSYC 2105 - Social Issues: Perspectives in Psychology <sup>1,2,3</sup>  
or
- SOCI 2105 - Social Issues: Perspectives in Sociology <sup>1,2,3</sup>
  
- COM 1109 - Human Communication <sup>4,5,6,7</sup>  
or
- FL 1002 - Introduction to Foreign Language and Culture II <sup>4,5,6,7</sup>  
or
- PHIL 2200 - Ways of Knowing <sup>4,5,6,7</sup>

#### Notes:

<sup>1</sup> Prerequisites: ENGL 0099 & READ 0099, if required.

<sup>2</sup> Psychology and Sociology Majors should not take the course in their major discipline.

<sup>3</sup> Nursing Majors must take Sociology

<sup>4</sup> Students seeking a B.A. degree must complete FL 2001 AND FL 2002. FL 1002 is a prerequisite for FL 2001; therefore, FL 1002 may be the preferred option for these students.

<sup>5</sup> FL 1002 has a prerequisite of one year of foreign language in high school or FL 1001

<sup>6</sup> FL = Foreign Language and denotes one of our foreign languages, e.g., SPAN (Spanish), FREN (French), GRMN (German), etc.

<sup>7</sup> Communication majors should take FL 1002 or PHIL 2200 to satisfy this requirement.

**Area C: Humanities/Fine Arts - (6 Credit Hours)**

- ENGL 2110 - World Literature<sup>1</sup>
- ART 1107 - Arts in Society: Visual Arts<sup>2</sup>  
or
- DANC 1107 - Arts in Society: Dance<sup>2</sup>  
or
- MUSI 1107 - Arts in Society: Music<sup>2</sup>  
or
- TPS 1107 - Arts in Society: Theatre and Performance<sup>2</sup>

**Notes:**

<sup>1</sup> Prerequisite: ENGL 1102 with "C" or better.

<sup>2</sup> Art and Theatre majors should not take the course in their major discipline. Music majors are required to take MUSI 1107, World Music section.

**Area D: Science, Mathematics, and Technology – (10 to 11 Credit Hours)**

- SCI 1101 - Science, Society, and the Environment I<sup>1</sup>  
or
- CHEM 1211 - General Chemistry I<sup>2</sup>
- CHEM 1211L - General Chemistry I Laboratory<sup>2</sup>  
or
- CHEM 1151 - Survey of Chemistry I<sup>3</sup>
- CHEM 1151L - Survey of Chemistry I Laboratory<sup>3</sup>  
or
- PHYS 1111 - Introductory Physics I<sup>4</sup>  
or
- PHYS 2211 - Principles of Physics I<sup>5</sup>
- SCI 1102 - Science, Society and the Environment II<sup>6</sup>  
or
- CHEM 1212 - General Chemistry II<sup>7</sup>
- CHEM 1212L - General Chemistry II Laboratory<sup>7</sup>  
or
- CHEM 1152 - Survey of Chemistry II<sup>8</sup>
- CHEM 1152L - Survey of Chemistry II Laboratory<sup>8</sup>  
or
- PHYS 1112 - Introductory Physics II<sup>9</sup>  
or
- PHYS 2212 - Principles of Physics II<sup>10</sup>
- MATH 1106 - Elementary Applied Calculus<sup>11, 12</sup>  
or
- MATH 1107 - Elementary Statistics<sup>11, 12</sup>  
or
- STAT 3125 - Biostatistics<sup>11, 12</sup>  
or
- MATH 2207 - Data Analysis and Probability for Teachers<sup>11, 12</sup>  
or
- MATH 1190 - Calculus I<sup>11, 12</sup>



**Notes:**

<sup>1</sup> Prerequisites: ENGL 0099, READ 0099, & MATH 0098 or MATH 0099, if required

<sup>2</sup> Corequisite: MATH 1113 or MATH 1112

<sup>3</sup> Prerequisites: READ 0099, & MATH 0099, if required

<sup>4</sup> Prerequisite: MATH 1113 or MATH 1112

<sup>5</sup> Prerequisite: MATH 1190

<sup>6</sup> Prerequisite: SCI 1101 or Departmental approval

<sup>7</sup> Prerequisite: "C" or better grade in CHEM 1211

<sup>8</sup> Prerequisite: CHEM 1151 and CHEM 1151L

<sup>9</sup> Prerequisite: PHYS 1111

<sup>10</sup> Prerequisite: PHYS 2211

<sup>11</sup> Prerequisites for MATH 1106, MATH 1107, MATH 2107, or MATH 2207: MATH 1101 or MATH 1111 or MATH 1112 or MATH 1113

<sup>12</sup> Prerequisite for MATH 1190: MATH 1112 or MATH 1113

Math and science requirements depend on majors. Students should see an advisor to determine which courses are most appropriate and to ensure that all prerequisites and major requirements are met.

1. Students majoring in mathematics, biology, chemistry, computer science, and secondary mathematics education are advised to take MATH 1190. Nursing majors are advised to take MATH 1107. Business and information system majors are advised to take MATH 1106 or MATH 1190. Elementary and middle grades education majors are advised to take MATH 2207. Secondary biology education majors are advised to take MATH 2107. Most other students take MATH 1107.
2. Students majoring in mathematics, biology, chemistry, and secondary biology education are advised to take CHEM 1211 & 1212 or PHYS 1111 & 1112 or PHYS 2211 & 2212 and their labs, if separate. Students majoring in computer science are advised to take one of the PHYS sequences. Students majoring in nursing are advised to take CHEM 1151 & CHEM 1152 and their labs. All other students (non-math/science majors) should take SCI 1101 & SCI 1102. However, any science courses meeting the criteria are acceptable except Anatomy & Physiology, and Microbiology.

**Area E: Social Sciences – (12 Credit Hours)**

- POLS 1101 - American Government in a Global Perspective <sup>1</sup>
- ECON 1100 - Global Economics <sup>2,3,4</sup>  
or
- ECON 2100 - Principles of Microeconomics <sup>2,3,4</sup>
- HIST 1110 - Introduction To World History
- HIST 2112 - America Since 1890

**Notes:**

<sup>1</sup> Prerequisite: ENGL 0099 & READ 0099, if required

<sup>2</sup> ECON 1100 has prerequisites of the following courses, if required: ENGL 0099, MATH 0098 or MATH 0099, READ 0099

<sup>3</sup> Business, history education, and international affairs, and sport management majors must take ECON 2100. All other students should take ECON 1100

<sup>4</sup> ECON 2100 has a prerequisite of MATH 1101 or higher

**Area F: Courses Related to the Program of Study - (18 Credit Hours)**

See the individual majors for the specific requirements in this area.

**Fitness for Living Requirement**

All students entering Kennesaw State University are required to take the Fitness for Living Course (HPS 1000). The University wants students to understand the importance of physical activity, nutrition, stress and weight management, and health-related fitness components. Students will have an opportunity to assess selected fitness, nutritional and activity patterns, and to develop and participate in a personalized physical activity program.

**First-Year Seminar or Learning Communities Requirement**

All first-year full-time students entering Kennesaw State University with fewer than 15 semester hours are required to complete a First-Year Seminar or join a Learning Community and complete all courses that comprise it. This requirement must be satisfied during a student's first term of enrollment at Kennesaw State University. Students with 30 or more credit hours are not eligible to enroll in a First-Year Seminar or a Learning Community. "First-Year Seminar" courses are: KSU 1101 and KSU 1111.

**Regents Class Requirement**

All students earning a baccalaureate degree from KSU will be required to complete two Regents' classes—RGTR 0198 (Regents' Reading Skills) and RGTE 0199 (Regents' Writing Skills)—unless they have exempted these classes by passing both portions of the Regents' Exam. For more detailed information about this requirement, see the subsection of this catalog chapter entitled "Regents' Testing Program Requirements."

# College of the Arts

The mission of the KSU College of the Arts is to provide an outstanding arts education that prepares students to be locally and globally engaged artists, scholars, educators, and citizens. Towards this end, the College offers liberal arts and professional arts degrees that honor tradition alongside innovation, fuses theory and practice, and promotes integrity, discipline, arts advocacy, and leadership.

The College values vitality and significance alongside excellence in teaching and learning and promotes the arts as essential to individual growth and community building. These ideals inform all curricular and co-curricular programming and community collaborations.

The College of the Arts offers academic and professional programs of study that prepare students for careers in the visual and performing arts. Undergraduate programs are built upon a strong common liberal arts component. Through its departments, the college offers the Bachelor of Arts degrees in Music, Dance, and Theatre and Performance Studies, the Bachelor of Fine Arts degree in Art, the Bachelor of Music degrees in Music Education, Performance, and the Bachelor of Science degree in Art Education.

The College of the Arts annually hosts a number of guest artists who provide students with rich professional training experiences. These

artists appear as part of the major exhibitions in the Fine Arts Gallery, the Sturgis Library Gallery, and performances in the Premiere Series, the Musical Arts Series, and Theatre, Performance Studies, and Dance Mainstage and Studio Seasons. The College offers the Starlight Summer Series at the Legacy Gazebo Amphitheatre featuring local and international artists. These unique experiences provide exceptional opportunities for the College's talented students.

Special units in the College of the Arts include:

**The College of the Arts Box Office** - Services audience development, ticketing, and event information needs of the College of the Arts.

**The Stillwell Theater** - Theatrical, musical, opera, and other university events are held in the University's Stillwell Theater.

**Chastain Pointe Dance Facility** - A state-of-the-art studio that is fully equipped with a multifunction AV system, studio seating for 75 and a double-sprung professional quality marley floor.

**The Dr. Bobbie Bailey and Family Performance Center** - Built in 2007, the Bailey Performance Center boasts an acoustically

superb 634-seat performance hall, the Eric and Gwendolyn Brooker Rehearsal Hall and the Don Russell Clayton Gallery. The Bailey Center presents the Premiere Series, the flagship concert series of the KSU College of the Arts, which consistently showcases the finest performers of our time.

**Recreation Center Dance Studio** - This dance studio theatre is used to offer dance classes on the main campus, as well as a performance venue for informal studio productions in dance.

**The Performing Arts Library** - This library serves the curricular needs of students and faculty in the School of Music and the Department of Theatre, Performance Studies, and Dance. The library houses musical scores, plays, sound recordings, video recordings, reference materials, historical music collections, other musicological materials as well as the theatre collection.

**Visual Arts Resources Center** - This facility houses an extensive collection of digital and analog images as well as periodicals and other print resources in art.

**Technology Labs** - The arts labs provide faculty and staff with state-of-the-art computer labs for artistic creation.

**Art Galleries** - The Visual Arts Department maintains three visual art galleries that show exhibitions of works by students, faculty, and alumni; works from COTA's permanent collection of art; and nationally and internationally touring shows.

**University Museum** - The Clayton Art Gallery is home to an important collection of works by Athos Menaboni, and periodically hosts other exhibitions.

## Accreditations

The School and departments in the College of the Arts are nationally accredited. In addition, the teacher education programs in the arts have state approval for K-12 teacher certification in Georgia. For full accreditation/approval information see academic department listings below.

## Academic Departments

The College of the Arts houses three academic departments:

- The School of Music (B.A., B.M.)
- Department of Theatre, Performance Studies, and Dance (B.A.)
- Department of Visual Arts (B.F.A., B.S.)

### School of Music (770) 423-6151

The School of Music provides a variety of services to the university through its commitment to the liberal arts tradition, core curriculum and its maintenance of professional degree programs. Among the objectives of the department are training performers and music teachers in the areas of piano, voice, strings, brass, woodwinds, guitar and percussion instruments; providing suitable background for advanced study by graduates; and offering leadership in the community through making available recitals, concerts, musicals and operas.

The School of Music offers programs of study leading to the Bachelor of Arts in Music, the Bachelor of Music in Music Education with concentrations in general, choral, and instrumental music and the Bachelor of Music in Performance with concentrations in piano, voice, and instrumental music. Each of these music programs is fully accredited by the National Association of Schools of Music (NASM).

### Theatre, Performance Studies, and Dance (770) 499-3123

The Department of Theatre, Performance Studies and Dance at Kennesaw State University supports the liberal arts mission of the University by engaging students as artists, scholars, and active citizens in their social worlds. Students learn through praxis, encountering performance as the intersection of rigorous critical investigation and practical, engaged, learning. Taking a uniquely holistic view of performance to include the realms of theatrical production, storytelling, dance, performance art, and everyday life, the department challenges students to recognize performance as a method of analysis, a mode

of inquiry, and a creative and aesthetic act.

Our program offers a wide range of courses dedicated to developing students as scholar-artists, viewing both live performance as scholarship and writing as a creative act. The program provides opportunities for students to create, witness, and critique performances based on a variety of sources: from dramatic scripts and classical choreography to literary and folk traditions, original ethnographic field research, and contemporary movement. Inherent within this premise lies an ardent commitment to provide global learning opportunities to students as vital to their individual and social growth. It is the department's mission to push the discipline forward in integrating theatre, dance and performance studies approaches, offering for our campus and our community a broad spectrum of voices, cultures, texts, periods, and styles of performance experiences.

The department offers two degree programs: the Bachelor of Arts in Theatre and Performance Studies and the Bachelor of Arts in Dance.

### **Visual Arts (770) 423-6139**

The Department of Visual Arts offers programs of study in studio art, graphic communication and art education (P-12). In addition to a professional emphasis, the program is grounded in the liberal arts tradition. That students should be knowledgeable in a variety of disciplines, including the visual arts, is a key rationale for the activities and programs of the department. General department goals are to assist students in the acquisition of a broad understanding of the visual arts and to recognize artistic quality in their own personal expressions as well as in the work of others; to provide direct experiences in the visual arts for students, faculty, and the community through quality art exhibitions, lectures,

and publications; and to provide professional training for individuals seeking careers in the visual arts.

Both the studio art and art education programs are fully accredited by the National Association of Schools of Art and Design. Co-operative study and internship programs are available through the department for students to gain work experience in conjunction with their academic training. Students are encouraged to expand their educational experience through participation in Visions, the student art guild, and by attending the numerous art exhibitions and lectures held throughout the academic year.

### **Minors**

- Art History
- Dance
- Music

### **Programs of Study**

The College of the Arts offers the following undergraduate degrees:

- Bachelor of Fine Arts in Art
- Bachelor of Science in Art Education
- Bachelor of Arts in Dance
- Bachelor of Arts in Music
- Bachelor of Music in Music Education
- Bachelor of Music in Performance
- Bachelor of Arts in Theatre and Performance Studies

## Major in Art, BFA

### **Bachelor of Fine Arts Degree** **College of the Arts, Department of Visual Arts** **(770) 423-6139**

The Department of Visual Arts has two comprehensive undergraduate degree programs, the Bachelor of Fine Arts in Art and the Bachelor of Science in Art Education.

#### **Bachelor of Fine Arts in Art**

The Bachelor of Fine Arts in Art is a professional degree program. The BFA prepares students for a variety of art and art-related careers or graduate school by providing a thorough grounding in fundamental principles and techniques with opportunities for emphasis in one or more arts areas. This degree focuses on intensive work in art or design supported by a program of general studies. The BFA degree offers concentrations in (1) graphic communications, (2) drawing and painting, (3) photography (4) printmaking (5) sculpture, and (6) ceramics.

#### **Bachelor of Science in Art Education**

The Bachelor of Science in Art Education leads to teacher certification in grades pre-kindergarten through grade 12. This program is based on the Comprehensive Arts Education model with a curriculum that includes study in studio, art history, aesthetics and art criticism. The art education program is aligned with the National Association of Schools of Art and Design, the National Standards for the Visual Arts, the Fine Arts Georgia Performance Standards, and the National Board for Professional Teaching Standards. The program provides students with a broad foundation in general education, extensive study in art, and professional education and field experiences. All art and art education majors are required to take art and art history foundation course work in lower-division major requirements before taking upper-division art or art education courses. This degree is listed as Major in Art Education by the Bagwell College of Education and in the Professional Teacher Education Unit. Each program of study is a sequentially based curriculum beginning the first semester of the freshman year. Students who delay entering the major until completion of the General Education Core Curriculum may prolong their academic careers.

### **DEPARTMENT OF VISUAL ARTS ADMITTANCE REQUIREMENTS**

#### **Entrance Portfolio**

Study in visual arts studio courses may not be initiated until the student has been fully accepted by Kennesaw State University and the Department of Visual Arts as an art major or art interest major. All prospective art majors are required to complete an application form and submit a portfolio of their artwork. Admission to degree programs in the Department of Visual Arts is contingent upon portfolio review and acceptance by the department. Portfolio submission and review must take place before a student can proceed beyond ART 1100 and ART 1150. See the Department of Visual Arts admission application, portfolio content requirements and portfolio review deadline dates on the KSU Department of Visual Arts web site, [www.kennesaw.edu/visual\\_arts](http://www.kennesaw.edu/visual_arts). Applications and portfolios are sent to the College of the Arts Admissions and Enrollment Office. Direct any additional questions about admission requirements to this office by calling 770-423-6614.

Students who do not have portfolios or students whose portfolios are not accepted can begin their art studies as an art interest student. They may take introductory art courses based on available space and resubmit their portfolios for review.

**Transfer Admission**

Students who wish to transfer into the Department of Visual Arts from another institution follow the same admissions procedure as all new students. Transfer credit for courses in studio art is evaluated by portfolio review. Students enrolling at KSU for a second degree in art must also apply and submit a portfolio for review.

**BFA Concentration Review Portfolio**

Students must be admitted by an upper-level second portfolio review to a BFA concentration area in order to continue their Visual Arts degree program at KSU. Students are admitted to a BFA concentration or the Art Education Program based on available concentration openings and the quality of the student's submitted portfolio work. Refer to the department website and contact your concentration advisor for specific portfolio requirements and deadlines.

**Change of Concentration**

Students who wish to change their studio concentrations must resubmit a portfolio to the desired area of concentration and be accepted by that concentration area.

**Dual Concentrations**

Students electing a second concentration may use the Level I course of the second concentration as part of the distribution requirements. The other necessary courses in the second concentration may be placed as art electives for the first concentration. A second concentration may in some cases extend the degree beyond 123 credits. Students must follow the same process of portfolio submission and approval to be accepted into a second concentration.

**Change of Degree Program**

Students who wish to change degree programs in art must reapply and gain admission status to the new degree program.

**Placement**

The Department of Visual Arts holds the exclusive authority to determine appropriate admission level placement, credit evaluation of art courses in studio, art history, and art education.

**Continuation in Program**

All art students must maintain an overall GPA of 2.25 to remain in the program. Students falling below a 2.25 may have one semester to improve their GPA and continue; if they do not, they are permanently dismissed from the program. Students may not fall below a 2.25 twice; a second incidence will result in immediate and permanent dismissal from the program.

BFA in Studio Art majors must maintain a 3.0 GPA in their concentration areas. Falling below a 3.0 in the concentration or making one grade of "F" in the concentration area will result in dismissal from the concentration. Students dismissed from two concentrations may not continue in the BFA program.

BS in Art Education majors must have a 2.75 overall GPA in order to be admitted to the Teacher Training Program of the Bagwell College of Education and to remain in the degree program. Furthermore, two or more "D" or "F" grades after admission to teacher education will result in a review by the Admissions and Academic Standing Committee. For a complete list of other requirements for art education students, refer to Admission and Retention in Teacher Education under Bagwell College of Education in the Undergraduate Catalog.

All students must make timely and reasonable progress toward the degree. A lapse of two or more semesters will require reapplication to the Department of Visual Arts.

**General Education (42 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower-Division Major Requirements (Area F) (18 Credit Hours)**

- ART 1100 - Two-Dimensional Design and Color Theory
- ART 1150 - Drawing I
- ART 1200 - Three-Dimensional Design
- ART 2150 - Drawing II
- ART 2550 - Computer Applications in Art
- ART 2990 - Professional Practices and Portfolio Preparation

**Entrance Portfolio**

All prospective art majors are required to complete an application form and submit a portfolio of their artwork. Admission to degree programs in the Department of Visual Arts is contingent upon portfolio review and acceptance by the department. Portfolio submission and review must take place before a student can enroll in courses beyond ART 1100 and ART 1150.

**Upper-Division Major Requirements (51 Credit Hours)****Distribution Requirements (9 Credit Hours)**

Select three from the following outside the concentration area. At least one 2-D and one 3-D area must be represented.

- ART 3120 - Ceramics I
- ART 3160 - Painting I
- ART 3300 - Sculpture I
- ART 3400 - Photography I
- ART 3500 - Printmaking I
- ART 3550 - Book Arts and Papermaking
- ART 3990 - Art As a Public Profession
- ART 4020 - Electronic Illustration

**Art History (12 Credit Hours)**

Both courses required for all art majors.

- ARH 2750 - Ancient through Medieval Art
- ARH 2850 - Renaissance through Modern Art

Select two courses from the following:

- ARH 3000 - Survey of Asian Art
- ARH 3100 - African Art
- ARH 3150 - Islamic Art
- ARH 3250 - Latin American Art
- ARH 3370 - Roman Art and Architecture
- ARH 3500 - Italian Renaissance Art
- ARH 3600 - Baroque Art
- ARH 3700 - Nineteenth-Century Art
- ARH 3750 - History of American Art
- ARH 3850 - Art Since 1900
- ARH 3990 - Research Methods in Art History
- ARH 4000 - Historical Studio Practices
- ARH 4150 - African-American Art
- ARH 4500 - Women in Art
- ARH 4700 - Victorian Art and Culture
- ARH 4850 - History of Graphic Design



- ARH 4870 - History of Photography
- ARH 4900 - Contemporary Art
- TPS 3493 - Performance Art

## **BFA Concentration (30 Credit Hours)**

### **Concentration Review Portfolio**

Students select an area of concentration from those listed below. While enrolled in the second course of the concentration students will submit a portfolio of work in that area for review by the supervising faculty. Students who do not pass will not be allowed to continue in the program.

### **Graphic Communications Concentration**

- ART 3011 - Typography I
- ART 3020 - Typography II
- ART 3021 - Publication Design
- ART 3022 - Pre-Press and Image Manipulation
- ART 4011 - Design Strategy and Presentation
- ART 4021 - Advertising and Packaging
- ART 4020 - Electronic Illustration
- ART 4022 - Digital Design: Dreamweaver
- ART 4023 - Digital Design: Flash
- ART, ARH, or ARED 3000- or 4000-level elective choice (choose three courses for a total of 9 hours)

### **Painting and Drawing Concentration**

- ART 3150 - Drawing III - Life Drawing
- ART 3160 - Painting I
- ART 3260 - Painting II
- ART 4260 - Painting III Watercolor
- ART 4150 - Advanced Study in Drawing and
- ART 4265 - Advanced Study in Painting  
(take at least one of each course and any combination for a total of 9 credit hours)
- ART, ARH, or ARED 3000- or 4000-level elective choice (choose three courses for a total of 9 hours)

### **Photography Concentration**

- ART 3150 - Drawing III - Life Drawing
- ART 3400 - Photography I
- ART 3410 - Photography II
- ART 4410 - Advanced Study in Photography (repeat for a total of 12 credit hours)
- ART, ARH, or ARED 3000- or 4000-level elective choice (choose three courses for a total of 9 credit hours)

### **Printmaking Concentration**

- ART 3150 - Drawing III - Life Drawing
- ART 3500 - Printmaking I
- ART 3510 - Printmaking II
- ART 4510 - Advanced Study in Printmaking (repeat for a total of 12 hours)
- ART, ARH, or ARED 3000- or 4000-level elective choice (choose three courses for a total of 9 hours)

**Ceramics Concentration**

- ART 3150 - Drawing III - Life Drawing
- ART 3120 - Ceramics I
- ART 3360 - Ceramics II
- ART 4360 - Advanced Study in Ceramics (repeat for a total of 12 hours)
- ART, ARH, or ARED 3000- or 4000-level elective choice (choose three courses for a total of 9 hours)

**Sculpture Concentration**

- ART 3150 - Drawing III - Life Drawing
- ART 3300 - Sculpture I
- ART 3310 - Sculpture II
- ART 4310 - Advanced Study in Sculpture (repeat for a total of 12 hours)
- ART, ARH, or ARED 3000- or 4000-level elective choice (choose three courses for a total of 9 hours)

**Senior Review Exhibition (3 Credit Hours)**

Choose one according to concentration

- ART 4980 - Senior Portfolio and Applied Project (Graphic Communication)  
or
- ART 4990 - Senior Art Seminar and Exhibition (Studio Concentration)

**Free Electives (6 Credit Hours)****Program Total (123 Credit Hours)**

## Major in Art Education, BS

**College of the Arts  
Department of Visual Arts  
(770) 423-6139**

This single field program is designed to prepare art teachers at all grade levels (pre-kindergarten through grade 12). It leads to P-12 teacher certification in the teaching field of art in Georgia. Candidates complete the equivalent of a major in art and a second major in pedagogical studies with an emphasis on teaching art. The program is based on the Comprehensive Arts Education and the curriculum in the teaching field includes study in studio, art history, aesthetics and art criticism.

## Major in Dance, BA

**College of the Arts, Department of Theatre,  
Performance Studies, and Dance  
(770) 499-3123**

This liberal arts degree in dance is designed to provide students with a diverse and comprehensive curricular experience, preparing them for a variety of career options in dance and other related fields. Students audition to be accepted into the program and have the option of pursuing a concentrated study in modern, ballet or jazz dance forms. The core curriculum prepares students with a theoretical and practical experience of dance, while the 15-hour concentration allows students to develop technical proficiency in the area selected.

The 3-credit applied professionals skills requirement allows students to receive academic credit for professional internships and practical experience in the field. The senior seminar and senior project requirements ensure that graduates gain a creative and scholarly understanding of the art form, emphasizing a scholar-artist approach that is central to the Department's educational mission.

### **Audition Requirements**

All students entering the program must demonstrate technical and artistic aptitude capable of successfully completing the program of study. The audition process will consist of a 30-minute ballet barre warm-up, followed by a short center-floor modern/jazz combination, and a final across-the-floor ballet, modern or jazz combination. Students must bring appropriate footwear to the audition. Students are not required to prepare a solo combination for the audition. Following the audition class, students will meet individually with faculty to discuss goals and receive program information. Students will be notified about acceptance into the program within a week following the audition. To register for an audition, receive audition information or schedule a special audition (for students who are unable to attend the regularly scheduled audition due to unavoidable circumstances), please view the dance Website under the College of the Arts [www.kennesaw.edu/theatre/dance](http://www.kennesaw.edu/theatre/dance) or contact 770-423-6789.

### **Transfer Auditions**

Students who wish to transfer to the Program in Dance at KSU from another institution or from another department follow the same audition procedures as new students. A special audition may be scheduled for students who wish to enter the program at a time when regular auditions are not scheduled.

### **Course Placement**

At the time of acceptance into the program, students will be advised about course scheduling and technical level placement. The individual course instructor reserves the right to request a student to take a lower level technique course if the student is not technically at the level required for the course.

### **Applied Professional Sequence (Internship)**

Students are encouraged to complete the above requirement only at the junior and/or senior academic levels. Every student will be assigned a faculty internship advisor, and will be required to obtain approval from the advisor prior to pursuing an internship or professional opportunities in the field. Students may substitute a DANC 4490 course for this requirement.

### **Musical Theatre**

Students interested in musical theatre may pursue a concentration through the Bachelor of Arts in Theatre and Performance Studies degree. The program in Dance offers musical theatre dance courses that are part of this curriculum.

**General Education (42 Credit Hours)**

See previous listing of requirements.

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Major Requirements (Area F) (18 Credit Hours)**

- DANC 2000 - Dance History I
- FL 2002 - Intermediate Foreign Language
- DANC 2713 - Dance Production  
or
- DANC 4490 - Special Topics

Any two of the following:

- DANC 2100 - African Dance Technique
- DANC 2200 - Tap Dance Technique
- DANC 2300 - Ethnic Dance Forms
- DANC 2400 - Social Dance

*Note:*

*\* Dance Production or Special Topics in Dance must be taken in combination for a total of 8 credits.*

**Upper Division Major Requirements (27 Credit Hours)****Upper Level Core Requirements (12 Credit Hours)**

- DANC 4010 - Dance History II
- DANC 4100 - Dance Kinesiology
- DANC 4200 - Analysis and Criticism of Dance
- DANC 4300 - Dance Pedagogy

**Plus one of the following concentrations: (15 Credit Hours)****Ballet Concentration**

- DANC 3100 - Ballet I: Classical Dance Technique\*  
or
- DANC 3110 - Ballet II: Classical Dance Technique\*
- DANC 3110 - Ballet II: Classical Dance Technique\*  
or
- DANC 3120 - Ballet III: Classical Dance Technique \*
- DANC 4500 - Choreography
- DANC 3310 - Modern Dance II: Contemporary Dance Techniques  
or
- DANC 3210 - Jazz Dance: Styles II

Plus one of the following:

- DANC 3400 - Movement for Performers
- DANC 3500 - Pas de Deux/Pointe
- DANC 3600 - Dance Improvisation
- DANC 3700 - Body Conditioning and Somatics

*Note:*

*\*Repeated two times for a total of 4 credit hours.*

**Modern Concentration**

- DANC 3300 - Modern Dance I: Contemporary Dance Technique\*  
or
- DANC 3310 - Modern Dance II: Contemporary Dance Techniques\*
- DANC 3310 - Modern Dance II: Contemporary Dance Techniques\*  
or
- DANC 3320 - Modern Dance III: Contemporary Dance Technique \*
- DANC 4500 - Choreography
- DANC 3210 - Jazz Dance: Styles II  
or
- DANC 3110 - Ballet II: Classical Dance Technique

Plus one of the following:

- DANC 3400 - Movement for Performers
- DANC 3500 - Pas de Deux/Pointe
- DANC 3600 - Dance Improvisation
- DANC 3700 - Body Conditioning and Somatics

*Note:*

*\*Repeated two times for a total of 4 credit hours.*

**Jazz Concentration**

- DANC 3200 - Jazz Dance: Styles I\*  
or
- DANC 3210 - Jazz Dance: Styles II\*
- DANC 3210 - Jazz Dance: Styles II\*  
or
- DANC 3220 - Jazz Dance: Styles III \*
- DANC 4500 - Choreography
- DANC 3001 - Musical Theater Dance: Styles II  
or
- DANC 3310 - Modern Dance II: Contemporary Dance Techniques

Plus one of the following:

- DANC 3400 - Movement for Performers
- DANC 3500 - Pas de Deux/Pointe
- DANC 3600 - Dance Improvisation
- DANC 3700 - Body Conditioning and Somatics

*Note:*

*\*Repeated two times for a total of 4 credit hours.*

**Senior Seminar (3 Credit Hours)**

- DANC 4800 - Senior Seminar

**Senior Project (3 Credit Hours)**

- DANC 4900 - Senior Project

**Applied Profession Skills**

- DANC 3398 - Internship  
or
- DANC 4400 - Directed Study

**Related Studies (12 Credit Hours)**

- 12 hours of upper-division studies beyond the major requirements as approved by the academic advisor. Lower-division courses may also be approved when appropriate.

**Free Electives**

Any courses in the university curriculum.

**Program Total (123 Credit Hours)**

## Degrees and Degree Requirements in Music

**Bachelor of Music in Performance**

The Bachelor of Music in Performance degree is offered with applied concentrations in piano, voice, flute, oboe, clarinet, bassoon, saxophone, trumpet, horn, trombone, euphonium, tuba, percussion, harp, classical and jazz guitar, violin, viola, cello, and double bass.

**Bachelor of Arts in Music**

The Bachelor of Arts in Music degree is offered with applied concentrations in piano, voice, flute, oboe, clarinet, bassoon, saxophone, trumpet, horn, trombone, euphonium, tuba, percussion, harp, classical and jazz guitar, violin, viola, cello, and double bass.

**Bachelor of Music in Music Education**

The Bachelor of Music in Music Education degree is offered with applied concentrations in piano, voice, flute, oboe, clarinet, bassoon, saxophone, trumpet, horn, trombone, euphonium, tuba, percussion, harp, classical and jazz guitar, violin, viola, cello, and double bass. The Bachelor of Music in Music Education degree is listed as Major in Music Education under Education/P-12 Programs.

**Admission to the School of Music**

Admission to all degree programs in the School of Music is contingent upon admission to Kennesaw State University, completion of a supplemental application and successful audition with the School of Music, and demonstration of successful academic performance. All prospective music majors and minors are required to audition for the faculty on their principal instrument or voice. If the student is not accepted based on their first audition, they may complete a second audition for admission in a later term. If, however, they are not accepted after the second audition, the student may not audition again. In order to be eligible for admission to the School of Music, prospective transfer students and current KSU students interested in becoming a music major or minor must have a minimum adjusted GPA of 2.0 to audition/apply for entrance into a music degree program.

Applied music study may not be initiated until the student has been fully accepted as a major or minor by the School of Music. All students enrolling at KSU for a second degree in music must meet the same departmental audition requirements required of all incoming students. Prior to admission to a music degree program, the prospective music major/minor is required to submit an application form to the College of the Arts and present an audition in the principal area of applied concentration. Applicants may also elect to audition on more than one instru-

ment and/or an instrument and voice. Auditions, conducted by the music faculty, are held on the Kennesaw State University campus on specific dates. Applicants schedule auditions by making arrangements with the College of the Arts Office of Admissions and Student Services.

### **Audition Dates and Requirements**

Auditions are held on specific dates prior to the term a student begins study as a music student. A description of the audition process, including specific dates and requirements, is detailed in the Supplemental Application for the School of Music located on the School of Music website ([www.kennesaw.edu/music](http://www.kennesaw.edu/music)). Questions regarding the audition process, audition dates, or requirements can be directed to the College of the Arts Office of Admissions and Student Services, 770.423.6614; [COTA-Admissions@kennesaw.edu](mailto:COTA-Admissions@kennesaw.edu).

### **Transfer Admissions**

Students who wish to transfer into the School of Music from another institution follow the same admissions procedure as all new students (see above). Transfer students are placed at an academic level in their principal area of applied concentration based upon the transferable amount of study earned at other institutions and the performance level demonstrated at the audition. Transfer credit for all course work is evaluated as quickly as possible after a student has been admitted to KSU. Students who transfer completed baccalaureate applied performance credit to KSU will be required to take additional applied performance study and additional ensemble credit so as to parallel remaining semesters of their designated degree program of study at KSU.

The School of Music accepts students from other schools and colleges at Kennesaw State University on the same basis as new students and/or transfer students from other institutions. Interested and qualified students are encouraged to transfer into the program.

### **Change of Concentration**

Students who wish to change their applied performance concentration must re-audition and be accepted for applied studio instruction in the new concentration.

### **Change of Degree Program**

Students who wish to change degree programs in music must re-audition and gain admission status to the new degree program.

### **Placement**

The School of Music holds the exclusive authority to determine appropriate admission level placement in the applied concentration, music theory, music history, piano proficiency, and continuity of study. Continuous study in the area of the applied concentration is a requisite. A lapse of two or more semesters of applied study will require an audition for re-admittance to the School of Music.

### **General Requirements**

A variety of School of Music regulations and policies affect music majors and minors. Included are requirements for recital participation, ensemble participation, recital and concert attendance, piano proficiency, departmental assessment procedures, and applied juries.

Enrollment in an applied area of concentration is required of all music majors as specified in the degree program. Further, music students must be enrolled in an appropriate large ensemble every semester in which the student is enrolled in applied music. Placement of students in all large ensembles is determined by the ensemble director.

To earn academic credit toward their degree Music students must earn a grade of "C" or higher in all music courses in their chosen course of study.

## Major in Music, BA

### College of the Arts, School of Music (770) 423-6151

This program of study offers a Bachelor of Arts degree in Music. Bachelor of Arts students must demonstrate competence in a foreign language through the level of FL 2002.

Students audition for placement into one of three concentrations within the Bachelor of Arts degree in Music (Instrumental, Piano, Voice).

#### General Education (42 Credit Hours)

see listing of requirements

#### Specific General Education requirements for this major

- MUSI 1107 - Arts in Society: Music (World Music section)

#### University-Wide Fitness For Living Requirement (3 Credit Hours)

#### Lower Division Major Requirements (Area F) (18 Credit Hours)

- MUSI 1121 - Music Theory I
- MUSI 1111 - Aural Skills I
- MUSI 1122 - Music Theory II
- MUSI 1112 - Aural Skills II
- MUAP 1111 - Applied Lessons
- MUAP 1112 - Applied Lessons
- MUAP 2211 - Applied Lessons
- MUAP 2212 - Applied Lessons
- MUSI 1143 - Jazz Ensemble <sup>1</sup>
- MUSI 1144 - University Philharmonic Orchestra <sup>1</sup>
- MUSI 1145 - Concert Band <sup>1</sup>
- MUSI 1146 - Chamber Singers <sup>1</sup>
- MUSI 1147 - Wind Ensemble <sup>1</sup>
- MUSI 1148 - Symphony Orchestra <sup>1</sup>
- MUSI 1149 - Chorale <sup>1</sup>
- MUSI 1165 - Class Piano I <sup>2</sup>
- MUSI 1166 - Class Piano II <sup>2</sup>

<sup>1</sup> Placement of students in large ensembles is determined by the appropriate large ensemble directors. Students will repeat one large ensemble course four times (MUSI 1143-MUSI 1149). Jazz Ensemble may be used for up to four large ensemble credits only by permission of the Director of Jazz Studies.

<sup>2</sup> Pianists will substitute MUSI 2111 and MUSI 2112 (Aural Skills III and Aural Skills IV) for MUSI 1165 and MUSI 1166.

#### Upper Division Major Requirements (26 Credit Hours)

- MUAP 3311 - Applied Lessons
- MUAP 3312 - Applied Lessons
- MUSI 2111 - Aural Skills III <sup>1</sup>
- MUSI 2112 - Aural Skills IV <sup>1</sup>
- MUSI 2221 - Music Theory III
- MUSI 2222 - Music Theory IV
- MUSI 3311 - History of Music I



- MUSI 3312 - History of Music II
- MUSI 3320 - Form and Analysis
- MUSI 3324 - Instrumentation/ Arranging
- MUSI 3343 - Jazz Ensemble <sup>2</sup>
- MUSI 3344 - University Philharmonic Orchestra <sup>2</sup>
- MUSI 3345 - Concert Band <sup>2</sup>
- MUSI 3346 - Chamber Singers <sup>2</sup>
- MUSI 3347 - Wind Ensemble <sup>2</sup>
- MUSI 3348 - Symphony Orchestra <sup>2</sup>
- MUSI 3349 - Chorale <sup>2</sup>
- MUSI 3380 - Small Ensembles (repeat two times)
- MUSI 4495 - Senior Seminar in Music <sup>3</sup>

<sup>1</sup> Pianists in the Bachelor of Arts degree will count MUSI 2111: Aural Skills III and MUSI 2112: Aural Skills IV as Area F Credits. Pianists must take MUSI 3380: Mixed Chamber and MUSI 3333: Accompaniment to fulfill those 2 credits.

<sup>2</sup> Placement of students in large ensembles is determined by the appropriate large ensemble directors. Students will repeat one large ensemble course three times (MUSI 3343-MUSI 3349). Jazz Ensemble may be used for up to four large ensemble credits only by permission of the Director of Jazz Studies.

<sup>3</sup> Capstone required.

#### **Instrumental Concentration Requirements (4 Credit Hours)**

- MUSI 3380 - Small Ensembles
- MUSI 4435 - (Name of Instrument) Pedagogy and Literature

#### **Piano Concentration Requirements (4 Credit Hours)**

- MUSI 4413 - Piano Literature I
- MUSI 4430 - Piano Pedagogy I

#### **Voice Concentration Requirements (4 Credit Hours)**

- MUSI 3315 - Vocal Literature
- MUSI 3334 - Italian and English Diction
- MUSI 3335 - German and French Diction

*Note: BA Voice Concentration students must take Italian, French or German up through the level of FL 2002.*

#### **Upper Division Major Electives (6 Credit Hours)**

Chosen from any 3000-4000 level music courses.

#### **Related (Non-Music) Studies for All Concentrations (12 Credit Hours)**

- Twelve hours of upper-division non-music studies beyond the major requirements as approved by the academic advisor. Lower-division courses may also be approved when appropriate.

#### **Non-Music Electives (12 Credit Hours)**

- Any non-music course in the university catalog.

*Notes:*

*Six (6) hours of Foreign Language may be used to satisfy Non-Music Electives.*

#### **Program Total (123 Credit Hours)**

## Major in Music Performance, BM

### College of the Arts, School of Music (770) 423-6151

This program of study offers a Bachelor of Music degree. Students audition for placement into one of three music performance concentrations (Piano, Voice, Instrumental).

#### General Education (42 Credit Hours)

see listing of requirements

#### Specific General Education requirements for this major

- MUSI 1107 - Arts in Society: Music (World Music section)

#### University-Wide Fitness For Living Requirement (3 Credit Hours)

#### Lower Division Major Requirements (Area F) (18 Credit Hours)

- MUSI 1121 - Music Theory I
- MUSI 1111 - Aural Skills I
- MUSI 1122 - Music Theory II
- MUSI 1112 - Aural Skills II
- MUAP 1121 - Applied Lessons
- MUAP 1122 - Applied Lessons
- MUAP 2221 - Applied Lessons
  
- MUSI 1143 - Jazz Ensemble <sup>1</sup>  
or
- MUSI 1144 - University Philharmonic Orchestra <sup>1</sup>  
or
- MUSI 1145 - Concert Band <sup>1</sup>  
or
- MUSI 1146 - Chamber Singers <sup>1</sup>  
or
- MUSI 1147 - Wind Ensemble <sup>1</sup>  
or
- MUSI 1148 - Symphony Orchestra <sup>1</sup>  
or
- MUSI 1149 - Chorale <sup>1</sup>

<sup>1</sup> Placement of students in large ensembles is determined by the appropriate large ensemble directors. Students will repeat one large ensemble course four times (MUSI 1143-MUSI 1149). Jazz Ensemble may be used for up to four large ensemble credits only by permission of the Director of Jazz Studies.

#### Upper Division Major Requirements (60 Credit Hours)

##### Piano Concentration (48 credit hours)

- MUSI 2221 - Music Theory III
- MUSI 2111 - Aural Skills III
- MUSI 2222 - Music Theory IV
- MUSI 2112 - Aural Skills IV
- MUSI 3311 - History of Music I
- MUSI 3312 - History of Music II

- MUSI 3320 - Form and Analysis
- MUSI 3324 - Instrumentation/Arranging
  
- MUSI 3331 - Choral Conducting  
or
- MUSI 3332 - Instrumental Conducting
  
- MUSI 3333 - Accompanying (repeat 4 times)
  
- MUSI 3343 - Jazz Ensemble<sup>1</sup>  
or
- MUSI 3344 - University Philharmonic Orchestra<sup>1</sup>  
or
- MUSI 3345 - Concert Band<sup>1</sup>  
or
- MUSI 3346 - Chamber Singers<sup>1</sup>  
or
- MUSI 3347 - Wind Ensemble<sup>1</sup>  
or
- MUSI 3348 - Symphony Orchestra<sup>1</sup>  
or
- MUSI 3349 - Chorale<sup>1</sup>
  
- MUSI 3380 - Small Ensembles (repeat 2 times)
- MUSI 4413 - Piano Literature I
- MUSI 4414 - Piano Literature II
- MUSI 4430 - Piano Pedagogy I
- MUSI 4431 - Piano Pedagogy II
- MUAP 2222 - Applied Lessons
- MUAP 3321 - Applied Lessons
- MUAP 3322 - Applied Lessons<sup>2</sup>
- MUAP 4421 - Applied Lessons
- MUAP 4422 - Applied Lessons

<sup>1</sup> Placement of students in large ensembles is determined by the appropriate large ensembles directors. Students will repeat one large ensemble course four times. Jazz Ensemble may be used for up to four large ensemble credits only by permission of the Director of Jazz Studies.

<sup>2</sup> Recital required.

### **Major Electives (12 credit hours)**

Chosen from any 3000-4000 level music courses.

### **Voice Concentration (48 credit hours)**

- MUSI 1165 - Class Piano I
- MUSI 1166 - Class Piano II
- MUSI 2221 - Music Theory III
- MUSI 2111 - Aural Skills III
- MUSI 2222 - Music Theory IV
- MUSI 2112 - Aural Skills IV
- MUSI 3320 - Form and Analysis
- MUSI 3324 - Instrumentation/Arranging
- MUSI 3311 - History of Music I
- MUSI 3312 - History of Music II
- MUSI 3315 - Vocal Literature
- MUSI 3331 - Choral Conducting

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- MUSI 3334 - Italian and English Diction
- MUSI 3335 - German and French Diction
- MUSI 3346 - Chamber Singers<sup>1</sup>  
or
- MUSI 3349 - Chorale<sup>1</sup>
- MUSI 3352 - Opera Theater (repeat 6 times)
- MUAP 2222 - Applied Lessons
- MUAP 3321 - Applied Lessons
- MUAP 3322 - Applied Lessons<sup>2</sup>
- MUAP 4421 - Applied Lessons
- MUAP 4422 - Applied Lessons
- MUSI 4433 - Voice Pedagogy

<sup>1</sup> Placement of students in large ensembles is determined by the appropriate large ensembles directors. Students will repeat one large ensemble course four times.

<sup>2</sup> Recital required.

**Voice Concentration Foreign Language Requirement (6 credit hours)**

- ITAL 1001 - Introduction to Italian Language and Culture I
- GRMN 1001 - Introduction to German Language and Culture I  
or
- FREN 1001 - Introduction to French Language and Culture I

**Major Electives (6 credit hours)**

Chosen from any 3000-4000 level music courses.

**Instrumental Concentration (44 credit hours)**

- MUSI 1165 - Class Piano I
- MUSI 1166 - Class Piano II
- MUSI 2221 - Music Theory III
- MUSI 2111 - Aural Skills III
- MUSI 2222 - Music Theory IV
- MUSI 2112 - Aural Skills IV
- MUSI 3320 - Form and Analysis
- MUSI 3324 - Instrumentation/ Arranging
- MUSI 3311 - History of Music I
- MUSI 3312 - History of Music II
- MUSI 3332 - Instrumental Conducting
- MUSI 3343 - Jazz Ensemble<sup>1</sup>  
or
- MUSI 3344 - University Philharmonic Orchestra<sup>1</sup>  
or
- MUSI 3345 - Concert Band<sup>1</sup>  
or
- MUSI 3347 - Wind Ensemble<sup>1</sup>  
or
- MUSI 3348 - Symphony Orchestra<sup>1</sup>
- MUAP 2222 - Applied Lessons
- MUAP 3321 - Applied Lessons
- MUAP 3322 - Applied Lessons<sup>2</sup>

- MUAP 4421 - Applied Lessons
- MUAP 4422 - Applied Lessons <sup>2</sup>
- MUSI 3380 - Small Ensembles<sup>3</sup> (repeat 5 times)
- MUSI 4435 - (Name of Instrument) Pedagogy and Literature

<sup>1</sup> Placement of students in large ensembles is determined by the appropriate large ensembles directors. Students will repeat one large ensemble course four times. Jazz Ensemble may be used for up to four large ensemble credits only by permission of the Director of Jazz Studies.

<sup>2</sup> Recital required.

<sup>3</sup> Classical guitarists must take all five credits in Classical Guitar Ensemble. Jazz guitarists must take all five credits in Jazz Guitar Ensemble. Percussionists must take all five credits in Percussion Ensemble.

### **Major Electives (16 credit hours)**

Chosen from any 3000-4000 level music courses.

### **Program Total (123 Credit Hours)**

## Major in Music Education, BM

### **College of the Arts, School of Music**

**(770) 423-6151**

**<http://www.kennesaw.edu/music/>**

This single field program is designed to prepare music teachers at all grade levels (pre-kindergarten through grade 12). It leads to P-12 teacher certification in the teaching field of music in Georgia. Candidates complete the equivalent of a major in music and a second major in pedagogical studies with an emphasis on teaching music. Students audition for placement into one of three music education concentrations (General Music, Choral, and Instrumental). The Music Education degree is offered with applied instruction in piano, voice, flute, oboe, clarinet, bassoon, saxophone, trumpet, horn, trombone, euphonium, tuba, percussion, guitar, violin, viola, cello, double bass, and harp.

School requirements for all music majors are extensive. See the Music Degree Requirements as listed under the College of the Arts section of this catalog for more detail about admission auditions and general requirements.

The specific requirements for admission, retention, degree completion and teacher certification in this degree program are listed with all other teacher education programs. See Bagwell College of Education & PTEU for more information.

## Major in Theatre and Performance Studies, BA

### College of the Arts, Department of Theatre, Performance Studies, and Dance (770) 499-3123

The Bachelor in Arts in Theatre and Performance Studies majors take provides students with a strong liberal arts foundation that prepares them to pursue diverse careers, including those in the professional theatre, as well graduate studies in theatre and performance studies. The B.A. in Theatre and Performance Studies is accredited by NAST (National Association of Schools of Theatre).

The degree is comprised of 18 hours of lower-division courses, which introduces students to our program of study. At the 3000- and 4000-level, students take a core of classes including acting, visual imagination, performing literature, performing culture, play analysis, and history and theory. Additionally, students select a three-course concentration choosing from emphases in acting, performance studies (including storytelling, performance art, directing, adaptation of texts for the stage, and dramaturgy), design/ technology, or musical theatre.

The major culminates in a senior seminar and six (6) hours of an applied/ professional sequence. The applied/ professional sequence, which is individually designed in cooperation with the student's advisor, may include combinations of internships, co-ops, directed studies, international study, practicum courses, and/or service learning components.

All theatre and performance studies majors must demonstrate competence in foreign languages up through the level of FL 2002.

#### Admission Requirements

- High school GPA requirement of 2.5 or higher for entering first-year freshmen.
- College GPA requirement of 3.0 or higher for entering transfers and currently-enrolled KSU students seeking a change in major.

#### General Education (42 Credit Hours)

see listing of requirements

#### University-Wide Fitness For Living Requirement (3 Credit Hours)

Lower Division Major Requirements (Area F) (18 Credit Hours)

- TPS 1500 - Introduction to Theatre Studies
- TPS 1600 - Introduction to Performance Studies
- TPS 1713 - Stagecraft
- TPS 2713 - Theatre Production \*
- FL 2002 - Intermediate Foreign Language
- TPS 2203 - Acting I: Principles of Acting

Note:

*\*Theatre Production must be taken two times for two credits each.*

**Upper Division Major Requirements (27 Credit Hours)****Upper Level Core Requirements**

- TPS 3000 - Performing Literature
- TPS 3403 - Play Analysis for Production
- TPS 3813 - Visual Imagination
- TPS 3600 - Performing Culture
- TPS 4513 - History and Theory I: Ancient through Renaissance Theatre and Performance
- TPS 4523 - History and Theory II: Neoclassical through Early Modern Theatre and Performance

**Plus one of the following concentrations: (9 Credit Hours)****Acting Concentration\***

Any three of the following:

- TPS 3223 - Acting II: Intermediate Acting

*Note:*

*\*Dance 3400 - Movement for Performers, ENGL 3232 - Topics in Drama, and ENGL 4340 - Shakespeare are preapproved as nine hours of the related studies electives for TPS majors completing the Acting Concentration.*

Plus two of the following:

- TPS 3200 - Voice and Articulation
- TPS 3213 - Acting for the Camera
- TPS 3243 - Acting III: Acting Styles
- TPS 4243 - Audition Practicum

**Performance Studies Concentration\***

Any three of the following:

- TPS 3093 - Performing Folktales and Fairy Tales
- TPS 3094 - Performing Classical Myth
- TPS 3193 - Performing World Myth
- TPS 3194 - Performing Personal Narrative
- TPS 3400 - Performance Composition
- TPS 3493 - Performance Art
- TPS 3500 - Dramaturgy
- TPS 4313 - Principles of Directing
- TPS 4323 - Directing Styles
- TPS 4333 - Adapting and Staging Literary Texts

*Note:*

*\*COM 2129 - Public Speaking, DANC 3400 - Movement for Performers, and WRIT 3110 - Playwriting are preapproved as nine hours of the related studies electives for TPS majors completing the Performance Studies Concentration.*

**Design/Technology Concentration\***

- TPS 3823 - Design Skills
- TPS 3853 - Period Styles

Plus one of the following:

- TPS 4813 - Scene Design
- TPS 4823 - Lighting Design for the Stage
- TPS 4833 - Costume Design

**Musical Theatre Concentration\***

- TPS 3703 - Broadway to Hollywood: Musical Theatre on Stage and Film
- TPS 3713 - Acting in Musical Theatre
- DANC 3000 - Musical Theater Dance: Styles I
- MUSI 1111 - Aural Skills I

*Note:*

\* MUSI 1121 Music Theory I, MUAP 3320 Performance - Secondary Applied, MUSI 3302 Vocal Literature: Musical Theatre, and MUSI 3349 Chorale are preapproved related studies electives for TPS majors completing the Musical Theatre Concentration.

**Senior Seminar (3 Credit Hours)**

- TPS 4999 - Senior Seminar: Contemporary Theatre and Performance

**Applied Professional Sequence (6 Credit Hours)**

- Six (6) hours from TPS 3398 Internship, TPS 3050 Applied Performance, TPS 4050 Advanced Applied Performance, TPS 4400 Directed Study, TPS 4000 Storytelling Practicum, TPS 4490 Special Topics in Theatre and Performance Studies, or SA 4490 Upper-Division Study Abroad/Gaiety School of Acting.

**Related Studies (12 Credit Hours)**

- 12 hours of upper-division studies beyond the major requirements as approved by the academic advisor. Lower-division courses may also be approved when appropriate.

**Free Electives (12 Credit Hours)**

Any courses in the university curriculum.

**Program Total (123 Credit Hours)**



# Michael J. Coles College of Business

The Michael J. Coles College of Business offers programs which respond to the needs of our rapidly changing environment. It is a major asset to the growth and economic development of metropolitan Atlanta and the region. The unique, innovative spirit of the Coles College of Business arises from an emphasis on building partnerships with the corporate world, other academic institutions, the community, government and nonprofit enterprises. Students benefit from these alliances, which enable the College to achieve its goals of continuous improvement and targeted program development.

The Coles College of Business enjoys national recognition in a number of areas. The Cox Family Business Center was cited by *Family Business Review* as "the nation's premier model of college-based educational programs for family businesses." *Nation's Business* listed the center as one of the top college-based, family-business programs in the nation.

The College's Entrepreneurship Program was recognized by *Business Week* and *Success* as one of the outstanding entrepreneurship programs in the nation. In addition, the Coles College has been highlighted in many publications as one that moves quickly and aggressively to meet the needs of its customers—students, the corporate world and the community.

Coles College Accounting graduates have competitive CPA pass rates. The School of Accountancy is the first Georgia educational institution to achieve Partner Level status in the Institute of Internal Auditors' Internal Auditing Education Partnership. The BBA in Professional Sales has garnered national attention as it is one of only a few such programs in the United States. Coles College hosts the National Collegiate Sales Competition, which pits hundreds of the nation's top sales students in a test of live role-play, one-on-one sales call challenges in front of Fortune 500 recruiters. The Econometric Center is the business and economic research arm of the Coles College. Its monthly Business Conditions Survey parallels the National Association of Purchasing Managers Survey and aggregates data from purchasing professionals in metropolitan Atlanta and northwest Georgia. The Econometric Center also conducts a quarterly Consumer Confidence Index for metropolitan Atlanta in conjunction with the Greater Atlanta Home Builders Association.

Students are attracted to the Coles College of Business for its innovative programs, career services, and co-ops and internships, as well as the faculty's commitment to preparing students for professional success. Embracing evolving topics like the globalization of business, the management of technology, productivity, quality and information systems,

the Coles College is committed to developing programs relevant to the ever-changing needs of society.

### Accreditations

In addition to KSU's accreditation by SACS, all degree programs in the Coles College of Business are nationally accredited by AACSB International—The Association to Advance Collegiate Schools of Business. The Coles College of Business was the first business school in Georgia to earn this recognition under the AACSB's new mission-driven, continuous-improvement criteria.

### Vision Statement - Michael J. Coles College of Business

The Coles College of Business aspires to be the preferred provider of flexible business education and relevant research and practice valued by the marketplace.

### Mission Statement - Michael J. Coles College of Business

The Coles College of Business provides high quality, applied business education and knowledge creation in a collegial, stimulating, and supportive learning-centered environment. Predominantly serving residents and the business community of metropolitan Atlanta and the Northwest Georgia region, we strive to develop our students into highly effective and ethical business leaders who are prepared for an increasingly complex, technologically sophisticated and interdependent world. We offer innovative and flexible programs through a diverse and talented pool of faculty and staff who contribute to the professional and ethical standards of their respective disciplines. In all our activities, we treat individuals with integrity and respect and we are focused on the continuing development of our students, faculty, staff, and communities.

### Undergraduate Advising Center

Advising for all business majors is coordinated by the Office for Undergraduate Business Programs through the Business Undergraduate Advising Center. The Center is located on the fourth floor of the Burruss Building. The Mission of the Undergraduate Advising Center is to help students understand what is required to earn a BBA (Bachelor of Business Administration degree) at Kennesaw State University. The Advising Center uses an Ad-

vising Team rather than assigning individual advisors. The Team approach provides better information in a more efficient manner. The Advising Team is made up of both staff and faculty advisors who are committed to helping students succeed. Students can expect the Advising Team to provide information on the following topics:

- The Coles College Sophomore GPA Requirement and requirements for admission to the Coles College Professional Program.
- Required Business Core courses for all business majors.
- Required and Elective courses within your Major.
- Options for your Business Electives, including co-ops, internships, and minors.
- Options for your Non-business Electives.
- How to sequence the courses in the B.B.A. program.
- General KSU policies, such as the number of course withdrawals allowed, residency requirements, and graduation requirements.
- Where to go for KSU procedures, such as petitioning to graduate.

### Bank of America Career Services Lab

The Bank of America Career Services Lab is located in the heart of the Coles College of Business, on the first floor of the Burruss Building. It provides hands-on career management tools and resources. Coles career services are provided to you as part of our commitment to helping you achieve your personal and professional goals.

### Tutoring Services

The Coles College provides free one-on-one and group tutoring services for most of the required Business Core courses, including Accounting, Economics, Statistics, and Finance.

### Student Clubs and Organizations

For further enhancement of student life on campus, a variety of clubs and organizations are available. Students can enrich their college experience by seeking clubs or organizations based on community service, academic achievement, fraternity, sorority, sports, politics, religion, etc. Examples of business organizations are:

- Beta Alpha Psi
- Beta Gamma Sigma
- Delta Sigma Pi
- International Business Student Association
- Kennesaw Marketing Association
- National Association of Black Accountants
- Omicron Delta Epsilon
- SHRM - Society for Human Resources Management
- SIFE - Students in Free Enterprise
- Student Managed Investment Fund

## Academic Departments

The Coles College of Business houses four academic departments:

- The School of Accountancy
- The Department of Economics, Finance & Quantitative Analysis
- The Department of Management & Entrepreneurship
- The Department of Marketing & Professional Sales

### School of Accountancy (770) 423-6084

The School of Accountancy offers an Accounting major that prepares students for careers in the field of Accounting. Graduate programs are also offered (described in the KSU Graduate Catalog). The State of Georgia requires everyone who wishes to be licensed as a CPA to have five years of education (150 semester hours), including a baccalaureate degree. 123 hours are required to earn the bachelors degree; hence 27 additional hours are needed. While these can be undergraduate hours, the faculty recommends that prospective CPAs earn a Masters degree to satisfy the five-year requirement.

The primary objective of Accounting is to provide useful information for economic decisions. It involves measurement, communication and analysis of financial data. Accounting provides the system for collecting and interpreting the information and reporting it to those who need it, whether inside or outside of the organization.

Upon graduation, Accounting majors have a wide range of job opportunities. Many go into public practice (CPA firms), which involves independent auditing, accounting, consulting and tax services provided to clients. This is the traditional path for becoming a Certified Public Accountant. Others choose private accounting, becoming financial, tax, systems or managerial accountants or internal auditors in business and industry. Still others enter the specialized fields of not-for-profit or governmental accounting. Accounting also serves as a solid background for graduate work in any business area or law. Many find rewarding lifetime careers in Accounting; others use it as a stepping-stone to high-level management positions.

All business majors at Kennesaw State University take two accounting courses, which provide the basic understanding of accounting necessary to support any business program of study. Success in business requires an understanding of accounting. Non-business majors also benefit from taking introductory accounting courses because they learn basic concepts useful in running a business, investing and so forth.

The Coles College business law and business information systems faculty are also housed in the School of Accountancy. All business majors must take one business law class. Elective courses are offered in areas such as consumer law, real estate law, and negotiation. All business majors take two courses in business information systems. Basic computer skills are expected of incoming students. These classes further develop these skills as well as address the management of business information systems. Elective courses in business information systems are also available.

### Economics, Finance and Quantitative Analysis (770) 423-6091

The Department of Economics, Finance & Quantitative Analysis offers curricula designed to prepare students for careers in the fields of economics and finance. Economics is the study of how households and businesses decide what to produce, how to produce it and how to distribute it. It examines how individual households and firms within the economy operate. The emphasis in Economics

is on using analytical methods to determine the most efficient means to reach various goals.

Economics graduates have been successful in securing positions in management, sales, financial research, economic planning, and personnel with employers in industry, trade, banking and government. They are also prepared for graduate study in economics, law and business. Within the Economics major there is a broad range of intellectual challenges. Branches of economics overlap such diverse areas as politics, mathematics, finance, sociology, history, international business, management and psychology.

Finance has evolved into an analytical discipline dealing with the acquisition and disbursement of funds. The field of Finance shares common borders with at least three other disciplines. Imports include financial analysis from Accounting, risk quantification and valuation theory from Economics and financing techniques and market savvy from Investments.

Many financial executives rise to the top of the organizational chart. Those with an aptitude for finance include bankers, stockbrokers, financial analysts, portfolio managers, financial consultants, investment bankers and personal financial planners.

### **Management and Entrepreneurship (770) 423-6552**

The Department of Management & Entrepreneurship curriculum is designed to prepare students for leadership roles in the field of management. Management is the process of planning, organizing, staffing, directing and controlling activities in an organization that will result in the achievement of a common goal. Managers make decisions and direct resources so that organizational goals and objectives are achieved.

Within the Management major, students may choose a general program of study or choose to specialize in a particular area of management such as: Human Resource Management and Development, International Management, Entrepreneurship, or Operations Management.

### **Marketing and Professional Sales (770) 423-6060**

The Department of Marketing and Professional Sales curriculum is designed to prepare students for a career in the dynamic and exciting field of marketing and sales. Marketing is concerned with the development, delivery, promotion and exchange of a company's goods and services. As a result, marketing is the pivotal function within the firm that generates income for the business and delivers a standard of living.

The term "marketing" in a broad sense includes individuals' or organizations' activities which encourage and facilitate exchanges of values. This includes many non-promotional activities such as research, physical distribution and pricing as applied to goods and services, in both profit and non-profit contexts.

Career opportunities include such diverse areas as retail store management, industrial selling, marketing research, advertising and others. In addition to a general marketing program, the department has designed three specialized tracks or areas of concentration which focus on Professional Selling, Promotional Communication and Retail Management.

The Professional Sales degree program can lead to a personally satisfying and financially rewarding career in sales, sales management and marketing. Professional Sales is the most common entry-level position in many companies for college students. Further, there are more job openings in professional sales than in any other marketing area. Thus, the Professional Sales degree program provides an avenue of entry into corporations and positions in other marketing functions.

The focus of the Professional Sales Program is on business-to-business or organizational marketing. In addition, the program addresses relationship selling, establishing long term mutually satisfying business relationships. The foundation for this is providing creative and cost effective solutions to the customer's important problems.

**Minors**

- Accounting
- Business Law
- Economics
- Finance
- Management
- Marketing
- Operations and Purchasing
- Professional Sales

**Programs of Study**

The Coles College of Business offers the following undergraduate degrees:

- Bachelor of Business Administration in Accounting
- Bachelor of Business Administration in Economics
- Bachelor of Business Administration in Finance
- Bachelor of Business Administration in International Business
- Bachelor of Business Administration in Management
- Bachelor of Business Administration in Marketing
- Bachelor of Business Administration in Professional Sales

These programs include foundation courses in the humanities, natural and behavioral sciences, and mathematics before advanced courses in business and the major field are undertaken. The Coles College offers upper division courses in the business disciplines of Accounting, Economics, Finance, Management and Marketing, in addition to specialized courses in the areas of business law, business information systems, entrepreneurship and family business, international business, operations management, quality, real estate, sales and strategy.

**Requirements for BBA Degree**

All business majors should take the following courses as part of their KSU General Education requirements:

MATH 1111	College Algebra (or MATH 1113 - Precalculus)
MATH 1106	Elementary Applied Calculus (or MATH 1190- Analytic Geometry and Calculus I)
ECON 2100	Principles of Microeconomics

All business majors must take a calculus course, which is part of the Coles College Sophomore GPA Requirement and also a prerequisite to several business courses. Most students will take the MATH 1111 and MATH 1106 sequence. Students with stronger math aptitudes or backgrounds, or students considering graduate school, should take MATH 1113 and MATH 1190. All students must take ECON 2300 (Business Statistics) and not MATH 1107.

International Business majors should take FL 1002 and Geography as part of their General Education requirements.

**Sophomore GPA Requirement**

Before a business major can be admitted to the Coles Professional Program and enroll in any upper-division business courses (3000-4000), she or he must meet the Coles Sophomore GPA Requirement. This involves earning an adjusted GPA of 3.00 or greater for the following eight courses:

MATH 1106	Elementary Calculus with Applications (or MATH 1190-Analytic Geometry and Calculus I)
ACCT 2100	Introduction to Financial Accounting
ACCT 2200	Introduction to Managerial Accounting
ECON 2100	Principles of Microeconomics
ECON 2200	Principles of Macroeconomics
ECON 2300	Business Statistics

BISM 2100	Business Information Systems & Communications
BLAW 2200	Legal and Ethical Environment of Business

Regardless of whether the courses are taken at Kennesaw State University or at another acceptable accredited institution, the grades earned will be used to check this GPA requirement. If any of these courses are transferred in and are not awarded three credit hours by KSU, that difference in hours will affect the GPA calculation. A course may be repeated if necessary.

### Admission to the Coles Professional Program

Admission to the Coles College Professional Program is separate from admission to Kennesaw State University. The Sophomore GPA Requirement must be met prior to application for admission. Application forms and details about admission requirements may be obtained from the Business Undergraduate Advising Center. Business majors must apply for and be accepted for admission into the Coles College of Business Professional Program in order to take upper-division business courses and to graduate with a B.B.A. degree. A non-refundable application fee is required.

The BBA degree will not be awarded to anyone who has not met the Sophomore GPA Requirement and been admitted to the Coles Professional Program.

### Other KSU Requirements

In order to receive a degree from Kennesaw State University, a student must meet KSU's residency, grade, and graduation requirements. Some of those requirements are summarized here. Students are encouraged to check other sections of the KSU Undergraduate Catalog for a complete listing of KSU requirements.

Students must earn a minimum of 45 hours of credit in upper-division business courses. At least 33 hours of business courses must be taken in residence at KSU. At least 12 hours of the Major Field Requirements and Major Field Electives must be taken at KSU. At least 20 of the last 30 semester hours preceding graduation must be taken at KSU.

Credit for courses taken at other colleges and universities will be given only:

1. if the institution has an acceptable accreditation,
2. if those courses were taken at the same or higher level than comparable courses offered at Kennesaw State University, and
3. if the courses are not too old.
4. If the courses are taken at a lower level than offered by Kennesaw State University, students may possibly earn credit for a course by passing an Advanced Standing Examination. Advanced Standing Examinations are not available for all courses.

Students must earn a grade of "C" or better in the courses that constitute the Lower Division Major Requirements (the lower division business core courses) and the Upper Division Major Requirements (including the upper division business core courses, the information technology requirement, the major field requirements, and the major field electives).

Students must always meet current course prerequisites, regardless of when they first started at KSU. Check the most recent KSU Undergraduate Catalog for current course prerequisites.

### Timeliness of Degree Completion

Business majors must successfully complete the BBA degree requirements within no more than six (6) calendar years after first being admitted to the Coles College Professional Program. If a student does not complete the degree within six calendar years, courses will have to be repeated.

## Major in Accounting, BBA

### **Coles College of Business, School of Accountancy (770) 423-6084**

The faculty of the School of Accountancy strives to be a team of creative, highly qualified professionals dedicated to preparing students for entry-level opportunities and long-term career success. The faculty also makes meaningful contributions to the professional and academic accounting communities.

Accounting provides the tools to measure, interpret and communicate economic information for decision-making. A basic understanding of financial and managerial accounting information is necessary for all business majors. Accounting majors develop their knowledge of accounting within the framework of accounting information systems. The development of a student's technical, communication, computer, critical-thinking, problem-solving, teamwork, and leadership skills are critical consequences of the program.

Upon graduation, Accounting majors have a wide range of job opportunities. Many go into public practice (CPA firms), which involves independent auditing, accounting, consulting and tax services provided to clients. This is the traditional path for becoming a Certified Public Accountant. Others choose private accounting, becoming financial, tax, systems or managerial accountants or internal auditors in business and industry. Still others enter the specialized fields of not-for-profit or governmental accounting. Accounting also serves as a solid background for graduate work in any business area or law. Many find rewarding lifetime careers in Accounting; others use it as a stepping-stone to high-level management positions.

The State of Georgia requires everyone who wishes to be licensed as a CPA to have five years of education (150 semester hours), including a baccalaureate degree. 123 hours are required to earn the bachelors degree; hence 27 additional hours are needed. While these can be undergraduate hours, the faculty recommend that prospective CPAs earn a Masters degree to satisfy the five year requirement.

All business majors must meet the Coles College Sophomore GPA Requirement and be admitted to the Coles College Professional Program. In addition, all business majors must earn a grade of "C" or better in the courses that constitute the Lower Division Major Requirements (lower division business core) and the Upper Division Major Requirements (including upper division business core courses, information technology requirement, major field requirements, and major field electives).

### **General Education (42 Credit Hours)**

(see listing of requirements)

### **University-Wide Fitness For Living Requirement (3 Credit Hours)**

In the General Education requirements, all business majors must take:

- MATH 1111 - College Algebra  
or
- MATH 1113 - Precalculus
- MATH 1106 - Elementary Applied Calculus  
or
- MATH 1190 - Calculus I
- ECON 2100 - Principles of Microeconomics

**Lower Division Business Core (AREA F) (18 Credit Hours)**

- ACCT 2100 - Introduction to Financial Accounting
- ACCT 2200 - Introduction to Managerial Accounting
- ECON 2100 - Principles of Microeconomics (hours counted in General Education)
- ECON 2200 - Principles of Macroeconomics
- ECON 2300 - Business Statistics
- BISM 2100 - Business Information Systems & Communication
- BLAW 2200 - Legal and Ethical Environment of Business

**Upper Division Major Requirements (45 Credit Hours)****Upper Division Business Core (18 Credit Hours)**

- ECON 3300 - Applied Statistical and Optimization Models
- FIN 3100 - Principles of Finance
- MKTG 3100 - Principles of Marketing
- MGT 3100 - Management and Behavioral Sciences
- MGT 3200 - Operations Management
- MGT 4199 - Strategic Management

**Information Technology Requirement (3 Credit Hours)**

- BISM 3100 - Information Systems Management

**Major Field Requirements (18 Credit Hours)**

- ACCT 3100 - Intermediate Financial Accounting I
- ACCT 3200 - Concepts in Federal Taxation
- ACCT 3300 - Accounting Information Systems
- ACCT 4050 - Intermediate Financial Accounting II
- ACCT 4150 - Auditing and Assurance
- ACCT 4300 - International Accounting

**Major Field Electives (6 Credit Hours)**

Select 6 credit hours from the following:

- ACCT 4100 - Advanced Financial Accounting
- ACCT 4152 - Internal Auditing
- ACCT 4200 - Advanced Managerial Accounting
- ACCT 4250 - Advanced Taxation
- ACCT 4350 - Accounting Systems Audit and Control
- ACCT 4600 - Governmental and Not-for Profit Accounting
- ACCT 4700 - Valuation of Closely Held Businesses
- ACCT 4400 - Directed Study
- ACCT 4490 - Special Topics in Accounting

**Guidance for Selecting Electives**

Students should select their (2) Major Field Elective courses and their Business and Non-Business electives after careful consideration of career and/or graduate school aspirations. Discussions with faculty are advisable. Students are encouraged to review the required knowledge and skills for accounting certifications and licensure when selecting their Major Field Electives. Popular accounting certifications include CPA (Certified Public Accountant; <http://www.nasba.org>); CMA (Certified Management Accountant; <http://www.imanet.org>); and CIA (Certified Internal Auditor; <http://www.theiia.org>).

Students who wish to intensify their studies in the area of technology should consider completing the Information Technology (IT) Certificate. See [csis.kennesaw.edu/itcert.html](http://csis.kennesaw.edu/itcert.html) or call 770-423-6005 for details. The certificate includes 15 hours of course work in the IT area. Six of those hours could fit in the Non-Business Electives section of the Accounting program.



**Public Accounting**

1. Students who intend to begin their careers in public accounting (CPA firms) should take:

- ACCT 4100 - Advanced Financial Accounting
- ACCT 4150 - Auditing and Assurance
- ACCT 4250 - Advanced Taxation

**Master of Accounting**

2. Students who plan to enter KSU's Master of Accounting degree program should take:

- ACCT 4100 - Advanced Financial Accounting
- ACCT 4150 - Auditing and Assurance
- ACCT 4250 - Advanced Taxation

**Information Technology**

3. Students who wish to intensify their studies in the area of technology should consider completing the Information Technology (IT) Certificate. See [science.kennesaw.edu/csis/itcert](http://science.kennesaw.edu/csis/itcert) or call 770-423-6005 for complete details. The certificate includes 15 hours of course work in the IT area. Six of those hours could fit in the Non-business Electives section of the Accounting program.

**Business Electives (9 Credit Hours)**

- Nine hours of credit from upper-division (3000/4000) course offerings outside the major, but inside the Coles College of Business. ACCT courses cannot be used here. (A maximum of nine hours of credit in Co-Ops and Internships may be used in this area. Co-Ops and Internships cannot be used in any other area.)

**Non-Business Electives (6 Credit Hours)**

- Six hours of credit from any lower-division (1000/2000) or upper-division (3000/4000) non-business courses offered at Kennesaw State.

**Program Total (123 Credit Hours)**

## Major in Economics, BBA

### Coles College of Business, Department of Economics, Finance & Quantitative Analysis (770) 423-6091

Economics is the study of business firms; the functioning of regional, national, and global markets; and the development of analytical techniques that aid in decision making and understanding market behavior. The primary focus is on problem definition, model development, data gathering and analysis, model solution, and report generation in the areas of consumer behavior, business behavior, price determination, resource allocation, production and distribution of goods and services, and policies that affect output, employment, income, trade, growth, and inflation. There is a broad range of intellectual challenges within the economics major. Branches of Economics overlap such diverse areas as politics, finance, history, international business, management, marketing, business operations, and psychology.

The program of study in economics prepares students for careers in management, marketing, business research, economic planning, and human resources with employers in industry, trade, banking, and government. Students are also well prepared for graduate study in economics, law, and business.

All business majors must meet the Coles College Sophomore GPA Requirement and be admitted to the Coles College Professional Program. In addition, all business majors must earn a grade of "C" or better in the courses that constitute the Lower Division Major Requirements (lower division business core) and the Upper Division Major Requirements (including upper division business core courses, information technology requirement, major field requirements, and major field electives).

**General Education (42 Credit Hours)**

see listing of requirements

**In the General Education Requirements, all business majors must take:**

- MATH 1111 - College Algebra  
or
- MATH 1113 - Precalculus
  
- MATH 1106 - Elementary Applied Calculus  
or
- MATH 1190 - Calculus I
  
- ECON 2100 - Principles of Microeconomics

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Business Core (Area F) (18 Credit Hours)**

- ACCT 2100 - Introduction to Financial Accounting
- ACCT 2200 - Introduction to Managerial Accounting
- ECON 2100 - Principles of Microeconomics (hours counted in General Education)
- ECON 2200 - Principles of Macroeconomics
- ECON 2300 - Business Statistics
- BISM 2100 - Business Information Systems & Communication
- BLAW 2200 - Legal and Ethical Environment of Business

**Upper Division Major Requirements (42 Credit Hours)****Upper Division Business Core (18 Credit Hours)**

- ECON 3300 - Applied Statistical and Optimization Models
- FIN 3100 - Principles of Finance
- MKTG 3100 - Principles of Marketing
- MGT 3100 - Management and Behavioral Sciences
- MGT 3200 - Operations Management
- MGT 4199 - Strategic Management

**Information Technology Requirement (3 Credit Hours)**

- BISM 3100 - Information Systems Management

**Major Field Requirement (3 Credit Hours)**

Select one of the following:

- ECON 4310 - Economic Development in Global Perspective
- ECON 4410 - International Trade and Finance
- FIN 4420 - International Financial Management

**Major Field Electives (18 Credit Hours)**

Select 18 credit hours from the following:

- ECON 4210 - Money and Financial Markets
- ECON 4310 - Economic Development in Global Perspective
- ECON 4410 - International Trade and Finance
- ECON 4510 - Microeconomics
- ECON 4530 - Public and Urban Economics
- ECON 4550 - The Economics of Strategy
- ECON 4610 - Macroeconomics
- ECON 4400 - Directed Study
- ECON 4490 - Special Topics in Economics and Quantitative Analysis

**Up to 6 of the 18 hours in Major Field Electives may be selected from the following:**

- ECON 4710 - Econometrics and Forecasting
- ECON 4750 - Multivariate Data Analysis
- ECON 4810 - Quantitative Decision Models
- ECON 4850 - Decision Analysis and Simulation
- FIN 4220 - Corporate Finance
- FIN 4260 - Short Term Financial Management
- FIN 4320 - Fixed Income Securities
- FIN 4360 - Equity Securities
- FIN 4420 - International Financial Management
- FIN 4520 - Financial Derivatives and Financial Engineering
- FIN 4620 - Financial Management of Financial Institutions
- FIN 4490 - Special Topics in Finance

**Business Electives (12 Credit Hours)**

- Twelve hours of credit from upper-division (3000/4000) course offerings outside the major, but inside the Coles College of Business. ECON courses cannot be used here. (A maximum of nine hours of credit in Co-Ops and Internships may be used in this area. Co-Ops and Internships cannot be used in any other area.)

**Non-Business Electives (6 Credit Hours)**

- Six hours of credit from any lower-division (1000/2000) or upper-division (3000/4000) non-business courses offered at Kennesaw State.

**Program Total (123 Credit Hours)**

## Major in Finance, BBA

### Coles College of Business, Department of Economics, Finance & Quantitative Analysis (770) 423-6091

There is a broad range of intellectual challenges within the field of finance which integrates and applies principles and concepts drawn from accounting, economics, business operations, and quantitative analysis in a global business environment. Finance is an analytical discipline dealing with the acquisition and distribution of funds, financial statement analysis, security analysis, risk assessment, valuation of assets and liabilities, functioning of financial markets, and management of investments, acquisitions, funds, assets, liabilities, risk, businesses, and financial institutions.

The program in finance prepares students for careers as bankers, financial managers, stock-brokers, financial analysts, portfolio managers, financial consultants, investment bankers, and financial planners. Students are also well prepared for graduate study in law and business.

All business majors must meet the Coles College Sophomore GPA Requirement and must be admitted to the Coles College Professional Program. In addition, all business majors must earn a grade of "C" or better in the courses that constitute the Lower Division Major Requirements (lower division business core) and the Upper Division Major Requirements (including upper division business core courses, information technology requirement, major field requirements, and major field electives).

**General Education (42 Credit Hours)**

see listing of requirements

**In the General Education requirements, all business majors must take:**

- MATH 1111 - College Algebra  
or
- MATH 1113 - Precalculus
- MATH 1106 - Elementary Applied Calculus  
or
- MATH 1190 - Calculus I
- ECON 2100 - Principles of Microeconomics

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Business Core (AREA F) (18 Credit Hours)**

- ACCT 2100 - Introduction to Financial Accounting
- ACCT 2200 - Introduction to Managerial Accounting
- ECON 2100 - Principles of Microeconomics (hours counted in General Education)
- ECON 2200 - Principles of Macroeconomics
- ECON 2300 - Business Statistics
- BISM 2100 - Business Information Systems & Communication
- BLAW 2200 - Legal and Ethical Environment of Business

**Upper Division Major Requirements (42 Credit Hours)****Upper Division Business Core (18 Credit Hours)**

- ECON 3300 - Applied Statistical and Optimization Models
- FIN 3100 - Principles of Finance
- MKTG 3100 - Principles of Marketing
- MGT 3100 - Management and Behavioral Sciences
- MGT 3200 - Operations Management
- MGT 4199 - Strategic Management

**Information Technology Requirement (3 Credit Hours)**

- BISM 3100 - Information Systems Management

**Major Field Requirement (3 Credit Hours)**

Select one of the following:

- ECON 4310 - Economic Development in Global Perspective
- ECON 4410 - International Trade and Finance
- FIN 4420 - International Financial Management

**Major Field Electives (18 Credit Hours)**

Select 18 credit hours from the following:

- FIN 4220 - Corporate Finance
- FIN 4260 - Short Term Financial Management
- FIN 4320 - Fixed Income Securities
- FIN 4360 - Equity Securities
- FIN 4420 - International Financial Management
- FIN 4520 - Financial Derivatives and Financial Engineering
- FIN 4620 - Financial Management of Financial Institutions
- FIN 4400 - Directed Study
- FIN 4490 - Special Topics in Finance
- ECON 4210 - Money and Financial Markets

**Up to 6 of the 18 hours in Major Field Electives may be selected from the following:**

- ECON 4510 - Microeconomics
- ECON 4530 - Public and Urban Economics
- ECON 4550 - The Economics of Strategy
- ECON 4610 - Macroeconomics
- ECON 4710 - Econometrics and Forecasting
- ECON 4750 - Multivariate Data Analysis
- ECON 4810 - Quantitative Decision Models
- ECON 4850 - Decision Analysis and Simulation
- RE 4500 - Real Estate

**Business Electives (12 Credit Hours)**

- 12 hours of credit from upper-division (3000/4000) course offerings outside the major, but inside the Coles College of Business. FIN courses cannot be used here. (A maximum of nine hours of credit in Co-Ops and Internships may be used in this area. Co-Ops and Internships cannot be used in any other area.)

**Non-Business Electives (6 Credit Hours)**

- Six hours of credit from any lower-division (1000/2000) or upper-division (3000/4000) non-business courses offered at Kennesaw State.

**Program Total (123 Credit Hours)**

## Major in International Business, BBA

**Coles College of Business Office of the Dean  
(770) 423-6055**

The program of study in International Business is designed for students who are actively seeking to focus their education on the international dimensions of business. The curriculum for this major provides students with a solid foundation of traditional liberal arts components of a baccalaureate education, the traditional components of a business school education, plus the international dimensions of business, foreign language, and an international study experience. Additionally, the program is structured to provide students with a solid foundation of disciplinary knowledge in one of the business functional areas.

All business majors must meet the Coles College Sophomore GPA Requirement and be admitted to the Coles College Professional Program. In addition, all business majors must earn a grade of "C" or better in the courses that constitute the Lower Division Major Requirements (lower division business core) and the Upper Division Major Requirements (including upper division business core courses, major field requirements, major field electives, and international study experience).

**General Education (42 Credit Hours)**

(See listing of requirements)

**In the General Education requirements, all International Business Majors must take:**

- MATH 1111 - College Algebra  
or
- MATH 1113 - Precalculus
  
- MATH 1106 - Elementary Applied Calculus  
or
- MATH 1190 - Calculus I
  
- ECON 2100 - Principles of Microeconomics
- FL 1002 - Introduction to Foreign Language and Culture II (Additional Foreign Language hours that build on this course are required)
- GEOG 2105 - Social Issues: Perspectives in Geography (recommended in General Education)

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Foreign Language\* (9 Credit Hours)**

- 9 hours of foreign language at the 2000-level or above

**Lower Division Business Core (AREA F) (18 Credit Hours)**

- ACCT 2100 - Introduction to Financial Accounting
- ACCT 2200 - Introduction to Managerial Accounting
- ECON 2100 - Principles of Microeconomics (hours counted in General Education)
- ECON 2200 - Principles of Macroeconomics
- ECON 2300 - Business Statistics
- BISM 2100 - Business Information Systems & Communication
- BLAW 2200 - Legal and Ethical Environment of Business

**Upper Division Major Requirements (48 Credit Hours)****Upper Division Business Core (18 Credit Hours)**

- ECON 3300 - Applied Statistical and Optimization Models
- FIN 3100 - Principles of Finance
- MKTG 3100 - Principles of Marketing
- MGT 3100 - Management and Behavioral Sciences
- MGT 3200 - Operations Management
- MGT 4199 - Strategic Management

**Major Field Requirements (18 Credit Hours)**

- MGT 3600 - Introduction to International Business

**And select fifteen credit hours from the following:**

- ACCT 4300 - International Accounting
- BLAW 3400 - Negotiation
- ECON 4410 - International Trade and Finance
- FIN 4420 - International Financial Management
- MGT 4190 - International Management
- MGT / MKTG 4476 - Contemporary Global Business Practices
- MKTG 4820 - International Marketing

**Major Field Electives (12 Credit Hours)**

Select one of the following Concentrations:

**Accounting**

- ACCT 3100 - Intermediate Financial Accounting I
- ACCT 3300 - Accounting Information Systems
- ACCT 4050 - Intermediate Financial Accounting II
- ACCT 4100 - Advanced Financial Accounting

**Economics**

- ECON 4510 - Microeconomics
- ECON 4610 - Macroeconomics

And any two of the following (6 Credit Hours):

- ECON 4310 - Economic Development in Global Perspective
- FIN 4360 - Equity Securities
- FIN 4620 - Financial Management of Financial Institutions

**Finance**

- FIN 4320 - Fixed Income Securities
- FIN 4620 - Financial Management of Financial Institutions

And any two of the following (6 Credit Hours):

- ECON 4210 - Money and Financial Markets
- ECON 4310 - Economic Development in Global Perspective
- FIN 4360 - Equity Securities

**Management**

- MGT 4125 - International Entrepreneurship
- MGT 4800 - International Supply Chain Management
- MGT 4174 - International Human Resource Management
- And any other 4000-level MGT course not already used (3 Credit Hours)

**Marketing**

- MKTG 4100 - Marketing Research
- MKTG 4150 - Consumer Behavior
- MKTG 4990 - Marketing Management
- And any other 4000-level MKTG course not already used (3 Credit Hours)

**International Study Experience\*\* (3 Credit Hours)****Program Total (123 Credit Hours)****Notes:**

\* Students who are competent in a foreign language may be able to test out of the foreign language requirement. See an advisor in the Business Undergraduate Advising Center (BB 431) to discuss this option. If it is determined that you do not have to take the FL courses, you will still have to complete 9 credit hours that are approved by the Associate Dean for Undergraduate Business Programs.

\*\* Students must take at least 3 credit hours of Study Abroad or Exchange Program courses approved by the Associate Dean for Undergraduate Business Programs. The Associate Dean must approve all Exchange Program course proposals. Completed proposals must be submitted for review at least one month ahead of the date the approval is needed. Information about KSU's policies, procedures, and proposal forms related to education abroad are available from the KSU Office of International Programs (WH 202). Information about which BBA courses are allowed to be taken abroad is available from advisors in the Business Undergraduate Advising Center (BB 431).

## Major in Management, BBA

### **Coles College of Business, Department of Management & Entrepreneurship (770) 423-6552**

The program of study in management is designed to prepare students for leadership roles in the field of management. Management is the process of planning, organizing, staffing, directing and controlling activities in an organization that will result in the achievement of a common goal. Managers make decisions and direct resources so that organizational goals and objectives are achieved.

All business majors must meet the Coles College Sophomore GPA Requirement and be admitted to the Coles College Professional Program. In addition, all business majors must earn a grade of "C" or better in the courses that constitute the Lower Division Major Requirements (lower division business core) and the Upper Division Major Requirements (including upper division business core courses, information technology requirement, major field requirements, and major field electives).

#### **General Education (42 Credit Hours)**

see listing of requirements

#### **In the General Education requirements, all business majors must take:**

- MATH 1111 - College Algebra  
or
- MATH 1113 - Precalculus
  
- MATH 1106 - Elementary Applied Calculus  
or
- MATH 1190 - Calculus I
  
- ECON 2100 - Principles of Microeconomics

#### **University-Wide Fitness For Living Requirement (3 Credit Hours)**

#### **Lower Division Business Core (AREA F) (18 Credit Hours)**

- ACCT 2100 - Introduction to Financial Accounting
- ACCT 2200 - Introduction to Managerial Accounting
- ECON 2100 - Principles of Microeconomics (hours counted in General Education)
- ECON 2200 - Principles of Macroeconomics
- ECON 2300 - Business Statistics
- BISM 2100 - Business Information Systems & Communication
- BLAW 2200 - Legal and Ethical Environment of Business

#### **Upper Division Major Requirements (45 Credit Hours)**

#### **Upper Division Business Core (18 Credit Hours)**

- ECON 3300 - Applied Statistical and Optimization Models
- FIN 3100 - Principles of Finance
- MKTG 3100 - Principles of Marketing
- MGT 3100 - Management and Behavioral Sciences
- MGT 3200 - Operations Management
- MGT 4199 - Strategic Management



**Information Technology Requirement (3 Credit Hours)**

- BISM 3100 - Information Systems Management

**Major Field Requirements (12 Credit Hours)**

- MGT 4120 - Venture Management
- MGT 4160 - Organizational Behavior
- MGT 4170 - Strategic Human Resource Management
- MGT 4190 - International Management

**Major Field Electives (12 Credit Hours)**

Select 12 credit hours from the following:

- MGT 3140 - Leading & Teaming in Business Settings
- MGT 3190 - Business, Ethics, and Society
- MGT 3600 - Introduction to International Business
- MGT 4121 - Entrepreneurship and Creativity
- MGT 4122 - Venture Analysis
- MGT 4123 - Family Business Management
- MGT 4124 - Franchise Management
- MGT 4125 - International Entrepreneurship
- MGT 4130 - Commercial Real Estate Ventures
- MGT 4161 - Organizational Communications
- MGT 4171 - Employee and Labor Relations
- MGT 4172 - Compensation and Reward Systems
- MGT 4173 - Human Resource Selection
- MGT 4174 - International Human Resource Management
- MGT 4476 - Contemporary Global Business Practices
- MGT 4700 - Hospitality Management
- MGT 4800 - International Supply Chain Management
- MGT 4850 - Managing Process Improvement
- MGT 4860 - Quality Management
- MGT 4880 - Service Operations Management
- MGT 4400 - Directed Study
- MGT 4490 - Special Topics in Management
- ACCT 3300 - Accounting Information Systems
- BISM 3200 - Advanced Business Application Systems
- BISM 4100 - Business Systems Analysis and Design
- BLAW 4960 - Current Issues in Business Ethics and Law
- MKTG 4666 - Marketing for Entrepreneurs

**Guidance for Selecting Major Field Electives:**

If you are interested in a particular area of Management, the following are some suggested courses related to four areas of specialization: Human Resource Management and Development, International Management, Entrepreneurship, and Operations Management.

**I. Human Resource Management and Development**

- MGT 4171 - Employee and Labor Relations
- MGT 4172 - Compensation and Reward Systems
- MGT 4173 - Human Resource Selection
- MGT 4174 - International Human Resource Management

**II. International Management**

- MGT 4174 - International Human Resource Management
- MGT 4476 - Contemporary Global Business Practices
- MGT 4850 - Managing Process Improvement

**III. Entrepreneurship**

- MGT 4121 - Entrepreneurship and Creativity
- MGT 4122 - Venture Analysis
- MGT 4123 - Family Business Management
- MGT 4124 - Franchise Management
- MGT 4130 - Commercial Real Estate Ventures

**IV. Operations Management**

- MGT 4800 - International Supply Chain Management
- MGT 4850 - Managing Process Improvement
- MGT 4860 - Quality Management
- MGT 4880 - Service Operations Management

**Business Electives (9 Credit Hours)**

- Nine hours of credit from upper-division (3000/4000) course offerings outside the major, but inside the Coles College of Business. MGT courses cannot be used here. (A maximum of nine hours of credit in Co-Ops and Internships may be used in this area. Co-Ops and Internships cannot be used in any other area.)

**Non-Business Electives (6 Credit Hours)**

- Six hours of credit from any lower-division (1000/2000) or upper-division (3000/4000) non-business courses offered at Kennesaw State.

**Program Total (123 Credit Hours)**

## Major in Marketing, BBA

**Coles College of Business, Department of  
Marketing & Professional Sales  
(770) 423-6060**

Marketing affects us every day of our lives. A field devoted to promoting an organization's goods and services to potential customers, marketing helps deliver to average consumers a standard of living that would have been inconceivable to previous generations.

Majoring in marketing can lead to a personally satisfying and financially rewarding career in the fields of marketing, sales, or sales management. The marketing curriculum merges marketing theory with real-world practice to prepare students for working with either for-profit or nonprofit organizations. Students may choose a general program of study or one of the specialized marketing tracks including marketing communications, retail management, or professional selling.

All business majors must meet the Coles College Sophomore GPA Requirement and be admitted to the Coles College Professional Program. In addition, all business majors must earn a grade of "C" or better in the courses that constitute the Lower Division Major Requirements (lower division business core) and the Upper Division Major Requirements (including upper division business core courses, information technology requirement, major field requirements, and major field electives).

**General Education (42 Credit Hours)**

see listing of requirements

**In the General Education requirements, all business majors must take:**

- MATH 1111 - College Algebra  
or
- MATH 1113 - Precalculus
- MATH 1106 - Elementary Applied Calculus  
or
- MATH 1190 - Calculus I
- ECON 2100 - Principles of Microeconomics

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Business Core (AREA F) (18 Credit Hours)**

- ACCT 2100 - Introduction to Financial Accounting
- ACCT 2200 - Introduction to Managerial Accounting
- ECON 2100 - Principles of Microeconomics (hours counted in General Education)
- ECON 2200 - Principles of Macroeconomics
- ECON 2300 - Business Statistics
- BISM 2100 - Business Information Systems & Communication
- BLAW 2200 - Legal and Ethical Environment of Business

**Upper Division Major Requirements (45 Credit Hours)****Upper Division Business Core (18 Credit Hours)**

- ECON 3300 - Applied Statistical and Optimization Models
- FIN 3100 - Principles of Finance
- MKTG 3100 - Principles of Marketing
- MGT 3100 - Management and Behavioral Sciences
- MGT 3200 - Operations Management
- MGT 4199 - Strategic Management

**Information Technology Requirement (3 Credit Hours)**

- BISM 3100 - Information Systems Management

**Major Field Requirements (15 Credit Hours)**

- MKTG 4100 - Marketing Research
- MKTG 4150 - Consumer Behavior
- MKTG 4410 - Professional Selling
- MKTG 4820 - International Marketing
- MKTG 4990 - Marketing Management

**Major Field Electives (12 Credit Hours)**

Select 12 credit hours from the following:

- MKTG 3800 - Entertainment Marketing
- MKTG 4300 - Basic Retailing
- MKTG 4350 - Retail Management
- MKTG 4430 - Market Analysis
- MKTG 4450 - Sales Management
- MKTG 4500 - Internet Marketing and Global Business
- MKTG 4620 - Services Marketing
- MKTG 4630 - Direct Response Marketing

- MKTG 4650 - Advertising
- MKTG 4666 - Marketing for Entrepreneurs
- MKTG 4670 - Promotional Strategy
- MKTG 4750 - Advanced Selling
- MKTG 4850 - Business to Business Marketing
- MKTG 4870 - Sports Marketing
- MKTG 4400 - Directed Study
- MKTG 4490 - Special Topics in Marketing
- MKTG 4476 - Contemporary Global Business Practices

**Note:**

*If you are interested in a particular area of Marketing, the following are some suggested courses for three areas of specialization: Marketing Communications, Retail Management, and Professional Selling.*

**I. Marketing Communication**

- MKTG 4630 - Direct Response Marketing
- MKTG 4650 - Advertising
- MKTG 4670 - Promotional Strategy

**II. Retail Management**

- MKTG 4300 - Basic Retailing
- MKTG 4350 - Retail Management

**III. Professional Selling**

- MKTG 4430 - Market Analysis
- MKTG 4450 - Sales Management
- MKTG 4750 - Advanced Selling
- MKTG 4850 - Business to Business Marketing

**Business Electives (6 Credit Hours)**

- 6 hours of credit from upper-division (3000/4000) course offerings outside the major, but inside the Coles College of Business. MKTG courses cannot be used here. (A maximum of 6 hours of credit in Co-Ops and Internships may be used in this area. Co-Ops and Internships cannot be used in any other area.)

**Non-Business Electives (6 Credit Hours)**

- 6 hours of credit from any lower-division (1000/2000) or upper-division (3000/4000) non-business courses offered at Kennesaw State.

**Program Total (123 Credit Hours)**

## Major in Professional Sales, BBA

**Coles College of Business, Department of  
Marketing & Professional Sales  
(770) 423-6060**

Many job opportunities exist in professional sales for graduates who enjoy the independence and economic rewards that a sales career provides. A major in professional sales focuses on business-to-business selling, helping students learn how to design and deliver effective sales presentations, analyze and manage individual accounts and markets, develop sales plans, and manage the sales force.

All business majors must meet the Coles College Sophomore GPA Requirement and must be admitted to the Coles College Professional Program. In addition, all business majors must earn a grade of "C" or better in the courses that constitute the Lower Division Major Requirements

(lower division business core) and the Upper Division Major Requirements (including upper division business core courses, information technology requirement, major field requirements, and major field electives).

### **General Education (42 Credit Hours)**

see listing of requirements

#### **In the General Education requirements, all business majors must take:**

- MATH 1111 - College Algebra  
or
- MATH 1113 - Precalculus
  
- MATH 1106 - Elementary Applied Calculus  
or
- MATH 1190 - Calculus I
  
- ECON 2100 - Principles of Microeconomics

#### **University-Wide Fitness For Living Requirement (3 Credit Hours)**

#### **Lower Division Business Core (AREA F) (18 Credit Hours)**

- ACCT 2100 - Introduction to Financial Accounting
- ACCT 2200 - Introduction to Managerial Accounting
- ECON 2100 - Principles of Microeconomics (hours counted in General Education)
- ECON 2200 - Principles of Macroeconomics
- ECON 2300 - Business Statistics
- BISM 2100 - Business Information Systems & Communication
- BLAW 2200 - Legal and Ethical Environment of Business

#### **Upper Division Major Requirements (45 Credit Hours)**

#### **Upper Division Business Core (18 Credit Hours)**

- ECON 3300 - Applied Statistical and Optimization Models
- FIN 3100 - Principles of Finance
- MKTG 3100 - Principles of Marketing
- MGT 3100 - Management and Behavioral Sciences
- MGT 3200 - Operations Management
- MGT 4199 - Strategic Management

#### **Information Technology Requirement (3 Credit Hours)**

- BISM 3100 - Information Systems Management

#### **Major Field Requirements (18 Credit Hours)**

- MKTG 4410 - Professional Selling
- MKTG 4430 - Market Analysis
- MKTG 4450 - Sales Management
- MKTG 4750 - Advanced Selling
- MKTG 4820 - International Marketing
- MKTG 4850 - Business to Business Marketing

#### **Major Field Electives (6 Credit Hours)**

Select six credit hours from the following:

- MKTG 3800 - Entertainment Marketing
- MKTG 4100 - Marketing Research
- MKTG 4150 - Consumer Behavior

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- MKTG 4300 - Basic Retailing
- MKTG 4350 - Retail Management
- MKTG 4476 - Contemporary Global Business Practices
- MKTG 4500 - Internet Marketing and Global Business
- MKTG 4620 - Services Marketing
- MKTG 4630 - Direct Response Marketing
- MKTG 4650 - Advertising
- MKTG 4670 - Promotional Strategy
- MKTG 4870 - Sports Marketing
- MKTG 4490 - Special Topics in Marketing
- MKTG 4400 - Directed Study
- MKTG 4990 - Marketing Management

### **Business Electives (9 Credit Hours)**

- Nine hours of credit from upper-division (3000/4000) course offerings outside the major, but inside the Coles College of Business. MKTG courses may not be used here. (A maximum of six hours of credit in Co-Ops and Internships may be used in this area. Co-Ops and Internships cannot be used in any other area).

### **Non-Business Electives (6 Credit Hours)**

- Six hours of credit from any lower-division (1000/2000) or upper-division (3000/4000) non-business courses offered at Kennesaw State.

### **Program Total (123 Credit Hours)**

# Bagwell College of Education & PTEU

Kennesaw State University is one of the largest and strongest teacher preparation units in the University System of Georgia. One out of five undergraduate students at KSU is enrolled in a professional degree program that prepares teachers for the P-12, elementary, middle and secondary schools.

KSU's conceptual framework for teacher education is the Collaborative Development of Expertise in Teaching, Learning and Leadership. The Professional Teacher Education Unit (PTEU) at Kennesaw State University is committed to developing expertise among candidates in initial and advanced programs as teachers and leaders who possess the capability, intent and expertise to facilitate high levels of learning in all of their students through effective, research-based practices in classroom instruction, and who enhance the structures that support all learning. To that end, the PTEU fosters the development of candidates as they progress through stages of growth from novice to proficient to expert and leader. Within the PTEU conceptual framework, expertise is viewed as a process of continued development, not an end-state. To become effective, teachers and educational

leaders must embrace the notion that teaching and learning are entwined and that only through the implementation of validated practices can all P-12 students construct meaning and reach high levels of learning. In that way, candidates are facilitators of the teaching and learning process. Finally, the PTEU recognizes, values and demonstrates collaborative practices across the college and university and extends collaboration to the community-at-large. Through this collaboration with university professionals, the public and private schools, parents and other professional partners, the PTEU meets the ultimate goal of assisting Georgia schools in bringing all students to high levels of learning.

Teacher education programs at KSU have high expectations for content knowledge in the teaching field, effective pedagogical skills, multiple field experiences, multicultural perspectives, use of educational technology, performance-based assessments, and attention to student learning outcomes.

## Accreditations

The university's teacher preparation programs are accredited by the National Council for Accreditation of Teacher Education (NCATE) and approved by Georgia's Professional Standards Commission (PSC). Successful completion of one of KSU's approved undergraduate programs in teacher education leads to initial teacher certification in Georgia (P-5 for elementary; 4-8 for middle; 6-12 for secondary; and P-12 for all grades).

Graduates of KSU's teacher education programs typically perform well on examinations for professional certification. Candidates for teacher certification in Georgia must pass the GACE Basic and GACE Content tests. In Georgia, the Professional Standards Commission provides the GACE II pass rates for all teacher preparation units in the state to the U.S. Secretary of Education as mandated by Title II of the Higher Education Amendments of 1998. The pass rate, which is published as part of the Title II Teacher Report Card, was 96% for all KSU program completers for the 2007-2008 academic year.

## The PTEU

Teacher education at KSU is a highly collaborative and all-campus responsibility. The Professional Teacher Education Unit (PTEU) is the umbrella organization under which approximately 175 teaching faculty and academic administrators representing over twelve different instructional departments and five colleges come together to collaborate on the design, delivery, approval and accreditation of all teacher preparation programs. The Dean of the Leland & Clarice C. Bagwell College of Education leads the PTEU and provides university-wide coordination for teacher education, working in partnership with the other deans of the university.

Within the PTEU, the following functions are centralized in the Bagwell College of Education in support of all teacher education programs at KSU:

- Formal Admission to Teacher Education—Impey Teacher Education Advisement Center, located in Education Student Services (ESS)
- General Program Advisement—Impey Teacher Education Advisement Center, located in Education Student Services (ESS), and specific program areas
- Admission to Student Teaching—Center for Educational Placement and Partnerships (CEPP)
- Recommendations for Teacher Certification—Impey Teacher Education Advisement Center, located in Education Student Services (ESS)
- Final Appeals of Teacher Education Admission & Retention Decisions—Teacher Education Appeals Board and Associate Dean for the Undergraduate Studies of the Bagwell College of Education
- Teacher Induction and Professional Development Activities—Center for Education Placements and Partnerships (CEPP)
- Teaching Resources—Teacher Resource and Activity Center (TRAC)
- Educational Technology Resources—Learning Technology Center in TRAC and the Educational Technology Center
- Coordination of Field Experiences—Center for Education Placements and Partnerships (CEPP)
- Coordination for Program Accreditation—Associate Dean for Assessment and Accreditation of the Bagwell College of Education
- Coordination of the PTEU and Program Coordinators—Dean of the Bagwell College of Education
- Oversight of the Teacher Education Council (TEC), College Level Policy and Curriculum Committee for all Teacher Education Programs—Dean of the Bagwell College of Education

Within the PTEU, most of the responsibilities for designing and implementing individual degree programs in teacher education are decentralized and assigned to different colleges and instructional departments. Each program has a KSU faculty member who serves as the program coordinator in the department



responsible for that program. The collaborating colleges and departments responsible for KSU's eleven bachelor's degree programs and one current endorsement in teacher education are as follows:

- Bagwell College of Education
  - P-5 Elementary and Early Childhood Education (Department of Elementary & Early Childhood Education)
  - 4-8 Middle Grades Education (Department of Secondary & Middle Grades Education)
- WellStar College of Health & Human Services
  - P-12 Health & Physical Education (Department of Health, Physical Education & Sport Science)
- College of Humanities & Social Sciences
  - 6-12 English Education (Department of English)
  - 6-12 History Education (Department of History & Philosophy)
  - P-12 Teacher Certification in Foreign Language Education Concentration (Department of Foreign Languages)
- College of Science and Mathematics
  - 6-12 Biology Education (Department of Biology & Physics)
  - 6-12 Mathematics Education (Department of Mathematics & Statistics)
  - 6-12 Chemistry Education Track (Department of Chemistry & Biochemistry)
  - 6-12 Computer Science Endorsement (Department of Computer Science & Information Systems)\*
- College of the Arts
  - P-12 Art Education (Department of Visual Arts)
  - P-12 Music Education (Department of Music)

\* The computer science endorsement is a concurrent endorsement that leads to 6-12 certification.

At KSU, content specialists in the arts and sciences work collaboratively with pedagogy specialists in those same disciplines and often in the same departments to prepare teachers. Bachelor's degree programs in teacher education require the equivalent of a major in the

content studies of the teaching field and the equivalent of a second major in pedagogical studies with an emphasis on teaching that is discipline-specific and age-appropriate.

### Bagwell College of Education

Even though the responsibility for administering professional teacher preparation programs is distributed broadly across many colleges and departments at KSU, the overall coordination and primary leadership for teacher education resides with the Leland & Clarice C. Bagwell College of Education and the Dean of Education. The Bagwell College is organized into four instructional departments that support particular degree programs in teacher education and a number of academic support units that provide services to all teacher education programs in the PTEU.

**Education Student Services (ESS)** serves both undergraduate and graduate teacher education and leadership programs. Housed within ESS is the **William D. Impey Teacher Education Advisement Center (TEAC)**, which provides advisement to Elementary and Early Childhood, Middle Grades, and Secondary History Education candidates in the PTEU as they complete requirements for full admission to Teacher Education, complete program requirements in their major, prepare for participation in major field experiences, and seek teacher certification. Located also within ESS is the Graduate Programs Office (GPO), which provides guidance for admission into graduate programs. ESS also disseminates student scholarship and award information, club and organization information and recruits for high needs programs. Recommendations for teacher certification are completed by the certification officer, who resides in ESS.

**The Teacher Resource and Activity Center (TRAC)** serves teacher candidates and in-service candidates and teachers with a curriculum and textbook library and a media resource center for the design and development of instructional materials.

**The Educational Technology Center (ETC)** at Kennesaw State University serves the Met-

ropolitan Atlanta and North Georgia region with workshops for pre-service and in-service educators on the principles of integrating technology into the curriculum to enhance student learning.

Under the leadership of the Associate Dean for Assessment and Accreditation, the **Research and Assessment in Teacher Education Unit** coordinates the PTEU's data collection, institutional research, and assessments for reporting and program improvement purposes.

The **Center for Educational Placements and Partnerships (CEPP)** develops and promotes partnerships and collaborative efforts with the university, the community, and schools to advance public P-12 education. The director and center personnel working with teacher education faculty and appropriate school personnel, plan and implement the selection of school sites and classrooms appropriate to the needs of Kennesaw State University candidates and the goals of the Professional Teacher Education Unit. The Center supports teacher development from pre-service education to teacher induction through mentoring programs, staff development, and other initiatives. All PTEU teacher education field placements are coordinated and secured by CEPP.

### Admission to Teacher Education

Kennesaw State University is committed through its admission and monitoring processes to recruit and prepare diverse, highly qualified and capable prospective teachers. In order to enroll in a professional education course at the upper level (3000-4000), the candidate must be formally admitted to Teacher Education at Kennesaw State University. Admission to teacher education is separate from admission to Kennesaw State University. Candidates typically apply for admission to Teacher Education as sophomores after having completed most of their general education requirements. Applications for admission to Teacher Education are available in Education Student Services (ESS).

A criminal history background check will be performed prior to admission to Teacher Education. In addition, if determined by the

background check that a student is a multi-state offender, the student will be required to pay a fee and be fingerprinted. Results of either the criminal history background check and/or fingerprinting may preclude admission to teacher education. For more information on the criminal history process, students should contact ESS.

In order to meet the minimum requirements for admission to teacher education programs, candidates must also have:

1. Completed at least 45 semester hours of accredited college coursework.
2. Achieved a cumulative GPA of 2.75 for all attempted hours in the system core curriculum and lower division courses as required for teacher preparation programs.
3. Achieved an adjusted or cumulative GPA of 2.75 for all completed coursework at Kennesaw State University.
4. Completed English 1101 and English 1102 with grades of "C" or higher.
5. Passed or exempted the Regents' Examination.
6. Passed or exempted the state of Georgia required GACE Basic Skills Assessment, regardless of matriculation date.
7. Completed EDUC 2110\* with grade of "C" or higher. In addition to the preceding, the Department of Elementary and Early Childhood Education requires that all additional coursework completed in Lower Division Major and Teaching Field at the time of application for admission must consist of a grade of "C" or higher.
8. Received a positive faculty recommendation from EDUC 2110.
9. Received a positive evaluation in the EDUC 2110 field experience.
10. Exhibited responsible, professional behavior in all classes, the field experience, and interactions with peers and faculty.
11. Exhibited potential for success in the program.
12. Been approved for admission by the Admission and Academic Standing Committee of the applicant's proposed degree program.

- Note: Some degree programs in teacher education have additional admissions requirements. Consult those departments and program coordinators.

*\* Or approved Teacher Cadet or Teacher Apprenticeship Program*

To be considered for admission, applications and all supporting documents must be submitted to the William D. Impey Teacher Education Advisement Center (located in ESS) on or before the following deadlines:

Admission to Teacher Education Program for Application Deadline\*

Fall Semester	April 15th
Spring Semester	September 15th
Summer Term	February 15th

*\* See note below on teacher education admission fee*

Candidates will be informed of their admission status by email to their Kennesaw State University Student email account. Candidates who have been denied admission must remove deficiencies within three semesters of the initial application for admission in order to be eligible for reconsideration for entry into a teacher education program.

### Teacher Education Admission Fee

Any student submitting an application for admission to Teacher Education after February 15, 2006 must pay a \$20.00 application fee. This fee is nonrefundable and nontransferable.

### Retention in Teacher Education

Once admitted to teacher education, a candidate will not be eligible to continue in teacher education if:

- Responsible, professional behavior is not exhibited in all classes, field experiences and interactions with peers and faculty, as judged by the program faculty and/or collaborating teachers and school personnel.
- The candidate is found guilty of a major violation of the student code of conduct or civil law.
- Two or more "D" or "F" grades are earned in required lower and upper division courses in the candidate's teacher education program. A review may be triggered if the candidate's adjusted or cumulative GPA falls below 2.75 at KSU.
- The individual fails to observe or meet the required course and program prerequisites, including field-based teaching methods courses and student teaching.
- Teaching skills and effectiveness are judged by two or more faculty instructors and/or collaborating teachers to be unsatisfactory.
- Student teaching is not completed satisfactorily.

One or more of these deficiencies will trigger a review by the Admissions and Academic Standing Committee of the appropriate program area, which will determine whether the candidate will be permitted to continue in the teacher education program under an individualized remediation plan. Decisions to remove a candidate from the teacher education program will be recommended by that committee and approved by the program coordinator, department chair, and the Associate Dean for Undergraduate Studies of the Bagwell College of Education.

A student teacher may be removed from a field experience when any of the following occurs:

- The appropriate school authority states that the teacher preparation candidate's presence in the classroom is not in the best interest of the public school's students and/or requests that the teacher preparation candidate be removed;
- The joint decision of the appropriate teacher education program coordinator and department chair in consultation with the Director of the Center for Education Placements and Partnerships (CEPP), student teacher coordinator, supervising master teacher, and/or university supervisor states that the circumstances are such

- as to prevent either the development and/or maintenance of a satisfactory learning environment;
3. Unprofessional/unethical behavior has been exhibited by the teacher education candidate;
  4. A decision has been reached that the teacher education candidate cannot receive a satisfactory grade.

### Major Field Experiences

The purpose of educational field experiences is to provide each teacher education candidate with multiple opportunities to engage in the practical aspects of teaching in real classroom settings. The teacher education faculty, the Director of the Center for Education Placements and Partnerships and appropriate school personnel collaborate to plan and implement the selection of school sites, classrooms and teaching/learning major field experiences and environments appropriate to the needs of the candidates and the goals of the Professional Teacher Education Unit. Emphasis is given to balancing each candidate's experiences between urban, suburban and rural environments, as well as among the multicultural and diverse populations of learners served within the Kennesaw State University service area. Each candidate is expected to be engaged in the full range of the respective program's teacher certification requirements as prescribed by the Georgia Professional Standards Commission.

The introductory course to the major includes a field component, as do several other courses in the professional education sequence. Two major field experiences form the capstone of all undergraduate teacher education programs: 1) the Teaching of Specific Subjects (TOSS) experience; and 2) the Student Teaching experience.

#### Teaching of Specific Subjects (TOSS)

While candidate progress will be monitored throughout the program, a formal progress check will occur when candidates submit the TOSS application for the appropriate program area. This form must be signed by

the student's advisor and submitted to the program's coordinator. A criminal history background check will be performed prior to Admission to the Teaching of Specific Subjects (TOSS) or equivalent and may preclude continuation in the program. Teacher candidates must pay a fee for this service. Information regarding the criminal history check can be obtained from the Center for Education Placements and Partnerships. Minimum requirements for continuation in the program are:

1. Completion of teaching field and professional sequence coursework with a 2.75 minimum adjusted or cumulative GPA.
2. Grades of "C" or better in all required courses in the candidate's teacher education program.
3. Positive evaluations in all field experiences.
4. Responsible behavior in all classes, field experiences, and interactions with peers and faculty.
5. Approval by the Admissions and Academic Standing Committee of the appropriate program area.

Individual programs/departments may have additional criteria for continuation in the program.

The form must be submitted to the appropriate program coordinator the semester preceding the term in which the student wishes to enroll in TOSS. Applications are generally due early in the term. Students should see the program coordinator or TOSS coordinator for exact deadlines.

#### Admission to Student Teaching

Student teaching normally is the last requirement completed in teacher education programs. Student teaching requires a full-time academic and professional commitment; therefore, no other courses should be taken during the semester of student teaching. Since student teaching is based in the field, the typical school-day hours for teachers at the placement site will be observed by the teacher candidate. The teacher candidate is expected to follow the direction of the collaborating teacher, the school principal, the KSU university supervisor, and the KSU director of the Center for Education Placements and Partnerships.

A criminal history background check will be performed prior to admission to Teacher Education. In addition, if determined by the background check that a student is a multi-state offender, the student will be required to pay a fee and be fingerprinted. Results of either the criminal history background check and/or fingerprinting may preclude continuation in the program.

Formal application to student teaching must be completed and submitted to the Center for Education Placements and Partnerships. Candidates become eligible to student teach by meeting the following requirements:

1. Grades of "C" or higher in all Lower Division Major Requirements (Area F) teaching field and professional education coursework.
2. A 2.75 adjusted or cumulative GPA in all coursework at Kennesaw State University.
3. Positive evaluations in field experiences.
4. Responsible professional behavior in all classes, field experiences, and interactions with peers and faculty.
5. Positive recommendation from the instructor(s) of Teaching of Specific Subject (TOSS).
6. Approval by the Center for Education Placements and Partnerships and the Admissions and Academic Standing Committee of the appropriate program area.

*Individual programs/departments may have additional criteria for admission to student teaching.*

Applications for student teaching must be submitted to the Center for Education Placements and Partnerships on or before the deadline dates specified below:

Admission to Student Teaching for	Application Deadline
Fall Semester (previous Spring)	January 30
Spring Semester (previous Fall)	August 30

Applications are due a semester in advance. For example, candidates wishing to student teach Spring 2010 must submit completed

applications by August 30, 2009. Candidates wishing to student teach Fall 2010 must submit completed applications by January 30, 2010. **Applications will not be accepted after the deadline.**

### Completion of Student Teaching

Criteria for the successful completion of student teaching are detailed in the Outcomes and Proficiencies outlined in the PTEU Candidate Performance Instrument (CPI) and embodied in the PTEU Conceptual Framework (CF). Candidates demonstrate their achievement of the Outcomes and Proficiencies through successful completion of the following:

- Entire semester of student teaching including eight to ten continuous weeks of full-time teaching (during one semester), unless otherwise stated by the program area
- Candidate Performance Instrument (CPI)
- Portfolio Narrative
- Impact on Student Learning Analysis Assignment
- Program area criteria and requirements
- End-of-semester student teaching surveys

The CF Outcomes and Proficiencies are available on the Center for Education Placements and Partnerships Website. Refer to the Field Experiences Handbook to review reasons for removal from the student teaching experience.

### Grading Policies for Student Teaching

The final grades and their definitions for student teaching are as follows:

I – indicates an incomplete grade for the Student Teaching experience and will be awarded only when the candidate is progressing successfully in the Student Teaching experience, but for non-academic reasons beyond his/her control is unable to meet the full requirements of the student teaching semester experience. An "Incomplete Grade Documentation" form is required that stipulates the conditions for successful completion of student teaching and signed by the university supervisor, collaborating teacher, department chair/program coordinator, and candidate.

If a candidate receives a grade of "I", the candidate must satisfactorily complete the requirements for Student Teaching as recommended by the program area, in compliance with the time frame stated under "Grading Policies" in the current KSU Catalog. The candidate will be assigned the grade of "U" if the grade of "I" is not removed within the time frame stated under "Grading Policies" in the current KSU Catalog. If the candidate receives a grade of "U" and wishes to enroll for student teaching in a subsequent semester, the candidate must reapply for student teaching. If accepted to the program, the candidate must complete the entire student teaching semester experience.

W – is awarded when a candidate withdraws without penalty from student teaching with the approval of the registrar before the withdrawal date listed in the Semester Schedule of Classes. Withdrawals without penalty may be permitted after the official withdrawal period in hardship cases only with the approval of the department chair and the registrar. A remediation plan stipulating the conditions for successful completion of student teaching and signed by the university supervisor, collaborating teacher, department chair/program coordinator, and candidate is required. If a candidate receives a grade of "W" and wishes to enroll in student teaching in a subsequent semester, the candidate must reapply for student teaching once the remediation plan is successfully completed and documented by the program area using the "Student Teacher Remediation Follow-up Report." If accepted to the program, the candidate must complete the entire student teaching semester experience.

WF – indicates that the student was permitted to withdraw from a course with the approval of the registrar after the withdrawal date listed in the Semester Schedule of Classes. If a candidate earns a grade of "WF", the conditions indicated under "U" below will apply.

S – indicates satisfactory completion of the student teaching experience.

U – indicates unsatisfactory completion of the student teaching experience. If a candidate earns a grade of "U", a remediation plan stipulating the conditions for successful

completion of student teaching and signed by the university supervisor, collaborating teacher, department chair/program coordinator, and candidate is required. If a candidate receives a grade of "U" and wishes to enroll in student teaching in a subsequent semester, the candidate must reapply for student teaching once the remediation plan is successfully completed and documented by the program area using the "Student Teacher Remediation Follow-up Report." If accepted to the program, the candidate must complete the entire student teaching semester experience.

### Appeals of Admission & Retention Decisions

A formal appeal of a decision to deny admission or retention in student teaching or the teacher education program may be made to the Teacher Education Appeals Board. Instructions and forms for such appeals are available in the Office of the Dean of the Bagwell College of Education. An appeal must be based on exceptional and extenuating circumstances and/or other pertinent information not previously available or considered. A formal appeal must be submitted in writing to the Dean of the Bagwell College of Education within 30 days of being notified of admission or retention status. In all cases, the candidate may initiate an appeal after seeking resolution with the appropriate degree program's Admissions and Academic Standing Committee or department chair or both.

The Dean will transmit the appeal to the Teacher Education Appeals Board. The decision of the Teacher Education Appeals Board may be appealed in writing within 30 days to the Dean of the Bagwell College of Education. The decision of the Dean of the Bagwell College of Education is final.

### Teacher Certification

Teacher certification is granted by the Georgia Professional Standards Commission. KSU's degree programs in teacher education have been approved by the Professional Standards Commission, but their completion satisfies only one of the requirements for teacher

certification in Georgia. Candidates completing an approved program will prepare the necessary paperwork for certification prior to Student Teaching. Candidates desiring certification in another state should contact the Department of Education in that state for specific requirements.

For Kennesaw State University to recommend a candidate for certification in the state of Georgia, candidates must have received a degree in their field of education with a GPA of at least 2.75 from Kennesaw State University, pass the GACE Basic examination or show proof of exemption (see below), pass the GACE Content test for that field, and submit a copy of the GACE Content score report for all passed examinations to the Certification Officer. The Certification Officer is responsible for verifying that all information is correct before any paperwork can be submitted to the Georgia Professional Standards Commission.

GACE Basic is a comprehensive test covering reading, writing, and mathematics. Regardless of matriculation date, GACE Basic is a requirement for entrance into the Teacher Education Program at Kennesaw State University. Candidates should plan to take the test prior to applying to the Teacher Education Program. Students with the following minimum scores on Collegiate SAT, ACT, or GRE examinations may exempt GACE I test by submitting proof of scores to the Certification Officer located in the William D. Impey Teacher Education Advisement Center:

SAT:	at least 1000 (Critical Reading and Mathematics)
ACT:	at least 43 (English and Mathematics)
GRE:	at least 1030 (Verbal and Quantitative)

Candidates who believe they qualify for this exemption should see the Certification Officer in the William D. Impey Teacher Education Advisement Center, located in Education Student Services (ESS) to establish and record the exemption. The center can also provide further information concerning GACE Basic and GACE Content at (770) 423-6105.

## Programs of Study

The following degree programs are offered through the collaborating colleges and departments of the PTEU:

### Elementary and Early Childhood Education Teacher Certification Program

- Bachelor of Science in Early Childhood Education

### Middle Grades Teacher Certification Program

- Bachelor of Science in Middle Grades Education

### Secondary Teacher Certification Programs

- Bachelor of Science in Biology Education
- Bachelor of Science in English Education
- Bachelor of Science in Mathematics Education
- Bachelor of Science in Chemistry (Chemistry Education Track)
- Bachelor of Science in History Education

### P-12 Teacher Education Certification Programs

- Bachelor of Science in Art Education
- Bachelor of Science in Health and Physical Education
- Bachelor of Music in Music Education
- Bachelor of Art in Modern Language and Culture (Teacher Certification in Foreign Language Education Concentration)

### Endorsements

The following concurrent endorsement is offered through the collaborating colleges and departments of the PTEU

- Computer Science Endorsement (6-12)

## Academic Departments

### Elementary and Early Childhood Education (770) 423-6121

The foundation for learning and for subsequent academic success is laid during the formative stages. The faculty in this department specialize in the opportunities and challenges of early childhood education. The Department of Elementary and Early Childhood Education offers a program of study leading to the Bachelor of Science degree and broad-field certification in Early Childhood Education (pre-kindergarten to grade five). The Department also offers an M.Ed. in Early Childhood Education. See the Graduate Catalog for more information. The department website is [www.kennesaw.edu/education/eECE](http://www.kennesaw.edu/education/eECE).

### Secondary and Middle Grades Education (770) 423-6314

Early adolescence represents a period of great transition for young people. The faculty in this department specialize in the opportunities and challenges of middle grades and secondary education. The Department of Secondary and Middle Grades Education offers a program of study leading to the Bachelor of Science degree and certification in middle grades education (4-8). The department also offers the M.Ed. in Adolescent Education, an EDS in Education, an Ed.D. in Leadership for Learning, a graduate add-on reading endorsement, and several MAT concentrations. See Graduate Catalog for more information. The department website is [www.kennesaw.edu/education/mge](http://www.kennesaw.edu/education/mge).

### Inclusive Education

(770) 423-6577

There is a growing awareness that effective education must address the diverse and special needs of all students through instructional strategies of inclusion. The faculty in this department specialize in advanced programs for exceptional learners which are inclusive. The Department of Inclusive Education also offers the state-mandated special education course for most undergraduate education programs—INED 3304 Education of Exceptional Students. This course prepares teachers to identify students with diverse learning needs and to accommodate their needs in regular education programs in collaboration with parents, educators and other professionals. The department also offers a graduate add-on endorsement in English to Speakers of Other Languages, two M.Ed. programs in Inclusive Education with concentrations in Special Education and TESOL. The program also offers an MAT in TESOL and a concentration in the Ed.D. for Leadership for Learning. See the Graduate Catalog for more information. The department website is [www.kennesaw.edu/education/ined](http://www.kennesaw.edu/education/ined).

### Educational Leadership

(770) 423-6888

The Department offers an M.Ed. in Educational Leadership, an endorsement in Education Leadership, a Technology Leadership concentration, and an Ethics & Multicultural concentration. See the graduate catalog for more information. The department website is [www.kennesaw.edu/education/edleadership](http://www.kennesaw.edu/education/edleadership).



## Major in Early Childhood Education, BS

**Bagwell College of Education, Department of  
Elementary & Early Childhood Education  
(770) 423-6121**

**<http://www.kennesaw.edu/education/eECE/>**

This broad-field program is designed to prepare teachers of young children and leads to certification for pre-kindergarten to grade five in Georgia. The cross-disciplinary nature of the program's course requirements, with special emphasis on content studies in mathematics and reading, corresponds to the broad and integrated nature of teaching in the elementary grades and the fundamental importance of developing the reading and mathematical skills of young learners. The program provides candidates with an understanding of developmentally appropriate practices and an awareness of and sensitivity to cultural diversity and individual differences among young learners.

### **General Education (42 Credit Hours)**

see listing of requirements

### **University-Wide Fitness For Living Requirement (3 Credit Hours)**

### **Lower Division Major Requirements (Area F) (18 Credit Hours)**

- EDUC 2110 - Investigating Critical and Contemporary Issues in Education
- EDUC 2120 - Sociocultural Influences on Teaching and Learning
- EDUC 2130 - Exploring Teaching and Learning
- MATH 2008 - Foundations of Numbers and Operations
- ISCI 2001 - Life and Earth Science
- ISCI 2002 - Physical Science

### **Upper Division Required Core Courses (27 Credit Hours)**

- MUED 3340 - Music for Early and Middle Grades
- ARED 3309 - Visual Art for Early & Middle Grades
- HPS 3670 - Early Childhood Health/Physical Education for the Classroom Teacher
- MATH 3316 - Rational Numbers and Proportional Reasoning for Elementary Teachers
- MATH 3317 - Geometry and Measurement for Elementary Teachers
- MATH 3318 - Algebra for Elementary Teachers
- ECE 3320 - Teaching Reading in the Early Grades
- ECE 3330 - Teaching Reading in the Elementary Grades 3-5
- ECE 3340 - Diagnosis and Application of Literacy Instruction in the Early Childhood Classroom
- ECE 3350 - Child Development and Early Learning

### **Professional Education (P-5) Requirements (36 Credit Hours)**

- EDUC 3302 - Curriculum and Assessment
- INED 3304 - Education of Exceptional Students
- ECE 3313 - The Preschool Curriculum
- ECE 4401 - Teaching Mathematics in Early Childhood Education
- ECE 4402 - Teaching Science in Early Childhood Education
- ECE 4403 - Teaching Social Studies in Early Childhood Education
- ECE 4404 - Teaching Reading & Language Arts Across the Curriculum in Early Childhood Education
- ECE 4406 - Teaching of Elementary Education Internship
- ECE 4473 - Student Teaching: Early Childhood (P-5)
- HPS 3670 - Early Childhood Health/Physical Education for the Classroom Teacher

### **Program Total (126 Credit Hours)**

## Major in Middle Grades Education, BS

**Bagwell College of Education, Department of  
Secondary and Middle Grades Education  
(770) 423-6314**

**<http://www.kennesaw.edu/education/mge/>**

The middle grades program is designed to prepare teachers of children and young adolescents in the middle grades (grades 4 through 8). It leads to 4-8 teacher certification in Georgia. Candidates prepare in two of the five teaching fields of the middle grades curriculum (mathematics, science, social studies, language arts, or reading). Preparation in these two teaching fields is more in-depth than the content requirements of the program for early childhood educators, but less extensive and less specialized than the requirements of programs for secondary educators. The integrated nature of the curriculum and the importance of team teaching strategies for the different teaching field programs with 4-8 certification are emphasized.

### **General Education (42 Credit Hours)**

see listing of requirements

### **University-Wide Fitness For Living Requirement (3 Credit Hours)**

#### **Specific General Education recommendations for this major**

Students whose content concentration area is Math or Science should take MATH 1112, College Trigonometry or MATH 1113, Pre-Calculus as part of their General Education requirement. All middle grades majors should take MATH 2207 Statistics.

Students should take:

- ANTH 2105 - Social Issues: Perspectives in Anthropology  
or
- PSYC 2105 - Social Issues: Perspectives in Psychology  
or
- SOCI 2105 - Social Issues: Perspectives in Sociology
- SCI 1101 - Science, Society, and the Environment I
- SCI 1102 - Science, Society and the Environment II

### **Lower Division Major Requirements (Area F) (18 Credit Hours)**

(Must complete at least three hours of study in one of your chosen teaching field area and six hours of study in the other. Please see required courses under Teaching Field Requirements)

- EDUC 2110 - Investigating Critical and Contemporary Issues in Education
- EDUC 2120 - Sociocultural Influences on Teaching and Learning
- EDUC 2130 - Exploring Teaching and Learning

### **Teaching Field Requirements (24-27 Credit Hours)**

Must complete at least 15-18 hours of coursework in two of the following five teaching field concentrations with 9 hours of study at the 3000-level or above. Those majoring in science must take 18 hours of science courses due to labs.

#### **1. Mathematics (15-18 Credit Hours)**

Candidates should take MATH 1112 - College Trigonometry or MATH 1113 - Precalculus and MATH 2207 - Statistics as part of their General Education requirements.

- MATH 2595 - Mathematics for Middle Grades and Secondary Teachers
- MATH 1190 - Calculus I
- MATH 3390 - Introduction to Mathematical Systems

- MATH 3395 - Geometry
- MATH 3495 - Advanced Perspectives on School Mathematics Part I

Optional:

- MAED 3475 - Historical and Modern Approaches to Mathematics
- MATH 3332 - Probability and Statistical Inference

## 2. Science (18 Credit Hours)

Candidates should take MATH 1112 - College Trigonometry or MATH 1113 - Precalculus and MATH 2207 - Statistics as part of their General Education requirements. All science classes listed below are required.

- CHEM 1151L - Survey of Chemistry I Laboratory
- BIOL 2107 - Biological Principles I
- SCI 3360 - Earth Science
- PHYS 3310 - How and Why - The Physics in Everyday Life
  
- ASTR 3321 - Solar System Astronomy  
or
- ASTR 3320 - Astronomy and Cosmology

## 3. Social Studies (15-18 Credit Hours)

- GEOG 1101 - World Regional Geography
- HIST 2111 - America to 1890
- HIST 3304 - History of Georgia

Select two or three from the following (6-9 Credit Hours):

- HIST 2206 - Origins of Great Traditions
- HIST 2275 - Local History Research
- HIST 3305 - The World Since 1945
- HIST 3366 - History of Mexico and Central America
- HIST 3367 - History of Brazil
- HIST 3373 - Modern India and South Asia
- HIST 3374 - Modern China and Japan
- HIST 3382 - North Africa and the Middle East in Modern Times
- HIST 3391 - History of West Africa
- HIST 3392 - History of Southern, Eastern and Central Africa
- HIST 3393 - Emerging Themes in African History
- GEOG 3340 - Cultural Geography
- GEOG 3350 - Geography of Sub-Saharan Africa
- GEOG 3360 - Geography of Asia

## 4. Language Arts (15-18 Credit Hours)

- ENGL 2271 - Presentation in the English/Language Arts Classroom
- ENGL 3310 - Principles of Writing Instruction
- ENGL 3390 - Great Works for Middle Grades Teachers

Select one or two from the following (3-6 Credit Hours):

- ENGL 2160 - American Literature Survey
- ENGL 2172 - British Literature, Beginnings to 1660
- ENGL 2174 - British Literature, 1660 to Present
- ENGL 3035 - Introduction to Language and Linguistics
- ENGL 3330 - Gender Studies
- ENGL 3340 - Ethnic Literatures
- ENGL 3350 - Regional Literature
- ENGL 3360 - Major African American Writers

- ENGL 3400 - Survey of African Literatures
- ENGL 3500 - Topics in African American Literature

### 5. Reading (15-18 hours)

#### Required:

- EDRD 3320 - Understanding the Reader and the Reading Process
- EDRD 3350 - Integrated Reading/Writing Instruction in the Middle Grades \*
- EDRD 3360 - Introduction to New Literacies
- EDRD 4409 - Young Adult Literature: Cross-Curricular Approaches for Diverse Learners
- INED 4430 - Applied Linguistics and Adolescent Additional Language Literacy \*\*

*\*Language Arts majors will substitute a Reading Elective for EDRD 3350 as they will be taking a 6-hour writing course in their language arts concentration.*

*\*\*Middle grades education majors who plan to pursue certification in individualized general curriculum/special education will be encouraged to take EDRD 4420 as a substitute for INED 4430.*

#### Electives:

- EDRD 4411 - Reading Diagnostics for Teachers of Adolescents
- EDRD 4420 - Teaching Adolescents with Disabilities in Literacy

### Professional Education (4-8) Requirements (36 Credit Hours)

(Must be admitted to Teacher Education Program before taking these courses)

- EDMG 3300 - Success in the Middle: Adolescent Development and Middle School Advocacy
- EDRD 3330 - Methods and Materials for Middle Grades Content Area Reading and Writing
- EDMG 3350 - Middle Level Curriculum, Instruction, and Assessment
- EDMG 4406 - Methods and Management in the Middle Grades: Field Experience
- EDMG 4407 - Classroom Management in the Middle Grades \*
- INED 3304 - Education of Exceptional Students

#### Note:

*\*MGE majors with one concentration in math or science, and the other concentration in Language Arts or social studies may choose either EDRD 3330 or EDRD 4409.*

*EDMG 4406 is blocked with two 3-hour courses corresponding to your selected areas of Teaching Field Concentration:*

- EDMG 4401 - Teaching Mathematics in Middle Grades
- EDMG 4402 - Teaching Science in Middle Grades
- EDMG 4403 - Teaching Social Studies in Middle Grades
- EDMG 4404 - Teaching Language Arts in Middle Grades
- EDMG 4475 - Student Teaching in Middle Grades

### Reading Option

The following elective course is recommended for all middle grades majors and has been developed in response to identified needs of schools and teacher candidates. This reading course introduces reading assessment techniques to strengthen teacher candidates' understanding of the learning and teaching of reading.

- EDRD 4411 - Reading Diagnostics for Teachers of Adolescents

### Program Total (123-128 Credit Hours)

## Major in Biology Education, BS

### Leading to Certification for Grades 6-12

**College of Science and Mathematics, Department of Biology and Physics  
(770) 423-6158**

**<http://science.kennesaw.edu/biophys/>**

This single field program is designed to prepare biology teachers of adolescents, largely at the secondary school level (grades 6 through 12). It leads to 6-12 teacher certification in the teaching field of biology in Georgia. Candidates complete the equivalent of a major in biology and a second major in pedagogical studies with an emphasis on teaching science.

The B.S. in Secondary Biology Education is fully accredited by NCATE, National Council for Accreditation of Teacher Education, is fully approved by Georgia's Professional Standards Commission for 6-12 teacher certification, and is nationally recognized by NSTA, the National Science Teachers Association.

### General Education (42 Credit Hours)

see listing of requirements

### University-Wide Fitness For Living Requirement (3 Credit Hours)

#### Specific General Education requirements for this major:

- MATH 1113 - Precalculus
- MATH 1190 - Calculus I
- CHEM 1211 - General Chemistry I
- CHEM 1211L - General Chemistry I Laboratory
- CHEM 1212 - General Chemistry II
- CHEM 1212L - General Chemistry II Laboratory

### Lower Division Major Requirements (Area F) (18 Credit Hours)

- Lab/math credit from General Education (2 Credit Hours)
- BIOL 2107 - Biological Principles I
- BIOL 2108 - Biological Principles II
  
- PHYS 1111 - Introductory Physics I  
or
- PHYS 2211 - Principles of Physics I
  
- PHYS 1112 - Introductory Physics II  
or
- PHYS 2212 - Principles of Physics II

### Teaching Field Requirements (30 Credit Hours)

- BIOL 3300 - Genetics
- BIOL 3320 - Plant Morphology
- BIOL 3370 - Ecology
- BIOL 3380 - Evolutionary Biology
- BIOL 3340 - Microbiology

### Choose one of the following (4 Credit Hours)

- BIOL 3310 - Invertebrate Zoology  
or
- BIOL 3315 - Vertebrate Zoology

**Choose one of the following (4 Credit Hours)**

- BIOL 3338 - Histology  
or
- BIOL 3350 - Comparative Vertebrate Anatomy  
or
- BIOL 3390 - Developmental Biology

**Statistics Requirement (3 Credit Hours)**

- STAT 3125 - Biostatistics

**Professional Education (6-12) Requirements (33 Credit Hours)**

- BED 4416 - Teaching Biology (6-12)
- BED 4417 - Teaching Biology (6-12) Practicum
- BED 4475 - Student Teaching Biology (6-12)
- EDUC 2110 - Investigating Critical and Contemporary Issues in Education
- EDUC 2120 - Sociocultural Influences on Teaching and Learning
- EDUC 2130 - Exploring Teaching and Learning
- INED 3304 - Education of Exceptional Students

**Program Total (126 Credit Hours)**

## Major in Chemistry (track in Chemistry Education), BS

**Leading to Certification for Grades 6-12  
College of Science and Mathematics,  
Department of Chemistry and Biochemistry  
(770) 423-6159**

<http://science.kennesaw.edu/chem>

This track under the B.S. in Chemistry program is designed to prepare chemistry teachers of adolescents, largely at the secondary school level (grades 6 through 12). It leads to 6-12 teacher certification in the teaching field of chemistry in Georgia. Candidates complete the equivalent of a major in chemistry and a second major in pedagogical studies with an emphasis on teaching science. See a chemistry advisor for double major information (SC 409).

## Major in English Education, BS

**Leading to Certification for Grades 6-12  
College of Humanities and Social Sciences,  
Department of English  
(770) 423-6297**

<http://www.kennesaw.edu/english>

This single field program is designed to prepare English teachers of adolescents, largely at the secondary school level (grades 6 through 12). It leads to 6-12 teacher certification in the teaching field of English/Language Arts in Georgia. Candidates complete the equivalent of a major in English/Language Arts and a second major in pedagogical studies with an emphasis on teaching English/Language Arts.

The English Education program aims to prepare teachers who have a broad, rich knowledge of the discipline of English (including courses in British, American, and world literature, language theory, and writing) and who enact an integrated, reflective, and theoretically informed pedagogy for English/Language Arts.

This program is fully accredited by NCATE (National Council for Accreditation of Teacher Education), is nationally recognized by NCTE, (National Council of Teachers of English), and is fully approved by Georgia's Professional Standards Commission for teacher certification.

**General Education (42 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)**

**Lower Division Major Requirements (Area F) (18 Credit Hours)**

- EDUC 2110 - Investigating Critical and Contemporary Issues in Education
- EDUC 2130 - Exploring Teaching and Learning
- ENGL 2145 - Introduction to English Studies
- ENGL 2160 - American Literature Survey
- ENGL 2172 - British Literature, Beginnings to 1660
- ENGL 2174 - British Literature, 1660 to Present

**Required Teaching Field Courses (30 Credit Hours)**

- ENGL 2271 - Presentation in the English/Language Arts Classroom
- ENGL 3035 - Introduction to Language and Linguistics
- ENGL 3310 - Principles of Writing Instruction
- ENGL 3241 - Technology and Digital Media in English/Language Arts
- ENGL 4340 - Shakespeare

**Other Teaching Field Requirements**

**Studies in 19th-Century Literature (choose one) (3 Credit Hours)**

- ENGL 4460 - 19th-Century American Literature
- ENGL 4470 - 19th-Century British Literature
- ENGL 4480 - 19th-Century World Literature

**Studies in 20th-Century Literature (choose one) (3 Credit Hours)**

- ENGL 4560 - 20th-Century American Literature
- ENGL 4570 - 20th-Century British Literature
- ENGL 4580 - 20th-Century World Literature

**Cultural Studies of Literature (choose one) (3 Credit Hours)**

- AMST 3700 - Principles and Methods of American Studies
- AMST 3710 - U.S. in the World
- AMST 3740 - American Popular Culture
- AMST 3750 - Place in American Culture
- AMST 3760 - American Identities
- AMST 3770 - American Cultural Productions
- AMST 3780 - American Cultural Movements
- ENGL 3320 - Scriptural Literature
- ENGL 3330 - Gender Studies
- ENGL 3340 - Ethnic Literatures
- ENGL 3350 - Regional Literature
- ENGL 3360 - Major African American Writers
- ENGL 3400 - Survey of African Literatures
- ENGL 3500 - Topics in African American Literature
- ENGL 3600 - Topics in African Diaspora Literatures
- ENGL 4401 - Topics in African Literatures

**Theory (3 Credit Hours)**

- ENGL 3391 - Teaching Literature to Adolescents

**Professional Education (6-12) Requirements (30 Credit Hours)**

- INED 3304 - Education of Exceptional Students
- EDUC 2120 - Sociocultural Influences on Teaching and Learning
- EDRD 4409 - Young Adult Literature: Cross-Curricular Approaches for Diverse Learners
- ENED 4414 - Teaching of English/Language Arts
- ENED 4415 - Teaching of English/Language Arts (6-12) Internship
  
- ENED 4475 - Student Teaching: English (6-12)  
or
- ENED 4498 - Internship in Teaching English (for provisional teachers only)

**Program Total (123 Credit Hours)**

**Major in History Education, BS**

**Leading to Certification for Grades 6-12  
College of Humanities and Social Sciences,  
Department of History & Philosophy  
(770) 423-6294**

**<http://www.kennesaw.edu/history/about.shtml>**

This program is designed to prepare teachers of adolescents, largely at the secondary school level. It leads to 6-12 teacher certification in the teaching field of history in Georgia. Candidates complete the equivalent of a major in history and a second major in pedagogical studies. Candidates concentrate in history as this is the principal social science discipline in the secondary education curriculum and take additional course work in several other social science disciplines as part of their cross-disciplinary teaching field preparation.

The B.S. in History Education is fully accredited by the National Council for Accreditation of Teacher Education (NCATE), is fully approved by Georgia's Professional Standards Commission for teacher certification, and is nationally recognized by the National Council for the Social Studies (NCSS).

**General Education (42 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)**

**Lower Division Major Requirements (Area F) (18 Credit Hours)**

- EDUC 2110 - Investigating Critical and Contemporary Issues in Education
- EDUC 2120 - Sociocultural Influences on Teaching and Learning
- GEOG 1101 - World Regional Geography
- HIST 2111 - America to 1890
- HIST 2206 - Origins of Great Traditions
- HIST 2270 - Introduction to Themes in History



**Teaching Field Requirements (36 Credit Hours)**

(Courses to be chosen with advisor)

**American History (choose two) (6 Credit Hours)**

- HIST 3310 - The Old South
- HIST 3311 - The New South
- HIST 3315 - The History of the American West
- HIST 3321 - Diplomatic History of the United States
- HIST 3331 - History of Religion in U.S.
- HIST 3332 - U.S. Social and Cultural History
- HIST 3333 - African American History to 1865
- HIST 3335 - African American History, 1865 to Present
- HIST 3340 - U.S. Military Experience
- HIST 3341 - Women in U.S. History and Culture
- HIST 3345 - Business & Economic History of United States
- HIST 4410 - Colonial America to 1763
- HIST 4411 - The American Revolution
- HIST 4412 - The Early Republic
- HIST 4415 - Jacksonian America
- HIST 4451 - Civil War and Reconstruction
- HIST 4461 - Gilded Age & Progressive Era
- HIST 4471 - Recent United States History
- HIST 4490 - Special Topics in History (as appropriate)

**European History (choose one) (3 Credit Hours)**

- HIST 3307 - Introduction to European Union
- HIST 3337 - Greek and Roman History
- HIST 3342 - The Holocaust
- HIST 3350 - England to 1688
- HIST 3351 - Modern England
- HIST 3360 - Russian Empire to 1917
- HIST 3377 - History of Science
- HIST 4440 - Medieval Europe
- HIST 4444 - Renaissance and Reformation Europe
- HIST 4445 - Age of Enlightenment
- HIST 4454 - Twentieth Century Europe
- HIST 4455 - Twentieth Century Russia
- HIST 4456 - World War II
- HIST 4490 - Special Topics in History (as appropriate)

**Non-Western World Studies (choose two) (6 Credit Hours)**

- HIST 3334 - The Africans in the Disapora
- HIST 3357 - Africans in Asia
- HIST 3358 - Africans in Latin America and the Caribbean
- HIST 3366 - History of Mexico and Central America
- HIST 3367 - History of Brazil
- HIST 3372 - Ancient to PreModern China
- HIST 3373 - Modern India and South Asia
- HIST 3374 - Modern China and Japan
- HIST 3382 - North Africa and the Middle East in Modern Times
- HIST 3391 - History of West Africa
- HIST 3392 - History of Southern, Eastern and Central Africa
- HIST 4475 - War and Revolution in Southeast Asia
- HIST 3393 - Emerging Themes in African History
- HIST 4490 - Special Topics in History (as appropriate)

**Specifically-Required History Courses (9 Credit Hours)**

- HIST 3304 - History of Georgia
- HIST 3305 - The World Since 1945
- HIST 4488 - Approaches to World History

**Political Science (3 Credit Hours)**

- POLS 3300 - U.S. Constitution and Courts

**Economics (3 Credit Hours)**

- ECON 2100 - Principles of Microeconomics

**Geography (choose two) (6 Credit Hours)**

- GEOG 3300 - Urban Geography
- GEOG 3310 - Historical Geography
- GEOG 3312 - Geography of Europe
- GEOG 3320 - Political Geography
- GEOG 3330 - Economic Geography
- GEOG 3340 - Cultural Geography
- GEOG 3350 - Geography of Sub-Saharan Africa
- GEOG 3360 - Geography of Asia
- GEOG 3370 - Geography of Latin America and the Caribbean
- GEOG 3380 - Geography of North America
- GEOG 3700 - Introduction to Environmental Studies
- GEOG 4490 - Special Topics in Geography (as appropriate)

**Professional Education (6-12) Requirements (27 Credit Hours)**

Must be admitted to Teacher Education before taking these courses

- EDUC 2130 - Exploring Teaching and Learning
- INED 3304 - Education of Exceptional Students
- HIED 4413 - Teaching of Social Sciences (6-12)
- HIED 4414 - Teaching of Social Sciences Practicum

Must be Admitted to Student Teaching before enrollment

- HIED 4475 - Student Teaching: Social Sciences (6-12)

**Program Total (126 Credit Hours)**

## Major in Mathematics Education, BS

**Leading to Certification for Grades 6-12**  
**College of Science & Mathematics,**  
**Department of Mathematics and Statistics**  
**(770) 423-6327**

**<http://math.kennesaw.edu/mathed/>**

This single field program is designed to prepare mathematics teachers of adolescents, largely at the secondary school level (grades 6 through 12). It leads to 6-12 teacher certification in the teaching field of mathematics in Georgia. Candidates complete the equivalent of a major in mathematics and a second major in pedagogical studies with an emphasis on teaching mathematics.

The B.S. in Secondary Mathematics Education is fully accredited by NCATE, the National Council for Accreditation of Teacher Education, is fully approved by Georgia's Professional Standards Commission for 6-12 teacher certification, and is nationally recognized by NCTM, the National Council of Teachers of Mathematics.

### **General Education (42 Credit Hours)**

see listing of requirements

### **University-Wide Fitness For Living Requirement (3 Credit Hours)**

#### **Specific General Education requirements for this major**

- MATH 1113 - Precalculus
- MATH 1190 - Calculus I

#### **Lower Division Major Requirements (Area F) (18 Credit Hours)**

The additional hour for lower division major requirements is accrued from Calculus I in general education.

- EDUC 2110 - Investigating Critical and Contemporary Issues in Education
- EDUC 2130 - Exploring Teaching and Learning
- MATH 2202 - Calculus II
- MATH 2203 - Calculus III
- CS 2301 - Programming Principles I

#### **Teaching Field Requirements (27 Credit Hours)**

- MATH 2595 - Mathematics for Middle Grades and Secondary Teachers
- MATH 3260 - Linear Algebra I
- MATH 3322 - Discrete Modeling I
- MATH 3332 - Probability and Statistical Inference
- MATH 3390 - Introduction to Mathematical Systems
- MATH 3395 - Geometry
- MATH 4361 - Modern Algebra I
- MATH 3495 - Advanced Perspectives on School Mathematics Part I
- MATH 4495 - Advanced Perspectives on School Mathematics Part II

#### **Professional Education (6-12) Requirements (30 Credit Hours)**

(Must be formally admitted to the Teacher Education program before taking these courses—except EDUC 2120)

- INED 3304 - Education of Exceptional Students
- EDUC 2120 - Sociocultural Influences on Teaching and Learning

## 132 Bagwell College of Education and PTEU

- MAED 3475 - Historical and Modern Approaches to Mathematics
- MAED 4416 - Teaching of Mathematics (6-12)
- MAED 4417 - Teaching of Mathematics (6-12) Practicum
- MAED 4475 - Student Teaching: Mathematics (6-12)

### **Free Electives (3 Credit Hours)**

Any courses in the university curriculum.

### **Program Total (123 Credit Hours)**

## Endorsement in Computer Science Education

**College of Science and Mathematics,  
Department of Computer Science and Information Systems  
770-423-6005**

**<http://csis.kennesaw.edu/>**

This endorsement program is intended to prepare computer science teachers of adolescents, largely at the secondary school level (grades 6 through 12). It leads to teacher certification in the teaching field of computer science in Georgia. As an endorsement, the teaching candidate must already have or simultaneously obtain a teaching certification in another field. This program of study is fully approved by Georgia's Professional Standards Commission for 6-12 teacher certification.

### **Advising**

Students who are interested in this program should seek advising as early as possible. Additional advising will be provided upon entry to the pedagogical course CSED 4416. This advising will help students coordinate their courses in this program with the courses in their primary program. It will also help in scheduling student teaching at an appropriate school.

### **Teaching Field Requirements (11 Credit Hours)**

IS 2101 - Computers and Your World  
CS 2301 - Programming Principles I  
CS 2302 - Programming Principles II

### **Professional Education (6-12) (4 Credit Hours)**

CSED 4416 - Teaching of Computer Science  
CSED 4417 - Computer Science Teaching Practicum

### **Program Total (15 Credit Hours)**

**P-12 PROGRAMS****Major in Art Education, BS****Leading to Certification for Grades P-12****College of the Arts, Department of Visual Arts****(770) 423-6139****[http://www.kennesaw.edu/visual\\_arts/](http://www.kennesaw.edu/visual_arts/)**

This single field program is designed to prepare art teachers at all grade levels (pre-kindergarten through grade 12). It leads to P-12 teacher certification in the teaching field of art in Georgia. Candidates complete the equivalent of a major in art and a second major in pedagogical studies with an emphasis on teaching art. The program is based on the Comprehensive Arts Education and the curriculum in the teaching field includes study in studio, art history, aesthetics and art criticism.

**General Education (42 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Major Requirements (Area F) (18 Credit Hours)**

- ART 1100 - Two-Dimensional Design and Color Theory
- ART 1150 - Drawing I
- ART 1200 - Three-Dimensional Design
- ART 2150 - Drawing II
- ART 2550 - Computer Applications in Art
- ART 2990 - Professional Practices and Portfolio Preparation

**Teaching Field Requirements (9 Credit Hours)**

(see note 1)

- EDUC 2110 - Investigating Critical and Contemporary Issues in Education
- EDUC 2120 - Sociocultural Influences on Teaching and Learning
- EDUC 2130 - Exploring Teaching and Learning

**Upper Division Major Requirements (29 Credit Hours)**

(see note 2)

- ART 3120 - Ceramics I
- ARED 3155 - Art Education Life Drawing
- ART 3160 - Painting I
- ART 3300 - Sculpture I
- ART 3400 - Photography I
- ART 3500 - Printmaking I

**Art History (Both required by all art education majors for a total of 6 credit hours)**

- ARH 2750 - Ancient through Medieval Art
- ARH 2850 - Renaissance through Modern Art
- ARH 3850 - Art Since 1900

**Professional Practices and Portfolio**

Professional Practices Seminar & Portfolio Review. Submission for chosen area of concentration. May not be taken until at least two of the six upper division courses have been successfully completed.

- ART 2990 - Professional Practices and Portfolio Preparation<sup>3</sup>

**Senior Exhibition**

Required of all Art Education Majors for graduation.

- ART 4990 - Senior Art Seminar and Exhibition

**Professional Education (P-12) Requirements (30 Credit Hours)**

- ARED 3302 - Teaching, Learning and Development in Visual Arts
- ARED 3304 - Teaching Art History, Criticism and Aesthetics
- ARED 3308 - Special Populations in Art Education
- ARED 3306 - Materials, Methods and Management for Teaching Art (P-12)
- ARED 4410 - Intercultural Curriculum Model
- ARED 4425 - Teaching of Art: Practicum
- ARED 4470 - Student Teaching<sup>4</sup>

**Program Total (131 Credit Hours)****Notes:**

<sup>1</sup> Art education majors are required to apply for admission into the Teacher Education Program after taking EDUC 2110. Please refer to the TEAC Web site for further information and forms. Please see the Art Education Program Coordinator in the Department of Visual Arts for additional information.

<sup>2</sup> The upper level studio courses are basic requirements. Art education students may elect to take additional course work in specific studio areas such as drawing, painting, photography, printmaking, ceramics, sculpture, and graphic communications. Additional studio work is highly recommended for students planning to do graduate study.

<sup>3</sup> The senior seminar and exhibition must be arranged at least two semesters in advance. Contact the Art Gallery Office for specific details and for an application.

<sup>4</sup> Admission to Teacher Education must be completed and student must have a 2.75 GPA in order to take ARED 4470.

## Major in Modern Language and Culture, BA (Teacher Certification in Foreign Language Concentration)

**College of Humanities and Social Sciences,  
Department of Foreign Languages  
(770) 423-6366**

**<http://foreignlanguage.hss.kennesaw.edu/>**

The Teacher Certification in Foreign Language concentration under the BA in Modern Language and Culture program is designed to prepare Foreign Language Education teachers at all grade levels (pre-kindergarten through grade 12). It leads to P-12 teacher certification in the teaching field of French, German, or Spanish in Georgia. Candidates complete a major in Modern Language and Culture (primary language: French, German, or Spanish) and the equivalent of a second major in pedagogical studies with an emphasis on teaching a foreign language.

For specific concentration and full major requirements, see College of Humanities and Social Sciences, Major in Modern Language and Culture.

The specific requirements for admission, retention, degree completion, and teacher certification in this degree program are listed with all other teacher education programs.

## Major in Health and Physical Education, BS

**Leading to Certification for Grades P-12**  
**WellStar College of Health and Human Services,**  
**Department of Health, Physical Education & Sport Science**  
**(770) 423-6216**

**[www.kennesaw.edu/hps/](http://www.kennesaw.edu/hps/)**

The B.S. in Health & Physical Education is fully accredited by NCATE, National Council for Accreditation of Teacher Education, fully approved by Georgia's Professional Standards Commission for P-12 teacher certification, and nationally recognized by NASPE, the National Association for Sport & Physical Education.

This single field program is designed to prepare health and physical education teachers at all grade levels (pre-kindergarten through grade 12). Candidates complete the equivalent of a major in health and physical education and a second major in pedagogical studies with an emphasis on teaching health and physical education.

Teacher preparation students in addition to applying for Admission to Teacher Education and Student Teaching must demonstrate eligibility for practicum courses (HPS 4410 and 4430). This process is a part of the Department's periodic assessment of the teacher preparation students. Practicum forms, a detailed description of the eligibility requirements and submission deadlines are available from the departmental office (CC 3003).

### Transfer Students

To ensure HPE candidates meet the standards required by the Professional Teacher Education Unit (PTEU), National Association of Sport and Physical Education (NASPE), and the Georgia Professional Standards Commission (PSC), all transfer students will be required to take all courses in the Professional Education sequence (HPS 3450, HPS 3550, HPS 3650, HPS 3750, HPS 4250, HPS 4410, 4430 and HPS 4850) at Kennesaw State University. Exceptions will be made only for those who took a course that in the past was considered a substitution for one of the Professional Education courses and can document their compliance with these standards through portfolio presentations of their work.

### General Education (42 Credit Hours)

see listing of requirements

### University-Wide Fitness For Living Requirement (3 Credit Hours)

#### General Education requirements for this major

- MATH 1107 - Elementary Statistics

#### Lower Division Major Requirements (Area F) (18 Credit Hours)

- EDUC 2110 - Investigating Critical and Contemporary Issues in Education
- EDUC 2130 - Exploring Teaching and Learning
- HPS 2000 - Contemporary and Historical Perspectives of Health and Physical Education
- BIOL 2221 - Human Anatomy & Physiology I
- BIOL 2222 - Human Anatomy & Physiology II
- HPS 2300 - First Aid/CPR Instructor Training

**Teaching Field Requirements (21 Credit Hours)****HPS Core**

- HPS 3100 - Sociological and Psychological Aspects of HPS
- HPS 3200 - Motor Learning
- HPS 3250 - Family Health and Sexuality
- HPS 3300 - Personal Health Behavior
- HPS 3600 - School Health Issues
- HPS 3800 - Biomechanics
- HPS 4300 - Physiology of Exercise

**HPS Professional Skills (9 Credit Hours)**

Required:

- HPS 1160 - Rhythmic Activities for Children (P-5)
- HPS 1170 - Folk/Square/Social Dance
- HPS 1290 - Stunts & Tumbling/Gymnastics
- HPS 1550 - Developmental Movement Experiences
- HPS 1810 - Outdoor Recreation and Education

Choose four from the following:

- HPS 1050 - Archery/Badminton
- HPS 1070 - Basketball/Softball
- HPS 1190 - Soccer/Team Handball
- HPS 1210 - Golf
  
- HPS 1350 - Swimming: Lifeguard Training  
or
- HPS 1830 - Swimming: Water Safety Instructor
  
- HPS 1390 - Tennis
- HPS 1430 - Volleyball
- HPS 1850 - Advanced Strength/Aerobic Training

**Professional Education (P-12) Requirements (32 Credit Hours)**

- EDUC 2120 - Sociocultural Influences on Teaching and Learning
- HPS 3450 - Curriculum, Instruction & Management for Early Childhood Physical Education
- HPS 3550 - Curriculum, Instruction and Management for Middle Grade and Secondary Physical Education
- HPS 3650 - Curriculum, Methods and Materials in Health Education
- HPS 3750 - Adapted Physical Education
- HPS 4250 - Measurement and Evaluation
- HPS 4410 - Practicum in Children's Health and Physical Education
- HPS 4850 - Student Teaching in Health and Physical Education (P-12)

**Program Total (125 Credit Hours)**



## Major in Music Education, BM

### Leading to Certification for Grades P-12

College of the Arts, School of Music  
(770) 423-6151

<http://www.kennesaw.edu/music/>

This single field program is designed to prepare music teachers at all grade levels (pre-kindergarten through grade 12). It leads to P-12 teacher certification in the teaching field of music in Georgia. Candidates complete the equivalent of a major in music and a second major in pedagogical studies with an emphasis on teaching music. Students audition for placement into one of three music education concentrations (General Music, Choral, and Instrumental). The Music Education degree is offered with applied instruction in piano, voice, flute, oboe, clarinet, bassoon, saxophone, trumpet, horn, trombone, euphonium, tuba, percussion, guitar, violin, viola, cello, double bass, and harp.

School requirements for all music majors are extensive. See the Music Degree Requirements as listed under the College of the Arts section of this catalog for more detail about admission auditions and general requirements.

### General Education (42 Credit Hours)

see listing of requirements

### Specific General Education requirements for this major

- MUSI 1107 - Arts in Society: Music (World Music section)

### University-Wide Fitness For Living Requirement (3 Credit Hours)

### Lower Division Major Requirements (Area F) (18 Credit Hours)

- MUAP 1111 - Applied Lessons
- MUAP 1112 - Applied Lessons
- MUSI 1111 - Aural Skills I
- MUSI 1112 - Aural Skills II
- MUSI 1121 - Music Theory I
- MUSI 1122 - Music Theory II
- MUAP 2211 - Applied Lessons
- MUAP 2212 - Applied Lessons
  
- MUSI 1143 - Jazz Ensemble <sup>1</sup>  
or
- MUSI 1144 - University Philharmonic Orchestra <sup>1</sup>  
or
- MUSI 1145 - Concert Band <sup>1</sup>  
or
- MUSI 1146 - Chamber Singers <sup>1,2</sup>  
or
- MUSI 1147 - Wind Ensemble <sup>1</sup>  
or
- MUSI 1148 - Symphony Orchestra <sup>1</sup>  
or
- MUSI 1149 - Chorale <sup>1,2</sup>
  
- MUSI 1165 - Class Piano I <sup>3</sup>
- MUSI 1166 - Class Piano II <sup>3</sup>

<sup>1</sup> Placement of students in large ensembles is determined by the appropriate large ensemble directors. Students will repeat one large ensemble course four times (MUSI 1143-MUSI 1149). Jazz Ensemble may be used for up to four large ensemble credits only by permission of the Director of Jazz Studies.

<sup>2</sup> All choral and general music education majors must take a minimum of four semesters in a large choral ensemble.

<sup>3</sup> Pianists will substitute MUSI 2111 and MUSI 2112 (Aural Skills III and Aural Skills IV) for MUSI 1165 and MUSI 1166.

### Teaching Field Requirements (34 Credit Hours)

Students will be admitted into one of the following concentrations pending a successful School of Music audition.

#### General Music Concentration (for vocalists)

- MUAP 3311 - Applied Lessons
- MUAP 3312 - Applied Lessons
- MUAP 4411 - Applied Lessons<sup>1</sup>
- MUSI 2111 - Aural Skills III
- MUSI 2112 - Aural Skills IV
- MUSI 2221 - Music Theory III
- MUSI 2222 - Music Theory IV
- MUSI 3165 - Class Piano III
- MUSI 3166 - Class Piano IV
- MUSI 3311 - History of Music I
- MUSI 3312 - History of Music II
- MUSI 3324 - Instrumentation/Arranging
  
- MUSI 3331 - Choral Conducting  
or
- MUSI 3332 - Instrumental Conducting
  
- MUSI 3334 - Italian and English Diction
  
- MUSI 3343 - Jazz Ensemble<sup>2</sup>  
or
- MUSI 3344 - University Philharmonic Orchestra<sup>2</sup>  
or
- MUSI 3345 - Concert Band<sup>2</sup>  
or
- MUSI 3346 - Chamber Singers<sup>2</sup>  
or
- MUSI 3347 - Wind Ensemble<sup>2</sup>  
or
- MUSI 3348 - Symphony Orchestra<sup>2</sup>  
or
- MUSI 3349 - Chorale<sup>2</sup>
  
- MUSI 3350 - Advanced Choral Conducting/Literature  
or
- MUSI 3351 - Advanced Instrumental Conducting/Literature
  
- MUSI 4434 - Vocal Pedagogy for Ensemble Singing
- MUED 3351 - String Techniques Class I
- MUED 3353 - Guitar Techniques Class
- MUED 3357 - Percussion Techniques Class
- MUED 3371 - Brass/Woodwind Techniques

<sup>1</sup> Senior recital required. All music education majors must pass their senior recital permission jury prior to student teaching.

<sup>2</sup> Placement of students in large ensembles is determined by the appropriate large ensemble directors. Students will repeat one large ensemble course three times (MUSI 3343-MUSI 3349). Jazz Ensemble may be used for up to four large ensemble credits only by permission of the Director of Jazz Studies. General music education majors must take a minimum of four semesters in a large choral ensemble.

### General Music Concentration (for pianists)

- MUAP 3311 - Applied Lessons (2 semesters: one each in piano and voice)
- MUAP 3312 - Applied Lessons (2 semesters: one each in piano and voice)
- MUAP 4411 - Applied Lessons <sup>1</sup> (2 semesters: one each in piano with recital required and voice)
- MUAP 4412 - Applied Lessons (1 semester: voice only)
- MUSI 2111 - Aural Skills III <sup>2</sup>
- MUSI 2112 - Aural Skills IV <sup>2</sup>
- MUSI 2221 - Music Theory III
- MUSI 2222 - Music Theory IV
- MUSI 3311 - History of Music I
- MUSI 3312 - History of Music II
- MUSI 3324 - Instrumentation/Arranging
  
- MUSI 3331 - Choral Conducting  
or
- MUSI 3332 - Instrumental Conducting
  
- MUSI 3333 - Accompanying
- MUSI 3334 - Italian and English Diction
  
- MUSI 3343 - Jazz Ensemble <sup>3</sup>  
or
- MUSI 3344 - University Philharmonic Orchestra <sup>3</sup>  
or
- MUSI 3345 - Concert Band <sup>3</sup>  
or
- MUSI 3346 - Chamber Singers <sup>3</sup>  
or
- MUSI 3347 - Wind Ensemble <sup>3</sup>  
or
- MUSI 3348 - Symphony Orchestra <sup>3</sup>  
or
- MUSI 3349 - Chorale <sup>3</sup>
  
- MUSI 3350 - Advanced Choral Conducting/Literature  
or
- MUSI 3351 - Advanced Instrumental Conducting/Literature
  
- MUSI 4434 - Vocal Pedagogy for Ensemble Singing
- MUED 3355 - Voice Techniques Class
- MUED 3357 - Percussion Techniques Class
  
- MUED 3353 - Guitar Techniques Class  
or
- MUED 3371 - Brass/Woodwind Techniques  
or
- MUED 3372 - Strings/Guitar Techniques

<sup>1</sup> Senior recital required. All music education majors must pass their senior recital permission jury prior to student teaching.

<sup>2</sup> Pianists in the General Music Concentration will count MUSI 2111: Aural Skills III and MUSI 2112: Aural Skills IV as Area F credits.

<sup>3</sup> Placement of students in large ensembles is determined by the appropriate large ensemble directors. Students will repeat one large ensemble course three times (MUSI 3343-MUSI 3349). Jazz Ensemble may be used for up to four large ensemble credits only by permission of the Director of Jazz Studies. General music education majors must take a minimum of four semesters in a large choral ensemble.

### General Music Concentration (for all other instruments)

- MUAP 3311 - Applied Lessons (2 semesters: one each of your primary instrument and voice)
- MUAP 3312 - Applied Lessons (2 semesters: one each of your primary instrument and voice)
- MUAP 4411 - Applied Lessons <sup>1</sup> (2 semesters: one each of your primary instrument with recital and voice)
- MUSI 2111 - Aural Skills III
- MUSI 2112 - Aural Skills IV
- MUSI 2221 - Music Theory III
- MUSI 2222 - Music Theory IV
- MUSI 3165 - Class Piano III
- MUSI 3166 - Class Piano IV
- MUSI 3311 - History of Music I
- MUSI 3312 - History of Music II
- MUSI 3324 - Instrumentation/Arranging
  
- MUSI 3331 - Choral Conducting  
or
- MUSI 3332 - Instrumental Conducting
  
- MUSI 3343 - Jazz Ensemble <sup>2</sup>  
or
- MUSI 3344 - University Philharmonic Orchestra <sup>2</sup>  
or
- MUSI 3345 - Concert Band <sup>2</sup>  
or
- MUSI 3346 - Chamber Singers <sup>2</sup>  
or
- MUSI 3347 - Wind Ensemble <sup>2</sup>  
or
- MUSI 3348 - Symphony Orchestra <sup>2</sup>  
or
- MUSI 3349 - Chorale <sup>2</sup>
  
- MUSI 3350 - Advanced Choral Conducting/Literature  
or
- MUSI 3351 - Advanced Instrumental Conducting/Literature
  
- MUSI 4434 - Vocal Pedagogy for Ensemble Singing
- MUED 3357 - Percussion Techniques Class
  
- MUED 3353 - Guitar Techniques Class  
or
- MUED 3371 - Brass/Woodwind Techniques  
or
- MUED 3372 - Strings/Guitar Techniques

<sup>1</sup> Senior recital required. All music education majors must pass their senior recital permission jury prior to student teaching.

<sup>2</sup> Placement of students in large ensembles is determined by the appropriate large ensemble directors. Students will repeat one large ensemble course three times (MUSI 3343-MUSI 3349). Jazz Ensemble may be used for up to four large ensemble credits only by permission of the Director of Jazz Studies. General music education majors must take a minimum of four semesters in a large choral ensemble.

### Choral Concentration (for pianists)

- MUAP 3311 - Applied Lessons (2 semesters: one each of piano and voice)
- MUAP 3312 - Applied Lessons (2 semesters: one each of piano and voice)
- MUAP 4411 - Applied Lessons <sup>1</sup> (2 semesters: one each of piano with recital required and voice)
- MUAP 4412 - Applied Lessons (1 semester: voice only)
- MUSI 2111 - Aural Skills III <sup>2</sup>
- MUSI 2112 - Aural Skills IV <sup>2</sup>
- MUSI 2221 - Music Theory III
- MUSI 2222 - Music Theory IV
- MUSI 3311 - History of Music I
- MUSI 3312 - History of Music II
- MUSI 3324 - Instrumentation/Arranging
  
- MUSI 3331 - Choral Conducting  
or
- MUSI 3332 - Instrumental Conducting
  
- MUSI 3333 - Accompanying
- MUSI 3334 - Italian and English Diction
- MUSI 3335 - German and French Diction
  
- MUSI 3343 - Jazz Ensemble <sup>3</sup>  
or
- MUSI 3344 - University Philharmonic Orchestra <sup>3</sup>  
or
- MUSI 3345 - Concert Band <sup>3</sup>  
or
- MUSI 3346 - Chamber Singers <sup>3</sup>  
or
- MUSI 3347 - Wind Ensemble <sup>3</sup>  
or
- MUSI 3348 - Symphony Orchestra <sup>3</sup>  
or
- MUSI 3349 - Chorale <sup>3</sup>
  
- MUSI 3350 - Advanced Choral Conducting/Literature  
or
- MUSI 3351 - Advanced Instrumental Conducting/Literature
  
- MUSI 4434 - Vocal Pedagogy for Ensemble Singing
- MUED 3357 - Percussion Techniques Class
  
- MUED 3353 - Guitar Techniques Class  
or
- MUED 3371 - Brass/Woodwind Techniques  
or
- MUED 3372 - Strings/Guitar Techniques

<sup>1</sup> Senior recital required. All music education majors must pass their senior recital permission jury prior to student teaching.

<sup>2</sup> Pianists in the Choral Concentration will count MUSI 2111: Aural Skills III and MUSI 2112: Aural Skills IV as Area F credits.

<sup>3</sup> Placement of students in large ensembles is determined by the appropriate large ensemble directors. Students will repeat one large ensemble course three times (MUSI 3343-MUSI 3349). Jazz Ensemble may be used for up to four large ensemble credits only by permission of the Director of Jazz Studies. Choral music education majors must take a minimum of four semesters in a large choral ensemble.

### **Choral Concentration (for vocalists and all other instruments)**

- MUAP 3311 - Applied Lessons
- MUAP 3312 - Applied Lessons
- MUAP 4411 - Applied Lessons <sup>1</sup>
- MUSI 2111 - Aural Skills III
- MUSI 2112 - Aural Skills IV
- MUSI 2221 - Music Theory III
- MUSI 2222 - Music Theory IV
- MUSI 3165 - Class Piano III
- MUSI 3166 - Class Piano IV
- MUSI 3311 - History of Music I
- MUSI 3312 - History of Music II
- MUSI 3324 - Instrumentation/Arranging
  
- MUSI 3331 - Choral Conducting  
or
- MUSI 3332 - Instrumental Conducting
  
- MUSI 3334 - Italian and English Diction
- MUSI 3335 - German and French Diction
  
- MUSI 3343 - Jazz Ensemble <sup>2</sup>  
or
- MUSI 3344 - University Philharmonic Orchestra <sup>2</sup>  
or
- MUSI 3345 - Concert Band <sup>2</sup>  
or
- MUSI 3346 - Chamber Singers <sup>2</sup>  
or
- MUSI 3347 - Wind Ensemble <sup>2</sup>  
or
- MUSI 3348 - Symphony Orchestra <sup>2</sup>  
or
- MUSI 3349 - Chorale <sup>2</sup>
  
- MUSI 3350 - Advanced Choral Conducting/Literature  
or
- MUSI 3351 - Advanced Instrumental Conducting/Literature
  
- MUSI 4434 - Vocal Pedagogy for Ensemble Singing
- MUED 3357 - Percussion Techniques Class
- MUED 3371 - Brass/Woodwind Techniques
  
- MUED 3353 - Guitar Techniques Class  
or
- MUED 3372 - Strings/Guitar Techniques

<sup>1</sup> Senior recital required. All music education majors must pass their senior recital permission jury prior to student teaching.

<sup>2</sup> Placement of students in large ensembles is determined by the appropriate large ensemble directors. Students will repeat one large ensemble course three times (MUSI 3343-MUSI 3349). Jazz Ensemble may be used for up to four large ensemble credits only by permission of the Director of Jazz Studies. Choral music education majors must take a minimum of four semesters in a large choral ensemble.

### Orchestra Concentration

- MUAP 3311 - Applied Lessons
- MUAP 3312 - Applied Lessons
- MUAP 4411 - Applied Lessons <sup>1</sup>
- MUSI 2111 - Aural Skills III <sup>2</sup>
- MUSI 2112 - Aural Skills IV <sup>2</sup>
- MUSI 2221 - Music Theory III
- MUSI 2222 - Music Theory IV
- MUSI 3311 - History of Music I
- MUSI 3312 - History of Music II
- MUSI 3324 - Instrumentation/Arranging
  
- MUSI 3331 - Choral Conducting  
or
- MUSI 3332 - Instrumental Conducting
  
- MUSI 3343 - Jazz Ensemble <sup>3</sup>  
or
- MUSI 3344 - University Philharmonic Orchestra <sup>3</sup>  
or
- MUSI 3345 - Concert Band <sup>3</sup>  
or
- MUSI 3346 - Chamber Singers <sup>3</sup>  
or
- MUSI 3347 - Wind Ensemble <sup>3</sup>  
or
- MUSI 3348 - Symphony Orchestra <sup>3</sup>  
or
- MUSI 3349 - Chorale <sup>3</sup>
  
- MUSI 3350 - Advanced Choral Conducting/Literature  
or
- MUSI 3351 - Advanced Instrumental Conducting/Literature
  
- MUED 3351 - String Techniques Class I  
or
- MUED 3352 - String Techniques Class II
  
- MUED 3353 - Guitar Techniques Class
- MUED 3355 - Voice Techniques Class
- MUED 3357 - Percussion Techniques Class
- MUED 3361 - Brass Techniques Class I
- MUED 3362 - Brass Techniques Class II
- MUED 3365 - Woodwind Techniques Class I
- MUED 3366 - Woodwind Techniques Class II

<sup>1</sup> Senior recital required. All music education majors must pass their senior recital permission jury prior to student teaching.

<sup>2</sup> Pianists in the Orchestra Concentration will count MUSI 2111: Aural Skills III and MUSI 2112: Aural Skills IV as Area F credits. Pianists in the Orchestra Concentration must take two semesters of MUSI 3333: Accompanying.

<sup>3</sup> Placement of students in large ensembles is determined by the appropriate large ensemble directors. Students will repeat one large ensemble course three times (MUSI 3343-MUSI 3349). Jazz Ensemble may be used for up to four large ensemble credits only by permission of the Director of Jazz Studies.

### Band Concentration

- MUAP 3311 - Applied Lessons
- MUAP 3312 - Applied Lessons
- MUAP 4411 - Applied Lessons <sup>1</sup>
- MUSI 2111 - Aural Skills III <sup>2</sup>
- MUSI 2112 - Aural Skills IV <sup>2</sup>
- MUSI 2221 - Music Theory III
- MUSI 2222 - Music Theory IV
- MUSI 3311 - History of Music I
- MUSI 3312 - History of Music II
- MUSI 3324 - Instrumentation/Arranging
  
- MUSI 3331 - Choral Conducting  
or
- MUSI 3332 - Instrumental Conducting
  
- MUSI 3343 - Jazz Ensemble <sup>3</sup>  
or
- MUSI 3344 - University Philharmonic Orchestra <sup>3</sup>  
or
- MUSI 3345 - Concert Band <sup>3</sup>  
or
- MUSI 3346 - Chamber Singers <sup>3</sup>  
or
- MUSI 3347 - Wind Ensemble <sup>3</sup>  
or
- MUSI 3348 - Symphony Orchestra <sup>3</sup>  
or
- MUSI 3349 - Chorale <sup>3</sup>
  
- MUSI 3350 - Advanced Choral Conducting/Literature  
or
- MUSI 3351 - Advanced Instrumental Conducting/Literature
  
- MUED 3351 - String Techniques Class I  
or
- MUED 3352 - String Techniques Class II  
or
- MUED 3372 - Strings/Guitar Techniques
  
- MUED 3355 - Voice Techniques Class
- MUED 3357 - Percussion Techniques Class
- MUED 3361 - Brass Techniques Class I
- MUED 3362 - Brass Techniques Class II
- MUED 3365 - Woodwind Techniques Class I
- MUED 3366 - Woodwind Techniques Class II
- MUED 3370 - Marching Band Techniques



<sup>1</sup> Senior recital required. All music education majors must pass their senior recital permission jury prior to student teaching.

<sup>2</sup> Pianists in the Band Concentration will count MUSI 2111: Aural Skills III and MUSI 2112: Aural Skills IV as Area F credits. Pianists in the Band Concentration must take two semesters of MUSI 3333: Accompanying.

<sup>3</sup> Placement of students in large ensembles is determined by the appropriate large ensemble directors. Students will repeat one large ensemble course three times (MUSI 3343-MUSI 3349). Jazz Ensemble may be used for up to four large ensemble credits only by permission of the Director of Jazz Studies.

### **Professional Education (P-12) Requirements (34 Credit Hours)**

- EDUC 2110 - Investigating Critical and Contemporary Issues in Education
- EDUC 2120 - Sociocultural Influences on Teaching and Learning
- EDUC 2130 - Exploring Teaching and Learning
- MUED 3308 - Music Education for Exceptional Students
- MUED 3301 - General Methods, Materials and Curriculum
  
- MUED 3302 - Choral Methods, Materials, and Curriculum  
or
- MUED 3303 - Instrumental Methods, Materials and Curriculum
  
- MUED 3305 - Learning and Assessment in Music
- MUED 3334 - Foundations of Music Education
- MUED 4470 - Student Teaching/Seminar<sup>1</sup>

### **Program Total (131 Credit Hours)**

**Note:**

<sup>1</sup> Student teaching is a full-time commitment; no other course work should be taken.



# Wellstar College of Health and Human Services

The WellStar College of Health and Human Services is a dynamic academic unit that consists of the Department of Social Work and Human Services, the Department of Health, Physical Education and Sport Science, and the School of Nursing. Additionally, the college includes the campus-wide Wellness Center, KSU Student Health Clinic, Center for Community Health Care, and the Academy for Inclusive Education and International Academy for Women's Leadership under the Dean's Office.

## Accreditations

All nursing degree programs and the teacher education program, the sport management program, and the social work program in this college are nationally accredited. The Social Work program is accredited by the Council on Social Work Education (CSWE). In addition, the nursing programs are state-approved and the teacher education program is nationally recognized and has state approval for P-12 teacher certification in Georgia. Human Services graduates will be eligible in the near future to earn certification as a Human Services Board Certified Practitioner (HS-BCP) established by the Center for Credentialing and Education in collaboration with the National Organization for Human Services (NOHS) and the Council for Standards in Human Service Education (CSHSE).

Members of each of the college units are actively engaged in the pursuit of excellence in undergraduate and graduate education. The Social Work and Human Services Department offers an undergraduate degree in Human Services and, in association with the national American Humanics Program, offers a certificate in nonprofit leadership. A master's degree in clinical social work is now available to interested, qualified students. Faculty members in human services are taking leadership roles in more than 100 community agencies. The department has study abroad initiatives in Germany, Uganda, Thailand, and Argentina.

The Department of Health, Physical Education and Sport Science offers degrees in three areas: exercise and health science, health and physical education (P-12), and sport management.

The B.S. in Health & Physical Education has secured the following national accreditations and state approvals:

- fully accredited by NCATE, National Council for Accreditation of Teacher Education
- fully approved by Georgia's Professional Standards Commission for P-12 teacher certification

- nationally recognized by AAHPERD, the American Alliance for Health, Physical Education, Recreation, and Dance
- nationally recognized by NASPE, the National Association for Sport & Physical Education.

The BS in Sport Management is approved by the National Association for Sport and Physical Education and the North American Society for Sport Management.

The department's faculty expands knowledge in several areas, such as recognizing and stressing the benefits of exercise in older adults. Additionally, the department offers the Physical and Leisure Activities for Youth (PLAY) Program that provides social and physical experiences for disabled children and the Seniors Participating in Activities Related to Health at Kennesaw State (SPAR-HKS) Program that provides outreach to older adults. It also manages the KSU Challenge Corner, a high and low element ropes course designed to promote cooperation, trust, communication, and problem-solving for small group experiences. Faculty have developed close working relationships with colleagues in Brazil (Universidade Federal de Santa Catarina and the Universidade de Pernambuco), Egypt (Alexandria University), South Africa (University of Pretoria), and the Netherlands (Hogeschool van Amsterdam). These collaborations help support the international underpinnings of the college, resulting in student and faculty exchanges, as well as various international scholarship initiatives.

The WellStar School of Nursing offers both undergraduate and graduate programs in nursing that are accredited by the Commission on Collegiate Nursing Education (CCNE) and are also fully approved by the Georgia Board of Nursing.

The school is one of the largest and most well respected programs in the Southeast, with consistently high passing rates on the RN licensing examination and nurse practitioner certification examinations. The School of Nursing programs include a generic BSN program, an accelerated BSN program for individuals holding other degrees, and a MSN program in care management and

leadership. The school offers an international experience for students that provides the opportunity to work in hospitals and clinics in Oaxaca, Mexico. Additionally, the School of Nursing has responsibility for the Center for Community Health Services, operating three clinics and serving more than 2,500 at-risk persons annually. These clinics have increasingly served the working poor and recent immigrants to the U.S. Through the efforts of the school's faculty, and the Office of Research, the college was awarded a \$200,000 grant from the Georgia Health Care Foundation to develop a culturally specific response to the management of diabetes in the growing Hispanic/Latino community in the state. School of Nursing faculty is actively researching areas such as end-of-life issues, ethics, and barriers to prenatal care for immigrants and health disparities.

## Academic Departments

The WellStar College of Health and Human Services houses three academic departments:

- The Department of Health, Physical Education and Sport Science
- The Department of Social Work and Human Services
- The WellStar School of Nursing

In addition to the academic departments the WellStar College of Health and Human Services, provides service to the students, faculty and staff through support of:

- KSU Health Clinic
- The Wellness Center

## Health, Physical Education, and Sport Science (770) 423-6216

<http://www.kennesaw.edu/hps>

The Department of Health, Physical Education & Sport Science provides: (a) an elective physical education activity program, (b) the required general education core course HPS 1000 Fitness for Living, and, Health, Physical Education, and Sport Science and, (c) the health, physical education and sport science major programs of study. The program of study includes three majors: (a) exercise and health science major; (b) health and physi-

cal education (P-12) major which is found in the Bagwell College of Education teacher education program and (c) sport management major. In addition, the department offers a minor in coaching. Students interested in one of the majors or the minor should contact the office of the department chair in the Convocation Center (CC) room 3015 for further information and appropriate advisement forms. Student should seek HPS faculty advisement early when planning their program of study and continue interacting with their advisor each semester during their study at Kennesaw State University.

### **Social Work and Human Services (770) 423-6630**

<http://www.kennesaw.edu/humanservices>  
The Department of Human Services offers an undergraduate degree program in Human Services. The Human Services degree (HS) is designed to prepare students to begin working as generalist practitioners in a variety of private, nonprofit or governmental human service organizations. In addition, the Department offers the American Humanics Certificate in Non-profit Management. The Department also offers a graduate degree in Social Work that prepares students for clinical social work practice.

### **WellStar School of Nursing (770) 423-6061**

<http://www.kennesaw.edu/chhs/schoolofnursing/>

The WellStar School of Nursing offers a program of study in nursing leading to a Bachelor of Science in Nursing degree. This program leads to eligibility for initial licensure as a registered nurse and consists of a traditional curriculum plan and an accelerated option for students holding a bachelors degree in another field. A BSN completion option is also available for persons who are already registered nurses. Both programs combine nursing courses with general education courses. The curriculum includes courses in the humanities and the biological and social sciences as well as the theoretical and clinical practice background necessary for the practice of professional nursing.

The BSN completion option is based on the statewide articulation plan formulated by nursing programs in the State of Georgia. Nursing courses for the RN-BSN Program are

offered in both online and onground formats. Upon completion of a bridge course and other prerequisites, registered nurse students receive credit for 25 semester hours of sophomore and junior-level nursing courses and enter the senior-level courses. This program admits students once a year and is planned to provide flexible options for the working nurse. Emphasis at the senior level is on community and family nursing, career development and professional growth. Learning experiences in health care settings are individually tailored to meet student needs.

Cooperative study and internship programs are available through the baccalaureate nursing program for students to gain work experience in conjunction with their academic and clinical education.

### **Minors**

- Coaching
- Professional Practice with Hispanic Populations

### **Programs of Study**

The WellStar College of Health and Human Services offers the following undergraduate degrees:

- Bachelor of Science in Exercise and Health Science
- Bachelor of Science in Sports Management
- Bachelor of Science in Health and Physical Education P-12 (with PTEU)
- Bachelor of Science in Human Services
- Bachelor of Science in Nursing

## Major in Exercise and Health Science, BS

**WellStar College of Health and Human Services,  
Department of Health, Physical Education & Sport Science  
(770) 423-6216**

**<http://www.kennesaw.edu/hps>**

The Exercise and Health Science major program is designed for students seeking academic preparation in the exercise, fitness and/or health areas. This program of study prepares students to become leaders in the fitness profession, and to organize and deliver health promotion programs in private, public, or corporate wellness environments. The capstone to the program is a one academic semester internship experience working in an exercise and health science setting, or students can select pre-professional elective coursework to prepare for advanced or graduate studies, e.g., physical therapy, exercise physiology. For admission to the program and further information, see the department office (CC 3003).

### **General Education (42 Credit Hours)**

see listing of requirements

### **University-Wide Fitness For Living Requirement (3 Credit Hours)**

#### **Lower Division Major Requirements (Area F) (18 Credit Hours)**

- Select any two courses from HPS 1050-HPS 1830
- HPS 2100 - Introduction to Exercise and Health Science
- BIOL 2221 - Human Anatomy & Physiology I
- BIOL 2221L - Human Anatomy & Physiology I Laboratory
- BIOL 2222 - Human Anatomy & Physiology II
- BIOL 2222L - Human Anatomy & Physiology II Laboratory
- HPS 2090 - Exercise Leadership
  
- HPS 1530 - Water Aerobics  
or
- HPS 1570 - Walk/Jog for Fitness
  
- HPS 1850 - Advanced Strength/Aerobic Training

#### **Upper Division Major Requirements**

##### **Exercise and Health Science Core (27 Credit Hours)**

- HPS 3240 - Physical Activity and Health Promotion for the Older Adult
- HPS 3300 - Personal Health Behavior
- HPS 3800 - Biomechanics
- HPS 3850 - Health Promotion and Program Planning
- HPS 4150 - Nutrition and Physical Activity
- HPS 4300 - Physiology of Exercise
- HPS 4350 - Fitness Evaluation and Exercise Prescription
- HPS 4500 - Physiological Basis of Training and Performance
- HPS 4700 - Clinical Aspects of Exercise

##### **Exercise and Health Science Electives (6 Credit Hours)**

Select any two 3000- and 4000-level HPS courses except HPS 3398. (Students interested in Health Promotion are advised to select HPS 4200 and HPS 4600).

**Capstone Experience (15 Credit Hours)**

(Select one of the following)

**Internship Experience**

- HPS 4730 - Seminar in Exercise and Health Science
- HPS 4750 - Exercise and Health Science Internship

**Pre-Professional Electives**

- CHEM 1211 - General Chemistry I
- CHEM 1211L - General Chemistry I Laboratory
- CHEM 1212 - General Chemistry II
- CHEM 1212L - General Chemistry II Laboratory  
or
- PHYS 1111 - Introductory Physics I
- PHYS 1112 - Introductory Physics II
- any 3000-4000 level BIOL, CHEM, HPS, PSYC

**Free Electives (12 Credit Hours)**

Any course in the university curriculum.

**Program Total (123 Credit Hours)**

## Major in Health and Physical Education, BS

**Leading to Certification for Grades P-12****WellStar College of Health and Human Services****Department of Health, Physical Education, and Sport Science**

**(770) 423-6216**

<http://www.kennesaw.edu/hps>

The BS in Health and Physical Education is fully accredited by NCATE, National Council for Accreditation of Teacher Education, fully approved by Georgia's Professional Standards Commission for Sport & Physical Education.

This single field program is designed to prepare health and physical education teachers at all grade levels (pre-kindergarten through grade 12). Candidates complete the equivalent of a major in health and physical education and a second major in pedagogical studies with an emphasis on teaching health and physical education.

Teacher preparation students in addition to applying for admission to Teacher Education and Student Teaching must demonstrate eligibility for practicum (HPS 4410 and HPS 4430). This process is a part of the department's periodic assessment of the teacher preparation students. Practicum forms, a detailed description of the eligibility requirements and submission deadlines are available from the departmental office (CC 3003).

The specific requirements for admission, retention, degree completion, and teacher certification in this degree program are listed with all other teacher education programs. See Bagwell College of Education & PTEU.

**Transfer Students**

To ensure HPE candidates meet the standards required by the Professional Teacher Education Unit (PTEU, National Association of Sport and Physical Education (NASPE), and the Georgia Professional Standards Commission (PSC), all transfer students will be required to take all courses in the Professional Education sequence (HPS 3450, 3550, 3650, 3750, 4250, 4410, 4430, and 4850) at Kennesaw State University. Exceptions will be made only for those who took a course that in the past was considered a substitution for one of the Professional Education courses and can document their compliance with these standards through portfolio presentations of their work.

## Major in Human Services, BS

**WellStar College of Health and Human Services,  
Department of Social Work and Human Services  
(770) 423-6630**

**<http://www.kennesaw.edu/chhs/swhs>**

The Human Services (HS) program prepares students to pursue careers in the field of human services in a variety of public, nonprofit, and private human service organizations. Students may choose either a concentration in direct practice case management or human service administration.

Students choosing the direct practice concentration will learn knowledge and skills used to work as human service case managers. Direct practice human service majors are prepared in skill competency areas such as communication, assessment, advocacy, crisis intervention, documentation, community networking, cultural competence, social policy, and civic responsibility. Skill standard competencies are established by the Council for Standards in Human Service Education (CSHSE). Case management graduates work in a wide range of non-profit agencies and public agencies.

Students who concentrate in Nonprofit Administration will acquire and develop core competencies (i.e., knowledge, skills, and attitudes) that will prepare them to work and/or volunteer in the nonprofit sector. Highlights of the program include a focus on leading and managing nonprofit organizations (e.g., financial management and fundraising, human resource management, program evaluation, and marketing), professional/career development, and the role of the nonprofit/voluntary sector in society (e.g., comparative perspectives on civil society, ethics, public policy, advocacy, community service and civic engagement).

HS majors also have an opportunity to qualify for the American Humanics Certificate in Nonprofit Management by taking courses in nonprofit management and leadership. American Humanics, Inc. (AH) is a national organization that collaborates with affiliated universities and major nonprofit organizations recruiting, preparing, and placing students in meaningful careers with youth and human service agencies. Students pursuing the certificate must meet academic requirements set by the department. They will acquire the required competencies of the program including: board committee development, human resource development, nonprofit financial management, fund-raising principles and practices, program planning, and nonprofit marketing. Students demonstrate these competencies through completion of appropriate course work, participation in the American Humanics student organization, and attendance at the yearly Management Training Institute sponsored by AH.

All human service majors are required to take a common core, which includes two internship experiences. Graduates from the HS program are offered an opportunity to earn certification as a Human Service Board Certified Practitioner (HS-BCP). See advisor for more information.



**General Education (42 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Major Requirements (Area F) (18 Credit Hours)**

- HS 2233 - Overview of Human Services
- HS 2244 - Foundation Internship
- HS 2250 - Cultural Competence in the Human Services
- HS 2275 - Research Methods for Human Services
- SOCI 2201 - Principles of Sociology

Plus choose one from the following:

- PSYC 1101 - Introductory Psychology
- or
- POLS 2212 - State and Local Government

**Upper Division Major Requirements (33 Credit Hours)**

- HS 3200 - Social Welfare Policy
- HS 3304 - Community Intervention
- HS 3313 - Interviewing Skills
- HS 3320 - Working with Support Groups
- HS 3350 - Poverty and Culture
- HS 3375 - Program Development and Evaluation
- HS 4410 - Ethics in the Helping Profession
  
- HS 3300 - Human Socialization
- or
- PSYC 3305 - Life-Span Developmental Psychology
  
- HS 3398 - Advanced Internship
- or
- HS 3396 - Cooperative Study
  
- HS 4498 - Capstone Seminar in Human Services

**Concentrations**

(Select one of the following concentrations - Case Management or Nonprofit Administration.)

**Human Service Case Management Concentration**

- HS 3335 - Working with Families
- HS 4425 - Working with Children and Youth
- HS 4440 - Crisis Intervention

Choose two of the following

- HS 3322 - Aging and the Family
- HS 3324 - Death & Dying
- HS 4420 - Dynamics of Family Violence
- HS 4415 - Principles of Child Welfare
- HS 4490 - Special Topics in Human Services

**Human Service Administration Concentration**

- HS 3520 - Leadership in Nonprofit Organizations
- HS 3540 - Grant Writing and Fundraising
- HS 3560 - Human Resources for Nonprofit Organizations

Choose two of the following:

- MGT 3100 - Management and Behavioral Sciences
- POLS 3343 - Principles of Public Administration
- SOCI 3304 - Social Organization

**Free Electives (12 Credit Hours)**

Any four courses in the university curriculum

**Program Total (123 Credit Hours)**

## Nursing Program Admission Requirements

The WellStar College of Health and Human Services offers a program of study in nursing leading to a Bachelor of Science in Nursing (BSN) degree. This program is fully accredited by the Commission on Collegiate Nursing Education (CCNE). In addition, this program leads to eligibility for initial licensure as a registered nurse and consists of a traditional curriculum plan and an accelerated option for students holding a bachelors degree in another field. A BSN completion option is also available for persons who are already registered nurses. All three program options combine nursing courses with general education courses. The general education courses provide a broad scope of liberal education for the nursing program and serve as a foundation for functioning in a civil society and learning nursing concepts. Students may declare nursing as a major and begin taking the general education component of either program, at any time.

The baccalaureate degree sequence for prelicensure students is offered every semester. Since there are a limited number of spaces in the program, prospective students must apply to the BSN program for admission with a cohort for each clinical sequence of the program. The four semester Accelerated Program provides an excellent career migration for those with previous baccalaureate or higher degrees. The curriculum includes a combination of on-campus and several online courses, which incorporate both theoretical and clinical nursing classes. Accelerated program students are admitted each semester as full-time students. Sections of the accelerated classes are taught at our main KSU campus and at the Rome and Jasper satellite locations. These satellite programs, established to serve the needs of Northwest Georgia residents, gives priority to those students living in the Northwest Crescent of Georgia.

**Nursing Program Admission Requirements**

Requirements for students include:

1. Annual health history and physical exam
2. Initial proof of immunity to specified communicable diseases
3. Annual tuberculosis screening (more frequently for some clinical agencies)
4. Health Insurance
5. Certification in health care provider cardiopulmonary resuscitation by the American Heart Association
6. Uniforms (must be purchased from designated School of Nursing vendor), stethoscope, and a suitable watch.
7. An initial fee of approximately \$320 to cover the cost of achievement exams taken during the program, \$15 for professional liability insurance, and \$35 per semester for clinical lab fee.

8. Attend mandatory all day nursing orientation session prior to entry to the nursing program.
9. Criminal background check and drug screen (cost incurred by student) must be conducted by vendor designated by the School of Nursing. Dismissal from the program may result if student is not capable of meeting clinical agency requirements for criminal background check and/or is found to have a positive drug screen.
10. Students health records will be released to clinical agencies if requested. Students enrolled in clinical nursing courses who have not met the above requirements may be administratively withdrawn from the course.

### **Baccalaureate Program Admission Criteria**

1. Must have met Kennesaw State University admission requirements.
2. All nursing students must complete developmental studies requirements prior to application to the nursing sequence.
3. All nursing students must complete the Regent's requirements prior to admission to the nursing program.
4. The following prerequisite courses must be completed prior to beginning the clinical sequence: ENGL 1101, ENGL 1102; MATH 1101, MATH 1107; CHEM 1151/1151L, CHEM 1152/1152L; BIOL 2221/2221L, BIOL 2222/2222L, BIOL 2261/2261L; PSYC 2201, PSYC 3305; and SOCI 2105.
5. Applicants must complete seven of the prerequisite requirements to be considered for admission, and five of the seven must be math and natural science courses. Note: courses with a lab component will be considered one prerequisite. Students will receive one calculated grade for the class and lab (weighting the course grade 75% and lab grade 25%)
6. Applicants must have a 2.7 cumulative grade point average with a minimum grade of "C" in each required science and mathematics course. In addition, an applicant who repeats two different natural science courses or repeats the same natural science course twice because of grades below "C" within the past 5 years will not be considered for admission to the program.
7. To be considered for admission, applicants must not have more than two withdrawals per course from any prerequisite nursing courses on their academic transcripts.
8. Admission will be based on a combination of grades received in prerequisite courses required in the program of study, the total number of required prerequisite courses completed and the total number of college credits completed. Personal qualities important to nursing and longevity at Kennesaw State University may also be considered.
9. Applications for entry into the baccalaureate nursing sequence must be completed by published deadlines.
10. Decisions regarding admission into the nursing sequence and progression in the program will be made by a nursing admissions committee.
11. All applicants must complete a pre-entrance admission exam (limited to two attempts) as designated by the School of Nursing for admission consideration. Cost for the exam is incurred by the student.
12. Finalists for admission will be notified and must attend a mandatory interview session as the final step in the admissions process.
13. Students who were previously enrolled in a nursing program and not eligible to return to the former nursing program will not be eligible for admission to the KSU Nursing Program.
14. All applicants must be aware that the state examining board has the right to refuse to grant a registered nurse license to any individual regardless of educational credentials under circumstances of (1) falsification of application for licensure (2) conviction of a felony or crime of moral turpitude; other moral and legal violations specified in the Georgia law.

### Advanced Placement for RNs

The Baccalaureate Nursing Program ascribes to the Georgia RN-BSN Articulation Model. Copies of the model are available in the WellStar School of Nursing Office. Advanced placement for registered nurses is available in the baccalaureate program. Successful completion of NURS 3320 - Concepts of Professional Nursing, a 3-hour non-degree credit course, allows these students to receive 27 hours of sophomore, junior, and NURS 4414 credits and enter the clinical sequence at the senior level. This course can be taken only once. In the event that the student does not successfully complete NURS 3320, no validation credits will be granted, and the student must complete the sophomore and junior levels of the nursing sequence. All required courses for completion of the BSN must be completed within 5 years. Criteria for progression are the same as the baccalaureate degree program.

The requirements for entry into NURS 3320 are:

1. Must have met Kennesaw State University admission requirements.
2. Must have met Kennesaw State University baccalaureate nursing program admission criteria and the testing requirements of the Georgia RN-BSN Articulation Model.
3. Must have successfully completed the following prerequisite courses: ENGL 1101, ENGL 1102; MATH 1101, MATH 1107; CHEM 1151/1151L, CHEM 1152/1152L; BIOL 2221/2221L, BIOL 2222/2222L, BIOL 2261/2261L; PSYC 2201, PSYC 3305; SOCI 2105; BIOL 3317; NURS 3303; and corequisite course NURS 3309.
4. A student with a grade less than "C" in nursing courses, (including BIOL 3317 – Human Pathophysiology), limited to two attempts per course, will not be eligible for admission to the Advanced Placement Program for R.N.s.
5. Must present a current, valid Georgia RN license.
6. Must apply by published deadlines.

### Transfer Credit for Nursing Courses

In order for any course to be considered for transfer credit, the nursing course must be from an accredited nursing program within the past two years and a grade of "B" or better, received in the course. Nursing courses older than two years will be considered only if the student has been out of the former program for two terms or less and was continuously enrolled in the former nursing program. A letter must be obtained from the School of Nursing Chair/Department Head stating that the student is eligible to return to the nursing program and is in good academic standing. Students who are not eligible to return to their former nursing program will not be able to apply to the nursing program. In addition, students will need to successfully complete a medication calculation test at 90% or better (limited to two attempts) and a nursing skills checkoff (limited to three attempts) before beginning a clinical nursing course.

### Progression and Readmission within the Baccalaureate Nursing Program

Criteria for progression to the junior and senior year and graduation from the baccalaureate degree program are as follows:

1. Receive at least a "C" in all nursing, natural science and mathematics courses.
2. Maintain a cumulative GPA of 2.7.
3. A student may repeat only one nursing course (including BIO 3317, Human Pathophysiology). A grade less than "C" in any two nursing courses will result in being dropped from the program. Students who are dropped are not eligible to reapply. Students must earn a minimum of "C" in each nursing course and BIOL 3317 (Human Pathophysiology) to progress.
4. Successful completion of a nursing exit exam administered in the final semester of the nursing program (limited to two attempts). A remediation plan will be developed for a student not successful on the first attempt. Failure to successfully complete the exit exam will prevent the student from graduating from the baccalaureate nursing program.

If a student leaves the program temporarily, whether by choice or because of failure, readmission to the nursing sequence is not guaranteed. Eligible students who drop out of the nursing sequence for any reason will be readmitted to the sequence on a space-available basis. Students will be accommodated in rank order according to their GPA. Students interested in reentry must notify the chair in writing of their interest. A student who has a cumulative GPA of less than 2.7 or less than a "C" in all completed natural science and mathematics courses will not be considered for readmission. If a student has been on a leave from the nursing program for more than two calendar years the student will need to reapply for admission to the program and repeat the entire sequence of required nursing courses.

### **Admission, Progression, and Retention Decision Appeals**

A formal appeal of a decision to deny admission, to delay progression, or to dismiss a student from the WellStar School of Nursing may be made to the Admissions, Progression and Retention Committee within 30 days of notification. Instructions and forms for such appeals are available in the School Office. An appeal must be on exceptional and extenuating circumstances or other pertinent information not previously available or considered or both. The committee will review the student appeal and notify the student of its decision in writing. If a student wishes to appeal the decision of the Admissions, Progression and Retention Committee, a formal appeal must be submitted in writing to the director of the WellStar College of Health and Human Services or designee within 30 days of receipt of notification of the Committee's decision. The decision of the director is final.

### **Program of Study in Nursing**

The program of study in nursing offers the opportunity to obtain a Baccalaureate of Science in Nursing degree. After completion of the degree, and upon the recommendation of the chair, graduates who are not already licensed will be eligible to apply to take the National Council Licensure Examination for Registered Nurses (NCLEX) to practice as a registered nurse (R.N.). All applicants must be aware that the state examining board has the right to refuse to grant a registered nurse license to any individual regardless of educational credentials under circumstances of (1) falsification of application for licensure (2) conviction of a felony or crime of moral turpitude; other moral and legal violations specified in the Georgia law.

Courses in the program include a strong foundation in the liberal arts and the sciences. At the upper division, emphasis is on the art and science of nursing and students may select electives to provide an interdisciplinary perspective. Registered nurse students may bypass sophomore and junior level clinical courses and NURS 4414 according to the provisions of the RN-BSN articulation model for the State of Georgia. The nursing courses for the RN-BSN program are offered in both online (internet-based) and on-ground formats. Every online course is not offered every semester. Online or on-ground classes or both may be canceled due to low enrollment.

### **Core Performance Standards**

The WellStar College of Health and Human Services has adopted core performance standards for admission and progression within the nursing major. These standards identify the abilities and skills necessary to perform in an independent manner. If a student admitted to the program believes that he or she cannot meet one or more of the standards without accommodations or modifications, then the student should notify the Chair of the School of Nursing in writing. The nursing program will determine, on an individual basis, whether or not necessary accommodations or modifications can reasonably be made. Core performance standards for admission and progression are contained in the program application, which is available online or from the WellStar School of Nursing.

## Major in Nursing, BSN

**WellStar College of Health and Human Services,  
WellStar School of Nursing  
Baccalaureate Nursing Program  
(770) 423-6061  
<http://www.kennesaw.edu/chhs/schoolofnursing/>**

### **General Education (43 Credit Hours)**

see listing of requirements

### **University-Wide Fitness For Living Requirement (3 Credit Hours)**

### **Lower division major requirements (AREA F) (17 Credit Hours)**

#### **Directed or General Electives (3-6 Credit Hours)**

- BIOL 2221 - Human Anatomy & Physiology I
- BIOL 2221L - Human Anatomy & Physiology I Laboratory
- BIOL 2222 - Human Anatomy & Physiology II
- BIOL 2222L - Human Anatomy & Physiology II Laboratory
- BIOL 2261 - Fundamental Microbiology
  
- PSYC 1101 - Introductory Psychology  
or
- PSYC 2105 - Social Issues: Perspectives in Psychology

### **Pre-Licensure Students**

#### **Upper Division Major Requirements (57 Credit Hours)**

- NURS 3209 - Theoretical Basis for Holistic Nursing & Health
- NURS 3302 - Professionalism and Ethics in Nursing
- NURS 3303 - Clinical Pharmacology for Nurses
- NURS 3309 - Health Assessment
- NURS 3313 - Adult Health Nursing
- NURS 3314 - Mental Health Nursing
- NURS 3318 - Parent-Child Nursing
- NURS 4402 - Research in Nursing
- NURS 4412 - Community Health Nursing
- NURS 4414 - Complex Health Nursing
- NURS 4416 - Leadership in Nursing
- NURS 4417 - Advanced Clinical Practicum

#### **Nursing Elective (3 Credit Hours)**

- BIOL 3317 - Pathophysiology
- PSYC 3305 - Life-Span Developmental Psychology

#### **Free Electives (3 Credit Hours)**

Any course in the university curriculum.

### **Program Total (123 Credit Hours)**

**RN-BSN-Registered Nurse Concentration****Upper Division Major Requirements (60 Credit Hours)**

NURS 3320 - Concepts of Professional Nursing \*

**Notes:**

*\*Upon successful completion of NURS 3320, NURS 3309, NURS 3303, BIOL 3317, & PSYC 3305, the RN-BSN student will be awarded credit, in accordance with the Georgia RN-BSN Articulation Plan, for the following courses:*

**Credit for Prerequisite courses****(NURS 3309, NURS 3303, and BIOL 3317) (12 Credit Hours)**

- NURS 3209 - Theoretical Basis for Holistic Nursing & Health
- NURS 3313 - Adult Health Nursing
- NURS 3314 - Mental Health Nursing
- NURS 3318 - Parent-Child Nursing
- NURS 4414 - Complex Health Nursing
- NURS 3302 - Professionalism and Ethics in Nursing

Total: (27 Credit Hours)

**RN Students Note:**

*Upon being awarded 27 credit hours for completion of NURS 3320, RN Students will be required to complete the following courses in the BSN Curriculum:*

- NURS 4412 - Community Health Nursing
- NURS 4402 - Research in Nursing
- NURS 4403 - Project Development for Nurses
- NURS 4416 - Leadership in Nursing
- NURS 4418 - Advanced Clinical Project
- Nursing Elective (3 Credit Hours)

Total: (21 Credit Hours)

**Program Total (123 Credit Hours)**

## Major in Sport Management, BS

**WellStar College of Health and Human Services,  
Department of Health, Physical Education, and Sport Science  
(770) 423-6216**

**<http://www.kennesaw.edu/hps>**

The Sport Management major program is designed for students seeking an interdisciplinary approach to the fields of Sport/Exercise Marketing, Management and Communication. Within Sport Management students will choose to concentrate in either Fitness Management, Sport Communication, Sport Marketing, or Recreation Management. Fitness Management prepares the student for careers in managerial positions in fitness facilities or health clubs. Sport Communication prepares students for careers as sport information directors and in the sport print or broadcast media. Sport Marketing prepares students for the marketing of goods and services within various segments of the sport industry. Recreation Management prepares students for careers in managerial positions with YMCA, YWCA, County recreational programs, or governmental/private agencies with recreational components. This is a NASPE/NASSM approved program. For further information and program admission, contact the HPS Advising Center (770) 423-6544, CC 3006).

**Admission to the program and retention criteria**

An AGPA of 2.75 is required for admission to the program. Once admitted to the program, students must maintain an AGPA of 2.75 throughout their coursework in the program.

**General Education (42 Credit Hours)**

see listing of requirements

Students must take ECON 2100 in General Education Core

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Major Requirements (Area F) (18 Credit Hours)**

- HPS 2200 - Introduction to Sport Management
- BISM 2100 - Business Information Systems & Communication
- COM 2129 - Public Speaking
- HPS 2220 - Legal Aspects of Sports
- HPS 2222 - Sports Information
- ACCT 2100 - Introduction to Financial Accounting

**Upper Division Major Requirements****Sport Management Core (36 Credit Hours)**

- HPS 3100 - Sociological and Psychological Aspects of HPS
- MKTG 3100 - Principles of Marketing
- HPS 3777 - Economics of Sport
- HPS 3888 - Budget and Finance in Sport
- HPS 3370 - Sport Facility and Event Management
- HPS 3390 - Leadership and Management in Sport Organizations
- HPS 4710 - Senior Sport Management Seminar
- MKTG 4870 - Sports Marketing
- HPS 4950 - Sport Management Internship

**Concentration Area (18 Credit Hours)**

(Select one of the following concentrations):

**Fitness Management Concentration**

- HPS 1530 - Water Aerobics
- HPS 1570 - Walk/Jog for Fitness
- HPS 1850 - Advanced Strength/ Aerobic Training
- HPS 2090 - Exercise Leadership
- BIOL 2221 - Human Anatomy & Physiology I
- BIOL 2222 - Human Anatomy & Physiology II
- HPS 4300 - Physiology of Exercise
  
- HPS 4150 - Nutrition and Physical Activity  
or
- MKTG 4410 - Professional Selling

**Sport Communication Concentration**

Sport-Physical Activities (select 3)

**Individual [Business facilitation]:**

Select at least 1 (you may take 2)

- HPS 1210 - Golf
- HPS 1390 - Tennis



**Team:**

- Select at least 1 (you may take 2)
- HPS 1070 - Basketball/Softball
- HPS 1190 - Soccer/Team Handball
- HPS 1430 - Volleyball

**Take all of the following:**

- HPS 3333 - Sports Broadcasting
- COM 3310 - Concepts in New Media
- COM 2135 - Writing for Public Communication
- COM 3330 - News Reporting and Writing
- COM 3335 - Public Relations Principles

**Sport Marketing Concentration**

Sports-Physical Activities (select 3)

**Individual [Business facilitation]:**

Select at least 1 (you may take 2)

- HPS 1210 - Golf
- HPS 1390 - Tennis

**Team:**

Select at least 1 (you may take 2)

- HPS 1070 - Basketball/Softball
- HPS 1190 - Soccer/Team Handball
- HPS 1430 - Volleyball

**Choose 5 of the following:**

- MKTG 4150 - Consumer Behavior
- MKTG 4300 - Basic Retailing
- MKTG 4410 - Professional Selling
- MKTG 4650 - Advertising
- MKTG 4670 - Promotional Strategy
- MKTG 4850 - Business to Business Marketing

**Recreation Management Concentration**

Aquatic and Fitness Activities (Select 3)

**Aquatics:**

Select at least 1 (you may take 2)

- HPS 1310 - Swimming: Beginning
- HPS 1330 - Swimming: Intermediate
- HPS 1350 - Swimming: Lifeguard Training

**Fitness:**

Select at least 1 (you may take 2)

- HPS 1030 - Aerobic Conditioning/Weight Training
- HPS 1570 - Walk/Jog for Fitness
- HPS 1850 - Advanced Strength/Aerobic Training

Sports-Physical Activities (select 3)

**Individual {Business facilitation}**

Select at least 1 (you may take 2)

- HPS 1210 - Golf
- HPS 1390 - Tennis

**Team:**

Select at least 1 (you may take 2)

- HPS 1070 - Basketball/Softball
- HPS 1190 - Soccer/Team Handball
- HPS 1430 - Volleyball

**Take all of the following:**

- HPS 1170 - Folk/Square/Social Dance
- HPS 1550 - Developmental Movement Experiences
- HPS 1810 - Outdoor Recreation and Education
- HPS 3050 - Coaching Principles
  
- HPS 2090 - Exercise Leadership  
or
- HPS 3200 - Motor Learning

**Free Electives (6 Credit Hours)**

Any course in the university curriculum.

**Program Total (123 Credit Hours)**

## Certificate in American Humanics

**College of Health and Human Services,  
Department of Human Services  
(770) 423-6630**

<http://www.kennesaw.edu/chhs/swhs>

American Humanics (AH) is an academic program with an experience-based approach to preparing students for administrative and executive roles in the growing nonprofit sector. Students must meet criteria for acceptance into the AH certified program (see AH Director). Completion of AH requirements result in students receiving certification from American Humanics, a national collaborative of nonprofit, academic and private partners. American Humanics students acquire an academic and on-the-job education in board/committee development, fundraising and financial management, program planning, evaluation, risk management, nonprofit marketing and human resource and volunteer management.

**Required Courses (15 Credit Hours)**

- HS 3520 - Leadership in Nonprofit Organizations
- HS 3540 - Grant Writing and Fundraising
- HS 3560 - Human Resources for Nonprofit Organizations
- HS 3398 - Advanced Internship

**Elective Courses (6 Credit Hours)**

Select two from the following (or two other courses with approval of advisor)

- HS 4490 - Special Topics in Human Services
- MGT 3100 - Management and Behavioral Sciences
- POLS 3343 - Principles of Public Administration
- SOCI 3304 - Social Organization

**Program Total (21 Credit Hours)**

# College of Humanities and Social Sciences

The College of Humanities and Social Sciences offers career-sensitive liberal arts programs leading to baccalaureate, master's, and doctoral degrees, as well as specialized certificate programs. Bachelor degrees are offered in African and African Diaspora Studies, Anthropology, Communication, Criminal Justice, English, History, Geographic Information Science, Geography, International Affairs, Modern Language and Culture (in French, German, and Spanish), Political Science, Psychology, and Sociology. Bachelor degrees are also offered in English Education and History Education. Certificate programs provide training in alternative dispute resolution, professional politics, European Union studies, public history, and geographic information systems. The College also offers a Ph.D. in International Conflict Management, a Master of Arts in American Studies, a Master of Arts in Professional Writing, a Master of Arts in Teaching (in English, and in Foreign Language—Chinese and Spanish), a Master of Public Administration, a Master of Science in Conflict Management, a Master of Public Administration, and a Master of Science in International Policy Management.

In addition to these programs of study, the College offers a wide range of interdisciplinary courses in Asian Studies, Environmental Studies, Gender and Women's Studies, Latin American/Latino Studies, and Peace Studies,

as well as elective courses in Chinese, German, Italian, Japanese, Russian, Spanish, film, philosophy, and writing.

The College of Humanities and Social Sciences supports the Institutional Mission of Kennesaw State University with programs and policies that foster teaching and learning; professional service responsive to campus, academic profession, and community needs; and scholarship and creative activity in support of instruction, service, and the advancement of knowledge. The faculty, staff, and students of the College strive for excellence in undergraduate and graduate instruction with the goal of understanding human interaction among the cultures of the world, both historically and in the present. Career-sensitive liberal arts programs emphasize effective communication, critical thinking, problem solving, and global perspectives; and provide our students the knowledge, skills, and versatility to succeed personally and professionally in an ever-changing society. In addition, our students have a variety of learning opportunities that nurture an appreciation of the richness of human experience and promote a balance between individual achievement and community responsibility.

The faculty and staff of the College of Humanities and Social Sciences are engaged in scholarship and service-focused professional

initiatives that promote collaboration across disciplines, address both local and global problems, and enhance the quality of life of the diverse communities we serve. The College also serves all students at the university by providing instruction in the general education curriculum. The College provides services to the region through the Center for Regional History and Culture, the Center for Conflict Management, the Center for the Study of the Civil War Era, the Center for Sustainable Journalism, the Intensive English Program Center, and the Writing Center. The College also offers a wide variety of educational and cultural enrichment programs.

### Accreditations

All degree programs in teacher education in the College of Humanities and Social Sciences are nationally accredited. In addition, the teacher education programs are nationally recognized and have state approval for 6-12 teacher certification in Georgia.

The Master of Public Administration (MPA) program is formally accredited by the National Association of Schools of Public Affairs and Administration (NASPA).

## Academic Departments

The College of Humanities and Social Sciences houses eight academic departments:

- Department of Communication
- Department of English
- Department of Foreign Languages
- Department of Geography and Anthropology
- Department of History and Philosophy
- Department of Political Science and International Affairs
- Department of Psychology
- Department of Sociology and Criminal Justice

### Communication (770) 423-6298

The Department of Communication offers a B.S. in Communication and gives students the opportunity to concentrate in one of four areas: organizational communication, public

relations, media studies, or journalism and citizen media — emphasizing their applied, theoretical and aesthetic dimensions within culturally diverse settings. The study of communication helps prepare students to meet the challenges of today's information age. Emphasis is placed on critical thinking as well as professional and technical abilities required to meet the demand of communication industries such as research, analytical, written, organizational and presentation skills.

### Cultural and Regional Studies (678) 797-2431

The Cultural and Regional Studies unit hosts seven interdisciplinary programs, which offer three degrees and six minor programs of study. The programs include African and African Diaspora Studies (B.A. and minor), American Studies (M.A. and minor), Asian Studies (minor), Environmental Studies (B.S. coordinated through University College), Gender and Women's Studies (minor), Latin American/Latino Studies (minor), and Peace Studies (minor), and each prepares students to understand complex dynamics through interdisciplinary study. Each program integrates concepts and methods from a range of academic disciplines to afford students a deeper examination of their chosen field, and all programs prepare students for advanced study and informed practice through a greater appreciation of the insights and implications available only through cross-disciplinary inquiry.

### English (770) 423-6297

The Department of English offers students exciting opportunities in critical thinking, research, and analysis; professional and creative writing and speaking; and the informed appreciation and understanding of written and presented cultures from traditional and current world literatures. Faculty within the department encourage students to engage distant and contemporary voices and to discover and train their own. Award-winning and experienced faculty committed to excellent teaching, scholarship and dedicated service prepare students for lifelong learning and immediate employment or for professional careers in journalism, law, the ministry, arts administration, museum and archival work, public relations, teaching, editing, advertis-

ing, publishing, and other possibilities. Senior seminars, service learning, internships, study abroad, and integrated studies enrich bachelor's degrees in English and English Education. The department also offers a Master of Arts degree in Professional Writing. Many faculty members in English also teach in the Master of Arts in American Studies program.

### **Foreign Languages (770) 423-6366**

The Department of Foreign Languages offers students the opportunity to "speak to the world" by providing authentic experiences with other cultures which enable them to begin or to continue developing their linguistic and cultural proficiency. Students are encouraged to explore new approaches to learning languages through the "Critical Languages" program, through studying abroad, or through participating in an internship or other applied learning experience. Students may incorporate a non-English language component into their regular course work through participation in the Foreign Languages Across the Curriculum (FLAC) program, or by joining one of the weekly conversation groups, or simply by getting to know the culturally and linguistically diverse staff of the Foreign Language Resource Collection located in the department (FLRC). The department's various programs and courses strive to increase students' linguistic and cultural competence and to help them use this knowledge for their personal enrichment or for the acquisition of knowledge, and skills to prepare them for careers in many different fields, from the arts to business.

To accomplish its mission in teaching, service, and scholarship, the department combines a firm academic foundation in the discipline with a practical preparation for life. Students of Chinese, French, German, Italian, and Spanish have numerous possibilities for study and internships abroad. The department contributes significantly to the mission of the College of Humanities and Social Sciences and to the University by facilitating an understanding of human interaction across world cultures and time, enhancing awareness of global perspectives, and encouraging multilingualism and multiculturalism. For further information about the Department of Foreign Languages and its programs, visit our web site: <http://foreignlanguages.hss.kenesaw.edu/>

### **Geography and Anthropology (678) 797-2373**

The Department of Geography & Anthropology prepares students for better global citizenship by educating them about the world and its peoples. Critical thinking about cultures, environments, space, and place is central to this mission. As the pace of globalization increases in the 21st century, these elements are vital in fostering an awareness, understanding, and ability to conceptualize, articulate, and influence the forces that are changing the Earth's human and environmental landscapes. The Department of Geography & Anthropology offers courses that contribute to baccalaureate degrees in Geographic Information Science, Anthropology, and Geography. The Department offers a wide range of specialties including geographic information systems and remote sensing, cultural anthropology and geography, physical anthropology, archeology, regional area studies, and urban/economic geography. Graduates from this Department's programs acquire a variety of theoretical and practical skills that prepare them well for a competitive job market or entry into graduate level programs in the social science tradition.

### **History and Philosophy (770) 423-6294**

The Department of History & Philosophy offers a variety of courses in both history and philosophy. The history courses include United States and European history as well as courses pertaining to other areas of the world. The philosophy courses include an introductory course and courses in world religions, ethics, logic, Asian philosophy, feminist philosophy, and western philosophy.

The department offers programs of study leading to the Bachelor of Arts in History and the Bachelor of Science in Secondary Education with a major in History Education. In the BA History program, all majors take several "general requirements" (including a 3-hour Senior Seminar) which provide needed background in research and writing, in the theory of the discipline, and in the various fields of history. In addition, the program allows selection of one of three concentrations: World History and Cultures; American History and Culture; and History of Ideas. Each concentration includes complementary interdisciplin-

ary electives which students can tailor to suit their own interests. The History of Ideas concentration provides interdisciplinary study in both history and philosophy. Each concentration provides an opportunity for an internship or other applied experience to help students make the transition from undergraduate work into a career or graduate study. A degree in history is useful to all students interested in careers involving research and writing. It serves as a prerequisite for graduate study in a number of fields, including history or many other social science disciplines, law, and theology. The concentration in American History and Culture can equip students for careers in public history, especially if students complete the department's Certificate in Public History. The World History and Cultures concentration can prepare students for careers in the international arena, as well as for many positions in the government or for graduate study. The concentration in History of Ideas should be especially useful as preparation for graduate study in history, philosophy, law, or theology. In addition to the Certificate in Public History, the department also offers a Certificate in European Union Studies and minors in History, Philosophy, African and African American Studies, and Asian Studies.

### **Political Science and International Affairs (770) 423-6227**

The Department of Political Science and International Affairs offers courses that contribute to baccalaureate degree programs in political science and international affairs, certificate programs in Alternative Dispute Resolution (ADR) and Professional Politics, and graduate programs of study in Conflict Management, Public Administration and International Policy Management. The degree programs provide students the opportunity to prepare for a number of career options or for graduate and professional study. The certificate programs focus on skills development, with a broad academic base. Students may also build upon a common core of liberal arts courses to develop the intellectual and social interaction skills to promote personal growth. The Department coordinates the pre-law, pre-professional program. A wide range of courses in United States and international politics offer support for other college or uni-

versity programs. The degree and certificate programs allow students the opportunity to take an internship or practicum in their field of interest, or to participate in the University's co-op program.

The Department encourages student learning through extra- and co-curricular activities such as the Society for Legal Studies, Political Science Club, KSU Global Society and Pi Sigma Alpha, the national political science honorary. Students are given opportunities to develop and demonstrate their skills through participation in Mock Trial, Model United Nations, Model Arab League, and Model African Union simulation competitions.

For information on Military Science (ROTC), see Military Science (in Other Programs).

## **Programs of Study**

The College of Humanities and Social Sciences offers the following undergraduate degrees:

- Bachelor of Arts in African and African Diaspora Studies
- Bachelor of Science in Anthropology
- Bachelor of Science in Communication
- Bachelor of Science in Criminal Justice
- Bachelor of Arts in English
- Bachelor of Science in English Education
- Bachelor of Science in Geographic Information Science
- Bachelor of Arts in Geography
- Bachelor of Arts in History
- Bachelor of Science in History Education
- Bachelor of Arts in International Affairs
- Bachelor of Arts in Modern Language and Culture (in French, German, or Spanish)
- Bachelor of Science in Political Science
- Bachelor of Science in Psychology
- Bachelor of Science in Sociology

And the following graduate degrees:

- Master of Arts in Professional Writing
- Master of Arts in American Studies
- Master of Science in Conflict Management
- Master of Public Administration
- Master of Arts in Teaching (in English)
- Master of Science in International Policy Management
- Ph.D. in International Conflict Management

### Certificate Programs

The College of Humanities and Social Sciences offers the following certificate programs:

- Certificate in Alternative Dispute Resolution
- Certificate in European Union Studies
- Certificate in Geographic Information Systems
- Certificate in Latin American Studies
- Certificate in Professional Politics
- Certificate in Public History

### Minors

- African and African American Studies
- American Studies
- Anthropology
- Asian Studies
- Chinese Studies
- Criminology
- Environmental Studies
- Film Studies
- French and Francophone Studies
- Gender and Women's Studies
- Geography
- German Studies
- Gerontology
- History
- International Affairs
- Italian Studies
- Language and Literary Studies
- Latin American Studies
- Legal Studies
- Native American Studies
- Peace Studies
- Philosophy
- Professional Writing
- Sociology
- Spanish

## Major in African and African Diaspora Studies, BA

### College of Humanities and Social Sciences, Office of the Dean (770) 423-6124

The Bachelor of Arts degree in African and African Diaspora Studies offers students an interdisciplinary educational experience that fosters an understanding of the global experiences of African and African-descended peoples in Asia, Europe, Oceania, and the Americas. In particular, students will gain an appreciation for the diverse character of humanity, explore the complex historical and cultural relations between Africans on the continent and African-descended peoples in the Diaspora, and engage in a comparative study of issues affecting Africans in the continent and the Diasporas.

Students in the major will complete 33 hours of common requirements, including African language, Senior Seminar, and study abroad or internship. In addition, students choose one of three concentrations: Literature; History; and Social, Cultural and Political Issues.

### General Education (42 Credit Hours)

see listing of requirements

### University-Wide Fitness For Living Requirement (3 Credit Hours)

### Lower Division Major Requirements (Area F) (18 Credit Hours)

- Six hours of 2000-level foreign language: an African language preferred, or choose from French, Arabic, Portuguese, or Spanish (6 Credit Hours)
- AADS 2100 - Introduction to African & African Diaspora Studies
- AADS 2260 - Research Methodologies
- PSYC 2110 - Interacting Effectively in a Diverse Society: Psychological Approaches
- ENGL 2300 - African and African Diaspora Literatures

### Upper Division Major Requirements (36 Credit Hours)

- HIST 3334 - The Africans in the Diaspora
- HIST 3393 - Emerging Themes in African History
- GEOG 3350 - Geography of Sub-Saharan Africa
- AADS 4499 - Senior Seminar

### Three hours from the following:

- SA 4400 - Study Abroad Directed Study  
or
- HIST 3398 - Internship

### Concentrations (21 Credit Hours)

There are three Concentrations: Literature, History, and Social, Cultural, and Political Issues. Students are to select a concentration. See courses in each of the following concentrations. With the assistance of their advisors, students are to take four courses (12 hours) in their concentration and three courses (9 hours) from the other two concentrations for a total of 21 hours.

#### Literature

- Topics in French and Francophone Literature Since 1800 (3 Credit Hours)
- ENGL 3360 - Major African American Writers
- ENGL 3400 - Survey of African Literatures
- ENGL 3500 - Topics in African American Literature
- ENGL 3600 - Topics in African Diaspora Literatures
- ENGL 4401 - Topics in African Literatures
- FREN 4434 - Topics in Language, Literature, and Culture



**History**

- HIST 3333 - African American History to 1865
- HIST 3335 - African American History, 1865 to Present
- HIST 3357 - Africans in Asia
- HIST 3358 - Africans in Latin America and the Caribbean
- HIST 3382 - North Africa and the Middle East in Modern Times
- HIST 3391 - History of West Africa
- HIST 3392 - History of Southern, Eastern and Central Africa

**Social, Cultural, and Political Issues**

- ANTH 3310 - Cultural Diversity in the U.S.
- ARH 3100 - African Art
- ARH 4150 - African-American Art
- MUSI 3411 - Survey of African-American Music
- MUSI 3319 - Introduction to Jazz
- POLS 4454 - Politics of the Middle East
- PSYC 3355 - Cross-Cultural Psychology
- PSYC 3385 - Ethnic Minority Psychology
- POLS 4455 - International Relations of Africa
- SOCI 4434 - Emerging Social Issues in Africa
- SOCI 3314 - Race and Ethnicity

**Related Studies (12 Credit Hours)**

Twelve hours of upper-division studies in related disciplines. These could be courses not already taken from the above list of upper-division major requirements, foreign language, study abroad, internship, coop, and directed study as approved by the academic advisor.

**Free Electives (12 Credit Hours)**

Any courses in the university curriculum.

**Program Total (123 Credit Hours)****Note:**

*Diaspora means the migration or dispersion of any group of people from their ancestral homelands. "Diaspora" in this program refers to the African Diaspora in Asia, Europe, Oceania, and the Americas.*

## Major in Anthropology, BS

**College of Humanities and Social Sciences,  
Department of Geography and Anthropology  
(678) 797-2373**

The Bachelor of Science in Anthropology provides students with a solid foundation of disciplinary knowledge that prepares them for diverse professional employment opportunities and graduate school. The Anthropology major encompasses a broad education about human biological, behavioral, and cultural evolution and the comparative study of contemporary societies and cultures around the planet. Majors will take courses in cultural applications and practice, physical anthropology, and archaeology, in addition to foundational courses in the field of anthropology.

**General Education (42 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)**

**Lower Division Major Requirements (Area F) (18 Credit Hours)****Required:**

- Foreign language 1002 or higher (3 Credit Hours)
- ANTH 2201 - Introduction to Anthropology
- GEOG 1101 - World Regional Geography
- MATH 1107 - Elementary Statistics

**Electives (6 Credit Hours):**

- Select any two 1000 or 2000 level courses from HIST, GEOG, PHIL, POLS, PSY, SOC.

**Upper Division Major Requirements (39 Credit Hours)****Foundations in Anthropology**

- ANTH 3300 - Anthropological Theory
- ANTH 3301 - Human Origins
- ANTH 3305 - Principles of Archeology
- ANTH 4410 - Cultural Anthropology: A Global Perspective

**Anthropological Applications**

- ANTH 4450 - Research Methods in Anthropology
- ANTH 3398 - Internship in Anthropology

**Upper Division Elective Courses (12 Credit Hours)**

Select 21 hours (7 courses) from those listed below. Each student must take at least one course from each of the areas: Cultural Anthropology, Physical Anthropology, Archaeology.

**Cultural Applications and Practice**

- ANTH 3310 - Cultural Diversity in the U.S.
- ANTH 3350 - Cultures and Societies of the World
- ANTH 3315 - Indigenous People of the Southeast United States

**Physical Anthropology**

- ANTH 4405 - Human Variation
- ANTH 3320 - Lab in Physical Anthropology
- ANTH 4420 - Lab in Forensic Anthropology

**Archaeology**

- ANTH 4421 - North American Archeology
- ANTH 4425 - Historical Archeology
- ANTH 3335 - Archeology Field Techniques
- ANTH 3390 - Lab in Archeology
- ANTH 3321 - Indigenous Peoples of North America
- ANTH 3380 - Maya Archeology

**Note:**

(An approved study abroad experience or ANTH 4490 can be used to fulfill a requirement in the Upper Division Elective area with prior approval of the department.)

**Related Studies (9 Credit Hours)**

- Nine upper-division studies beyond the major requirements as approved by the academic advisor. Lower-division courses or additional internships may also be approved when deemed appropriate.

**Free Electives (12 Credit Hours)**

Any courses in the university curriculum.

**Program Total (123 Credit Hours)**

## Major in Communication, BS

**Office: College of Humanities and Social Sciences,  
Department of Communication**

**Phone: (770) 423-6298**

The program of study in communication offers a Bachelor of Science degree with an emphasis in one of four academic concentrations: (1) Journalism and Citizen Media, (2) Media Studies, (3) Organizational Communication, and (4) Public Relations.

The major requires 18 credit hours of lower division course work (1000-2000 level) comprising various offerings, both inside and outside of the communication discipline, that serve as important groundwork leading to advanced studies. Lower division offerings include basic courses in human communication, visual communication, public speaking, writing, and information systems, and an introductory course relevant to the student's selected concentration as well as four courses outside of Communication that will support his/her studies within the major. Students must complete 36 credit hours of upper division course work (3000-4000 level) in Communication to fulfill their major program requirements, which include six hours of upper division required course work for all majors, 18 hours within one of the four concentrations indicated above, and 12 hours of upper division communication elective credit. Studies within the concentrations are designed to include course offerings that address both the applied and theoretical dimensions of communication.

**General Education (42 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Major Requirements (Area F) (18 Credit Hours)**

- COM 1109 - Human Communication
- COM 2033 - Visual Communication
- COM 2129 - Public Speaking
- COM 2135 - Writing for Public Communication
- IS 2101 - Computers and Your World

**Choose one of the following according to the selected concentration:**

- COM 2205 - Introduction to Communication in Organizations (Organizational Communication Concentration)
- COM 2230 - Introduction to Mass Communication (Media Studies and Journalism & Citizen Media concentrations)

(PR students may choose either COM 2205 or COM 2230)

**Upper Division Major Requirements (36 Credit hours)**

- COM 3435 - Communication Research Methods
- COM 4480 - Communication Theory

**Major Concentration**

Select one of the four concentrations listed below:

**Organizational Communication****Concentration requirements (15 Credit Hours)**

- COM 3325 - Intercultural Communication
- COM 3376 - Interpersonal Communication
- COM 4344 - Organizational Training and Development
- COM 4440 - Leadership Communication
- COM 4455 - Organizational Communication Audit (Capstone)

**Concentration electives (choose two) (6 Credit Hours)**

- COM 3345 - Group Communication
- COM 3459 - Communication and Conflict
- COM 3366 - Nonverbal Communication

**Upper Division Major Elective Courses (9 Credit Hours)**

- Choose 9 hours from any COM course not previously taken. Each concentration provides students a recommended list of electives for that concentration.

**Public Relations****Concentration requirements (12 Credit Hours)**

- COM 3335 - Public Relations Principles
- COM 3355 - Public Relations Cases
- COM 3375 - Public Relations Writing
- COM 4465 - Public Relations Campaigns (Capstone)

**Concentration electives (12 Credit Hours)**

- COM 3330 - News Reporting and Writing
- COM 3340 - Digital Media Production
- COM 4405 - Organizational Publications
- COM 4429 - Persuasion Methods and Strategies
- COM 4460 - Crisis Communication
- COM 4495 - Public Relations Study Tour

**Upper Division Major Elective Courses (6 Credit Hours)**

- Choose 6 hours from any COM course not previously taken. Each concentration provides students a recommended list of electives for that concentration.

**Media Studies****Concentration requirements (9 Credit Hours)**

- COM 3324 - Contemporary Issues in Mass Media
- COM 4424 - Uses and Effects of Mass Media
- COM 4485 - Media Studies Capstone

**Technology Competency (choose one) ( 3 Credit Hours)**

- COM 3340 - Digital Media Production
- COM 3360 - Photojournalism
- COM 4405 - Organizational Publications

**Writing Competency (choose one) (3 Credit Hours)**

- COM 3330 - News Reporting and Writing
- COM 3375 - Public Relations Writing
- FILM 3105 - Fundamentals of Writing for Film and Television
- WRIT 3150 - Writing in Digital Environments

**Media Literacy (choose two) (6 Credit Hours)**

- AMST 3740 - American Popular Culture
- COM 4425 - Gender, Race and Media
- COM 4429 - Persuasion Methods and Strategies
- COM 4444 - Film and Video Structure and Process
- COM 4470 - Media Law
- FILM 3200 - Film History and Theory I
- POLS 3380 - Mass Media and Politics

**Major Electives (choose three courses for 9 credit hours, with at least 3 hours in Communication)**

Select courses not chosen above. Check the course description section of the university catalog to determine prerequisites that might be needed for some courses.

- AMST 3740 - American Popular Culture
- COM 3310 - Concepts in New Media
- COM 3315 - Interviewing
- COM 3325 - Intercultural Communication
- COM 3330 - News Reporting and Writing
- COM 3335 - Public Relations Principles
- COM 3340 - Digital Media Production
- COM 3355 - Public Relations Cases
- COM 3360 - Photojournalism
- COM 3375 - Public Relations Writing
- COM 3376 - Interpersonal Communication
- COM 3398 - Internship in Communication
- COM 4100 - Directed Applied Research
- COM 4400 - Directed Study
- COM 4405 - Organizational Publications
- COM 4420 - Advanced Media Writing
- COM 4425 - Gender, Race and Media
- COM 4429 - Persuasion Methods and Strategies
- COM 4430 - Media Management
- COM 4445 - Advanced Digital Audio Production
- COM 4450 - Advanced Digital Video Production
- COM 4444 - Film and Video Structure and Process
- COM 4470 - Media Law
- COM 4490 - Special Topics in Communication
- FILM 3105 - Fundamentals of Writing for Film and Television
- FILM 3200 - Film History and Theory I
- POLS 3380 - Mass Media and Politics
- WRIT 3150 - Writing in Digital Environments
- WRIT 3160 - Argumentative Writing

**Journalism and Citizen Media****Concentration requirements (12 Credit Hours)**

- COM 3330 - News Reporting and Writing
- COM 3340 - Digital Media Production
- COM 4470 - Media Law
- COM 4488 - Multi-Media Visions of Community (Capstone)

**Advanced Journalism Elective (choose two) (6 Credit Hours)**

- COM 3315 - Interviewing
- COM 3360 - Photojournalism
- COM 4420 - Advanced Media Writing
- COM 4445 - Advanced Digital Audio Production
- COM 4450 - Advanced Digital Video Production

**Upper Division Major Elective Courses (12 Credit Hours)**

- Choose four courses from any COM course not previously taken. Each concentration provides students a recommended list of electives for that concentration.

**Related Studies (12 Credit Hours)**

- Select 12 hours of upper division course work (3000-4000 level) outside of communication. These hours do not have to be taken in a single discipline, but should relate to a particular interest or career goal. Students should determine prerequisites for upper-division elective courses and take them as electives in lower division major requirement or free electives. Completion of Formal Minor or Certificate Program would also satisfy the Related Studies requirement.

**Free Electives (12 Credit Hours)**

Any courses in the university curriculum.

**Program Total (123 Credit Hours)**

## Major in Criminal Justice, BS

**College of Humanities and Social Sciences,  
Department of Sociology and Criminal Justice  
(770) 423-6739**

The Criminal Justice system is an institution that is at the crux of societal concern. People not only want to have a better understanding of these problems; many also want to become a part of the solution. The program of study infuses knowledge about criminal justice systems and process, communication skills, multicultural issues, crime context research, moral and ethical considerations, management concerns, and technological applications into the coursework. The program is geared toward two student groups: traditional and non-traditional age students who are interested in pursuing a degree and a career in the field, and criminal justice professionals who are seeking credentialing through a bachelor's degree. Following a core of required courses that includes cultural diversity, ethics, and foreign language, the student selects one of three major concentrations tied to his or her intellectual interests and career status and goals:

- Criminal Justice Administration
- Forensic Behavioral Sciences
- Technology and Crime

**General Education (42 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Major Requirements (Area F) and Selected Concentration (18 Credit Hours)**

- CRJU 1101 - Foundations of Criminal Justice
- SOCI 2201 - Principles of Sociology
- CRJU 2301 - Research Methods in Criminal Justice
- SPAN 2030 - Spanish for Human Services

**Select two of the following:**

- PSYC 1101 - Introductory Psychology
- GEOG 1101 - World Regional Geography
- ANTH 2201 - Introduction to Anthropology
- HS 2233 - Overview of Human Services

**Upper Division Major Requirements (18 Credit Hours)****Required Core for Major Field**

- CRJU 3310 - Police in America
- CRJU 3332 - Corrections  
or
- CRJU 3352 - Juvenile Delinquency and Corrections
- CRJU 3398 - Internship  
or
- GEOG 4415 - Practicum in Geographic Information Systems
- CRJU 4100 - Ethics in Criminal Justice
- POLS 4411 - Criminal Law  
or
- CRJU 3315 - Criminal Procedure
- SOCI 4432 - Criminology

**Cultural Diversity (Select one) (3 Credit Hours)**

- ANTH 3310 - Cultural Diversity in the U.S.
- ANTH 4410 - Cultural Anthropology: A Global Perspective
- SOCI 3314 - Race and Ethnicity
- PSYC 3355 - Cross-Cultural Psychology

**Contextual Factors of Crime (Select two) (6 Credit Hours)**

- SOCI 4200 - Drugs, Alcohol and Society
- CRJU 4430 - Victimology
- SOCI 3360 - Sociology of Violence
- SOCI 4442 - Deviance and Social Control
- CRJU 3400 - Ideological/Group Violence and Law Enforcement
- GEOG 3300 - Urban Geography

**Major Concentration (Select one concentration) (9 Credit Hours)**

(select 3 courses:)

**Criminal Justice Administration Concentration**

- CRJU 3311 - Police Administration
- SOCI 4444 - Social Change and Modernization
- SOCI 3304 - Social Organization
- MGT 3100 - Management and Behavioral Sciences
- PSYC 4475 - Psychology of Workplace Motivation and Leadership
- HS 3313 - Interviewing Skills

**Forensic Behavioral Sciences Concentration**

- SOCI 3360 - Sociology of Violence \*
- CRJU 3320 - Criminal Investigation
- CRJU 3365 - The Profile of the Serial Offender
- CRJU 4410 - Criminal Profiling and Analysis
- SOCI 4442 - Deviance and Social Control \*
- PSYC 4430 - Abnormal Psychology

**Technology and Crime Concentration**

- GEOG 3305 - Introduction to Cartographic Processes
- GEOG 3315 - Introduction to Geographic Information Systems
- GEOG 4405 - Advanced Geographic Information Systems
- CRJU 3320 - Criminal Investigation
- CRJU 3305 - Technology and Criminal Justice
- CRJU 4305 - Technology and Cyber Crime

**Related Studies (12 Credit Hours)**

- Twelve hours of upper-division studies beyond the major requirements as approved by the academic advisor (for example, course work toward certificate in Alternative Dispute Resolution or Information Technology). Lower-division courses may also be approved when appropriate.

**Free Electives (12 Credit Hours)**

Any four courses in the university curriculum.

**Program Total (123 Credit Hours)**

**Note:**

*\*Students cannot use the same upper division level course for their upper division requirement and their concentration requirement.*

## Major in English, BA

**College of Humanities and Social Sciences,  
Department of English  
(770) 423-6297**

English majors take 18 hours of courses in lower-division major requirements of the general education curriculum. These courses are designed as an introduction to the field of English Studies.

At the 3000/4000 level, students choose one course from each of eight categories reflecting different areas within the discipline: Language, Writing, Genres, Cultural Studies, Theory, and three period requirements.

The English major culminates in the Senior Seminar, which is the major's capstone course. All English majors must demonstrate competence in foreign languages up through the level of FL 2002.

**General Education (42 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)**



**Lower Division Major Requirements (Area F) (18 Credit Hours)**

- FL 2001 - Intermediate Foreign Language and Culture I
- FL 2002 - Intermediate Foreign Language
- ENGL 2145 - Introduction to English Studies
- ENGL 2160 - American Literature Survey
- ENGL 2172 - British Literature, Beginnings to 1660
- ENGL 2174 - British Literature, 1660 to Present

**Upper Division Major Requirements (30 Credit Hours)**

At least 24 of these 30 hours must be taken at Kennesaw State.

**Three hours from each of the following eight groups (24 Credit Hours)****I. Language**

- ENGL 3030 - Studies in Grammar and Linguistics \*
- ENGL 3035 - Introduction to Language and Linguistics
- ENGL 3040 - History of the English Language

**II. Writing**

- WRIT 3100 - Poetry Writing
- WRIT 3109 - Careers in Writing
- WRIT 3110 - Playwriting
- WRIT 3111 - Professional Editing
- WRIT 3120 - Fiction Writing
- WRIT 3130 - Literary Nonfiction
- WRIT 3140 - Technical Writing
- WRIT 3150 - Writing in Digital Environments
- WRIT 3160 - Argumentative Writing
- WRIT 3170 - Environmental Writing and Literature

**III. Genres**

- FILM 3200 - Film History and Theory I
- FILM 3220 - Studies in Film \*
- ENGL 3230 - Literary Genre \*
- ENGL 3232 - Topics in Drama \*

**IV. Cultural Studies of Literature**

- ENGL 3320 - Scriptural Literature \*
- ENGL 3330 - Gender Studies \*
- ENGL 3340 - Ethnic Literatures \*
- ENGL 3350 - Regional Literature \*
- ENGL 3360 - Major African American Writers \*
- ENGL 3400 - Survey of African Literatures \*
- ENGL 3500 - Topics in African American Literature \*
- ENGL 3600 - Topics in African Diaspora Literatures \*
- ENGL 4401 - Topics in African Literatures \*

**V. Theory**

- ENGL 4220 - Critical Theory
- ENGL 4230 - Theory-Based Studies in Literature \*
- ENGL 4240 - Rhetorical Theory

**VI. Studies in Literature Before 1800**

- ENGL 4340 - Shakespeare
- ENGL 4360 - American Literature Before 1800 \*
- ENGL 4370 - British Medieval and Chaucerian Literature
- ENGL 4372 - British Renaissance Literature
- ENGL 4374 - Studies in Restoration and Eighteenth-Century Literature
- ENGL 4380 - World Literature Before 1800 \*

**VII. Studies in 19th-Century Literature**

- ENGL 4460 - 19th-Century American Literature \*
- ENGL 4470 - 19th-Century British Literature \*
- ENGL 4480 - 19th-Century World Literature \*

**VIII. Studies in 20th-Century Literature**

- ENGL 4560 - 20th-Century American Literature \*
- ENGL 4570 - 20th-Century British Literature \*
- ENGL 4580 - 20th-Century World Literature \*

**Senior Seminar (3 Credit Hours)**

- ENGL 4620 - Senior Seminar

**Elective (3 Credit Hours)**

3000 or 4000-Level ENGL/FILM/WRIT

**Upper Level Electives (9 Credit Hours)**

These 9 hours of upper-division studies can be selected from any 3000- or 4000-level courses in the university curriculum.

**Free Electives (21 Credit Hours)**

Any courses in the university curriculum.

**Program Total (123 Credit Hours)**

**Major in English Education, BS**

**Leading to Certification for Grades 6-12  
College of Humanities and Social Sciences,  
Department of English  
(770) 423-6297**

This single field program is designed to prepare English teachers of adolescents, largely at the secondary school level (grades 6 through 12). It leads to 6-12 teacher certification in the teaching field of English/Language Arts in Georgia. Candidates complete the equivalent of a major in English/Language Arts and a second major in pedagogical studies with an emphasis on teaching English/Language Arts. The English education program aims to prepare teachers who have a broad, rich knowledge of the discipline of English (including courses in British, American, and world literature; language theory; and writing) and who enact an integrated, reflective, and theoretically informed pedagogy for English/Language Arts. This program is fully accredited by NCATE (National Council for Accreditation of Teacher Education), is nationally recognized by NCTE (National Council of Teachers of English), and is fully approved by Georgia's Professional Standards Commission for teacher certification.

The specific requirements for admission, retention, degree completion, and teacher certification in this degree program are listed with all other teacher education programs. See Bagwell College of Education & PTEU.

## Major in Geographic Information Science, BS

### College of Humanities and Social Sciences, Department of Geography and Anthropology (678) 797-2373

The Bachelor of Science degree program in Geographic Information Science (GISc) integrates Geographic Information Systems (GIS) technology with applied research domains. The principal objective of the proposed program is to produce high caliber graduates who are well trained in the technology, theory, and usage of GIS, computer science and information systems (CSIS), and basic geography. This knowledge will then be applied to one of three content areas: business systems, environmental systems, or urban systems. These three systems represent the largest and most common areas in which GIS is used in our society. Where GIS provides students with the technological tools, the specific content areas cited above provide the requisite theory and context.

#### General Education (42 Credit Hours)

see listing of requirements

#### University-Wide Fitness For Living Requirement (3 Credit Hours)

#### Lower Division Major Requirements (Area F) (16-18 Credit Hours)

- GEOG 1101 - World Regional Geography
- GEOG 1102 - Earth from Above

#### Lower Division Concentration (8 Credit Hours)

(Choose one of the following concentrations):

##### Environmental Systems

- BIOL 2107 - Biological Principles I
- BIOL 2108 - Biological Principles II

##### Urban Systems

- ANTH 2201 - Introduction to Anthropology
- SOCI 2201 - Principles of Sociology

#### Major Requirements (36 Credit Hours)

##### Professional Skills Related Courses (12 Credit Hours)

- IS 2040 - Web Development I
- IS 2080 - Data Management  
or
- CS 3310 - Introduction to Database Systems
- IS 2101 - Computers and Your World
- IS 3080 - Information Resource Management

##### Upper Division Major Requirements (24 credit hours)

- GEOG 3305 - Introduction to Cartographic Processes
- GEOG 3315 - Introduction to Geographic Information Systems
- GEOG 3398 - Internship
- GEOG 4405 - Advanced Geographic Information Systems

- GEOG 4410 - Introduction to Remote Sensing
- GEOG 4490 - Special Topics in Geography
- GEOG 4499 - Senior Seminar in Geography

**Major Concentration**

(Select one concentration):

**Environmental Systems (16 Credit Hours)**

- BIOL 3370 - Ecology
- GEOG 3700 - Introduction to Environmental Studies
- POLS 4456 - International Environmental Policy
- GEOG 3800 - Climatology
- GEOG 3900 - Biogeography

**Urban Systems (15 Credit Hours)**

- GEOG 3300 - Urban Geography
- POLS 4412 - Urban Affairs and Problems
  
- GEOG 3320 - Political Geography  
or
- GEOG 3340 - Cultural Geography
  
- GEOG 3330 - Economic Geography
- SOCI 4432 - Criminology

**Free Electives (8 - 11 Credit Hours)**

Any courses in the university curriculum.

**Program Total (123 Credit Hours)**

**Major in Geography, BA**

**College of Humanities and Social Sciences,  
Department of Geography and Anthropology  
(678) 797-2373**

The Bachelor of Arts in Geography provides students with an understanding of various aspects of the Earth, including its physical features, the role of humans in modifying the Earth, and the relationships between peoples and places. Majors select one of three concentrations.

**General Education (42 Credit Hours)**

see listing of requirements

*(It is recommended that students take MATH 1107 Elementary Statistics in Area D of the General Education Program.)*

**University-Wide Fitness For Living Requirement (3 Credit Hours)**

**Lower Division Major Requirements (Area F) (19 Credit Hours)**

- ANTH 2201 - Introduction to Anthropology
- GEOG 1101 - World Regional Geography
- GEOG 1102 - Earth from Above

- FL 2001 - Intermediate Foreign Language and Culture I  
or
- SOCI 2201 - Principles of Sociology (if satisfied under General Education requirements)
- FL 2002 - Intermediate Foreign Language

### Upper Division Major Requirements (27 Credit Hours)

#### Major Requirements (two three-hour courses)

- GEOG 3398 - Internship  
or
- GEOG 4100 - Directed Applied Research
- GEOG 4499 - Senior Seminar in Geography

#### Select a total of 7 Courses:

- Choose two courses from Group A listed below.
- Choose one course from Group B listed below.
- Choose any four courses from Groups A, B, C, and/or D listed below:

#### Group A: Human/Regional Geography

- GEOG 3300 - Urban Geography
- GEOG 3310 - Historical Geography
- GEOG 3312 - Geography of Europe
- GEOG 3320 - Political Geography
- GEOG 3330 - Economic Geography
- GEOG 3340 - Cultural Geography
- GEOG 3350 - Geography of Sub-Saharan Africa
- GEOG 3360 - Geography of Asia
- GEOG 3370 - Geography of Latin America and the Caribbean
- GEOG 3380 - Geography of North America

#### Group B: Physical/Environmental Geography

- GEOG 3700 - Introduction to Environmental Studies
- GEOG 3800 - Climatology
- GEOG 3900 - Biogeography

#### Group C: Geographic Techniques

- GEOG 3305 - Introduction to Cartographic Processes
- GEOG 3315 - Introduction to Geographic Information Systems
- GEOG 4405 - Advanced Geographic Information Systems
- GEOG 4410 - Introduction to Remote Sensing

#### Group D: Miscellaneous Courses

- Study Abroad 3000-4000 level (any subject)
- GEOG 4490 - Special Topics in Geography

#### Related Studies (18 Credit Hours)

- Upper-division studies beyond the major requirements as approved by the academic advisor.

#### Free Electives (14 Credit Hours)

Any courses in the university curriculum.

#### Program Total (123 Credit Hours)

## Major in History, BA

### College of Humanities and Social Sciences, Department of History and Philosophy (770) 423-6294

The program of study in history offers a Bachelor of Arts degree. All majors take several “general requirements” (including a three-hour Senior Seminar) which provide needed background in research and writing, in the theory of the discipline, and in the various fields of history. In addition, the program allows selection of one of three concentrations: World History and Cultures, American History and Culture, and History of Ideas. Each concentration includes complementary interdisciplinary electives which students can tailor to suit their own interests. The History of Ideas concentration provides interdisciplinary study in both history and philosophy. Each concentration provides an opportunity for an internship or other applied experience to help students make the transition from undergraduate work into a career or graduate study. A degree in history is useful to students interested in careers involving research and writing. It serves as a prerequisite for graduate study in a number of fields, including history and many other social science disciplines, law, and theology. The concentration in American History and Culture can equip students for careers in public history, especially if students complete an appropriate internship, or for graduate study. The World History and Cultures concentration can prepare students for careers in the international arena, as well as for many positions in the government or for graduate study. The concentration in History of Ideas should be especially useful as preparation for graduate study in history, philosophy, law, or theology. The History and Philosophy Department also offers a Certificate in Public History. The six-course sequence is designed to enhance a student’s ability to find employment in historic preservation, archival management, museum administration, or heritage tourism.

#### General Education (42 Credit Hours)

see listing of requirements

#### University-Wide Fitness For Living Requirement (3 Credit Hours)

#### Lower Division Major Requirements (Area F) (18 Credit Hours)

- HIST 2206 - Origins of Great Traditions
- HIST 2111 - America to 1890
- HIST 2270 - Introduction to Themes in History
  
- FL 2001 - Intermediate Foreign Language and Culture I \*
- or
- PHIL 2200 - Ways of Knowing
  
- GEOG 1101 - World Regional Geography
- FL 2002 - Intermediate Foreign Language

#### Note:

*\*If not already taken in General Education area.*

#### Upper Division Major Requirements (9 Credit Hours)

- HIST 3305 - The World Since 1945
- HIST 3376 - Historiographical Debates
- HIST 4499 - Senior Seminar

**Major Concentration (39 Credit Hours)**

Choose one of three major concentrations:

**1. American History and Culture Concentration****I. A total of six history courses selected as follows:**

A. At least four but not more than five courses from the following: (12-15 Credit Hours)

- HIST 3304 - History of Georgia
- HIST 3310 - The Old South
- HIST 3311 - The New South
- HIST 3315 - The History of the American West
- HIST 3321 - Diplomatic History of the United States
- HIST 3331 - History of Religion in U.S.
- HIST 3332 - U.S. Social and Cultural History
- HIST 3333 - African American History to 1865
- HIST 3335 - African American History, 1865 to Present
- HIST 3340 - U.S. Military Experience
- HIST 3341 - Women in U.S. History and Culture
- HIST 3345 - Business & Economic History of United States
- HIST 3366 - History of Mexico and Central America
- HIST 4410 - Colonial America to 1763
- HIST 4411 - The American Revolution
- HIST 4412 - The Early Republic
- HIST 4415 - Jacksonian America
- HIST 4435 - History and Memory
- HIST 4451 - Civil War and Reconstruction
- HIST 4461 - Gilded Age & Progressive Era
- HIST 4471 - Recent United States History
- HIST 4490 - Special Topics in History (as appropriate)

In addition to the courses listed above, students may use one of the following in section 1A:

- HIST 3325
- HIST 3326
- HIST 3327
- HIST 4425
- HIST 4426
- HIST 4430

B. At least one but no more than two history courses chosen from catalog listings other than those above (3-6 Credit Hours)

**II. (3 Credit Hours)**

- PHIL 3313 - American Philosophy

**III. At least four but not more than five related to the major concentration from the following: (12-15 Credit Hours)**

(An appropriate minor or certificate program may be substituted with approval of major advisor)

- FL Appropriate 3000-4000 level courses in Spanish or French
- Appropriate 4490 Special Topics course in any related discipline
- Any AMST course
- ANTH 3310 - Cultural Diversity in the U.S.
- ANTH 3321 - Indigenous Peoples of North America
- ANTH 4421 - North American Archeology
- ANTH 4425 - Historical Archeology

- ARH 3750 - History of American Art
- ARH 4150 - African-American Art
- CRJU 3352 - Juvenile Delinquency and Corrections
- ENGL 3330 - Gender Studies
- ENGL 3340 - Ethnic Literatures
- ENGL 3350 - Regional Literature
- ENGL 3360 - Major African American Writers
- ENGL 4360 - American Literature Before 1800
- ENGL 4460 - 19th-Century American Literature
- ENGL 4560 - 20th-Century American Literature
- GWST 3000 - Introduction to Gender and Women's Studies
- GWST 3010 - Queer Theory & Sexuality
- GWST 3020 - Black Feminisms
- GWST 3030 - Gender in Popular Culture
- PHIL 4415 - Feminist Philosophy
- POLS 3315 - American Constitutional Law: Federalism
- POLS 3320 - Legal Research
- POLS 3350 - American Foreign Policy
- POLS 3360 - The United States Congress
- POLS 3370 - The United States Presidency
- POLS 3380 - Mass Media and Politics
- POLS 3385 - Campaigns and Elections
- POLS 4402 - Political Parties
- POLS 4410 - American Legal System
- POLS 4412 - Urban Affairs and Problems
- POLS 4415 - Civil Liberties
- POLS 4420 - Judicial Process
- POLS 4427 - American Political Thought
- SOCI 3310 - Introduction to Gerontology
- SOCI 3314 - Race and Ethnicity
- SOCI 3324 - Sociology of Gender
- SOCI 3354 - Social Class and Mobility
- SOCI 3364 - Sociology of the Family
- SOCI 4432 - Criminology

#### IV. One to two 3000-4000 level electives from any discipline. (3-6 Credit Hours)

One of these should be an internship, directed study, approved studies abroad course, or other academic experience chosen in consultation with advisor.

### 2. History of Ideas Concentration

#### I. Select a total of five history courses as follows:

A. At least three but no more than four courses from the following: (9-12 Credit Hours)

- HIST 3331 - History of Religion in U.S.
- HIST 3337 - Greek and Roman History
- HIST 3377 - History of Science
- HIST 4410 - Colonial America to 1763
- HIST 4440 - Medieval Europe
- HIST 4444 - Renaissance and Reformation Europe
- HIST 4445 - Age of Enlightenment
- HIST 4454 - Twentieth Century Europe
- HIST 4490 - Special Topics in History



B. One or two upper level history courses chosen from catalog listings other than those above (3-6 Credit Hours)

**II. (9 Credit Hours)**

- one additional Philosophy course
- PHIL 3310 - Ancient and Medieval Philosophy
- PHIL 3311 - Modern Western Philosophy (required)

**III. Four (4) other courses selected from the following: (12 Credit Hours)**

(An appropriate minor or certificate program may be substituted with approval of major advisor)

- Appropriate 4490 Special Topics Course in above disciplines
- ANTH 4410 - Cultural Anthropology: A Global Perspective
- ARH 2850 - Renaissance through Modern Art
- ARH 3500 - Italian Renaissance Art
- ARH 3600 - Baroque Art
- ARH 3700 - Nineteenth-Century Art
- ENGL 3040 - History of the English Language
- ENGL 3230 - Literary Genre
- ENGL 4220 - Critical Theory
- ENGL 4230 - Theory-Based Studies in Literature
- FREN 3304 - Literature and Culture I
- FREN 3305 - Literature and Culture II
- FREN 4402 - Contemporary Culture
- FREN 4434 - Topics in Language, Literature, and Culture
- PHIL 3301 - Ethics
- PHIL 3305 - Logic
- PHIL 3312 - Contemporary Western Philosophy
- PHIL 3313 - American Philosophy
- PHIL 4415 - Feminist Philosophy
- PHIL 4420 - Existentialism
- PHIL 4425 - The Asian Philosophical Traditions
- POLS 2270 - Political Ideologies
- POLS 3315 - American Constitutional Law: Federalism
- POLS 3320 - Legal Research
- POLS 4405 - Comparative Legal Systems
- POLS 4410 - American Legal System
- POLS 4415 - Civil Liberties
- POLS 4420 - Judicial Process
- POLS 4423 - Great Political Thinkers
- POLS 4427 - American Political Thought
- SOCI 3333 - Technology and Society
- SOCI 3334 - Religion and Society
- SOCI 4444 - Social Change and Modernization
- SPAN 3305 - Literature and Culture II
- SPAN 4402 - Contemporary Culture
- SPAN 4434 - Topics in Language, Literature, and Culture

**IV. One upper level elective (3 Credit Hours)**

Preferably internship, directed study, studies abroad course, or other study experience chosen in conjunction with advisor.

### 3. World History and Cultures Concentration

#### I. Select a total of six history courses, as follows: (18 Credit Hours)

##### A. Five courses from the following: (12-15 Credit Hours)

- HIST 3334 - The Africans in the Diaspora
- HIST 3337 - Greek and Roman History
- HIST 3350 - England to 1688
- HIST 3351 - Modern England
- HIST 3358 - Africans in Latin America and the Caribbean
- HIST 3360 - Russian Empire to 1917
- HIST 3366 - History of Mexico and Central America
- HIST 3367 - History of Brazil
- HIST 3373 - Modern India and South Asia
- HIST 3374 - Modern China and Japan
- HIST 3377 - History of Science
- HIST 3382 - North Africa and the Middle East in Modern Times
- HIST 3391 - History of West Africa
- HIST 3392 - History of Southern, Eastern and Central Africa
- HIST 3393 - Emerging Themes in African History
- HIST 4440 - Medieval Europe
- HIST 4444 - Renaissance and Reformation Europe
- HIST 4445 - Age of Enlightenment
- HIST 4454 - Twentieth Century Europe
- HIST 4455 - Twentieth Century Russia
- HIST 4456 - World War II
- HIST 4475 - War and Revolution in Southeast Asia
- HIST 4490 - Special Topics in History

##### B. One history course chosen from other catalog offerings other than those above (3 Credit Hours)

#### II. At least three but no more than five courses related to the major concentration from the following: (9-15 Credit Hours)

(An appropriate minor or certificate program may be substituted with approval of major advisor)

- Appropriate 4490 Special Topics Course in any related discipline
- ANTH 3310 - Cultural Diversity in the U.S.
- ANTH 3350 - Cultures and Societies of the World
- ANTH 4410 - Cultural Anthropology: A Global Perspective
- ARH 2850 - Renaissance through Modern Art
- ARH 3100 - African Art
- ARH 3250 - Latin American Art
- ARH 3500 - Italian Renaissance Art
- ARH 3600 - Baroque Art
- ENGL 4340 - Shakespeare
- ENGL 4360 - American Literature Before 1800
- ENGL 4370 - British Medieval and Chaucerian Literature
- ENGL 4380 - World Literature Before 1800
- ENGL 4470 - 19th-Century British Literature
- ENGL 4480 - 19th-Century World Literature
- ENGL 4570 - 20th-Century British Literature
- ENGL 4580 - 20th-Century World Literature
- GEOG 3300 - Urban Geography
- GEOG 3310 - Historical Geography
- GEOG 3312 - Geography of Europe

- GEOG 3320 - Political Geography
- GEOG 3330 - Economic Geography
- GEOG 3340 - Cultural Geography
- GEOG 3350 - Geography of Sub-Saharan Africa
- GWST 3000 - Introduction to Gender and Women's Studies
- PHIL 3310 - Ancient and Medieval Philosophy
- PHIL 3311 - Modern Western Philosophy
- PHIL 3312 - Contemporary Western Philosophy
- PHIL 3320 - Religions of the World
- PHIL 4420 - Existentialism
- PHIL 4425 - The Asian Philosophical Traditions
- POLS 2240 - Introduction to Comparative Politics
- POLS 2270 - Political Ideologies
- POLS 4405 - Comparative Legal Systems
- POLS 4423 - Great Political Thinkers
- POLS 4430 - International Law and Organization
- POLS 4435 - Comparative Foreign Policy
- POLS 4436 - Politics of Developing Areas
- POLS 4438 - Politics of International Economic Relations
- POLS 4451 - Politics and Government in Post-Communist Europe
- POLS 4452 - Politics of the Pacific Rim
- POLS 4453 - Latin America: Democracy and Development
- POLS 4454 - Politics of the Middle East
- POLS 4455 - International Relations of Africa
- POLS 4456 - International Environmental Policy

**III. At least one but no more than three 3000-4000 level foreign language courses (3-9 Credit Hours)**

**IV. One to two upper-level electives from any discipline. (3-6 Credit Hours)**

One of these should be an internship, directed study, approved studies abroad course, or other academic experience chosen in consultation with advisor.

**Free Electives (12 Credit Hours)**

Any courses in the university curriculum.

**Program Total (123 Credit Hours)**

## Major in History Education, BS

**Leading to Certification for Grades 6-12  
College of Humanities and Social Sciences,  
Department of History and Philosophy  
(770) 423-6294**

This program is designed to prepare teachers of adolescents, largely at the secondary school level. It leads to 6-12 teacher certification in the teaching field of history in Georgia. Candidates complete the equivalent of a major in history and a second major in pedagogical studies. Candidates concentrate in history as this is the principal social science discipline in the secondary education curriculum, and take additional course work in several other social science disciplines as part of their cross-disciplinary teaching field preparation.

The BS in History Education is fully accredited by NCATE, the National Council for Accreditation of Teacher Education, is fully approved by Georgia's Professional Standards Commission for teacher certification, and is nationally recognized by NCSS, the National Council for the Social Studies.

The specific requirements for admission, retention, degree completion, and teacher certification in this degree program are listed with all other teacher education programs. See Bagwell College of Education & PTEU.

## Major in International Affairs, BA

### **College of Humanities and Social Sciences, Department of Political Science and International Affairs (770) 423-6227**

The program of study in International Affairs leads to a Bachelor of Arts degree. The degree plays an integral role in the Department of Political Science and International Affairs and draws upon disciplines such as political science, economics, history, foreign language, geography and anthropology. In this interdisciplinary major, the student must complete five required upper division major courses including the senior seminar followed by five courses in one of the four major concentrations.

Firsthand international experiences can be acquired through a coop/internship option or study abroad programs. This degree prepares graduates for careers in business, nonprofit organizations, law or government service.

#### **General Education (42 Credit Hours)**

see listing of requirements

#### **University-Wide Fitness For Living Requirement (3 Credit Hours)**

#### **Lower Division Major Requirements (Area F) (18 Credit Hours)**

- Foreign Languages (The 2001-2002 sequence must be taken in a single foreign language) (6 Credit Hours)
- POLS 2240 - Introduction to Comparative Politics
- POLS 2250 - Introduction to International Relations
  
- POLS 2280 - Research Methods  
or
- ACCT 2100 - Introduction to Financial Accounting  
or
- ECON 2300 - Business Statistics
  
- ECON 2100 - Principles of Microeconomics (Counted in General Education)
- ECON 2200 - Principles of Macroeconomics

#### **Upper Division Major Requirements (15 Credit Hours)**

#### **Select four courses and POLS 4499 Senior Seminar.**

- HIST 3305 - The World Since 1945
- POLS 3350 - American Foreign Policy
- POLS 4423 - Great Political Thinkers
- POLS 4430 - International Law and Organization

- POLS 4436 - Politics of Developing Areas
- POLS 4437 - Global Security
- POLS 4438 - Politics of International Economic Relations
- POLS 4499 - Senior Seminar

### **Related Studies (15 Credit Hours)**

- Upper-division studies beyond the major requirements as approved by the academic advisor.

### **Major Concentration (15 Credit Hours)**

Students will take five courses in their concentration. For Concentration I, select no more than two courses from each discipline. The disciplines include:

- Anthropology, Geography, Psychology
- History
- Political Science

For Concentration II, select no more than two courses from Management and/or Political Science.

For Concentration III, students will select one language i.e. French, Italian, Spanish, German, or Chinese and complete five courses in that language.

### **Concentration I: Diplomatic and International Service**

- ANTH 3350 - Cultures and Societies of the World
- ANTH 4410 - Cultural Anthropology: A Global Perspective
- GEOG 3312 - Geography of Europe
- GEOG 3320 - Political Geography
- GEOG 3350 - Geography of Sub-Saharan Africa
- GEOG 3360 - Geography of Asia
- GEOG 3370 - Geography of Latin America and the Caribbean
- HIST 3321 - Diplomatic History of the United States
- HIST 3334 - The Africans in the Diaspora
- HIST 3366 - History of Mexico and Central America
- HIST 3367 - History of Brazil
- HIST 3373 - Modern India and South Asia
- HIST 3374 - Modern China and Japan
- HIST 3382 - North Africa and the Middle East in Modern Times
- HIST 3391 - History of West Africa
- HIST 3392 - History of Southern, Eastern and Central Africa
- HIST 4454 - Twentieth Century Europe
- HIST 4455 - Twentieth Century Russia
- POLS 4000 - Practicum in Political Science and International Affairs
- POLS 4431 - Politics of International Terrorism
- POLS 4451 - Politics and Government in Post-Communist Europe
- POLS 4452 - Politics of the Pacific Rim
- POLS 4453 - Latin America: Democracy and Development
- POLS 4454 - Politics of the Middle East
- POLS 4455 - International Relations of Africa
- PSYC 3355 - Cross-Cultural Psychology

### **Concentration II: International Business, Economics and Policy**

- ECON 4310 - Economic Development in Global Perspective
- ECON 4410 - International Trade and Finance
- GEOG 3330 - Economic Geography
- HIST 3374 - Modern China and Japan

- MGT 3600 - Introduction to International Business
- MGT 4174 - International Human Resource Management
- MGT 4190 - International Management
- MGT 4476 - Contemporary Global Business Practices
- MKTG 4476 - Contemporary Global Business Practices
- MKTG 4820 - International Marketing
- NURS 4423 - International Health Policy
- POLS 3350 - American Foreign Policy
- POLS 4000 - Practicum in Political Science and International Affairs
- POLS 4433 - European Union Politics
- POLS 4438 - Politics of International Economic Relations
- POLS 4452 - Politics of the Pacific Rim
- POLS 4456 - International Environmental Policy
- PSYC 3355 - Cross-Cultural Psychology

**Concentration III: Applied Languages**

- CHNS 3200 - Critical Reading and Applied Writing
- CHNS 3302 - Practical Conversation
- CHNS 3303 - Grammar and Composition
- or
- FREN 3200 - Critical Reading and Applied Writing
- FREN 3302 - Practical Conversation
- FREN 3303 - Grammar and Composition
- or
- GRMN 3200 - Critical Reading and Applied Writing
- GRMN 3302 - Practical Conversation
- GRMN 3303 - Grammar and Composition
- or
- ITAL 3200 - Critical Reading and Applied Writing
- ITAL 3302 - Practical Conversation
- ITAL 3303 - Grammar and Composition
- or
- SPAN 3200 - Critical Reading and Applied Writing
- SPAN 3302 - Practical Conversation
- SPAN 3303 - Grammar and Composition

**Electives: 6 credit hours total**

3- 6 credit hours of 3000-4000 level foreign language courses in the above-chosen language, or 3-6 credit hours of POLS 4000 Practicum in Political Science and International Affairs.

**Concentration IV: Applied Global Experience**

Students will complete a full-time study abroad program of ten weeks or more which must be pre-approved by an IA advisor and the department chair. Full-time status will be based upon the criteria set by host institution. Courses taken in this concentration will be taken on a pass/fail basis. All courses must be passed in order for this concentration to be complete.

**Free Electives (15 Credit Hours)**

Any courses in the university curriculum.

**Program Total (123 Credit Hours)**

## Major in Modern Language and Culture, BA

**College of Humanities and Social Sciences,  
Department of Foreign Languages  
(770) 423-6366**

**<http://foreignlanguage.hss.kennesaw.edu/>**

Speaking a second language and understanding other cultures are of strategic importance in a world in which international collaboration is not only necessary for political survival, but also indispensable for economic success. The B.A. in Modern Language and Culture prepares graduates who are able to communicate effectively in one or more foreign languages and have a keen understanding of how humans interact across world cultures. Graduates will be familiar with current global issues and possess the knowledge, skills, and versatility needed to succeed academically and professionally in an ever-changing society.

The B.A. in Modern Language and Culture is designed to develop students' communication skills and understanding of other cultures and to foster respect for difference and diversity in a global society. Students choose one of three primary languages—French or Spanish or German—in which they develop and refine language proficiency as well as cross-cultural competence. In the course of their studies, Modern Language and Culture majors acquire and practice the communication skills and cultural competence necessary to function effectively in a global society. The curriculum prepares degree candidates for future academic programs and professional careers in which foreign language proficiency and cultural knowledge are desirable or required or both.

The B.A. in Modern Language and Culture is fully accredited by NCATE (National Council for Accreditation of Teacher Education) and nationally recognized by ACTFL (American Council on the Teaching of Foreign Languages).

All majors must take an official Oral Proficiency Interview (OPI). In addition, majors choosing the "Teacher Certification in a Foreign Language" concentration must receive a minimum rating of "Advanced Low" to graduate and to receive a recommendation for certification. For information about the OPI, see <http://www.actfl.org>.

### **General Education (42 Credit Hours)**

see listing of requirements

### **University-Wide Fitness For Living Requirement (3 Credit Hours)**

### **Lower Division Major Requirements (Area F) (18 Credit Hours)**

Select a primary language: French, or German, or Spanish

- FREN 2001 - Intermediate French Language and Culture I  
or
- GRMN 2001 - Intermediate German Language and Culture I  
or
- SPAN 2001 - Intermediate Spanish Language and Culture I
  
- FREN 2002 - Intermediate French Language and Culture II  
or
- GRMN 2002 - Intermediate German Language and Culture II  
or
- SPAN 2002 - Intermediate Spanish Language and Culture II
  
- FL 2209 - World Languages and Cultures

Select three courses from one of the following concentrations:

### Second Language and Culture

(the language chosen must be different from the primary language)

- FREN 1002 - Introduction to French Language and Culture II  
or
- GRMN 1002 - Introduction to German Language and Culture II  
or
- ITAL 1002 - Introduction to Italian Language and Culture II  
or
- SPAN 1002 - Introduction to Spanish Language and Culture II
  
- FREN 2001 - Intermediate French Language and Culture I  
or
- GRMN 2001 - Intermediate German Language and Culture I  
or
- ITAL 2001 - Intermediate Italian Language and Culture I  
or
- SPAN 2001 - Intermediate Spanish Language and Culture I
  
- FREN 2002 - Intermediate French Language and Culture II  
or
- GRMN 2002 - Intermediate German Language and Culture II  
or
- ITAL 2002 - Intermediate Italian Language and Culture II  
or
- SPAN 2002 - Intermediate Spanish Language and Culture II

### Teacher Certification in Foreign Language

- FL 1001 - Introduction to Foreign Language and Culture I \* (or higher)  
or
- CHNS 1001 - Introduction to Chinese Language and Culture I \*(or higher)  
or
- FREN 1001 - Introduction to French Language and Culture I \* (or higher)  
or
- GRMN 1001 - Introduction to German Language and Culture I \* (or higher)  
or
- ITAL 1001 - Introduction to Italian Language and Culture I \* (or higher)  
or
- SPAN 1001 - Introduction To Spanish Language and Culture I \* (or higher)
  
- EDUC 2110 - Investigating Critical and Contemporary Issues in Education
- EDUC 2120 - Sociocultural Influences on Teaching and Learning

### Note:

*\*Must be different from the Primary Language.*

### Applied Business

- ACCT 2100 - Introduction to Financial Accounting
  
- ECON 2100 - Principles of Microeconomics  
or
- ECON 2200 - Principles of Macroeconomics \*
  
- BLAW 2200 - Legal and Ethical Environment of Business



**Note:**

*\*If ECON 2100 already taken in General Education.*

**Cross-disciplinary Perspectives**

(choose three of the following courses)

- ARH 2750 - Ancient through Medieval Art
- GEOG 1101 - World Regional Geography
- HIST 2206 - Origins of Great Traditions
- HS 2233 - Overview of Human Services

**Upper Division Required Core Courses (French or German or Spanish)  
(30 Credit Hours)****French**

- FREN 3200 - Critical Reading and Applied Writing
- FREN 3302 - Practical Conversation
- FREN 3303 - Grammar and Composition
- FREN 3304 - Literature and Culture I
- FREN 3305 - Literature and Culture II
  
- FREN 3398 - Internship (completed in French)  
or
- SA 4490 - Upper-division Study Abroad (completed in French)
  
- FREN 4402 - Contemporary Culture
- FREN 4434 - Topics in Language, Literature, and Culture
- FREN 4456 - Advanced Grammar and Linguistics
- FREN 4499 - Senior Seminar

**German**

- GRMN 3200 - Critical Reading and Applied Writing
- GRMN 3302 - Practical Conversation
- GRMN 3303 - Grammar and Composition
- GRMN 3304 - Literature and Culture I
- GRMN 3305 - Literature and Culture II
  
- GRMN 3398 - Internship (completed in German)  
or
- SA 4490 - Upper-division Study Abroad (completed in German)
  
- GRMN 4402 - Contemporary Culture
- GRMN 4434 - Topics in Language, Literature, and Culture
- GRMN 4456 - Advanced Grammar and Linguistics
- GRMN 4499 - Senior Seminar

**Spanish**

- SPAN 3200 - Critical Reading and Applied Writing
- SPAN 3302 - Practical Conversation
- SPAN 3303 - Grammar and Composition
- SPAN 3304 - Literature and Culture I
- SPAN 3305 - Literature and Culture II
  
- SPAN 3398 - Internship (completed in Spanish)  
or
- SA 4490 - Upper-division Study Abroad (completed in Spanish)

- SPAN 4402 - Contemporary Culture
- SPAN 4434 - Topics in Language, Literature, and Culture
- SPAN 4456 - Advanced Grammar and Linguistics
- SPAN 4499 - Senior Seminar

**Other Requirements****Select one concentration**

- I. Second Language and Culture
- II. Teacher Certification in Foreign Languages
- III. Applied Business
- IV. Cross-disciplinary Perspectives

**Concentration I: Second Language and Culture (9 Credit Hours)**

Select three 3000 level courses (or higher) within your second language (Chinese, French, German, Italian, or Spanish)

**Concentration II: Teacher Certification in Foreign Languages (33 Credit Hours)**

The Teacher Certification in Foreign Language concentration is designed to prepare Foreign Language Education teachers at all grade levels (pre-kindergarten through grade 12). It leads to P-12 teacher certification in the teaching field of French, German, or Spanish in Georgia. Candidates complete a major in Modern Language and Culture (primary language: French, German, or Spanish) and the equivalent of a second major in pedagogical studies with an emphasis on teaching a foreign language.

- EDUC 2130 - Exploring Teaching and Learning
- INED 3304 - Education of Exceptional Students
- FLED 3303 - Second Language Acquisition
- FLED 4410 - Methods, Materials, and Curriculum of Foreign Language Education, P-8
- FLED 4412 - Methods, Materials, and Curriculum of Foreign Language Education, 9-12
- FLED 4413 - Field Experiences in FLED, P-12
- FLED 4480 - Student Teaching in Foreign Languages, P-12

**Concentration III: Applied Business (9 Credit Hours)**

- MKTG 3100 - Principles of Marketing
- MGT 3100 - Management and Behavioral Sciences
  
- FREN 4404 - Commercial French \*
- or
- GRMN 4404 - Commercial German \*
- or
- SPAN 4404 - Commercial Spanish \*

**Note:**

*\*Must be the same as the primary language*

**Concentration IV: Cross-Disciplinary Perspectives (9 Credit Hours)**

(Choose three of the following courses):

- ANTH 3310 - Cultural Diversity in the U.S.
- COM 3325 - Intercultural Communication
- HIST 3305 - The World Since 1945
- PSYC 3355 - Cross-Cultural Psychology

**Related Studies (9 Credit Hours)**

(Applies to concentrations I, III, and IV only):

Nine hours of upper-division studies beyond the major requirements as approved by the academic advisor. Lower division courses or additional internship or study abroad hours may also be approved when appropriate.

**Free Electives (12 Credit Hours)**

(Applies to concentrations I, III, and IV only):

Any courses in the university curriculum.

**Program Total: concentrations I, III, and IV (123 Credit Hours)****Program Total: concentration II (126 Credit Hours)**

## Major in Political Science, BS

**College of Humanities and Social Sciences,  
Department of Political Science and International Affairs  
(770) 423-6227**

Political Science is the study of the formal institutions of government and the actual behavior of people in public life. It examines both the institutions and processes of government using both empirical and normative research methodologies. A degree in political science is of value to all persons who take the responsibilities and opportunities of membership in a democratic society seriously. Specifically, political science is the undergraduate major of a majority of persons who attend law school; serves as prerequisite for graduate study in a number of social science disciplines; and is an ideal liberal arts major for careers in business, journalism, public and international affairs, the federal government, state and local government, teaching, interest groups, campaign management, communications, and many others.

Political Science has four concentrations: 1) Legal Studies, 2) Government and Professional Politics, 3) Public Service and Public Policy, and 4) Global Studies. Majors are required to choose one concentration and take 12 hours from that concentration.

Supervised internships and cooperative study programs at sites in business, industry and government are available and students are strongly urged to participate.

**General Education (42 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Major Requirements (Area F) (18 Credit Hours)**

- POLS 2212 - State and Local Government
- POLS 2280 - Research Methods

Choose two courses from the following:

- POLS 2240 - Introduction to Comparative Politics
- POLS 2250 - Introduction to International Relations
- POLS 2270 - Political Ideologies
- Foreign Languages (2001-2002 sequence must be taken in a single foreign language)  
or
- Math/CS/IS (six hours of math and/or computer science and/or information systems at the 1000 or 2000 level)

**Upper Division Major Requirements (15 Credit Hours)**

- POLS 4499 - Senior Seminar

Choose any four from the following:

- POLS 3300 - U.S. Constitution and Courts
- POLS 3343 - Principles of Public Administration
- POLS 3360 - The United States Congress
- POLS 3370 - The United States Presidency
- POLS 3380 - Mass Media and Politics
- POLS 4423 - Great Political Thinkers
- POLS 4436 - Politics of Developing Areas

**Major Concentrations (12 Credit Hours)**

(Select one concentration, take 12 hours from that concentration):

**Concentration I: Legal Studies**

- POLS 3300 - U.S. Constitution and Courts (required for the concentration if not taken as major requirement)
- POLS 3315 - American Constitutional Law: Federalism
- POLS 3320 - Legal Research
- POLS 4410 - American Legal System
- POLS 4405 - Comparative Legal Systems
- POLS 4411 - Criminal Law
- POLS 4415 - Civil Liberties
- POLS 4416 - Law and Gender
- POLS 4420 - Judicial Process
- POLS 4427 - American Political Thought
- POLS 4466 - Trial Procedure and Evidence
- POLS 4470 - Alternative Dispute Resolution

**Concentration II: Government and Professional Politics**

- POLS 3360 - The United States Congress (required for the concentration if not taken as major requirement)
- POLS 3370 - The United States Presidency (required for the concentration if not taken as major requirement)
- POLS 3380 - Mass Media and Politics (required for the concentration if not taken as major requirement)
- POLS 3385 - Campaigns and Elections
- POLS 3388 - Lobbying and Interest Groups
- POLS 3390 - Political Research On-Line
- POLS 3394 - Public Polling and Survey Techniques
- POLS 4402 - Political Parties
- POLS 4412 - Urban Affairs and Problems
- POLS 4427 - American Political Thought

**Concentration III: Public Service and Public Policy**

- POLS 3343 - Principles of Public Administration (required for the concentration if not taken as major requirement)
- POLS 3313 - Public Policy Analysis
- POLS 3350 - American Foreign Policy
- POLS 4412 - Urban Affairs and Problems
- POLS 4437 - Global Security
- POLS 4444 - Administrative Practices and Organization
- POLS 4446 - Governmental Budgeting
- POLS 4456 - International Environmental Policy
- POLS 4470 - Alternative Dispute Resolution

**Concentration IV: Global Studies**

- POLS 4436 - Politics of Developing Areas (required for the concentration if not taken as major requirement)
- POLS 4430 - International Law and Organization
- POLS 4431 - Politics of International Terrorism
- POLS 4433 - European Union Politics
- POLS 4437 - Global Security
- POLS 4438 - Politics of International Economic Relations
- POLS 4451 - Politics and Government in Post-Communist Europe
- POLS 4452 - Politics of the Pacific Rim
- POLS 4453 - Latin America: Democracy and Development
- POLS 4454 - Politics of the Middle East
- POLS 4455 - International Relations of Africa
- GEOG 3320 - Political Geography

**Related Studies (18 Credit Hours)**

- Eighteen hours of upper-division studies beyond the major requirements as approved by the academic advisor.

**Free Electives (15 Credit Hours)**

Any courses in the University curriculum.

**Program Total (123 Credit Hours)**

## Major in Psychology, BS

**College of Humanities and Social Sciences,  
Department of Psychology  
(770) 423-6225**

Psychology is the scientific study of behavior and mental processes. It examines behavior and mental processes in an effort to serve human welfare. The Bachelor of Science degree in Psychology is designed to provide students with strong research, communication, and critical thinking skills. As such, the program requires completion of an Introductory Psychology course, a Careers in Psychology course, a laboratory-based two-semester research sequence, courses from the primary areas of the discipline, and a Senior Seminar capstone course. The undergraduate degree in psychology provides students with a strong foundation for graduate study in a variety of disciplines. It also provides a broad liberal arts education that can serve as an entry point into bachelor's degree-level careers. Students are encouraged to select courses in consultation with an advisor.

**General Education (42 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower-Division Major Requirements (Area F) (18 Credit Hours)**

(All prerequisites must be completed with a "C" or better to fulfill prerequisite requirements)

- Electives: Any 1000- or 2000-level courses (2 Credit Hours)
- Supporting Disciplines: Any 1000- or 2000-level courses in MATH, STAT, CS, IS, BIOL, CHEM, PHYS, or SCI (6 credit hours)
- PSYC 1101 - Introductory Psychology
- PSYC 2210 - Careers in Psychology
- PSYC 2300 - Research Methods in Psychology
- PSYC 2300L - Research Methods in Psychology Laboratory

**Upper-Division Major Requirements (36 Credit Hours)**

- PSYC 3301 - Experimental Psychology
- PSYC 3301L - Experimental Psychology Laboratory

**Major Electives**

One course from each of the following five areas:

**Developmental Area:**

- PSYC 3305 - Life-Span Developmental Psychology

**Diversity and Multicultural Area:**

- PSYC 3355 - Cross-Cultural Psychology
- PSYC 3385 - Ethnic Minority Psychology
- PSYC 3425 - Psychology of Gender

**Personality and Social Area:**

- PSYC 3325 - Social Psychology
- PSYC 3335 - Theories of Personality

**Biological Bases Area:**

- PSYC 4410 - Physiological Psychology
- PSYC 4415 - Perception

**Learning and Cognition Area:**

- PSYC 4345 - Learning and Behavior
- PSYC 4455 - Cognitive Psychology

**Senior Capstone Experience: (3 Credit Hours)**

- PSYC 4499 - Senior Seminar in Psychology

**Psychology Electives: (12 Credit Hours)**

- Four 3000-4000 level PSYC courses

**Related Studies (12 Credit Hours)**

- Twelve hours of 3000-4000 level courses (cannot be in PSYC).
- Lower division courses may also be approved when appropriate.

**Free Electives (12 Credit Hours)**

Any courses in the university curriculum.

**Program Total (123 Credit Hours)**

**Major in Sociology, BS**

**College of Humanities and Social Sciences,  
Department of Sociology and Criminal Justice  
(770) 423-6739**

The program of study in sociology offers a Bachelor of Science degree with an emphasis in one of the four academic tracks:

- Organizational and Social Change
- Cultural Diversity Studies
- Criminology
- Medical Sociology

**General Education (42 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Major Requirements (Area F) (18 Credit Hours)**

- SOCI 2201 - Principles of Sociology
- SOCI 2251 - Social Problems
- SOCI 2301 - Research Methods in Sociology

**Electives (3 of the following) (9 Credit Hours)**

- ANTH 2201 - Introduction to Anthropology
- HS 2233 - Overview of Human Services
- POLS 2212 - State and Local Government
- GEOG 1101 - World Regional Geography
- COM 1109 - Human Communication
- PSYC 1101 - Introductory Psychology
- CRJU 1101 - Foundations of Criminal Justice

**Upper Division Major Requirements (24 Credit Hours)**

- SOCI 3300 - Foundations of Social Theory
- ANTH 3310 - Cultural Diversity in the U.S.  
or
- SOCI 3314 - Race and Ethnicity
- ANTH 4410 - Cultural Anthropology: A Global Perspective
- SOCI 3304 - Social Organization
- SOCI 4444 - Social Change and Modernization
- SOCI 3333 - Technology and Society
- SOCI 3398 - Internship  
or
- SOCI 3396 - Cooperative Study  
or
- SA 4490 - Upper-division Study Abroad
- SOCI 4499 - Senior Seminar in Sociology

**Major Concentration (12 Credit Hours)**

(Select four courses in one concentration area):

**Cultural Diversity Studies Concentration**

- ANTH 3310 - Cultural Diversity in the U.S.
- ANTH 3315 - Indigenous People of the Southeast United States
- ANTH 3321 - Indigenous Peoples of North America
- ANTH 3350 - Cultures and Societies of the World
- ANTH 4450 - Research Methods in Anthropology
- SOCI 3314 - Race and Ethnicity
- SOCI 3324 - Sociology of Gender
- SOCI 3334 - Religion and Society
- PSYC 3355 - Cross-Cultural Psychology
- GEOG 3340 - Cultural Geography
- GEOG 3360 - Geography of Asia

**Criminology Concentration**

- CRJU 3352 - Juvenile Delinquency and Corrections
- CRJU 3365 - The Profile of the Serial Offender
- CRJU 4410 - Criminal Profiling and Analysis
- SOCI 4432 - Criminology
- SOCI 4200 - Drugs, Alcohol and Society
- SOCI 4442 - Deviance and Social Control
- PSYC 3310 - Psychopharmacology
- PSYC 4430 - Abnormal Psychology
- GEOG 3300 - Urban Geography

**Organizational and Social Change Concentration**

- SOCI 3364 - Sociology of the Family
- SOCI 3354 - Social Class and Mobility
- SOCI 3374 - Sociology of Occupations
- GEOG 3330 - Economic Geography
  
- MGT 3100 - Management and Behavioral Sciences  
or
- PSYC 3370 - Industrial-Organizational Psychology
  
- MKTG 3100 - Principles of Marketing

**Medical Sociology Concentration**

- SOCI 3310 - Introduction to Gerontology
- SOCI 3320 - Exploring the Aging Network
- SOCI 3344 - Biotechnology and Social Change
- SOCI 4200 - Drugs, Alcohol and Society
- SOCI 4443 - Medical Sociology
- SOCI 4445 - Sociology of Mental Illness
- SOCI 4444 - Social Change and Modernization
- PSYC 3365 - Human Sexuality

**Related Studies (12 Credit Hours)**

Twelve hours of upper-division studies beyond the major requirements as approved by the academic advisor. Lower-division courses or additional internships hours may also be approved when appropriate.

**Free Electives (12 Credit Hours)**

Any courses in the university curriculum.

**Program Total (123 Credit Hours)**

**Certification in Alternative Dispute Resolution**

**College of Humanities and Social Sciences,  
Department of Political Science and International Affairs  
(770) 423-6227**

Conflict occurs in many different situations: between and among members of a family; between labor and management; in political parties, religious groups, formal organizations and nations; and even within a single mind. The actors in a conflict can be individuals, social groups, formal organizations, or political and social institutions. Consequently, the development of skills for peaceful and nonlegal conflict resolution or management should be an essential element of a person's formal education.



A certificate in Alternative Dispute Resolution (ADR) will offer fully-admitted KSU students the opportunity to develop skills that are helpful no matter what major they pursue or which line of work they choose. Students are required to receive at least a “C” in these five courses totalling 15 credit hours in order to receive the certificate. Applications for admission to the Program are available in the office of the Department of Political Science and International Affairs.

#### **Required Courses:**

- COM 3325 - Intercultural Communication  
or
- ANTH 4410 - Cultural Anthropology: A Global Perspective
- BLAW 3400 - Negotiation
- POLS 3300 - U.S. Constitution and Courts
- POLS 4470 - Alternative Dispute Resolution
- POLS 4480 - Practicum in Alternative Dispute Resolution

#### **Program Total (15 Credit Hours)**

## Certification in European Union Studies

### **College of Humanities and Social Science, Department of History and Philosophy (770) 423-6294**

The European Union Studies Certificate will provide students with in depth multi-disciplinary knowledge of the European Union. The program is also designed to provide applied knowledge of the EU in a professional context outside the classroom. Students enrolled in the certificate program choose from a menu of courses available at KSU from a variety of disciplines, as well as on-line classes team taught by faculty from the Georgia University system and Ludwig Maximilians University, Munich. The program is directed towards preparing students to move into business/professional occupations and/or graduate study related to the European Union.

To earn the certificate, students must take a total of six courses including the Introduction to the European Union (HIST 3307), four courses from an extensive menu of EU courses either on-line or in the classroom, and a capstone seminar. Students must maintain a GPA of 3.0 in required courses. In addition, students must complete a practicum: a visit to an EU country or an internship with an EU company.

#### **Required Course (3 Credit Hours)**

- HIST 3307 - Introduction to European Union (required prerequisite)

#### **European Union Course Menu (Four discipline-specific courses, only 2 may be chosen from the same discipline) (12 Credit Hours)**

##### **Art History**

- ARH 2850 - Renaissance through Modern Art

##### **Business**

- ECON 4310 - Economic Development in Global Perspective
- ECON 4410 - International Trade and Finance

##### **Foreign Language**

- FREN 3305 - Literature and Culture II
- GRMN 3305 - Literature and Culture II
- SPAN 3305 - Literature and Culture II

**History**

- HIST 3305 - The World Since 1945
- HIST 4454 - Twentieth Century Europe

**Geography**

- GEOG 3320 - Political Geography
- GEOG 3312 - Geography of Europe
- GEOG 3330 - Economic Geography

**Political Science**

- POLS 4405 - Comparative Legal Systems
- POLS 4430 - International Law and Organization
- POLS 4435 - Comparative Foreign Policy
- POLS 4451 - Politics and Government in Post-Communist Europe
- POLS 4456 - International Environmental Policy

**Online classes now offered**

Team taught by Georgia University System and University of Munich faculty:

- US-EU Relations
- The European Monetary Union
- Health and Welfare
- Law and Legal Systems
- Democracy and the EU
- History of Integration
- Science and Technology Policy
- Communications and Media
- Foreign Policy of the EU
- Social Policy of the EU
- Doing Business in the EU
- Environmental Policy

For schedule of online classes and applications, visit <http://www.eustudies.program.org>

**Capstone Seminar (3 Credit Hours)**

**Program Total (18 Credit Hours)**

**Certification in Geographic Information Systems**

**College of Humanities and Social Sciences,  
Department of Geography and Anthropology  
(678) 797-2373**

A Geographic Information System is a computer-based system which provides information using geographically-referenced data. Computerized maps of various data (e.g. demographics, statistics, soils, vegetation) are overlaid to produce useful geographic information to decision makers. GIS can provide valuable locational information used for planning. It is an essential tool in urban and regional design, marketing and industrial location, and in providing government services.

Students must earn a "B" or higher grade in each of the required courses.

Applications for admission to the program are available in the office of the Department of Sociology, Geography, and Anthropology.

**Required Courses (9 Credit Hours)**

- GEOG 3305 - Introduction to Cartographic Processes
- GEOG 3315 - Introduction to Geographic Information Systems (GIS I)
- GEOG 4405 - Advanced Geographic Information Systems (GIS II)

**Choose one from the following (3 Credit Hours)**

- GEOG 3300 - Urban Geography
- GEOG 3320 - Political Geography
- GEOG 3330 - Economic Geography
- GEOG 4410 - Introduction to Remote Sensing

**Required Capstone Course (3 Credit Hours)**

- GEOG 4415 - Practicum in Geographic Information Systems

**Program Total (15 Credit Hours)**

## Certification in Latin American Studies

**College of Humanities and Social Sciences,  
Department of Foreign Languages  
(770) 423-6366**

A collaborative program of the University System of Georgia and the Americas Council, the Certificate in Latin American Studies offers a common curriculum open to all university system institutions. The course of study is designed to be interdisciplinary and complementary to existing undergraduate programs. Students from all majors who hold a 2.80 GPA are eligible to participate. A student may formally apply to enroll in the program after successful completion of thirty hours of academic credit.

**Language Area**

Six hours of Spanish or French at the 3000-level or above with a minimum grade of "C". These hours may be taken as part of an approved study abroad program as long as the course is beyond the intermediate level.

OR

Demonstration of written and oral proficiency in Spanish, Portuguese, French, Haitian Creole, or Quechua. Demonstration of language proficiency above the intermediate level as defined by ACTFL standards through examination, or successful completion of an oral and written examination evaluated by a qualified University System of Georgia faculty member (for Haitian Creole and Quechua)

**Latin American Area** (students must complete the following course work)

One 3 (three) hour course which focuses on contemporary Latin America or a three-hour course on Latin American Culture and Civilization. Three courses (nine hours) in Latin American Studies, two of which must be outside the student's major, from the following options:

- Any Latin American upper division courses offered in the University System of Georgia
- Six hours may come from courses that have a minimum 25% Latin American component
- No more than 6 (six) hours from study abroad or internships.

*NOTE: All courses, study abroad programs and internships must be approved by the Campus Certificate in Latin American Studies Coordinator. All courses require a grade of C (2.0) or better. No more than one course may be taken at the 1000-2000 level.*

**Program Total (18 Credit Hours)**

## Certification in Professional Politics

**College of Humanities and Social Sciences,  
Department of Political Science and International Affairs  
(770) 423-6227**

Courses in the program focus on applied skills and settings: campaign management, media and politics, polling, public policy, and lobbying.

Students receiving the certificate must complete 15 semester hours, as outlined below. The internship serves as a capstone experience for the program, and is limited to professional political settings. Credit hours for the internship may range from 3 to 12 semester hours, depending on the number of hours worked per week.

**Choose 12 hours from the following options**

- POLS 3380 - Mass Media and Politics
- POLS 3385 - Campaigns and Elections
- POLS 3388 - Lobbying and Interest Groups
- POLS 3394 - Public Polling and Survey Techniques
- POLS 3398 - Internship
  
- POLS 3313 - Public Policy Analysis  
or
- POLS 4444 - Administrative Practices and Organization
  
- POLS 4410 - American Legal System  
or
- POLS 4420 - Judicial Process

**Required Capstone Experience (3 Credit Hours)**

- POLS 3398 - Internship

**Program Total (15 Credit Hours)**

## Certification in Public History

**College of Humanities and Social Sciences,  
Department of History & Philosophy  
(770) 423-6294**

Kennesaw State University's public history certificate program trains students to think critically about the public presentation of history and culture. Students will develop tangible skills that enable them to pursue graduate study in a number of fields as well as professional work at historic and cultural sites. Classroom and fieldwork combine to deliver both theoretical understanding of memory and history and practical experience in historic preservation, community documentation, museums, and cultural program development.

To be awarded the Certificate in Public History students must maintain a GPA of 3.0 in certificate requirements. The certificate is awarded with the completion of a bachelor's degree or, if the student already has a bachelor's degree, after the successful completion of the certificate program.

**Core Requirements**

- HIST 3325 - Introduction to Public History
  - HIST 3398 - Internship
- (All internships must be approved by the public history program coordinator.)

**and at least two of the following**

- HIST 3326 - Historic Preservation
- HIST 4426 - Documentation and Interpretation of Historic Sites
- HIST 4430 - Museum Studies
- HIST 4435 - History and Memory

**remaining courses drawn from the following:**

- HIST 3398 - Internship (A second internship may be used as an elective as long as the experiences are independent of each other, with different identifiable learning outcomes. All internships must be approved by the public history program coordinator.)
- HIST 4425 - Oral History
- HIST 4490 - Special Topics in History (as approved by the public history program coordinator)
- ANTH 4425 - Historical Archeology
- HS 3375 - Program Development and Evaluation \*
- HS 3540 - Grant Writing and Fundraising \*
- TPS 3093 - Performing Folktales and Fairy Tales

**Program Total (18 Credit Hours)****Note:**

*\*Public history certificate students will use HIST 3325 as a prerequisite for these courses. See public history program coordinator for a permit to register.*



# College of Science and Mathematics

The College of Science & Mathematics is home to the departments of Biology & Physics, Chemistry & Biochemistry, Computer Science & Information Systems, and Mathematics & Statistics. Staffed by faculty with varied teaching skills and research interests, these departments have gained nationwide recognition for the success of their faculty and graduates. The college's degree programs offer curricula that are state-of-the-art and challenging. Opportunities abound for students to develop a strong identity with their respective departments through student organizations and mentoring relations with the faculty.

The college offers baccalaureate degree programs in biology, biochemistry, biotechnology, biology education, chemistry, computer science, information security and assurance, information systems, mathematics and mathematics education. It offers master's degrees in information systems, applied computer science, and applied statistics. Additionally, our Master of Arts in Teaching program in biology, chemistry, mathematics, and physics education leads to initial certification to teach in a middle or high school classroom. Certificate programs are offered in applied statistics and data analysis, biomedical, information technology, e-business systems, and information security and assurance. Collaborative relationships exist between the departments and the Bagwell College of Education which

are reflected in the strong content areas within Biology, Chemistry, and Mathematics Education programs. Biology, chemistry, and mathematics education majors receive the same in-depth course work in the disciplines of science and mathematics as do students majoring in these fields. Through a partnership with the Coles College of Business, the CSIS department also offers an innovative graduate program, the dual degree MBA-MSIS. Students in this program complete both degrees at the same time, developing as IT leaders with a strong business foundation. Completion of the dual degree program provides graduates with leadership opportunities in areas such as project management, information technology, strategy, management, and information security.

Students with career interests in the sciences, mathematics, computer science or information systems will find degree programs in these areas in the College of Science & Mathematics. Those students with interests in medicine, dentistry, pharmacy, veterinary medicine, engineering, or related fields most frequently choose to pursue the pre-professional requirements in the Biology & Physics or the Chemistry & Biochemistry Department. While degree programs are not offered in these pre-professional areas, students with appropriate course selection can meet the entrance requirements of most professional

schools with a biology, biochemistry, biotechnology, or chemistry degree from the College of Science & Mathematics.

Students have numerous opportunities to gain practical experience in their field. Through co-ops and internships available to students in all degree programs, they can obtain direct experience in the workplace with companies or government agencies. Our Mentor-Protégé Scholarship Program enables students to work one-on-one with faculty in undergraduate research projects in areas of mutual interest. Our industry-based programs give students career-related experiences that often lead directly to job offers upon graduation.

### Accreditations

The programs in computer science, information systems, professional chemistry & biochemistry, and teacher education degree programs in the sciences and mathematics are nationally accredited. In addition, the teacher education programs are nationally recognized and have state approval for 6-12 teacher certification in Georgia. The program in information security and assurance is certified to national training standards and is nationally recognized by the National Security Agency and the Department of Homeland Security.

## Academic Departments

The College of Science and Mathematics houses four academic departments:

- The Department of Biology & Physics
- The Department of Chemistry & Biochemistry
- The Department of Computer Science & Information Systems
- The Department of Mathematics & Statistics

### Biology and Physics

**(770) 423-6158**

**biol@kennesaw.edu**

**<http://science.kennesaw.edu/biophys/>**

The Department of Biology & Physics offers a wide variety of courses that introduce students to the important fields of Biology,

Biotechnology, and Physics, as well as Biology Education. Instruction in biology and physics is well balanced by contemporary approaches to the teaching of science. The department takes great pride in its commitment to the student's understanding of how these disciplines contribute to the indispensable role of science in society.

On-campus academic courses and independent research activities, as well as off-campus co-op and internship experiences, support the department's philosophy of a "hands-on" approach to the study of science. Through these practical experiences, students are prepared for a diverse number of exciting careers in the biological sciences. By maintaining high academic standards, the Department of Biology & Physics has not only been an important educator of students destined for graduate school, medical, dental and other health-related professional schools, but, in addition, has successfully prepared well-trained graduates who can immediately enter the job market.

### Chemistry and Biochemistry

**(770) 423-6159**

**chem@kennesaw.edu**

**<http://science.kennesaw.edu/chem>**

The Department of Chemistry & Biochemistry offers class and laboratory instruction in all areas of chemistry and biochemistry. The department's two degree programs, the Bachelor of Science in Chemistry and the Bachelor of Science in Biochemistry, offers students a wide range of options to prepare them for employment in the chemical industry in a variety of different roles, for graduate study in chemistry or biochemistry, for entrance into pre-professional schools (medical, dental, pharmacy, or law), for secondary school education as a chemistry educator, for government or health care profession as a skilled laboratory scientist, or for many other opportunities in the government and private sector for which the critical thinking skills that accompany a chemistry degree are needed. Internships and cooperative employment opportunities are also available and provide the students valuable field-related work experience and an advantage when searching for employment. Many students are involved in research projects with faculty that provide important lessons in how science is really done.



The American Chemical Society (ACS) has continuously approved degree programs in the department since 1987. The department offers tracks in both chemistry and biochemistry that are approved by the ACS. In addition, the Bachelor of Science in Secondary Chemistry Education (track) is fully accredited by the National Council for Accreditation of Teacher Education (NCATE), fully approved by Georgia's Professional Standards Commission for 6-12 teacher certification (GPSC), and is nationally recognized by the National Science Teacher Association (NSTA).

Within the Chemistry degree program there are several options, depending upon the student's career goals. Completion of the Professional Chemistry track automatically earns the student a certificate from the ACS, which recognizes them as having completed an ACS approved program. The Professional Chemistry track prepares the student for graduate school in chemistry or biochemistry and for employment in industry, government, or other agencies doing research and development, quality control, environmental studies, or other applications of chemistry and/or biochemistry.

The General Chemistry track was designed to provide for more flexibility by allowing more electives. This track allows the student significant flexibility to prepare for professional schools (medical, dental, veterinary, pharmacy, or optometry), for a career in secondary school education, for law school, or for a position in sales or management in the chemical or biochemical industry. Students also have the option of taking either Forensic Chemistry or Chemistry Education curriculum under the General Chemistry track. Because of the flexibility in the General Chemistry track, it is important that students receive advice from an advisor during the first semester at KSU.

### **Computer Science and Information Systems**

**(770) 423-6005**

**csis@kennesaw.edu**

**<http://csis.kennesaw.edu/>**

The Department of Computer Science & Information Systems offers five degree programs: (1) a master's of science in information systems—a 36-hour applied program which prepares graduates to excel as IT leaders in

the global economy; (2) a master's of science in applied computer science designed for experienced computing professionals who want to advance their knowledge of computing without disrupting their careers; (3) a bachelor of science in information security and assurance; (4) a bachelor of science in information systems; and, (5) a bachelor of science in computer science. All three baccalaureate degree programs lead to careers in the field of information technology. Although different in emphasis, each undergraduate program is based on a strong technical foundation including programming principles, systems analysis, systems architecture, data communications, and database design. Each program includes an emphasis on data communications and systems development.

A certificate program in information technology is also offered through the CSIS department. This certificate is ideal for students who enjoy working with computers but do not wish to seek a degree in either computer science or information systems. It is also ideal for students who have already completed a bachelor's degree and seek the latest information technology expertise.

A certificate program in e-business systems prepares students for careers in the online world of business-to-consumer and business-to-business computing. The certificate in Information Security Assurance prepares students to protect the information and technology assets of organizations.

The department serves both traditional and nontraditional students. Many of our students work full or part-time, often in the computing field. Many are returning to school in order to finish work started many years earlier. To serve this diverse group, the department offers a full program at night as well as during the day. The department also has an active co-op/internship program with flexible scheduling and competitive salaries in the IT field. The CSIS Department awards 30 scholarships each year, through the NSF CSEMS grant program.

**Mathematics and Statistics  
(770) 423-6327****math@kennesaw.edu****http://math.kennesaw.edu/**

The Department of Mathematics & Statistics offers programs of study leading to the Bachelor of Science in Mathematics and the Bachelor of Science in Mathematics Education Certificate programs in Applied Mathematics, and Applied Statistics and Data Analysis are also offered as is a Master of Science in Applied Statistics. Additionally, formal minors may be declared in either area. The department is one of the largest in the state in terms of graduates in both mathematics and mathematics education.

Majors and minors in mathematics or statistics prepare you for success in many fields, including a surprising variety of professions because of the increasing demand for quantitative literacy and the shortage of people with those skills. University graduates who have majored in mathematics received the fourth highest average starting salaries, nationwide, of new and recent college graduates entering the job market and ranked by major. The three highest ranked degrees all require mathematics. Employment prospects upon graduation are further enhanced with the choice of appropriate interdisciplinary electives. Among these are courses in computer science, biology, chemistry or any of the business areas. Recent KSU graduates with majors or minors in mathematics or statistics have also been accepted into graduate programs in a variety of areas including mathematics, statistics, epidemiology, psychology, and kinesiology. Study of mathematics is excellent preparation for graduate and professional school entrance examinations such as the GMAT (Graduate Management Admissions Test), GRE (Graduate Record Examination), LSAT (Law School Admissions Test) and the MCAT (Medical College Aptitude Test).

**Programs of Study**

The College of Science and Mathematics offers the following undergraduate degrees:

- Bachelor of Science in Biology
- Bachelor of Science in Biology Education

- Bachelor of Science in Biotechnology
- Bachelor of Science in Biochemistry
- Bachelor of Science in Chemistry
- Bachelor of Science in Computer Science
- Bachelor of Science in Information Security and Assurance
- Bachelor of Science in Information Systems
- Bachelor of Science in Mathematics
- Bachelor of Science in Mathematics Education

**Certificate Programs**

The College of Science and Mathematics offers the following certificate programs:

- Certificate in Applied Mathematics
- Certificate in Applied Statistics and Data Analysis
- Certificate in Clinical Trials and Regulatory Affairs
- Certificate in e-Business Systems
- Certificate in Forensic Chemistry
- Certificate in Information Security and Assurance
- Certificate in Information Technology

**Minors**

- Applied Mathematics
- Applied Statistics & Data Analysis
- Chemistry

**Undergraduate Add-On  
Teaching Endorsement**

- Computer Science and Information Systems

## Major in Biology, BS

**College of Science and Mathematics,  
Department of Biology and Physics  
(770) 423-6158**

**<http://science.kennesaw.edu/biophys/>**

The program of study in biology leading to a Bachelor of Science degree provides students with the opportunity to pursue a major field of concentration in biology with a background in the liberal arts. The breadth and depth of the course offerings combined with high academic standards provide students with the flexibility to concentrate on any of the many career opportunities in biology. The biology degree program will prepare students for graduate school, for professional schools in a number of health-related fields including medical, dental, pharmacy, and veterinary schools and for technical positions in a large number of science laboratories.

### **General Education (42 Credit Hours)**

see listing of requirements

### **University-Wide Fitness For Living Requirement (3 Credit Hours)**

#### **Specific General Education requirements for this major**

- CHEM 1211 - General Chemistry I
- CHEM 1211L - General Chemistry I Laboratory
- CHEM 1212 - General Chemistry II
- CHEM 1212L - General Chemistry II Laboratory
- MATH 1113 - Precalculus
- MATH 1190 - Calculus I

#### **Lower Division Major Requirements (Area F) (18 Credit Hours)**

- Lab/math credit from General Education (2 Credit Hours)
- BIOL 2107 - Biological Principles I
- BIOL 2108 - Biological Principles II
- PHYS 1111 - Introductory Physics I  
or
- PHYS 2211 - Principles of Physics I
- PHYS 1112 - Introductory Physics II  
or
- PHYS 2212 - Principles of Physics II

#### **Upper Division Major Requirements (45 Credit Hours)**

##### **I. Biology Courses:**

- BIOL 3300 - Genetics
- BIOL 3370 - Ecology
- BIOL 3380 - Evolutionary Biology

Choose one from A and one from B:

##### **A. Anatomy and Physiology (4 Credit Hours)**

- BIOL 3320 - Plant Morphology
- BIOL 3350 - Comparative Vertebrate Anatomy
- BIOL 4420 - Plant Physiology
- BIOL 4431 - Human Physiology

**B. Cell and Molecular Biology (3-4 Credit Hours)**

- BIOL 3338 - Histology
- BIOL 3340 - Microbiology
- BIOL 4410 - Cell and Molecular Biology
- BIOL 4465 - Immunology

**II. Biology Upper-Level Electives\* (15-16 Credit Hours)**

Any upper level Biology or Biotechnology courses.\*\* (A student must have a minimum of four (4) laboratory courses: Biology 3300, BIOL 3370; one laboratory course chosen from among those listed in the Anatomy and Physiology area plus any other upper-level Biology laboratory course of the students choosing.)

**III. Statistics Requirement**

- STAT 3125 - Biostatistics (must pass with a "C" or better)

**IV. Organic Chemistry Labs**

- CHEM 3361 - Modern Organic Chemistry I
- CHEM 3361L - Modern Organic Chemistry Lab I
- CHEM 3362 - Modern Organic Chemistry II
- CHEM 3362L - Modern Organic Chemistry Lab II

**Related Studies (3 Credit Hours)**

Any courses for which prerequisites have been met, chosen from among the following:

- any upper-level Biology or Biotechnology
- any upper-level Chemistry
- any upper-level Math or Statistics
- other courses with prior approval of Biology/Physics Department Chair
- ASTR 3320 - Astronomy and Cosmology
- ASTR 3321 - Solar System Astronomy
- GEOG 3300 - Urban Geography
- GEOG 3305 - Introduction to Cartographic Processes
- GEOG 3315 - Introduction to Geographic Information Systems
- GEOG 3320 - Political Geography
- GEOG 3330 - Economic Geography
- GEOG 4405 - Advanced Geographic Information Systems
- GEOG 4410 - Introduction to Remote Sensing
- GEOG 4415 - Practicum in Geographic Information Systems
- HIST 3377 - History of Science
- PHYS 3300 - Analysis of Physical Systems
- PHYS 3305 - Physics of the Micro World and the Cosmos
- PHYS 3312 - Concepts of Optics
- PHYS 3340 - Electronics
- POLS 4456 - International Environmental Policy
- PSYC 4410 - Physiological Psychology
- SCI 3360 - Earth Science
- SCI 3365 - Earth Watch: Examining Global Environmental Issues
- WRIT 3140 - Technical Writing
- WRIT 3170 - Environmental Writing and Literature

**Free Electives (12 Credit Hours)**

Any credit courses in university curriculum.

**Program Total (123 Credit Hours)****Notes:**

\* A maximum of 8 hours (at least two different experiences) from BIOL 3398, 4400 and/or 4450 can be used to satisfy major electives. Credit for BIOL 3396 can be applied to Free Electives only.

\*\* Students who wish to sit for the national certification exam in Cytogenetics must take BIOL 3327, BTEC 4310, and BTEC 4300. See director of the Cytogenetics track for details.

## Major in Biology Education, BS

**Leading to Certification for Grades 6-12**

**College of Science and Mathematics**

**Department of Biology and Physics**

**(770) 423-6158**

**<http://science.kennesaw.edu/biophys/>**

This single field program is designed to prepare biology teachers of adolescents, largely at the secondary school level (grades 6 through 12). It leads to 6-12 teacher certification in the teaching field of biology in Georgia. Candidates complete the equivalent of a major in biology and a second major in pedagogical studies with an emphasis on teaching science.

The BS in Secondary Biology Education is fully accredited by NCATE, the National Council for Accreditation of Teacher Education, is fully approved by Georgia's Professional Standards Commission for 6-12 teacher certification, and is nationally recognized by NSTA, the National Science Teachers Association.

The specific requirements for admission, retention, degree completion, and teacher certification in this degree program are listed with all other teacher education programs. See Bagwell Col-

## Major in Biotechnology, BS

**College of Science and Mathematics,**

**Department of Biology and Physics**

**(770) 423-6158**

**<http://science.kennesaw.edu/biophys/>**

This program of study, leading to a Bachelor of Science degree, is designed to meet growing national, regional, and state needs in different areas of biotechnology. Requirements for this degree are designed to provide graduates with a solid conceptual foundation from multiple disciplines as well as practical laboratory skills. However, completion of this degree will also result in the graduate having sufficient basic scientific knowledge to pursue advanced graduate or professional degrees. This program also includes the Cytogenetics track, which is accredited by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS).

**General Education (42 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)**

**Specific General Education requirements for this major**

- COM 1109 - Human Communication
- MATH 1113 - Precalculus
- MATH 1190 - Calculus I
- CHEM 1211 - General Chemistry I
- CHEM 1211L - General Chemistry I Laboratory
- CHEM 1212 - General Chemistry II
- CHEM 1212L - General Chemistry II Laboratory

**Lower Division Major Requirements (Area F) (18 Credit Hours)**

- Math/lab credit from General Education (2 Credit Hours)
- BIOL 2107 - Biological Principles I
- BIOL 2108 - Biological Principles II
- PHYS 1111 - Introductory Physics I  
or
- PHYS 2211 - Principles of Physics I
- PHYS 1112 - Introductory Physics II  
or
- PHYS 2212 - Principles of Physics II

**Upper Division Major Requirements (42 Credit Hours)**

- BIOL 3300 - Genetics
- BIOL 3340 - Microbiology
- BIOL 3380 - Evolutionary Biology
- BTEC 3301 - Introduction to Biotechnology
- BIOL 4486 - Bioethics  
or
- BTEC 3400 - Drugs, Biologics, Devices and Diagnostics: Conception to Regulatory Approval

**Biotechnology Electives (19 Credit Hours)**

Choose at least two courses from A and at least two courses from B; at least 12 of the 19 hours must be BTEC courses.

**A. Biotechnology Lab Electives**

- BTEC 3398 - Internship
- BTEC 4200 - Industrial Microbiology
- BTEC 4110 - Global Biotechnology-Study Abroad
- BTEC 4300 - Chromosome Preparation & Analysis \*
- BTEC 4310 - Cytogenetics Practicum \*
- BTEC 4400 - Directed Study
- BTEC 4460 - Methods in Forensic DNA Analysis
- BTEC 4800 - Forensic Diagnostics: Infectious Agents
- BTEC 4490 - Special Topics in Biotechnology \*\*
- BIOL 3390 - Developmental Biology
- BIOL 4460 - Medical Microbiology
- CHEM 3500 - Biochemistry
- CHEM 3500L - Biochemistry Laboratory
- CHEM 3501 - Biochemistry I: Structure and Function of Biological Macromolecules
- CHEM 3501L - Biochemistry I Laboratory
- CHEM 3502 - Biochemistry II: Metabolism

**B. Biotechnology Non-lab Electives**

- BTEC 3400 - Drugs, Biologics, Devices and Diagnostics: Conception to Regulatory Approval \*\*\*
- BTEC 3410 - Experimental Design & Analysis: Product Registration and Clinical Trials
- BTEC 3420 - Project Management: Product Registration and Clinical Trials
- BTEC 3399 - Seminar in Biotechnology
- BTEC 4100 - Molecular Genetics
- BTEC 4320 - Internship in Pharmaceutical, Biotechnology or Biomedical Industry
- BTEC 4455 - Case Studies in Forensic Science
- BIOL 3327 - Medical Genetics \*
- BIOL 4410 - Cell and Molecular Biology
- BIOL 4465 - Immunology
- BIOL 4475 - Virology
- BIOL 4486 - Bioethics \*\*\*
- BTEC 4490 - Special Topics in Biotechnology \*\*
- BIOL 4490 - Special Topics in Biology \*\*\*\*
- BIOL 4630 - Advanced Topics in Cell & Molecular Biology \*\*\*\*
- CHEM 3500 - Biochemistry

**Statistics Requirement (3 Credit Hours)**

- STAT 3125 - Biostatistics (must pass with a "C" or better)

**Organic Chemistry Requirement (8 Credit Hours)**

- CHEM 3361 - Modern Organic Chemistry I
- CHEM 3361L - Modern Organic Chemistry Lab I
- CHEM 3362 - Modern Organic Chemistry II
- CHEM 3362L - Modern Organic Chemistry Lab II

**Free Electives (12 Credit Hours)**

Any credit courses in university curriculum.

**Program Total (123 Credit Hours)****Notes:**

BTEC 3396 (Co-Op) may be used as Free Electives only.

\* Required courses for those in the Cytogenetics track who wish to sit for the national certification exam.

See director of the Cytogenetics track for details.

\*\* Credit towards lab or non-lab elective is course specific; see advisor for details.

\*\*\* One can be used as an elective while other is used as a required course.

\*\*\*\* Topic must be biotechnology related; see department chair for approval prior to enrolling.

## Major in Biochemistry and Chemistry, BS

The American Chemical Society (ACS) has continually certified the department since 1987. The programs of study in the department lead to a Bachelor of Science degree in either Biochemistry or Chemistry. The ACS nationally approves both of these programs. In addition, the Bachelor of Science in Secondary Chemistry Education (track) is fully accredited by NCATE, the National Council for Accreditation of Teacher Education, fully approved by Georgia's Professional Standards Commission for 6-12 teacher certification, is nationally recognized by NSTA, the National Science Teacher Association, and has pending approval by the ACS.

Biochemistry is the study of the structure, composition, and chemical reactions of substances in living systems. This program is an excellent choice for pre-medical students. Biochemistry is

a discipline that is applied to medicine, dentistry, and veterinary medicine. Biochemistry spills over into pharmacology, physiology, microbiology, and clinical chemistry. In these areas, a biochemist may investigate the mechanism of a drug action; engage in viral research; conduct research pertaining to organ function; or use chemical concepts, procedures, and techniques to study the diagnosis and therapy of disease and the assessment of health. To receive the ACS certificate for the Biochemistry degree requires discussion with an appropriate advisor in the department.

Within the Chemistry degree program there are several options, depending upon the student's career goals. Completion of the Professional Chemistry track automatically earns the student a certificate from the ACS, which recognizes them as having completed an ACS approved program. The Professional Chemistry track prepares the student for graduate school in chemistry or biochemistry and for employment in industry, government, or other agencies doing research and development, quality control, environmental studies, or other applications of chemistry and/or biochemistry. The General Chemistry track was designed to have more electives and to allow the student to prepare for professional schools (medical, dental, veterinary, pharmacy, or optometry), for a career in high school teaching, for law school (patent law), or for a position in sales or management in some chemical or biochemical industry.

Students also have the option of taking either Forensic Chemistry or Chemistry Education curriculum under the General Chemistry track. Because of the wide range of possibilities for curricula modification in the General Chemistry track, it is very important to receive advice from an advisor during the first semester at KSU.

## Biochemistry B.S.

**College of Science and Mathematics,  
Department of Chemistry and Biochemistry  
(770) 423-6159  
<http://science.kennesaw.edu/chem>**

### **General Education (42 Credit Hours)**

see listing of requirements

### **University-Wide Fitness For Living Requirement (3 Credit Hours)**

#### **Specific General Education requirements for this major:**

- MATH 1113 - Precalculus
- MATH 1190 - Calculus I
- PHYS 1111 - Introductory Physics I
- PHYS 1112 - Introductory Physics II

#### **Lower Division Major Requirements (Area F) (18 Credit Hours)**

- Course credit from General Education (2 Credit Hours)
- CHEM 1211 - General Chemistry I
- CHEM 1211L - General Chemistry I Laboratory
- CHEM 1212 - General Chemistry II
- CHEM 1212L - General Chemistry II Laboratory
- CHEM 2800 - Quantitative Analytical Chemistry
- CHEM 2800L - Quantitative Analytical Chemistry Laboratory
- BIOL 2107 - Biological Principles I



**Upper Division Major Requirements (30 Credit Hours)**

- CHEMXXXX Chemistry Elective (Choose from any 3000/4000 level course in chemistry) (3 Credit Hours)
- CHEM 3361 - Modern Organic Chemistry I
- CHEM 3361L - Modern Organic Chemistry Lab I
- CHEM 3362 - Modern Organic Chemistry II
- CHEM 3362L - Modern Organic Chemistry Lab II
- CHEM 3050 - Physical Chemistry
- CHEM 3501 - Biochemistry I: Structure and Function of Biological Macromolecules
- CHEM 3501L - Biochemistry I Laboratory
- CHEM 3502 - Biochemistry II: Metabolism
- CHEM 3540L - Advanced Biochemistry Laboratory  
or
- CHEM 4100 - Directed Applied Research (on a Biochemistry-Related Topic)
- CHEM 3110 - Bioinorganic Chemistry
- CHEM 3110L - Bioinorganic Chemistry Laboratory
- CHEM 4500 - Methods in Nucleic Acid and Protein Biochemistry

**Supporting Disciplines (18 Credit Hours)**

- BIOL 2108 - Biological Principles II
- BIOL 3300 - Genetics
- MATH 2202 - Calculus II

**Supporting Discipline Electives: choose six hours from the following:**

- Other 3000-4000 level courses approved by the department chair.
- BIOL 3340 - Microbiology
- BIOL 4410 - Cell and Molecular Biology
- BIOL 4420 - Plant Physiology
- BIOL 4465 - Immunology
- BIOL 4475 - Virology
- BIOL 4630 - Advanced Topics in Cell & Molecular Biology
- BTEC 3301 - Introduction to Biotechnology
- BTEC 4100 - Molecular Genetics

**Free Electives (12 Credit Hours)**

Any courses in university curriculum.

**Program Total (123 Credit Hours)**

## Chemistry B.S.

**College of Science and Mathematics,  
Department of Chemistry and Biochemistry  
(770) 423-6159  
<http://science.kennesaw.edu/chem>**

**Professional Chemistry Track****General Education (42 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Major Requirements (18 Credit Hours)**

- Lab/math credit from General Education (2 Credit Hours)
- PHYS 2211 - Principles of Physics I (if not taken in General Education)
- PHYS 2212 - Principles of Physics II (if not taken in General Education)
- CHEM 1211 - General Chemistry I (if not taken in General Education)
- CHEM 1211L - General Chemistry I Laboratory (if not taken in General Education)
- CHEM 1212 - General Chemistry II (if not taken in General Education)
- CHEM 1212L - General Chemistry II Laboratory (if not taken in General Education)
- CHEM 2800 - Quantitative Analytical Chemistry
- CHEM 2800L - Quantitative Analytical Chemistry Laboratory
- MATH 2202 - Calculus II

**Upper Division Major Requirements (36 Credit Hours)**

- Chemistry Elective Any 3000/4000 level chemistry course (3 credit hours) 1
- CHEM 3000 - Chemical Literature
- CHEM 3105 - Inorganic Chemistry
- CHEM 3105L - Inorganic Synthesis
- CHEM 3361 - Modern Organic Chemistry I
- CHEM 3361L - Modern Organic Chemistry Lab I
- CHEM 3362 - Modern Organic Chemistry II
- CHEM 3362L - Modern Organic Chemistry Lab II
- CHEM 3500 - Biochemistry 2
- CHEM 3500L - Biochemistry Laboratory
- CHEM 3601 - Physical Chemistry I: Rates of Reactions, Atomic and Molecular Structure and Spectroscopy
- CHEM 3601L - Physical Chemistry Lab I
- CHEM 3602 - Physical Chemistry II: Thermodynamics and Statistical Mechanics
- CHEM 3602L - Physical Chemistry Lab II
- CHEM 4100 - Directed Applied Research
- CHEM 4300 - Instrumental Analytical Chemistry
- CHEM 4300L - Instrumental Analytical Chemistry Laboratory

**Supporting Disciplines (12 Credit Hours)**

- 3000-4000 level course in the College of Science and Math (3 Credit Hours)
- Electives Courses from any department (including chemistry) should be taken that reflect and complement the student's chemical interests and career goals. (5 Credit Hours)
- MATH 2203 - Calculus III

**Free Electives (12 Credit Hours)**

Any courses in university curriculum.

**Program Total (123 Credit Hours)****General Chemistry Track****General Education (42 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Major Requirements (18 Credit Hours)**

- Lab/math credit from General Education (2 Credit Hours)
- PHYS 1111 - Introductory Physics I (if not taken in General Education)
- PHYS 1112 - Introductory Physics II (if not taken in General Education)
- CHEM 1211 - General Chemistry I (if not taken in General Education)
- CHEM 1211L - General Chemistry I Laboratory (if not taken in General Education)
- CHEM 1212 - General Chemistry II (if not taken in General Education)
- CHEM 1212L - General Chemistry II Laboratory (if not taken in General Education)
- MATH 1190 - Calculus I (if not taken in General Education)
- MATH 2202 - Calculus II
- CHEM 2800 - Quantitative Analytical Chemistry
- CHEM 2800L - Quantitative Analytical Chemistry Laboratory

**Upper Division Major Requirements (28 Credit Hours)**

- Chemistry Elective Any 3000/4000 level chemistry course (3 Credit Hours)
- CHEM 3000 - Chemical Literature
- CHEM 3361 - Modern Organic Chemistry I
- CHEM 3361L - Modern Organic Chemistry Lab I
- CHEM 3362 - Modern Organic Chemistry II
- CHEM 3362L - Modern Organic Chemistry Lab II
- CHEM 3050 - Physical Chemistry
- CHEM 3105 - Inorganic Chemistry
- CHEM 3105L - Inorganic Synthesis
- CHEM 3500 - Biochemistry

**Choose one of the following courses and corresponding lab:**

- CHEM 3030 - Pharmaceutical Analytical Chemistry
- CHEM 3030L - Pharmaceutical Analytical Chemistry Laboratory
- or
- CHEM 3800 - Forensic Analytical Chemistry
- CHEM 3800L - Forensic Analytical Chemistry Lab
- or
- CHEM 4300 - Instrumental Analytical Chemistry
- CHEM 4300L - Instrumental Analytical Chemistry Laboratory

**Supporting Disciplines (20 Credit Hours)**

Electives\* (11 hours must be at the 3000- or 4000-level) Sequences of courses from any department (including chemistry) should be taken that reflect and complement the student's chemical interests and career goals.

**Free Electives (12 Credit Hours)**

Any courses in university curriculum.

**Program Total (123 Credit Hours)****Forensic Chemistry Track****General Education (42 Credit Hours)**

see listing of requirements

**Specific General Education requirements for this track**

- COM 2129 - Public Speaking

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Major Requirements (18 Credit Hours)**

- Lab/math credit from General Education (2 Credit Hours)
- PHYS 1111 - Introductory Physics I (if not taken in General Education)
- PHYS 1112 - Introductory Physics II (if not taken in General Education)
- CHEM 1211 - General Chemistry I (if not taken in General Education)
- CHEM 1211L - General Chemistry I Laboratory (if not taken in General Education)
- CHEM 1212 - General Chemistry II (if not taken in General Education)
- CHEM 1212L - General Chemistry II Laboratory (if not taken in General Education)
- MATH 1190 - Calculus I (if not taken in General Education)
- MATH 2202 - Calculus II
- CHEM 2800 - Quantitative Analytical Chemistry
- CHEM 2800L - Quantitative Analytical Chemistry Laboratory

**Upper Division Major Requirements (32 Credit Hours)**

- CHEM 3000 - Chemical Literature
- CHEM 3050 - Physical Chemistry
- CHEM 3105 - Inorganic Chemistry
- CHEM 3105L - Inorganic Synthesis
- CHEM 3361 - Modern Organic Chemistry I
- CHEM 3361L - Modern Organic Chemistry Lab I
- CHEM 3362 - Modern Organic Chemistry II
- CHEM 3362L - Modern Organic Chemistry Lab II
- CHEM 3500 - Biochemistry
- CHEM 3500L - Biochemistry Laboratory
- CHEM 3800 - Forensic Analytical Chemistry
- CHEM 3800L - Forensic Analytical Chemistry Lab
- CHEM 4300 - Instrumental Analytical Chemistry
- CHEM 4300L - Instrumental Analytical Chemistry Laboratory
  
- Internship  
or
- Internship Forensic Chemistry Intern (2 Credit Hours)  
or
- CHEM 4100 - Directed Applied Research  
or
- CHEM 3540L - Advanced Biochemistry Laboratory

**Supporting Disciplines (21 Credit Hours)**

- CRJU 1101 - Foundations of Criminal Justice
- CRJU 3320 - Criminal Investigation
- BIOL 2107 - Biological Principles I
- BIOL 2108 - Biological Principles II
  
- BIOL 3340 - Microbiology  
or
- BIOL 3338 - Histology
  
- MATH 1107 - Elementary Statistics

**Free Electives (7 Credit Hours)**

Any courses in university curriculum. See adviser for recommendations.

**Program Total (123 Credit Hours)**

**Pharmaceutical Chemistry Track****General Education (42 Credit Hours)**

see listing of requirements

**Specific General Education requirements for this track**

- COM 2129 - Public Speaking
- ECON 2100 - Principles of Microeconomics
- PSYC 1101 - Introductory Psychology

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower-Division Major Requirements (18 Credit Hours)**

- CHEM 1211 - General Chemistry I (if not taken in General Education)
- CHEM 1211L - General Chemistry I Laboratory (if not taken in General Education)
- CHEM 1212 - General Chemistry II (if not taken in General Education)
- CHEM 1212L - General Chemistry II Laboratory (if not taken in General Education)
- CHEM 2800 - Quantitative Analytical Chemistry
- CHEM 2800L - Quantitative Analytical Chemistry Laboratory
- MATH 1190 - Calculus I (if not taken in General Education)
- MATH 2202 - Calculus II
- PHYS 1111 - Introductory Physics I (if not taken in General Education)
- PHYS 1112 - Introductory Physics II (if not taken in General Education)

**Upper-Division Major Requirements (29 Credit Hours)**

- CHEM 3000 - Chemical Literature
- CHEM 3010 - Medicinal Chemistry
- CHEM 3030 - Pharmaceutical Analytical Chemistry
- CHEM 3030L - Pharmaceutical Analytical Chemistry Laboratory
- CHEM 3050 - Physical Chemistry
- CHEM 3105 - Inorganic Chemistry
- CHEM 3105L - Inorganic Synthesis
- CHEM 3361 - Modern Organic Chemistry I
- CHEM 3361L - Modern Organic Chemistry Lab I
- CHEM 3362 - Modern Organic Chemistry II
- CHEM 3362L - Modern Organic Chemistry Lab II
- CHEM 3500 - Biochemistry
- CHEM 3500L - Biochemistry Laboratory

**Supporting Disciplines (27 Credit Hours)**

- BIOL 2107 - Biological Principles I
- BIOL 2108 - Biological Principles II
- BIOL 2221 - Human Anatomy & Physiology I
- BIOL 2221L - Human Anatomy & Physiology I Laboratory
- BIOL 2222 - Human Anatomy & Physiology II
- BIOL 2222L - Human Anatomy & Physiology II Laboratory
- STAT 3125 - Biostatistics
- Choose 8 hours from any CHEM, BIOL, BTECH, MATH, MKTG, or MGT 3000- or 4000-level courses

**Free Electives (4 Credit Hours)**

Any courses in university curriculum. See advisor for recommendation.

**Program Total (123 Credit Hours)**

**Chemistry Education Track****Leading to Certification for Grades 6-12**

This track under the B.S. in Chemistry program is designed to prepare chemistry teachers of adolescents, largely at the secondary school level (grades 6 through 12). It leads to 6-12 teacher certification in the teaching field of chemistry in Georgia. Candidates complete the equivalent of a major in chemistry and a second major in pedagogical studies with an emphasis on teaching science. See a chemistry advisor for double major information (SC 409).

**General Education (44 Credit Hours)**

see listing of requirements

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Major Requirements (Area F) (18 Credit Hours)**

Same as General Chemistry track except the following specific electives added for this track:

- EDUC 2110 - Investigating Critical and Contemporary Issues in Education
- EDUC 2130 - Exploring Teaching and Learning

**Upper Division Major Requirements (24 Credit Hours)**

- CHEM 3050 - Physical Chemistry
- CHEM 3105 - Inorganic Chemistry
- CHEM 3105L - Inorganic Synthesis
- CHEM 3361 - Modern Organic Chemistry I
- CHEM 3361L - Modern Organic Chemistry Lab I
- CHEM 3362 - Modern Organic Chemistry II
- CHEM 3362L - Modern Organic Chemistry Lab II
- CHEM 3400 - The Teaching and Learning of Chemistry
- CHEM 3500 - Biochemistry
- CHEM 3500L - Biochemistry Laboratory
- CHEM 4100 - Directed Applied Research

**Supporting Disciplines (34 Credit Hours)**

- Supporting Disciplines Elective (3 Credit Hours)

Another science or math course (at least three hours) approved by the Chemistry education faculty.

- CHED 4416 - Teaching Chemistry (6-12)
- CHED 4417 - Teaching Chemistry (6-12) Practicum
- CHED 4475 - Student Teaching Chemistry (6-12)
- EDUC 2120 - Sociocultural Influences on Teaching and Learning
- INED 3304 - Education of Exceptional Students
- MATH 2202 - Calculus II

**Program Total (123 Credit Hours)****Notes:**

1 The chemistry elective 3000/4000 course must have one prerequisite from the upper division major requirements.

2 Students may substitute CHEM 3501/L and CHEM 3502 for CHEM 3500/L, in which case CHEM 3502 may count as the 3000/4000 level chemistry elective.

## Major in Computer Science, BS

### College of Science and Mathematics, Department of Computer Science and Information Systems (770) 423-6005

<http://csis.kennesaw.edu/>

The B.S. in computer science program is fully accredited by ABET, the Accreditation Board for Engineers & Technology.

The program in computer science (CS) provides a blend of the foundations of CS and applications in the information technology (IT) industry. The CS program emphasizes the study of computer systems architecture, software development, and data communications. Core technology areas include programming, computer architecture, operating systems, data communication, database systems, and software engineering. These areas are supported by a strong foundation in computing principles such as the design of programming languages, data structures, and operating system principles. The program includes a mathematics component and mathematics concepts are incorporated into many of the major courses. A certificate in Mathematical Foundations of Computing is also available. CS majors are strongly advised to take advantage of this new option for credentialing their academic accomplishments.

Graduates of the CS program are prepared for a variety of careers in CS and IT, especially in the development of software for distributed systems. Example job titles from KSU graduates of the CS program include information technology specialist, programmer analyst, software engineer, network administrator, and software consultant. This program also prepares students for graduate studies in IT-related fields.

#### General Education (44 Credit Hours)

see listing of requirements

#### University-Wide Fitness For Living Requirement (3 Credit Hours)

#### Specific General Education requirements for this major:

##### Math:

CS majors are encouraged to take MATH 1190 Calculus I as the first math course. However, it is acceptable to start with MATH 1113 Pre-calculus.

- MATH 1113 - Precalculus
- MATH 1190 - Calculus I

##### Science:

CS majors should take either Physics sequences:

- PHYS 1111 - Introductory Physics I
- PHYS 1112 - Introductory Physics II
- or
- PHYS 2211 - Principles of Physics I
- PHYS 2212 - Principles of Physics II

#### Lower Division Major Requirements (Area F) (16 Credit Hours)

- MATH 2202 - Calculus II
- CS 2301 - Programming Principles I
- CS 2302 - Programming Principles II
- CS 2350 - Object-Oriented Programming

**Upper Division Major Requirements (43 Credit Hours)**

- CS 3310 - Introduction to Database Systems
- CS 3401 - Introduction to Data Structures
- CS 3510 - Computer Organization, Architecture, and Communications
- CS 3530 - Operating Systems
- CS 3610 - Software Engineering
- CS 4500 - Advanced Data Communications
- CS 4520 - Distributed Systems Development
- CS 4850 - Computer Science Senior Project
- MATH 3322 - Discrete Modeling I
- MATH 3323 - Computer Applications of Discrete Modeling
- MATH 3332 - Probability and Statistical Inference
  
- MATH 4322 - Discrete Modeling II  
or
- MATH 3260 - Linear Algebra I
  
- WRIT 3140 - Technical Writing
  
- PHYS 3340 - Electronics  
or
- CHEM 3361 - Modern Organic Chemistry I
  
- CHEM 3361L - Modern Organic Chemistry Lab I  
or
- BIOL 3300 - Genetics

**Major Electives (9 Credit Hours)**

Three 3-hour classes chosen from:

- CS 3650 - Object-Oriented Software Development
- CS 4491 - Advanced Topics in Computer Science
- CS 4545 - Applied Cryptography
- CS 4580 - Web Services with Java
- CS 4620 - Object-Oriented Methods
- CS 4650 - Advanced Object-Oriented Software Development
- CS 4730 - Real-Time Systems and Simulation

**Free Electives (8 Credit Hours)**

Any courses in the university curriculum.

**Program Total (123 Credit Hours)**



## Major in Information Security and Assurance, BS

### College of Science and Mathematics, Department of Computer Science and Information Systems (770) 423-6005

<http://csis.kennesaw.edu/>

The purpose of the Bachelor of Science in Information Security and Assurance (BS-ISA) program is to create technologically proficient, business-savvy information security professionals capable of applying policy, education & training, and technology solutions to protect information assets from all aspects of threats, and to manage the risks associated with modern information usage. Information security is the protection of the confidentiality, integrity, and availability of information while in transmission, storage or processing, through the application of policy, technology, and education and awareness. Information assurance concerns information operations that protect and defend information and information systems by ensuring availability, integrity, authentication, confidentiality, and nonrepudiation. This program spans both areas in its approach to the protection of information in the organization.

The Committee on National Security Systems and the National Security Agency have certified that Kennesaw State University offers a set of courseware that has been reviewed by National Level Information Assurance Subject Matter Experts and determined to meet National Training Standard for Information Systems Security Professionals (NSTISSI 4011, 4012, 4013E, 4014E). KSU is also designated as a National Center of Academic Excellence in Information Assurance as recognized by the National Security Agency and the Department of Homeland Security.

#### General Education (42 Credit Hours)

see listing of requirements

#### University-Wide Fitness For Living Requirement (3 Credit Hours)

#### Specific General Education requirements for this major

Information Security and Assurance majors must take:

- MATH 1101 - Introduction to Mathematical Modeling
- MATH 1106 - Elementary Applied Calculus

#### Lower Division Major Requirements (Area F) (18 Credit Hours)

- ACCT 2100 - Introduction to Financial Accounting
- IS 2020 - Principles of Information Systems  
or
- BISM 2100 - Business Information Systems & Communication
- BLAW 2200 - Legal and Ethical Environment of Business
- CRJU 1101 - Foundations of Criminal Justice
- ISA 2100 - Principles of Information Security and Assurance
- IS 2080 - Data Management

#### Upper Division Major Requirements (42 Credit Hours)

- CRJU 4305 - Technology and Cyber Crime
- ISA 3010 - Security Script Programming
- ISA 3200 - Network Security
- ISA 3210 - Client Systems Security

**226 College of Science and Mathematics**

- ISA 3300 - Management of Information Security and Assurance
- ISA 4220 - Server Systems Security
- ISA 4330 - Incident Response and Contingency Planning
- ISA 4350 - Computer Forensics
- ISA 4810 - Cyber Defense
- IS 3020 - Application Development I
- IS 3040 - IT Infrastructure
- IS 3220 - Project Management
- STAT 3010 - Computer Applications of Statistics
- MGT 3100 - Management and Behavioral Sciences

**Major Electives (9 Credit Hours)**

(Three-3 hour classes chosen from):

- ACCT 2200 - Introduction to Managerial Accounting
- ACCT 3100 - Intermediate Financial Accounting I
- ACCT 3300 - Accounting Information Systems
- ACCT 4150 - Auditing and Assurance
- ECON 2200 - Principles of Macroeconomics
- CRJU 3305 - Technology and Criminal Justice
- CRJU 3320 - Criminal Investigation
- CS 4545 - Applied Cryptography
- IS 2040 - Web Development I
- IS 3080 - Information Resource Management
- IS 3760 - Web Development II
- IS 3780 - Local Area Network
- IS 4550 - Technology Commercialization
- ISA 4400 - Directed Study in Information Security and Assurance
- ISA 4490 - Special Topics in Information Security and Assurance
- ISA 4700 - Emerging Issues in Information Security and Assurance
- ISA 4820 - Information Security and Assurance Programs and Strategies

**Free Electives (9 Credit Hours)**

Any courses in the university curriculum.

**Program Total (123 Credit Hours)**

## Major in Information Systems, BS

**College of Science and Mathematics,  
Department of Computer Science and Information Systems  
(770) 423-6005**

<http://csis.kennesaw.edu/>

The B.S. in information systems program is fully accredited by ABET, the Accreditation Board for Engineers & Technology.

The program in information systems (IS) provides a sound foundation in information technology (IT) principles and practice. The emphasis is on applications of information technology rather than the computer itself. Core information systems courses include computer and your world, web development, systems analysis, data management, application development, IT infrastructure, project management, and systems design. In the core courses students learn to develop information systems using the .NET development framework. The program of study also includes practical statistics and a significant general business courses, as business topics are integrated into many IS courses.

The information systems program is organized under two tracks: business intelligence analyst and internet systems developer. The two tracks share three courses including enterprise systems, web systems development, and advanced databases. Each track has two unique courses including data warehouse & business intelligence and data mining for the business intelligence analyst track and XML services and e-business systems for the internet systems developer track. The business intelligence analyst track (also referred to as the database analyst track) prepares students for analyzing source systems and data warehouses. Students learn advanced data mining and statistical analysis to deliver actionable business intelligence. The internet systems developer track (also referred to as the e-business systems track) prepares students for developing internet based systems. Students learn eXtended Markup Language (XML) for exchanging data across different platforms and e-business systems to understand strategic applications in e-commerce.

The information systems program prepares the student for graduate studies in IT, business, and related fields and for employment in industry, government, or other agencies. Graduates of the IS program are prepared for a variety of courses in IS and IT, especially in the design, implementation, and management of IT projects. Example job titles include application developer, application support, business analyst, business intelligence manager, client services analyst, database administrator, database analyst, information resource manager, IT consultant, programmer/analyst, project manager, quality assurance analyst, systems analyst, user support analyst, web developer, web page designer, and webmaster.

### **General Education (42 Credit Hours)**

see listing of requirements

### **University-Wide Fitness For Living Requirement (3 Credit Hours)**

### **Lower Division Major Requirements (Area F) (18 Credit Hours)**

- ACCT 2100 - Introduction to Financial Accounting
- ACCT 2200 - Introduction to Managerial Accounting
- IS 2020 - Principles of Information Systems
- IS 2101 - Computers and Your World
- IS 2040 - Web Development I
- IS 2060 - Systems Analysis
- IS 2080 - Data Management

### **Upper Division Major Requirements (15 Credit Hours)**

#### **Upper Division Information Systems Core**

- IS 3020 - Application Development I
- IS 3040 - IT Infrastructure
- IS 3220 - Project Management
- IS 3540 - Systems Design
- IS 4880 - Application Development II

### **Upper Division Information Systems Major (21 Credit Hours)**

(Select seven from the following):

#### **Track 1 - Business Intelligence (Database) Analyst courses**

- IS 3580 - Data Warehouse and Business Intelligence
- IS 4540 - Data Mining

#### **Track 2 - e-Business (Internet) Systems Developer courses**

- IS 3240 - XML Services
- IS 4560 - e-Business Systems

**Track 1 & 2 common courses**

- IS 3520 - Enterprise Systems
- IS 3760 - Web Development II
- IS 4220 - Advanced Databases

**Other electives**

- IS 3080 - Information Resource Management
- IS 3740 - Human Computer Interaction
- IS 3780 - Local Area Network
- IS 3950 - Global Technology Strategy
- IS 4400 - Directed Study
- IS 4490 - Special Topics
- IS 4550 - Technology Commercialization
- ISA 3200 - Network Security
- ISA 3300 - Management of Information Security and Assurance

**Supporting Disciplines Required (9 Credit Hours)**

- ISA 2100 - Principles of Information Security and Assurance
- MGT 3100 - Management and Behavioral Sciences
- STAT 3010 - Computer Applications of Statistics

**Supporting Disciplines Electives (3 Credit Hours)**

- Any one upper-division (3000- or 4000-level) Business Administration course in Accounting, Finance, Economics, Management, and Marketing.

**Free Electives (12 Credit Hours)**

Any courses in the university curriculum. See advisor for recommendation.

**Program Total (123 Credit Hours)**

## Major in Mathematics, BS

**College of Science and Mathematics,  
Department of Mathematics and Statistics  
(770) 423-6327**

**<http://math/kennesaw.edu>**

The program of study leading to the Bachelor of Science degree in Mathematics provides a solid foundation in the application of analytical, geometrical, and numerical methods in problem solving and logical deduction. In addition to a core set of mathematics courses, the program also includes concentrations of courses in pure mathematics, computational mathematics, applied statistics or in mathematics-related disciplines that prepare the student for graduate study or for employment in various mathematics-related fields such as actuarial, financial, pre-engineering, secondary mathematics teacher certification, or applied statistics. During the Junior or Senior year, students complete a capstone experience which might be an internship, a faculty-directed research project, or a special topics course.

**General Education (42 Credit Hours)**

see listing of requirements

**Specific General Education requirements for this major**

- MATH 1112 - College Trigonometry  
or
- MATH 1113 - Precalculus
- MATH 1190 - Calculus I

**University-Wide Fitness For Living Requirement (3 Credit Hours)****Lower Division Major Requirements (Area F) (18 Credit Hours)**

- Lower division electives <sup>1</sup> Any 2000-level course in the KSU curriculum (4 Credit Hours)
- Math-Science overflow from Area D (2 Credit Hours)
- MATH 2202 - Calculus II
- MATH 2203 - Calculus III
- CS 2301 - Programming Principles I

**Upper Division Major Requirements (21 Credit Hours)**

- MATH 3260 - Linear Algebra I
- MATH 3310 - Differential Equations
- MATH 3322 - Discrete Modeling I
- MATH 3332 - Probability and Statistical Inference
- MATH 4361 - Modern Algebra I
- MATH 4381 - Real Analysis I
- MATH 4700 - Capstone Experience<sup>2</sup>

**Upper Division electives (27 Credit Hours) <sup>1</sup>**

- Any 3000 or 4000 level MATH or STAT course except for those MATH courses noted in the catalog as being intended only for Early Childhood Education majors (12-15)
- Other concentration-based electives Any 3000 or 4000 level course in KSU curriculum (12-15)

**Free Electives (12 Credit Hours)**

Any course in the university curriculum.

**Program Total (123 Credit Hours)****Notes:**

<sup>1</sup> It is recommended that these courses be chosen from among those that are specified for one of the specific concentration areas described in the KSU Mathematics Major Handbook. A copy of this handbook can be obtained electronically at <http://math.kennesaw.edu/advising>. The 6 hours of Area F concentration-based electives are 2000 level courses. A minimum of 24 of the 27 hours of upper division concentration-based electives must be courses at the 3000 or 4000 level. (Up to 3 hours of upper level concentration-based electives can be satisfied using "overflow" hours that have been accumulated from science courses taken in Area D.) Each student is strongly encouraged to meet with his/her advisor at least once per semester in order to ensure that the student remains on track toward completion of the selected program of study.

<sup>2</sup> The capstone experience might be an internship, faculty-directed research project, or special topics course. All Capstone experiences require pre-approval by the department curriculum committee. This approval process must be initiated by the student (through his or her advisor) at least one semester before the capstone experience is to be undertaken.

## Major in Mathematics Education, BS

**Leading to Certification for Grades 6-12**  
**College of Science & Mathematics,**  
**Department of Mathematics and Statistics**  
**(770) 423-6158**

**<http://math.kennesaw.edu>**

This single field program is designed to prepare mathematics teachers of adolescents, largely at the secondary school level (grades 6 through 12). It leads to 6-12 teacher certification in the teaching field of mathematics in Georgia. Candidates complete the equivalent of a major in mathematics and a second major in pedagogical studies with an emphasis on teaching mathematics.

The BS in Secondary Mathematics Education is fully accredited by NCATE, the National Council for Accreditation of Teacher Education, is fully approved by Georgia's Professional Standards Commission for 6-12 teacher certification, and is nationally recognized by NSTA, the National Science Teachers Association.

The specific requirements for admission, retention, degree completion, and teacher certification in this degree program are listed with all other teacher education programs. See Bagwell College of Education & PTEU.

## Endorsement in Computer Science Education

**College of Science and Mathematics,**  
**Department of Computer Science and Information Systems**  
**770-423-6005**

**<http://csis.kennesaw.edu/>**

This endorsement program is intended to prepare computer science teachers of adolescents, largely at the secondary school level (grades 6 through 12). It leads to teacher certification in the teaching field of computer science in Georgia. As an endorsement, the teaching candidate must already have or simultaneously obtain a teaching certification in another field. This program of study is fully approved by Georgia's Professional Standards Commission for 6-12 teacher certification.

### Advising

Students who are interested in this program should seek advising as early as possible. Additional advising will be provided upon entry to the pedagogical course CSED 4416. This advising will help students coordinate their courses in this program with the courses in their primary program. It will also help in scheduling student teaching at an appropriate school.

### Teaching Field Requirements (11 Credit Hours)

- IS 2101 - Computers and Your World
- CS 2301 - Programming Principles I
- CS 2302 - Programming Principles II

### Professional Education (6-12) (4 Credit Hours)

- CSED 4416 - Teaching of Computer Science
- CSED 4417 - Computer Science Teaching Practicum

### Program Total (15 Credit Hours)

## Endorsement in Applied Mathematics

**College of Science and Mathematics,  
Department of Mathematics and Statistics  
(770) 423-6327**

**<http://math.kennesaw.edu/>**

Applied Mathematics is an inherently interdisciplinary topic. All professional disciplines encounter mathematics in different forms. The Certificate In Applied Mathematics is designed to train students to utilize mathematical skills correctly and to apply these skills in their discipline in order to solve problems in the real world. A Certificate in Applied Mathematics will help differentiate the student from others with the same degree when competing for positions after graduation. This Certificate is intended to enhance the value of a student's degree from any department in any institution, whether a student chooses to enter private industry or graduate school.

### **Required Courses (12 Credit Hours)**

- MATH 3000 - Software of Mathematics
- MATH 3260 - Linear Algebra I
- MATH 3261 - Numerical Methods I
- MATH 3310 - Differential Equations

### **Elective Courses (3 Credit Hours)**

(3 credit hours taken from the following)

- Varies, Any other 3000 level or above Mathematics/Statistics course (3 Credit Hours)

### **Program Total (15 Credit Hours)**

## Endorsement in Applied Statistics and Data Analysis

**College of Science and Mathematics  
Department of Mathematics and Statistics  
(770) 423-6327**

**<http://math.kennesaw.edu/>**

The certificate in Applied Statistics and Data Analysis is designed for individuals who are non degree-seeking students, with an interest in developing a highly applied set of skills in the area of statistical analysis. This certificate program emphasizes the foundational concepts in descriptive and inferential statistics, as well as the major statistical computing packages – EXCEL, SPSS, Minitab and SAS.

### **Required Courses (12 Credit Hours)**

- STAT 3010 - Computer Applications of Statistics
- STAT 3120 - Statistical Methods I
- STAT 3130 - Statistical Methods II
- STAT 4120 - Applied Experimental Design

### **Elective Courses (3 Credit Hours)**

(3 credit hours taken from the following)

- STAT 4210 - Applied Regression Analysis
- STAT 4490 - Special Topics in Statistics

### **Program Total (15 Credit Hours)**

## Certificate in e-Business Systems

**College of Science and Mathematics,  
Department of Computer Science  
and Information Systems (CSIS)  
(770) 423-6005**

**<http://csis.kennesaw.edu/>**

Internet-based information systems that enable electronic communication and transactions have redefined how organizations compete, interact with value chain partners, and relate to customers. The Certificate in Electronic Business Systems is designed for students who have an understanding of the importance of Information Technology (IT) and its applications in the dynamic field of electronic business (e-business). The Certificate emphasizes the knowledge and skills necessary to design, create, administer, and maintain interactive web-based systems. Topics covered in required courses include Web development, e-business models, Web services and Web systems development, and enterprise applications. Students who have an existing background in Information Technology will find it possible to earn the certificate while pursuing their current degree programs.

### **Required Courses (12 Credit Hours)**

- IS 2040 - Web Development I
- IS 3240 - XML Services
- IS 3760 - Web Development II
- IS 4560 - e-Business Systems

### **Electives (3 Credit Hours)**

(Choose one)

- ISA 2100 - Principles of Information Security and Assurance
- IS 4220 - Advanced Databases
- IS 4550 - Technology Commercialization

### **Program Total (15 Credit Hours)**

## Certificate in Forensic Chemistry

**College of Science and Mathematics,  
Department of Chemistry and Biochemistry  
(770) 423-6159**

**<http://science.kennesaw.edu/chem>**

The Certificate in Forensic Chemistry is designed to give students the credentials to function in a forensic science laboratory as part of a team to solve legal problems requiring specific training in chemistry. With the proper choice of electives, the certificate can be earned by someone pursuing a degree in chemistry, biochemistry, or biology. The field of Forensic Chemistry is an exciting application of chemistry that helps serve the judicial system of our country. Modern developments in chemical instrumentation allow for detection of trace amounts of chemical evidence and people completing this certificate will be well trained to use these techniques.

### **Specific General Education requirements for Forensic Chemistry Certificate**

- COM 2129 - Public Speaking
- MATH 1107 - Elementary Statistics



**Required Courses**

- CHEM 4300 - Instrumental Analytical Chemistry
- CHEM 4300L - Instrumental Analytical Chemistry Laboratory
- CHEM 3800 - Forensic Analytical Chemistry
- CHEM 3800L - Forensic Analytical Chemistry Lab
- CRJU 3320 - Criminal Investigation
  
- BIOL 3340 - Microbiology  
or
- BIOL 3338 - Histology
  
- CHEM 3398 - Internship  
or
- CHEM 4100 - Directed Applied Research (on a Forensic-Related Topic)  
or
- CHEM 3540L - Advanced Biochemistry Laboratory

**Program Total (17 Credit Hours)**

## Certificate in Information Security and Assurance

**College of Science and Mathematics,  
Department of Computer Science and Information Systems (CSIS)  
(770) 423-6005  
<http://csis.kennesaw.edu/>**

The Certificate in Information Security and Assurance (ISA) is designed for students with an interest in Information Security and its application in the expanding field of technology. The ISA program emphasizes the skills and knowledge necessary to protect and inspect systems, and to detect and react to threats to the security of information in those systems. Students will find it possible to earn the certificate while pursuing their current degree programs with minimal preparatory work.

Each student will be required to complete the 12 hour core (4 courses) and then select and complete one elective (3-hours).

All coursework within the certificate program must be completed with a "C" or better in order to count towards the certificate.

**Core: Required Courses (12 Credit Hours)**

- ISA 2100 - Principles of Information Security and Assurance
- ISA 3200 - Network Security
- ISA 3300 - Management of Information Security and Assurance
- ISA 4330 - Incident Response and Contingency Planning

**Elective: One course selected from the following (3 Credit Hours)**

- ISA 4350 - Computer Forensics
- CRJU 3320 - Criminal Investigation
- ISA 3398 - Internships in Information Security and Assurance
- ISA 3396 - Cooperative Study in Information Security and Assurance

**Program Total (15 Credit Hours)**

## Certificate in Information Technology

**College of Science and Mathematics,  
Department of Computer Science and Information Systems (CSIS)  
(770) 423-6005**

**<http://csis.kennesaw.edu/itcert.html>**

Information technology (IT) is rapidly becoming as important to career entry and advancement as oral and written communication. In fact, recruiting experts believe that even a small amount of technology savvy and knowledge opens doors for anyone entering today's work place. This certificate is ideal for students who enjoy working with computers but do not wish to seek a degree in either computer science or information systems. It is also ideal for students who have already completed a bachelor's degree and seek the latest IT expertise. Students with degrees in fields such as accounting, biology, foreign language, English, and sociology will find that the addition of these important IT skills will make them far more marketable.

The IT certificate offers KSU students knowledge and experience with the latest tools and technologies. Topics include web technologies, database technologies, and electronic commerce. Students are required to receive at least a "C" in courses in order to receive the certificate.

### **Required Courses**

- IS 2101 - Computers and Your World, or the equivalent

### **Choose 3 from the following: (9 Credit Hours)**

- IS 3020 - Application Development I
- IT 3300 - Web Technologies
- IS 3760 - Web Development II
- IT 3500 - Database Technologies
- IT 3700 - Information Technology Management
- IT 4525 - Electronic Commerce
- ISA 2100 - Principles of Information Security and Assurance

### **Choose 1 applied learning experience: (3 Credit Hours)**

- IT 3396 - Cooperative Study
- IT 3398 - Internship
- IT 4400 - Directed Study

### **Program Total (15 Credit Hours)**

## Certificate in Regulatory Affairs and Clinical Trials

**College of Science and Mathematics,  
Department of Biology & Physics  
(770) 423-6158**

**<http://science.kennesaw.edu/biophys/>**

This program is designed for biology, biotechnology, chemistry and biochemistry majors to prepare them for attractive, readily available jobs and career opportunities in regulatory affairs or clinical trials within Georgia's growing pharmaceutical, biomedical and biotechnology industries as well as position graduates for future managerial responsibilities. Graduates will have an in depth understanding of the regulatory approval process and clinical trial needs for drugs, biologics, medical devices and diagnostics.

### **Required Courses**

- BTEC 3400 - Drugs, Biologics, Devices and Diagnostics: Conception to Regulatory Approval
- BTEC 3410 - Experimental Design & Analysis: Product Registration and Clinical Trials
- BTEC 3420 - Project Management: Product Registration and Clinical Trials
- BTEC 4320 - Internship in Pharmaceutical, Biotechnology or Biomedical Industry
- STAT 3125 - Biostatistics

**Program Total (15) Credit Hours**



# University College

University College provides university-wide academic and administrative support and leadership in matters involving certain undergraduate programs, courses and academic support services. The college also provides assistance and support to the Provost and Vice President of Academic Affairs in a variety of university-wide curricular concerns and administrative activities. The college serves as the academic home for exploratory students who have not yet declared an academic major. The Dean of University College provides leadership in the administration of university-wide scholarships, guidance on transfer credit, and works with other campus offices regarding advanced placement. The Dean of University College works closely with the General Education Council and the Council on Undergraduate Academic Advising. The Dean of University College, jointly with the Vice President for Student Success, oversees the activities of the Center for Student Leadership.

## **Department of University Studies within University College**

University College provides oversight and operations for the following University-wide programs and academic support services

(each housed in the Department of University Studies):

- English as a Second Language (ESL) Study and Tutorial Center
- Honors Program
- Dual Enrollment Honors Program
- Interdisciplinary Studies Degree

Program (with possible Leadership Concentration)

- Learning Support Programs
- Math Lab
- Supplemental Instruction

## **The ESL (English as a Second Language) Program/ESL Study and Tutorial Center**

The ESL Program in the Department of University Studies (University College) houses the ESL Study and Tutorial Center—an attractive, comfortable space that provides students computers for academic work and an extensive selection of ESL textbooks. At the Center, international students are offered tutoring in reading, writing, pronunciation, and Regents' test preparation. General education academic advisement, registration assistance, grammar and Alternative Regents' workshops are also available.

An important program coordinated through the ESL Study and Tutorial Center is the Conversation Partners Program. This program gives international students the opportunity to practice speaking and listening in informal settings outside the classroom, as well as learn more about campus and American cultures. Improving retention as well as helping to internationalize our campus, this popular program is offered both fall and spring semesters.

Testing is another service offered through the ESL Study and Tutorial Center. Both the Alternative Regents' tests and the Michigan Test of English Language Proficiency (MTELP), an alternative to TOEFL, are offered to international students and applicants, and extended-time testing for undergraduate and graduate courses is available for individual students (by arrangement with the students' instructors).

Finally, the ESL Program offers ESL 1105: Grammar Seminar for International Students and ESL 1106: Pronunciation Seminar for International Students. Both of these are elective courses open to all KSU international students.

### **Honors Program**

The award-winning Honors Program at Kennesaw State University has two divisions. For recently matriculated or currently enrolled undergraduates, the Undergraduate Honors Program offers a flexible array of excellent Honors experiences designed to challenge exceptional students. For high school juniors or seniors who want to complete college courses for dual credit, the Dual Enrollment Honors Program (DEHP) provides an opportunity to get a head start on college. Students may choose to complete their entire freshman year of college before graduating from high school. Both programs provide honors students with exciting academic challenges, intense mentoring relationships with faculty, connection to the student honors community, and applied learning that reflects the students' level of accomplishment.

### **Undergraduate Honors Program Admission Criteria**

Students who consistently exceed the expectations of their instructors, and therefore, need and want the challenge of academic

experiences qualitatively different from those provided in most existing courses, can find a home in the outstanding KSU Undergraduate Honors Program. Those admitted to the program will need to match one of the following profiles:

- Students who have recently graduated from high school, are entering Kennesaw State as first-year students, have a high school grade point average of 3.5 or better in their academic courses, and have made a composite score of 1200 or better on the Scholastic Aptitude Test (equivalent ACT scores also accepted);
- Currently enrolled students (including those who have transferred from other institutions) who have earned a cumulative grade point average of 3.5 or better in no fewer than 15 hours and no more than 60 hours of KSU course work.

The Honors Director may waive these eligibility criteria for candidates who can present a convincing and substantive case of their motivation and potential to succeed in the Undergraduate Honors Program.

Students identified as Honors prospects should receive an invitation to join the program. Others should contact the Honors Director at (770) 499-3514 if they think they are eligible and have not received any communication from the Honors Office. This is a competitive program and students are encouraged to submit materials early.

### **Undergraduate Honors Program Fundamentals**

The Undergraduate Honors Program is organized around three fundamentals providing students with a rounded academic experience: Honors Faculty mentorship, formal Honors Experiences, and the Honors Colloquium.

- **Fundamental One - Honors Faculty Mentorship:** Honors students are carefully matched with individual faculty mentors who are chosen from the ranks of the Honors Faculty and share their advisees' academic interests and professional objectives. Honors mentors are more than academic advisors (though they play that role, too). The active intellectual exchange between mentors and their

students is designed to foster a peer relationship that helps the students to achieve their potential as well as gain a faculty advocate.

- Fundamental Two - Honors Requirements: Honors students must complete 25-26 hours of honors credits through the following:
  - two one-hour, pass/fail honors colloquia (HON 300) or one three-hour, traditionally graded honors seminar/special topics course (HON 2290 or HON 4490); 2-3 hours honors credit
  - five additional honors-designated courses worth at least three semester hours each, chosen from among the following: an honors section of a general education course (e.g., ENGL 2110/H1); an honors seminar or special topics course (e.g., HON 2290 or HON 4490); an honors directed, or independent, study (HON 4400); an upper-level honors contract course in an honors student's major (e.g., BIOL 3300/01 - Honors); 15 hours honors credit
    - Please note: At least one honors-contract experience is mandatory for all honors students.
    - Students who are not required to take a research methods course in the major (or in a major that does not offer one), must take IDS 3100/H1, "Interdisciplinary Research Methods," to meet one of these five honors course requirements.
  - one applied learning honors experience related to the student's discipline, completed through one of the following, for 3 hours honors credit, or the equivalent:
    - an applied honors contract in an upper-level course in the major
    - an applied learning honors contract without a course affiliation
    - an honors directed study (HON 4400)
    - a study abroad experience to which an honors dimension is added
- an honors service-learning experience completed with or without a course affiliation (e.g., serving as an honors peer mentor over one, two, or three semesters)
- a three-course, five-semester-hour honors senior capstone sequence consisting of:
  - a one-hour section of the Honors Senior Capstone Experience (HON 4497) in which the student will find a full-time faculty member in his or her major to supervise the project; design the project, with that advisor's support; and submit the Honors Senior Capstone Proposal for approval, first to the project supervisor and subsequently to the Honors Director and the Honors Council. A student whose honors capstone proposal is fully approved at all levels will be cleared to register for the second segment of the Honors Senior Capstone Experience.
  - one three-hour segment of the Honors Senior Capstone Experience (HON 4498) in which the student will conduct research, submitting a research outline or detailed progress report to the project supervisor at the end of the semester. A student who submits a substantive outline or report will be cleared to register for the final segment of the capstone course sequence.
  - one final, one-hour section of the Honors Senior Capstone Experience (HON 4499) culminating in the submission of an honors thesis or other honors-appropriate product and the honors portfolio to the Honors Council for final review.

To help students develop a perspective on their work that will be useful in employment after graduation, all Honors students are required to keep the products of their Honors Experiences and Honors Colloquia (research

papers, journals, documentation of exhibits, etc.) in an Honors Portfolio. To be designated an Honors Scholar, a student must complete all honors requirements with an A or a B (or the equivalent) and must receive the Honors Council's approval for both the Senior Capstone project and the Honors Portfolio. The Honors Portfolio serves as a marker of the student's accomplishments, and is an outstanding resource after graduation.

Students in KSU's Undergraduate Honors Program receive advanced priority registration as long as they maintain a cumulative GPA of 3.5 or better; see their Honors mentors at least once a semester; and perform satisfactorily in their honors courses or other honors experiences. Each semester, honors students may have the opportunity to participate in special Honors events. Honors Scholars receive a special designation on their transcripts and diplomas and are recognized at graduation. We are proud of our Honors Program and believe it provides students the opportunity to advance their learning in an applied, individualized context.

### Dual Enrollment Honors Program Admission Criteria

Rising high school juniors and seniors are eligible for the Dual Enrollment Honors Program if they earn:

- a cumulative grade point average of 3.0 or better in their academic course work and are on track to complete the College Preparatory requirements AND
- a composite score of 1100 on the SAT, with minimum subparts of 530 verbal and 530 math; or an ACT score of at least 25 composite with subpart minimums of 24 English and 24 math.

### Dual Enrollment Honors Program (DEHP)

The Dual Enrollment Honors Program gives outstanding high school juniors and seniors the opportunity to earn high school and college credits simultaneously by taking KSU courses in lieu of high school courses. Students may choose to take honors classes or regular KSU classes, and to attend KSU full- or part-time. Funding for 100% of tuition and most student fees is provided for qualified DEHP students attending accredited public and private high schools or home-school

programs through the ACCEL program of the HOPE Scholarship or Georgia's Move on When Ready act. DEHP students are responsible for any fee balance and textbook costs beyond the allowance provided by these programs.

All applicants must have the approval of their high school counselor, who will verify on a Consent Form that the courses completed at Kennesaw State will satisfy the remaining requirements for high school graduation. To be admitted to DEHP, students must also complete an online application for admission, have earned at least a 3.0 GPA in high school CPC academic core courses (not electives), and have a minimum combined score of 1100 on the Critical Reading and Math sections of the Scholastic Assessment Test (SAT), with subpart minimum of 530 on the Critical Reading section and 530 on the Math section of the test; or a composite score of 24 on the American College Test (ACT), with subpart minimum scores of 23 English and 22 Math, and be on track to graduate with a college prep diploma.

Accepted students are required to attend a mandatory KSU advising session prior to registration and a summer orientation program specifically for DEHP. Students and parents must also sign a Policy Statement acknowledging their understanding of the academic and behavioral conduct policies of the program. Students are accepted to begin the program in the Fall term only. A KSU GPA of 2.0 is required to continue in the program for Spring semester.

The admission deadline for DEHP is typically in mid-January. For the current deadline, visit the Admissions website or contact the Office of Admissions.

### Learning Support Programs

Learning Support Programs have a specific mission: providing academic support to those students whose entrance and placement scores indicate that they need remedial instruction before they enroll in regular credit classes. Students whose SAT or ACT scores are below KSU's requirements are required to take the corresponding sub-tests of COMPASS (Computer-Adaptive Placement Assessment and Support System). The Office of Admis-



sions, the Student Success Services Center, or the Department of University Studies will contact students needing to take these courses. According to these placement scores, students may be placed in Learning Support courses in English, math, or reading. These are non-credit courses such as English 0099 (grammar and composition), Math 0097 (Elementary Algebra), Math 0098 (Intermediate Algebra), MATH 0099 (Elementary and Intermediate Algebra) and Reading 0099 (Reading Comprehension and Vocabulary Skills). Learning Support courses are designed so that students may complete all requirements in an area in a maximum of two semesters. Since these are academic assistance courses, there are certain restrictions placed by the Board of Regents or by Kennesaw State University or both upon students enrolled in these courses. The following restrictions apply to all Learning Support students: Students must register for the LSP courses they are required to take each semester of enrollment at KSU before they are eligible to register for any regular credit courses. If they do choose to take credit courses at the same time, these courses must not have LSP courses as prerequisites. They may not, however, accumulate more than 20 hours of academic credit before completing all Learning Support requirements. They also may not attempt any Learning Support discipline more than two times. Students may not withdraw from their Learning Support courses unless they withdraw from credit courses as well. Although these courses do not carry degree credit, students do receive institutional credit and thus may satisfy requirements for VA benefits and other financial assistance. Unsuccessful completion of Learning Support requirements by students will result in exclusion from further study at KSU. Also, the program offers two courses in Regents test preparation, RGTR 0198 - Reading and RGTE 0199 - English. In addition, the program provides a variety of tutorial services, including ESL tutoring for non-native speakers, math tutoring for math students and writing assistance for non-traditional students.

### **The Math Lab**

The Math Lab is a free, on campus tutoring service available to all currently enrolled KSU students. Services are on a first-come, first-serve basis. Access to videos, software,

such as Scientific Notebook, Workplace, and other math-related computer software are also available. Tutors assist students with the understanding of math concepts, analysis of math problems, and skill building. All tutors have had Calculus I or higher and have completed the KSU tutor training workshop.

The lab is located on the 4th floor of the Library in room 433. For other information about the Math Lab, call 770-423-6044.

### **Supplemental Instruction**

Supplemental Instruction (SI) is a program whereby students in selected "high-risk" courses (courses with a high "D", "F", "W" rate) are provided the opportunity to receive additional instruction facilitated by students who have been successful in those courses in previous semesters. They receive content instruction as well as help in analysis, critical thinking, and problem solving as it relates to the subject matter. National studies have shown that students who take advantage of this opportunity generally perform better than matched students who do not avail themselves of the service. SI is coordinated within the Department of University Studies with the cooperation of the discipline departments in which the selected courses are housed.

### **First-Year Programs**

The Department of First-Year Programs within University College provides oversight and operations for the following University-wide programs:

- KSU 1101/First-Year Experience
- Learning Communities Program

### **First-Year Seminars**

KSU's First-Year Seminars are an integral part of the undergraduate KSU curriculum that introduces first-year students to higher education. There are two first-year seminars offered each semester (KSU 1101 and KSU 1111), and there are special topics version (KSU 2290) offered periodically. As the name of the textbook for KSU1101 implies, the course provides the "Foundations of Academic Inquiry." That foundation includes an introduction to the culture of the university; an opportunity to enhance students' academic and personal success; the promotion of communication, critical thinking, and ethical decision-making

skills; career exploration; and an appreciation for global issues and diversity. KSU 1111 is a globally focused seminar that provides academic and life skills while exploring primary drivers of local, national, and international change in the next 20 years. A defining characteristic of both of these three-hour, academically oriented courses is the close interaction of the instructor and student. This interaction is facilitated by the intentionally small size (20-25 students) of each seminar. First-Year Programs faculty also act as advisors for exploratory students who have not yet declared a major. The curriculum also includes a First-Year Common Reader program that engages students in a common experience in a global topic to promote discourse and discovery. First-Year Seminars are often featured as an anchor in Learning Communities. First-time, full-time students with fewer than 15 credit hours are required to enroll in either a first-year seminar (as an independent course) or in one of the Learning Communities.

### Learning Communities Program

The Learning Communities program is a curriculum initiative that promotes the integration of General Education and other lower-division courses during a student's first semester. A typical learning community is a theme-based cluster of courses that allows a student cohort to take 2-4 courses together while also taking advantage of faculty collaboration, out-of-class learning opportunities, and community engagement. There are general interest communities and discipline-based communities that link major courses with General Education offerings. Enrollment in a Learning Community or a First-Year Seminar is required of all first-time, full-time students who enroll in the university with fewer than 15 credit hours. Learning Communities help entering, first-year students adjust easily to college life and improve their chances for a successful college career. Learning Communities provide an enhanced environment for successful learning. Because they know each other well, first-year students in learning communities are more comfortable speaking out in class and working collaboratively. They form natural study groups and support groups with their peers. They begin to see connections between their courses through specially designed assignments.

Academic research shows that participation in learning communities consistently improves students' retention as well as their GPA—keeping them in college and helping them to be more successful.

### Programs of Study

Along with other campus departments, colleges, and schools, the Dean of University College works to maintain the high quality programs that have long characterized Kennesaw State University. Together with the solid faculty of KSU, University College focuses on student academic excellence and success.

Additionally, University College maintains a central role in advancing certain interdisciplinary programs on campus. The Department of University Studies within University College offers students a degree program in Interdisciplinary Studies.

This Interdisciplinary Studies degree program directly reflects and advances several aspects of the institutional mission at the baccalaureate level. Building on the general education program, an interdisciplinary studies degree continues to advance the liberal arts tradition at the heart of Kennesaw State University.

Given the collaborative and integrative nature of this degree, it both broadens and deepens the current degree offerings, while at the same time ensures a focused, deliberate custom-designed degree program for students.

The unique characteristic of this degree is that it requires students enrolled in the program to have two or more intentional academic concentrations. The degree in Interdisciplinary Studies is a thoughtful, planned, substantive, schedule of coursework reflecting the integration of two or more disciplines, culminating in an applied or professionally oriented experience with consistent oversight by an interdisciplinary panel of faculty.

Institutionally, by encouraging cross-disciplinary connections, this degree facilitates, increases, and enhances linkages between and among existing departments. Additionally it provides students with a broad spectrum of institutional options.

## Major in Interdisciplinary Studies, BS

### University College, Department of University Studies (770) 423-6930

The Bachelor of Science degree in Interdisciplinary Studies allows students maximum flexibility to custom-design a curriculum that will help them meet their personal and career goals. Such a program of study must assure depth as well as breadth of study; it is not a degree completion program and not a vehicle for students needing a degree program to satisfy something other than a clearly defined academic objective. It is designed to be as academically rigorous as any other degree program on campus. Therefore, students must take a total of 39 upper-division hours across at least two different disciplines. A minimum of 12 upper-division hours must be taken in each discipline. Students must earn a grade of C or above in these upper-division requirements, as well as meet the university's general education requirements and complete an additional 15 hours of upper-level course work addressing writing and/or communication skills; an understanding of theory and culture; and the ability to apply and integrate skills in the selected disciplines. Nine hours of related studies courses must also be built into the IDS curriculum. To graduate, an IDS major must have completed a minimum of 123 credit hours, including those mandated by the IDS degree. To ensure a coherent degree plan, an IDS major must construct a written rationale explaining how combining the two (or three) disciplines addresses the student's personal and career goals. Each student will be required to meet with one of the IDS Program Coordinators in the Department of University Studies to draw up the proposed curriculum and formulate the rationale. In order to have an IDS curriculum approved, a student must have an adjusted GPA (AGPA) of 2.5 and maintain that GPA through graduation.

In summary, an IDS student must

- work with an IDS advisor to construct a degree plan combining at least two disciplines
- have an adjusted GPA (AGPA) of at least 2.5 to enter the program, remain in good standing, and graduate with an IDS degree, take 39 hours in upper division courses from these (or related) disciplines
- write a formal rationale for the degree, explaining why the personal and professional goals outlined there cannot be fulfilled with one of the degrees already offered at KSU and addressing any courses that do not obviously fit into the proposed curriculum
- have some summative experience, through research, coursework, internship, or practicum, to give an applied focus to the degree.

Once an IDS proposal is complete, the IDS coordinator will send a copy to each discipline's department chair for evaluation and approval.

*Note: Interested IDS majors may choose to add a Leadership Concentration to their program of study. The Leadership Studies Concentration consists of 15 hours of IDS leadership course work in courses with the prefix "LDRS," along with 9 additional hours of other related KSU leadership courses.*

For information about the Interdisciplinary Studies Degree, contact Dr. Edward Chan, Department of University Studies and Co-Director of the Interdisciplinary Studies Program at 770-423-6930, Dr. Liza Davis, Department of University Studies and Co-Director of the Interdisciplinary Studies Program, or Ms. Shannon Ferketish, Department of University Studies, Advisor for the Interdisciplinary Studies Program at 678-797-2863. For additional information, please visit [http://www.kennesaw.edu/university\\_studies/ids/index.shtml](http://www.kennesaw.edu/university_studies/ids/index.shtml)

**General Education (42-44 Credit Hours)**

**University-Wide Fitness For Living Requirement (3 Credit Hours)**

**\*Lower Division Major Requirements (Area F) (18 Credit Hours)**

**\*Upper Division Major Requirements (39 Credit Hours)**

Consisting of a minimum of 12 credit hours in each discipline, with a minimum of two disciplines, and 15 credit hours in upper-level courses that enhance an understanding of theory and culture, writing/communication, and application/integration. Each of the major discipline areas must include courses focusing on a single theme (although they may represent diverse departments) and be consistent with career and educational goals.

**\*Related studies (9 Credit Hours)**

**General Electives (12 Credit Hours)**

**Program Total (123 Credit Hours)**

**Notes:**

*\*These areas are to be planned closely with an IDS advisor and must be approved by department chairs or other representatives of the major disciplines selected for the degree.*

*Any changes to an approved IDS proposal must be re-evaluated and approved by an IDS advisor as well as the appropriate department chairs.*

# Minors and Military Science

## Minor Programs

A minor program is a prescribed area of academic study consisting of 15-18 semester hours, at least 12 of which must be non-duplicative outside the major's primary discipline and beyond the courses required for the student's major and general education requirements. At least nine of the required hours must be at the upper-division level. The prescribed courses for a minor may be taken from one or more academic disciplines. Courses taken in Core Area F (lower division major requirements) may be counted as coursework in the minor. Courses taken to satisfy Core Areas A through E (general education) may not be counted as coursework in the minor. Students must earn a grade of at least "C" in all course work applicable to a formal minor. When a student's major and minor programs require the same courses, the credit hours for some of those courses may be counted toward both the major and minor. However, at least 12 hours of a minor must be non-duplicative with course requirements in the major.

In order to graduate with a formal minor that will be noted on the student's permanent record, the student must complete the requirements noted above and submit to the Registrar's Office a completed and approved "Declaration of Formal Minor" form along with the student's formal petition to graduate. The formal minors available at the time of this catalog went to press are listed below. The office responsible for approving the minor declaration form and for advising students

about the specific requirements of a minor are also noted.

**Formal Minors      See for Advisement & Declaration Approval:**

Accounting      Coles College Advising Team and Accounting Department  
<http://coles.kennesaw.edu/KSUColes/>

African & African History and Philosophy  
American Studies Department  
<http://www.kennesaw.edu/history/>

American Studies      English and History & Philosophy Department  
<http://amst.hss.kennesaw.edu/>  
Anthropology      Anthropology and Geography Department  
<http://ga.hss.kennesaw.edu/>

Applied Mathematics      Mathematics and Statistics Department

Applied Statistics      Mathematics and Statistics & Data Analysis Department  
<http://math.kennesaw.edu/>

Art History      Visual Arts Department and the College of the Arts

Asian Studies      History and Philosophy Department  
<http://asianstudies.hss.kennesaw.edu/program/as-minor/>

## 246 Minors and Military Science Program

Business Law	Coles College Advising Team and Accounting Department	German Studies	Foreign Language Department
<a href="http://coles.kennesaw.edu/KSUColes/">http://coles.kennesaw.edu/KSUColes/</a>		<a href="http://foreignlanguages.hss.kennesaw.edu/programs">http://foreignlanguages.hss.kennesaw.edu/programs</a>	
Chemistry	Chemistry and Biochemistry Department	Gerontology	Sociology and Criminal Justice Department
		<a href="http://scj.hss.kennesaw.edu/">http://scj.hss.kennesaw.edu/</a>	
Chinese Studies	Foreign Languages	History	History and Philosophy Department
<a href="http://foreignlanguages.hss.kennesaw.edu/programs">http://foreignlanguages.hss.kennesaw.edu/programs</a>		<a href="http://www.kennesaw.edu/history/">http://www.kennesaw.edu/history/</a>	
Coaching	Health & Physical Education Department	Information Security and Assurance	
		<a href="http://csis.kennesaw.edu/minors.html#isa_minor">http://csis.kennesaw.edu/minors.html#isa_minor</a>	
Criminology	Sociology and Criminal Justice Department	International Affairs	Political Science and International Affairs Department
<a href="http://scj.hss.kennesaw.edu/">http://scj.hss.kennesaw.edu/</a>		<a href="http://psia.hss.kennesaw.edu/programs/minor-ia/">http://psia.hss.kennesaw.edu/programs/minor-ia/</a>	
Dance	The Department of Theatre Performance Studies, and Dance and the College of the Arts	Italian Studies	Department of Foreign Languages
<a href="http://www.kennesaw.edu/theatre/dance/company.shtml">http://www.kennesaw.edu/theatre/dance/company.shtml</a>		<a href="http://foreignlanguages.hss.kennesaw.edu/programs">http://foreignlanguages.hss.kennesaw.edu/programs</a>	
Economics	Coles College Advising Team and Economics and Finance Department	Language and Literary Studies	English Department
<a href="http://coles.kennesaw.edu/KSUColes/">http://coles.kennesaw.edu/KSUColes/</a>		<a href="http://www.kennesaw.edu/english/Minors">http://www.kennesaw.edu/english/Minors</a>	
Environmental Studies	Biological and Physical Sciences Department	Latin American Studies	College of Humanities- & Social Science— Cultural & Regional Studies
Film Studies	English Department	<a href="http://las.hss.kennesaw.edu">http://las.hss.kennesaw.edu</a>	
<a href="http://www.kennesaw.edu/english/Minors/">http://www.kennesaw.edu/english/Minors/</a>		Legal Studies	Political Science and International Affairs Department
Finance	Coles College Advising Team and Economics and Finance Department	<a href="http://psia.hss.kennesaw.edu/programs/minor-is/">http://psia.hss.kennesaw.edu/programs/minor-is/</a>	
<a href="http://coles.kennesaw.edu/KSUColes/">http://coles.kennesaw.edu/KSUColes/</a>		Management	Coles College Advising Team and Management and Entrepreneurship Department
French and Francophone Studies	Foreign Language Department	<a href="http://coles.kennesaw.edu/KSUColes/">http://coles.kennesaw.edu/KSUColes/</a>	
<a href="http://foreignlanguages.hss.kennesaw.edu/programs">http://foreignlanguages.hss.kennesaw.edu/programs</a>		Marketing	Coles College Advising Team and Marketing and Professional Sales Department
Gender and Women's Studies	Sociology and Criminal Justice Department	<a href="http://coles.kennesaw.edu/KSUColes/">http://coles.kennesaw.edu/KSUColes/</a>	
<a href="http://gwst.hss.kennesaw.edu/">http://gwst.hss.kennesaw.edu/</a>		Music	Music Department
Geography	Anthropology and Geography Department	Native American	Anthropology and Geography Department
<a href="http://ga.hss.kennesaw.edu/">http://ga.hss.kennesaw.edu/</a>		<a href="http://ga.hss.kennesaw.edu/">http://ga.hss.kennesaw.edu/</a>	

- Operations and Purchasing      Coles College Advising Team and Management and Entrepreneurship Department  
<http://coles.kennesaw.edu/KSUColes/>
- Peace Studies      College of Humanities and Social Sciences  
<http://peacestudies.hss.kennesaw.edu/program/ps-minor/>
- Philosophy      History and Philosophy Department and Philosophy Coordinator  
<http://www.kennesaw.edu/history/>
- Professional Practice with Hispanic Populations      WellStar School of Nursing and Human Services Department
- Professional Sales      Coles College Advising Team and Marketing and Professional Sales Department  
<http://coles.kennesaw.edu/KSUColes/>
- Professional Writing      English Department  
<http://www.kennesaw.edu/english/>
- Sociology      Sociology and Criminal Justice Department  
<http://scj.hss.kennesaw.edu/>
- Spanish      Foreign Language Department  
<http://foreignlanguages.hss.kennesaw.edu/programs>

the Advanced Course (junior and senior years). There is no military obligation incurred for enrollment in the Basic Course. After successfully completing the Basic Course, students who have demonstrated leadership potential, passed the qualifying exams and have three academic semesters remaining to graduation are eligible for the Advance Course. Students can also qualify for the Advance Course if they have completed basic training and advanced individual training in any military branch. In addition, students who did not take ROTC during their freshman or sophomore years can qualify for the Advance Course by successfully completing the four-week Leader’s Training Course (LTC) any summer prior to their junior year.

Training and books are paid for through the ROTC program. All contracted cadets receive a tax-free monthly stipend ranging from to \$300-\$500. Students also receive approximately \$850 while attending a 33 day Leaders Development and Assessment Course (LDAC) between the junior and senior year. The starting pay of a second lieutenant is over \$39,000 per year, plus benefits. After four years of active duty service, the salary is over \$59,000 a year, plus benefits.

Sophomores through seniors can participate in the Army ROTC program and serve in the National Guard or Reserves at the same time. This program is called the Simultaneous Membership Program (SMP). SMP cadets are non-deployable to ensure completion of academic degrees. These cadets receive a monthly allowance, as well as their reserve pay at the grade of sergeant, E5. The National Guard and Reserves both provide SMP cadets up to \$4,500 in tuition assistance per year.

## Military Science

### Army Reserve Officer Training Corps (ROTC)

Looking to become a leader? Army ROTC is offered through the cooperation of the Georgia Institute of Technology to provide students with career options that lead to commissions as officers in the Active Army, Army National Guard, or Army Reserves. All classes and leadership labs are offered at KSU.

#### Program Information

The ROTC program is divided into the Basic Course (freshman and sophomore years) and

#### In-college scholarships

Full one and a half, to four-year scholarships are available to highly qualified students. Selection is based upon performance to date, SAT and ACT scores, extracurricular activities and leadership potential. Scholarships include full payment of tuition and \$900 towards books per year. For more information about Army ROTC, contact the Military Science Department at 770-423-6229 or via e-mail at <http://www.armyrotc.gatech.edu>

## The Air Force Reserve Officer Training Corps (AFROTC)

<http://www.afrotc.gatech.edu/>

The Air Force Reserve Officer Training Corps (AFROTC) is a two to four-year educational program designed to give men and women the opportunity to become Air Force officers while completing a degree. The Air Force ROTC program is designed to prepare persons to assume positions of increasing responsibility and offers a wide variety of challenging opportunities for professional growth. Some sample careers are: Pilot, Navigator, Aircraft Maintenance, Missiles, Engineering, Scientific and Developmental Fields, Computer Science, Law, Health Services and Management.

### Academic schedule

Freshmen and sophomores attend a 50-minute class on Tuesday, and Leadership Lab (50 minutes) on both Tuesdays and Thursdays (3 hours per week total). The Leadership Labs consist of drill and ceremony practice, guest speakers from across the nation, athletic competitions, and other cadet activities. Juniors and seniors attend a 80-minute class each Tuesday and Thursday in addition to the Leadership Lab (5 hours per week). All cadets are required to wear their Air Force uniform throughout both days.

### Obligation after commissioning

Upon graduation from school, and completing all Air Force requirements, the student will be commissioned as a second lieutenant in the Air Force and have a 4-year active duty commitment. Navigators and pilots, respectively, have 8-year and 10-year commitments.

### Cross-registration

Students who are interested in enrolling in Air Force ROTC courses leading to a commission in the United States Air Force can do so through the cross-registration process at their school. Contact the Detachment 165 Unit Admissions Officer at 404-894-4175 for more information.

### Field training

Field Training is, in most cases, a cadet's first exposure to a working Air Force environment.

The program is designed to develop military leadership and discipline, and to provide Air Force officer orientation and motivation. At the same time, the Air Force evaluates each cadet's potential as an officer. Field training includes Air Force professional development orientation, marksmanship training, junior officer training, physical fitness, and survival training.

### In-college scholarships

Air Force ROTC can help you with the high cost of getting your degree. As an Air Force ROTC cadet you are entitled to many benefits. Some of them are:

- Up to \$15,000 per academic year to cover tuition, lab and incidental fees, \$900 for textbooks, and \$250-\$400 a month tax-free allowance;
- Free Air Force uniforms and textbooks;
- Management training and opportunities to apply leadership principles;
- At most schools, academic credit for your Air Force ROTC classes;
- Travel on military aircraft on a space-available basis if you are on Air Force ROTC scholarship or in the Professional Officer Course.

### Pre-Health Professions and Armed Forces Health Professions Program

A Pre-Health Professions Program designation is offered to encourage students to earn commissions through Air Force ROTC and continue their education in medical or osteopathic school. You must apply before the end of your sophomore year. You will also be guaranteed additional tuition assistance for graduate-level health schooling expenses under the Armed Forces Health Professions Scholarship Program. When you are accepted to your graduate-level health professions school, you will be granted the scholarship and transferred into the Air Force Medical Corps. Armed Forces Health Professions Scholarship participants incur an additional active-duty service commitment.

### Nursing Scholarships

Air Force ROTC offers a variety of scholarships for nursing that cover most tuition, books, and lab fees. The goal of the Nursing scholarships is to allow nursing students to complete their degree debt free, while acquiring a valuable resource to the Air Force's medical staff.



# Preparation for Post- Baccalaureate Study

Students who are interested in post-baccalaureate study should, as early as possible in their academic career, take advantage of two valuable sources of information: (1) the graduate catalog which describes in detail the various graduate and post graduate programs and; (2) an academic advisor in their area of interest. The catalog outlines specific entrance requirements and necessary prerequisites. The advisor can provide assistance with curricular decisions at KSU. Students should be aware that graduate programs do not necessarily require an undergraduate degree in that specific discipline and that prerequisites may often be completed as elective courses in another major.

## Professional Program Preparation

Some students are interested in applying to graduate or post-baccalaureate professional programs not offered at KSU (dentistry, engineering, law, and medicine for example). Although KSU does not offer pre-professional programs, many of our major programs of study and course offerings provide students

with the opportunity to obtain recommended course work that will satisfy the entrance requirements for professional programs. These students are encouraged to see their advisor or contact a pre-professional program advisor as early as possible in their degree. These advisors can assist students in selecting appropriate course work, suggest strategies for including the course work into a specific program of study, and provide guidance on applying to professional programs. Information and advisement about pre-professional preparation can be obtained from the departments listed below. Information for all such programs is also available on KSU's Web site at: [science.kennesaw.edu/chem/prepro](http://science.kennesaw.edu/chem/prepro).

Dentistry	Departments of Biology and Physics or Chemistry and Biochemistry
Engineering	Departments of Chemistry and Biochemistry or Mathematics and Statistics

Forestry	Departments of Chemistry and Biochemistry or Biology and Physics
Law	Department of Political Science & International Affairs
Medicine	Departments of Biology and Physics or Chemistry and Biochemistry
Optometry	Department of Chemistry and Biochemistry
Pharmacy	Departments of Biology and Physics or Chemistry and Biochemistry
Podiatry	Department of Chemistry and Biochemistry
Veterinary Medicine	Department of Biology and Physics

### Accelerated Bachelor's-Master's Degree Option

The Accelerated Bachelor's Master's Degree Option provides qualified KSU undergraduate students the opportunity to begin graduate studies at KSU in their senior year and to simultaneously satisfy some remaining requirements for the bachelor's degree and the beginning requirements of an advanced degree.

A student may use up to nine credit hours of graduate-level courses offered within a single degree program in meeting the requirements of both a bachelor's degree and a master's degree. Students applying for this program must:

1. Have completed at least 18 hours of coursework at Kennesaw State.
2. Have a KSU GPA of 3.5 or better.
3. Be within 21 semester hours of graduation.
4. Have written permission of the chair of the department of the undergraduate major to use the graduate level

courses as acceptable substitutes to fulfill related requirements of the bachelor's degree (students must satisfy all prerequisites for those graduate courses).

5. Meet all requirements for admission into the specified graduate program (except for receipt of the undergraduate degree); and
6. Submit an application for admission to the Accelerated Bachelor's-Master's Degree Program, along with all necessary admissions documentation to the Dean of Graduate Studies by the deadline dates listed below.

No more than nine semester hours of graduate credit may be completed prior to the completion of the baccalaureate degree and admission to a graduate degree program. An undergraduate student enrolled in graduate classes is limited to six semester hours of graduate course work per term and a total academic course load of 12 semester hours per semester.

For students who work closely with their advisors in planning their course of study at KSU, this option offers the opportunity of simultaneously satisfying partial degree requirements for a bachelor's and a master's degree in an accelerated program of study. Upon completion of the undergraduate degree, with a satisfactory undergraduate grade point average, and a grade of "B" or better in all graduate courses completed, the student may move to full graduate status in the same graduate program, and the courses taken as an undergraduate can be applied toward the graduate degree.

Many combinations of undergraduate and graduate programs are possible and are not restricted to the confines of a single discipline or major. For example, integrated undergraduate/graduate programs have been developed for a Bachelor of Science in Psychology leading to a Master's Degree in Business Administration and a Bachelor of Arts in English leading to a Master of Arts in Professional Writing. Students interested in this option must meet with the department chair responsible for the undergraduate major.

For application materials, contact the Dean of the Graduate College at 770-423-6738 or [www.kennesaw.edu/graduate/admissions/contact.html](http://www.kennesaw.edu/graduate/admissions/contact.html). Students may not apply online for this program. Submit applications materials to the Dean of the Graduate College no later than the following dates:

July 15	for Fall term admission
November 15	for Spring term admission
April 15	for Summer term admission

The accelerated option is not available for students wishing to take courses in the MSN program. It is also not available for those wishing to take courses in the M.Ed. program unless the student has the required certification for admission to that program. Contact the Bagwell College of Education for more information at 770-423-6043 or <http://www.kennesaw.edu/education/grad/>.

### KSU Graduate Programs

Kennesaw State University offers a number of Master's degrees, which are described under Programs of Study. Complete descriptions of the admission and degree requirements are detailed in the Kennesaw State University Graduate Catalog. Additional information can be obtained from the Graduate Admissions Office, the Graduate Program Directors, and on-line at: <http://www.kennesaw.edu/graduate/>

### Graduate Entrance Examinations

Most graduate programs require graduate entrance examinations similar to the undergraduate SAT tests. Although KSU does not actually administer these tests, students may obtain registration information about the GRE, GMAT, LSAT, and MCAT in the CAPS Center.



# Academic Resources

## The Institute for Global Initiatives

The Institute for Global Initiatives promotes and collaboratively leads global learning and regional studies among KSU's faculty, students, staff and the community through academic services and programs, research and scholarship, and partnerships. It supports and promotes KSU's mission of international education by initiating programs, responding to external funding opportunities, and providing leadership for the institution's regional centers. The centers are Center for African and African Diaspora Studies (CAADS) and the Center for Hispanic Studies (CHS). It collaborates with divisions, colleges, departments, and other units to ensure the infusion of international dimensions into teaching, scholarship, and community service. At the core of the IGI is the Office of International Services and Programs (OISP). The OISP coordinates a wide range of international programs and events, including international student recruitment and admission, study abroad programs to various destinations, the annual country-study program, and international student and faculty exchange program.

## The Confucius Institute

The nonprofit Confucius Institute at KSU promotes the study of Chinese language, culture, ethics, and philosophy, and furthers the understanding of China today.

With the establishment of this prestigious institute at KSU, the university will become a key resource in developing networks with China, the world's fastest-growing economy, while serving the growing educational and business communities in the Atlanta area, as well as the Southeastern United States.

KSU, Georgia's third largest university, is partnering with Yangzhou University (YZU) in the establishment of this Confucius Institute. YZU is a key comprehensive university in Jiangsu Province. It emerged in 1992 through the merging of several higher educational institutions; the history of some of these institutions dates as far back as 1902.

For more information, visit the Confucius Institute Website.

### Teacher Resource and Activity Center (TRAC)

The Teacher Resource and Activity Center, located in Kennesaw Hall Room 2005, is sponsored by the Bagwell College of Education and open to all KSU students, faculty, and staff. Educators in the geographical area served by the University are also invited to use the center.

Designed specifically to meet the needs of professional teachers and education majors in the teacher preparation program, the center offers a curriculum library, media services, and instructional materials. It maintains a large library of professional books and periodicals, K-12 textbooks for curriculum planning at all grade levels, theme-related activity guides, supplemental kits, and over 1,000 educational DVDs and videos. TRAC also houses a production workroom equipped with a print/copy station, laminators, spiral and heat binders, poster printers, paper cutters, badge makers, and other assorted machines that support the development of classroom materials. TRAC has an extensive die-cut collection of over 800 shapes, letters, and numbers for creating bulletin boards and learning center manipulatives. Additional equipment such as computers, opaque projector, tape recorder, CD player, and televisions with VCR/DVD players are available for use in the center. Friendly staff is available to assist visitors.

### Writing Center

The Writing Center, located in English Building Rm. 242, is a free service available to all members of the university community. Student and faculty tutors assist writers in any subject and at any stage of the writing process on issues such as topic development, organization, drafting, revision, grammar, punctuation, source documentation, and essay test preparation, including the essay portion of the Regents' Test. Appointments are strongly encouraged and can be made via the Center's website. The Writing Center also includes a computer lab, writing resource library, and study space for student use.

Hours of operation for the academic year:

Monday - Thursday	9:00 a.m. - 8:00 p.m.
Friday	9:00 a.m. - 12:00 p.m.
Sunday	1:00 p.m. - 5:00 p.m.

To schedule an appointment and to learn more about special events and services at the Writing Center, visit: <http://www.kennesaw.edu/english/WritingCenter/>.

### The College of Continuing and Professional Education

Cutting-edge course work for individuals planning to re-enter the workforce, change careers, or add to their portfolio of skills is the specialty of The College of Continuing and Professional Education. Formerly Continuing Education, the College offers more than 40 professional certificate programs and a small collection of life and leisure courses sure to spark fun and creativity.

The College offers more than 2,500 classes annually including classes from Web design to Phlebotomy. Most classes are offered at the KSU Center which offers students a learning experience inside fully equipped classrooms wired with the latest technology or online which allows great flexibility for the full-time professional. The College serves more than 22,000 students annually.

Professional certificate programs include Paralegal, Kennesaw Internet Professional, Technical Writing, Meeting and Event Planning, Administrative Professional, Culinary Fast Track Apprenticeship, Certified Nursing Assistant, EKG Technician, Phlebotomy, Medical Office Assistant, Teaching English as a Second Language, Professional Development in Gerontology, and the Osher Scholar. The College also offers specialized, age-appropriate programs through Summer University (K-12), the KSU Futures program for high school graduates who are not college bound, and The Osher Lifelong Learning Institute (Ages 50 and older).

Continuing Education Units (CEUs) are assigned to all professional development programs with one CEU awarded for 10 con-

tact hours of participation. Several selected courses carry PLUs for teacher re-certification. Transcripts of earned CEUs are available upon request.

Visit the College's website at <http://www.kennesaw.edu/ConEd/> or call 770-423-6765 for more information and to request a current Course catalog.





# Computing & Information Resources

Technology is increasingly an integral part of a student's education. In addition, many student services and information are delivered via technology. To provide the KSU student with a quality education delivered most conveniently, technology is used as an essential part of instruction, for student access to educational materials, and for the delivery of student services.

A \$25 technology fee was collected for the first time in the 1997-98 academic year to provide students with improved technological resources including: greatly enhanced on-campus and remote access to the internet; important software packages such as Microsoft Office delivered on-line; student training in use of computer technology; increased access on campus through extended laboratory hours; computer connections, and an electronics study room in the Library; upgrade of student laboratories; and, instruction in the use of advanced multimedia presentation technology in the Multimedia Development laboratory. The technology fee for 2010-2011 is \$50.00.

The Kennesaw State University Website exists to assist students with course registration and reviewing of grades. In addition, the KSU Website delivers quality content to our readers. Each year brings new technology, creative uses of technology on campus, and services to meet our growing needs.

## **Mandatory KSU E-Mail Account**

KSU generated e-mail accounts are the official means of communication with students. Instructions can be found at <http://students.kennesaw.edu>.

## **KSU's Vice President for Information Technology and Chief Information Officer**

The Vice President for Information Technology and Chief Information Officer (CIO) provides leadership in the continuing advancement of information and instructional technology. This position oversees the operations of information technology which includes the Horace Sturgis Library, Information Technology Services and Enterprise Systems and Services, Online Learning Services Department, Multimedia Development Group, Department of Archives and Records Management, and the Office of Enterprise Information Management.

## **Horace W. Sturgis Library**

Built in 1981 with over 100,000 feet of space, the library, named after the university's first president Horace W. Sturgis, is designed to support and advance the teaching and learning activities of the greater university community.

The Sturgis Library has more than 600,000 volumes of books, E-books and government publications. There are more than 3,300 serial publications and well over 1,500,000 pieces of microforms.

KSU students and faculty have access to and borrowing privileges from the collections in all of Georgia's public college and university libraries as well as a number of private university libraries through The Atlanta Regional Consortium for Higher Education, GALILEO and GIL, Georgia's virtual library system. GALILEO and GIL provide access to the collections of the finest doctoral research university libraries in the state. The comprehensive holdings of Georgia's virtual library system include over 10 million volumes and thousands of full-text periodicals accessible through 225 electronic databases.

The Atlanta Regional Consortium for Higher Education includes institutions such as Agnes Scott College, Emory University, University of Georgia, Clark-Atlanta University, Georgia Institute of Technology, Georgia State University, and the Institute of Paper Science and Technology. Use of these collections is available by an institutional access card, via five day truck delivery, institutional fax machines and through interlibrary loans.

The Atlanta Regional Consortium for Higher Education and University Systems Libraries have unique titles that augment collection development at Kennesaw and through the Georgia Union Catalog, enhance both research and teaching. Access to these extensive catalog collections are through the on-line public catalog which is available in the library, on the campus network and via telephone from remote sites.

For research purposes, faculty and students have access to a broad array of traditional print collections and full-text and full-image digital items through GALILEO, EBSCO, ProQuest, ERIC, and Lexis/Nexis, and other online reference databases. The GALILEO service provides access to World Wide Web resources such as the Library of Congress, full-text journal titles, newspapers, and to document delivery services.

Users of the library also have access to four special collections:

- The Children's Literature Collection named in honor of the late John DiFazio, professor of education at Kennesaw, houses an 8,000 volume library used for the professional preparation and training of P-12 teachers.
- The Teen Collection consisting of 1,500 works designed to meet the unique learning and reading needs of adolescence.
- The Bentley Special Collections brings together a world-class collection that spans the history of the written word in the Western World. This collection provides undergraduate students one of few opportunities in the nation to study original works firsthand.
- The Government Documents Collection houses print, microforms, CD-ROM databases and remote access to Federal Agencies. Sturgis Library, as part of the national depository system, makes books, periodicals and agency data available to the Sixth Congressional District.
- Performing Arts Library supports the specialized teaching, learning, and research needs of KSU's School of Music and Department of Theatre, Performance Studies, and Dance. Access to the Sturgis Library's collection of arts-oriented digital resources is available from the PAL's computer terminals. Focused instruction is available to individuals and classes in locating and using print, electronic and media resources.

Recently added services are:

- The DigitalCommons@Kennesaw State University and the Copyright Management Center. The Digital Commons is a new type of service for the university community. The Digital Commons is an institutional repository: a permanent digital archive, the intellectual and creative output of Kennesaw State. The system is a product of Berkeley Electronic Press. With the increase of KSU's graduate programs, the Library intends to use the system to self-publish dissertations and theses and make them available via the web.

- The Copyright Management Center is intended to assist Kennesaw faculty, staff, and students in working and complying with copyright issues, specifically in balancing the rights of copyright holders with the exercise of fair use for educational purposes.
- Ask a Librarian e-mail service is now available and is part of a whole array of virtual reference tools designed to expand delivery of information and reference help.

Library Instruction classes are provided for students and faculty. Individual research clinics are available by appointment. The library is a charter member of LYRASIS, the nation's largest regional membership organization for libraries and information professionals and is a member of the On-line Computer Library Center, a major international library computing network with members located in the United States, Canada, Europe and Japan.

The Sturgis Library is open 100 hours during the semester and has extended hours during exams. Between semester hours are posted at library entrances, the circulation desk and on the library website. For checkout of materials, the university identification card serves as a library card.

### Computing Services

The goal of Information Technology Services (ITS) is to provide efficient, secure and user-friendly access to technology for all students, faculty and staff, so they have the necessary tools to carryout collaboration, research, scholarship, and innovation. ITS provides the foundational infrastructure of campus computing, both installing and maintaining network connectivity, telecommunications, and campus computing hardware.

Students receive a KSU email account, personal web space, web-based file storage, and are eligible to take online training on many commonly used software programs via a single-sign-on authentication – one login ID, and one password. ITS also provides face to face technology workshops, and a student help desk, complete with walk-up services. Within the ITS computer labs on the 4th floor of Burruss, students have access to many standard office productivity programs plus academically specific software, as well as color printing and copy services. Group labs are available for collaborative work, and

trained lab assistants are on duty to answer any questions. Over 63 similar computer labs are scattered throughout the colleges, library and student center.

The rules for use of all telecommunications equipment, including telephones, computers and FAX equipment, are found the KSU Web site at: <http://its.kennesaw.edu/infosec/issp.php> . They can also be reached through the KSU Intranet home page by choosing the topic Issue Specific System Policies from the Computing Resources section. Use of any of these facilities implies an understanding of and compliance with these policies.

### Online Learning Services Department

Online Learning Services supports online learning systems for Kennesaw State University, including web-based course support, video servers, and systems for providing live and recorded classes over the Internet. Our mission includes the investigation and development of new technologies for online learning and for classroom use.

OLS supports the KSU WebCT system. WebCT is a system that can be used, at the option of the faculty, in any course at KSU. It is accessed over the Internet from on- or off-campus and provides a variety of instructional tools for use by faculty and students. Access to the WebCT materials for a course is restricted to students enrolled in the course. Each term, more than 50% of KSU students are enrolled in one or more courses supported by WebCT.

Additional information about resources for online learning and the services provided by OLS can be found at the web site: <http://web.kennesaw.edu/onlineed>.

### Multimedia Development Group (MDG)

The Multimedia Development Group (MDG) offers a wide range of multimedia services and training for faculty, staff, and students. Located on the fourth floor of the library, MDG supports audio/visual and presentation equipment on campus. In addition to maintaining KSU's multimedia presentation classrooms, MDG specializes in multimedia training and production assistance; graphics creation, multimedia file conversion, audio/video tape duplication, video editing/com-

pression, desktop publishing, and CD-ROM recording. MDG supports some of the most cutting edge multimedia hardware and software available.

### **Instructional Equipment**

MDG supports a wide range of equipment for classroom use. Through designated building coordinators, MDG maintains a distributed set of equipment for faculty to request. Each building coordinator has his/her own system for reserving equipment. See your departmental secretary to obtain building coordinator's contract name and number.

Equipment available for pickup includes: data projection systems, video playback combo, VHS camcorders, audio cassette player/recorders, audio CD players, public address systems, slide projectors, and microphones. If you have special equipment needs, consult MDG to consider options.

### **MDG Media Circulation Lab Hours**

The MDG multimedia lab is open to faculty, staff, and students Monday - Thursday from 9:00 a.m. - 6:00 p.m., and Friday from 8:30 a.m. to 5:00 p.m. The lab is closed on holidays.

### **Department of Archives, Rare Books, and Records Management**

The Department of Archives and Records Management was established in 2004 in order to preserve the history of Kennesaw State University and to oversee the management of University records. The Records Management division assists and provides training for faculty and staff on managing paper and electronic records. The Archives division serves the research interests of KSU students, faculty, staff and the public. Our holdings include 600 linear feet of University records, 120 linear feet of Georgia History collections, several thousand University photographs and audiovisual recordings, and digital collections. Recent acquisitions include the records of the NAACP Cobb County Branch, the Gordon Collection on workplace integration at the Lockheed Plant (Marietta, Georgia) and in the Southeastern United States, and the Walker Collection on African-American churches, plantations, and cemeteries in Georgia. The Bentley Rare Book Library, one of three museum-grade rare book libraries

in Georgia, was added to the department in July 2009. The Rare Book Library offers tours, classes and seminars for the KSU community and the general public. Among the more than 15,000 volumes represented by the Bentley Library are recent acquisitions of a fourth folio Shakespeare (1685) and a first edition of the complete works of Chaucer.

### **Enterprise Information Management (EIM)**

The Enterprise Information Management (EIM) office maintains the university's program and institutional evaluation records, is the university's official SACS accreditation liaison, and oversees the university's comprehensive program review and improvement process. The offices of Enterprise Information Reporting and Enterprise Data Management and Analysis aid in facilitating the production of statistical information, data analysis, and special studies in support of institutional reporting, planning, assessment, and administrative oversight.

### **Educational Technology Center**

The KSU Educational Technology Center (ETC) is proud to be the largest of the 13 Georgia Department of Education technology centers located throughout the state. The KSU ETC is located in the Bagwell College of Education on the second floor of Kennesaw Hall. The ETC serves educators in metro Atlanta area school systems by providing comprehensive instructional, administrative, and technical training for Georgia educators in a short course or seminar format. In addition, the ETC provides consulting and advising services, helping school systems to select, implement, and support classroom technology that provides the greatest benefit to students and teachers. The ETC seeks to disseminate information about educational technology through participation in state and national conferences, by producing blogs, podcasts, and web-based materials and by participating in classes offered as part of pre-service degree programs at KSU. Visit their website at <http://web.kennesaw.edu/etc/> for more information on available resources and services.

# Student Services & Activities

## Division of Student Success

The Division of Student Success offers a variety of programs, services and activities that assist and enhance student success. The areas included in this division are the Career Services Center, Intramurals and Recreation Services, Residence Life, Student Life Center, Student Development Center, Student Success Services, Center for Student Leadership and Student Conduct and Academic Integrity.

### Student Success Services

Student Success Services (SSS) is a comprehensive service center where students obtain help with educational, career, and personal concerns from a trained staff of counselors, specialists, and advisors. Such assistance is intended to support Kennesaw State University's academic programs by offering relevant resources that facilitate the students' orientation to the university, contribute to personal development, enhance academic success, and facilitate career skills. All students are invited to come to the center from 8:00 a.m. until 7:00 p.m. Monday through Thursday and 8:00 a.m. through 5:00 p.m. on Fridays. We are located in Kennesaw Hall, rm. 2401, or you can call 770-423-6600. Programs and services offered by the Center include:

### Orientation

Orientation is designed for first-year students, transfer students, and parents. It was developed to assist students and their parents in making a stress-free transition to Kennesaw State University. The SSS Orientation Program has been recognized by the Foundations of Excellence Organization. Included in the program are opportunities to meet university personnel, understand academic program offerings, advising and registration. Additionally, students and parents are given the opportunity to learn about the various organizations and services available to maximize student success. Orientation Program is located in the Carmichael Building, room 156, and can be reached by calling 770-423-6219.

### Counseling and Psychological Services

In an atmosphere of confidentiality, professional counselors offer assistance to students with a variety of concerns which may include career, personal and academic counseling. Special seminars in study skills, time management, stress management, assertiveness, test-taking and other topics are conducted each semester during the academic year. This program is located in the Student Success Services office, 2nd floor of Kennesaw Hall, rm. 2401, and can be reached by calling 770-423-6600.

**Testing Services**

Testing Services provides institutional, state and national testing opportunities to students in an atmosphere which enables examinees to perform to the best of their abilities. Testing Services coordinates and administers: CLEP, Compass, ISAT, Regents, US & GA History Exemption Exam, US & GA Constitution Exam, as well as provides proctoring services for students enrolled in Independent Study and Georgia eCore. Testing Services is also located in the Student Success Services office on the 2nd floor of Kennesaw Hall, rm. 2401, and can be reached by calling 770-423-6600.

**College Level Examination Program (CLEP) for Advanced Standing:** Students with business, military, or professional experience are eligible to take standardized examinations in a number of areas to earn credit for certain specific courses, provided a minimum score is attained on the tests. Credit earned will be recorded on the student's permanent record. For specific information concerning subject areas in which tests are available, the cost and minimum score required for credit and dates tests will be given, contact Student Success Services.

**First-Year and Undeclared Advising Services**

First-Year and Undeclared Advising Services provides first-year students, students who have not declared an academic program of study and Learning Support Program students with academic advising. Advisors meet with students to help them navigate General Education requirements and identify possible programs of study. First-Year Advising Services is part of the Kennesaw State University advising program whereby each department within the seven colleges provides advising services to students who have chosen their programs of study. Once the undeclared students select a specific program of study, they are referred to the respective colleges where faculty and staff in the academic departments advise the students until graduation. First-Year students who know the major can be advised in First-Year and Undeclared Advising Services as well as the academic department of the major. First-Year Advising is located on the first floor of Kennesaw Hall, rm. 1304 and can be reached by calling 678-797-2860.

**Changing or Declaring Majors:** To declare a major for the first time, students must contact the departmental office of their desired major. Students will complete a form in that department and have a major assigned. If students change their preferences and desire to select another major, they need to go to the department of the newly desired major. Some students may wish to change from a major to undeclared status. In this case, they must contact the First-Year and Undeclared Advising Services. Students should note that when changing majors, there is a possibility that additional hours of course work beyond those required for the completion of the original program may need to be taken. Students should declare a major as soon as possible so that they can be assigned an advisor to help them expedite their progress toward a degree and to help them in preparing for a career.

**Undeclared Students:** Students who have not declared a major and those required to take Learning Support classes are assigned to First-Year and Undeclared Advising Services. These advisors are trained and available to help students select courses that meet the General Education requirements for all majors, adjust to the university, and choose a program of study. First-Year and Undeclared Advising Services also refer students to other campus resources when appropriate.

**First-Year Advising Requirement:** First-Year students (freshmen) are required to meet with an academic advisor prior to registration for their second and third semesters. This requirement is enforced by the placement of the "FY-Advising Required" registration hold. These students will not be able to register for the second and third semester until they have met with an advisor either in their major department or in First-Year and Undeclared Advising Services.

**Collegiate Recovery Center**

The Collegiate Recovery Center is a community of students in recovery from addiction who meet together to share their experience, strength, and hope. The Center's mission is to assist students to have a full mainstream college experience while in recovery. Students can do that by attending 12-step recovery meetings located at the Center or joining in the peer community after attaining six

months of continuous recovery from addictive behaviors. Our goals are to provide opportunities for students to give back through service, to educate the community about the complexities of addiction, to guide students as they develop academic goals, and to help students continue to develop professional and social resiliency in recovery. The CRC is located in the University College, 2nd floor, rm. 222. CRC direct dialing is 678-797-2538.

### Student-Athlete Success Services

Professional staff assist KSU student-athletes by helping them succeed personally and academically. Student-athletes receive assistance with advising, study skills, tutoring, orientation and registration. Life skills are offered as well as opportunities to volunteer as mentors for the community. SASS is located in Building #65 at the corner of Big Shanty and Campus Loop Road and can be reached at 678-797-2402.

### Behavioral Response Programs

In order to make Kennesaw State University's campus as safe and supportive as possible, Behavioral Response Programs (BRP) seeks to identify and respond to students who are distressed and precipitating towards behavior that is disruptive, threatening, or potentially dangerous. By identifying these students early, BRP is able to assist the student in getting the help they need and the campus is protected. In addition, BRP provides education and consultation regarding identifying and responding to distressed students to faculty, staff, and other members of the university community. BRP is located within the Student Success Services main office, KH, rm. 2401.

### Student Success Services Resource Areas

Counseling and Psychological Services (CPS) and Testing Services office provides a resource area available to all students without appointment. We are located in KH, rm. 2401. Our reception area is primarily a waiting area for visitors scheduled to meet with the professional staff. In addition, it houses a number of supporting resources:

- Computers with software or Internet links for career self-assessments, including PinPoint, Georgia Career Information Center (GCIC), and links to the Occupational Outlook Handbook (OOH).

- CLEP study guides and GRE, GMAT, LSAT, and MCAT information brochures.
- Career and personal counseling books, brochures, and pamphlets.
- Study skills handouts.
- Information about how to sign up and take online career exploration instruments (MBTI, SII) for a small fee.

Another Resource Area within Student Success Services is located in our First-Year and Undeclared Advising Services office, in Kennesaw Hall, Rm 1304. During student advisement our First-Year Advisors determine PinPoint career exploration would be beneficial; the center also has computers with the career self-assessment tool PinPoint available to students.

### Career Services Center

The Career Services Center provides a variety of opportunities and experiences which empower the students and alumni of KSU to successfully pursue their career goals. The Center is located on the second floor of Kennesaw Hall, Room 2617. The phone number is 770-423-6555.

Services provided include:

- Resume writing assistance
- Experiential learning opportunities (Cooperative Education and Internships)
- Videotaped practice interviewing
- Career search strategies
- Internet career search assistance: <http://careerctr.kennesaw.edu/>
- OwlLink Jobs: (listing of hundreds of degree and non-degree openings available through the University's computer network)
- Current listings of government, educational, social service and communications opportunities
- Information on hundreds of companies
- OwlLink (Internet system which enables you to create a resume and upload it to the Career Service database for referral to employees) from the web
- On-Campus recruiting (hundreds of companies interview our graduating students and alumni for available positions each year)

- Career Fairs: Five career fairs are held each year. A general career expo and an accounting career fair are held in the fall. In the spring, an experiential education and career fair is held, as well as a teacher career fair and a non-profit government career fair.

### Cooperative Education and Internships

The Cooperative Education and Internship programs offer students work experience relative to their majors. Most employers want students with practical experience and often prefer to hire those who have worked with them and others through internships or co-ops.

Cooperative education combines work experience with time spent in the university classroom. The positions are always paid employment. Students who co-op must do so for a minimum of two (2) semesters with the exception of seniors who are no more than 12 semester hours from graduating. These students may be eligible for a one (1) semester co-op experience. Students receive academic credit for each semester worked and may accumulate a maximum of 12 semester hours of co-op credit. The amount of credit assigned to any co-op experience is determined by the KSU Career Services Center.

Co-op experience may be full-time or part-time. The full-time option usually equates to 35-40 hours of work per week. Additional courses may be taken in the evening if desired. The part-time option involves working an average of 20-25 hours per week, with additional courses taken during the same semester or summer term if full-time enrollment status is desired. At least a 2.5 adjusted GPA is required for all co-op students.

Internships are usually one semester in length, may be either full- or part-time, and may be paid or unpaid. A student will receive academic credit for each internship. This must be approved by the student's academic department. Students may participate in more than one internship experience, but the maximum number of hours of credit that can be earned in internship status is twelve (12) semester hours.

Co-op classes are taken on a pass/fail basis only; thus the grade of "S" or "U" will be assigned. The internship grade structure depends on the academic department involved. Students should check with the Career Services Center for more information about these programs. Co-op and internship course credit may be used as general elective credits in most majors.

### Student Conduct & Academic Integrity

The predecessor of the Kennesaw State University SCAI Department, (Office of Judiciary Programs), was developed in 1985 to administer and supervise the procedures surrounding alleged infractions of the KSU Student Code of Conduct and other university policies. The SCAI Department strives to assure fair and impartial considerations of misconduct charges against any KSU student through a system of campus hearing boards and other administrative procedures (hearing officers).

The SCAI structure includes hearing officers and hearing boards (university court and traffic court). Each hearing board is composed of both faculty/staff and student members of the SCAI panel. Members of the panel are trained to hear complaints, arrive at fair and impartial conclusions and deliver clear and direct recommendations. In addition, panel members are trained to assist in the preparation and presentation of misconduct cases before the university court hearing board.

Students are invited to apply to become a member of the SCAI hearing board. Requirements include:

- a minimum 2.8 overall GPA;
- a strong interest in protecting the reputation of the University by assuring that the rules of the Code of Conduct are upheld;
- successful personal interview(s);
- two personal references who will testify to your character and integrity;
- a commitment to uphold the SCAI Code of Ethics, attend training sessions, and volunteer to serve on hearing boards when available.

For more information, please contact the director for the SCAI department at (770) 499-3403 or visit the KSU SCAI Website at [www.kennesaw.edu/scai/](http://www.kennesaw.edu/scai/).



### Student Development

Student Development coordinates support services, programs, and activities to enrich the college experiences of specifically identified student populations, including multicultural students, international students, adult learners, and students with disabilities. In addition, the department provides an avenue for individuals to engage in volunteer service in the community through Volunteer Kennesaw State University (VKSU). Through three satellite centers - the Cultural Awareness and Resource Center, the Lifelong Learning Center, and the Global Village - students are provided a place to gather; a broad array of information; access to computers and other equipment; and knowledgeable, friendly support staff to ensure that students have a positive and supportive "home" on campus. The Odyssey Program, a peer mentoring program, is also coordinated by Student Development. The Odyssey Program helps first-year and new transfer students make a smooth transition to college life at Kennesaw State by pairing them with a qualified peer mentor. Student Development, located in the Carmichael Student Center Suite 267, is open Monday through Thursday from 8:00 a.m. to 7:00 p.m. and Friday from 8:00 a.m. to 5:00 p.m. and can be reached by phone at 770-423-6443. More information about Student Development can be found at [www.kennesaw.edu/stu\\_dev](http://www.kennesaw.edu/stu_dev).

### Adult Learner Programs

Adult Learner Programs at KSU provides a variety of innovative events and services to meet the needs of the "nontraditional" student. Our target student population are individuals who are 25 years of age or older or who have "nontraditional" life-styles such as family and employment. Offerings include workshops, seminars, and individual consultations for prospective students as well as programs that promote academic success. The staff of Adult Learner Programs act as liaisons and advocates in helping non-traditional students succeed in and outside the classroom. Numerous sources of university information and resources are available as well as opportunities for students to participate in programs such as the Childcare Subsidy Lottery and the Adult Learner Book Subsidy Lottery.

Some of the major events sponsored by Adult Learner Programs include the Adult Learner

Information Seminar which is designed to help nontraditional students who are entering or re-entering college conquer their apprehensions and connect with their peers; the Adult Learner Recognition Ceremony which celebrates Georgia's Adult Learner Day by acknowledging individuals who are excelling academically under difficult circumstances; and the WINGS (When I Need Generous Support) Ceremony which provides an opportunity for all graduating seniors to recognize those individuals that have helped them through college. The office is housed in the Lifelong Learning Center, Room 261 of the Carmichael Student Center. Visit [www.kennesaw.edu/stu\\_dev/alp](http://www.kennesaw.edu/stu_dev/alp) for more information.

### Lifelong Learning Center

The Lifelong Learning Center (LLC) serves as a resource center for degree seeking non-traditional commuter students. Non-traditional students are defined as those over the traditional college age or living "non-traditional" college life-styles such as juggling the responsibilities of family, school, and employment. The LLC seeks to enhance the university experience by providing services specifically designed for students returning to college or starting college later in life. The LLC is located in Room 261 of the Carmichael Student Center. The center is open from 8:00 a.m. to 7:00 p.m. Monday through Thursday and 8:00 a.m. to 4:00 p.m. on Friday. During breaks and summer sessions the LLC is open from 8:30 a.m. to 5:00 p.m. Monday through Thursday and 8:30 a.m. to 4:00 p.m. on Friday. You may reach the Lifelong Learning Center staff by dialing 770-423-6701.

The commuter and non-traditional student will find a multitude of resources available to them in the LLC. Resources include information and referral services as well as literature racks with academic and campus information and services. The LLC also houses a study/networking area with a free local telephone, free local fax machine, and a kitchenette complete with microwave, refrigerator, toaster oven, and free coffee and tea. Academic support services include fifteen computers networked to Information Technology Services, laptop ports, and wireless access. In addition, hour-long, one-on-one math tutoring appointments are available to assist students with a variety of math courses taught at KSU.

The Lifelong Learning Center hosts numerous adult learner workshops and events throughout the academic year.

### Multicultural Student Retention Services

A number of factors have a direct or indirect impact upon retention of students of color at major institutions of higher education. Kennesaw State University is no exception. These factors include the quality of support services, faculty's expectations and attitudes, the campus climate of socialization, and the sense of belonging experienced by the students.

Multicultural Student Retention Services (MSRS) provides students of color with essential resources, services, and opportunities to aid in their retention, progression and completion of their academic careers at Kennesaw State University. MSRS facilitates academic success for students of color by offering the following resources:

- Minority Advising Program (MAP) which tracks, monitors, and facilitates academic success and retention strategies for minority students enrolled in each of Georgia's 34 public colleges and universities;
- The Cultural Awareness and Resource Center (CARC), located on the second floor of the Carmichael Student Center in Room 262, which offers an array of tutorial services, technical, and media resources that cater to the needs of African American, Latino/Hispanic American, Asian American, Native American, and Multicultural students;
- KSU Professionals Empowering Our Potential Leaders for Excellence (P.E.O.P.L.E.), a program that matches students with faculty and staff members for mentoring and/or informal academic advising; Making the Grade, a series of workshops on a range of subject matters including career and relationship development to help students excel in various aspects of life at, and beyond, KSU;
- Sources of Scholarship (S.O.S.) Program, a services that informs students about scholarships and grants; KSU Minority Report, an annual newsletter circulated each semester

for the purpose of keeping members of Kennesaw State University (KSU) informed of our efforts and initiatives to serve our minority students;

- The KSU Black History Celebration Committee, a group of KSU students, faculty, and staff who collaborate to provide events to inform KSU and surrounding communities of the achievements and history of Black people during the Spring Semester.

MSRS also actively encourages students to become involved in the various student organizations on campus. The African American Student Alliance (AASA) is the student organization that is directly affiliated with this office and provides leadership and funding for the annual KSU Black History Celebration. Other student organizations include the Mexican American Student Alliance, the KSU Chapter of the NAACP, Distinguished Black Gentlemen, Ladies of Distinction, KSU Gospel Choir, and KSU Black Alumni society.

The KSU African American Male Initiative, developed in partnership with faculty, staff and students, specifically fosters positive enrollment, retention, progression, and graduation trends of Black males at KSU through assessment, mentoring initiatives, and celebration of academic and leadership achievements.

For more information about MSRS and the CARC, contact either the Associate Director for Student Development over Multicultural Student Retention Services at 770-423-6443, or the Manager of the CARC at 770-423-6512. All are encouraged to come by the CARC during our business hours. MSRS is located in the Student Development Center, Carmichael Student Center Room 267; the CARC is located in Room 262. You can also visit us online at [http://www.kennesaw.edu/stu\\_dev/msrs/](http://www.kennesaw.edu/stu_dev/msrs/).

### International Student Retention Services

The Office of International Student Retention Services (ISRS) serves as an advocate and resource for international students. The ISRS provides counseling and advising pertaining to cross cultural adjustment, and academic concerns. Once students become enrolled at KSU, it is the goal of the ISRS to retain

them until they graduate. The ISRS is also responsible for implementing the mandatory International Student Orientation. All newly admitted F1 graduate, undergraduate, and transfer students must attend this orientation. The office seeks to provide international students with pertinent information that will enhance their matriculation and success at Kennesaw State University. International students should note that they must maintain full-time academic status during the fall and spring semesters but may be part-time in the summer or choose not to attend.

The staff of International Student Retention Services develops and implements educational, social and cultural activities, programs and workshops for international students. Workshops and seminars are developed each semester to enhance the experience of the international student. The workshops and seminars provide information on immigration, job search strategies, graduate studies, and taxes. The Office of International Student Retention Services takes the responsibility of retaining international students very seriously. In addition to the above, the ISRS offers international students exposure to the Global Village, a gathering place for internationally-centered activities, resources, discussions, and exhibits. The Global Village is located in room 255 of the Student Center.

The Assistant Director of the ISRS and the Administrative Specialist serve as advisors for the International Student Association (ISA). ISA brings together students of all nations for intercultural, social and athletic exchanges. The International Festival is one of the largest events on campus and includes the Mr. and Miss KSU International Beauty Pageant, International Fashion Show, International Bazaar, and the Courtney Parkins Memorial Soccer Tournament.

For more information about the Office of International Student Retention Services (ISRS), call 770-423-6245 or visit the Global Village in room 255 in the Student Center. [http://www.kennesaw.edu/stu\\_dev/isrs/](http://www.kennesaw.edu/stu_dev/isrs/).

### **Student Volunteer Service/ Volunteer Kennesaw State University (VKSU)**

Student Volunteer Service is an important outreach for Kennesaw State University. Not only does volunteer service provide an avenue for individuals to give something back to the community, but it is also a vehicle for campus organizations and non-profit/government agencies to partner with KSU. VKSU is a campus-based volunteer service center matching student volunteer skills and talents with on-campus and off-campus community needs. Since 1984, in cooperation with more than 300 agencies, VKSU has served as a clearinghouse for volunteer opportunities which include Habitat for Humanity, local animal shelters, MUST Ministries, and providing tutoring/mentoring services to at-risk children. In addition, VKSU sponsors various volunteer opportunities/activities that include American Red Cross blood drives, Cobb Christmas Stuff-A-Bus, March of Dimes Annual March for Babies, Non-Profit Roundtable, and Marietta Senior Citizen luncheon. VKSU also serves an educational role by providing a practical opportunity for students to explore career options and experience volunteer services in their major fields of interests. Student volunteer service can provide valuable job experience as a prelude to career opportunities.

VKSU also provides services for the Federal Work Study Program. This program is a collaboration between Financial Aid and Student Development. Students who have been determined to be eligible may be employed on campus as student assistants or off campus for the America Reads Program offered in select Cobb County schools. Additional job opportunities are possible in select non-profit agencies. For more information, please visit: [www.kennesaw.edu/financial\\_aid/FWS/fws.html](http://www.kennesaw.edu/financial_aid/FWS/fws.html)

Students are invited to stop by the VKSU office where VKSU staff members will help them review volunteer service opportunities. The office is in the Student Center, Room 264, and is open Monday through Thursday, 9:00 am to 6:30 pm and Friday, 9:00 am to 4:00 pm during fall and spring semesters. Summer semester and break hours are Monday through Thursday 9:00 am to 5:00 pm and Friday

9:00 am to 4:00 pm. Additional information regarding volunteer service projects can be obtained through the Volunteer Kennesaw State University office at 770-423-6700 and online at [www.kennesaw.edu/stu\\_dev/vksu](http://www.kennesaw.edu/stu_dev/vksu).

### Disabled Student Support Services

Kennesaw State University provides program accessibility and reasonable accommodations for persons defined as disabled under Section 504 of the Rehabilitation Act of 1973 or the Americans with Disabilities Act of 1990. A number of services are available to help disabled students with their academic work. In order to make arrangements for special services, students must visit the Office of Disabled Student Support Services and arrange an individual assistance plan. Certification of disability is required. Special services are based on medical and/or psychological certification of disability, eligibility for services by outside agencies, and ability to complete tasks required in courses. Any individual with a disability who wishes to participate in an activity or program offered by the institution and needs accommodations should contact the office sponsoring the program at least five days prior to the date of the program so that arrangements can be made.

Accommodative services may include, but are not limited to, handicap-accessible parking spaces, special test rooms, classroom accessibility, modifications of printed materials, sign language interpreters, assistance with getting class notes, audio recording, library and laboratory assistance, adaptive computer equipment, and referral to community resources. Eligible students deliver certification letters to faculty at the beginning of each semester identifying the approved accommodations.

The Assistant Director for Disabled Student Support Services works with faculty members to assure that students with special needs receive appropriate accommodations.

Students taking courses on-line or at sites other than the main campus should contact the Disabled Student Support Services office by phone (770-423-6443) or email ([cpope@kennesaw.edu](mailto:cpope@kennesaw.edu)) to make arrangements to submit documentation, register with the department, arrange accommodations, etc. Accommodations and services at remote loca-

tions may require additional time to arrange, so please start early.

Workshops on relevant topics designed to meet the unique needs of disabled students are offered frequently during each semester. Individual assistance with study skills, assignment completion, and test preparation is available.

Students, faculty, and staff are encouraged to become active members of the Disabled Student Support Services Advisory Committee and to have a part in promoting awareness of the important contributions made by students with disabilities to the life of the university and the community. The committee also works to increase the accessibility of the university and to represent the interests of students with disabilities to the university administration. Individuals with hearing impairment may contact the university's Assistant Director for Disabled Student Support Services by TTY at 770-423-6480. More information is available at [www.kennesaw.edu/stu\\_dev/dsss/dsss.html](http://www.kennesaw.edu/stu_dev/dsss/dsss.html).

### Student Life Center

The Student Life Center provides an open, comfortable, engaging place that promotes student success and personal growth. Staff members of the Student Life Center value: the power of education in everything we do; the strength of inclusion - everyone has a place, a part, a purpose; the spirit of youth - it is not the age, it's the attitude; the commitment to service - meeting needs, setting standards, and going beyond expectations; the potential of students - valuing who they are and where they are going; and the belief in our team - a unique partnership that sets us apart to bring us together. The Student Life Center exists to create well-rounded extracurricular life for students at Kennesaw State University. The center provides support for most of the programs and services funded with the student activity fee and strives to promote student involvement by informing students of the opportunities available to them. By being involved in student activities, our goal is for students to learn how to plan and execute activities and how to work cooperatively and collaboratively with other groups and constituencies on campus.

General services provided by the Student Life Center include oversight of the Student Center, including staffing of the information booth, operation and staffing of the Game Room, management of most student activity budgets, reservations of campus space for student organizations, and support for over 160 student organizations. The Student Life Center also has a Notary Public service. Programs include intramural and recreation services, clubs and organizations, sororities and fraternities, the Kennesaw Activities Board (KAB), Student Government (SG), and the student media. More details on these programs are provided below.

Lost and Found services are available in the Student Life Center. Items found on campus should be taken to and recovered from the Student Life Center. Lost items are logged in and the owner is notified, if the item is recovered. All found items are listed in the classified section of *The Sentinel* as a service to the KSU community. Found items not retrieved after one month will be discarded. The Student Life Center is located in room 274 of the James V. Carmichael Student Center. Telephone number is (770) 423-6280.

### **Student Media**

Four student media organizations provide opportunities for students to write, edit, photograph, and create designs, web pages and radio broadcasts for experience, academic credit or for pay. *The Sentinel*, KSU's weekly newspaper, covers campus news, sports and student opinion. *Talon*, KSU's feature magazine, captures student life through photos and stories. *Share*, the student literary and art magazine, provides a publishing outlet for the creative talents of KSU students. *OWL Radio* allows students to gain experience on and off the air with KSU's Internet streaming radio station. Experienced students are welcome as well as those who are willing to learn on the job.

### **Student Organizations and Activities**

KSU offers over 160 registered student organizations. There is a wide variety of honor societies, fraternities and sororities, special interest groups, religious and political groups from which to choose. Contact the Student Life Center for an updated list of

student organizations. Student organization mailboxes and offices are located on the 3rd floor of the Student Center in the Activity Area. The Activity Area also contains a copy machine and a fax machine for use by student organizations.

To be eligible to participate in any campus club or organization, a student must be enrolled in classes and have paid fees. The criteria for eligibility or participation will vary depending upon the nature of the organization. Honor societies, for example, have particular grade and/or class requirements for membership. Fraternities and sororities have particular selective membership requirements. Other clubs and organizations are open to all students who meet the individual group requirements.

In order to hold an office in a club or organization, a student must have a minimum cumulative grade point average of 2.0 and must maintain this average while holding office; must be enrolled for a minimum of six credit hours while holding office; and must not be on disciplinary probation. Each club or organization has the right to set higher standards for participation and/or leadership if it so desires.

### **Kennesaw Activities Board (KAB)**

The Kennesaw Activities Board (KAB) offers a wide range of activities for the entire university community including: coffeehouses with popular entertainment (comedians and musicians); The Chautauqua lecture series; family film days (in collaboration with the Lifelong Learning Center); KSU Day; and Homecoming. KAB also coordinates CineKAB, a movie rental service on campus. Students who are interested in becoming active members of KAB can call 770/423-6279 or drop by the KAB office located in the Student Center, room 375.

### **Student Government (SG)**

Student Government (SG) serves to represent the student interests to the KSU administration. SG is the student's voice, and SG meetings are open to all students. All enrolled students are considered members of SG and are encouraged to attend meetings, participate on committees, vote in elections and referendums, and seek out an SG officer to voice concerns. The SG office is located in the Student Center, room 374.

SG officers include the president, executive vice-president, secretary / treasurer, along with six secretaries (appointed by the president) and senators (two from each college of the university, three at-large, one non-traditional, one traditional, one undergraduate, one graduate, one international, one disabled, an American minority, a student athlete and two freshmen). Elections for these positions (with the exception of the freshmen senators) are conducted each spring; however, opportunities are usually available for involvement each semester. Students who wish to run for an office should contact either the SG office at 770-423-6276 or the Student Life Center at 770-423-6280.

### Department of Sports & Recreation

Participating in intramural & recreation programs can be one of the most fun and memorable experiences here at Kennesaw State. From flag football to table tennis, the activity schedule offers something for everybody. The programs provide an opportunity to socialize, develop positive fitness practices, cultivate a connection to the university, and just have fun. Program schedules and facility hours are available at the beginning of each semester. Additionally, a semester program guide listing events gives you an opportunity to plan the activities you wish to participate in. The recreation facilities comprise the Student Recreation & Wellness Center (SRWC), sand volleyball court, tennis courts, on-campus intramural field and Owl's Nest. The Student Recreation & Wellness Center has two floors dedicated to fitness equipment, a gymnasium, equipment checkout desk, XP Power Performance room, group fitness studios, locker rooms, the Wellness Center and the Department of Sports & Recreation. The facilities schedule is available at the front desk of the SRWC and the web page ([www.ksuintramurals.com](http://www.ksuintramurals.com)). Students may also call the facilities hotline at 770-420-4393 to hear a 24-hour recording of the Rec Center's operating hours.

In addition to the many activities, the Department of Sports & Recreation also employs a number of students for various jobs. Student staff positions range from office assistants to sport officials. There are many benefits to working, for example, registering early for classes, keeping your parking space between classes and earning extra money while on campus.

We offer competitive sports, informal recreation, fitness activities including group exercise classes and personal training, equipment checkout, outdoor recreation activities, and special events. All you need to begin participating is a valid KSU ID and a completed waiver/release form. During your time at KSU, we ask that you allow us to be part of your college experience. For more information, stop by the our office located in room 129 of the Student Recreation & Wellness Center or call 770-423-6913.

### Center for Student Leadership (CSL)

The Center for Student Leadership (CSL) was created to develop strategies, foster academic/SSES partnerships, and launch programs that work to identify, develop, and sustain the leadership of students and graduates of Kennesaw State University. The CSL focuses on providing students resources, training, and programs that enhance their leadership skills and abilities. The CSL functions under three dimensions of development: leadership programs, civic engagement, and scholarship and research.

#### Leadership Programs

Leadership programs incorporate varied civic engagement experiences to encourage the development of skills and knowledge through reflection, in an environment where students empower themselves to lead lives congruent with ethical leadership.

#### Civic Engagement

Civic engagement experiences promote a lifestyle congruent with ethical leadership by providing practical opportunities for students to deepen understanding, take action, and reflect on community issues of concern.

#### Engaged Research and Scholarship

Engaged Research and Scholarship is a holistic approach to learning that blends academic achievement, mentoring and engaged actions that contribute a measured positive change in society and promotes a student's personal growth.

#### CSL Mission

The Center for Student Leadership offers opportunities for leadership development, action research, and civic engagement to encourage students to embrace life-long leadership.

**CSL Vision**

Students participating in CSL programs will be life-long, reflective leaders, actively engaged in improving their communities.

**CSL Philosophy**

Leadership is a lifestyle. It is a reflective, purposeful process, grounded in congruence, driven by collaborative relationships, promoting positive change.

**Residence Life**

Campus housing is provided through a public-private partnership between the university and the KSU Foundation. Residential support services are provided through the KSU Department of Residence Life, and all leasing and facility matters are handled by a private management company owned by the KSU Foundation called KSUF Housing Management LLC (or 'KSU Housing' for short). Kennesaw State University began offering on-campus housing in the fall of 2002. There are 3044 rooms available in four residential communities serving different student populations: University Village Suites (all freshmen), University Village (primarily sophomore and freshmen, and Honors housing), University Place (all upperclass), and KSU Place (designated buildings for both freshmen and upperclass). All units offer private bedrooms including cable, Internet, furnishing, and utilities. About half the units offer private bathrooms and half offer shared bathrooms between two bedrooms. All apartments include a full-kitchen, and most apartments include a washer and dryer in the unit. Each community offers unique amenities, such as social lounges, study rooms, classrooms, retail stores and food service, and health clinic. The Residence Life main office is located in the University Village Suites, terrace level of the 3000 building, suite 3051.

For more information visit <http://www.kennesaw.edu/residencelife>, email [reslife@kennesaw.edu](mailto:reslife@kennesaw.edu), or call the KSU Department of Residence Life at 770-420-4388. Private management information is available at [www.ksuhousing.com](http://www.ksuhousing.com), [leasing@ksuhousing.com](mailto:leasing@ksuhousing.com), or 770-426-0668.

**Student Fees**

Upon registering, each student pays \$144 to the intercollegiate athletics program, \$72 to student activities, and \$42 to Student Recreation and the Wellness Center. The \$72

in student activity fees support a variety of programs, activities and organizations to provide all students with opportunities to develop leadership skills, form social networks, maintain a healthy mind and body, and enjoy a variety of entertainment. Student activity fees also support student publications, student media, intramurals, indoor recreation, campus activities board programs, student government programs, performing arts, clubs, organizations, student leadership training programs, the Center for Health Promotion and Wellness, and the Lifelong Learning Center. Because student activity fees help to fund publications, workshops, programs, entertainment and other activities, they are usually offered at no additional cost.

Student activity fees go into the student activities budget, which is handled by the Budget Office under the ultimate authority of the assistant vice president for financial services. The Student Activities Budget Advisory Committee (SABAC) serves as an advisory group to the vice president for student success on matters concerning student activity funds and also approves applications for forming new student organizations. Expenditures are supervised by the vice president for student success. Authority for yearly allocations has been delegated to the president of the university to the vice president for student success, who acts on the advice of SABAC. Regular meetings are held for the specific purpose of hearing requests for funding, approving changes in RSO by-laws, or reviewing requests to form new student organizations. All meetings are open to the public. Students are welcome to attend and voice their opinions about allocation of the funds. For further information about ABAC, please contact the Student Life Department at 770.423.6280.

**Other Student Services****KSU Bookstore**

The largest selection of used and new textbooks for all KSU classes, supplies, reference materials, and study aids as well as academically-priced software are available in the KSU Bookstore. The exact cost of required books and peripheral items will vary depending on courses; a full load semester cost is approximately \$600. All books and supplies can be bought online. The Bookstore is owned and operated by KSU and all profits from operations go toward campus improvements.

The KSU Bookstore buys back textbooks throughout the year; the best prices will be received during finals week at the end of each term. Textbook refunds are generally 100% refundable within the first three days from date of purchase. After that, books will only be considered for a full refund if you drop the course during the first two weeks of classes. If you drop the class, you must provide proof of your course drop along with your original sales receipt. New textbook packages must be intact for treatment as a new book versus a used book. Access codes and software must be unopened.

The Bookstore also offers all spirit wear and mementos, graduation items & gifts, reference and trade books, as well as snacks. Bookstore hours during the semesters are:

Monday – Thursday	7:30 a.m. to 7:00 p.m.
Friday	7:30 a.m. to 4:00 p.m.
Saturday	9:00 a.m. to 2:00 p.m.

Limited hours are maintained when classes are not in session. Please check the Web site at <http://bookstore.kennesaw.edu/> for more information or to order online. Call the Customer Service line at 770-423-6261 if you have any questions.

### Culinary Services

KSU Culinary Services is extremely proud to serve the campus community with fast, friendly service and value options to make eating on campus palate-pleasing, healthy and convenient.

The Commons, KSU's new dining hall, is conveniently located next to the Burruss building just north of the Campus Green. This 50,000 square foot facility provides guests with a variety of dining options for breakfast, lunch and dinner. The all-you-care-to-eat facility features nine venues to choose from, as well as an external take-out facility for when you're on the go. Opened in August 2009, to serve the growing number of students living on campus, The Commons is the main dining hall for meal plan participants, and is also open to the public, faculty and staff of KSU. Non-students may either purchase a one-time entry to The Commons or a full meal plan, which provides a volume discount. Please

visit [www.kennesaw.edu/dining](http://www.kennesaw.edu/dining) for complete details on meal plans and upgrade options, as well as retail pricing for dining at The Commons.

For other available dining options located around campus, visit Einstein Bros. Bagels (on the ground floor of the Burruss building), Chick-fil-A Express (in the Carmichael Student Center), Jazzman's Café (in the Social Sciences building), and our late-night location, "The Hoot" (in the University Village). In August 2010, a PJ's Coffee Café will open in the Carmichael Student Center, adjacent to the Chick-fil-A Express. This location will feature the famous New Orleans coffee house roast, serving a special PJ's blend made just for KSU. It promises to be the campus destination for a perfect cup of coffee and a quick bite, enjoyed alone or with friends in a relaxed setting.

All dining venues, including The Commons, accept "K-Cash" flex dollars, from either of two accounts: General Declining Balance or Food Restricted. The Food Restricted Account allows students to purchase food items with no added sales tax, a savings of 6%. Details about the K-Cash program and the Food Restricted plans can be found on the Culinary Services website, [www.kennesaw.edu/dining/](http://www.kennesaw.edu/dining/). To manage your account, check your meal plan balance, buy additional meal plans, or add money to your KSU ID, visit the online K-Cash Manager at <https://kcashmanager.kennesaw.edu>.

Culinary Services also oversees the on-campus operations of the contracted catering vendors that serve KSU. A current list of all approved catering vendors can be found by visiting [www.kennesaw.edu/dining/](http://www.kennesaw.edu/dining/), and following the link to Catering.

### Center for Health Promotion & Wellness

The Center for Health Promotion and Wellness, a department of the WellStar College of Health and Human Services, encourages students and employees to assume more responsibility for their health and well-being through awareness and education. Our primary goal is to enhance and provide a balance in the intellectual, emotional, physical, social, environmental, and spiritual development of



the whole person. We also strive to provide an environment that supports positive health practices. Programming focuses on helping students and employees reduce lifestyle risk factors. The Center also serves as a learning center for future exercise and health science students.

The Center for Health Promotion and Wellness, located in room 131 of the Student Recreation and Wellness Center, promotes wellness through a variety of avenues including:

- Special events: Learn-over-Lunches, health fairs, guest speakers, health screenings, CPR classes, eating disorders awareness week, and national collegiate alcohol awareness week.
- Wellness Works, KSU Employee Fitness Center: Open to KSU employees and their family members. The Center is located at the KSU Center, Suite 475 and offers the following for a small monthly fee: monthly newsletters, aerobic equipment, free weights, weight machines, and group fitness classes. These classes include Boot Camp, Pilates, Step Aerobics, Jazzercise, Cycling, and Cardio-Kickboxing. To join or for more information, please call 770-423-6770 or visit [www.kennesaw.edu/col\\_hss/wellness/](http://www.kennesaw.edu/col_hss/wellness/).
- Peer Health Education: Peer Health Educators (PHEs) are student volunteers who are trained and certified in developing, implementing, and evaluating fun, interactive wellness programs for fellow students. Peer Health Educators help make the campus healthier, safer, and more enjoyable. To request a PHE for your group or organization, visit [www.kennesaw.edu/col\\_hss/wellness/](http://www.kennesaw.edu/col_hss/wellness/).
- Nutrition Services: Students can meet with a registered and licensed dietitian for an assessment of their current eating habits, challenges, lifestyle, medical conditions, and overall nutritional needs. They will receive expert advice for losing weight, gaining weight, managing an eating disorder, controlling health conditions such as diabetes and high blood pressure, and much more!

- Health Assessments: Check your current level of health by having your blood pressure, heart rate, body mass index, weight, and height checked.
- Fitness Assessments: How is your fitness level? We offer MicroFit computerized fitness evaluations for cardiovascular endurance, body composition, muscular strength, and flexibility. The evaluation also assesses blood pressure, heart rate, body mass index (BMI), weight, and height. Track your progress with pre- and post-test comparisons.
- Educational Materials: The Wellness Resource Center contains videos, books, magazines, journals, newsletters, and brochures on a variety of health and wellness topics. The Center also has computer programs where you can analyze your diet, assess your stress level, look up prescription drug information, and get healthy cooking tips and recipes. Hours are M-Th. 9-6, Fri. 9-5 and Saturdays by appointment only. For more information call 770-423-6394 or visit [www.kennesaw.edu/col\\_hss/wellness/](http://www.kennesaw.edu/col_hss/wellness/).

### Kennesaw State University Health Clinics

The KSU Health Clinics serve students of Kennesaw State University by encouraging health promotion, disease treatment and prevention. Certified nurse practitioners and physicians provide services including a full range of primary care services, adult immunizations, travel health, women's health, psychiatric services, laboratory testing, and acute and chronic illness care. Medical information is confidential and will not be released without the patient's written consent except as required by law or in event of an immediate life-threatening medical condition.

Health Clinic charges are billed to the student's Owl Express account.

The Health Clinics are located at:

- Walk-in Clinic: Ground floor of University Village
- Appointment Clinic: House #52 on Campus Loop Road

The Health Clinics are closed on scheduled school holidays and hours are limited during semester breaks.

Kennesaw State University, does not assume responsibility for the overall health and physical well-being of its students. The university does assume, however, a reasonable degree of responsibility for the safety and welfare of its student body by encouraging students to participate in a nominally priced accident and sickness insurance plan and maintaining adequately equipped first-aid stations at strategic locations on campus.

If an individual becomes seriously ill or involved in an accident requiring medical attention, the KSU police should be contacted by dialing ext. 6666. There are police officers, who are trained in C.P.R. and State-certified First Responders, on duty during all normal office and class hours. Comprehensive medical facilities are reasonably accessible to the campus. If it becomes necessary to seek medical attention beyond minor first-aid treatment, the following steps will be taken:

1. If the student is conscious and alert and wants an ambulance to be called, the attending officer will comply with the request;
2. If the student is unconscious, he/she will be treated and transported to the hospital by ambulance. The attending officer will call the ambulance at the individual's expense to transport him/her to the nearest emergency room;
3. In the case of injury to students participating in sanctioned intercollegiate athletic activities, the university will assume responsibility for the expense of the ambulance;
4. Every reasonable effort will be made to contact parents, spouse or next of kin to inform them of the situation.

No student with a contagious disease may attend classes. Every student is held individually responsible for adhering to this regulation. Any student who needs special consideration because of any physical disability—either permanent or temporary—should have the attending physician write an explanatory letter to the vice president for student success giving full details of the disability and any desired limitations or special considerations requested.

### KSU Card Services Center

The Card Services Center at KSU issues the official university ID, parking permits, and keys. In addition, they manage the KSU Debit Card Program and the KSU Mall. Almost all services require an in-person visit to the office in Suite 207 of the Carmichael Student Center. The Card Services Center hours of operation are posted online at the Card Services website, but please contact the department if you need service outside this time frame. Please visit, call (770.499.3436) or email the Card Services Center ( [idservices@kennesaw.edu](mailto:idservices@kennesaw.edu) ) for details on any of these programs. Information is also available on the Card Services website at <http://www.kennesaw.edu/idservices/>.

First time services to students and employees are free (e.g. IDs and Parking Permits). Replacement services are subject to fees. Please be prepared to present a valid U.S. government-issued document that includes a photo (e.g. driver's license or passport) for identity verification.

### Identification Cards

All enrolled students at Kennesaw State University are required to carry an official KSU Identification Card. The Card Services Center produces this card on campus in Suite 207 of the Carmichael Student Center. The KSU ID card is honored across campus: for photo identification; in security applications; for access to events, activities and resources; and for selected retail services. Card applicants must agree to an un-obstructed facial photo. All students must be prepared to present their KSU ID Card to University officials upon request. Please visit our website for more information.

### KSU Debit Card

KSU has partnered with HigherOne, an Internet bank to distribute refunds through the KSU Debit Card Program. The KSU Debit Card program gives students the opportunity to receive funds electronically either through direct deposit to a checking/debit account with HigherOne or by ACH to a third-party bank. Students may still opt for a paper check but are encouraged to instead choose electronic distribution to receive their funds quicker. Students are not required to open an account with HigherOne but must use the card provided to setup their refund option.

## Parking Permits

All vehicles on campus must display a valid KSU Parking Hangtag or Decal. Vehicles without a valid hangtag or decal will be ticketed and/or booted. New students and employees must pickup their parking permits in-person. New permits are issued annually only to campus residential students. All other parking permits are valid for the duration of your official status with KSU. One day passes are available at the Welcome Center as appropriate. Parking permits must be picked up in person at the Card Services Center. It is the responsibility of all KSU employees and students to review and abide by the Kennesaw State University Parking Policies and Procedures available online at <http://www.kennesaw.edu/parking/>.

## KSU Mall

The KSU Mall is a web-based shopping cart application that is appropriate for sales of goods and services offered by internal departments to the general public. Current offerings may be viewed by selecting the KSU Mall Quick Link from the KSU public website at [www.kennesaw.edu](http://www.kennesaw.edu). Contact the Card Services Center for more information.

## Print & Copy Services

Printing and making copies at Kennesaw State University is very easy. Once you receive your KSU ID card at the Card Services Center, you can add cash to your account at any of the K-Cash machines located around campus. This will allow you to use your card to make copies or to print jobs from any of the computer labs. Just follow the instructions on any K-Cash device found on campus. They are located in the following locations:

- ITS Computer Lab Area – 4th floor Burruss Building
- Kennesaw Hall – 2nd floor Education Wing
- Library lobby, directly across from the circulation desk
- Science Building – 1st floor vending area
- Carmichael Student Center – 2nd floor hallway
- The Commons – main entrance area
- Social Sciences - 3rd floor hallway

You can also add money to your account via the K-Cash Manager website by using your KSU NetID and PWD to log in to: <https://kcashmanager.kennesaw.edu>. This site will

also let you review recent transactions and temporarily disable your card should you misplace it. Parents can add value via this interface as well. All they need to know is your NetID. If you choose to give them your password they will have access to all the other features of the site as well.

To make a copy, just swipe your ID card through the device attached to the copier. Follow the instructions on the swipe device and the system will determine whether you have sufficient funds for the job that is submitted. Be sure to press clear “CLR” when your job is complete so that someone else doesn’t end up using your account.

To print, you can send jobs using our new online print facility at <https://webprint.kennesaw.edu>, from the various labs around campus, or from the Cyber Café located in the Student Center Food Court. Most labs have printers inside or just outside the lab. Detailed instructions on how to use the print function are posted in the Labs you use for your classes.

If you don’t have your ID card with you, simply purchase a Guest Card at any of the K-Cash machines. Guest Cards work just like your ID card for printing or copying.

Call 678-797-2200 or extension 2200 from a campus phone to ask questions about these services or when you encounter any problems.

Additional information may be found on the KSU web site at <http://www.kennesaw.edu/copyprint/>.

## Intercollegiate Athletics

Initiated in the fall of 1982, KSU’s intercollegiate sports program is a member of the Atlantic Sun Conference (A-Sun) and Division I of the National Collegiate Athletic Association (NCAA). The A-Sun’s membership includes: Belmont, Campbell, East Tennessee, Florida Gulf Coast, Jacksonville, KSU, Lipscomb, Mercer, North Florida, Stetson and USC Upstate. The Fighting Owls currently sponsor seven sports for men (baseball, basketball, cross-country, golf, indoor track, outdoor track and tennis) and nine for women (basketball, cross-country, golf, soccer, softball, tennis, indoor track, outdoor track and volleyball). Cheer, dance, and the pep band

are also part of both the men's and women's basketball programs. Dance competes for a national championship each year.

Students receive free admission, with a valid ID, to all of KSU's home contests and are encouraged to become involved as either a team participant through a tryout, an athletic staff member, or a regular spectator.

### Sports Clubs

Club Sports at Kennesaw State University are designed to provide opportunities for students of the university community to participate in a variety of sports and recreational activities. Club Sports are organized and conducted by students under the direction of the Campus Intramural and Recreation Services Department. A Club Sport must be active and approved through the Club Sports office. Each club is formed by individuals with a common interest in a sport or activity that exists to promote and develop interest in that particular activity. Clubs may be instructional, recreational, competitive, or some combination thereof. Characterized by being student-initiated and student-managed, the basic structure of clubs allow members numerous opportunities for leadership and decision-making. The actual success and strength of each club is dependent on effective leadership of the officers and the degree of involvement of its club members.

Kennesaw State University currently has the following clubs: Cricket, Cycling, Ice Hockey, Roller Hockey, Men's and Women's Lacrosse, Rugby, Men's Soccer, Ultimate Frisbee, Wakeboarding, and Wrestling. New Clubs are regularly added based on current student interest and desire to facilitate the process. All participants in the Club Sport teams must be KSU students and maintain a MINIMUM 2.0 GPA and be in good academic standing. Club Sports offer students the opportunity to meet new people, stay fit, be involved at KSU and build life long friendships.

KSU Club Sports compete against other local and regional team that might include UGA, GT, Emory, Duke, Clemson, Alabama, Mercer, Auburn, Georgia Southern, UT and many more road trips. Get involved! College is what you make of it!

The club's participants must meet any financial obligations, including insurance and playing expenses.

Please visit <http://www.clubs.kennesaw.edu/clubsports/index.php> to get additional information or contacts for individual teams.

### Kennesaw State University Alumni Association (KSUAA)

Chartered in 1978, the Kennesaw State University Alumni Association, Inc. is a nonprofit, educational corporation. The association places particular emphasis on and concentrates the majority of its energies and resources toward providing programs and services for alumni, fostering institutional pride, developing and enhancing KSU's public image and meeting needs by raising and administering funds for educational purposes at Kennesaw State University. The affairs of the association are guided by a 22-member board of directors including a seven-member executive committee. Each director serves for a term of three years.

Kennesaw State University employs a full-time staff, including a director, to support the association and direct Alumni Affairs' programs and activities. The Association and Office are responsible for all outreach to KSU alumni, i.e. anyone who successfully matriculated through one semester at KSU or one of its predecessors (Kennesaw State College, Kennesaw College, or Kennesaw Junior College). The Association does not charge membership dues but rather encourages alumni to support the University financially, which then designates the individual as an active alumnus.

### Student Activities & Budget Advisory Committee

The Student Activities & Budget Advisory Committee (SABAC) serves as an advisory group to university administration concerning student activity funds. It also approves applications for new campus organizations as well as updates to constitutions for existing organizations.

Membership of SABAC includes representatives of the administration, staff, faculty and students. Student members are appointed annually by the president of the Student Gov-

ernment Association. The chair is elected from the student membership. Students are invited to apply for appointment to this committee. For more information contact the Student Life Center at 770-423-6280.

During the Fall Semester, SABAC meets regularly from 3:30 p.m. to 5:30 p.m. on dates specified by the Vice President for Student Success. During the Spring Semester, regular meetings and budget review meetings will be held from 3:30 p.m. to 5:30 p.m. on dates specified by the Vice President for Student Success. Meetings are open to the public. All SABAC decisions shall be made in public/open meetings and recorded in the minutes.



# *Statement of Student Rights and Responsibilities*

## **Preface**

Students of Kennesaw State University are guaranteed all of the rights, privileges and freedoms granted to a citizen of the United States. In addition, they are entitled to an environment that is conducive to learning and individual growth. To this end, students enrolling at Kennesaw State University assume a responsibility to abide by the policies and regulations expressed in this Statement of Student Rights and Responsibilities. By doing so, students may fulfill their responsibilities and enjoy the exercise of their own rights while also respecting the rights of others.

## **Interpersonal Relations and Non-Discrimination Position Statements and Policies**

Kennesaw State University, a member of the University System of Georgia, does not discriminate on the basis of race, color, religion, age, sex, national origin, disability, or sexual orientation in employment or provision of services.

## **Intellectual Diversity and Interpersonal Relations Position Statement**

Kennesaw State University is an educational community comprised of individuals from different ethnic, racial and religious groups and of different genders, political beliefs, ages, abilities and sexual orientations. In light of this diversity, Kennesaw State University is resolved to contribute to the development of an integrated, pluralistic society in which individuals model and support humaneness and respect for the individual.

Kennesaw State University is committed to a diversity of intellectual viewpoints. We trust in a genuine free marketplace of ideas where faculty and students are encouraged to express their considered opinions openly. We further believe that this intellectual exchange is healthy, democratic, and produces new insights. The exchange of ideas is also a splendid means of encouraging "critical thinking" as long as it is conducted within an atmosphere that respects the dignity of all concerned.

The University is also committed to providing quality education, which is enhanced by the perspectives provided by individuals and groups with varying backgrounds and views. Racism, sexism and other discriminatory attitudes and behaviors impede learning and working. Conversely, respect for differences enhances educational and work experiences. Kennesaw State University is dedicated to creating an environment that cherishes and nourishes this diversity.

### **KSU Diversity Vision Statement**

It is our vision to create a strong multicultural and diverse educational environment at KSU in order to increase student satisfaction and to promote an understanding and awareness of people from various backgrounds upon graduation. In this way, KSU students will be educated for, and can effectively compete in the global society.

### **Americans with Disabilities Act (ADA)**

Kennesaw State University does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities.

The Americans with Disabilities Act (ADA), Public Law 101-336, gives civil rights protections to individuals with disabilities. This statute guarantees equal opportunity for this protected group in the areas of public accommodations, employment, transportation, state and local government services and telecommunications.

Qualified individuals with disabilities are encouraged to apply for employment opportunities with the University. Individuals with disabilities who require reasonable accommodation to participate in any portion of the application, interview and/or testing process must advise the University's Department of Human Resources in advance. Upon request, applicants must provide documentation confirming a disability and the need for an accommodation. Advance requests for reasonable accommodation(s) should be directed to the Director of Human Resources. The office telephone number is (770) 423-6030 V/TDD. The FAX number is (770) 423-6570. The Web address for employment opportunities is <http://www.kennesaw.edu/hr>

The following individuals have been designated by the President of the University to provide assistance and ensure compliance with the ADA. Should you require assistance or have further questions about the ADA, please contact either the ADA Compliance Officer for Students at (770) 423-6443; the ADA Compliance Officer for Facilities at (770) 423-6224; or the Director of Human Resources, ADA Compliance Officer for staff and faculty at (770) 423-6030.

### **Kennesaw State University Policy on Accessibility in Facilities, Programs and Employment**

Kennesaw State University is committed to providing accessibility in facilities, programs, and employment to all individuals, regardless of disability. Kennesaw State University does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. As a recipient of federal funds, KSU has maintained compliance with Section 504 of the Rehabilitation Act of 1973 in providing accessibility to programs and services for students with disabilities.

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### **Accessibility of Facilities, Programs, and Services**

Students who require accommodation in facilities, services, programs or activities should contact the Assistant Director for Disabled Student Services to arrange an individual assistance plan. Accommodations may include classroom accessibility, modified computer equipment, handicap parking, assistance with note-taking, sign language interpreting services, class materials in alternate format, library and laboratory assistance, and other accommodations. Determination of appropriate accommodations to be provided will be based upon documentation of the disability. Members of the public who require specific accommodations in facilities, services, programs or activities should contact the office sponsoring the service, program or activity at least five days in advance to arrange individual accommodations.

### **Visits By Children**

The university cannot accommodate children of the faculty, staff, and students on-campus during normal operating hours; i.e., 8:00 a.m. - 10:30 p.m, Monday through Thursday, and 8:00 a.m. - 5:00 p.m., Friday. Children are welcome to attend scheduled events and to make brief visits when accompanied by a parent or other adult.

### **Acquired Immune Deficiency Syndrome (AIDS) Policy**

Kennesaw State University shall provide academic programs, support services, and social /recreational programs to all eligible individuals, regardless of their disability. In the event that an employee or student is (or becomes) HIV (human immunodeficiency virus) positive, that individual shall retain his/her right to these programs, services and activities. All actions taken by Kennesaw State University will comply with the laws pertaining to public health practices and the rights of individuals to privacy and confidentiality. Instances that arise will be handled individually

to provide maximum support to any member of the faculty, the administration, the staff or the student body who is HIV positive.

### **Sexual Harassment**

Kennesaw State University follows the established policy on sexual harassment of the Board of Regents of the University System of Georgia. That policy (802-18 in the Regents' Policy Manual) is as follows: Federal law provides that it shall be an unlawful discriminatory practice for any employer, because of the sex of any person, to discharge without cause, to refuse to hire, or otherwise discriminate against any person with respect to any matter directly or indirectly related to employment or academic standing. Harassment of an employee on the basis of sex violates this federal law. Sexual harassment of employees or students in the University System is prohibited and shall subject the offender to dismissal or other sanctions after compliance with procedural due process. Unwelcome sexual advancements, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment. Sexual harassment can occur in situations where one person has power over another, but it can also occur between equals. Both men and women can be sexually harassed, though women are most often victimized. A relationship between a faculty member and a student should be considered one of professional and client in which sexual relationships are inappropriate.

### **Procedures for Handling Complaints of Sexual Harassment.**

#### **Informal Resolution**

Early efforts to control a potential harassment situation are very important. Sometimes an individual can stop sexual harassment by telling the person directly that he/she is uncomfortable with the person's behavior and would like it to stop. Writing a letter to the person can also be effective.

#### **Formal Complaints and Grievances**

Formal complaints of sexual harassment by students against faculty or staff will be resolved according to established grievance procedures (see Grievance Procedures for Students- Grievance Procedure for Discrimination, Harassment, and Retaliation in this

catalog). Sexual harassment is a form of sexual discrimination. A formal complaint of sexual harassment by one student against another student will be resolved through the Student Conduct and Academic Integrity (SCAI) Department (contact the Director of SCAI at 770-499-3403).

### **President's Statement on Sexual Harassment**

"The mission of Kennesaw State University is to provide a learning environment in which all members of the University community are free to pursue their professional and personal goals. Sexual harassment is not only illegal, but an intolerable interference with the attainment of our mutual goals. Unwelcome sexual advances and conduct seriously damage the learning and work climate, and it is the University's intention to protect our environment from such abuses. Resolution of complaints of sexually harassing behavior should be attained as informally as possible, but in the absence of that cooperation, we will enforce our policies to the fullest, up to and including dismissal."

### **KSU Freedom of Assembly and Expression**

Kennesaw State University recognizes and upholds First Amendment Rights of Freedom of Speech and Assembly. Demonstrations and assemblies can be valid expressions for dissenting opinions provided they do not disrupt academic and administrative functions of the institution. The opinions expressed by organizations, groups or individuals using Kennesaw State University's facilities do not necessarily reflect the position of Kennesaw State University. Kennesaw State University affirms its commitment to the freedom of speech, assembly and expression even though the language or ideas of those seeking a venue for free expression may contradict university ideals and policies or the personal views of university employees and students. The institution expects members of the faculty, staff, and student body to refrain from, and discourage, behaviors that threaten the rights, freedoms and respect every individual deserves.

Administrative procedures and guidelines pertaining to Freedom of Assembly and Expression are detailed in the KSU Student Handbook.

## **Rights Pertaining to Student Records**

### **Confidentiality of Education Records**

Education Records at Kennesaw State University are defined as any portion of the educational history of a student that is maintained by the University for the purpose of sharing by other academic officials and is intended to support the academic degree progress of the student. Typical examples are the academic files maintained in a department or university administrative office. These records include: files, documents and materials in multiple mediums (handwritten, tape, disks, microfilm, CD-ROM, etc.) which contain information directly related to the academic educational efforts of the student. Academic records do not include law enforcement unit records, medical records (vis-a-vis doctor patient privilege), alumni records, or human resource records.

Sole Possession Records are defined as records (notes maintained by a faculty member) that are not shared with any other educational office. Notes maintained in a sole possession record are not subject to the guidelines of FERPA. Sole Possession records that are merged with the academic record require full disclosure per FERPA guidelines.

Third Party Disclosures are prohibited by FERPA without the written consent of the student. Any persons other than the student are defined as Third Party, including parents, spouses, and employers. All educational officials are required to secure written permission prior to the release of any academic record information.

Directory Information will be withheld if requested by the student. To withhold directory information, the student must complete the Release of Directory Information form and mail the request to the Office of the Registrar, 1000 Chastain Rd, MB #0116, Kennesaw, Georgia, 30144, or hand-deliver the request to the Office of the Registrar located in Kennesaw Hall or fax the request to 770-423-6541.

The items below are designated as "Directory Information" at Kennesaw State University and may be released for any purpose at the discretion of Kennesaw State University:

- Name
- Address

- Telephone Number
- Major
- Advisor
- Dates of Attendance
- Degrees Awarded
- Participation in Recognized Activities and Sports
- Weight and Height of Athletic Participants

Students should consider very carefully the consequences of any decision to withhold "Directory Information." Choosing the item "Student Confidentiality" will result in the exclusion of all student record information, including student name/address from printed materials. Informing Kennesaw State University not to release "Directory Information" means any future requests for such information from non-institutional persons or organizations will be refused.

### Notification of Rights under FERPA for Postsecondary Institutions

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

- The right to inspect and review the student's education records within 45 days of the day the University receives a request for access. A student should submit to the registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
- The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. A student who wishes to ask the University to amend a

record should write the University official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed. If the University decides not to amend the record as requested, the University will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

- The right to provide written consent before the University discloses personally identifiable information from the student's education records, except to the extent that FERPA authorizes disclosure without consent. The University discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted as its agent to provide a service instead of using University employees or officials (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the University. Upon request, the University also discloses education records without consent to officials of another school in which a student seeks or intends to enroll.
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the re-

quirements of FERPA. The name and address of the Office that administers FERPA is:

*Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-5901*

### **Types of Educational Records and Officials Responsible for Their Maintenance**

The following are lists of student records and the officials responsible for their maintenance. Access to these records will be made available to students upon individual written requests. Such requests must be addressed to the official responsible for the maintenance of the record.

#### **Director of Admissions**

Application for Admission  
Application Processing Fee  
High School, College, and University Transcripts  
University Entrance Exam SAT or ACT Scores  
General Equivalency Development (GED) Examination Scores  
GRE and GMAT Examination Test Scores  
International Admission Documents, TOEFL

#### **Director of Student Financial Aid**

Loan Processing Request  
Financial Aid Application  
Award Notification

#### **Chair of University Studies**

University Placement Examination Scores (Placement and Exit)  
International Regents' Test

#### **Registrar**

University Level Examination Program Scores  
Grades and Academic Standing Status  
Petition for a Degree  
Regents' Test Results and Tracking  
Georgia and U.S. History and Constitution Test Results  
Registration Information—Enrollment Data  
Veterans' Records  
Rules and Regulations

#### **Director of Student Success Services (formerly CAPS)**

Individual Standardized Tests  
Georgia and U.S. History & Constitution Test Results  
CLEP Tests  
ISAT Tests  
COMPASS Exam

#### **Vice President for Student Success and Enrollment Services**

Letters of Recommendation

#### **Director of Student Conduct and Academic Integrity**

Discipline Files  
Health Clinic  
Health Insurance Brochures

### **Student Code of Conduct**

#### **I. Preamble**

Students of Kennesaw State University are guaranteed all of the rights, privileges and freedoms granted to a citizen of the United States. In addition, they are entitled to an environment that is conducive to learning and individual growth. To this end, students enrolling at Kennesaw State University assume a responsibility to abide by the University's student conduct regulations, just as they assume a citizen's responsibility to abide by federal, state and local laws. Violation of statutory laws or of the University student conduct regulations or specific departmental rules may lead to disciplinary action(s) by Kennesaw State University. By adhering to these policies and regulations students can fulfill their responsibilities and enjoy the exercise of their own rights while also respecting the rights of others.

#### **II. Academic Honesty**

The high quality of education at Kennesaw State University is reflected in the credits and degrees its students earn. The protection of these high standards is crucial since the validity and equity of the University's grades and degrees depend upon it. Any student found to have violated any KSU academic honesty regulation after a hearing before a University panel or before the Vice President for Student Success (or his/her designee) shall be suspended for at least one semester, unless the

student persuades the deciding body that the circumstances of his or her behavior substantially mitigate the gravity of the violation. These regulations are designed to assist students in (1) developing appropriate attitudes about, and (2) understanding and following the university's standards relating to academic honesty. The regulations protect students by helping them avoid committing infractions that may compromise the completion of their KSU degrees or damage their reputations.

#### **A. Plagiarism and Cheating**

No student shall receive, attempt to receive, knowingly give or attempt to give unauthorized assistance in the preparation of any work required to be submitted for credit as part of a course (including examinations, laboratory reports, essays, themes, term papers, etc.). When direct quotations are used, they should be indicated, and when the ideas, theories, data, figures, graphs, programs, electronic based information or illustrations of someone other than the student are incorporated into a paper or used in a project, they should be duly acknowledged.

#### **B. Unauthorized Access to Official University Materials**

No student shall take or attempt to take, steal or in any unauthorized manner otherwise procure, gain access to, alter or destroy any material pertaining to the conduct of a class (including tests, examinations, grade change forms, grade rolls, roll books, laboratory equipment, University grade records in written or computerized form, etc.).

#### **C. Misrepresentation, Falsification of University Records or Academic Work**

No student shall knowingly provide false information in completing university forms or applications (including admissions forms, scholarship applications, time sheets, use of false or counterfeit transcripts, etc.) or in any work submitted for credit as part of a course.

#### **D. Malicious Removal, Retention, or Destruction of Library Materials**

No student shall misplace, take, or destroy or attempt to misplace, take or destroy any item or part of an item belonging to or in the protection of the university library with the intention of bringing about an undue disadvantage in the classroom work of other Kennesaw State University students.

#### **E. Malicious/Intentional Misuse of Computer Facilities and/or Services**

The malicious or intentional misuse of computer facilities and services is prohibited. Violation of state and federal laws (including copyright violations, unauthorized access to systems, alteration/damage/destruction, or attempted alteration/damage/destruction, use for profit, etc.) or a department's rules for computer usage (including account violations, damage, or destruction of the system and/or its performance, unauthorized copying of electronic information, use of threatening or obscene language, etc.) is prohibited.

#### **F. Student Identification Cards**

1. Lending, selling, or otherwise transferring a student identification card is prohibited, as is the use of an identification card by anyone other than its original owner.
2. No student shall obtain under false pretenses any additional student identification cards.
3. A student must present proper credentials to properly identified university faculty and staff upon their request while these persons are in the performance of their duties.

#### **G. Revisions of Academic Honesty Regulations**

Any student, faculty member or administrator can initiate any revision of, additions to and deletions from these Academic Honesty Conduct Regulations. Recommendations shall be submitted to the vice president for student success. The vice president, in consultation with appropriate parties, shall ensure discussion on the proposed change. When all parties have had an opportunity to comment on the proposal, the vice president shall forward all recommendations to the university senate. The senate, in turn, shall send its recommendations with comments to the Kennesaw State University president and cabinet.

#### **III. Disruption of Campus Life**

It is the purpose of the institution to provide a campus environment which encourages academic accomplishment, personal growth, and a spirit of understanding and cooperation. An important part of maintaining such an environment is the commitment to protect the health and safety of every member of the campus community. Belligerent, abusive, profane, threatening and/or inappropriate

behavior on the part of students is a violation of the Kennesaw State University Student Conduct Regulations. Students who are found responsible for such misconduct may be subject to immediate dismissal from the institution. In addition, university disciplinary proceedings may be instituted against a student charged with a violation of a law which is also a violation of this student code without regard to the pendency of civil litigation in court or criminal arrest and prosecution. Proceedings under this student code of conduct may be carried out prior to, simultaneously with, or following civil or criminal proceedings off-campus.

#### **A. Disorderly Assembly**

No students shall assemble on the campus for the purpose of creating a riot, or destructive or disorderly diversion, or obstructing or disrupting the normal operation of the university, including any teaching, administrative, disciplinary or public service activity, or any other activity authorized to take place on the campus.

#### **B. Disruptive and Dangerous Conduct**

No student shall act in a manner that can reasonably be expected to disturb the academic pursuits of others or infringe upon the privacy, rights, or privileges of others, or the health or safety of him/herself or other persons.

#### **C. Disruptive Speech**

That speech is prohibited which: a) presents an immediate or imminent clear and present danger, b) is disruptive to the academic functioning of the institution, or c) constitutes a threat against an individual(s) such that it would provoke that individual(s) to imminent violent reaction.

#### **D. Physical Attack**

Physical attack on or in university property or at functions sponsored by the University or any registered university organization is prohibited.

#### **E. Sexual Harassment/Assault**

No student shall subject another person to unwelcome sexual overtures or conduct, either verbal or physical.

#### **F. Theft or Damage of Personal Property**

No student shall take, sell or attempt to take or sell, damage or destroy any items belonging to students, faculty, staff, guests of the university, or student groups without proper authorization. Nor shall any student make or attempt to make unauthorized use of the property of any other person or organization while on the KSU campus. Sale of a textbook or other item that is not one's own will be regarded as prima facie evidence of theft. Items should be turned in to a Lost and Found area.

#### **G. Theft or Damage of University Property**

The taking of or malicious, unwarranted, or irresponsible destruction or damaging of items of university property (including library items), items rented, leased, or placed on the campus at the request of the institution, or items belonging to the students, faculty, staff, guests of the university, or student groups or organizations is prohibited.

#### **H. Possession of Weapons or Fireworks**

Students are prohibited from possessing fireworks, firearms or other weapons on university property or at university sponsored events, except with the specific permission of the Department of Campus Safety and Security. Peace officers recognized by the State of Georgia are exempt from this firearms regulation.

#### **I. Unauthorized Entry or Use of University Facilities**

No student shall make or attempt to make unauthorized entry or use of any university building or facility including electronic data processing systems or personal electronic accounts/files. Upon appropriate notice by university officials, authorization for the use of University facilities can be withdrawn or otherwise restricted. The malicious or intentional misuse of computer facilities and services is prohibited. Violations of state and federal laws (including copyright violations, unauthorized access or systems, alteration/damage/destruction, or attempted alteration/damage/destruction, use for profit, etc.) or a department's rules for computer usage (including account violations, damage or destruction of the system and/or its performance, unauthorized copying of electronic information, use of threatening of obscene language, etc.) are prohibited.

**J. Fire Safety and False Alarms**

1. No student shall tamper with fire safety equipment.
2. No student shall set or cause to be set any unauthorized fire in or on University property.
3. No student shall make, or cause to be made, a false fire alarm or a false notification of the presence of a bomb.
4. All occupants of a building must leave the building when the fire alarm sounds or when directed to leave by properly identified University faculty or staff while these persons are in the performance of their duties.

**K. Littering and Sanitation**

1. No student shall dispose of trash and refuse of any kind except in proper trash receptacles.
2. Food and drink are prohibited in designated areas of the University, including classrooms.
3. No student shall in any way dispose of tobacco products in trash receptacles in or on University property.

**L. Kennesaw State University Is a Smoke-Free Environment**

Smoking is prohibited on KSU campus except in areas specifically designated for smoking.

**M. Gambling Is Strictly Prohibited****N. Raffles**

Raffles may be held by student organizations. Raffles will be treated as any other fundraising activity and will be subject to fundraising guidelines.

**O. Advertising, Selling, and Fundraising**

No student or group of students acting in a representational capacity for Kennesaw State University shall carry out any form of sales (including bartering) or fundraising events, or advertise sales or fundraising events, without the authorization of the university president or a designated representative of the university president.

**P. Campus Elections**

No student shall carry out fraudulent and/or disruptive activity in connection with any election, referendum or poll conducted on the university campus.

**Q. Shared Responsibility**

Persons who knowingly act in concert to violate university regulations may be given joint responsibility for such violation. Students are responsible for their conduct on or in university property or at functions sponsored by the University or any registered university organization.

**R. Residential Code of Conduct Violations**

A violation of the residential code of conduct is also a violation of this student code of conduct. The residential code in its entirety may be found at the SCAI webpage, [http://www.kennesaw.edu/scai/code\\_of\\_conduct.shtml](http://www.kennesaw.edu/scai/code_of_conduct.shtml). See section III R.

**IV. Financial Responsibility****A. Financial Responsibility**

Students are required to meet all financial obligations to the university. Kennesaw State University reserves the right to use a collection agency and to pursue legal action in order to collect the balance of any debt. Once an account is placed in collection or legal action is pursued by the collection agency, the student will be liable for all collection fees, which will be in addition to the amount of the original debt. At this point, the student will no longer be able to pay the University directly for this debt, and any communication or correspondence with the University about such debt must be directed through the collection agency.

**B. Use of Student Activities Funds**

To use student activities funds, student organizations must follow guidelines set by the institution.

**V. Use and Possession of Drugs, Including Alcohol**

Use or possession of drugs (controlled substances) or both is prohibited.

A. Kennesaw State University expressly prohibits the use, possession, sale or distribution of alcoholic beverages on campus by any campus constituency. Alcoholic beverages may be served at off-campus activities to adults of legal drinking age for the state in which the activity is being held, providing that a responsible organization representative

acknowledges responsibility for monitoring alcohol consumption. Student activity funds or institutional funds may not be used for the purchase of alcoholic beverages. Kennesaw State University is committed to recognizing, upholding and enforcing the laws of the State of Georgia. Violation of those state laws shall not be condoned on the campus or at any activity held off campus by any constituency. Exceptions to the policy of no alcohol on campus may from time to time be permitted at the discretion of the president, and there are other limited exceptions to this policy within the residence halls by those over the age of 21. See section I of the residential code of conduct.

**B.** All student organizations must submit an "Acknowledgment of Alcohol Policy" form to the vice president for student success during the first week of classes each fall semester and each time there is a change in either the president or advisor of the organization. By their signatures, the president and advisor are assuring Kennesaw State University that they and the individuals responsible for the group's social events understand the Kennesaw State University Alcohol Policy and state laws regarding the service and consumption of alcoholic beverages.

**C.** Alcoholic beverages will be allowed only for functions at which alcohol is not the focal point, reason for, or the "drawing card" for the event. Organizations choosing to advertise the service of alcoholic beverages at functions will not make reference to the quantity of or overindulgence in alcoholic beverages. Reference will also be made to serving of food and alternative beverages, and the checking of driver's licenses.

**D.** Any activity (especially those competitive in nature) contributing to the overindulgence of alcohol is, by these guidelines, prohibited.

**E.** Any violation of this policy at any organization activity shall be reported to the vice president for student success by the designated monitor(s) verbally with 24 hours of returning to campus and followed by a written report within three working days. The Kennesaw State University police shall report any violation of this policy, whether at an activity or on an individual basis, to the vice

president for student success, who shall then be responsible for disciplinary action according to established University non-academic disciplinary procedures. Possible sanctions shall be the same as those for other violations of nonacademic University rules and regulations as provided for in the University Student Code of Conduct.

## **VI. Jurisdiction of the University Code of Conduct**

Generally, KSU's jurisdiction and discipline shall be limited to conduct which occurs on university premises, university housing, and contiguous areas such as streets and side walks. Nevertheless, the university reserves the right to extend its jurisdiction and discipline to KSU students whose off-campus conduct violates the university's student code of conduct and adversely affects the KSU community or the pursuit of its objectives. In addition, the following regulations apply to off-campus activities including outings or field trips for classes of Kennesaw State University, off-campus University athletic events, study abroad programs, co-ops, internships, or any officially sanctioned off-campus activity such as those under the auspices of a Kennesaw State University class, an officially recognized University organization, or a Kennesaw State University group or organization that is seeking official University recognition. The following regulations apply to off-campus activities including outings or field trips for classes of Kennesaw State University, off-campus University athletic events, any officially sanctioned off-campus activity such as those under the auspices of a Kennesaw State University class, an officially recognized University organization, or a Kennesaw State University group or organization that is seeking official University recognition.

**A.** Students involved in off-campus activities shall not act in a disorderly or disruptive fashion, nor shall they conduct any dangerous activity.

**B.** Students involved in off-campus activities shall not take, damage, destroy or attempt to take, damage or destroy property of another.



C. Use and possession of Drugs, including alcohol: Use and/or possession of drugs (controlled substances) are prohibited. Alcohol regulations appear in Section V of this code.

## VII. Organizations

A student organization is subject to the authority of the Court in the following situations:

- An alleged offense was committed by one or more members of an organization, and was sanctioned by the officers.
- An alleged offense was committed by one or more members of an organization and organization funds were used to finance the venture.
- An alleged offense was committed by one or more members of an organization and was supported by a majority of the organization's membership.
- An organization has chosen to protect one or more individual offenders who were members or guests of the organization.
- The court, after hearing the case, deems that the offense, by its nature, was an organization offense and not the action(s) of the individual members.
- An alleged offense occurred as a result of an organization sponsored function.

### A. Disorderly or Disruptive Assembly

Assembly for the purpose of or resulting in the disruption of normal university or community activity, or which obstructs the normal activities of university faculty or staff, is prohibited.

### B. Use of Alcohol or Other Drugs

Use and/or possession of drugs (controlled substances) are prohibited. Alcohol regulations appear in Section V of this code.

### C. Hazing

Hazing in any form is prohibited. Hazing is defined as follows: Any action taken, or situation intentionally created, on or off the premises of the university, to produce mental or physical discomfort, embarrassment, harassment, ridicule or suffering as a means to gain entry into an organization. These activities include, but are not necessarily restricted to,

paddling in any form; creating excessive fatigue; physical or psychological shocks; wearing, in public, apparel that is conspicuous and not normally in good taste; engaging in public stunts and buffoonery; morally degrading or humiliating games and activities; and/or any other activities not consistent with the regulations of Kennesaw State University.

### D. Theft and Disregard for Property

1. Unauthorized taking, attempted taking, or possession of items belonging to an individual, the university, the community, or another university or student organization is prohibited.
2. Unauthorized use or attempted use of service (e.g., telephone, computer services, etc.) belonging to the university, the community, another student organization, or an individual is prohibited.

### E. Unauthorized Entry

Unauthorized entry, attempted entry, or use of university or community facilities is prohibited.

### F. Fire Safety

Use of fireworks or creation of a fire without the specific permission of the KSU Police is prohibited.

### G. Academic Honesty

Maintaining files of examinations, tests, reports, or term papers is prohibited.

### H. Official Recognition

All student groups and organizations shall follow the appropriate procedures, as set forward by the Office of the Vice President for Student Success, to become officially recognized Kennesaw State University student organizations.

### I. Gambling Is Strictly Prohibited

### J. Raffles

Raffles may be held by student organizations. Raffles will be treated as any other fund-raising activity and will be subject to fund-raising guidelines.

### K. Sales, Fund-raising and Advertising

Unauthorized selling of any kind (including bartering), unauthorized fundraising, and unauthorized advertising of fundraising or

any other type of event is prohibited. Organizations shall follow the guidelines set down by the Office of the Vice President for Student Success for all such activities.

#### L. Proper Planning

Organizations shall be able to demonstrate that they have taken due measures to properly plan for any activities or events held on or off the university campus.

1. All such events and activities must be registered with and approved by the Office of the Vice President for Student Success for approval at least two weeks prior to holding the event.
2. Reasonable measures shall be taken to ensure appropriate parking, security, safety and sanitary procedures for any activity or event.
3. Organizations shall adhere to specified time limits for any activity or event.
4. Holding events or activities not sanctioned or approved by the Office of the Vice President for Student Success is prohibited.

#### M. Shared Responsibility

Student organizations are responsible at all times for organizational violations of the university student conduct regulations by their members or their guests. Organization members who knowingly act in concert to violate the regulations may be held jointly responsible with their organization for such violations. Organizations that knowingly condone, encourage, or require behavior that violates university regulations may be held jointly responsible for such violations.

### VIII. Contempt and False Statements Under Oath

A. All students shall fully comply with the instructions of the hearing boards of the Kennesaw State University SCAI Department.

B. No student shall make a false statement while under oath in a university disciplinary hearing.

C. No student shall disrupt the proceedings of the Kennesaw State University SCAI Department hearing, behave in a manner which

is intended to lessen the authority or dignity of the Kennesaw State SCAI Department, or otherwise obstruct justice on the campus.

D. All students are expected to serve as witnesses when summoned by the Kennesaw State University SCAI Department unless excused by the Vice President of Student Success.

### IX. Revisions of the KSU Code of Conduct excluding those pertaining to Academic Honesty

Any student, faculty member, or administrator can initiate any revisions, additions, or deletions from the Student Code of Conduct Regulations. Recommendations shall be submitted to the acting student government association president. The SGA president shall ensure discussion on the proposed change in the student government senate. When the SGA senate has decided on an official recommendation to comment on the proposal, the SGA president shall forward all recommendations with comments to the vice president for student success no later than 90 days from the date of the initial proposal. In the event that 90 days should expire without a recommendation being given to the vice president for student success, the proposal shall be passed directly to the vice president's office for consideration and deliberation. The SGA president, upon delivering the recommendation to the vice president's office, shall also forward copies to the director of student conduct and academic integrity and the chair of the university council for information purposes only. The vice president shall either accept or reject the student government's recommendations. If the recommendation is accepted, the vice president shall distribute the recommendation with comments to the university president and cabinet.

### X. Disciplinary Measures

#### A. For students

1. Expulsion: permanent severance of one's relationship with the university.
2. Probated expulsion: further convictions of major offenses, as specified by the court, shall result in expulsion.
3. Suspension: temporary severance of one's relationship with the university.

4. Probated suspension: notice to the student that further convictions of major offenses, as specified by the court, shall result in suspension.
5. Disciplinary probation: notice to the student that any further major disciplinary violation may result in suspension; this action might also include one or more of the following: the setting of restrictions on social activities, the issuing of a reprimand, and restitution.
6. Restrictions: exclusion from enjoying or participating in social activities or from holding office in university organizations.
7. Reprimand: Oral reprimand: an oral disapproval issued to the student. Written reprimand: a written disapproval issued to the student.
8. Restitution: reimbursement for damage or misappropriation of property; this may take the form of appropriate service or other compensation.
9. Community service: assignment to work a specific number of hours at a community service agency.
10. Ethics Training: for violation of the academic honesty code, assignment to Ethics Training will be in addition to and following the prescribed suspension period. For other violations, ethics training may be assigned by the hearing panel, by the vice president for student success, or his/her designated representative.
11. Other Remedies: as imposed by the vice president of student success or his/her designated representatives.

#### **B. For Student Organizations**

1. Includes disciplinary sanctions 7, 8, 9, 10, and 11 listed above.
2. Suspension of the organization's registration with student activities.
3. Probated suspension of the organization's registration with student activities.
4. Revocation of the organization's registration with student activities.

#### **C. Academic Dishonesty**

Any accused student found to have violated KSU regulations concerning academic hon-

esty by an SCAI hearing before a University Court panel or before the Vice President for Student Success, or his/her designee, shall be suspended for at least one semester unless he/she has convinced the hearing body that there exist substantial mitigating circumstances to his/her offense. The appropriate grade to be assigned in the case of academic dishonesty is the responsibility of the faculty.

#### **D. Interim Suspension**

Interim suspension measures may be employed against a student by the vice president for student success when the vice president for student success, or his/her designated representative, shall determine, based on clear and convincing evidence, that the student has engaged, or threatens to engage, in behavior which:

- a. is seriously disruptive or significantly impedes the normal activities or academic endeavors of others, or
- b. poses an immediate significant threat of physical danger to others, or
- c. poses an immediate significant threat of danger to him/herself, and such threat is of such a serious nature that it must be handled more expeditiously than the university judiciary procedures allow.

Interim suspension may include any or all of the following:

- a. restriction from participation in any academic course, program, or activity;
  - b. restriction from participation in any student activity on or off campus;
  - c. restriction from use of any or all University facilities, including the library, labs, or offices;
  - d. restriction from entering the campus or any designated portion thereof.
- In such instances, the process outlined for interim suspension in the university judiciary procedures shall be followed.

## Handling Student Code of Conduct Violations at KSU

Kennesaw State University's Student Code of Conduct, SCAI Procedures, suspension policies, and campus police are organized in ways to preserve and protect the health, safety and academic integrity of the campus community, as noted in the following policies and procedures. In general, the University SCAI handles all charges against students which involve alleged violations of the Kennesaw State University Student Code of Conduct, including allegations of academic misconduct and disruptive behavior. In addition, the KSU police may become involved with incidents of disruptive behavior.

Faculty, staff and/or students who are witnesses to or victims of incidents of alleged violations of the Student Code of Conduct should immediately contact the University Student Conduct and Academic Integrity (SCAI) Department and submit the proper documentation. A university SCAI officer will conduct a preliminary investigation and advise as to the appropriate course of action in each situation. Incidents of misconduct may be subjected to mediation, or negotiation, if appropriate, prior to the formal hearing process.

A person bringing charges against a student for alleged violations of the Code of Conduct is expected to fully cooperate with the SCAI policies and procedures, which includes participation in investigations related to the charges and in the hearing process. If a university court panel hearing date is set, both the accuser and the accused student will have the option of obtaining an advisor from the SCAI panel to assist in the preparation and presentation of their case. A detailed description of the hearing process is found at the SCAI misconduct procedures Web site, [http://www.kennesaw.edu/scai/misconduct\\_procedures.shtml](http://www.kennesaw.edu/scai/misconduct_procedures.shtml)

### I. Academic Misconduct

Academic misconduct is defined in Section II of the Kennesaw State University Student Code of Conduct. Procedures for addressing and reporting incidents of academic misconduct can be found on the SCAI webpage at <http://www.kennesaw.edu/scai>, as well as the Faculty/Staff Guide to Addressing

Student Conduct Issues. The University's policies include procedures for both handling informal resolutions of academic misconduct, and filing formal charges with the Student Conduct and Academic Integrity (SCAI) Department which will result in a hearing. In either situation, whether the matter is handled informally or forwarded to the SCAI for handling, the faculty member should document the incident on an Academic Misconduct Incident Report form, and forward this information to the university SCAI Department. Incident reports which are submitted to the SCAI will be kept confidential in accordance with the Family Educational Rights and Privacy Act.

Under the informal procedure, a faculty member who has evidence that a student has committed academic misconduct may elect to resolve the issue within the confines of the class, if the student readily admits to the misconduct, without coercion or intimidation. The faculty member must first meet with the student to explain and discuss the allegations of misconduct. If the student admits the misconduct, and declines an SCAI hearing, the faculty member may assign an appropriate sanction. Informal sanctions may include additional academic work for the class, grade reduction, a grade of "F" on the assignment or in the course, etc.

However, if the student denies the misconduct, or the student and faculty member cannot reach an informal agreement regarding an appropriate penalty, the misconduct should be reported to the SCAI for a hearing. Academic misconduct, as determined by an SCAI hearing, carries a mandatory minimum suspension of one semester, unless substantial mitigating circumstances are proven.

### II. Disruptive Behavior

It is the purpose of the University to provide a campus environment which encourages academic accomplishment, personal growth, and a spirit of understanding and cooperation. An important part of maintaining such an environment is the commitment to protect the health and safety of every member of the campus community. Belligerent, abusive, profane, threatening and/or inappropriate behavior on the part of students is a violation of the Kennesaw State University Student Code

of Conduct. Students who are found in violation of the Code of Conduct may be subject to immediate dismissal from the University. In addition, those violations, which may constitute misdemeanor or felony violations of state or federal law, may also be subject to criminal action beyond the University disciplinary process.

Disruptive behavior includes, but is not limited to the following conduct (See the KSU Student Code of Conduct in the Kennesaw State University Handbook and Planner or the code of conduct on the SCAI website, [http://www.kennesaw.edu/scai/code\\_of\\_conduct.shtml](http://www.kennesaw.edu/scai/code_of_conduct.shtml) for additional categories of unacceptable student conduct):

1. **Disorderly Assembly**  
No student shall assemble on the campus for the purpose of creating a riot, or destructive or disorderly diversion, or obstructing or disrupting the normal operation of the University (including any teaching, administrative, disciplinary, or public service activity, or any other activity authorized to take place on the campus).
2. **Disruptive and/or Dangerous Conduct**  
No student shall act in a manner which can reasonably be expected to disturb the academic pursuits of others or infringe upon the privacy, rights or privileges of others, or the health or safety of him/herself or other persons.
3. **Disruptive Speech**  
That speech is prohibited which: a) presents an immediate or imminent clear and present danger, b) is disruptive to the academic functioning of the institution, or c) constitutes a threat against an individual(s) such that it would provoke that individual(s) to imminent violent reaction.
4. **Physical Attack**  
Physical attack on or in University property or at functions sponsored by the University or any registered university organization, is at any time prohibited.

A faculty member is responsible for maintaining discipline in the classroom setting, to the extent that all students in that class have an opportunity to participate in the learning process. Free exchange of ideas through appropriate dialogue is a necessary and important part of the learning process. Outside the classroom, other areas of the campus provide support services which are also important to the total learning process. Sometimes a faculty or staff member may be confronted with a situation where the conduct of a particular student or students is inappropriate in that it impedes the natural and necessary learning process. The faculty or staff member must then determine whether the situation is disruptive but not imminently dangerous, or both disruptive and imminently dangerous to the health and safety of others. If the situation is not imminently dangerous, the faculty or staff member may control the immediate situation by requiring the student(s) to meet specific criteria (not speaking during the remainder of the class period, leaving the classroom or office area immediately, etc.), or the faculty member may choose to dismiss the class for the remainder of the period to avoid a confrontation. Such action should be immediately reported to the department chair and to the SCAI Department using the Student Misconduct Incident Report Form: [http://www.kennesaw.edu/scai/docs/general\\_misconduct\\_form.doc](http://www.kennesaw.edu/scai/docs/general_misconduct_form.doc)

If the faculty or staff member feels that there is a significant imminent danger to the health and safety of the student(s), others, or him/herself, the faculty or staff member should immediately contact the University's Public Safety office for assistance. The responding officer at the time of notification shall remove the student from the area immediately and refer the incident to the vice president for student success, or his/her designated representative, for possible handling under the "interim suspension" policy. Interim suspension measures may be taken against a student when the vice president for student success and or his/her designated representative shall determine, based on clear and convincing evidence, that the student has engaged, or threatens to engage, in behavior which (1) is seriously disruptive or significantly impedes the normal activities or academic endeavors of others, (2) poses an immediate, significant

threat of physical danger to others, (3) poses an immediate, significant threat of danger to him/herself, and is of such a serious nature that it must be handled more expeditiously than the university student conduct procedures allow.

Interim suspension may include any or all of the following: (1) restriction from participating in any academic course, program, or activity; (2) restriction from participation in any student activity on or off campus; (3) restriction from use of any or all university facilities, including the library, labs, or offices; (4) restriction from entering the campus or any designated portion thereof.

### Supplemental Program Specific Recourse

Some degree programs, such as those in education or nursing, have program-level admission and retention standards and review procedures in place beyond the generally applicable institutional admission and retention policies. If disruptive student behavior occurs in the context of fulfilling program requirements in such areas, the faculty or staff member may also have the recourse of filing a complaint with the designated program-level official and proceeding through the due process procedures established for handling such complaints. Individuals should consult the dean of the college and/or published standards as to the applicability of such program-specific recourse to the incident or incidents in question.

### Resources

1. Director of the Student Conduct and Academic Integrity (SCAI) Department - (770) 499-3403.
2. Vice President for Student Success - (770) 423-6310.
3. Director of University Police - (770) 423-6206.
4. The KSU Student Code of Conduct
5. The University SCAI webpage (which includes all rules, policies and procedures related to the Student Conduct and Academic Integrity) at <http://www.kennesaw.edu/scai/>

### III. Sexual Assault

Victims should report instances of alleged sexual assault to either the KSU Department of Public Safety (770) 423-6666 or the Student Success Office (770) 423-6310.

The victim of a sexual assault should take care to preserve any evidence that may be necessary to prove that the assault occurred. Victims are advised to consult law enforcement authorities before showering/bathing, or changing or laundering any clothing that was worn during the assault. However, the fact that the victim of a sexual assault has already bathed, showered, or otherwise compromised potential evidence should in no way dissuade the victim from reporting the assault, as such actions may not prevent prosecution or conduct proceedings from going forward.

Students who report sexual assaults to the KSU Department of Public Safety or the vice president for student success shall be afforded assistance in seeking counseling and follow-up medical care, making changes to their academic situations and reporting to the appropriate criminal authorities after an assault has occurred.

Kennesaw State University recognizes and upholds the rights of victims of sexual assault, including:

- A. The right to have any and all sexual assaults against them treated with seriousness; the right, as victims, to be treated with dignity; and the right for campus organizations which assist victims to be accorded recognition.
- B. The right to have sexual assaults investigated and adjudicated by the duly constituted criminal and civil authorities of the governmental entity in which the crimes occurred; and the right to the full and prompt cooperation and assistance of campus personnel in notifying the proper authorities. The foregoing shall be in addition to any campus disciplinary proceedings.
- C. The right to be free from any kind of pressure from campus personnel that victims (1) not report crimes committed against them to civil and criminal authorities or to campus law enforcement and disciplinary officials; or

(2) report crimes as lesser offenses than the victims perceive them to be.

**D.** The right to be free from any kind of suggestion that campus sexual assault victims not report, or under report, crimes because:

1. the victims are somehow responsible for the commission of crimes against them;
2. victims were contributively negligent or assumed the risk of being assaulted; or
3. by reporting crimes they would incur unwanted personal publicity.

**E.** The same right to advisement and assistance, or ability to have others present, in any campus disciplinary proceeding that the institution permits the accused; and the right to be notified of the outcome of such proceeding.

**F.** The right to full and prompt cooperation from campus personnel in obtaining, securing, and maintaining evidence (including a medical examination) as may be necessary to the proof of criminal sexual assault in subsequent legal proceedings.

**G.** The right to be made aware of, and assisted in exercising any options, as provided by state and federal laws or regulations with regard to mandatory testing of sexual assault suspects for communicable diseases and with regard to notification to victims of the results of such testing.

**H.** The right to counseling from any mental health services previously established by the institution, or by other victim-service entities, or by victims themselves.

**I.** After campus sexual assaults have been reported, the victims of such crimes shall have the right to require that campus personnel take the necessary steps or actions reasonably feasible to prevent any unnecessary or unwanted contact or proximity with alleged assailant(s), including transfer of classes if requested by the victims.

*Note: Kennesaw State University is concerned with your safety. We publish two campus safety publications: Safe and Sound and Sexual Assault: Myths and Reality. They contain such information as campus crime statistics and campus safety*

*policies. These publications are available at the Department of Public Safety, upon request. You may also request a campus security report regarding crime statistics from this office.*

#### **IV. Parental Notification Policy: Drug and Alcohol Violations**

Sections 951 and 952 of the 1998 Higher Education Amendment established that institutions of higher education could notify the parents or legal guardians when their student under the age of 21 was found to be in violation of the school's disciplinary code for drugs and alcohol. Kennesaw State University strives to create a balance between honoring the personal growth and responsibility of its students as they learn to establish their own independence with that of providing parents with the sensitive information they need to know in order to advise their students effectively. Parental notification is done when the university believes that it will help the student by providing support for their physical health and safety, academic success and/or personal development. Parents of students under the age of 21 may be notified when a student is determined to have violated the KSU Student Code of Conduct in regard to alcohol or other controlled substances.

Circumstances leading to parental notification include, but are not limited to, the following:

- A student endangers him/herself or others while under the influence of alcohol or other controlled substances (i.e., this may include alcohol poisoning, hospitalization, fighting or on-campus DUI);
- Student who committed the violation required medical intervention or transport as a result of consumption of alcohol or a controlled substance;
- The occurrence of an arrest (i.e., this might include minor possession of alcohol or other drugs, possession with intent to distribute/supply or the manufacturing or cultivation of drugs or alcohol);
- The occurrence of significant property damage;
- The occurrence of a major disruption to the university's educational mission;
- When an administrator determines that any future violation of the alco-

hol/drug policy will likely result in the student's suspension;

- When an administrator determines that any future violation of the alcohol/drug policy will likely result in the student's removal from university housing;
- The violation suggests a pattern of alcohol or controlled substance abuse.

In order to allow the student to have the first opportunity to notify his/her parent(s) or legal guardian(s) of the alcohol/drug violation, students will be afforded two business days after the determination of a rule infraction before the university will attempt to issue a notification to the parent(s) or legal guardian(s). Notification will be coordinated through the Office of the Vice President for Student Success. Written notification will detail the fact that the student has been found responsible for an alcohol or other drug offense. Written notice will not include specific details of the offense(s) for which the student is found responsible, the circumstances surrounding the offense(s), or the specific disposition of the case. The notification will include a listing of campus/community services that are available to address the student's alcohol or drug situation. Parents/guardians interested in gaining more information about the violation or disposition of the case are encouraged to discuss the case with their student or request that the student sign a written consent to have this information revealed to his/her parents. Questions or concerns regarding these guidelines should be directed to Kennesaw State SCAI Department, Student Center Suite 253, 770-499-3403.

## Environmental Health and Safety

### KSU Position Statement on Environmental Awareness

Kennesaw State University endeavors to encourage in each student, faculty, staff member, and the community, a respect for the worth of the environment and a desire and capacity to recycle, to conserve energy and to take other measures to help conserve limited resources. This institution focuses on developing an environmental ethic that promotes excellence, responsibility and stewardship in environmental affairs and is committed to educating the community about environmental issues.

### KSU Mission Statement on Occupational Health and Safety

It is the goal of Kennesaw State University to protect employees and property of KSU and to provide safe work places. To this end, the Department of Environmental Health & Safety of Kennesaw State University will ensure compliance with local, state, and applicable federal codes, provide technical assistance, conduct routine facility audits and empower the employees of KSU through training in hazard recognition and accident prevention. KSU is a Restricted Smoking Campus.

Smoking is prohibited on KSU campus except in areas specifically designated for smoking.

## Drug and Alcohol Policy

### I. Introduction

National statistics reveal that the leading causes of death among the 18-23 year-old population are alcohol-related accidents, alcohol-related homicides, and alcohol-related suicides. A high percentage of campus disorderly conduct, disruptive behavior and property destruction, and academic failures on a national level is alcohol-related. The abuse of alcohol and other drugs can alter behavior, distort perception, impair thinking, and impede judgment. Alcohol and drug abuse might also result in various diseases, illnesses, and even death. The Georgia legislature, in response to these disturbing facts, has provided by law certain measures to reduce those dangers associated with alcohol abuse. These measures include statutory provisions which provide that no person below the age of 21 years may use, purchase, or possess alcoholic beverages. The law also prohibits serving alcoholic beverages to any intoxicated person. These considerations, among other things, are equally applicable to the use and abuse of illicit drugs. In response, federal and state laws regarding the manufacture, use and distribution of illicit drugs have been enacted and are applicable to all full-time, part-time, and temporary faculty, staff, students, and administrators. The University supports and endorses these provisions of federal and state laws and insists on strict compliance with these statutes by its students, staff, faculty, and administrators at all levels.



## II. Alcohol Policy

Kennesaw State University expressly prohibits the use, possession, sale, or distribution of alcoholic beverages on campus by any campus constituency. Alcoholic beverages may be served at off-campus activities to adults of legal drinking age for the state in which the activity is being held, providing that a responsible club or organization representative acknowledges responsibility for monitoring alcohol consumption. Student Activity funds or institutional funds may not be used for the purchase of alcoholic beverages. Kennesaw State University is committed to recognizing, upholding, and enforcing the laws of the state of Georgia. Violation of those state laws, incorporated into the Kennesaw State University Alcohol Policy shall not be condoned on the campus or at any activity held off campus by any constituency. Exceptions to the policy of no alcohol on campus may from time to time be permitted at the discretion of the president, and there are other limited exceptions to this policy within the residence halls by those aged twenty-one or older who do not reside in substance-free communities. See the Residential Code of Conduct at subsection III.R of KSU Student Code of Conduct for more information: [http://www.kennesaw.edu/scai/code\\_of\\_conduct.shtml#iii](http://www.kennesaw.edu/scai/code_of_conduct.shtml#iii)

Official state regulations regarding the use, sale, or possession of intoxicating beverages are as follows:

**3-1-2** Defines “alcoholic beverages” to mean all alcohol, distilled spirits, beer, malt beverages, wine, or fortified wine.

**3-2-36** Provides for criminal process against any person who violates the law in counties and municipalities where the sale of alcoholic beverages is not authorized or where alcoholic beverages are being sold contrary to law.

**3-3-21** Provides that no person knowingly or intentionally may sell or offer to sell any wine or malt beverages within 100 yards of any school building, school grounds, or college campus. Provides further that distilled spirits may not be sold within 200 yards of a school building, educational building, school grounds, or college campus.

**3-3-22** States that no alcoholic beverage shall be sold, bartered, exchanged, given, provided, or furnished to any person who is in a state of noticeable intoxication.

**3-3-23** Prohibits the furnishing to, purchasing of, or possession of alcoholic beverages by persons under 21 years of age.

**3-3-23.1** Provides that any person furnishing or possessing alcoholic beverages in violation of the previous Code Section shall be guilty of a misdemeanor. Establishes procedures for arrest by law enforcement officers.

University student conduct policies and procedures require that all student organizations planning to serve alcohol at any off-campus function must submit an “Acknowledgement of Alcohol Policy” form to the vice president for student success during the first week of classes each fall semester and each time there is a change in either the president or advisor of the organization. By their signatures, the president and advisor are assuring Kennesaw State University that they and the individuals responsible for the group’s social events understand the Kennesaw State University Alcohol Policy and state laws regarding the service and consumption of alcoholic beverages at functions will not make reference to the quantity of or overindulgence in alcoholic beverages. Reference will also be made to serving of food and alternative beverages, and the checking of drivers’ licenses. Any activity (especially those competitive in nature) contributing to the overindulgence of alcohol is, by these guidelines, prohibited. Any violation of this policy, whether at an activity or on an individual basis, to the vice president for student success within 24 hours of the occurrence. The vice president for student success shall then be responsible for disciplinary action according to established university nonacademic disciplinary procedures. Possible sanctions shall be the same as those for other violations of nonacademic university rules and regulations as provided for in the university student code of conduct.

### III. Drug-Free Workplace and Campus Policy

As a recipient of Federal funds, Kennesaw State University supports and complies with the provisions of the Drug-Free Schools and Communities Act of 1989 and the Drug-Free Workplace Act of 1988. The unlawful possession, manufacture, distribution, dispensation, and use of illicit drugs and alcohol by employees or students on the university campus is prohibited and violations of this policy will result in appropriate disciplinary action. Faculty, staff and students are expected to adhere to the policies of the university and observe the basic standards of good conduct, meet appropriate standards of performance, and observe all local, state and federal laws relative to unlawful use of illicit drugs and alcohol. Penalties for violations of these standards range from warnings and probation to expulsion, loss of academic credit, suspension, temporary or permanent suspension and withdrawal of organization recognition, referral to the legal system for prosecution, demotion, and termination of employment. Detailed sanctions are defined in the Student Handbook (Student Code of Conduct), Board of Regents' Policy Manual, Classified Employee Handbook and in the complete policy statement available in the Office of the Provost and Vice President for Academic Affairs upon request.

### IV. University Sanctions for Violations of the Alcohol and Drug Policy

**A.** Any faculty, staff member, administrator, or other employee who violates the policy on alcohol and drugs, shall be subject to disciplinary action up to and including the possibility of dismissal and referral to the appropriate federal, state or local authorities for prosecution in the courts.

**B.** Any student or student organization that violates the policy on alcohol and drugs, shall be subject to disciplinary action in accordance with the Kennesaw State University Student Code of Conduct up to and including educational sanctions, possible loss of on-campus housing, suspension and/or expulsion from the university and referral to the appropriate federal, state, or local authorities for prosecution in the courts. A student organization shall

be subject to disciplinary action up to and including educational sanctions, suspension and/or revocation of its registration with Student Activities and referral to the appropriate federal, state, or local authorities for prosecution in the courts.

**C.** When there is an alcohol or drug infraction, in addition to any criminal prosecution or university judicial code sanction, a student who is a member of a university athletic team may face additional sanctions based on rules established by the team.

### V. Drug and Alcohol Education Programs and Assistance Available

A combination of several campus offices will provide assistance or act as a referring agency for Kennesaw State University. Included in the campus efforts to assist those with substance abuse problems are:

The CAPS Center, (770) 423-6600, is located on the second floor of Kennesaw Hall. The Center currently has eleven professional counselors qualified to work with students who have problems associated with alcohol and/or drug abuse. At present, one counselor is certified as a Prime for Life facilitator, while another counselor has previously worked in a substance addiction treatment facility. These two counselors co-lead an alcohol and other drug class for students found responsible for first time alcohol and/or other drug related code of conduct violations as mandated by the Department of Student Conduct and Academic Integrity. CAPS also performs in-house evaluation for alcohol and drug abuse and uses the SASSI-3 Substance Abuse Subtle Screening Inventory as well for alcohol abuse screening. CAPS maintains a listing of referral agencies for off-campus assistance when such assistance is more appropriate. CAPS services are available to all enrolled students. Two CAPS counselors currently serve as co-facilitators for the campus AOD Education and Prevention Coalition. This coalition provides many AOD services including writing of AOD campus policies, conducting research, and establishing AOD educational programs. In addition, CAPS has a newly funded/developed program on campus. The Collegiate Recovery Center (CRC), which was opened in Fall 2007. The center is designed to support students in recovery from addictive disorders

by facilitating a peer to peer recovery community. The CRC is now the home for three on-campus 12-step meetings per week and an open monthly meeting called Celebration Recovery where students in recovery share their story with others. The CRC has developed an education workshop, Trends in Addiction, Abuse, Use and Treatment, which has been presented in multiple cross-major settings. The CRC is located in University College Room 222. Telephone number is 678-797-2538 or email [recovery@kennesaw.edu](mailto:recovery@kennesaw.edu)

The Department of Human Resources, (770) 423-6030, is located in the Campus Services Building. The Drug-Free Workplace coordinator is the Assistant Vice President of Human Resources. Employee Assistance Programs (EAP) relating to drug and alcohol abuse are available for KSU employees (staff and faculty). KSU's EAP is provided by Compsych, Inc. and may be accessed by phone toll-free at 877-327-4753 or via their website. Additional information can be found at [http://www.kennesaw.edu/hr/ben\\_eap.shtml](http://www.kennesaw.edu/hr/ben_eap.shtml)

The Department of Public Safety, (770) 423-6206 (non-emergency number), is located in the Public Safety Building #20 near the West Parking Deck. The KSU police are a co-sponsor of annual National Collegiate Alcohol Awareness week in October and will speak to groups or classes upon request about safety and alcohol and drug awareness issues.

The Wellness Center, (770) 423-6394, is located in the Student Recreation and Wellness Center, Bldg. 3, RM 131. The mission of the Center for Health Promotion and Wellness is to improve the health and well being of students and employees through awareness and education, and the Center makes available computer programs, Alcohol 101, and prescription drug information to further this mission. The Wellness Center also participates each year in National Collegiate Alcohol Awareness week in October, sponsoring many interactive programs designed to educate students, faculty, and staff to issues associated with alcohol use and abuse.

The KSU Health Clinic, (770) 423-6644, is located on Campus Loop Road, House 52, across from University Place Housing. The

clinic provides services to KSU students, faculty, and staff. Alcohol and drug use and abuse programming are presented in conjunction with the Wellness Center. A query is made regarding alcohol and drug use as part of the student's initial health assessment and is reviewed by medical professionals at the time of student's visit to the clinic. Medical professionals provide education regarding prevention and assist students with referrals for treatment in the community.

The Department of Residence Life, (770) 420-4388, relocated from the Carmichael Student Center to the new University Village Suites (effective Fall 2008) to better serve the residential population, and in particular the first-year residents. The new office is located on the terrace level of the 3000 Building of the University Village Suites, room 3051. It provides alcohol and drug education to residential students on a continuing basis throughout the year through programs presented in both small and large group settings.

## VI. Annual Distribution of KSU Drug and Alcohol Policies Required

The Office of the Dean of Student Success is responsible for ensuring that Kennesaw State University's Drug and Alcohol Policy is distributed annually to each student and employee (faculty and staff).

### Administrative Withdrawal of Students

A student may be administratively withdrawn from the university when, in the judgment of the vice president for student success, and the director of counseling services, and after consultation with the student's parents and personal physician, if any, it is determined that the student suffers from a physical, mental, emotional or psychological health condition which: (a) poses a significant danger or threat of physical harm to the student or to the person or property of others or (b) causes the student to interfere with the rights of other members of the university community or with the exercise of any proper activities or functions of the university or its personnel or (c) causes the student to be unable to meet institutional requirements for admission and continued enrollment, as defined in the Student Code of Conduct and other publications of the university.

Except in emergency situations, a student shall, upon request, be accorded an appropriate hearing prior to a final decision concerning his/her continued enrollment at the university.

### **Grievance Procedures for Students**

#### **Grievance Procedures for Admissions, Privacy Rights and Other Non-Academic Matters**

Within the framework of students' relationships to Kennesaw State University, several avenues exist for the expression of grievance. Provision for hearing appeals by applicants denied admission to the university is outlined in Article VI, Section C, paragraph 2a, of the Bylaws of the Board of Regents. Appeal procedures for grievances related to students' privacy rights are contained in the university catalog (see section on confidentiality of student records). Charges against students and student organizations for violations of the KSU Student Code of Conduct will be handled through the University Judiciary Program. Grievances related to loss of athletic scholarship and other forms of financial aid are heard by the Financial Aid Appeals Committee.

#### **Grievance Procedures for Discrimination and Retaliation**

All student grievances or complaints against faculty, staff, or administrators alleging (1) discriminatory practice(s) based on race, religion, color, sex, sexual orientation, handicap, or national origin, or (2) retaliation against the student because of his/her prior report of discrimination or harassment, or because of the student's cooperation in any investigation, shall be addressed in writing to the KSU EEO office in the Division of Legal Affairs with the following caveat. If the student believes that his/her final grade in a course is unfair because of discrimination or retaliation by a faculty member, the complaint shall be addressed as specified under Academic Policies-Grade Appeal Procedures section II (Grade Appeal Procedure When There Is an Allegation of Discrimination or Retaliation). Otherwise, once the EEO office has received a written complaint containing specific allegations of discriminatory practices or retaliatory actions the following process shall take place.

**A.** The EEO officer (or his/her designee) must notify in writing the person(s) whose

actions or behavior is/are at issue of the allegation of discrimination and/or retaliation and of the pending investigation as soon as possible, but definitely within one week of receiving the complaint in writing from the student. The person's immediate supervisor should be notified at the same time.

**B.** During the investigation by the EEO office no administrative or legal action or intervention will be taken unless the EEO investigator first consults with and obtains the agreement of the Provost and VPAA (or his/her designee) and the VP for SS (or his/her designee) to the proposed administrative or legal action or intervention.

**C.** If the EEO officer (or his/her designee), after investigation, finds that the student does not have reasonable grounds for complaint he/she shall so notify in writing the student, the person(s) about whom the complaint is made, and that person(s)' immediate supervisor. This investigation and notification will take place within sixty days of the written allegation's receipt by the EEO's office.

**D.** If the EEO officer (or his/her designee), after investigation, finds the student may have reasonable cause for complaint he/she will so notify in writing the student, person(s) about whom the complaint is made, and that person(s)' immediate supervisor. The investigation and notification will take place within sixty days of the written allegation's receipt by the EEO's office. On the same date that written notification is delivered to the parties, the EEO officer (or his/her designee) will contact the chair of the university council. The chair of the council will then be responsible for establishing an ad hoc committee of three (faculty / administrative faculty / staff members) and two students to hear the discrimination complaint and make recommendations. The names and contact information of the five members of the ad hoc committee shall be communicated by the chair of the university council to the EEO officer (or his/her designee).

**E.** Prior to the hearing the EEO officer (or his/her designee) will arrange that the ad hoc committee shall meet and elect a chair from among the five members. The chair will conduct the hearing. The chair may participate in all deliberations, but will not vote except in the case of a tie.

**F.** The hearing committee may draw up its own rules of procedure, and the committee is not bound by any formal rules of legal proceedings and may hear any information that may be of value in determining the issues involved, but minimum due process shall include the right of both parties to be notified in writing at least ten business days in advance of the date, time, and place of the hearing; the right of the person against whom the complaint has been made to be informed in writing of the specific nature of the complaint against him/her and of the evidence and/or witnesses on which it is based; and the right of both parties to present evidence and witnesses on their behalf and to question witnesses. The EEO officer (or his/her designee) shall act to make certain these due process rights are met. The supervisor of the person about whom the complaint is made will be notified that a hearing has been scheduled. The EEO officer (or his/her designee) will attend the hearing and may present any report created or evidence or information obtained during the EEO office's investigation if requested to do so by either party or by the committee. The EEO officer (or his/her designee) shall retain all records associated with the complaint, his/her investigation, the hearing, the committee's written report, and the president's written decision for such length of time as required by Georgia law.

**G.** Each party has the right to a non-attorney advisor to assist in preparing and presenting his/her case before the committee. Those present during the hearing will be the members of the ad hoc committee, the EEO officer (or his/her designee), the parties to the complaint, one non-attorney advisor for each party, and such witnesses as are necessary. Each witness shall be present only when his/her presence is necessary to present information and/or answer questions. No other persons shall be present unless agreed upon in writing by the chair of the committee, both parties, and the EEO officer (or his/her designee).

**H.** All decisions and recommendations will be based on a majority vote, and be rendered according to the principle of the preponderance of evidence. Only the five members of the ad hoc committee should be present during deliberation except that the EEO officer (or his/her designee) may be present to answer policy questions.

**I.** The hearing committee will be expected to produce a written report summarizing the information presented, indicating and explaining its decision, and making recommendations, if desirable, to any party or parties. Copies of the written report will be submitted to each party in the case (student and person complaint made against), the person's immediate supervisor, the EEO officer (or his/her designee), the chief legal officer for the university, and the president of the university within five business days from the completion of the hearing. The chair of the hearing committee shall act to make certain the written report is delivered to the proper persons. The opinions and recommendations of the ad hoc committee are advisory and in no way bind the president to the recommended actions.

**J.** After consideration of the ad hoc committee's written report, the president shall make a decision and communicate it in writing within five business days to the student, the party or parties against whom the complaint has been made, the EEO officer (or his/her designee), the chief legal officer of the university, and the immediate supervisor(s) of the employee(s) against whom the complaint has been made.

**K.** Should the aggrieved student remain dissatisfied with the president's decision, further redress may be sought through internal channels by applying to the Board of Regents for a review of the decision, pursuant to the Bylaws of the Board of Regents, Article IX, p. xxvii.

Nothing in this process prohibits the parties from settling this matter at any stage with the assistance of mediation through the Office of the University Ombuds (770-423-6112), if appropriate. However, any attempt to settle the matter through mediation does not affect time deadlines for this process.

Any student complaints against another KSU student should be addressed to the KSU Department of Student Conduct and Academic Integrity (formerly Office of Judiciary Programs).



# Course Descriptions

This section lists undergraduate courses offered by the university and available for credit. Courses are listed in alphabetical order. The subject code for courses and the program offering the courses are listed below:

Accounting..... ACCT  
 African & African Diaspora Studies.... AADS  
 American Studies ..... AMST  
 Anthropology ..... ANTH  
 Art..... ART  
 Art Education ..... ARED  
 Art History ..... ARH  
 Asian Studies ..... ASIA  
 Astronomy ..... ASTR  
 Biology ..... BIOL  
 Biology Education..... BED  
 Biotechnology ..... BTEC  
 Business Administration..... BUSA  
 Business Information Systems Mgt .... BISM  
 Business Law ..... BLAW  
 Chemistry..... CHEM  
 Chemistry Education..... CHED  
 Chinese ..... CHNS  
 Communication..... COM  
 Computer Science ..... CS  
 Computer Science/Information Systems..... CSIS  
 Criminal Justice ..... CRJU  
 Dance ..... DANC  
 Early Childhood Education ..... ECE

Economics ..... ECON  
 Education ..... EDUC  
 Education - Middle Grades..... EDMG  
 Education - Reading ..... EDRD  
 Education-Secondary / Middle Grades..... EDSM  
 English ..... ENGL  
 English as a Second Language ..... ESL  
 English Education ..... ENED  
 Exceptional Children Education ..... EXC  
 Film ..... FILM  
 Finance..... FIN  
 Fine Arts Education ..... FAED  
 Foreign Language ..... FL  
 Foreign Language Education ..... FLED  
 French ..... FREN  
 Gender and Women's Studies ..... GWST  
 Geography..... GEOG  
 German ..... GRMN  
 Health and Human Services..... HHS  
 Health, Physical Ed. & Sport Science.. HPS  
 History ..... HIST  
 History Education..... HIED  
 Honors ..... HON  
 Human Services..... HS  
 Inclusive Education ..... INED  
 Information Security and Assurance... ISA  
 Information Systems..... IS  
 Information Technology..... IT  
 Insurance ..... INS  
 Italian ..... ITAL

Integrated Science .....	ISCI
Interdisciplinary Studies .....	IDS
Japanese .....	JPN
KSU Seminars .....	KSU
Latin .....	LATN
Leadership Studies .....	LDRS
Management .....	MGT
Marketing .....	MKTG
Mathematics .....	MATH
Mathematics Education .....	MAED
Military Science .....	MILS
Music .....	MUSI
Applied Music Performance .....	MUAP
Music Education .....	MUED
Nursing .....	NURS
Peace Studies .....	PAX
Philosophy .....	PHIL
Physics .....	PHYS
Political Science & Int'l Affairs .....	POLS
Psychology .....	PSYC
Reading .....	READ
Real Estate .....	RE
Regents Skills .....	RGTE /
.....	RGTV
Russian .....	RUSS
Science .....	SCI
Science Education .....	SCED
Secondary Education .....	SED
Social Science Research Methods .....	SSRM
Sociology .....	SOCI
Spanish .....	SPAN
Statistics .....	STAT
Study Abroad .....	SA
Theatre and Performance Studies .....	TPS
Writing .....	WRIT

**Classification of Courses**

Non-degree courses are numbered below 1000. In general, freshman courses are those numbered 1000 to 1999, sophomore level 2000 to 2999, junior level 3000 to 3999, senior level 4000-4999, and graduate level 5000 and above.

The figures shown below the course number and the title of the course, in general, signify the number of class hours per week, the number of laboratory hours per week and the

course. Thus, the entry 3-0-3 denotes three hours of class, zero hours of laboratory and three hours of degree credit. The courses are listed alphabetically.

**Learning Support Restrictions**

All learning support students must be enrolled in their required learning support program (LSP) classes before they are eligible for any regular credit courses. If they do take credit courses before completing their LSP requirements, they may not take any course which has those requirements as a prerequisite. LSP students, therefore, may take no 3000- or 4000-level courses, and should very carefully check the prerequisites for other courses.

**Courses**

**AADS: African and African Diaspora Studies**

**AADS 2100 - Introduction to African & African Diaspora Studies. 3-0-3.**

*Prerequisite: ENGL 1102 .*

This course introduces students to the foundations of African and African Diaspora Studies. It does so by examining the evolution, nature and theoretical traditions which inform AADS. The course promotes critical thinking and exposes students to theoretical ideas and global perspectives relevant to the black experience.

**AADS 2260 - Research Methodologies. 3-0-3.**

*Prerequisite: MATH 1107 and AADS 2100.*

This course is designed to expose the student to the variety of interdisciplinary research methodologies, both quantitative and qualitative, to prepare them for the methodological approaches appropriate for their chosen concentrations in African and African Diaspora Studies.



**AADS 4499 - Senior Seminar. 3-0-3.**

*Prerequisite: AADS 2260 plus 21 hours of upper level courses or permission of instructor.*

A capstone course in which students connect and integrate learning from AADS and other courses that they have taken in their concentration, explore the deeper issues in the discipline, research and write a senior thesis, and make technology-assisted presentation of their findings to a committee of AADS faculty.

## ACCT: Accounting

**ACCT 2100 - Introduction to Financial Accounting. 3-0-3.**

*Prerequisite: Business Majors: ENGL 1101 and MATH 1111 or higher. Non-business Majors: ENGL 1101 and MATH 1101 or higher.*

An introduction to the language of business. Focuses on financial statements and their use in decision-making. Designed for business and non-business majors.

**ACCT 2200 - Introduction to Managerial Accounting. 3-0-3.**

*Prerequisite: ACCT 2100.*

An introduction to how accounting information is used to manage a business. Includes managerial problem-solving techniques and current trends in managerial decision-making.

**ACCT 3100 - Intermediate Financial Accounting I. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and a grade of "B" or higher in both ACCT 2100 and ACCT 2200; Non-business Majors: A grade of "B" or higher in both ACCT 2100 and ACCT 2200.*

This course focuses on the collection, analysis, and reporting of financial accounting information. The course includes theory and application of financial accounting concepts within the framework of accounting as an information system. The course also covers several technical accounting topics from a preparer's perspective.

**ACCT 3200 - Concepts in Federal Taxation. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and a grade of "B" or higher in both ACCT 2100 and ACCT 2200; Non-business Majors: A grade of "B" or higher in both ACCT 2100 and ACCT 2200.*

Focuses on the fundamental principles and concepts applicable to tax liability determina-

tion and tax planning, including an introduction to tax research methodology.

**ACCT 3300 - Accounting Information Systems. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and a grade of "C" or higher in ACCT 3100; Non-business Majors: A grade of "C" or higher in ACCT 3100.*

A continuation of accounting transaction processing concepts; internal controls and systems analysis and design.

**ACCT 3396 - Cooperative Study. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, approval of the Coordinator of cooperative education/internships (KSU Career Services), and a grade of "C" or higher in ACCT 3100; Non-business Majors: Not available to non-business majors.*

A supervised work experience program for a minimum of two semesters at a site in business, industry or government. For sophomore, junior or senior level students who wish to obtain successive on the job experience in conjunction with their academic training.

*Notes: Credit is allowed only in the "Business Electives" area of the BBA.*

**ACCT 3398 - Internship. 1-9.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, approval of the Coordinator of cooperative education/ internships (KSU Career Services), and a grade of "C" or higher in ACCT 3100; Non-business Majors: Not available to non-business majors.*

A supervised credit-earning work experience of one academic semester with a previously approved business firm, private agency or government agency. A research paper is required to receive credit. For junior or senior students who wish to participate in an on the job experience in which they may apply their academic training. The work experience may not be with a current employer. The course will be graded on an S/U basis.

*Notes: Credit is allowed only in the "Business Electives" area of the BBA.*

**ACCT 4050 - Intermediate Financial Accounting II. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and a grade of "C" or higher in ACCT 3100; Non-business Majors: A grade of "C" or higher in ACCT 3100 and permission of the Director of the School of Accountancy.*

A continuation of intermediate financial accounting theory and applications, with a focus on detailed technical topics and specialized problems.

**ACCT 4100 - Advanced Financial Accounting. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, a grade of "C" or higher in ACCT 3100, and ACCT 4050; Non-business Majors: A grade of "C" or higher in ACCT 3100, ACCT 4050, and permission of the Director of the School of Accountancy.*

Study of specialized topics in financial accounting, including business combinations, consolidations, and partnerships.

**ACCT 4150 - Auditing and Assurance. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, a grade of "C" or higher in ACCT 3100, and ACCT 3300; Non-business Majors: A grade of "C" or higher in ACCT 3100, ACCT 3300, and permission of the Director of the School of Accountancy.*

This course teaches audit theory, attestation, and assurance services. It focuses on the concepts of risk, control, evidence, and ethics for financial reporting and internal control purposes.

**ACCT 4152 - Internal Auditing. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, a grade of "C" or better in ACCT 3300 and ACCT 4150; Non-business Majors: a grade of "C" or better in ACCT 3300 and ACCT 4150 and permission of the director of the School of Accountancy.*

This course covers internal auditing from a broad perspective to gain a further understanding of the internal audit profession as well as governance, risk assessment, controls, and audit concepts that the internal auditors need to know and understand.

**ACCT 4200 - Advanced Managerial Accounting. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and a grade of "C" or higher in ACCT 3100; Non-business Majors: A grade of "C" or higher in ACCT 3100 and permission of the Director of the School of Accountancy.*

Focuses on specialized topics in managerial accounting theory and application.

**ACCT 4250 - Advanced Taxation. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, a grade of "C" or better in ACCT 3100 in ACCT 3200; Non-business Majors: ACCT 3200, a grade of "C" or higher in ACCT 3100, and permission of the Director of the School of Accountancy.*

A continuation of income tax concepts, types of taxpayers, decision making strategies, tax research and planning, professional standards and ethics, and the relationship and differences between financial and tax accounting.

**ACCT 4300 - International Accounting. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, a grade of "C" or higher in ACCT 3100, and 6 semester hours of 4000-level accounting courses; Non-business Majors: 60 semester hours including 6 semester hours of 4000-level accounting courses, a grade of "C" or higher in ACCT 3100, and permission of the Director of the School of Accountancy.*

Introduction to accounting-related skills, tools, and knowledge sets useful in the context of investment in and management of international enterprises. Covers translation of foreign currency financial statements, accounting for foreign-currency transactions and hedges, comparative accounting and disclosure, ethics and other relevant topics.

**ACCT 4350 - Accounting Systems Audit and Control. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, a grade of "C" or higher in ACCT 3100, and ACCT 3300; Non-business Majors: A grade of "C" or higher in ACCT 3100, ACCT 3300, and permission of the Director of the School of Accountancy.*

The study of the control and security of accounting information systems with an auditing perspective. Topics covered include: The quality of information, information technology (IT) audit process, types of IT audits, ethics, fraud, forensic auditing, computer assisted audit tools and techniques, and IT governance.

**ACCT 4400 - Directed Study. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, a grade of "C" or higher in ACCT 3100, and approval of instructor and the Director of the School of Accountancy prior to registration; Non-business Majors: A grade of "C" or higher in ACCT 3100 and approval of instructor and the director of the School of Accountancy prior to registration.*

Special topics of an advanced nature not in the regular course offerings.

**ACCT 4490 - Special Topics in Accounting. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, a grade of "C" or higher in ACCT 3100, and approval of instructor and the Director of the School of Accountancy; Non-business Majors: 60 semester hours, a grade of "C" or higher in ACCT 3100, and approval of the Director of the School of Accountancy.*

Selected special topics of interest to faculty and students.

**ACCT 4600 - Governmental and Not-for-Profit Accounting. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and a grade of "C" or higher in ACCT 3100; Non-business Majors: A grade of "C" or higher in ACCT 3100 and the Director of the School of Accountancy.*

Study of accounting and reporting practices for state/local governments and not-for-profit organizations. Course includes consideration of current events and other topical issues related to governments and not-for-profit organizations.

**ACCT 4700 - Valuation of Closely Held Businesses. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and ACCT 3200, FIN 3100, and a grade of "C" or higher in ACCT 3100; Non-business Majors: ACCT 3200, FIN 3100, a grade of "C" or higher in ACCT 3100, and permission of the Director of the School of Accountancy.*

The study of fundamental concepts and valuation methods used to value a closely held business when there is no established market price. When determining the future benefit stream of a business entity and the associated risk, concepts from finance, economics, accounting and taxation will be incorporated.

## AMST: American Studies

**AMST 3700 - Principles and Methods of American Studies. 3-0-3.**

*Prerequisite: ENGL 1102.*

Critically examines the meaning and culture of America locally and globally. This reading, writing, and discussion-based course introduces students to the interdisciplinary study of American cultures. The course uses a wide variety of readings and activities from multiple academic disciplines and popular culture.

**AMST 3710 - U.S. in the World. 3-0-3.**

*Prerequisite: ENGL 1102.*

Examines "America" as a cultural signifier that circulates around the world. These representations not only travel to other countries, but also return to us in cultural products from other countries. In addition to cultural theory, we will look at film, television, literature, and music as primary concern is to interrogate what ideological assumptions underlie our notion of what "America" means.

**AMST 3740 - American Popular Culture. 3-0-3.**

*Prerequisite: ENGL 1102.*

Critical analysis of popular culture in American society. A particular offering of the course could focus on a specific area of popular culture (e.g., books, music, sports, food, mass consumption or advertising) or survey several of those topics. Historical and theoretical readings will support students' analysis of primary texts, including examples highlighting the globalization of American popular culture, mass markets and niche markets, the social formation of taste, and shifts in society's preferences for mass consumption in different time periods.

*Notes: Course may be repeated for credit provided the content differs entirely from the previous offering.*

**AMST 3750 - Place in American Culture. 3-0-3.**

*Prerequisite: ENGL 1102.*

This course offers a thematic study of the cultural, social, and economic patterns of American places using texts and methods from a variety of disciplines such as history, literature, and sociology. Employing the techniques of critical reading and historical analysis, students interrogate texts ranging from contemporary prize-winning novels, film and media representations, to primary historical documents to gain a fuller understanding of both the place studied and the significance of "place" in culture.

*Notes: Course may be repeated for credit provided the content differs entirely from the previous offering.*

**AMST 3760 - American Identities. 3-0-3.**  
*Prerequisite: ENGL 1102.*

Examines the construction of individual identities and identity groups in American culture. Students survey and critique a range of texts expressing and representing the formation of identity constructions around such categories as race, gender, ethnicity, national origin, class, and sexuality. Students consider the various historical, cultural and social forces that shape (and sometimes resist) diverse views of American identity both within and outside the U.S.

*Notes: Course may be repeated with a change in content.*

**AMST 3770 - American Cultural Productions. 3-0-3.**  
*Prerequisite: ENGL 1102.*

Examines the production, interpretation, performance, circulation, and contestation of cultural practices and activities that produce ideas and beliefs about "America." The course may focus on a particular cultural product (e.g., the suburbs) or cultural productions related to a particular historical period (e.g., the Great Depression) or other discrete category (e.g., racial productions).

*Notes: Course may be repeated with a change in content.*

**AMST 3780 - American Cultural Movements. 3-0-3.**  
*Prerequisite: ENGL 1102.*

Examines the history of and relationships between selected cultural movements in the United States through an interdisciplinary lens. Drawing primarily on historical resources and cultural texts, the course analyzes the evolution and conduct of movements or of a particular major movement, as well as the evolution of academic inquiry and understanding of these movements.

*Notes: Course may be repeated with a change in content.*

**AMST 4490 - Special Topics in American Studies. 3-0-3.**  
*Prerequisite: ENGL 1102.*

A study of selected special topics of interest to faculty and students.

*Notes: Course may be repeated for credit provided the content differs entirely from the previous offering.*

## ANTH: Anthropology

**ANTH 2105 - Social Issues: Perspectives in Anthropology. 2-0-2.**

*Prerequisite: ENGL 0099 and READ 0099.*

One of the four disciplinary options (Anthropology 2105, Geography 2105, Psychology 2105, Sociology 2105) that can be taken to satisfy the Social Issues requirement in the general education curriculum. A common set of world social issues is critically examined from one of four social science perspectives. The discipline of anthropology examines the effects of cultural behavior on contemporary issues and problems confronting people around the world.

**ANTH 2201 - Introduction to Anthropology. 3-0-3.**

Introduction to anthropology's four major subfields: biological anthropology, archeology, cultural anthropology, and linguistics.

**ANTH 3300 - Anthropological Theory. 3-0-3.**

*Prerequisite: ANTH 2201.*

This course surveys the historical development of anthropological theory. It emphasizes the major theories and theoreticians in the discipline of anthropology and their importance for understanding contemporary anthropological research.

**ANTH 3301 - Human Origins. 3-0-3.**

*Prerequisite: ANTH 2201.*

This course is an introduction to the evolutionary origins of humans. Major topics include evolutionary theory, primate behavior and taxonomy, the fossil record of human and non-human primate evolution, and the interaction of culture and biology as it relates to human evolution.

**ANTH 3305 - Principles of Archeology. 3-0-3.**

*Prerequisite: ANTH 2201 or permission of instructor.*

Archeology is the subfield of anthropology that has as its goal the understanding of the human past by studying the material remains that people leave. This course will cover the history, goals, methods, and theoretical base of current technology. Cultural resource management will be introduced as well.

**ANTH 3310 - Cultural Diversity in the U.S. 3-0-3.**

*Prerequisite:* ANTH 2105 or ANTH 2201 or SOCI 2105 or SOCI 2201.

The interrelated issues of culture, race, ethnicity, identity, gender, and social stratification in American society are examined through a holistic and comparative perspective with an emphasis on the examination of case studies.

**ANTH 3315 - Indigenous People of the Southeast United States. 3-0-3.**

*Prerequisite:* ANTH 2105 or ANTH 2201 or permission of instructor.

An examination of the culture of the pre-historic, historic and contemporary Native Americans of the Southeastern U.S. including the Mound Builders, Cherokees, Creeks, Choctaws, and Seminoles.

**ANTH 3320 - Lab in Physical Anthropology. 3-0-3.**

*Prerequisite:* ANTH 2201 and MATH 1107.

This course provides students with practice in techniques used by physical anthropologists in areas such as: human skeletal anatomy, forensic anthropology, paleontology, primatology, human growth and development, and population genetics. In addition, students get an introduction to important literature in the field. This course is a prerequisite for some upper division physical anthropology courses

**ANTH 3321 - Indigenous Peoples of North America. 3-0-3.**

*Prerequisite:* ANTH 2201.

The study of contemporary issues affecting Native American peoples through a survey of traditional cultures and culture change.

**ANTH 3335 - Archeology Field Techniques. 3-6.**

*Prerequisite:* ANTH 2201.

This course is an archaeological field course designed to teach students the skills and techniques of modern archaeological survey, excavation, and laboratory analysis. The site of the local field school varies from year to year, but the international opportunity is an archaeological site in Belize, Central America. Contact the professor prior to registration for the determination of credit hours.

**ANTH 3350 - Cultures and Societies of the World. 3-0-3.**

*Prerequisite:* ANTH 2105 or 2201 or SOCI 2105 or 2201.

A comparative survey of culture and social organization in various regions of the world with a focus on contemporary social problems, cultural change and adaptation.

**ANTH 3380 - Maya Archeology. 3-0-3.**

*Prerequisite:* ANTH 2201.

This course is designed to introduce students to the ancient Maya, whose civilization flourished in the lowlands of Central America between 1000 B.C. and A.D. 1500. It also examines reasons for the rise and fall of classic Maya civilization, including topics such as the development of complexity, settlement, subsistence, art and architecture, ritual and religion, and intellectual achievements.

**ANTH 3390 - Lab in Archeology. 3-0-3.**

*Prerequisite:* ANTH 2201 and ANTH 3305.

This course introduces laboratory methods through a project-oriented, hands-on format. A major focus of the course is on the inferential processes through which archaeologists recover and understand the past. This course also introduces many of the important principles and concepts that archaeologists use to analyze, manage, curate, and publish artifacts and the data associated with them. In addition, it allows the opportunity to have some hands-on experience with artifacts. Hands-on experiments in class help reinforce the theoretical concepts. Finally, the main goal is for the student to get basic "literacy" with respect to archaeological analysis and develop good lab habits rather than master any particular kind of analysis.

**ANTH 3398 - Internship in Anthropology. 3-0-3.**

*Prerequisite:* ANTH 2201, at least 12 hours of upper division anthropology, and 90 hours overall.

A structured off-campus experience in a supervised setting that is related to the student's major. Practical experience is combined with scholarly research in the topical area of the internship, under the guidance of an interdisciplinary faculty committee. Sites must be selected in advance of the semester of the internship.

*Notes:* A departmental internship orientation session is scheduled once a semester.

**ANTH 4100 - Directed Applied Research. 1-6.**

*Prerequisite: Any upper division anthropology course and consent of instructor and chair.*

This course offers students an opportunity to investigate anthropologically-oriented concepts and issues by assisting in faculty-led research or scholarship. Course content and instructional methodologies are identified by the faculty's needs and expectations.

**ANTH 4400 - Directed Study in Anthropology. 1-3.**

*Prerequisite: Approval of instructor and department chair.*

Covers special topics and seminars external to regular course offerings. May include original research projects and practicum experiences.

**ANTH 4405 - Human Variation. 3-0-3.**

*Prerequisite: ANTH 2201.*

This course provides an understanding of the nature and extent of human biological variation, as well as an understanding of how it is studied. The course focuses on two separate yet inter-connected topics: the biological variation that exists within our species, *Homo sapiens*; and the concept of race.

**ANTH 4410 - Cultural Anthropology: A Global Perspective. 3-0-3.**

*Prerequisite: ANTH 2105 or ANTH 2201 or SOCI 2105 or SOCI 2201.*

The comparative study of human cultures and societies through use of cross-cultural analysis of human behavior and case studies. Major foci are comparisons between universal and culturally relative aspects of human behavior, comparative social organization, cultural change and adaptation, and contemporary global cultural problems.

**ANTH 4420 - Lab in Forensic Anthropology. 0-6-3.**

*Prerequisite: ANTH 3320.*

This laboratory class provides an overview to the field of forensic anthropology for undergraduates. Forensic anthropology is an applied field of physical anthropology that seeks to recover, identify, and evaluate human skeletal remains within a medico-legal context. This generally includes the determination of an unidentified individual's sex, age, ancestry, stature, and in many cases, circumstances surrounding death.

**ANTH 4421 - North American Archeology. 3-0-3.**

*Prerequisite: ANTH 2201.*

An introduction to archaeological goals, methods, and interpretation of the prehistory of North America.

**ANTH 4425 - Historical Archeology. 3-0-3.**

*Prerequisite: ENGL 1102.*

The course introduces students to methods and issues in American historical archeology. Particular emphasis is placed upon archaeological methods and documentary research, changing gender roles, ethnicity, and technological innovations. Case studies will focus on the South but other regional contexts may also be included.

**ANTH 4450 - Research Methods in Anthropology. 3-0-3.**

*Prerequisite: ANTH 2105 or ANTH 2201.*

Major theoretical ideas and methods used in anthropological research will be examined with a focus on applying them in research and practice.

**ANTH 4490 - Special Topics in Anthropology. 3-0-3.**

*Prerequisite: Approval of instructor and department chair.*

Selected topics of interest to faculty and students.

## ARED: Art Education

**ARED 3155 - Art Education Life Drawing. 2-0-2.**

*Prerequisite: Art majors: ART 2150 and ART 3000.*

Art Education Life Drawing is an advanced study of drawing concentrating on the subject matter of the human figure. Each of the approximately 30 sessions will consist of lectures on anatomy with in-class studio work, group critiques and tests of knowledge of subject matter. Media used in this class will progress from graphite and chalks to other media as chosen by the student.

**ARED 3302 - Teaching, Learning and Development in Visual Arts. 3-0-3.**

*Prerequisite: ART 2550.*

This course is designed to help students gain an understanding of the current teaching issues in the field of art education and to understand development and learning in the P-12

art room. Creative, artistic, and perceptual development will be presented through an examination of the characteristics of diverse learners and an emphasis on the physical, psychosocial-emotional, and cognitive development of P-12 learners.

**ARED 3304 - Teaching Art History, Criticism and Aesthetics. 3-0-3.**

*Prerequisite: ART 2850 and ART 2550.*

This course is designed to prepare students to develop strategies for teaching art history, art criticism, and aesthetics in the P-12 art classroom. Students will develop materials appropriate for classroom instruction that stimulate and assess art learning. In addition, this course meets the required learning for Fine Arts Georgia Performance Standards and National Standards for Visual Arts.

**ARED 3306 - Materials, Methods and Management for Teaching Art (P-12). 3-3-3.**

*Prerequisite: ARED 2550.*

This course is an intensive laboratory experience using the media and materials for teaching art. Intended for prospective art specialists teaching grades P through 12. Methods and strategies for teaching various art media and processes will be covered. Classroom management strategies are integrated into teaching methods.

**ARED 3308 - Special Populations in Art Education. 2-2-3.**

*Prerequisite: ARED 3306 and admission to Teacher Education.*

This course focuses on content knowledge and applications for art educators teaching students with exceptionalities. Content includes current legal, educational, and therapeutic issues as they relate to teaching art to special populations. Distinctions between art education and art therapy are discussed. This course includes field experiences and admission to Teacher Education. Proof of professional liability insurance is required prior to receiving a school placement.

**ARED 3309 - Visual Art for Early & Middle Grades. 2-0-2.**

*Prerequisite: 45 credit hours.*

A course designed for preparing elementary school educators to integrate meaningful art experiences into the classroom. Prospective elementary classroom educators develop basic concepts, skills, methods of instruction, and teaching competencies in the specific area of the visual arts.

**ARED 3310 - Multiculturalism & Cross-culturalism in Art Education. 1-2-2.**

*Prerequisite: EDUC 2201, EDUC 2204. Corequisite: ARED 3302.*

This course involves an exposure to art education literature that focuses on diversity issues in historical and contemporary contexts (including ethnicity, race, socioeconomic status, gender, exceptionalities, language, religion, sexual orientation and geography). Theories and models of contemporary art education practice are explored, which strengthen the respect proper to all classroom diversities. Students participate in field experience activities in schools, museums and other community settings.

**ARED 3398 - Internship. 1-12.**

*Prerequisite: Approval of instructor and department chair.*

A supervised, credit-earning work experience of one academic semester with an approved school, museum or educational organization involved in the visual arts.

**ARED 4400 - Directed Study. 1-3.**

*Prerequisite: Approval of instructor and department chair.*

Selected topics of an advanced nature, which may include original research projects. The content of the directed study will be determined jointly by the instructor and the student.

**ARED 4410 - Intercultural Curriculum Model. 2-2-3.**

*Prerequisite: ARED 3306 and admission to Teacher Education.*

This course is designed to prepare prospective art teachers to be able to plan and organize effective intercultural art programs and curricula, to explore innovative and exemplary art programs and materials, to assess art learning, and to develop a rationale and strategy for articulating and promoting a quality art program. In addition, this course is designed to identify and understand art instruction that meets the required Fine Arts Georgia Performance Standards. Students also participate in a clinical practice activity in a partner school, involving the cooperative creation and delivery of an original intercultural art curriculum unit.

**ARED 4425 - Teaching of Art: Practicum. 0-6-3.**

*Prerequisite:* ARED 4410 and admission to Teacher Education.

A comprehensive art education model-based course combining curriculum design and instructional methods with in-depth field experience in the public schools. Students will both observe and teach in a classroom setting. Campus seminars will relate the field experiences to current instructional theory. Admission to Teacher Education. Proof of liability insurance required prior to receiving a school placement.

**ARED 4470 - Student Teaching. 12.**

*Prerequisite:* Admission to Student Teaching and EDUC 2130.

Full-time teaching experience in art education under the supervision of a public school supervising teacher and a college supervisor. Must have prior approval of art education program coordinator and of College of Education to student teach. Admission to Teacher Education. Proof of liability insurance required prior to receiving a school placement.

**ARED 4490 - Special Topics in Art Education. 3-0-3.**

*Prerequisite:* Approval of instructor and department chair.

Selected special topics and seminars of interest to faculty and upper-level students interested in art education.

## ARH: Art History

**ARH 2750 - Ancient through Medieval Art. 3-0-3.**

*Prerequisite:* None.

This lecture/discussion course surveys the art and architecture of the western world from prehistory through the middle ages. It includes an introduction to parallel developments in Asia, Africa, and the Americas.

**ARH 2850 - Renaissance through Modern Art. 3-0-3.**

*Prerequisite:* None.

This is a lecture/discussion course in which students study major developments and trends in world art from the fifteenth through the twentieth centuries CE. It includes an introduction to parallel developments in Asia, Africa, and the Americas.

**ARH 3000 - Survey of Asian Art. 3-0-3.**

*Prerequisite:* ART 1107 or ARH 2850.

This lecture/discussion course surveys the art of India and Southeast Asia, China, Japan, and Korea from prehistory to the present. Students study the chronological developments of the major styles of painting, sculpture, architecture, and decorative arts from these regions. The course highlights important examples of works of art to discuss the artistic achievements and the aesthetics of these regions, and explores how cultural, political, religious, and social climates have shaped the visual arts in Asia from the beginnings of its civilization to the 21st century.

**ARH 3100 - African Art. 3-0-3.**

*Prerequisite:* ARH 2750 and ENGL 1102.

A history and survey of African art, from prehistory to the present.

**ARH 3150 - Islamic Art. 3-0-3.**

*Prerequisite:* ARH 2750

This course is a survey of visual culture from the Islamic world, beginning with its origins in the seventh century. It examines a range of media, including ceramics, metalwork, textiles, arts of the book, sculpture, and architecture. It considers artistic production and consumption in a variety of regions and social contexts in the Middle East, Europe, and Africa. And it explores issues such as the definition of Islamic art, its study in the West, and Orientalism.

**ARH 3200 - Art of the Ancient Americas. 3-0-3.**

*Prerequisite:* ARH 2750.

This course surveys the arts of select Pre-Columbian cultures of Mesoamerica and the Andes up to and including the time of contact with Europe. Major empires and groups surveyed include Chavin, Moche, Tiwanaku, Inca and Olmec, Teotihuacan, Maya and Aztec. Terracotta and stone figurative sculpture, architecture, textiles, earthworks, metals and ceramics are the principal art media under consideration. Emphasis is placed on the study of key monuments and media within a chronological framework, but also on the principles and concepts that underlie Andean and Mesoamerican cultures. The interrelation of art with religion, myth and history will be a continuing theme, with consideration of shamanism, statecraft, ritual, and nature as culture.



**ARH 3250 - Latin American Art. 3-0-3.**

*Prerequisite:* ARH 2750 and ENGL 1102.

A study of Latin-American art from the colonial period to the present. Students in this course study art of the Spanish and Portuguese colonial period, art of the nineteenth century following independence, and major developments and trends in modern painting, sculpture, and architecture since 1900.

**ARH 3300 - Ancient Egyptian Art. 3-0-3.**

*Prerequisite:* ARH 2750.

This course presents a survey of ancient Egyptian visual art and architecture from the pre-Dynastic period through the Roman occupation and Coptic Christianity. Emphasis is placed on the study of key monuments within a chronological framework, as well as the principles and concepts that underlie Egyptian art. The interrelationship of art with religion, myth and history will be a continuing theme. Art forms to be studied include architecture, sculpture, painting, mummified bodies, and a range of utilitarian objects, including jewelry.

**ARH 3350 - Art of Ancient Greece. 3-0-3.**

*Prerequisite:* ARH 2750.

A survey of the art and architecture of the ancient Aegean world from prehistory through the Hellenistic period. The emphasis is on learning the most important monuments, styles, vocabulary, and chronology of this important part of world history. Attention is also paid to understanding the art in its historical, social, and esthetic contexts. The basic principles of classical archeology will also be introduced.

**ARH 3370 - Roman Art and Architecture. 3-0-3.**

*Prerequisite:* ARH 2750.

This course is a survey of the art and architecture of Republican and Imperial Rome, from the first century B.C.E. to the fourth century C.E. It examines a range of media (e.g., coins, pottery, mosaics, sculpture, painting, and architecture) within their social contexts, dealing with such issues as the viewer and viewing; portraiture; gender; ethnicity; social status; domestic space; and urban development. This course incorporates new archaeological discoveries as much as possible, and it encourages students to visit museums.

**ARH 3398 - Internship. 1-9.**

*Prerequisite:* Permission of department chair.

A supervised work experience of one academic semester with a previously approved gallery, museum, or private government agency.

**ARH 3500 - Italian Renaissance Art. 3-0-3.**

*Prerequisite:* ARH 2850 and ENGL 1102.

A survey of art and architecture in Italy from the early fourteenth century to the mid-sixteenth century. The veneration for classical antiquity and the development of naturalistic representation are examined. Issues of patronage, artists' training, and technology are also addressed.

**ARH 3600 - Baroque Art. 3-0-3.**

*Prerequisite:* ARH 2850 and ENGL 1102.

A survey of major movements, artists and themes in seventeenth- and eighteenth-century art and architecture in Europe and the Americas.

**ARH 3650 - Theory and Criticism of the Visual Arts. 3-0-3.**

*Prerequisite:* ARH 2850 and ENGL 1102.

A study of the basic aesthetic theories and critical methods employed by artists, teachers, critics and art historians. Emphasis on artistic styles and aesthetic philosophies in historical, cultural and creative contexts.

**ARH 3700 - Nineteenth-Century Art. 3-0-3.**

*Prerequisite:* ARH 2850 and ENGL 1102.

Study of major developments and trends in nineteenth-century painting, sculpture, and architecture. Review of major aesthetic theories and non-western art forms that shaped nineteenth-century art.

**ARH 3750 - History of American Art. 3-0-3.**

*Prerequisite:* ARH 2850 and ENGL 1102.

Study of the styles and movements of art and architecture in the United States from colonial times to present.

**ARH 3850 - Art Since 1900. 3-0-3.**

*Prerequisite:* Art majors: ARH 2850 and ENGL 1101. Non art majors: ENGL 1101 and permission of instructor.

This is a lecture/discussion course in which students study major developments and trends in visual arts since 1900.

Students become familiar with the dominant artistic practices and critical theories that defined “modernism,” and with the social, political, and cultural changes that initiated the shift in visual art from modernism to post-modernism.

**ARH 3990 - Research Methods in Art History. 3-0-3.**

*Prerequisite:* ARH 2750, ARH 2850.

This is a lecture/discussion course in which students are introduced to the main methodologies of art historical research and learn to apply them to the analysis of artistic practice. Lectures and discussions focus on how works and styles of art are looked at and studied, rather than the meaning/significance of the works or styles of art themselves. Students become familiar with the contributions of the most important art historians who have shaped the discipline of art history. During the semester we examine traditional as well as postmodern methodologies including formalism, biography, iconology, Marxism and feminist deconstruction, psychoanalytic and semiotic approaches (including structuralism and post-structuralism).

**ARH 4000 - Historical Studio Practices. 3-0-3.**

*Prerequisite:* ARH 2850 and ART 3160.

This course examines the art of any one of four art historical periods by combining lecture/discussion with practical applications. The first week explores the character of the period as it developed according to historical, social, cultural and artistic trends, while the second week involves the practical application of painting techniques developed in the Italian Renaissance, but universally applied by academics of art in Western culture until the end of the nineteenth century. These techniques will include: creating your own painting medium; preparing a wood panel with gesso; toning the panel; transferring a preliminary drawing to the toned panel; developing an underpainting; and the application of traditional Venetian oil glazing techniques.

*Notes:* May be repeated for credit when topics vary; BFA students may use this course for only one of the art history requirements.

**ARH 4150 - African-American Art. 3-0-3.**

*Prerequisite:* ARH 2850 and ENGL 1102.

An introduction to African-American art designed to explore the diverse aesthetic

expressions of African-American artists from colonial times to the present. Through an examination of aspects of the religious, social, cultural and creative history of Black Americans, students will develop an understanding of the wealth of contributions made by people of African descent to the development of American art and culture.

**ARH 4400 - Directed Study. 1-3.**

*Prerequisite:* Permission of instructor and department chair.

Selected topics of an advanced nature, which may include original research projects.

*Notes:* Can be used in upper-level course requirements only twice with no more than 3 hours credit given each time.

**ARH 4490 - Special Topics in Art History. 1-3.**

*Prerequisite:* ARH 2850, ENGL 1102, and approval of instructor and department chair.

Selected special topics and seminars of interest to faculty and upper-level students interested in art history.

**ARH 4500 - Women in Art. 3-0-3.**

*Prerequisite:* ARH 2850.

This course introduces students to the history of women in the visual arts, particularly as artists, but also as subjects, focusing on western Europe and the Americas. It also considers the evolution of feminism and its applications in art history.

**ARH 4560 - Italian/Dutch Baroque Art History, Materials and Applied Techniques. 3-0-3.**

*Prerequisite:* ARH 2850, ARH 3150, ENGL 1101, and ENGL 1102.

This is a combination of a lecture/discussion course and a practical application course in which students will examine the art of 17th-century Italy and Holland. The first week of the course will be an art historical examination exploring the character of Italy and Holland as they developed according to historical, social, cultural and artistic trends, while the second week will involve the practical application of painting techniques popular to the Baroque period. These techniques will include, preparing a wood panel with gesso, toning the panel, transferring a preliminary, toned drawing, done with a Cont-white pencil, developing an underpainting, and then finally, the application of traditional glazing techniques.

**ARH 4570 - Caravaggio and the Spaniards. 3-0-3.**

*Prerequisite:* ARH 2850, ARH 3150, ENGL 1101, and ENGL 1102.

This course consists of two components: 1) a study of the work of the early Italian Baroque painter Michelangelo da Merisi, more commonly known as Caravaggio, and the impact that his unique artistic vision had on 17th-century Spanish painters from Naples-based Jusepe Ribera to the most renowned Spanish painter, Diego Velazquez; and 2) a technical exploration of the painting techniques that make Caravaggio's work and 17th-century Spanish painting so visually impressive, emotionally compelling and dramatic. Students will create a painting, from scratch, during the second segment of the course, either after a masterwork of Caravaggio or after a Spanish master.

**ARH 4660 - Romanticism and Its Practice. 3-0-3.**

*Prerequisite:* ARH 2850, ARH 3150, ENGL 1101, ENGL 1102.

This course consists of a study of the Romantic phenomenon that developed in Europe and the United States, particularly at the end of the 18th and throughout much of the 19th century. We will not only discuss the philosophical ideas, read primary source literature, essays, poetry and prose, including some excerpts from works of fiction, and of course look at the art work in Europe and the United States, but we will create a Romantic painting over the course of the term. We will also listen to some Romantic music and even write about it in class. Romanticism in England, France, Italy, Spain, Germany and the United States will be explored, and students will produce a painting, either a figurative work or a landscape, of the professor's choosing, and based on a Romantic masterpiece.

**ARH 4700 - Victorian Art and Culture. 3-0-3.**

*Prerequisite:* ARH 2850, ENGL 1102.

This course is in a seminar format. Unlike the straightforward lecture approach of survey courses, a seminar is a forum for open discussion of pertinent topics. The Victorian Period covers the reign of Queen Victoria of England, who sat on the throne from 1837 to 1901. An initial overview will touch on several different topics that define the Victorian era, and subsequent classes will consist of student presentations and in-depth class discussions based on assigned readings.

**ARH 4750 - American Landscape Painting. 3-0-3.**

*Prerequisite:* ARH 2850, ENGL 1102.

This course consists of an in-depth exploration of the phenomenon of American landscape painting. It traces the development of this discipline in the United States and explores the artistic, social, political and historical implications of the images within the context of American Romanticism, Impressionism and Realism from its beginnings in the early eighteenth century to the beginning of the twentieth century.

**ARH 4850 - History of Graphic Design. 3-0-3.**

*Prerequisite:* ARH 2850.

This is a lecture/discussion course in which students will study the major developments in graphic design from the Industrial Revolution to the present. This course will familiarize students with major trends in European and American design, with a particular focus on graphic design in the context of art history and the history of material culture. Organized as a survey course, the class will focus on key examples of styles and innovations in graphic design, as they developed in relationship to their times and places. Students will recognize similarities and differences between the work of significant designers, and contemporary developments in modernist visual art, and the theoretical underpinnings of major design movements.

**ARH 4870 - History of Photography. 3-0-3.**

*Prerequisite:* ARH 2850.

A selective survey of nineteenth and twentieth century photography, primarily in Europe and America emphasizing photography's development as an artistic medium. Focus on major practitioners of the medium, and on photography's relationship to historical events, psychology, sociology and the development of art and architecture.

**ARH 4900 - Contemporary Art. 3-0-3.**

*Prerequisite:* ARH 2850.

This course begins with a consideration of the general reaction to Western Modernism that began in visual art after the 1950s and has come to be known as the period of "Postmodernism," and proceeds to examine issues that define art and challenge artists today. Themes include but are not limited to originality, appropriation, deconstruction, identity politics, post-feminism, commodity critique, installa-

tion and performance, digital media, activism and globalism. Students become familiar with the key artists and critics whose ideas informed postmodernism and continue to inform artistic practice today, and the class examines art and critical theory associated with major themes that have emerged in recent art locally, nationally, and globally.

## ART: Art

### **ART 1100 - Two-Dimensional Design and Color Theory. 3-3-3.**

*Prerequisite: ENGL 0099, if required.*

Elements of art and the principles of two-dimensional design, with emphasis on line, shape, texture, space, value elements of color theory executed through conventional methods.

### **ART 1107 - Arts in Society: Visual Arts. 3-0-3.**

*Prerequisite: ENGL 0099 and READ 0099 if required.*

Through an examination of the role of arts in society, and an in-depth study of visual works of art, this interactive course provides an understanding of the creative process and develops skills in creativity and critical analysis. Heightened perceptual abilities will be developed through class experiences and field visits to a variety of arts events in dance, music and theater as well as in visual arts. (Attendance at some events requires paid admission.)

### **ART 1150 - Drawing I. 3-3-3.**

*Prerequisite: None.*

Drawing, using a variety of media and techniques, including work from figure, still-life and landscape. Some drawing with digital media.

### **ART 1200 - Three-Dimensional Design. 3-3-3.**

*Prerequisite: ART 1100, ART 1150, and full admission into the art program.*

An introductory course in exploring, evaluating and resolving concepts related to basic three dimensional design problems. Exercises include three-dimensional drawing techniques and model building. Emphasis is placed on the application of elements and design and principles of organization as well as form and space relationships using a variety of media.

### **ART 2150 - Drawing II. 3-3-3.**

*Prerequisite: ART 1100, ART 1150, and full admission into the art program.*

Pictorial composition with studies in use of line, form, value and texture, including work from nature, the life model and setups.

### **ART 2550 - Computer Applications in Art. 3-3-3.**

*Prerequisite: ART 1100, ART 1150, and full admission into the art program.*

The study of computer technology employed by professional artists. Digital presentation and documentation techniques covered. Limited work with art production software.

### **ART 2990 - Professional Practices and Portfolio Preparation. 3-0-3.**

*Prerequisite: ART 2550.*

This seminar assesses student direction and professional development in the visual arts. Portfolio development in preparation for admission to concentration assesses student competencies and skill levels regarding progress, strengths and areas of development as an artist. Guest lectures by professional artists and others augment class discussions and presentations examining current issues, values and protocols in the visual arts.

### **ART 3011 - Typography I. 1-5-3.**

*Prerequisite: ART 2550.*

The focus of this course is on the history of Graphic Design with emphasis on the exploration and study of typography as a visual communication tool. The course will include an understanding and working knowledge of the grid as a visual design tool for typographic page layout.

### **ART 3020 - Typography II. 1-2-3.**

*Prerequisite: ART 2990 and ART 3011.*

The focus of this course is on concept-based problem solving with emphasis on the appropriate use of type and form. Students will explore historical periods of typography to include well-known designers and design trends. Symbolism and corporate identity design will also be incorporated.

### **ART 3021 - Publication Design. 1-5-3.**

*Prerequisite: ART 3020.*

The focus of this course is on page layout and web design. Two and four-color print publications (magazines, newsletters, brochures, etc.) will be covered, with emphasis on the ability

to employ visual structural systems (grids), to produce a cohesive group of layouts in a variety of document formats. Web design will be introduced as another publishing medium.

**ART 3022 - Pre-Press and Image Manipulation. 1-5-3.**

*Prerequisite: ART 2990 and ART 3011.*

The focus of this course is on digital image manipulation and object oriented-graphics. This will ensure that students have a thorough understanding of digital file formats and their application to page layout. Emphasis will be on production terminology according to the principles of industry standard digital pre-press. Image editing and manipulation for the web will also be covered.

**ART 3120 - Ceramics I. 3-3-3.**

*Prerequisite: ART 1200 and ART 2150.*

Basic processes in ceramics, including pinch pot, coil and slab method of building, and an introduction to ceramic decoration with engobes and textures.

**ART 3150 - Drawing III - Life Drawing. 3-3-3.**

*Prerequisite: ART 2150 and ART 3000.*

Intensive study of the human figure; action, structure, volume, design and expressive potentialities from a variety of models, using a variety of media. Some portraiture.

**ART 3160 - Painting I. 3-3-3.**

*Prerequisite: ART 1100 and ART 1150.*

Painting with various media emphasizing organizational structure, technical considerations and abstract relationships.

**ART 3260 - Painting II. 3-3-3.**

*Prerequisite: ART 2990 and ART 3160.*

Painting with acrylics and/or oils emphasizing organizational structure, abstract relationships and technical considerations.

**ART 3300 - Sculpture I. 0-3-3.**

*Prerequisite: ART 1200 and ART 2150.*

An introduction to selected sculptural processes using a variety of media.

**ART 3310 - Sculpture II. 0-3-3.**

*Prerequisite: ART 2990 and ART 3300.*

In-depth exploration of selected sculpture processes, creative and aesthetic concepts related to the 3 dimensional form.

**ART 3360 - Ceramics II. 0-3-3.**

*Prerequisite: ART 3000 and ART 3120.*

Experiences with hand-built and wheel-thrown methods with emphasis on form, surface treatment, glazing and firing.

**ART 3396 - Cooperative Study. 1-3.**

*Prerequisite: Approval of coordinator of cooperative educational internships (Career Services).*

A supervised work experience program for a minimum of two academic semesters at a site in business, industry or government. For sophomore, junior or senior level students who wish to obtain successive on the job experience in conjunction with their academic training.

**ART 3398 - Art Internship. 1-9.**

*Prerequisite: Permission of department chair.*

A supervised, credit-earning work experience of one academic semester with a previously approved business firm, private agency or government agency.

**ART 3400 - Photography I. 3-3-3.**

*Prerequisite: ART 1100 and ART 2150.*

Basic introduction to developing visual skills and photographic techniques using black and white film. Emphasis on exposure, development, print and aesthetics.

**ART 3410 - Photography II. 3-3-3.**

*Prerequisite: ART 2990 and ART 3400.*

A refinement of techniques and visual skills with emphasis on aesthetics using different types of film and cameras. Includes an introduction to digital photographic imaging.

**ART 3500 - Printmaking I. 3-3-3.**

*Prerequisite: ART 2150 and ART 2550.*

Basic printmaking processes including but not limited to relief (wood block), intaglio (etching, engraving) and stencil (silk-screen).

**ART 3510 - Printmaking II. 3-3-3.**

*Prerequisite: ART 2990 and ART 3500.*

Advanced exploration of conventional and experimental printmaking techniques including but not limited to the relief, intaglio and stencil processes.

**ART 3550 - Book Arts and Papermaking. 3-3-3.**

*Prerequisite: ART 2150.*

This course introduces the world history, materials, and techniques associated with the

book arts and papermaking. Students learn several bookbinding and hand papermaking methods in order to provide a foundation for the development of concept-driven artists' books that incorporate drawing, painting, printmaking, photography, or graphic design. This course covers Eastern and Western applications, as well as traditional and contemporary approaches. Instruction includes lectures, slide presentation, demonstrations, on- and off-campus museum and gallery visits, and critiques.

**ART 3990 - Art As a Public Profession. 3-0-3.**

*Prerequisite:* ART 2990.

This course introduces the art student to a variety of artistic fields and endeavors which provide a range of income-generating possibilities for the professional artist. With a special focus on art in public places, the course will guide the student through the specifics of preparing, locating, and applying for public art commissions. The course will also look at the establishing artistic relationships with art galleries, museums, and art centers, as well as preparation for the realm of self-employment.

**ART 4011 - Design Strategy and Presentation. 3-3-3.**

*Prerequisite:* ART 4021.

The focus of this course is the development of business and presentation skills as these relate to graphic design. The student is responsible for taking the client-based projects from concept to finished digital image. The course will include site visits and service learning.

**ART 4020 - Electronic Illustration. 2-4-3.**

*Prerequisite:* ART 2990 and ART 3011.

The focus of this course is the execution of quality illustrations. The blending of traditional and electronic images will be influenced and strengthened by the history of illustration. The illustrations will be adapted for print and web using advanced conceptual skills and digital techniques. The strong development of form and color and the elements and principles of design will be stressed.

**ART 4021 - Advertising and Packaging. 1-5-3.**

*Prerequisite:* ART 3020.

The focus of this course is to explore the role of advertising and packaging as part of the graphic design discipline. Emphasis will be on advertising campaign strategies and tactics

from a historical perspective, package design solutions targeted to marketing objectives, media realities and display aesthetics. The history and the unique positioning of advertising and packaging will be stressed.

**ART 4022 - Digital Design: Dreamweaver. 2-4-3.**

*Prerequisite:* ART 3022.

The focus of this course is to provide the student with the foundations for web design, using the industry web editing software, Dreamweaver. The emphasis will be on a student-centered digital portfolio project of professional quality. The students will make the transition from print publishing to web publishing and will prepare, present and demonstrate a high level of mastery in their visual, verbal and presentation styles and techniques.

**ART 4023 - Digital Design: Flash. 2-4-3.**

*Prerequisite:* ART 3021.

The focus of this course is to provide the student with the foundations for animation using the industry software, Adobe Flash. The emphasis will be on creating and delivering basic interactive content for the Web. The students will explore the features and capabilities of the program and will prepare, present and demonstrate a high level of mastery in their visual, verbal and presentation techniques.

**ART 4150 - Advanced Study in Drawing. 0-3-3.**

*Prerequisite:* ART 3150.

Selected topics in drawing of an advanced nature which may include independent student research.

*Notes* Can be taken three times, for three credit hours each, for a total of 9 credit hours toward the major.

**ART 4260 - Painting III Watercolor. 3-3-3.**

*Prerequisite:* ART 3260.

Painting in transparent and opaque watercolor with emphasis on technical aspects of water-color painting.

*Notes:* Experimental and traditional approaches will be presented.

**ART 4265 - Advanced Study in Painting. 0-3-3.**

*Prerequisite:* ART 3260.

Selected topics in painting of an advanced nature which may include independent student research.

*Notes:* Can be taken three times, for three credit hours each, for a total of 9 credit hours toward the major.

**ART 4310 - Advanced Study in Sculpture. 2-4-3.**

*Prerequisite:* ART 2990, ART 3310.

Selected topics in sculpture of an advanced nature, which may include independent student research.

*Notes:* Repeatable for credit four times.

**ART 4360 - Advanced Study in Ceramics. 2-4-3.**

*Prerequisite:* ART 2990, ART 3360.

Selected topics in ceramics of an advanced nature, which may include independent student research.

*Notes:* Repeatable for credit four times.

**ART 4400 - Directed Study in Art. 1-3.**

*Prerequisite:* Approval of instructor and department chair.

Selected topics of an advanced nature, which may include original research projects.

*Notes:* Can be used in upper-level course requirements only twice with no more than 3 hours credit given each time

**ART 4410 - Advanced Study in Photography. 2-4-3.**

*Prerequisite:* ART 2990, ART 3410.

Selected topics in photography of an advanced nature, which may include independent student research.

*Notes:* Repeatable for credit four times.

**ART 4490 - Special Topics and Art Seminar. 1-3.**

*Prerequisite:* Approval of instructor and department chair.

Selected special topics and seminars of interest to faculty and upper-level students interested in art.

**ART 4510 - Advanced Study in Printmaking. 2-4-3.**

*Prerequisite:* ART 2990, ART 3510.

Selected topics in printmaking of an advanced nature, which may include independent student research.

*Notes:* Repeatable for credit four times.

**ART 4980 - Senior Portfolio and Applied Project. 3-0-3.**

*Prerequisite:* Permission of the advisor and instructor.

This graduating senior capstone course focuses on the development of a student resume and professional portfolio showcasing work designed for varied platforms. There is also a research component for current job market demands & requirements, as well as graduate school options. The design pieces will demonstrate work that represents an individual style and a high level of conceptual abilities and professionalism.

**ART 4990 - Senior Art Seminar and Exhibition. 3-0-3.**

*Prerequisite:* Permission of the advisor and instructor.

This graduating senior capstone course focuses on the development of a professional graduation exhibition, resume and professional portfolios. Career and graduate school research are course components. Selected topics dealing with professional artists and exhibition practices, culminating with the exhibition of participants' work. The exhibition pieces will demonstrate work that represents an individual style and a high level of conceptual abilities and professionalism.

## ASIA: Asian Studies

**ASIA 3001 - Understanding Asia. 3-0-3.**

*Prerequisite:* English 1102.

This is the introductory course to KSU's Asian Studies Program. The course uses an interdisciplinary approach to understand Asia's ever-changing contexts. With emphasis on greater China, India, Japan, Korea, and Southeast Asia, the course provides the foundation for further studies of Asia including an overview of the region, connecting past influences to the present. Students examine the origins and development of Asian civilizations from the

aspects of geography, people, society, history, philosophy, religion, politics, economy, literature and arts.

**ASIA 3309 - Survey of Chinese Literature and Culture. 3-0-3.**

*Prerequisite: ENGL 1102.*

ASIA 3309, cross-listed as FL 3309, is a survey of Chinese literature and culture, examining major works and literary and artistic movements as well as cultural issues. Readings and discussion in English; some readings in the original for Chinese language students.

**ASIA 3670 - Survey of Asian Art. 3-0-3.**

*Prerequisite: ENGL 1102*

ASIA 3670 is a lecture/discussion course to survey the art of India and Southeast Asia, China, Japan, and Korea from prehistory to the present. Students in this course study the chronological developments of the major styles of painting, sculpture, architecture, and decorative arts from these regions. This course highlights important examples of works of art to discuss the artistic achievements and the aesthetics of these regions, and to explore how cultural, political, religious, and social climates have shaped the visual arts in Asia from the beginnings of its civilization to the 21st century.

**ASIA 3950 - Technology Strategy in Asia. 3-0-3.**

*Prerequisite: One of the following: ASIA 3001, IS 2101, BISM 2100, or permission of instructor.*

This is a case study course that looks at organizational approaches to the integration of technology in multiple cultures. In this course, students will look at the international high-tech mindset, from business, social, financial markets, and personal life.

**ASIA 4490 - Special Topics for Asian Studies. 3-0-3.**

*Prerequisite: ENGL 1102*

Selected special topics of interest to faculty and students working in Asian Studies.

## ASTR: Astronomy

**ASTR 3320 - Astronomy and Cosmology. 3-0-3.**

*Prerequisite: C or better grade in any core lab science sequence.*

An introduction to stellar Astronomy and Cosmology. Topics include stellar structure and evolution, end states of stars such as

white dwarfs and black holes, active galaxies and quasars, the large-scale structure of the universe, and theories for the origin and evolution of the Universe. This course will emphasize physical principles and conceptual understanding.

**ASTR 3321 - Solar System Astronomy. 3-0-3.**

*Prerequisite: C or better grade in any core lab science sequence.*

An introduction to Solar System Astronomy. Topics include planetary motion and its role in the scientific revolution, theories for the origin of the solar system, the history and evolution of the Earth, comparative planetology and the origin of life. This course will emphasize physical principles and conceptual understanding.

## BED: Biology Education

**BED 4416 - Teaching Biology (6-12). 6-0-6.**

*Prerequisite: EDUC 2130, 20 credit hours of upper-division major requirements completed, admission to Teacher Education, and permission of the program coordinator.*

An examination and application of learning theories, curricular issues, instructional design, and assessment strategies for teaching middle and secondary school biology in diverse classrooms. Candidates develop initial competencies for establishing a well-managed, productive learning environment, applying biology content knowledge to the task of teaching adolescents, and promoting an understanding of the nature of science through inquiry-based instruction. Emphasizes practices supported by science education research and endorsed by the NSTA. Proof of professional liability insurance is required prior to receiving a school placement in the corequisite practicum.

**BED 4417 - Teaching Biology (6-12) Practicum. 0-9-3.**

*Prerequisite: Admission to BED 4416.*

Middle and secondary school field experience in teaching biology with concurrent seminars. Proof of professional liability insurance is required prior to receiving a school placement.



**BED 4475 - Student Teaching Biology (6-12). 0-36-12.**

*Prerequisite:* Admission to student teaching.

Full-time teaching experience in a life science learning environment under the supervision of a middle or high school mentor teacher and a college science education supervisor. Includes regularly scheduled seminars. Proof of professional liability insurance is required prior to receiving a school placement.

**BED 4490 - Special Topics in Biology Education. 1-6.**

*Prerequisite:* Permission of the instructor and department chair.

Selected special topics of interest to faculty and students.

## BIOL: Biology

**BIOL 2107 - Biological Principles I. 3-3-4.**

*Prerequisite:* C or better grade in CHEM 1211/1211L.

A cellular approach to biology. Topics include cell chemistry, cell structure and function, energy metabolism and cell differentiation, and techniques used to study them. Laboratories employ principles of spectrophotometry and differential centrifugation to examine enzyme kinetics, quantification of protein and subcellular fractionation.

*Notes:* For science majors.

**BIOL 2108 - Biological Principles II. 3-3-4.**

*Prerequisite:* C or better grade in BIOL 2107.

An organismal approach to biology. Topics include population genetics, evolution, ecology, behavior and structure/function relationships. In the laboratory, emphasis is on the collection and analysis of data from exercises dealing with population genetics and ecology. Fetal pig dissection is included.

*Notes:* For science majors.

**BIOL 2221 - Human Anatomy & Physiology I. 3-0-3.**

*Corequisite:* CHEM 1151 and CHEM 1151L or SCI 1101.

The course begins with cellular chemistry and function, tissues, and continues through the nervous, skeletal and muscular systems. Homeostasis and structural and functional

relationships will be emphasized. Primarily recommended for students interested in nursing, physical therapy and health, physical education and sports science. Cannot be used for credit toward a degree in Biology.

**BIOL 2221L - Human Anatomy & Physiology I Laboratory. 1-12.**

*Corequisite:* BIOL 2221.

Basic anatomy and physiology of the skeletal, nervous, and muscular systems as well as basic histology. Structural and functional relationships will be emphasized.

**BIOL 2222 - Human Anatomy & Physiology II. 3-0-3.**

*Prerequisite:* C or better grade in BIOL 2221.

A continuation of Biology 2221. Emphasizes homeostasis and structural and functional relationships in the study of cardiovascular, respiratory, urinary, digestive, endocrine, and reproductive systems. Primarily recommended for students interested in nursing, physical therapy and health, physical education, and sports science. Cannot be used for credit toward a degree in Biology.

**BIOL 2222L - Human Anatomy & Physiology II Laboratory. 0-2-1.**

*Prerequisite:* C or better grade in BIOL 2221/2221L; *Corequisite:* BIOL 2222.

Basic anatomy and physiology of the cardiovascular, respiratory, digestive, urinary endocrine, and reproductive systems. Structural and functional relationships will be emphasized.

**BIOL 2261 - Fundamental Microbiology. 3-2-4.**

*Prerequisite:* C or better grade in BIOL 2221/2221L.

Basic principles and techniques of microbiology including the various types of microbes, their morphology, metabolic processes and their relationships to humans; basic microbiology laboratory principles emphasizing fundamental isolation, identification, and culture techniques. Primarily for nursing majors. Cannot be used for credit toward a degree in Biology.

**BIOL 3300 - Genetics. 3-2-4.**

*Prerequisite:* C or better grade in BIOL 2108 and CHEM 1212/1212L.

Principles of genetics including classical, molecular, population genetics and cytogenetics. Importance of genetics as a foundation for other divisions of biology is stressed. The

laboratories will explore concepts in both transmission and molecular genetics. Laboratory exercises will demonstrate the principles of segregation and independent assortment. Sex linkage, epistatic relationships, and the principles of human karyotyping will also be examined. Exercises in molecular genetics will introduce students to the process of recombinant DNA technology and will demonstrate the principles involved in molecular separation techniques.

**BIOL 3310 - Invertebrate Zoology. 3-2-4.**

*Prerequisite: C or better grade in BIOL 2108 and CHEM 1212/1212L.*

An examination of the invertebrates including anatomy, ecology, evolution, physiology and phylogeny of invertebrates. In lab, students will observe and identify a selected group of invertebrate organisms as well as design and conduct studies of invertebrate physiology, diversity, distribution and behavior.

**BIOL 3315 - Vertebrate Zoology. 3-2-4.**

*Prerequisite: C or better grade in BIOL 2107, 2108.*

An examination of the phylogenetic relationships, evolutionary origins, and life history traits of the vertebrates. Laboratories will emphasize the identification of North American vertebrates and examine the relationship between morphology and taxonomy. Two day-long field trips outside of regularly scheduled lab hours are required.

**BIOL 3317 - Pathophysiology. 3-0-3.**

*Prerequisite: BIOL 2222/2222L or 4431.*

Examines the biological basis of common, clinical disease states. Pathophysiology is treated as a disruption of normal homeostatic mechanisms that progresses beyond the normal compensatory capabilities of the human body.

**BIOL 3320 - Plant Morphology. 3-2-4.**

*Prerequisite: C or better grade in BIOL 2107, 2108.*

Evolutionary trends and relationships of major groups of non-vascular and vascular plants as seen in vegetative and reproductive morphology, life cycles and paleobotany. Students will observe and dissect selected groups of non vascular and vascular plants, with emphasis on evolutionary trends and relationships.

**BIOL 3327 - Medical Genetics. 3-0-3.**

*Prerequisite: BIOL 3300 or consent of instructor.*

An introduction to the principles of medical genetics and the application of these principles to human genetic disorders. Topics include inborn errors of metabolism, cytogenetic anomalies, neural tube defects, and application of molecular genetics to the diagnosis of specific disorders. Genetic counseling procedures, prenatal options and the ethical dilemmas generated as a result of these options will also be discussed.

**BIOL 3335 - Natural History of Georgia. 1-6-4.**

*Prerequisite: C or better grade in BIOL 2107, 2108.*

This course examines the flora, fauna, geology and environments of selected Georgia ecosystems. The historical and geological development of the state's major habitats and landforms are examined by way of a series of weekend field trips.

**BIOL 3338 - Histology. 3-2-4.**

*Prerequisite: C or better grade in BIOL 2107, 2108.*

An investigation of structural and functional relationships in animal tissues. Laboratory includes a study of cells, tissues and organs to understand their structural organization from normal animal specimens.

**BIOL 3340 - Microbiology. 3-3-4.**

*Prerequisite: C or better grade in BIOL 2107, 2108.*

A study of prokaryotic and unicellular eukaryotic organisms, emphasizing morphology, physiology, control, identification, symbiotic relationships, and practical applications. Immunology is studied as a response of vertebrates to microbial infection. The laboratory emphasizes basic microbiological methods of culture and identification of microorganisms. The role of microbes in the environment and in medicine is also investigated.

**BIOL 3350 - Comparative Vertebrate Anatomy. 3-3-4.**

*Prerequisite: C or better grade in BIOL 2107, 2108.*

A survey of representative vertebrates and related chordates emphasizing phylogeny and anatomical adaptations. Evolutionary trends are examined in the context of large-scale environmental changes that have occurred over geological time. Lab component will

have students dissecting selected vertebrates organisms and experimentally determining the physical forces acting on the evolution of vertebrates.

**BIOL 3370 - Ecology. 3-3-4.**

*Prerequisite: a grade of "C" or better in BIOL 2108, STAT 3125, or permission of the instructor.*

Relationships among living organisms and their environments at the individual, population, community and ecosystem level. Laboratory and field activities will emphasize environmental sampling procedures and statistical analysis of sampling data.

**BIOL 3371 - Limnology. 2-2-4.**

*Prerequisite: BIOL 2107, 2108.*

This course will develop a comprehensive and integrated understanding of physical, chemical and biological processes occurring in lakes, streams and estuaries. The approach will use the scientific method to investigate and contrast basic ecological processes operating in various systems. Students will generate hypotheses from an initial collection of data and from lectures on various limnologic parameters (e.g. light, nutrients, productivity, community structure, pollutants.) Students will test specific hypotheses by developing and implementing field surveys and experimental manipulations.

**BIOL 3372 - Aquatic Biodiversity. 1-6-4.**

*Prerequisite: C or better grade in BIOL 3370 or permission of instructor.*

An introduction to major plant and animal taxa found in aquatic ecosystems. Students will develop field and laboratory identification and collection skills. Major ecological and biogeographical factors influencing distribution and abundance of aquatic organisms will be examined.

*Notes: A series of three weekend field trips are required.*

**BIOL 3373 - Methods in Aquatic Ecology. 2-2-4.**

*Prerequisite: C or better grade in BIOL 2107/BIOL 2108.*

This course provides students experience in design and execution of studies in aquatic ecology. Students will obtain hands-on experience with field and lab techniques used in aquatic research, including drainage basin assessments, assessment of lake and stream

habitat and water quality, wetlands delineation, sampling techniques for fish and aquatic invertebrates, and techniques used in aquatic toxicology. Field experiences during regularly scheduled class periods are an integral part of the course.

**BIOL 3375 - Behavioral Biology. 3-2-4.**

*Prerequisite: C or better grade in BIOL 2107, 2108 or comparable research methods course. See Biology/Physics Department Chair for approval of other courses.*

A survey of the major concepts of neurophysiology, ethology and behavioral ecology, including the behavior of social organisms. Laboratory and field activities emphasize a quantitative, hypothesis testing approach to observing the behavior of animals.

**BIOL 3380 - Evolutionary Biology. 3-0-3.**

*Prerequisite: C or better grade in BIOL 3300.*

Principles of evolutionary biology including discussions of natural selection, adaptation, population genetics, speciation, and phylogeny reconstruction. The applications of evolutionary biology to areas such as conservation biology, medicine, and agriculture are discussed.

**BIOL 3390 - Developmental Biology. 3-3-4.**

*Corequisite: C or better grade in BIOL 3300.*

Developmental process of animals and plants from formation of gametes through the embryonic stages, birth, maturation and aging. Emphasis on anatomical development, experimental embryology and molecular mechanisms of cellular differentiation. Laboratory emphasizes studies in developmental biology techniques including plant and animal cell and tissue culture.

**BIOL 3396 - Cooperative Study. 1-2.**

*Prerequisite: Approval of Biology/Physics Department Chair and Coordinator of Cooperative Education/ Internships (Career Services).*

A supervised work experience program for a minimum of two academic semesters at a previously approved site in business, industry or government or a private agency. For sophomore, junior or senior level students who wish to obtain successive on the job experience in conjunction with their academic training.

*Notes: Can be applied to free electives only.*

**BIOL 3398 - Internship. 1-12.**

*Prerequisite: Approval of major area committee and Biology/Physics Department Chair prior to registration.*

A supervised, credit-earning work experience of one academic semester with a previously approved business firm, private agency or government agency.

*Notes: Credit is allowed only in elective areas.*

**BIOL 3399 - Seminar. 1-0-1.**

*Prerequisite: C or better grade in BIOL 2107, 2108 or permission of instructor.*

Selected topics of current interest, to be announced.

*Notes: May be taken only two times for credit.*

**BIOL 4000 - Service Learning in Biology. 1-3.**

*Prerequisite: 60 hours and permission of instructor and department chair/program director.*

A community activity which links learning to life by connecting meaningful community service activities with academic learning, personal growth, and civic responsibility. Activity will be designed with the instructor and approved by the chair/program director.

**BIOL 4400 - Directed Study. 1-4.**

*Prerequisite: Approval of instructor, major area committee and Biology/Physics Department Chair prior to registration.*

Selected topics of an advanced nature, which may include original research projects.

*Notes: Up to four hours may be applied to the major area.*

**BIOL 4410 - Cell and Molecular Biology. 3-0-3.**

*Prerequisite: C or better grade in BIOL 3300, CHEM 3361.*

Cellular function and genetic principles from an experimental point of view. Emphasis on functional interactions among cellular substructures, regulation of cellular biosynthetic activity, molecular genetics, and evaluation of experimental data.

**BIOL 4420 - Plant Physiology. 3-3-4.**

*Prerequisite: C or better grade in BIOL 2107, 2108, CHEM 3361.*

Plant physiology is the study of plant function. Emphasis will be placed on photosynthesis, secondary metabolism, transport of water and solutes, plant defense against

pathogens and herbivores, mineral nutrition, and environmental and hormonal control of growth and development. Each process will be examined at the biochemical, cellular and organismal level so as to provide a more complete understanding of the process. Laboratory studies will expose students to both current and classical approaches used to study plant physiology.

**BIOL 4422 - Plant Ecology. 3-3-4.**

*Prerequisite: "C" or better grade in BIOL 2107 and BIOL 2108*

Students will learn aspects of physiological responses of plants to their environment, methods to determine plant population growth and plant distribution patterns, as well as interactions among plants and other organisms. They will use science as a process and learn to argue scientific points of view persuasively. Students will also learn to use both classical and modern technologies to address questions in plant ecology.

**BIOL 4431 - Human Physiology. 3-3-4.**

*Prerequisite: C or better grade in BIOL 2108, PHYS 1111 or 2211, and a minimum of 12 credit hours of upper division biology or chemistry courses.*

A course in human systems physiology in which the principle of homeostasis will be used to understand how function is integrated from the cellular to the organismal level. The course will focus on the respiratory, cardiovascular, muscular, and renal systems. Critical thinking and quantitative methods will be emphasized.

**BIOL 4450 - Team Research. 1-4.**

*Prerequisite: C or better grade in BIOL 3300 and permission of instructor.*

This course is a group experience in biological research in which class members form a research team to design, perform, analyze and write up for publication a single project or group of related projects under the supervision and direction of a faculty member.

**BIOL 4460 - Medical Microbiology. 3-3-4.**

*Prerequisite: C or better grade in BIOL 3340.*

This course will explore the disease process of, the immune response to, and the prevention and treatment of the medically important Monera, Viruses, Fungi and some microscopic Protista with emphasis on emerging infections, including a laboratory experience that focuses on enhancing laboratory and investigative skills.

**BIOL 4465 - Immunology. 3-0-3.**

*Prerequisite: C or better grade in BIOL 3300; BIOL 3340 recommended.*

Immunology will explore current concepts of the immune system. Emphasis will be placed on the induction of the immune response, on the mechanism(s) of those responses, and on the mechanism(s) by which the immune system protects against disease. The development and the role of each of the components involved in the immune response as well as immunological applications will be discussed.

**BIOL 4475 - Virology. 3-0-3.**

*Prerequisite: C or better grade in BIOL 3300; BIOL 3340 recommended.*

This course will explore current concepts associated with the field of virology. The structure and genetic composition of viruses as well as strategies for replication and expression of viral genetic material will be explored. Mechanisms of viral pathogenesis will be presented. In addition, current methods for viral diagnostics, prevention of viral infection and treatment of infected individuals will be presented within the context of viruses of historical significance as well as newly emergent viruses of current medical concern. Novel infectious agents such as satellites, viroids and prions will also be discussed.

**BIOL 4486 - Bioethics. 3-0-3.**

*Prerequisite: C or better grade in BIOL 3300, plus a minimum of 9 additional hours of 3000-4000 level Biology/Biotechnology/Biochemistry or consent of instructor.*

This course will enable the student to think more critically about some of the difficult moral problems which arise in the practice of science and from our contemporary understanding of living systems and biotechnology. Readings and discussion will focus on issues of personal decision making and public policy regarding both biomedical and environmental issues.

**BIOL 4490 - Special Topics in Biology. 1-4.**

*Prerequisite: Varies as to topic.*

Selected special or current topics of interest to faculty and students.

*Notes: See semester schedule.*

**BIOL 4610 - Advanced Topics in Anatomy & Physiology. 1-4.**

*Prerequisite: C or better grade in one course from Anatomy & Physiology area.*

Advanced topic in physiology that may fit the needs and interests of students and faculty. Such topics might include advances in laboratory techniques, microbial physiology and cellular physiology.

*Notes: Can be taken only once for credit toward degree.*

**BIOL 4620 - Advanced Topics in Ecology & Evolution. 1-4.**

*Prerequisite: C or better grade in BIOL 3370 or BIOL 3380.*

Advanced topics in ecology and evolution that may fit the needs and interests of students and faculty. Such topics might include advanced lab and field techniques, microbial ecology, evolution of specific taxa, biology of gender.

*Notes: Can be taken only once for credit toward degree.*

**BIOL 4630 - Advanced Topics in Cell & Molecular Biology. 1-4.**

*Prerequisite: C or better grade in one course from cell biology area.*

Advanced topics in cell or molecular biology that may fit the needs and interests of students and faculty. Such topics might include advanced genetics, microbial genetics, biology of cancer or biotechnology.

*Notes: Can be taken only once for credit toward degree.*

## BISM: Business Information Systems Management

**BISM 2100 - Business Information Systems & Communication. 3-0-3.**

*Prerequisite: Prerequisite: Business Majors: ENGL 1101, MATH 1111 or higher, and basic proficiency in MS Office applications (Word, Excel, and PowerPoint); Non-business Majors: ENGL 1101 MATH 1101 or higher, and basic proficiency in MS Office applications (Word, Excel, and PowerPoint.)*

Business information systems course designed to: (1) improve communications skills

appropriate to the business setting; (2) expand proficiency in the use of business application software; and (3) introduce information technology concepts relevant to doing business in an electronic environment.

*Notes: This course assumes a basic proficiency in MS Office applications (Word, Excel, and PowerPoint). Free training on those skills is available through KSU Information Technology Services for students currently enrolled in any KSU course.*

**BISM 3100 - Information Systems Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and BISM 2100; Non-business Majors: BISM 2100.*

Illustrates how to effectively use, manage, and participate in the development of information technology applications that support common business processes. Focuses on the interdependence among an organization's management, business processes, and information systems. Provides hands-on experience in developing a business information system.

**BISM 3200 - Advanced Business Application Systems. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and BISM 2100; Non-business Majors: BISM 2100.*

Designed to provide the business student with an understanding of advanced microcomputer applications with a focus on database applications and their management and use in organizations. Emphasis is on providing students with the understanding and skills to conceptualize, develop and manage end-user applications.

**BISM 4100 - Business Systems Analysis and Design. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and BISM 3100; Non-business Majors: BISM 3100 and permission of the Director of the School of Accountancy.*

An introduction to the basic concepts underlying systems analysis and design, and the application of those techniques in the development of business information systems. Focus is on preparing business managers to be active and effective participants in an information technology development project.

**BISM 4400 - Directed Study. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and approval of instructor and the Director of the School of Accountancy prior to registration; Non-business Majors: Approval of instructor and the Director of the School of Accountancy prior to registration.*

This is a special topics course of an advanced nature which focuses on information systems subject areas not covered in regular business course offerings.

**BISM 4490 - Special Topics in Business Information Systems. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and approval of instructor and the Director of the School of Accountancy; Non-business Majors: 60 semester hours and approval of instructor and the Director of the School of Accountancy.*

Selected topics of interest to faculty and students.

## BLAW: Business Law

**BLAW 2200 - Legal and Ethical Environment of Business. 3-0-3.**

*Prerequisite: ENGL 1101.*

Covers torts, contracts, government regulation of business and the legal system. Also addresses ethical issues arising in business internal and external relationships.

**BLAW 3400 - Negotiation. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 semester hours.*

An examination of the theory and practice of negotiation. In addition to reviewing readings, students will participate in simulations and discuss negotiation cases to broaden their negotiating techniques.

**BLAW 4100 - Advanced Business Law. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 semester hours and permission of the Director of the School of Accountancy. BLAW 2200 recommended.*

A study of legislation regulating business partnerships, corporations, commercial paper, secured transactions, sales, consumer credit and bankruptcy.

**BLAW 4200 - Employment Law. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 semester hours and permission of the director of the School of Accountancy. BLAW 2200 recommended.*

A study of the influence of law on the personnel function, with special emphasis on discrimination laws and affirmative action issues. Provides an overview of various federal laws such as the National Labor Relations Act, The Fair Labor Standards Act and ERISA.

**BLAW 4300 - Real Estate Law. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 semester hours and permission of the Director of the School of Accountancy. BLAW 2200 recommended.*

Designed to provide the business student with an understanding of the nature, sources and principles of real estate law, and its importance in the business environment. Topics include: real property; contracts involving real estate, deeds and titles; transfer of real estate, mortgages, liens, zoning and land use controls, condemnation, real estate agents and landlord-tenant law.

**BLAW 4400 - Directed Study. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and approval of instructor and the Director of the School of Accountancy prior to registration; Non-business Majors: Approval of instructor and the Director of the School of Accountancy prior to registration.*

Special topics of an advanced nature not in the regular course offerings.

**BLAW 4490 - Special Topics In Business Law. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and approval of instructor and the Director of the School of Accountancy; Non-business Majors: 60 semester hours and approval of instructor and the Director of the School of Accountancy.*

Selected topics of interest to faculty and students.

**BLAW 4500 - Franchise Law. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 semester hours and permission of the Director of the School of Accountancy. BLAW 2200 recommended.*

Designed to provide the business student with an understanding of the nature, sources and principles of franchise law and its im-

portance in the business environment. Topics include: fundamentals of franchising, intellectual property, FTC Rules and disclosure, requirements of franchise registration and business opportunity law and earnings claims.

**BLAW 4600 - International Law: Business Applications. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 semester hours and permission of the Director of the School of Accountancy. BLAW 2200 recommended.*

Examines the international legal system and alter-native means of international dispute resolution. Covers laws that determine when and under what conditions companies are allowed to do business abroad. Cases used to explore choosing the most appropriate business relationship and entering the most advantageous agreement.

**BLAW 4960 - Current Issues in Business Ethics and Law. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 semester hours and permission of the Director of the School of Accountancy. BLAW 2200 recommended.*

An examination of contemporary issues in legal and ethical behavior in organizations. Stresses the application of ethical principles to business.

## BTEC: Biotechnology

**BTEC 3301 - Introduction to Biotechnology. 3-3-4.**

*Prerequisite: Grade of "C" or better in BIOL 3300.*

This course introduces students to the concepts, methods and equipments currently being used in the field of biotechnology including areas of food biotechnology, genetics, diagnostics, gene therapy and forensics. Students gain practical, hands-on experience with a range of commonly used techniques in biotechnology.

**BTEC 3396 - Cooperative Study. 1-2.**

*Prerequisite: Grade of "C" or better in BTEC 3301; Approval of Biology/Physics Department Chair and Coordinator of Cooperative Education/ Internships (Career Services).*

A supervised work experience program for a minimum of two academic semesters at a

previously approved site in business, industry or government or a private agency. For sophomore, junior or senior level students who wish to obtain successive on the job experience in conjunction with their academic training.

*Notes: Can be applied to free electives only.*

**BTEC 3398 - Internship. 1-12.**

*Prerequisite: Grade of "C" or better in BTEC 3301; Approval of major area committee and Biology/ Physics Department Chair prior to registration.*

A supervised, credit-earning work experience of one academic semester with a previously approved business firm, private agency or government agency.

*Notes: Credit is allowed only in elective areas.*

**BTEC 3399 - Seminar in Biotechnology. 1-0-1.**

*Prerequisite: Grade of "C" or better in BTEC 3301 or permission of instructor.*

Selected topics of an current interest, to be announced.

*Notes: May be taken only two times for credit.*

**BTEC 3400 - Drugs, Biologics, Devices and Diagnostics: Conception to Regulatory Approval. 3-0-3.**

*Prerequisite: Grade of "C" or better in BIOL 3300 or CHEM 3361/3361L; or approval of Biology/Physics Department Chair.*

Students will be given an overview of regulatory issues and practices in biotechnology, focusing on the requirements of the FDA and USDA. Current Good Manufacturing Practice, Good Laboratory Practice, Good Clinical Practice and Hazard Analysis Critical Control Points will be discussed as applied to the conception through approval of drugs, biologics and medical devices. Students will demonstrate an understanding of procedures involved in clinical trials including record keeping, standard operating procedures, methods validation, compliance, and enforcement.

**BTEC 3410 - Experimental Design & Analysis: Product Registration and Clinical Trials. 3-0-3.**

*Prerequisite: Grade of "C" or better in BTEC 3400 and STAT 3125.*

This course provides students with an understanding of the methods used in collecting,

organizing and managing data as well as an understanding of the concepts involved in Good Manufacturing Practices as related to the biotechnology industry. Issues involving study design, randomization schemes and sample size will be discussed. Operational issues in clinical trials, recruitment of participants, data collection, quality control and data monitoring are also learned. A clinical trial protocol will be written and reviewed as for regulatory submission.

**BTEC 3420 - Project Management: Product Registration and Clinical Trials. 3-0-3.**

*Prerequisite: Grade of "C" or better in BTEC 3400 and STAT 3125.*

This course provides students with an understanding of project design and management as applied to product registration and clinical trials as related to the biotechnology industry. Students develop an understanding of planning, design and team concepts along with estimating techniques. Students will learn to use Microsoft Project (or similar) software and develop proficiency in oral, written and graphic communication skills. Students will also reconcile regulatory affairs and clinical trial issues with ethical practices.

**BTEC 4100 - Molecular Genetics. 2-3-3.**

*Prerequisite: Grade of "C" or better in BIOL 3300.*

This course covers molecular genetics theory and practice, including gene structure and function, genetic engineering, and bioinformatics. Areas of emphasis will include DNA structure, replication, and manipulation, and gene expression. Biotechnology laboratory exercises will include creating recombinant DNA, gene mapping, DNA sequencing, DNA sequence analysis, and polymerase chain reaction applications.

**BTEC 4110 - Global Biotechnology-Study Abroad. 3-3-4.**

*Prerequisite: Grade of "C" or better in BIOL 3300.*

This course provides students with a common course that deal with the key scientific, social, economic, commercial, and ethical issues that are associated with the development and growth of the biotechnology industry in the global market. This course reflects a traditional immersion experience in a host university along with extensive global travel and intercultural experiences to show, first hand,



what is being studied in the classroom. More specifically students will relate the role of biotechnology and its application in industry in a global perspective. The travel component of this course is to enhance the academic and personal experience of the students along with traditional classroom work. In addition, this course will give students opportunity to learn about their chosen academic field or career choice from an international perspective, learn about communication and interactions skills with people from the host country, and establish successful relationships with others from around the world.

**BTEC 4200 - Industrial Microbiology. 2-8-4.**

*Prerequisite: Grade of "C" or better in BIOL 3340.*

This course is a detailed survey of advanced microbiological methods used in industry. Topics include biosafety issues, bacterial and fungal identification, environmental monitoring, methods validation, media preparation and sterilization, anaerobic culture techniques, quantitative methods, and fermentation in batch and continuous cultures.

**BTEC 4300 - Chromosome Preparation & Analysis. 2-4-4.**

*Prerequisite: Grade of "C" or better in BIOL 3300 and BIOL 3327.*

An extensive preparatory course designed to give students hands-on experience with the methods used in the preparation of human chromosomes. Collection techniques, culture procedures, harvesting protocol and slide preparation will be followed by analysis and interpretation of karyotypes, both normal and abnormal. Clinical implications of abnormal karyotypes will also be included as will proper use of various types of microscopes and image capture and analysis by computer.

**BTEC 4310 - Cytogenetics Practicum. 0-10-5.**

*Prerequisite: B or better grade in BTEC 4300 and "C" or better grade in and BIOL 3327, approval by the director of the KSU Cytogenetic Technology Program.*

A supervised, credit-earning work experience of two academic semesters in a clinical cytogenetics laboratory affiliated with either a university hospital or a company. The extensive clinical laboratory training includes routine cytogenetic techniques such as G-banding, as well as advanced techniques such

as fluorescence in situ hybridization (FISH) and DNA chips. Upon the completion of the internship, the student is eligible to sit for the NCA certification exam.

**BTEC 4320 - Internship in Pharmaceutical, Biotechnology or Biomedical Industry. 0-7-3.**

*Prerequisite: Grade of "C" or better in BTEC 3410 and BTEC 3420 and approval of Biology/Physics Department chair prior to registration.*

A supervised, credit-earning work experience in the Pharmaceutical, Biotechnology or Biomedical Industry. Students will work in regulatory affairs and/or clinical trials, seeing how their previous course work is actually applied in these industries. This internship is limited to those completing the Certificate Program in Regulatory Affairs and Clinical Trials.

**BTEC 4400 - Directed Study. 1-4.**

*Prerequisite: Grade of "C" or better in BTEC 3301; Approval of instructor, major area committee and Biology/Physics Department Chair prior to registration.*

Selected topics of an advanced nature, which may include original research projects.

*Notes Up to four hours may be applied to the major area.*

**BTEC 4455 - Case Studies in Forensic Science. 3-0-3.**

*Prerequisite: Grade of "C" or better in BIOL 3300; CRJU 3320 (recommended).*

This course will discuss the role and application of forensic science in criminal investigations and legal proceedings. Emphasis will be placed on forensic DNA analysis but other aspects of forensic science will also be discussed.

**BTEC 4460 - Methods in Forensic DNA Analysis. 1-6-3.**

*Prerequisite: Grade of "C" or better in BIOL 3300.*

This laboratory-intensive, course will introduce students to the techniques currently used in Forensic DNA Profiling by crime labs in Georgia and across the country. Laboratory activities will include extraction and quantification of DNA from your own cheek cells, and state-of-the-art PCR-based DNA profiling methods. The course is designed to allow students to experience the full range of activities associated with the various procedures.

Activities will include solution preparation, sample processing, record keeping, data interpretation, and report generation. Discussions will include the historical development of previously used DNA profiling methods, alternative procedures employed in some laboratories, and the ongoing development of new DNA profiling methods. Legal issues associated with quality control, frequency estimates, sample condition, chain of custody, and admissibility will also be presented.

**BTEC 4490 - Special Topics in Biotechnology. 1-4.**

*Prerequisite: Grade of "C" or better in BTEC 3301; Other vary as to topic.*

Selected special or current topics of interest to faculty and students. See semester schedule.

**BTEC 4800 - Forensic Diagnostics: Infectious Agents. 2-3-3.**

*Prerequisite: Grade of "C" or better in BIOL 3340 and BTEC 3301.*

The application of microscopy, antibody-based techniques and molecular probes for the detection and identification of infectious agents.

## BUSA: Business Administration

**BUSA 1000 - Introduction to Business. 3-0-3.**

*Prerequisite: Business Majors: Freshman or sophomore standing; Non-business Majors: None.*

Broad-spectrum analysis of business enterprise, its nature, environment, organization, management, operation and control procedures.

**BUSA 4490 - Special Topics in Business Administration. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and approval of instructor and department chair; Non-business Majors: Approval of instructor and department chair.*

Selected special topics of interest to faculty and students

## CHED: Chemistry Education

**CHED 4416 - Teaching Chemistry (6-12). 6-0-6.**

*Prerequisite: EDUC 2130, 20 credit hours of upper-division major requirements completed, admission to Teacher Education, and permission of the program coordinator.*

An examination and application of learning theories, curricular issues, instructional design, and assessment strategies for teaching middle and secondary school chemistry in diverse classrooms. Candidates develop initial competencies for establishing a well-managed, productive learning environment, applying chemistry content knowledge to the task of teaching adolescents, and promoting an understanding of the nature of science through inquiry-based instruction. Emphasizes practices supported by science education research and endorsed by the NSTA. Proof of professional liability insurance is required prior to receiving school placements in the corequisite practicum.

**CHED 4417 - Teaching Chemistry (6-12) Practicum. 0-9-3.**

*Prerequisite: Admission to CHED 4416.*

Middle and secondary school field experience in teaching chemistry with concurrent seminars. Proof of professional liability insurance is required prior to school placements.

**CHED 4475 - Student Teaching Chemistry (6-12). 0-36-12.**

*Prerequisite: Admission to Student Teaching.*

Full-time teaching experience in chemistry under the supervision of a secondary school cooperating teacher and a college science education supervisor. Includes regularly scheduled seminars.

## CHEM: Chemistry

**CHEM 1151 - Survey of Chemistry I. 3-0-3.**

*Prerequisite: MATH 0099 and READ 0099 (if required). Corequisite: CHEM 1151L.*

General principles of atomic structure, bonding, reaction, solutions, equilibria as required for a basic understanding of physiological applications. A brief introduction to organic compounds which are of particular importance in pharmacological applications.

**CHEM 1151L - Survey of Chemistry I Laboratory. 0-3-1.**

*Corequisite: CHEM 1151.*

Laboratory course to study and apply topics and concepts covered in CHEM 1151.

**CHEM 1152 - Survey of Chemistry II. 3-0-3.**

*Prerequisite: C or better grade in CHEM 1151.*

*Corequisite: CHEM 1152L.*

A study of the classes of organic molecules including their common uses and physical and chemical properties. An introductory look at the structure and function of biological macromolecules.

**CHEM 1152L - Survey of Chemistry II Laboratory. 0-3-1.**

*Prerequisite: C or better grade in CHEM 1151L.*

*Corequisite: CHEM 1152.*

Laboratory course to study and apply the topics and concepts covered in CHEM 1152.

**CHEM 1211 - General Chemistry I. 3-0-3.**

*Prerequisite: High school chemistry or CHEM 1151. Corequisite: CHEM 1211L, MATH 1113 or MATH 1112.*

First course in a two-semester sequence covering the fundamental principles and applications of chemistry for science majors. Course content includes electronic structure of atoms and molecules, bonding fundamentals, fundamentals of chemical reactions, and gas laws.

**CHEM 1211L - General Chemistry I Laboratory. 0-3-1.**

*Prerequisite: None. Corequisite: CHEM 1211, MATH 1113.*

First laboratory course in general chemistry. Designed to introduce the student to the application of cognitive skills utilizing chemical knowledge in the laboratory.

**CHEM 1212 - General Chemistry II. 3-0-3.**

*Prerequisite: C or better grade in CHEM 1211.*

*Corequisite: CHEM 1212L, MATH 1190.*

Second course in a two-semester sequence covering the fundamental principles and applications of chemistry for science majors. Course content includes chemical kinetics, chemical thermodynamics, liquids and solids, properties of solutions, chemical equilibrium, acids and bases, electrochemistry, and qualitative analysis.

**CHEM 1212L - General Chemistry II Laboratory. 0-3-1.**

*Prerequisite: C or better grade in CHEM 1211, CHEM 1211L. Corequisite: CHEM 1212.*

Second laboratory course in general chemistry. Designed to continue the application of cognitive skills utilizing chemical knowledge in the laboratory including qualitative analysis techniques.

**CHEM 2100 - Forensic Chemistry. 3-0-3.**

*Prerequisite: C or better grade in CHEM 1211, CHEM 1211L. Corequisite: CHEM 2100L.*

Course content includes: the scope of forensic chemistry; types of physical evidence, processing a crime scene; application of chemistry techniques in the identification and analysis of physical evidence (drugs, blood, fire residues, glass, soil, ink, etc); forensic toxicology and forensic aspects of arson.

**CHEM 2100L - Forensic Chemistry Lab. 0-3-1.**

*Prerequisite: C or better grade in CHEM 1211, CHEM 1211L. Corequisite: CHEM 2100.*

Students will use chemistry to analyze crime-scene samples. Hands-on activities will be related to glass and drug identification, trace evidence, breath and ink analyses and blood typing. Techniques such as chromatography, ultraviolet-visible and infrared spectroscopy, refractive index measurement, breath-analyzers, blood-typing kits, will be used.

**CHEM 2800 - Quantitative Analytical Chemistry. 3-0-3.**

*Prerequisite: C or better grade in both CHEM 1212 and MATH 1190. Corequisite: CHEM 2800L.*

Introduction to statistics. The use of spreadsheets. Principles of gravimetric and volumetric analysis. Concepts of chemical equilibria as applied to acid-base, precipitation, and complex ion reactions. Electrochemistry and potentiometry. Ultraviolet - visible spectroscopy. Introduction to modern chromatographic separations.

**CHEM 2800L - Quantitative Analytical Chemistry Laboratory. 0-4-1.**

*Prerequisite: CHEM 1212L. Corequisite: CHEM 2800.*

Laboratory experiments include: gravimetric analysis, precipitation, complexometric, and reduction-oxidation titrations; potentiometric applications; calibration techniques using ultraviolet - visible spectroscopy. Tutorials on the application of spreadsheets.

**CHEM 3000 - Chemical Literature.****3-0-3.***Prerequisite: C or better grade in CHEM 3361.*

An exploration of the process and practice of chemical research that leads to publication. An introduction to resources and methods for searching the chemical literature.

**CHEM 3010 - Medicinal Chemistry.****3-0-3.***Prerequisite: C or better grade in CHEM 3501 or CHEM 3500.*

This course covers fundamentals of pharmacology such as drug discovery/development and pharmacokinetics, with emphasis given to the role of chemistry and biochemistry in these areas. A main focus of the course will be how drugs function at the molecular level. Examples will be chosen from drugs that target enzymes, receptors, and DNA.

**CHEM 3030 - Pharmaceutical Analytical Chemistry. 3-0-3.***Prerequisite: "C" or better in CHEM 3362, CHEM 3362L, and MATH 1190. Corequisite: CHEM 3030L.*

This course describes the major techniques used in the analysis of pharmaceuticals following the United States Pharmacopeia. The topics include quality control, physical and chemical properties of drug molecules and various chemical analysis including classical methods, spectroscopy, and chromatography.

**CHEM 3030L - Pharmaceutical Analytical Chemistry Laboratory. 0-3-1.***Prerequisite: "C" or better in CHEM 3362, CHEM 3362L, and MATH 1190. Corequisite: CHEM 3030.*

This course provides hands-on experience in the laboratory of the major techniques used in the analysis of pharmaceuticals following the United States Pharmacopeia. The laboratory experiments involve the analysis of drug molecules by dissolution, titration, molecular spectroscopy, atomic spectroscopy, GC, and HPLC including methods of extraction and thermal methods of analysis.

**CHEM 3050 - Physical Chemistry. 3-0-3.***Prerequisite: C or better grade in MATH 2202, CHEM 2800, CHEM 2800L, and PHYS 1112.*

This is a one semester course in physical chemistry taken by students majoring in biochemistry, general chemistry, forensic chemistry and chemistry education. The course

provides a survey of thermodynamics, chemical equilibria, and kinetics. It also includes an introduction to the quantum mechanical principles important in understanding molecular spectroscopy and molecular modeling.

**CHEM 3105 - Inorganic Chemistry. 3-0-3.***Prerequisite: A grade of "C" or better in CHEM 3050 or CHEM 3601. Corequisite: CHEM 3105L.*

In-depth study of concepts and theories of inorganic chemistry. Topics include atomic structure, bonding, coordination chemistry, reaction mechanisms, symmetry, and a general survey of descriptive inorganic chemistry.

**CHEM 3105L - Inorganic Synthesis. 0-3-1.***Prerequisite: None. Corequisite: CHEM 3105.*

Laboratory course to introduce the concepts and practices of inorganic synthetic chemistry. Emphasis is on the synthesis, characterization, reactivity, structure, and other properties of the inorganic compounds and complexes. The course introduces standard methodology for the synthesis and characterization of compounds.

**CHEM 3110 - Bioinorganic Chemistry. 3-0-3.***Prerequisite: C or better grade in CHEM 3050. Corequisite: CHEM 3110L.*

General aspects of bioinorganic chemistry will be discussed including physical methods, roles of metals in biological systems, classes of metalloproteins and metalloenzymes, and metals in medicine. The primary focus is on understanding how metals make a variety of biological functions possible through their unique properties.

**CHEM 3110L - Bioinorganic Chemistry Laboratory. 0-3-1.***Corequisite: CHEM 3110.*

The aim of this laboratory is to integrate concepts from biology and inorganic chemistry by performing experiments that lie at the interface of these two disciplines. Lecture topics will be reinforced through experiments covering synthesis and analysis of bioinorganic model compounds, enzyme activity as it relates to metal availability, and metal therapeutics.

**CHEM 3120 - Descriptive Inorganic Chemistry. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 3050.  
*Corequisite:* CHEM 3105L.

General aspects of inorganic chemistry including bond theory, periodicity, acid-base chemistry, energetics, reaction mechanisms, model systems, kinetics, redox chemistry, and descriptive chemistry of the elements with primary focus of taking students from the introductory principles of chemistry to a broader and deeper level of understanding of the chemistry across the periodic table.

**CHEM 3361 - Modern Organic Chemistry I. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 1212.  
*Corequisite:* CHEM 3361L.

The first of a two-semester course sequence in modern organic chemistry, this course involves a study of structure, properties, synthesis and reactions of basic organic compounds using modern structural and mechanical theories.

**CHEM 3361L - Modern Organic Chemistry Lab I. 0-3-1.**

*Prerequisite:* C or better grade in CHEM 1212L.  
*Corequisite:* CHEM 3361.

Laboratory experiments designed to introduce the students to modern experimental method used in organic chemistry for separation of mixture, purification of compounds, and reactions illustrating single functional group transformation.

**CHEM 3362 - Modern Organic Chemistry II. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 3361.  
*Corequisite:* CHEM 3362L.

The second of a two-semester course sequence in modern organic chemistry, this course involves a study of structure, properties, synthesis and reactions of basic organic compounds using modern structural and mechanical theories.

**CHEM 3362L - Modern Organic Chemistry Lab II. 0-3-1.**

*Prerequisite:* C or better grade in CHEM 3361L.  
*Corequisite:* CHEM 3362.

Laboratory experiments designed to introduce the students to modern experimental methods used in organic chemistry synthesis, characterization of compounds, and multi step synthesis of useful target-compounds from readily available starting material.

**CHEM 3396 - Cooperative Study. 1-3.**

*Prerequisite:* Approval of coordinator of cooperative education/internship.

A supervised, credit-earning work experience of one academic semester with a previously approved business firm, private agency or government agency.

*Notes:* Credit is allowed only in elective areas.

**CHEM 3398 - Internship. 1-10.**

*Prerequisite:* Approval of internship coordinator and chair.

A supervised, credit-earning work experience of one academic semester with a previously approved business firm, private agency or government agency.

*Notes:* Credit is allowed only in elective areas.

**CHEM 3400 - The Teaching and Learning of Chemistry. 3-0-3.**

*Prerequisite:* CHEM 3361 with a grade of "C" or better.

An introduction to the methods of effective chemistry teaching in both the classroom and laboratory settings. Current chemical education research literature on topics such as theories of teaching, active learning strategies, misconceptions, multiculturalism, laboratory design, demonstrations, and assessment will be introduced and discussed. Class meetings will include hands-on activities where demonstrations and laboratory investigations are designed, enacted, and assessed as well as discussions about research-based best practices in the presentation of chemistry concepts to diverse student populations. Time will also be devoted to ensuring that essential chemistry content such as electro chemistry, thermodynamics, kinetics, and bonding are thoroughly understood so that they can be communicated effectively in the classroom.

**CHEM 3450 - Peer Leading in Chemistry. 2-0-2.**

*Prerequisite:* CHEM 3361 or instructor consent.

The purpose of this course is to support and prepare students for the role of peer leader. Peer leaders work with small groups of students that are enrolled in introductory chemistry courses on a weekly basis. The course involves training in pedagogical techniques and a review of relevant chemistry concepts. Emphasis is made on reflective practices within the peer led setting. Enrollment by permit only.

**CHEM 3500 - Biochemistry. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 3362. This course is a one-semester, lecture-only biochemistry course. Concepts covered include the structure and function of biomolecules, membranes, enzyme kinetics, metabolism and bioenergetics, as well as biological information flow. Intended for chemistry, biology, or biotechnology majors.

*Notes:* Biochemistry majors are required to take CHEM 3501/L and CHEM 3502.

**CHEM 3500L - Biochemistry Laboratory. 0-3-1.**

*Prerequisite:* C or better grade in CHEM 3362L. *Corequisite:* CHEM 3500.

This laboratory serves as an introduction to biochemistry laboratory techniques and includes biochemical applications of spectroscopy, electrophoresis and chromatography. CHEM 3500L is a laboratory companion to CHEM 3500 and is taken by general chemistry, forensic, professional, and chemistry education track chemistry majors and others needing a one semester biochemistry course with laboratory. This laboratory is not intended for biochemistry majors.

**CHEM 3501 - Biochemistry I: Structure and Function of Biological Macromolecules. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 2800 and CHEM 3362. *Corequisite:* CHEM 3501L. Chemistry and biochemistry of macromolecules: proteins, carbohydrates, lipids, and nucleic acids. Introduction to enzymes.

**CHEM 3501L - Biochemistry I Laboratory. 0-3-1.**

*Prerequisite:* C or better grade in CHEM 2800L and CHEM 3362L. *Corequisite:* CHEM 3501. Introduction to biochemistry laboratory techniques including centrifugation, chromatography, electrophoresis, spectroscopy, and exploration of bimolecular structure using computer graphics.

**CHEM 3502 - Biochemistry II: Metabolism. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 3501. A detailed study of enzyme mechanisms, thermodynamics, and major metabolic pathways, including carbohydrate, lipid, and amino acid metabolism.

**CHEM 3540L - Advanced Biochemistry Laboratory. 0-6-2.**

*Prerequisite:* C or better grade in CHEM 3501L. Laboratory course intended for students who plan to work in an industrial setting or attend graduate school in one of the biosciences. This laboratory combines the techniques from Biochemistry I Laboratory (CHEM 3501L) in a realistic, applied way to solve multi-step problems.

**CHEM 3601 - Physical Chemistry I: Rates of Reactions, Atomic and Molecular Structure and Spectroscopy. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 2800/L, PHYS 2211, and MATH 2202. *Corequisite:* CHEM 3601L.

CHEM 3601 is the first course in a two-semester sequence in physical chemistry required for students in the Professional Chemistry Track. This course covers two distinct areas of study. The first topic area includes chemical kinetics and transport phenomena. The second area provides an introduction to quantum mechanics and its application to selected chemical systems, atomic structure, chemical bonding, atomic spectroscopy, rotational, vibrational and electronic spectroscopy of small molecules.

**CHEM 3601L - Physical Chemistry Lab I. 0-3-1.**

*Prerequisite:* C or better in CHEM 2800/L, PHYS 2211, and MATH 2202. *Corequisite:* CHEM 3000, CHEM 3601.

Laboratory methods in physical chemistry.

**CHEM 3602 - Physical Chemistry II: Thermodynamics and Statistical Mechanics. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 3601. *Corequisite:* CHEM 3602L.

CHEM 3602 is the second in a two-semester sequence covering physical chemistry, and has its primary emphasis on chemical thermodynamics and statistical mechanics and statistical thermodynamics. The course includes physical and chemical properties of real and ideal gases, the laws of thermodynamics and their application to physical and chemical systems, treatment of phase equilibria and chemical equilibria, and extends the application of quantum mechanics to thermodynamics in the development of statistical thermodynamics.

**CHEM 3602L - Physical Chemistry Lab II. 0-3-1.**

*Prerequisite:* C or better grade in CHEM 3601L.  
*Corequisite:* CHEM 3602.  
Continuation of CHEM 3601L.

**CHEM 3700 - Environmental Chemistry. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 3361.  
This course will cover the environmental chemistry involving the transport, distribution, reactions, and speciation of inorganic, organometallic and organic chemicals occurring in the air, soil and water environments at the local, national and global scale. Environmental transformations and degradation processes, toxicology, pollution and hazardous substances will be discussed.

**CHEM 3710L - Environmental Chemistry Lab. 0-3-1.**

*Prerequisite:* C or better grade in CHEM 3361L.  
This laboratory course is designed to teach sampling, environmental analysis, data handling, systems modeling, specialized instrumental techniques, and field techniques related to atmospheric, geologic, and freshwater environmental chemistry. Additionally, team research projects will be designed to address a specific question related to the topics mentioned above.

**CHEM 3800 - Forensic Analytical Chemistry. 3-0-3.**

*Prerequisite:* C or better in CHEM 2800 and CHEM 3362.  
This course covers fundamental topics of forensic analytical chemistry including statistics and data quality, sample preparation, drugs (pharmacology and toxicology), arson and the chemistry of combustion, and trace chemical evidence. Throughout the course, emphasis is placed on modern chemical instrumentation as applied to forensic casework.

*Notes Students on the Forensic Chemistry track must take this course with CHEM 3800L.*

**CHEM 3800L - Forensic Analytical Chemistry Lab. 0-3-1.**

*Corequisite:* CHEM 3800.  
Students will use modern chemical instrumentation to analyze simulated crime scene samples. Activities related to drug identification, arson debris analysis, and trace chemical analysis will be performed. Laboratory

experiments will be designed to introduce students to the types of samples and analytical methodology encountered in a working crime lab.

**CHEM 4000 - Service Learning in Chemistry. 1-3.**

*Prerequisite:* 60 hours and permission of instructor and department chair/program director.  
A community activity which links learning to life by connecting meaningful community service activities with academic learning, personal growth, and civic responsibility. Activity will be designed with the instructor and approved by the chair/program director.

**CHEM 4100 - Directed Applied Research. 1-5.**

*Prerequisite:* Junior level status; consent of instructor and chair.  
Applied research project directed by a faculty member.

**CHEM 4110 - Advanced Topics in Inorganic Chemistry. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 3100, CHEM 3602.  
Survey of modern inorganic chemistry and current theories concerning atomic structure, bonding, coordination chemistry, spectroscopy including a discussion of symmetry and group theory as they apply to the characterization of inorganic compounds, ligand field theory and other topics.

**CHEM 4300 - Instrumental Analytical Chemistry. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 2800 and "C" or better grade in CHEM 3050 or CHEM 3601. *Corequisite:* CHEM 4300L.  
Introduction to chemometrics. Theoretical principles and uses of modern instrumental methods covering: spectroscopy, electroanalysis, and chromatographic separations.

**CHEM 4300L - Instrumental Analytical Chemistry Laboratory. 0-4-1.**

*Prerequisite:* CHEM 2800L. *Corequisite:* CHEM 4300.  
Laboratory experiments include: calibration techniques for analyzing single-component and multicomponent systems, application of spectroscopy (UV-VIS, AAS), electroanalysis (different forms of voltammetry), chromatographic separations (LC, GC) in quantitative and qualitative analysis.

**CHEM 4310 - Advanced Topics in Analytical Chemistry. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 3602. Advanced theories and methods in analytical chemistry emphasizing newer analytical methods in practice in modern laboratories.

**CHEM 4400 - Directed Study. 1-5.**

*Prerequisite:* Approval of instructor, major area committee and department chair prior to registration.

Up to five hours may be applied to the major area. Special topics of an advanced nature that are not in the regular course offerings.

**CHEM 4420 - Identification of Organic Compounds. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 3362. Advanced study of common spectrometric techniques for identifying organic compounds. Emphasis on interpretation of data obtained from Infrared Spectroscopy (IR), Mass Spectrometry and Nuclear Magnetic Resonance (NMR), including two-dimensional NMR.

**CHEM 4430 - Advanced Topics in Organic Chemistry. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 3362. Advanced topics in organic chemistry as may fit the needs and interest of the students and faculty. Such topics might include stereochemistry, physical organic chemistry, heterocycles.

**CHEM 4430L - Advanced Topics in Organic Chemistry Lab. 0-3-1.**

*Prerequisite:* C or better grade in CHEM 3362L. *Corequisite:* CHEM 4430. Laboratory experiments designed to teach students the process of design, planning, and implementation of organic synthesis and the characterization of compounds using classic analytic methods and modern spectroscopic techniques.

**CHEM 4440 - Polymer Chemistry. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 3362. Topics in modern polymer chemistry including synthesis, kinetics, characterization, and uses.

**CHEM 4500 - Methods in Nucleic Acid and Protein Biochemistry. 2-3-3.**

*Prerequisite:* CHEM 3501 and CHEM 3501L, and BIOL 3300.

This course covers the chemical aspects of biochemical techniques routinely performed

in the study of DNA, RNA, and protein. This course will build upon and complement the information on proteins and enzymes covered in biochemistry courses and the basic understanding of DNA, RNA, replication, transcription, and translation that students learn in biochemistry, genetics and other biology courses. The laboratory component of this course provides an opportunity for multi-week projects that combine methods learned in previous courses with new methods, and as such it serves as a capstone experience in biochemical methodology.

**CHEM 4510 - Advanced Topics in Biochemistry. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 3501. Topics relating to the chemistry of metabolic processes in living organisms.

**CHEM 4620 - Advanced Topics in Physical Chemistry. 3-0-3.**

*Prerequisite:* C or better grade in CHEM 3602. Advanced topics in physical chemistry with emphasis in such areas as quantum mechanics, statistical mechanics, kinetics, and molecular spectroscopy.

## CHNS: Chinese

**CHNS 1001 - Introduction to Chinese Language and Culture I. 3-0-3.**

*Prerequisite:* ENGL 0099, READ 0099, if required. Introduction to Chinese language and culture, stressing progressive acquisition of effective communication skills in both the written and spoken language and an understanding of the practices and products of Chinese culture.

*Notes:* Not open to native speakers of Chinese.

**CHNS 1002 - Introduction to Chinese Language and Culture II. 3-0-3.**

*Prerequisite:* One year of high school Chinese or CHNS 1001 or the equivalent. Introduction to Chinese language and culture, Part II, stressing continued progressive acquisition of effective communication skills in both the written and spoken language and an understanding of the practices and products of Chinese culture.

*Notes:* Not open to native speakers of Chinese.



**CHNS 2001 - Intermediate Chinese Language and Culture I. 3-0-3.**

*Prerequisite: Two years of high school Chinese or CHNS 1002 or the equivalent.*

Students continue to develop proficiency in listening, speaking, reading and writing in Chinese and learn to communicate in culturally appropriate ways.

*Notes: Not open to native speakers of Chinese.*

**CHNS 2002 - Intermediate Chinese Language and Culture II. 3-0-3.**

*Prerequisite: Three years of high school Chinese or CHNS 2001 or the equivalent.*

Students continue to increase linguistic and cultural proficiency through the use of a variety of materials and activities.

*Notes: Not open to native speakers of Chinese.*

**CHNS 3200 - Critical Reading and Applied Writing. 3-0-3.**

*Prerequisite: CHNS 2001 or the equivalent.*

CHNS 3200 is a study of selected readings of signs, news, and literary and cultural works to increase vocabulary, enhance grammar skills, and develop reading skills. Designed to give students extensive experience in reading Chinese.

**CHNS 3302 - Practical Conversation. 3-0-3.**

*Prerequisite: CHNS 2001 or the equivalent.*

CHNS 3302 stresses expansion of effective listening comprehension and speaking skills through culturally and linguistically appropriate activities.

**CHNS 3303 - Grammar and Composition. 3-0-3.**

*Prerequisite: CHNS 2001 or the equivalent.*

CHNS 3303 is a general review of grammar and composition and other writing activities, such as summaries, correspondence, descriptions, narration, literary analysis, and other rhetorical and culturally appropriate forms.

## COM: Communication

**COM 1109 - Human Communication. 3-0-3.**

*Prerequisite: ENGL 0099, READ 0099, if required.*

An introduction to the fundamental components of the human communication process, emphasizing selected concepts, methods, and practice in dyadic, small group, and

presentational settings. Covers such areas as information gathering, message design, audience considerations, verbal/nonverbal approaches, discussion/delivery strategies, critical analysis, and related media technology support resources. Includes student speaking assignments.

**COM 2033 - Visual Communication. 3-0-3.**

*Prerequisite: ENGL 1101 and ENGL 1102.*

COM 2033 is an introduction to visual communication using perceptual, physiological, psychological, cultural, and semiotic concepts. The course focuses on visual awareness and processing as key elements in effective communication.

**COM 2129 - Public Speaking. 3-0-3.**

*Prerequisite: All developmental studies courses, if required.*

COM 2129 covers methods and practice in effective oral communication with an emphasis on speech preparation and presentation.

**COM 2135 - Writing for Public Communication. 3-0-3.**

*Prerequisite: ENGL 1101 and 1102.*

COM 2135 covers application and practice of writing form and style particular to communication industry careers, such as journalism, public relations and human resource areas. Includes weekly writing assignments.

**COM 2205 - Introduction to Communication in Organizations. 3-0-3.**

*Prerequisite: COM 2129 and COM 2135.*

An introduction to methods and applications of basic theories, interactive structures, and directions within various organizational environments.

**COM 2230 - Introduction to Mass Communication. 3-0-3.**

*Prerequisite: COM 2129 and COM 2135.*

COM 2230 is a survey of the various genres of mass media such as books, magazines, newspapers, radio, television, film, Internet and others. Examines the development, roles, functions, problems and criticisms of specific media from a global context.

**COM 2290 - Special Topics. 3-0-3.**

*Prerequisite: ENGL 0099 and READ 0099, if required.*

Students will explore selected special topics relevant to the mission of the Department of Communication.

**COM 3310 - Concepts in New Media. 3-0-3.**

*Prerequisite:* COM 2230 or permission of instructor, if not a communication major.

An analysis of the content, process and distribution of new media, including Web-based, network-based, and CD-ROM based products. Students will examine, evaluate and prepare material for informational, educational, and/or entertainment new media as well as explore the process of computer-assisted communication.

**COM 3315 - Interviewing. 3-0-3.**

*Prerequisite:* ENGL 1102.

Methods and practice in situational interviewing, including selection, sales, journalistic and media interviews. Examines roles and functions of both interviewee and interviewer.

**COM 3324 - Contemporary Issues in Mass Media. 3-0-3.**

*Prerequisite:* COM 2230.

Exploration and analysis of evolving and emerging issues in mass media, including economic, regulatory and technological developments and trends.

**COM 3325 - Intercultural Communication. 3-0-3.**

*Prerequisite:* ENGL 1102.

A study of cultural and communication variables that impact the interaction process between peoples. Intercultural communication is examined during the time communication participants share ideas, information, persuasion and emotions.

**COM 3330 - News Reporting and Writing. 3-0-3.**

*Prerequisite:* COM 2205 or COM 2230.

COM 3330 is an introduction to the ways and means of developing, gathering, writing and editing factual and editorial copy. The course examines news personnel functions, reporting and interviewing techniques, ethical and legal considerations, along with news-writing practice surrounding the above.

**COM 3335 - Public Relations Principles. 3-0-3.**

*Prerequisite:* COM 2205 or COM 2230 or permission of instructor, if not a communication major.

An introduction to the history, role, and functions of public relations, including public relations theory, ethics, and industry and career issues.

**COM 3340 - Digital Media Production. 3-0-3.**

*Prerequisite:* COM 2230 or COM 2205 and IS 2101.

COM 3340 focuses on the application and impact of digital media technology and how it has changed the production experience in a journalistic context. The course addresses the principles of shooting, sound characteristics, ergonomics, and basic techniques for field recording (time-code, miking, shot composition, and mixing). Audio and video formats are examined in the context of non-linear post-production.

**COM 3345 - Group Communication. 3-0-3.**

*Prerequisite:* COM 2205 and 60+ credit hours or permission of instructor, if not a communication major.

COM 3345 is a study of input, process and output variables in small group discussion. The emphasis on participation, observation and evaluation of various discussion methods.

**COM 3355 - Public Relations Cases. 3-0-3.**

*Prerequisite:* COM 3335.

COM 3355 examines basic roles and functions of messaging strategy in promoting organizational goals. A case study approach will emphasize theory and methods for effective communication with diverse organizational publics, including the mass media, employees, consumers, financial stakeholders and special interest groups.

**COM 3360 - Photojournalism. 3-0-3.**

*Prerequisite:* COM 3330.

COM 3360 introduces the fundamentals of how still photography is used to document our world in a public sphere. The course covers the skills, theory, aesthetics and ethics of newspaper, magazine and online photojournalism. Visual storytelling from a single picture to a multi-image photo essay is explored. A digital portfolio is to be produced and presented at the end of the term.

*Notes:* Personal digital camera required.

**COM 3366 - Nonverbal Communication. 3-0-3.**

*Prerequisite:* ENGL 1102.

A comprehensive review of communication without the use of words. Examines the

research on body movement, territory, and environmental design, touch, eye behavior, vocal attractiveness, time use, deception, and body alterations such as attire.

**COM 3375 - Public Relations Writing. 3-0-3.**

*Prerequisite:* COM 3335.

COM 3375 offers practice in writing public relations applications, including news releases, public service announcements, and newsletter articles. Students will create a portfolio of writing samples.

**COM 3376 - Interpersonal Communication. 3-0-3.**

*Prerequisite:* ENGL 1102.

Theory and application of communication concepts involving interpersonal relationships and contexts.

**COM 3398 - Internship in Communication. 1-9.**

*Prerequisite:* Approval of departmental internship coordinator and eligibility based on the following criteria: junior standing (60 + credit hours) at least a 2.5 GPA, and at least one semester of communication coursework successfully completed at Kennesaw State University.

A supervised, credit-earning work experience of approximately one semester with a previously approved business firm, private agency, or government agency. Up to nine communication internship hours may be earned for credit. To help students build their resume, a maximum of six credit hours may be earned at one internship site per semester. If a student chooses a second internship, he or she must take an internship with another organization.

**COM 3435 - Communication Research Methods. 3-0-3.**

*Prerequisite:* COM 2205 or COM 2230.

COM 3435 is an introduction to the nature of academic inquiry in communication, the basic structure and methodology of professional and academic research, and the resources available for access to published research.

**COM 3459 - Communication and Conflict. 3-0-3.**

*Prerequisite:* COM 1109 and 60+ credit hours.

COM 3459 introduces a model of effective conflict management in organizations and other contexts via appropriate communicative strategies. The model proposes that our

perspective of dealing with conflict determines our approach to conflict situations. This course will provide students with practical knowledge for understanding the benefits of conflict, recognizing its evolution, and applying various strategies for dealing with different people in a variety of contexts.

**COM 4100 - Directed Applied Research. 1-3.**

*Prerequisite:* COM 3435 and consent of the instructor and chair.

COM 4100 offers students an opportunity to investigate communication-oriented concepts and issues by assisting in faculty-led research or scholarship. Course content and instructional methodologies are identified by the faculty's needs and expectations.

*Notes* The amount of work expected per student is based on the number of assigned credit hours.

**COM 4344 - Organizational Training and Development. 3-0-3.**

*Prerequisite:* COM 2205 and 60+ hours or permission of instructor, if not a communication major.

COM 4344 covers methods and practice in communication training and development for organizations including pre-assessment, writing objectives, training techniques, post-training evaluation, feedback, implementation. The emphasis is on communication processes and outcomes for the trainer and trainee plus communication skill development within training modules.

**COM 4400 - Directed Study. 1-3.**

*Prerequisite:* 60+ credit hours.

Specific topics of an advanced nature not in the regular course offerings.

**COM 4405 - Organizational Publications. 3-0-3.**

*Prerequisite:* COM 2135.

Explores the nature and role of organizational publications; the analysis of their form and function; writing and editing news and feature material for such publications; and the selection and coordination of graphic support and production of resources.

**COM 4420 - Advanced Media Writing. 3-0-3.**

*Prerequisite:* COM 3330 or permission of instructor, if not a communication major.

Methods and practice in the research and writing of feature length stories, including

coverage of topics such as lead types, story development and researching, news features, human interest features, seasonal stories, personal profiles, enterprise stories, brights, sidebars and others.

**COM 4424 - Uses and Effects of Mass Media. 3-0-3.**

*Prerequisite:* COM 2230 and COM 3324.

Examines research findings and commentary about mass media impact and use in the United States. An exploration of what mass media “do” to users and what users “do” with the mass media, and why these effects and uses are thought to occur. Useful for students interested in graduate work in mass media, professional media careers, media literacy, or more conscientious use of mass media and awareness of possible effects on themselves or others.

**COM 4425 - Gender, Race and Media. 3-0-3.**

*Prerequisite:* COM 2230 or permission of the instructor, if not a communication major.

An examination of mass media portrayals of gender and race, from years past to present. Students will analyze media artifacts, identify recurring themes, and explore research about the societal effects of stereotypical media portrayals.

**COM 4429 - Persuasion Methods and Strategies. 3-0-3.**

*Prerequisite:* ENGL 1102.

A study of the theories, methods, applications and implications of persuasion from the days of Aristotle to today’s political and commercial arenas. Explores the practice of changing attitudes and opinions via non-coercive means.

**COM 4430 - Media Management. 3-0-3.**

*Prerequisite:* COM 2230 or permission of instructor, if not a communication major.

A comprehensive examination and analysis of the structure, personnel, planning, operations, economics and editorial broadcast, production, advertising, and public relations companies as well as new media.

**COM 4440 - Leadership Communication. 3-0-3.**

*Prerequisite:* COM 2205 and COM 3435, or permission of instructor.

Leadership Communication distinguishes leadership as an influential message-centered

process. Based on this perspective, the course examines the variables of message exchange (communicator role, message content and meaning, media, context, and culture) as they impact organizational goal achievement.

Eight major communication approaches are used to explain leadership. Special attention is given to understanding communication theory and extending social science research.

**COM 4444 - Film and Video Structure and Process. 3-0-3.**

*Prerequisite:* 60+ credit hours.

An examination of the television and motion picture industries, covering such factors as development, pre-production, the production process, post-production and distribution. Emphasis will be placed on the managerial aspects of the process and will include the institutional/instructional video market.

**COM 4445 - Advanced Digital Audio Production. 3-0-3.**

*Prerequisite:* COM 3330 and COM 3340, 90+ credit hours,

Advanced Digital Audio Production focuses on producing, writing and storytelling for audio in a journalistic context. The course is designed to teach students how to write scripts and produce radio promotions, commercials and news stories. The course surveys trends in the radio industry including traditional broadcast, digital, and satellite radio as well as podcasting and audio streaming of content.

**COM 4450 - Advanced Digital Video Production. 3-0-3.**

*Prerequisite:* COM 3330 and COM 3340.

COM 4450 is designed to teach students electronic field production, including single and multiple camera operations; advanced field camera operations; tape-to-tape editing; editing techniques; single/multiple camera continuity, and scripting in a journalistic context. The students must have a fundamental understanding of production operations before enrollment.

**COM 4455 - Organizational Communication Audit (Capstone). 3-0-3.**

*Prerequisite:* COM 2205 and COM 3435 and 90+ credit hours.

COM 4455 is the study and application of the organizational communication assessment process used by consultants, trainers and managers. In this capstone course, students will conduct a communication audit for

a local company and develop a written analysis of the organization's internal communication patterns.

*Notes: Capstone course to be taken last in concentration.*

**COM 4460 - Crisis Communication. 3-0-3.**

*Prerequisite: COM 3375 and COM 3435 or permission of the instructor, if not a communication major.*

COM 4460 provides students insights regarding key concepts, theoretical perspectives, essential skills and abilities, and critical thinking and problem solving skills necessary for effective crisis management within organizations. Topics will include issues management, risk management, relationship management, crisis planning and preparation, case studies, and developing crisis management plans.

**COM 4465 - Public Relations Campaigns (Capstone). 3-0-3.**

*Prerequisite: COM 3435 and 90+ credit hours.*  
COM 4465 is the study and application of the campaign planning process from inception to evaluation. The class functions as an agency, and student groups develop a strategic communication campaign plan for a campus or community organization.

*Notes: Capstone course to be taken last in concentration.*

**COM 4470 - Media Law. 3-0-3.**

*Prerequisite: COM 2230 and POLS 1101.*

An in-depth examination of the existing legal structure within which the media operates and the antecedent statutory and case law through which this structure has evolved. Also addresses ethical concepts and considerations surrounding the media.

**COM 4480 - Communication Theory. 3-0-3.**

*Prerequisite: COM 3435 and 60+ credit hours.*  
COM 4480 is an in-depth and diversified examination of various theories analyzing and describing the human communication process from different perspectives, including interpersonal, organizational and mass communication.

**COM 4485 - Media Studies Capstone. 3-0-3.**

*Prerequisite: COM 4424 and COM 4480.*

COM 4485 is a seminar format of extensive readings and class discussions about mass media in order to examine theoretical and methodological concerns and their implications for our understanding of media in society. The course culminates in a research paper that integrates, critiques, extends and applies knowledge gained from the readings and the student's prior media studies. Students present the results of their research and contribute to substantive discussions of the presentations by all other students in the course.

**COM 4488 - Multi-Media Visions of Community (Capstone). 3-0-3.**

*Prerequisite: COM 3435 and one of the following: COM 4420, COM 4445, COM 3360, or COM 4450.*

COM 4488 is informed by social networking and civic, citizen and community journalism applications and theories. Student driven teams produce multi-media journalistic reflections of community life and institutions. The students, ideally working with diverse sets of community members, choose the best methods, tools and platforms for telling their stories and justifying their choices. This is the capstone course showcasing what students have learned in the Journalism and Citizen Media concentration.

**COM 4490 - Special Topics in Communication. 3-0-3.**

*Prerequisite: 45+ credit hours.*

Selected special topics of interest to faculty and students.

**COM 4495 - Public Relations Study Tour. 3-0-3.**

*Prerequisite: 60+ credit hours and COM 3335; if COM 3335 has not been completed, permission of instructor is necessary.*

This course offers students the opportunity to learn about integrated communications by visiting some of the nation's most well known public relations agencies. Students will gain firsthand exposure to the wide range of services provided by the nation's top communication professionals. Students will meet for an intensive one-week preparation class to better understand the structure and function of public relations; then the class will visit the agencies for a hands-on look at the communi-

cation process. Students will incur additional travel expenses, including the instructor's travel expenses.

**COM 4499 - Senior Thesis. 3-0-3.**

*Prerequisite:* COM 3435, COM 4480, and 90+ credit hours.

The senior thesis is designed to allow students to apply course work to professional issues. The course culminates in the student's preparation and presentation of an undergraduate thesis or creative project.

*Notes:* This course may serve as the capstone for any of the four concentrations.

## CRJU: Criminal Justice

**CRJU 1101 - Foundations of Criminal Justice. 3-0-3.**

*Prerequisite:* None.

This course provides an overview of the criminal justice system. Emphasis will be on crime in America, the criminal justice process, law enforcement, adjudication, punishment, corrections, and prisons. Other special issues to be addressed include AIDS, changing roles of women, and criminal justice systems in other countries.

**CRJU 2301 - Research Methods in Criminal Justice. 3-0-3.**

*Prerequisite:* CRJU 1101.

This course provides an introduction to concepts and techniques of social science research. Students will (a) become familiar with levels of measurement, sampling techniques, research design, and research techniques, and (b) apply these techniques to the study of specific research questions in criminal justice.

**CRJU 3305 - Technology and Criminal Justice. 3-0-3.**

*Prerequisite:* CRJU 1101.

This course involves an in-depth study of technology as it relates to crime and the criminal justice system. Topics discussed include technology associated with forensics, computer crime and homeland security. Legal issues and laws pertaining to the use of technology for investigative purposes, privacy issues and fourth amendment issues are examined. Various technologies used by police, courts and corrections are also addressed.

**CRJU 3310 - Police in America. 3-0-3.**

*Prerequisite:* CRJU 1101 or HS 2233.

An overview of the role of the police in American society, examining such issues as the police role in a democracy, ethnic tensions, unionization and professionalism, civil disturbances, law enforcement, and police misconduct.

**CRJU 3311 - Police Administration. 3-0-3.**

*Prerequisite:* CRJU 1101.

This course familiarizes students with the principal issues facing contemporary American police administration. Students will gain an appreciation of the complex responsibilities associated with administering a police organization in a free society.

**CRJU 3312 - State and Federal Law Enforcement Initiatives. 3-0-3.**

*Prerequisite:* CRJU 1101.

This course allows the student to participate in a seminar that includes up to date information from readings and through discussions with agents from state and federal agencies. Students will develop knowledge about state and federal agencies and their missions; the types of investigations under-taken by agencies; the use of technology by agencies and by offenders; predictions of future issues and crimes the agencies will likely face; the application/ hiring process and essential/ desired skills needed to work for various agencies.

**CRJU 3315 - Criminal Procedure. 3-0-3.**

*Prerequisite:* CRJU 1101.

This course addresses the following stages of criminal procedure and evidence: (1) methods and rules of police investigation and arrest; (2) pretrial screening of complaints; (3) formal charging of the accused; (4) adjudication - evidentiary requirements; (5) sentencing; and (6) appellate review by higher courts.

**CRJU 3320 - Criminal Investigation. 3-0-3.**

*Prerequisite:* CRJU 1101.

This course examines the historical, theoretical, and technological aspects of the investigation of crime. The topic areas include crime scene examinations, the collection and preservation of evidence, forensic and behavioral sciences, inter-views/ interrogations, and the use of technology by law enforcement agencies.

**CRJU 3332 - Corrections. 3-0-3.**

*Prerequisite:* CRJU 1101 or HS 2233.

A review of the historical and philosophical back-grounds of corrections. Special emphasis is placed on the role of corrections in the criminal justice system.

**CRJU 3352 - Juvenile Delinquency and Corrections. 3-0-3.**

*Prerequisite:* SOCI 2201 or CRJU 1101.

Surveys of the definition, extent, cause, treatment, prevention, and control of juvenile delinquency.

**CRJU 3365 - The Profile of the Serial Offender. 3-0-3.**

*Prerequisite:* CRJU 1101.

This course is designed for the serious student of the behavioral sciences who is interested in developing the insight necessary to understand why some violent offenders repeat their crimes while others do not. The students will learn various skills necessary in the development of offender characteristics and traits as well as investigative strategies in unsolved homicide and sexual assaults. They will learn how to determine whether a victim was specifically targeted for violence or randomly selected. They will learn how to identify and interpret the behavioral evidence left at crime scenes by particular types of serial offenders. Additionally, the students will be exposed to the most recent theories and research which attempt to explain how the serial offender evolves from childhood to young adult and beyond. It should be noted that actual case presentations will be made throughout the course to illustrate each phase in the development of the serial offender.

**CRJU 3398 - Internship. 1-9.**

*Prerequisite:* 90 hours.

A structured off-campus experience in a super-vised setting that is related to the student's major and career interests. Practical experience is combined with scholarly research in the topical area of the internship, under the guidance of an interdisciplinary faculty committee. Sites must be selected in advance of the semester of the internship. A departmental internship orientation session is scheduled once a semester.

**CRJU 3400 - Ideological/Group Violence and Law Enforcement. 3-0-3.**

*Prerequisite:* CRJU 1101.

The course will examine law enforcement response to domestic and international terrorism. Topics will include threat analysis, intelligence processing, proactive measures, reactive measures, development of modern terrorism and specific terrorist groups.

**CRJU 3500 - Community Policing. 3-0-3.**

*Prerequisite:* CRJU 1101.

The course is designed to provide students an understanding of the concepts, issues, and principles of community oriented policing in the United States and other countries. It will provide thorough exposure to a proactive approach to crime reduction and prevention.

**CRJU 4100 - Ethics in Criminal Justice. 3-0-3.**

*Prerequisite:* CRJU 1101.

This course prepares students to think critically about ethical issues they will encounter in the criminal justice profession. Topics include uses of force, increasing cultural diversity, and the balance between freedom and security.

**CRJU 4300 - Organized Crime. 3-0-3.**

*Prerequisite:* CRJU 1101.

This course examines the origins of organized crime, including the Mafia, Dixie Mafia, Mexican Mafia, Nigerian Mafia, Gypsies, and motorcycle and organized crime. It also explores the methods which legitimate businesses use in maintaining illegal, organized religion.

**CRJU 4305 - Technology and Cyber Crime. 3-0-3.**

*Prerequisite:* CRJU 1101 and CRJU 3305.

This course provides an overview of cyber crime and computer-related crime issues facing the American criminal justice system, particularly law enforcement. The course looks at law enforcement's ability to respond and discusses law enforcement problems in dealing with computer crime. Students will learn about government response to cyber crime problems, especially from a law enforcement perspective. Future trends of cyber crime and computer related crime will also be discussed.

**CRJU 4400 - Directed Study in Criminal Justice. 1-3.**

*Prerequisite:* Approval in instructor and department chair.

Covers special topics and seminars external to regular course offerings.

*Notes:* May include original research projects and practicum experiences.

**CRJU 4410 - Criminal Profiling and Analysis. 3-0-3.**

*Prerequisite:* CRJU 1101, CRJU 3365.

This course centers on the “deductive profiling” method, the analysis process of forensic evidence, and the development of offender characteristics. It approaches each crime as its own universe of social relationships and behaviors and requires the examination and analysis of a real homicide. An overview of the socio-legal aspects involving profiling and analysis of specific profiling issues in different types of serial crime are addressed.

**CRJU 4430 - Victimology. 3-0-3.**

*Prerequisite:* SOCI 2201 or CRJU 1101.

An overview of the basic concepts of criminal victimization, including society’s response to victims and their problems.

**CRJU 4490 - Special Topics in Criminal Justice. 3-0-3.**

*Prerequisite:* Approval of instructor and department chair.

Selected topics of interest to faculty and students.

## CS: Computer Science

**CS 2290 - Special Topics. 3-0-3.**

*Prerequisite:* Approval of instructor, major area committee, and department chair.

The course covers special topics at the intermediate level that are not in the regular course offerings.

**CS 2301 - Programming Principles I. 3-3-4.**

*Prerequisite:* MATH 1112 or MATH 1113 (co requisite).

An introduction to problem-solving methods that lead to the development of correct, well structured programs. Topics also include the fundamentals of computer systems.

**CS 2302 - Programming Principles II. 3-3-4.**

*Prerequisite:* C or better grade in CS 2301 and either MATH 1112 or MATH 1113.

A continuation of programming principles begun in CSIS 2301 with emphasis on object-oriented methods, inheritance, arrays, and graphical user interfaces.

**CS 2350 - Object-Oriented Programming. 3-3-4.**

*Prerequisite:* CS 2301.

The course covers concepts, principles and methods of object-oriented programming using C# with .NET. Topics include classes, inheritance, polymorphism, interface, event handling and other object-oriented techniques. This course will also introduce C# programming with the .NET libraries, such as WinForms, ADO.NET, and ASP.NET.

**CS 3150 - Concepts of Programming Languages. 3-0-3.**

*Prerequisite:* A grade of “C” or better in CS 2302 and CS 2350.

This course covers the fundamental concepts on which programming languages are based and the execution models supporting them. Topics include values, variables, bindings, type systems, control structures, exceptions, concurrency, and modularity. Languages representing different paradigms are introduced.

**CS 3310 - Introduction to Database Systems. 3-0-3.**

*Prerequisite:* C or better grade in CS 2302.

Introduction to the database management systems, database processing, data modeling, database design, development, and implementation. Contrasts alternative modeling approaches. Includes implementation of current DBMS tools and SQL.

**CS 3401 - Introduction to Data Structures. 3-0-3.**

*Prerequisite:* C or better grade in CS 2302, MATH 3322.

This course is an introduction to data structures with an emphasis on object-oriented programming concepts. Topics include arrays, records, vectors, lists, stacks, queues, trees, graphs, priority queues, and hash tables. Study of algorithm performance analysis for implementation and manipulations is covered.



**CS 3510 - Computer Organization, Architecture, and Communications. 3-0-3.**

*Prerequisite:* C or better grade in CS 2302.

An introduction to the theory and fundamentals of computer architecture and data communications. Computer organization topics include: data representation, binary arithmetic, and numbering systems. Computer architecture topics include Boolean algebra, logic gates, digital components, combinational and sequential circuits, circuit design, CPU basics, internal architecture, microcode, RISC, pipelines, cache, assembly language, instruction sets, memory organization and addressing, interrupts, multi-core architectures. Data communications topics include: data encoding, signaling, transmission, communication media, encoding, multiplexing, bus control, and arbitration.

**CS 3530 - Operating Systems. 3-0-3.**

*Prerequisite:* C or better grade in CS 2302.

An introduction to fundamental operating systems concepts. Topics include job scheduling, memory management, and process interactions.

**CS 3610 - Software Engineering. 3-0-3.**

*Prerequisite:* Grade of C or better in CS 2350 and CS 3310

The course covers the life cycle of software engineering with emphasis on UML modeling. Topics include software process models, requirements analysis and modeling; design concepts, modeling, and design patterns; architectural design; implementation; and testing strategies and techniques.

**CS 3650 - Object-Oriented Software Development. 3-0-3.**

*Prerequisite:* A grade of "C" or better in CS 3150 and CS 3610.

The primary objective of the course is to study an object-oriented approach software development that systematically uses a set of object-oriented principles, methods, and tools to build high-quality software. Topics include object oriented analysis, design, and implementation. Object-oriented techniques are studied from an advanced viewpoint, and illustrated using contemporary programming languages.

**CS 4400 - Directed Studies. 1-3.**

*Prerequisite:* Approval of instructor, major area committee, and department chair.

This course covers special topics of an advanced nature that are not in the regular

course offerings. Up to three hours may be applied to the major area.

**CS 4491 - Advanced Topics in Computer Science. 3-0-3.**

*Prerequisite:* C or better grade in any prerequisite course. *Prerequisite course(s) vary depending upon the topic.*

This course provides the current and relevant topics in an advanced Computer Science area of interest to faculty.

*Notes:* It may substitute for a CS major elective.

**CS 4500 - Advanced Data Communications. 3-0-3.**

*Prerequisite:* C or better grade in CS 3510 and CS 3530.

A study of protocol suites and how they are used in data communications on the Internet. Topics include protocol layering, Internet addressing, routing, connection establishment and termination, management of data flow, and error handling. A specific protocol suite will be examined in detail.

**CS 4520 - Distributed Systems Development. 3-0-3.**

*Prerequisite:* C or better grade in CS 3401 and CS 3610.

Introduction to the current technologies such as those in J2EE for modeling, designing, implementing, and developing Web applications. Topics include a historical review of technologies for developing distributed systems, such as COBRA, Jini, DCOM, etc., while applying the current technologies including servlets, JSPs, JSFs, EJBs, JavaBeans, database accesses, and emails for hands-on practices.

**CS 4545 - Applied Cryptography**

*Prerequisite:* CS 3401 or ISA 3010.

This course is an introduction to cryptography and its applications. While this course will touch on the mathematics involved in cryptography, the focus of the course will be on its application. Thus, the course emphasizes the upper layers of cryptosystems (i.e. key management and system usage) rather than the internals of encryption algorithms.

**CS 4580 - Web Services with Java. 3-0-3.**

*Prerequisite:* C or better grade in CS 2302 and CS 3610.

An introduction to the current technologies included in the JWSDP package (Java Web Service Developer Pack) for modeling, designing, implementing, and deploying Web

Services, which are based on protocols such as SOAP and use XML.

**CS 4620 - Object-Oriented Methods. 3-0-3.**

*Prerequisite: C or better grade in CS 3610.*

A study of object-oriented methods used in software development including modeling language and process. This study involves practical work using a development environment that supports the method and its notation and process. Object-oriented methods currently in widespread use are compared. Software development aspects of user interfaces are covered.

**CS 4650 - Advanced Object-Oriented Software Development. 3-0-3.**

*Prerequisite: A grade of "C" or better in CS 3150 and CS 3610.*

The primary objective of the course is to introduce the student to advanced topics in object-oriented software development, such as patterns, frame-works, and software architecture. Object-oriented techniques are illustrated using programming languages such as Eiffel, C++, and Java.

**CS 4730 - Real-Time Systems and Simulation. 3-0-3.**

*Prerequisite: C or better grade in CS 3530 and MATH 3332.*

General structure of real-time systems; software and hardware; the basic requirements for software development; and in particular their modeling and simulation. A specific method is studied in detail, including its modeling language and process. This involves using RT UML and the process interaction approach to simulation. This study includes practical work using a development environment that supports the method and its notation and process. Case studies are presented, some to be completed by the students using a team approach. The course also includes a survey and comparison of some real-time development methods currently in widespread use. An overview of the most common real-time operating systems is included as the last part of the course.

**CS 4850 - Computer Science Senior Project. 1-2-2.**

*Prerequisite: A grade of "C" or better in CS 3150 and CS 3610. The course should be taken within the last two semesters before graduation.*

Capstone experience for computer science

students intended to promote a successful transition to professional practice or further academic study. Students spend the term working on an IT project as a team. Students have the opportunity to develop and practice essential project management skills and work with current software tools and technologies. Computer Science Education

## CSED: Computer Science Education

**CSED 4416 - Teaching of Computer Science. 3-0-3.**

*Prerequisite: IS 2101 Computers and Your World; CS 2302 Programming Principles II*

An examination and application of curricular issues, learning theories, teaching strategies, instructional materials, and assessment procedures for teaching secondary school computer science in the multicultural and diverse classroom.

**CSED 4417 - Computer Science Teaching Practicum. 0-3-1.**

*Prerequisite: Grade of C or better in CSED 4416.*

Secondary school field experience in computer science teaching. Proof of professional liability insurance is required prior to school placement.

## CSIS: Computer Science and Information Systems

**CSIS 1020 - Introduction To Programming Principles: Visual Basic. 3-0-3.**

*Prerequisite: Credit level mathematics course.*

Introduction to computers and programming as tools to aid problem solving. Implementation will be in Visual Basic.

**CSIS 2300 - Principles of Computing. 3-0-3.**

*Prerequisite: C or better grade in credit level mathematics course.*

Principles of computing is the first course a student should take to prepare for a career in computer science or information systems. Topics include information systems in organizations, hardware, software, database concepts, telecommunications and networks, the Internet, systems development, security,

privacy, ethics, programming logic, algorithms, abstraction, and data structures.

**CSIS 2520 - Introduction To Data Communications. 3-0-3.**

*Prerequisite: C or better grade in CS 2301.*

An introduction to the theory and applications of data communications. Topics include communication media, encoding systems, data security and integrity, network topologies, network protocol concepts, Internet protocols, and routing.

**CSIS 3396 - Cooperative Study. 1-3.**

*Prerequisite: Approval of coordinator of cooperative education/internships (Career Services Center).*

A supervised work experience program for a minimum of two semesters at a site in business, industry or government. For sophomore, junior or senior level students who wish to obtain successive on the job experience in conjunction with their academic training.

**CSIS 3398 - Internship. 1-9.**

*Prerequisite: Approval of coordinator of cooperative education (Career Services Center).*

A supervised work experience program for one semester at a site in business, industry or government. For sophomore, junior or senior level students who wish to obtain on the job experience in conjunction with their academic training.

**CSIS 4300 - Web Development. 3-0-3.**

*Prerequisite: C or better grade in IS 2060.*

This course emphasizes how to plan, design, and develop Web sites that are visually appealing and easy to navigate. The experienced programmer will learn how to develop and test HTML code. Using leading software tools such as HomeSite, Dreamweaver, and Adobe Photoshop, students will learn to build Web pages and to create and manipulate digitized images. Emerging Web technologies such as CSS and XHTML will also be explored.

**CSIS 4310 - Advanced Database Systems. 3-0-3.**

*Prerequisite: C or better grade in IS 2080.*

The purpose of this course is to provide students with a strong foundation in advanced database concepts from an industry perspective. As a second course in database concepts, students will expand their skills and knowledge of data-base and query design. Furthermore, students will gain critical skills and

knowledge in such areas as query processing, object-oriented DBMS, object-relational DBMS, transaction management, concurrency, as well as theoretical foundations in relational algebra.

**CSIS 4510 - Computer Law. 3-0-3.**

*Prerequisite: C or better grade in IS 2060.*

Covers broad areas of law pertaining to the computer industry; including Intellectual Property (Copyright, Patent, Trademark, and Trade Secret), Contract, and the U.S. Constitution. Class will discuss computer crime, privacy, and professional ethics.

**CSIS 4830 - IS Integrated Project. 3-0-3.**

*Prerequisite: C or better grade in IS 3540, IS 3040, IS 3220, IS 2040.*

Implementation of a comprehensive information system utilizing database and programming technologies. This course follows the systems analysis and design course closely by integrating key concepts from core IS courses. This is intended to be a capstone project experience for IS majors, weaving critical content from programming principles, database systems, object-oriented (OO) analysis and design, and web technologies into a fully-implemented substantive IS project. Students will participate in a team project focusing on the design and implementation of an information system. Applications may be built with visual, web-based technologies such as Visual Basic, Oracle, ActiveX, HTML, and DHTML.

**CSIS 4840 - Information Resource Management And Policy. 2-0-2.**

*Prerequisite: C or better grade in IS 2060 and 90 credit hours; Corequisite: corequisite CSIS 4841.*

Intended as a senior capstone course. Focus is on management of information systems resources, technologies and people. Covers strategic planning and control of IS; management of the systems development process, operations, and maintenance; management of end-user computing; IS functional organization and the CIO. Requires research papers and presentations on current topics.

**CSIS 4841 - Information Technology Connections Lectures. 1-0-1.**

*Prerequisite: C or better grade in IS 2060 and 90 credit hours; CSIS 4840.*

Lecture series that illustrates how Information Technologies connect and facilitate the interchange of information between professions and disciplines.

## DANC: Dance

### **DANC 2000 - Dance History I. 3-0-3.**

*Prerequisite: None.*

Explores dance as a reflection of culture and as an art form from the earliest societies to the present. International ballet, modern dance, and American dance will be observed closely as art forms and as commercial entertainment. Throughout the course students will read from books the observations of prominent dance critics, and they will view recordings of acclaimed dance pieces. Cultural influence and the contributions of individual artists will be investigated.

### **DANC 2100 - African Dance Technique. 0-4-2.**

*Prerequisite: None.*

Students experience a variety of African dance forms, understand their relationship to the native culture, and study the technical aspects of their performance.

### **DANC 2200 - Tap Dance Technique. 0-4-2.**

*Prerequisite: None.*

Students develop rhythmic complexity and performance techniques in tap dance. They will develop an understanding and experience of a variety of tap dance styles along with a historical understanding of the development of tap as an American art form.

### **DANC 2300 - Ethnic Dance Forms. 0-4-2.**

*Prerequisite: None.*

Students physically experience a variety of ethnic dance forms and understand their historical development and relationship to society and global culture.

### **DANC 2400 - Social Dance. 0-4-2.**

*Prerequisite: None.*

Students physically experience a variety of social dance forms and understand their historical development and relationship to society and global culture.

### **DANC 2713 - Dance Production. 0-4-2.**

*Prerequisite: Permission of instructor.*

This course includes individually designated production and/or performance assignments in support of public productions sponsored

by the Department of Theater and Performance Studies.

*Notes: This course may be repeated for a total of four times for credit.*

### **DANC 3000 - Musical Theater Dance: Styles I. 0-4-2.**

*Prerequisite: ENGL 1101.*

An introduction to major dance styles for musical theater including: fundamental performance skills, exercises in body awareness, and principles of choreography for musical theater pieces. Students address the process of creating a character through movement and develop audition and rehearsal techniques through in-class work and out-of-class assignments. Includes a survey of the history of dance in musical theater.

*Notes May be taken up to 2 times for credit.*

### **DANC 3001 - Musical Theater Dance: Styles II. 0-4-2.**

*Prerequisite: DANC 3000 or permission of instructor.*

Advanced study of a selected musical theater dance style, including a history of the form and its major choreographers.

*Notes This course may be repeated for credit more than once provided the course content differs from the previous offering.*

### **DANC 3100 - Ballet I: Classical Dance Technique. 0-4-2.**

*Prerequisite: TPS 1107, ART 1107 or MUSI 1107.*

Students explore the principles and art of classical ballet through correct alignment, flexibility, balance and kinesthetic awareness. Fundamental barre exercises, center work, traveling steps and vocabulary are introduced. Students learn to apply techniques of moving gracefully through space while acquiring an understanding and appreciation of ballet as an art form and its place in contemporary musical theater.

*Notes May be taken up to 2 times for credit.*

### **DANC 3110 - Ballet II: Classical Dance Technique. 0-4-2.**

*Prerequisite: DANC 3100 or permission of instructor.*

The student will acquire complex motor skills,

intermediate and advanced classical ballet techniques and knowledge appropriate for the successful participation classical ballet performance. Multiple turns and beats are explored, along with beginning pointe work in some cases, as well as petite allegro and grande allegro combinations.

*Notes: May be up to four times for credit.*

**DANC 3120 - Ballet III: Classical Dance Technique. 0-4-2.**

*Prerequisite: DANC 3110 or permission of the instructor.*

This is an advanced ballet technique course for the pre-professional dancer. Emphasis is placed on complex movement sequences, ensemble awareness, classical repertory, pointe technique and men's combinations. May be taken up to four times for credit.

**DANC 3200 - Jazz Dance: Styles I. 0-4-2.**

*Prerequisite: ENGL 1101.*

Students explore the principles and art of jazz dance through correct alignment, body control, flexibility, weight shift and rhythmic control. Center work, stretching, isolations, extensions, turns, jumps, simple combinations and vocabulary are introduced. Students learn to apply techniques of defined traveling movements in a range of dynamic and changing rhythms while acquiring an understanding and appreciation of jazz dance as an art form.

*Notes: May be taken up to 2 times for credit.*

**DANC 3210 - Jazz Dance: Styles II. 0-4-2.**

*Prerequisite: DANC 3200 or permission of instructor.*

Students acquire complex motor skills, intermediate and advanced techniques and knowledge appropriate for the successful participation in jazz dance performance. Multiple simultaneous isolations, contracted falls and turning jumps are explored, along with movement combinations of 64 beats and longer.

*Notes: This course may be taken up to four times for credit.*

**DANC 3220 - Jazz Dance: Styles III. 0-4-2.**

*Prerequisite: DANC 3210 or permission of the instructor.*

This is an advanced jazz technique course for the pre-professional dancer. Emphasis is placed on developing performance techniques and learning technically and artistically challenging combinations as well as professional repertory. May be taken up to four times for credit.

**DANC 3300 - Modern Dance I: Contemporary Dance Technique. 0-4-2.**

*Prerequisite: ENGL 1101.*

Students explore the principles and art of modern dance through correct alignment, endurance, strength, flexibility, balance and kinesthetic awareness. Fundamental barre exercises, center work, traveling steps and vocabulary are introduced. Students learn to apply techniques of moving gracefully through space while acquiring an understanding and appreciation of modern dance as an art form.

*Notes: May be taken up to 2 times for credit.*

**DANC 3310 - Modern Dance II: Contemporary Dance Techniques. 0-4-2.**

*Prerequisite: DANC 3300 or permission of instructor.*

Students acquire complex motor skills, intermediate and advanced movement techniques and knowledge appropriate for the successful participation in modern dance performance. Standing falls, extended off-center balances, and turning jumps are explored, along with movement combinations of 64 beats and longer.

*Notes: May be taken up to four times for credit.*

**DANC 3320 - Modern Dance III: Contemporary Dance Technique. 0-4-2.**

*Prerequisite: DANC 3310 or permission of the instructor.*

This is an advanced modern technique course for the pre-professional dancer. Emphasis is placed on developing complex neuromuscular coordination, correct alignment, placement, and balance. Students will be expected to develop proficiency in multiple movement styles and learn advance repertory. May be taken up to four times for credit.

**DANC 3398 - Internship. 1-3.**

*Prerequisite: Permission of the director of dance.*  
A supervised, credit-earning work experience of one academic semester with a previously approved professional dance or theater company, dance studio, art agency or government agency serving the arts.

**DANC 3400 - Movement for Performers. 3-0-3.**

*Prerequisite: None.*

This course is designed to increase the performer's physical awareness on and off stage. A variety of assignments will help students isolate their physical habits and tensions as well as develop strength and flexibility. Students will explore efficiency in movement, increase their range of physical expression, develop a healthy use of the body and acquire an awareness of spatial relationships.

**DANC 3500 - Pas de Deux/Pointe. 0-4-2.**

*Prerequisite: DANC 3100 or permission of instructor.*

Development of partnering skills in dance through increased technical development and the learning of classical repertory. A portion of this course focuses on the development of pointe technique for women and classical variations for men. Designed to develop the advanced-intermediate level dance student's ability to transfer classical ballet skills into partnered pas de deux work.

**DANC 3600 - Dance Improvisation. 0-4-2.**

*Prerequisite: ENGL 1101 Corequisite: .*

Creative discovery and investigation of the body's potential to move without preconception. Through a variety of movement stimulation exercises students are encouraged to develop their inner creativity and explore movement invention.

**DANC 3700 - Body Conditioning and Somatics. 0-4-2.**

*Prerequisite: ENGL 1101.*

A study of a variety of physical conditioning methods such as yoga and pilates combined with injury prevention techniques that promote physical efficiency and physical development of the body.

**DANC 4010 - Dance History II. 3-0-3.**

*Prerequisite: DANC 2000.*

A historical study of prevalent twentieth-century dance forms and their development. Socio-cultural influences in dance and the contributions of individual artists is investigated and researched. A portion of this course studies the history of dance in world cultures and global trends in the development of dance as an art form.

**DANC 4100 - Dance Kinesiology. 3-0-3.**

*Prerequisite: DANC 2000.*

A study of the science of the human body, its anatomy and movement physics.

**DANC 4200 - Analysis and Criticism of Dance. 3-0-3.**

*Prerequisite: DANC 2000.*

Student develop analytical and critical skills in dance through an understanding of core dance principles, developing refined observation skills, and the study of dance journalism.

**DANC 4300 - Dance Pedagogy. 3-0-3.**

*Prerequisite: DANC 2000 and ENGL 1102.*

Students study the philosophical and practical principles associated with the teaching of dance as an art form. Through practical application of theoretical learning objectives, students learn to identify and work conceptually from core principles in technique and pedagogy.

**DANC 4400 - Directed Study. 1-3.**

*Prerequisite: Approval of instructor and department chair.*

Selected topics of an advanced nature, which may include original research projects.

**DANC 4490 - Special Topics. 1-3.**

*Prerequisite: Approval of instructor and department chair.*

Topics of an special interest to students and faculty.

**DANC 4500 - Choreography. 3-0-3.**

*Prerequisite: Two 3000-level DANC classes or permission of the instructor.*

This course introduces dance choreography including improvisational techniques and choreographic devices appropriate for the concert stage, musical theater, children's theater or educational theater.

**DANC 4800 - Senior Seminar. 3-0-3.**

*Prerequisite: DANC 4010 or permission of the director of dance.*

This course evaluates the students understanding of practical, aesthetic, and critical issues in dance as an art form in contemporary society. Students discuss theoretical principles used by contemporary artists that support the application of contemporary principles in the field of dance.

**DANC 4900 - Senior Project. 3-0-3.**

*Prerequisite: DANC 4010 and 90 credit hours.*

Students produce a creative work based on a research project that results in a public performance.

## ECE: Early Childhood Education

**ECE 2205 - Organization and Administration of Early Childhood Programs. 3-0-3.**

*Prerequisite: EDUC 2130.*

This course addresses managing and planning for child care facilities including licensing, ethics, organization, equipment, child guidance, administration and policies, parent and community relations. This course provides the candidate with an opportunity to understand the importance and application of developmentally appropriate practices and examine the responsibilities of the early childhood administrator in a preschool setting. Facilities that care for culturally and linguistically diverse children and children with special needs are addressed. Preschool observations are required. Verification of professional liability insurance is required before placement in observation settings.

**ECE 2220 - Practicum. 3**

*Prerequisite: Approval of director of the Center for Education Placements and Partnerships, advisor, and department chair.*

A practicum in a classroom during which the student will be actively involved in the teaching-learning process under the guidance of a professional teacher.

**ECE 2303 - Instructional Technology in Schools. 1-3-3.**

*Prerequisite: EDUC 2201.*

Develops skill in selecting and using technology to enhance instruction in the early childhood classroom. Includes a laboratory experience with computers, educational software and multimedia presentations.

**ECE 3313 - The Preschool Curriculum. 2-3-3.**

*Prerequisite: Admission to Teacher Education.*

The course prepares students in developing knowledge and understanding of the principles, components and development of preschool curricula, and strategies of learning for preschool children. The 35 hour field experience in a pre-kindergarten setting, a requirement of this course, assists the candidate in the application of developmentally appropriate practices with prekindergarten children including those who are culturally and linguistically diverse and those children with and without disabilities. Verification of professional liability insurance is required prior to placement in field experience.

*Notes: Verification of professional liability insurance is required prior to placement in the field experience.*

**ECE 3320 - Teaching Reading in the Early Grades. 3-0-3.**

*Prerequisite: Admission to Teacher Education.*

Examines theories and principles that guide emergent literacy instruction. Focus is on the cognitive development of the emergent reader and right brain-based research. Strong emphasis is placed on phonemic awareness. Assessment tools and approaches to reading instruction, including ability grouping, are examined and applied. Strategies for teaching reading and writing skills are contextualized in children's literature. Multicultural perspectives and technology are used to facilitate and reinforce instruction. Includes extensive field experience. Verification of professional liability insurance is required prior to placement in the field. Twenty (20) hours field experience is included.

**ECE 3330 - Teaching Reading in the Elementary Grades 3-5. 3-0-3.**

*Prerequisite: Admission to Teacher Education; EDUC 3302, ECE 3320, and EDUC 2130.*

The relationship among reading, writing, speaking, listening, and viewing is studied in the context of national and state performance standards for grades 3-5. Content area reading, study strategies, comprehension strategies, use of a variety of genres, and various strategies for teaching spelling, grammar, vocabulary, and writing are included. Emphasis is placed on insuring that candidates understand the transition from learning to read to reading to learn, the connection between reading and writing, the significance of listening, speaking, and viewing within the context of reading, and the use of technology to extend and support literacy.

**ECE 3340 - Diagnosis and Application of Literacy Instruction in the Early Childhood Classroom. 3-0-3.**

*Prerequisite: Admission to Teacher Education and ECE 3330.*

This course includes the study and application of diagnosis and instructional activities for the preservice elementary and early childhood classroom teacher. It includes both formal and informal diagnosis, interpretation of formal and informal test results, planning and implementation of instructional actions, application of literacy diagnosis across the curriculum, and diagnosis of the classroom literacy environment and instruction. This course requires 20 hours field experience.

*Notes Verification of professional liability insurance is required prior to placement in the field.*

**ECE 3350 - Child Development and Early Learning. 3-0-3.**

*Prerequisite: Admission to Teacher Education program.*

This course addresses theories of human development from conception to middle childhood (age eleven years) with attention to the social, emotional, physical and cognitive domains. Issues relating to family, diversity, and culture will be addressed as they relate to development and supporting children's learning. Candidates will also explore effective learning environments, health, safety & nutrition for children. Observations in natural settings will be required.

**ECE 3360 - Teaching Reading and Writing. 3-0-3.**

*Prerequisite: Admission to Teacher Education program.*

This course serves as an introduction to the reading and writing processes and strategies for teaching reading and writing within the broader framework of the language arts. Language development, emergent literacy, word identification skills including phonics, comprehension processes and strategies, balanced reading instruction, the process approach to writing and factors that contribute to literacy development will be emphasized. Students will be involved in public school and other learning environments used to teach reading. Verification of professional liability insurance is required for classroom observation.

**ECE 3364 - Children's Literature. 3-0-3.**

*Prerequisite: Admission to Teacher Education program.*

This course includes a survey of literature appropriate for kindergarten and early grade readers. Reviews both current and traditional works in several genres and exploration of various approaches for teaching such literature will be examined.

**ECE 3398 - Internship. 1-12.**

*Prerequisite: Permission of director of the Center for Education Placements and Partnerships, advisor, and department chair.*

This course is comprised of a supervised teaching experience for teachers seeking certification renewal credit.

**ECE 4400 - Directed Study. 1-3.**

*Prerequisite: Approval of instructor and department chair prior to registration.*

A directed study is a concentrated investigation of a particular aspect of education as a topic within a teaching field concentration or degree major. The content of the directed study will be determined jointly by the instructor and the student.

**ECE 4401 - Teaching Mathematics in Early Childhood Education. 2-5-3.**

*Prerequisite: EDUC 3302 and MATH 3317.*

*Corequisite: HPS 3670.*

This course is the study of integrating mathematics concepts, principles and processes into the teaching of mathematics in preschool through fifth grade. Emphasis will be placed



upon developmentally appropriate practices in planning, implementing and evaluating instruction in the mathematics curriculum. Includes an extensive field experience as well as media use.

*Notes Verification of professional liability insurance is required prior to placement in the field experience.*

**ECE 4402 - Teaching Science in Early Childhood Education. 2-5-3.**

*Prerequisite: EDUC 3302, ISCI 2001 and ISCI 2002.*

This course is the study of integrating science processes, principles and concepts into the teaching of science in preschool through fifth grade. Emphasis will be placed on the process-oriented inquiry method of teaching science, curriculum goals, design and planning and implementing and evaluating instruction in science. Includes an extensive field experience as well as the use of educational technology.

*Notes Verification of professional liability insurance is required prior to placement in the field experience.*

**ECE 4403 - Teaching Social Studies in Early Childhood Education. 2-5-3.**

*Prerequisite: EDUC 3302. HIST 2111 or HIST 2112.*

The focus of this course is on the curriculum goals and content for social studies in the early grades. Emphasis will be placed on developing an integrated approach to social studies and on developing inquiry processes appropriate to the age and developmental levels of students in preschool through fifth grade. Includes an extensive field experience as well as media use.

*Notes Verification of professional liability insurance is required prior to placement in the field experience.*

**ECE 4404 - Teaching Reading & Language Arts Across the Curriculum in Early Childhood Education. 2-5-3.**

*Prerequisite: EDUC 3302 and ECE 3340.*

This course encompasses the study of the integration of language arts across the curriculum and effective strategies for planning, implementing and evaluating instruction in

reading, writing, listening and speaking in preschool through fifth grade. Emphasis on assessment techniques and approaches to conducting guided lessons in reading and writing that are culturally and developmentally appropriate. Includes an extensive field experience and media use.

*Notes Verification of professional liability insurance is required prior to placement in the field experience.*

**ECE 4405 - Teaching Language Arts and Social Studies in Early Childhood. 2-5-3.**

*Prerequisite: Admission to TOSS and ECE 3340.*

This course includes the study and application of social studies and language arts as integrative elements of the elementary curriculum. Candidates will focus on the nature and theory in order to prepare students to become citizens actors, adopt problem solving dispositions and achieve excellence in the application of oral and written communication skills.

*Notes Verification of professional liability insurance is required prior to placement in the field experience.*

**ECE 4406 - Teaching of Elementary Education Internship. 0-9-3**

*Prerequisite: Admission to EECE TOSS Program.*

*Corequisite: ECE 4401; ECE 4402; ECE 4403; ECE 4404.*

This course is an intensive and extensive field experience in an elementary school. Candidates will be required to spend seven and one half hours per day, five days a week, for four weeks. Candidates must have a satisfactory field experience to continue on to student teaching. Proof of professional liability insurance and a criminal background check are required prior to receiving a school placement.

**ECE 4410 - Reading Across the Curriculum. 3-0-3.**

*Prerequisite: Admission to TOSS and ECE 3340.*

This course includes an examination of the reading and writing processes in the content areas with a transition from learning to read and write to reading and writing to learn. Methods, strategies, and techniques for teaching reading and writing in all content areas to diverse populations with an emphasis on actual application of knowledge in the TOSS integrated unit and field experience are included. The selection and use of technology, including electronic texts, is explored. To be taken concurrently with ECE 4401, ECE 4402, and ECE 4405.

*Notes Verification of professional liability insurance is required prior to placement in the field experience.*

**ECE 4473 - Student Teaching: Early Childhood (P-5). 12.**

*Prerequisite: Admission to student teaching.*

Full-time teaching experience under the supervision of a public school cooperating teacher and college supervisor. Verification of professional liability insurance is required before placement in student teaching.

**ECE 4490 - Special Topics in Education. 1-3.**

*Prerequisite: Approval of instructor and department chair.*

This course is comprised of selected special topics of interest to faculty and students.

## ECON: Economics

**ECON 1100 - Global Economics. 3-0-3.**

*Prerequisite: ENGL 0099, MATH 0099, READ 0099, if required.*

Analysis of economic decision-making in a global setting. Examines the fundamental questions of economics as they relate to individuals, firms, and governments operating in an open economy. Topics covered include: a comparison of economic systems, how a market system works, the role of government in the economy, the basis for international trade, the dynamics of the global monetary system, and the impact of technology on economic growth.

*Notes: This course is for non-business majors. This course will not count for business majors.*

**ECON 2100 - Principles of Microeconomics. 3-0-3.**

*Prerequisite: Business Majors: MATH 1111 or higher; Non-business Majors: 3 credit hours of MATH numbered 1101 or higher.*

Analysis of price and output determination under various market structures, income distribution, resource allocation, domestic problems and international trade. This course is required for Business majors and International Affairs majors.

**ECON 2200 - Principles of Macroeconomics. 3-0-3.**

*Prerequisite: Business Majors: ECON 2100, MATH 1111, and MATH 1106 or higher Calculus; Non-business Majors: ECON 2100 and 6 credit hours of MATH numbered 1101 or higher.*

Analysis of socioeconomic goals, money and credit systems, theories of national income, employment and economic growth.

**ECON 2300 - Business Statistics. 3-0-3.**

*Prerequisite: Business Majors: MATH 1111; Non-business Majors: MATH 1101.*

An introduction to descriptive and inferential statistics with an emphasis on business applications. Topics covered include data summarization, probability distributions, sampling methods, confidence intervals, hypothesis testing, online data sources, and ethics in research. Small case studies are used to illustrate statistical applications within business settings.

**ECON 3300 - Applied Statistical and Optimization Models. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 credit hours including MATH 1106, BISM 2100, and ECON 2300.*

The study of quantitative models for decision-making within business operations. Topics include one-way ANOVA, simple and multiple linear regression, forecasting, linear programming optimization models, and decision analysis. Case studies are used to illustrate modeling applications within business settings, and spreadsheet software is used to assist in modeling and analysis.

**ECON 3396 - Cooperative Study. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and approval of the Coordinator of cooperative education/internships (KSU Career Services); Non-business Majors: Not available to non-business majors.*

A supervised work experience program for a minimum of two academic semesters at a site in business, industry, or government. For sophomore, junior, or senior level students who wish to obtain successive on the job experience in conjunction with their academic training.

*Notes: Credit is allowed only in the "Business Electives" area of the BBA.*

**ECON 3398 - Internship. 1-9.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and approval of the Coordinator of cooperative education/internships (KSU Career Services); Non-business Majors: Not available to non-business majors.*

A supervised, credit-earning work experience of one academic semester with a previously approved business firm, private agency, or government agency. A research paper is required to receive credit. For junior or senior students who wish to participate in an on the job experience in which they may apply their academic education. The work experience may not be with a current employer. This course will be graded on an S/U basis.

*Notes: Credit is allowed only in the "Business Electives" area of the BBA.*

**ECON 4210 - Money and Financial Markets. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and FIN 3100; Non-business Majors: 60 credit hours including ECON 2200 and FIN 3100 and permission of department chair.*

Analyzes the operation, structure, regulation, and control of financial markets emphasizing the effects on the level and term structure of interest rates, economic activity, and business decisions. Focuses on monetary theory, monetary and fiscal policies, the Federal Reserve System, and financial institutions, markets, and instruments.

**ECON 4310 - Economic Development in Global Perspective. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 credit hours including ECON 2200 and permission of department chair.*

An analysis of key development issues both

as they relate to individual countries and to factors linking countries, such as international trade and capital flows. Topics addressed include savings, investment, technology, demographics, human resources, and economic institutions. Investigates these topics for third world countries and those that are more economically advanced.

**ECON 4400 - Directed Study. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and approval of instructor and department chair prior to registration; Non-business Majors: Approval of instructor and department chair prior to registration.*

Special topics of an advanced nature not in the regular course offerings.

**ECON 4410 - International Trade and Finance. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 credit hours including ECON 2200 and permission of department chair.*

Principles of international trade and finance. Management of foreign operations of the firm within constraints of the international environment. Study of international currency flows, exchange rates and international banking practices.

**ECON 4490 - Special Topics in Economics and Quantitative Analysis. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and approval of instructor and department chair; Non-business Majors: Approval of instructor and department chair.*

Selected special topics of interest to faculty and students. This course may be taken more than once.

*Notes: Up to 9 credit hours are permitted.*

**ECON 4510 - Microeconomics. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 credit hours including ECON 2200 and permission of department chair.*

Theory of the determination of price and output in both partial and general equilibrium. Topics include the theory of the firm, consumer behavior, analysis of market structures, welfare economics, social choice, the theory of games, and asymmetric information.

**ECON 4530 - Public and Urban Economics. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 credit hours including ECON 2200 and permission of department chair.*

This course considers the application of economic models to analyze the role of government in correcting market failures, the effects of taxation and expenditure policies on the allocation of resources, and the distribution of income. There is an emphasis on the optimal provision of public goods, the incidence and behavioral effects of taxes, regulation of externalities, public choice and the spatial organization of the economy.

**ECON 4550 - The Economics of Strategy. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and ECON 2300; Non-business Majors: 60 credit hours including ECON 2200 and permission of department chair.*

An economic analysis of the fundamental issues that underpin the firm's strategic pricing, production, and resource allocation decisions in alternative competitive environments. Topics include the horizontal, vertical and corporate boundaries of the firm, the nature of competitive markets and competitive interactions among firms, how the firm positions itself to compete, and how the firm designs its organizational architecture to support its competitive goals.

**ECON 4610 - Macroeconomics. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 credit hours including ECON 2200 and permission of department chair.*

Analysis of the determination of output, employment, interest rates, and income with emphasis on the influence of fiscal and monetary policy.

**ECON 4710 - Econometrics and Forecasting. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and ECON 2300; Non-business Majors: 60 credit hours including ECON 2200 and ECON 2300 or MATH 1107 and permission of department chair.*

Study of the tools used for estimating and forecasting demand, revenue and cost, as well as demographic characteristics of importance to an individual in a business decision-making position.

**ECON 4750 - Multivariate Data Analysis. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and ECON 2300; Non-business Majors: 60 credit hours including ECON 2200, and ECON 2300 or MATH 1107, and permission of department chair.*

The theory and application of quantitative methods of data analysis. Emphasis is on the application of statistical principles to empirical model building in business and economics. Topics include regression analysis, analysis of variance, factor analysis, discriminant analysis, parametric and non-parametric tests, sampling techniques, and experimental design.

**ECON 4810 - Quantitative Decision Models. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and ECON 2300; Non-business Majors: 60 credit hours including ECON 2200 and ECON 2300 or MATH 1107 and permission of department chair.*

The theory and application of quantitative decision models. Emphasis is on the formulation, solution, and interpretation of models with application to a variety of business problems. Topics include linear, integer, non-linear, and dynamic programming, network analysis, duality, and postoptimality analysis.

**ECON 4850 - Decision Analysis and Simulation. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and ECON 2300; Non-business Majors: 60 credit hours including ECON 2200, and ECON 2300 or MATH 1107, and permission of department chair.*

The theory and application of stochastic decision models. Emphasis is on the application of probability and simulation techniques to structure decision problems in business and economics. Topics include measurement of risk, decision processes, decision analysis, and static and dynamic simulation models.

## EDMG: Education - Middle Grades

**EDMG 2200 - Practicum. 1-3.**

*Prerequisite: Permission of advisor and department chair.*

An assigned practicum in a classroom during which the student will be actively involved

in the teaching-learning process under the guidance of a professional teacher. Proof of professional liability insurance is required prior to receiving a school placement.

**EDMG 3300 - Success in the Middle: Adolescent Development and Middle School Advocacy. 3-0-3.**

*Prerequisite: Admission to teacher education program and EDUC 2130.*

Candidates examine the development and diversity of the middle grades learner as well as the concept and philosophy of the middle school. Issues of teaching young adolescents and the unique role teachers must play as interdisciplinary team members, content specialists, advocates for the middle school and middle level learner are explored. Information from current research and exemplary practices will be used to extend candidate knowledge on special topics.

**EDMG 3350 - Middle Level Curriculum, Instruction, and Assessment. 3-0-3.**

*Prerequisite: EDMG 3300.*

This course is designed to provide the future middle grades teacher with the knowledge and skills necessary to design and evaluate effective curriculum, instruction, and assessment for a diverse population of middle grades learners. Topics include backwards design, best practices in curriculum and assessment, differentiation strategies, standards-based instruction, and analysis of test results in the middle grades classroom.

**EDMG 3398 - Internship. 1-12.**

*Prerequisite: Permission of advisor and department chair.*

A supervised work experience with an approved business firm, private agency or government agency. Credit is allowed only in elective areas.

*Notes: Credit is allowed only in the elective areas.*

**EDMG 4400 - Directed Study. 1-3.**

*Prerequisite: Approval of instructor and department chair prior to registration.*

A concentrated investigation of a particular aspect of education as a topic within a teaching field concentration or degree major. The content of the directed study will be determined jointly by the instructor and the student.

**EDMG 4401 - Teaching Mathematics in Middle Grades. 3-0-3.**

*Prerequisite: EDUC 3350, at least four of the required teaching field Math courses.*

This course is a segment of a 12-hour block designed to develop appropriate teaching strategies in mathematics. Students apply learning theories, teaching techniques, questioning strategies, instructional materials, and assessment procedures for middle grades learners. Candidates will develop and implement plans for teaching mathematics in an interdisciplinary team setting.

**EDMG 4402 - Teaching Science in Middle Grades. 3-0-3.**

*Prerequisite: EDUC 3350, at least four of the required teaching field Science courses.*

This course is a segment of a 12-hour block designed to develop appropriate teaching strategies in science. Students apply learning theories, teaching techniques, questioning strategies, instructional materials, and assessment procedures for middle grades learners. Candidates will develop and implement plans for teaching science in an interdisciplinary team setting.

**EDMG 4403 - Teaching Social Studies in Middle Grades. 3-0-3.**

*Prerequisite: EDUC 3350, at least four of the required teaching field Social Studies courses.*

This course is a segment of a 12-hour block designed to develop appropriate teaching strategies in social studies. Students apply learning theories, teaching techniques, questioning strategies, instructional materials, and assessment procedures for middle grades learners. Candidates will develop and implement plans for teaching social studies in an interdisciplinary team setting.

**EDMG 4404 - Teaching Language Arts in Middle Grades. 3-0-3.**

*Prerequisite: EDUC 3350, at least four of the required teaching field Language Arts courses.*

This course is a segment of a 12-hour block designed to develop appropriate teaching strategies in language arts. Students apply learning theories, teaching techniques, questioning strategies, instructional materials, and assessment procedures for middle grades learners. Candidates will develop and implement plans for teaching language arts in an interdisciplinary team setting.

**EDMG 4405 - Curriculum and Instruction in Middle Grades. 4-2-5.**

*Prerequisite:* EDUC 3308.

This collaboratively taught course is a segment of an 11-hour block designed to develop appropriate teaming skills for middle grades teachers. The teaching team models instructional strategies that exemplify the philosophy of middle school education. Students become part of an instructional team to develop effective strategies for interdisciplinary settings. Student teams are paired with school instructional teams during an extensive field experience. Proof of liability insurance is required prior to school placement.

*Notes:* Proof of professional liability insurance is required prior to receiving a school placement.

**EDMG 4406 - Methods and Management in the Middle Grades: Field Experience. 0-9-3.**

*Prerequisite:* EDMG 3350. *Corequisite:* Corequisites: EDMG 4407 and two of EDMG 4401, EDMG 4402, EDMG 4403, and/or EDMG 4404.

This course is an intensive and extensive field experience in a middle school. Candidates will be required to spend up to four hours per day, four days per week in their placement. Candidates must have a satisfactory field experience to continue on to student teaching. Proof of liability insurance and criminal background check are required prior to receiving a school placement.

*Notes:* Proof of professional liability insurance and criminal background check are required prior to receiving a school placement.

**EDMG 4407 - Classroom Management in the Middle Grades. 3-0-3.**

*Prerequisite:* EDMG 3350. *Corequisite:* EDMG 4406 and two of EDMG 4401, EDMG 4402, EDMG 4403, EDMG 4404, and/or EDMG 4408.

The focus of this course is on preparing prospective middle grade teacher candidates to create and manage positive, productive classroom environments, including those in urban settings. It is understood that these classrooms typically include diverse groups of learners. Management is accomplished through both the development of a comprehensive understanding of the learning and behavior principles that underlie effective classroom management and acquisition of the strategies and skills needed to implement an effective management program.

**EDMG 4408 - Teaching Reading in the Middle Grades. 3-0-3.**

*Prerequisite:* EDMG 3350 and at least four courses in each chosen content area.

This course is a segment of a 12-hour block designed to develop appropriate teaching strategies in reading. Students apply learning theories, teaching techniques, questioning strategies, instructional materials, and assessment procedures for middle grades learners. Students will develop and implement plans for teaching reading in an interdisciplinary team setting. In an extensive field experience, students will teach middle grades learners.

*Notes:* Proof of professional liability insurance is required prior to receiving a school placement.

**EDMG 4475 - Student Teaching in Middle Grades 12.**

*Prerequisite:* Admission to Student Teaching.

Full-time teaching experience under the supervision of a public school cooperating teacher and college supervisor in an upper elementary school classroom or in a middle school. Includes regularly scheduled professional seminars. Proof of liability insurance is required prior to school placement.

*Notes:* Proof of professional liability insurance is required prior to receiving a school placement.

**EDMG 4490 - Special Topics in Education. 1-9.**

*Prerequisite:* Permission of the instructor and department chair.

Selected special topics of interest to faculty and students.

**EDMG 4498 - Classroom Internship. 1-12.**

*Prerequisite:* Permission of director of Center for Education Placements and Partnerships and advisor.

A supervised teaching experience for teachers seeking certification or renewal credit. Proof of professional liability insurance is required prior to receiving a school placement.

*Notes:* Proof of professional liability insurance is required prior to receiving a school placement.

## EDRD: Education - Reading

### **EDRD 3320 - Understanding the Reader and the Reading Process. 3-0-3.**

*Prerequisite: Admission to Teacher Education.*

A study of the socio-psycholinguistic foundations of reading and writing for teachers of adolescents. This course examines language development, reading acquisition, phonemic awareness, word identification, phonics, vocabulary, fluency, comprehension and motivation. It explores historical perspectives of reading, reading research and theory, and introduces students to a wide range of instructional practices and curriculum materials that meet the needs of all adolescent learners.

### **EDRD 3330 - Methods and Materials for Middle Grades Content Area Reading and Writing. 3-0-3.**

*Prerequisite: Admission to Teacher Education.*

A study of methods and materials for reading and writing to learn in the middle grades. Emphasis will be placed on making meaning from a variety of text sources including young adult literature, technical, informational, environmental, and media. Instructional strategies for reading and writing in content areas will be showcased. This course acquaints candidates with a reading and writing experience using diverse works for adolescents, introduces students to text selection and electronic database media resources for middle grades classrooms. A focus on language and cultural diversity is included.

### **EDRD 3350 - Integrated Reading/Writing Instruction in the Middle Grades. 3-0-3.**

*Prerequisite: ENGL 1102.*

This course is designed to develop appropriate research-based teaching strategies that will enable candidates teaching or mentoring in a middle grades classroom to effectively integrate reading and writing instruction. Candidates will apply learning theories, teaching techniques, instructional materials, and assessment procedures for middle grades learners that apply to both reading and writing instruction. Students will develop and implement plans for teaching writing through content area reading texts that promote critical thinking and cross-curricular engagement.

### **EDRD 3360 - Introduction to New Literacies. 3-0-3.**

*Prerequisite: EDRD 3320.*

This course is an introduction to the evolving and multifaceted concept of literacy and its implications for adolescents in both instruction and motivation. Types of literacy to be explored include: media, digital, global, and critical literacies. Emphasis will be placed on understanding universal design in education, considering the impact of technology on literacy, evaluating texts as being current, accurate, and relevant, and developing meaningful plans to incorporate such texts into their classrooms.

### **EDRD 4409 - Young Adult Literature: Cross-Curricular Approaches for Diverse Learners. 3-0-3.**

*Prerequisite: Admission to Teacher Education.*

This course provides an understanding for selecting and using diverse young adult literature in middle grades classrooms. It examines reading and writing theories and introduces students to various methodologies for teaching literature. It acquaints students with a reading and writing experience using diverse literary works for adolescents, introduces students to book selection aids and electronic database media resources for middle grades environments.

### **EDRD 4410 - Reading to Learn in the Content Areas. 3-0-3.**

*Prerequisite: Admission to Teacher Education.*

A study of concepts and strategies involved in reading to learn in the content areas. Teacher candidates will study types of text; instructional grouping options; factors related to the reader, text, and context; and strategies to be applied before, during, and after reading. In addition, candidates will explore methods for evaluating textbooks, sources to supplement textbook reading, and ways to use technology within instruction. This course places a heavy emphasis on instruction for strategic reading and writing that meets the individual needs of all adolescent readers. This course is for majors in secondary education only.

### **EDRD 4411 - Reading Diagnostics for Teachers of Adolescents. 3-0-3.**

*Prerequisite: Admission to Teacher Education.*

An introduction to a wide range of reading assessment instruments including reading inventories, miscue analysis, and pausing indices used for understanding the individual and diverse needs of adolescents. Teacher

candidates in this course will examine both informal and formal assessments including technology-based assessment. Candidates will use assessment data to plan, evaluate, and revise effective reading instruction that meets the diverse needs of students. A field component is included.

**EDRD 4420 - Teaching Adolescents with Disabilities in Literacy. 3-0-3.**

*Prerequisite:* EDRD 3320.

This course prepares prospective content teachers to increase the literacy of students with disabilities in inclusive classrooms. Teacher candidates will learn to: (a) recognize various types of reading and writing disabilities; (b) effectively implement Response to Instruction; (c) develop inclusive, multi-level lesson plans embed accommodations and modifications; (d) identify appropriate roles for parents in fostering literacy in students with disabilities; and (e) work collaboratively with special education teachers.

## EDUC: Education

**EDUC 2110 - Investigating Critical and Contemporary Issues in Education. 2-1-3.**

*Prerequisite:* ENGL 1102.

This course engages potential education candidates in observations and interactions in schools, and analyses of critical and contemporary educational issues. Candidates investigate issues influencing the social and political contexts of educational settings in Georgia and the United States. Candidates actively examine the teaching profession from multiple vantage points both within and outside the school. Against this backdrop, candidates reflect on and interpret the meaning of education and schooling in a diverse culture. Includes the use of current technologies which are directly related to effective teaching and 15 hours of observation and participation in an appropriate school setting elementary/early childhood, middle grades, secondary or P-12 environments. Verification of professional liability insurance and a criminal background check are required prior to receiving a school placement.

*Notes: Verification of professional liability insurance and a criminal background check are required prior to receiving a school placement.*

**EDUC 2120 - Sociocultural Influences on Teaching and Learning. 2-1-3.**

*Prerequisite:* None.

This course introduces teachers to fundamental knowledge of culture essential for effective teaching in increasingly diverse classrooms. Designed as a foundation course for subsequent courses focused on the preparation of culturally responsive teachers, this course examines 1) the nature and function of culture; 2) the development of individual and group cultural identity; 3) definition and implications of diversity. Includes 15 hours of observation and participation in an appropriate school setting-elementary/early childhood, middle grades, secondary or P-12 environments. Verification of professional liability insurance and a criminal background check are required prior to receiving a school placement.

**EDUC 2130 - Exploring Teaching and Learning. 2-1-3.**

*Prerequisite:* EDUC 2110.

This course explores key aspects of learning and teaching through examining your own learning processes and those of others, with the goal of applying your knowledge to enhance the learning of all students in a variety of educational settings and contexts. Includes 10 hours of observation and interaction with a learner in a naturalistic setting. Current use of technology will be integrated as communication and instructional tools. Verification of professional liability insurance is required.

**EDUC 2201 - Teaching and Schools in a Changing Society. 2-2-3.**

*Prerequisite:* ENGL 1102.

An introductory study of current issues and problems in American education from historical, political, economic, social, philosophical, multicultural, and global perspectives. Focuses on efforts of schools to adapt to a changing society, the role of the teacher as a professional educator and professional ethics. Includes the use of current technologies which are directly related to effective teaching and 30 hours of observation and participation in a classroom setting appropriate to the students' professional interests in elementary/early childhood, middle grades, secondary, or P-12 education. Verification of professional liability insurance is required prior to enrolling in this course.



**EDUC 2202 - Life Span Development: Adolescent and Young Adulthood Emphasis. 3-0-3.**

*Prerequisite: ENGL 1102.*

A study of human development through the life span addressing social, moral, emotional, physical, cognitive and psychological development, with an emphasis on how these relate to learning and instruction of adolescents and young adults. Course examines impact of learning styles, developmental and cultural differences, and various levels of student abilities, exceptionalities, and health. Current use of technology will be integrated as communication and instructional tools. Teacher candidates will have the opportunity to observe in naturalistic settings.

**EDUC 2204 - Human Growth, Development and Learning. 3-0-3.**

*Prerequisite: ENGL 1102.*

A study of human development through the life span with emphasis on social, moral, emotional, physical, cognitive and psychological development as these relate to learning and instruction. Includes discussing learning styles, developmental and cultural differences, wide range of abilities and exceptionalities, and health. Current use of technology will be integrated as communication and instructional tools. Students will observe children in naturalistic settings, such as schools and day care centers.

**EDUC 3302 - Curriculum and Assessment. 3-0-3.**

*Prerequisite: Admission to Teacher Education.*

Examines theories and principles of curriculum and assessment. Focus is placed on the identification and construction of learning outcomes and the development and selection of culturally responsive units and lesson plans. Focus is also placed on standardized and teacher constructed assessment tools consistent with these objectives. Emphasis is placed on the use of assessment tools for instructional decision-making. Technology is integrated for enhancing and assisting instruction.

**EDUC 3308 - Learning, Motivation, and Classroom Management. 3-0-3.**

*Prerequisite: Admission to Teacher Education.*

Examines theories, models, and principles of learning, motivation, and classroom management in schools. In level-specific

modules, particular emphasis is placed on the application of theoretical principles to early childhood, middle grades, or secondary classroom settings. Addresses learning theories, motivational theories, learning styles and individual differences, and models and strategies for implementing effective systems of time, material, environment and behavior management in diverse classroom settings. Various technological applications, including the World Wide Web, e-mail, and presentation software, will be utilized.

**EDUC 3310 - Multicultural Perspectives in Teaching and Learning. 2-0-2.**

*Prerequisite: EDUC 2201.*

A study of the influence of diversity on teaching and learning in a pluralistic, democratic society. Examines theories and models of instruction for diversities in race, class, gender, religion, language and exceptionality found in multicultural classrooms.

**EDUC 4490 - Special Topics in Education. 1-6.**

*Prerequisite: Permission of the instructor and department chair.*

Selected special topics of interest to faculty and students.

## ENED: English Education

**ENED 4000 - Service Learning in English Education. 1-3.**

*Prerequisite: 60 hours and permission of instructor and department chair/program director.*

A community activity which links learning to life by connecting meaningful community service activities with academic learning, personal growth, and civic responsibility. Activity will be designed with the instructor and approved by the chair/program director.

**ENED 4414 - Teaching of English/Language Arts. 6-0-6.**

*Prerequisite: ENGL 3310, ENGL 3391 and admission to Teacher Education.*

An examination and application of curriculum issues, learning theories, teaching strategies, instructional materials, and assessment procedures for teaching secondary school English/Language Arts in the multicultural and diverse classroom of today. Emphasis

is on developing teachers who possess the capability, intent, and expertise to facilitate high levels of learning in all of their students through effective, research-based practices in the classroom.

**ENED 4415 - Teaching of English/Language Arts (6-12) Internship**

*Prerequisite: Admission to ENED 4414. Corequisite: ENED 4415.*

Secondary school field experience in English/Language Arts teaching with concurrent seminars. Proof of professional liability insurance is required prior to school placement.

**ENED 4475 - Student Teaching: English (6-12). 12.**

*Prerequisite: ENED 4414, ENED 4415, and approval of Field Experience Application.*

Full-time teaching experience in English under the supervision of a secondary school cooperating teacher and a college English education supervisor. Includes regularly scheduled seminars. Proof of liability insurance is required prior to school placement.

**ENED 4490 - Special Topics in English Education. 1-6.**

*Prerequisite: Permission of the instructor and department chair.*

Selected special topics of interest to faculty and students.

**ENED 4498 - Internship in Teaching English. 0-18-12.**

*Prerequisite: Provisional teaching license issued by State of Georgia, full-time employment teaching English.*

Student teaching experience in English for provisionally certified teachers. Supervision will be in collaboration with a mentor-teacher in the local school and a university English education supervisor. When taken for 12 hours of credit at the same school, this internship will automatically substitute for ENED 4475. Proof of professional liability insurance is required. Students are responsible for their own school placements.

## ENGL: English

(Note: Upper-level writing courses, see WRIT prefix)

**ENGL 0020 - Principles of Writing for the Regents' Test. 3-0-3.**

*Prerequisite: None.*

Instruction and review for the Regents' Test with emphasis on principles and patterns of academic writing.

*Notes: Required of students who have failed the essay portion of the test.*

**ENGL 0099 - Writing for Academic Purposes. 3-0-3.**

*Prerequisite: Placement by COMPASS Examination by the Admissions Office, or by the Department of Learning Support Programs.*

A Learning Support Programs course that prepares students for credit courses in English. Emphasizes principles of good writing, particularly in clear and logically written essays.

**ENGL 1101 - Composition I. 3-0-3.**

*Prerequisite: ENGL 0099 and READ 0099 if required.*

Focuses on skills required for effective writing in a variety of contexts with emphasis on exposition, analysis, and argumentation. Also includes introductory use of a variety of research skills.

**ENGL 1102 - Composition II. 3-0-3.**

*Prerequisite: ENGL 1101 (with C or better).*

Develops writing skills beyond the levels of proficiency required by ENGL 1101. Interpretation and evaluation are emphasized, and a variety of more advanced research methods are incorporated.

**ENGL 2110 - World Literature. 3-0-3.**

*Prerequisite: ENGL 1102 (with C or better).*

A study of world literature that explores human experience by examining diverse aesthetic and cultural perspectives from ancient to modern times.

**ENGL 2145 - Introduction to English Studies. 3-0-3.**

*Prerequisite: ENGL 2110.*

This course introduces students to the reading, writing, research, and critical strategies essential to KSU English Studies. The course draws connections among the four content areas in the English Department (Literature,

Language, Writing, and Theory) and focuses on their relationship to broader social and personal contexts, enabling students to make informed choices about their program of study and their careers.

**ENGL 2160 - American Literature Survey. 3-0-3.**

*Prerequisite:* ENGL 2110.

A survey of American Literature from its beginnings to the present.

**ENGL 2172 - British Literature, Beginnings to 1660. 3-0-3.**

*Prerequisite:* ENGL 2110.

A survey of British Literature from its beginnings to 1660.

**ENGL 2174 - British Literature, 1660 to Present. 3-0-3.**

*Prerequisite:* ENGL 2110.

A survey of British Literature from the Restoration to the present.

**ENGL 2271 - Presentation in the English/Language Arts Classroom. 3-0-3.**

*Prerequisite:* ENGL 2110.

Professional and community standards demand that English teachers model effective language arts skills and application. In this course, students will prepare for that role. They will study, practice, and apply the effective language strategies and skills needed to guide today's English/Language Arts classrooms.

**ENGL 2300 - African and African Diaspora Literatures. 3-0-3.**

*Prerequisite:* ENGL 1102.

A survey of world literatures of Africa and African Diaspora in the areas of orature, literature, performance texts, film and/or other media produced in Africa and the African Diaspora from the ancient to modern times.

**ENGL 3030 - Studies in Grammar and Linguistics. 3-0-3.**

*Prerequisite:* ENGL 2110.

A study of the theories and methods of linguistics as applied to language acquisition, advanced grammar, or the historical development of American English.

*Notes:* This course can be taken more than once provided the course content differs entirely from the previous offering.

**ENGL 3035 - Introduction to Language and Linguistics. 3-0-3.**

*Prerequisite:* ENGL 2110.

This course will analyze the nature of human language. It will include an introduction to speech sounds, morphology, syntax, and semantics. A heavy emphasis will be placed on the social and pedagogical implications of modern linguistic theory which will include an examination of issues such as language acquisition, dialect variation, historical linguistics and English as a Second Language. These courses can be taken more than once provided the course content differs entirely from the previous offering. T

*Notes:* This course can be taken more than once provided the course content differs entirely from the previous offering.

**ENGL 3040 - History of the English Language. 3-0-3.**

*Prerequisite:* ENGL 2110.

A study of the development of English, with attention to influential historical events and to the evolving structure of the language.

*Notes:* Black English and other influences on American English may be included.

**ENGL 3230 - Literary Genre. 3-0-3.**

*Prerequisite:* ENGL 2110.

A study of the development and history of a particular literary form, such as narrative, poetry, or drama, through the exploration of representative works. Particular attention given to the evolution of new strategies for the creation and reception of the genre and to the aesthetic, historical, and cultural conditions that shape those strategies.

**ENGL 3232 - Topics in Drama. 3-0-3.**

*Prerequisite:* ENGL 2110.

A study of selected topics, authors, or periods of dramatic literature. The course will also address the fundamental literary generic characteristics of dramatic form, including plot, character, action, and setting, as well as the conventions of dramatic genres tragedy, comedy, tragicomedy, closet, and narrative drama.

**ENGL 3241 - Technology and Digital Media in English/Language Arts. 3-0-3.**

*Prerequisite:* ENGL 2110.

The purpose of this course is for future English/Language Arts teachers to study and create a wide range of print and non-print texts for multiple purposes. Students will learn

how to use and integrate technologies into the twenty-first century English/Language Arts classroom.

**ENGL 3310 - Principles of Writing Instruction. 6-0-6.**

*Prerequisite: ENGL 2110 and ENGL 2271.*

An exploration of current theories of grammar instruction and theories of composition pedagogy and assessment, including a variety of strategies for teaching writing while dealing with institutional policies, such as standardized testing; and acquiring grammatical competence in oral and written communication, understanding what grammar errors reveal about writing, promoting syntactic complexity in writing, and studying grammatical structures that promote syntactic growth and diversity of style in writing. In a writing workshop environment, students will write for a variety of purposes and audiences.

**ENGL 3320 - Scriptural Literature. 3-0-3.**

*Prerequisite: ENGL 2110.*

Study of authors, themes, genres, and composition of scriptural writings.

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 3330 - Gender Studies. 3-0-3.**

*Prerequisite: ENGL 2110.*

A study of literature using gender as the primary category of analysis. Viewing gender as a social construction, it will consider literature's exploration of such issues as gendered roles in society, interactions between private and public life, gender's relation to canon formation, and the ways in which individuals may struggle to define their place in culture in the face of gendered expectations. Texts studied might include published literature, primary sources such as letters and diaries, public documents, non-print texts such as films, and material culture objects. A particular offering might focus on a region or nation, a time period, a theme, a representative individual, or some combination.

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 3340 - Ethnic Literatures. 3-0-3.**

*Prerequisite: ENGL 2110.*

A study of literature using ethnicity as the primary category of analysis. Individual offerings of the course might survey a range of ethnic literatures (e.g., Asian American, Chicano, Native American, Jewish) or explore one such body of texts (e.g., Caribbean literatures).

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 3350 - Regional Literature. 3-0-3.**

*Prerequisite: ENGL 2110.*

A study of literature using region as the primary category of analysis. Texts might include fiction and nonfiction, performance texts (such as drama and folktales from the oral tradition), and examples of material culture (e.g., architecture, home furnishings, and clothing). The class might focus on a specific geographic region (e.g., the American South, the Caribbean); a comparative study of regional culture (Faulkner's Yoknapatawpa vs. Hardy's Wessex, Hawthorne's and Melville's New England vs. Sedgwick's and Jewett's New England); or authors or themes closely associated with a region (e.g., Cather's West, Race and Religion in the South).

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 3360 - Major African American Writers. 3-0-3.**

*Prerequisite: ENGL 2110.*

Development of African American literature with emphasis on major writers defining trends, movements, genres, and themes.

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 3390 - Great Works for Middle Grades Teachers. 3-0-3.**

*Prerequisite: ENGL 2110.*

A survey of classic literature written by diverse authors. The texts studied are frequently found in middle grades classroom. Focus will be on text analysis and writing about literature.

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 3391 - Teaching Literature to Adolescents. 3-0-3.**

*Prerequisite: ENGL 2110.*

Using narrative as a central genre, this course introduces current English teaching philosophy and practice in teaching literature to adolescents. This course models current ways to integrate technology into the curriculum, identifies a variety of multicultural teaching texts, and extends the study of critical theory into the teaching of literature to adolescents.

**ENGL 3396 - Cooperative Study. 1-3.**

*Prerequisite: Approval of coordinator of cooperative education/internships (Career Services).*

A supervised work experience program for a minimum of two semesters at a site in business, industry or government. For sophomore, junior, or senior level students who wish to obtain on the job experience in conjunction with their academic training.

**ENGL 3398 - Internship. 1-9.**

*Prerequisite: Approval of departmental internship adviser.*

Supervised, credit-earning work experience of one semester with a previously approved business firm, private agency, or government agency.

*Notes: Credit is allowed only in related studies or free elective areas.*

**ENGL 3400 - Survey of African Literatures. 3-0-3.**

*Prerequisite: ENGL 2110.*

A survey of African literatures, including the orature, literature, performance texts, film and/or other media produced in each quadrant of Africa, from early times to the present day. For example, the course might survey African narrative, looking at a selection of early epics, folktales, short stories or novels representing themes, motifs, and styles in each quadrant of Africa.

**ENGL 3500 - Topics in African American Literature. 3-0-3.**

*Prerequisite: ENGL 2110.*

A study of a selected topic in the areas of orature, literature, performance texts, film and/or other media produced by African Americans. For example the course might focus on a single artist (such as Ralph Ellison), a group of artists (such as writers of the Harlem Renaissance), a genre (such as the slave nar-

rative), a source or technique (such as folklore in twentieth century novels, or a theme or issue (such as depictions of women, the oral-musical tradition or humor and signifying).

**ENGL 3600 - Topics in African Diaspora Literatures. 3-0-3.**

*Prerequisite: ENGL 2110.*

A study of a selected topic in the areas of orature, literature, film and/or other media produced in the African Diaspora. For example, the course might focus on a single author or group of authors: "The Novels of Paule Marshall"; a country or region: "Caribbean Literatures"; a movement or an event: "Post-Colonial Caribbean Literatures"; a theme or issue: "Twentieth-Century Caribbean Women Writers"; a genre: "African, African American and Afro-Caribbean Autobiography"; or, a combination of these or other categories.

**ENGL 4220 - Critical Theory. 3-0-3.**

*Prerequisite: ENGL 2145.*

An advanced course in interpretive theoretical paradigms as applied to the study of literature and culture, focusing on critical models such as Marxism, Structuralism, Post-structuralism, Deconstruction, Psychoanalytic criticism, and Gender, Ethnic, and Cultural studies.

**ENGL 4230 - Theory-Based Studies in Literature. 3-0-3.**

*Prerequisite: ENGL 2145.*

Concentration on the interpretive strategies and conceptual framework of one of the major paradigms of contemporary literary theory, with attention to the ways in which those paradigms enable the study of a select group of texts, both literary and nonliterary. Topics may include Feminist theory, Marxism, Post-Colonialism, Psychoanalytic Criticism, Cultural Materialism, Ethnic studies, Gender studies, New-Historicism, and Reader Response theories.

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 4240 - Rhetorical Theory. 3-0-3.**

*Prerequisite: "C" or better grade in ENGL 2110.*

This course is a study of major texts in rhetorical theory from antiquity to the present, focusing on the major issues in rhetoric, especially the relationship of language to

truth and knowledge; students gain practice in using rhetorical concepts to analyze both literary and non-literary texts and produce effective written and spoken arguments.

**ENGL 4340 - Shakespeare. 3-0-3.**

*Prerequisite: ENGL 2110.*

A study of selected comedies, histories, and tragedies, covering the range of Shakespeare's dramatic art. May include dramatic form and poetic composition as commentaries on the dramatic genres and an examination of performance theory and practice.

**ENGL 4360 - American Literature Before 1800. 3-0-3.**

*Prerequisite: ENGL 2145.*

Literary studies of colonial and early United States literature. Prior to 1800 in the Americas, complex and diverse encounters of Old and New World cultures resulted in the Constitution of the United States of America and the emergence of its wide range of literatures.

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 4370 - British Medieval and Chaucerian Literature. 3-0-3.**

*Prerequisite: ENGL 2145.*

Studies in Middle English literature, including Chaucer. May include prose, poetry, and drama and investigate aesthetic, intellectual, and social issues.

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 4372 - British Renaissance Literature. 3-0-3.**

*Prerequisite: ENGL 2145.*

British literature from the late fifteenth century to 1660, generally exclusive of Shakespeare. May include poetry, prose, and drama and investigate aesthetic, intellectual, and social issues.

**ENGL 4374 - Studies in Restoration and Eighteenth-Century Literature. 3-0-3.**

*Prerequisite: ENGL 2145.*

British literature from 1660 to the late eighteenth century. May include poetry, prose, and drama and investigate aesthetic, intellectual, and social issues.

**ENGL 4380 - World Literature Before 1800. 3-0-3.**

*Prerequisite: ENGL 2145.*

A study of representative texts, major themes, or literary movements of the period, emphasizing aesthetic and social understanding. The course may examine Western and non-Western cultures.

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 4400 - Directed Study. 1-3.**

*Prerequisite: Approval of instructor, curriculum committee, and department chair required prior to registration.*

Selected topics of an advanced nature that may include original research for superior students. Normally for projects not served through pre-established curriculum.

**ENGL 4401 - Topics in African Literatures**

*Prerequisite: ENGL 2110.*

A study of a selected topic in the areas of orature, literature, performance texts, film and/or other media produced in Africa. For example, the course might focus on a single author or a group of authors: "The Plays of Wole Soyinka;" a region or a country: "Twentieth Century South African Literature;" a movement or an event: "African Writers of the Negritude Movement;" a theme an issue: "Women's Rights in African Literature," or a combination these or other categories.

**ENGL 4460 - 19th-Century American Literature. 3-0-3.**

*Prerequisite: ENGL 2145.*

A study of representative writers in American literature in the nineteenth century.

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 4470 - 19th-Century British Literature. 3-0-3.**

*Prerequisite: ENGL 2145.*

Studies in Romantic and Victorian literature, from the 1780s to the end of the nineteenth century, examining such aesthetic and social themes as the nature and role of the artist, the impulse toward gothicism, the rise of the autobiography, responses to industrializa-

tion, and the conflict between tradition and change, as these are expressed in representative texts of the period.

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 4480 - 19th-Century World Literature. 3-0-3.**

*Prerequisite: ENGL 2145.*

A study of representative texts, major themes, or literary movements of the nineteenth century, emphasizing aesthetic and social understanding. The course may examine Western and non-Western cultures.

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 4490 - Special Topics in English. 3-0-3.**

*Prerequisite: ENGL 2110.*

A study of selected topics of special interest to faculty and students.

**ENGL 4560 - 20th-Century American Literature. 3-0-3.**

*Prerequisite: ENGL 2145.*

A study of representative texts, major themes, or literary movements in twentieth-century America, emphasizing aesthetic and social understanding.

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 4570 - 20th-Century British Literature. 3-0-3.**

*Prerequisite: ENGL 2145.*

A study of representative twentieth-century British literature.

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 4580 - 20th-Century World Literature. 3-0-3.**

*Prerequisite: ENGL 2145.*

A study of representative texts, major themes, or literary movements of twentieth-century literature, emphasizing aesthetic and social understanding.

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

**ENGL 4620 - Senior Seminar. 3-0-3.**

*Prerequisite: Completion of 90 hours.*

Detailed study of a literary, artistic, or cultural movement, theme, trend, or philosophy with literary texts as the focal point but exploring works in related fields, culminating in the preparation of an original, substantial, and researched seminar paper, which is to be presented orally and formally. The course will be open to English and other majors.

*Notes: This course can be taken more than once provided the course content differs entirely from the previous offering.*

## ESL: English as a Second Language

**ESL 1105 - Grammar Seminar for International Students. 3-0-3.**

*Prerequisite: None.*

This course is an individualized and small group seminar open to all Kennesaw State University students for whom English is a second language. International students will discuss North American English (NAE) grammar and its academic applications, focusing on those features of the language that are most problematic for second language writers and speakers. The development of editing skills is emphasized.

**ESL 1106 - Pronunciation Seminar for International Students. 3-0-3.**

*Prerequisite: None.*

This course is an individualized and small group seminar open to all Kennesaw State University students for whom English is a second language. The course is designed to assist intermediate to advanced ESL students in pronunciation, focusing on North American English (NAE). Emphasis is placed on communicating effectively in authentic situations, self- and peer-monitoring, connecting listening with speaking, and eliminating speech elements that impede communication.

## FAED: Fine Arts Education

### **FAED 3340 - Music and Art for the Elementary School. 0-4-2.**

*Prerequisite: 45 credit hours.*

A course designed for preparing elementary school educators to integrate meaningful art and music experience into the classroom. Prospective elementary classroom educators develop basic concepts, skills, methods of instruction, and teaching competencies in the specific areas of music and art.

## FILM: Film

### **FILM 3105 - Fundamentals of Writing for Film and Television. 3-0-3.**

*Prerequisite: ENGL 2110.*

This course is an introduction to the skills used in dramatic writing, especially in film and television. The objective is to “demystify” the art and craft of writing movies and TV shows. Along with lecture and instruction, students will read scripts, write scenes, and watch movies and TV shows. The purpose of this class is not to complete full-length works, but to master the scene and story structure. In addition to basic craft and the principals of story, students will also learn how to create and pitch saleable movie and TV concepts. From how to handle money to managing agents, from how to work under the pressures of production to writing for the celebrity-actor, students will begin to learn what they need to break into Hollywood and stay there. This is not a traditional academic course, but the beginning of professional training for those who want to work in the entertainment industry

### **FILM 3200 - Film History and Theory I. 3-0-3.**

*Prerequisite: ENGL 2110.*

A survey of the major developments, movements, and critical approaches in international cinema from 1895-1950, this course emphasizes an understanding of the historical, cultural, commercial, and aesthetic contexts that influence film, but also develops the student’s understanding of a film’s narrative and visual structure and its place within established theoretical traditions.

### **FILM 3210 - Film History and Theory II. 3-0-3.**

*Prerequisite: English 2110.*

This course is a survey of the major developments, movements, and critical approaches in international cinema since 1950, including a consideration of American independent film and recent digital cinema. The course emphasizes an understanding of the historical, cultural, commercial, and aesthetic contexts that influence film, but also develops the student’s understanding of a film’s narrative and visual structure and its place within established theoretical traditions.

### **FILM 3220 - Studies in Film. 3-0-3.**

*Prerequisite: ENGL 2110.*

Analysis of film from such perspectives as genre, literary and film aesthetics, and literary adaptation. May include screening of selected films.

### **FILM 4105 - Advanced Writing for Film and Television. 3-0-3.**

*Prerequisite: FILM 3105.*

Using the basic skills gained in the fundamentals course (FILM 3105), students will now expand beyond mastery of the scene and write an entire film or television script over the course of the semester. This is an intensive writing course. Along with a strong desire to write professionally, independence, discipline and collegiality are requisites for success in this course. Students must come to class prepared with at least one story idea for an original full-length movie, pilot TV series, or speculative episode of a TV series in mind. Students will be divided into groups, based loosely on genre. In addition to their work in class, students will also work with each other out of class. Students will complete the class with an original script, advanced knowledge of the screen and television writing crafts, and experience in the professional collaborative process.

### **FILM 4200 - Advanced Studies in Film. 3-0-3.**

*Prerequisite: FILM 3200 or FILM 3220, or permission of instructor.*

An intensive study of selected topics in American and international cinema, emphasizing critical theory and analysis of films and related readings.



## FIN: Finance

### **FIN 2500 - Consumer Finance. 3-0-3.**

*Prerequisite: All developmental studies courses if required.*

A nontechnical course designed to develop an understanding of the basic principles and techniques as they apply to personal income, spending and investing. Emphasis is placed upon financial planning, budgeting, saving, home ownership, estate planning, and retirement.

*Notes: This course is for non-business majors.*

### **FIN 3100 - Principles of Finance. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 credit hours including ACCT 2100, ACCT 2200, ECON 2100, and ECON 2200.*

An introductory course designed to develop knowledge of the basic concepts, principles, and functions of managerial finance. Topics include the time value of money, valuation of bonds and stocks, financial analysis, working capital management, capital budgeting, and capital structure strategies.

### **FIN 3396 - Cooperative Study. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, FIN 3100, and approval of the Coordinator of cooperative education/internships (KSU Career Services); Non-business Majors: Not available to non-business majors.*

A supervised work experience program for a minimum of two academic semesters at a site in business, industry, or government. For sophomore, junior, or senior level students who wish to obtain successive on the job experience in conjunction with their academic training.

*Notes: Credit is allowed only in the "Business Electives" area of the BBA.*

### **FIN 3398 - Internship. 1-9.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, FIN 3100, and approval of the Coordinator of cooperative education internships (KSU Career Services); Non-business Majors: Not available to non-business majors.*

A supervised, credit-earning work experience of one academic semester with a previously approved business firm, private agency, or government agency. A research paper is required to receive credit. For junior or senior students who wish to participate in an on the

job experience in which they may apply their academic education. The work experience may not be with a current employer. This course will be graded on an S/U basis.

*Notes: Credit is allowed only in the "Business Electives" area of the BBA.*

### **FIN 4220 - Corporate Finance. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and FIN 3100; Non-business Majors: 60 credit hours including FIN 3100 and permission of the department chair.*

Application of the principles and concepts of finance to the acquisition and management of corporate assets and financial resources, the management of the firm's capital structure, and development of dividend policy.

### **FIN 4260 - Short Term Financial Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and FIN 3100; Non-business Majors: 60 credit hours including FIN 3100 and permission of the department chair.*

Focuses on the structure and functioning of payment systems, the management of short-term assets and short-term liabilities of the business firm, and the impact of computer and communications technologies on financial management systems.

### **FIN 4320 - Fixed Income Securities. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and FIN 3100; Non-business Majors: 60 credit hours including FIN 3100 and permission of the department chair.*

This course provides students with knowledge of the fixed-income markets. The course will cover the pricing and risk management of fixed-income securities, and an introduction to fixed-income derivatives. It covers interest rate management, product fundamentals, and portfolio strategies. This course is a valuable preparation for students interested in taking the Chartered Financial Analysts (CFA) examination.

### **FIN 4360 - Equity Securities. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and FIN 3100; Non-business Majors: 60 credit hours including FIN 3100 and permission of the department chair.*

This course is an introduction to equity securities and portfolio management with an emphasis on the fundamental trade-off between risk and return. The course covers

securities markets, efficient diversification, asset pricing models, and investment strategies of individual and institutional investors.

**FIN 4400 - Directed Study. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, FIN 3100, and approval of instructor and department chair prior to registration; Non-business Majors: FIN 3100 and approval of instructor and department chair prior to registration.*

Special topics of an advanced nature not in the regular course offerings.

**FIN 4420 - International Financial Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and FIN 3100; Non-business Majors: 60 credit hours including FIN 3100 and permission of the department chair.*

Investigates the implications for financial decision making rules and policies that result from consideration of an international financial perspective.

**FIN 4490 - Special Topics in Finance. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, FIN 3100, and approval of instructor and department chair; Non-business Majors: FIN 3100 and approval of instructor and department chair.*

Selected special topics of interest to faculty and students. This course may be taken more than once.

**FIN 4520 - Financial Derivatives and Financial Engineering. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and FIN 3100; Non-business Majors: 60 credit hours including FIN 3100 and permission of the department chair.*

This course is designed to help students gain a thorough understanding of the roles of futures, options, and other financial derivatives in allocating risk; the design of financial derivatives; the valuation of financial derivatives; and their applications to financial risk management problems.

**FIN 4620 - Financial Management of Financial Institutions. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and FIN 3100; Non-business Majors: 60 credit hours including FIN 3100 and permission of the department chair*

Financial decision making concepts are applied to the particular financial management issues of financial institutions, including

funds acquisition and management of operations and capital investments.

## FL: Foreign Language

**FL 1001 - Introduction to Foreign Language and Culture I. 3-0-3.**

*Prerequisite: ENGL 0099 or READ 0099 if required.*

Introduction to a foreign language and culture, stressing progressive acquisition of effective communication skills in both the written and spoken language and an understanding of the practices and products of the culture being studied.

*Notes: Not open to native speakers of the language.*

**FL 1002 - Introduction to Foreign Language and Culture II. 3-0-3.**

*Prerequisite: One year of foreign language in high school or FL 1001 or the equivalent.*

Introduction to foreign language and culture, part II, stressing continued, progressive acquisition of effective communication skills in both the written and spoken language and an understanding of the practices and products of the culture being studied.

*Notes: Not open to native speakers of the language.*

**FL 2001 - Intermediate Foreign Language and Culture I. 3-0-3.**

*Prerequisite: FL 1002 or permission of instructor.*

The student will continue to develop proficiency in listening, speaking, reading, and writing, and learn to communicate in culturally appropriate ways.

*Notes: Not open to native speakers of the language.*

**FL 2002 - Intermediate Foreign Language. 3-0-3.**

*Prerequisite: FL 2001 or permission of instructor.*

Students continue to increase linguistic and cultural proficiency through the use of a variety of materials and activities.

*Notes: Not open to native speakers of the language.*

**FL 2209 - World Languages and Cultures. 3-0-3.**

*Prerequisite: ENGL 0099 and READ 0099 if required.*

An overview of world languages and cultures and their manifestations in our society. Class discussions and readings are reinforced

through supervised field experiences in the metro Atlanta area. In addition, students survey academic and professional career opportunities in fields that require linguistic skills and cultural competence.

**FL 3309 - Survey of Chinese Literature and Culture. 3-0-3.**

*Prerequisite: ENGL 1102.*

FL 3309, cross-listed as ENGL 4380, is a survey of Chinese literature and culture, examining major works and literary and artistic movements as well as cultural issues. Readings and discussion in English; some readings in the original for Chinese language students.

**FL 4400 - Directed Study. 1-3.**

*Prerequisite: FL 2002.*

Covers special topics external to course offerings in order to allow a student to work individually with an instructor.

**FL 4490 - Special Topics in Foreign Language. 1-3.**

*Prerequisite: FL 2002 or permission of instructor.*

Selected topics of interest to faculty and students.

## FLED: Foreign Language Education

**FLED 3303 - Second Language Acquisition. 3-0-3.**

*Prerequisite: Admission to Teacher Education, FREN 2002 or SPAN 2002.*

An introduction to major learning theories with particular focus on those dealing with acquisition of a second or foreign language. Course also explores how language learning styles and strategies relate to theories of language acquisition and their implications in the classroom, P-12. Field experience is required. Proof of liability insurance is required for field experience.

**FLED 4410 - Methods, Materials, and Curriculum of Foreign Language Education, P-8. 3-0-3.**

*Prerequisite: FLED 3303 and FREN 2002 or SPAN 2002.*

An overview of methods, materials and curriculum in foreign language instruction grades P-8. The field experience emphasizes principles of classroom and behavior management as well as ways to put theory into practice.

*Notes: Field experience is required. Proof of liability insurance is required for field experience.*

**FLED 4412 - Methods, Materials, and Curriculum of Foreign Language Education, 9-12. 3-0-3.**

*Prerequisite: FLED 3303 and FREN 2002 or SPAN 2002.*

An overview of methods, materials and curriculum in foreign language instruction grades 9-12. The field experience emphasizes principles of classroom and behavior management as well as ways to put theory into practice. Field experience is required. Proof of liability insurance is required for field experience.

**FLED 4413 - Field Experiences in FLED, P-12. 3-0-3.**

*Prerequisite: FLED 3303 and either FLED 4410 or FLED 4412.*

This course is a field experience course with multiple placements. Students will choose two field placements from among elementary, middle and high school levels. During orientation prior to beginning each field experience, students shall explore the relationship between theory and classroom practice in foreign language education, across the P-12 spectrum.

**FLED 4480 - Student Teaching in Foreign Languages, P-12. 1-33-12.**

*Prerequisite: FLED 4413 EDUC 2130.*

Full-time teaching experience in foreign language under the supervision of a public school cooperating teacher and college supervisor. Must have prior approval of College of Education to Student Teach.

*Notes: Must have prior approval of College of Education to Student Teach.*

**FLED 4498 - Internship in Foreign Language Education, P-12. 6-12.**

*Prerequisite: Provisional teaching license issued by State of Georgia, full-time employment teaching foreign language, letter from county where employed requesting that KSU work with individual to complete certification, analysis of academic transcript(s), and written program of study.*

Supervised, credit-earning work experience of one academic semester with a previously approved school. Meant to substitute for student teaching for provisionally licensed teachers.

## FREN: French

### **FREN 1001 - Introduction to French Language and Culture I. 3-0-3.**

*Prerequisite: ENGL 0099 AND READ 0099.*

Introduction to French language and culture, stressing progressive acquisition of effective communication skills in both the written and spoken language and an understanding of the practices and products of French and Francophone cultures.

*Notes: Not open to native speakers of French.*

### **FREN 1002 - Introduction to French Language and Culture II. 3-0-3.**

*Prerequisite: One year of high school French or FREN 1001 or the equivalent.*

Introduction to French language and culture, "Part II," stressing continued, progressive acquisition of effective communication skills in both the written and spoken language and an understanding of the practices and products of French and Francophone cultures.

*Notes: Not open to native speakers of French.*

### **FREN 2001 - Intermediate French Language and Culture I. 3-0-3.**

*Prerequisite: Two years of high school French or French 1002 or the equivalent.*

The student will continue to develop proficiency in listening, speaking, reading, and writing, and learn to communicate in culturally appropriate ways.

*Notes: Not open to native speakers of French.*

### **FREN 2002 - Intermediate French Language and Culture II. 3-0-3.**

*Prerequisite: Three years of high school French or FREN 2001 or the equivalent.*

Students continue to increase linguistic and cultural proficiency through the use of a variety of materials and activities. Course will serve as a transition between intermediate and upper-level courses in French.

*Notes: Not open to native speakers of French.*

### **FREN 2290 - Special Topics. 3-0-3.**

*Prerequisite: Permission of Department Chair.*

Covers special topics and study abroad courses external to course offerings at the intermediate level.

### **FREN 3200 - Critical Reading and Applied Writing. 3-0-3.**

*Prerequisite: FREN 2002 or the equivalent.*

This course emphasizes skill development and refinement in the areas of critical reading and writing in French. Designed to give students extensive experience in reading and writing in French, the course focuses on the relationship between writing and reading, and on ways to improve one through the other.

### **FREN 3302 - Practical Conversation. 3-0-3.**

*Prerequisite: FREN 2002.*

Stresses expansion of effective listening comprehension and speaking skills through culturally and linguistically appropriate activities.

### **FREN 3303 - Grammar and Composition. 3-0-3.**

*Prerequisite: FREN 2002.*

General review of grammar through composition and other written activities, such as summaries, correspondence, descriptions, narration, literary analysis, and other rhetorical and culturally appropriate forms.

### **FREN 3304 - Literature and Culture I. 3-0-3.**

*Prerequisite: FREN 3200 and FREN 3303.*

An introduction to French and Francophone literature and culture from the Middle Ages to 1820. Students examine literary and artistic movements as well as cultural issues of the period.

*Notes: Readings and discussion in French.*

### **FREN 3305 - Literature and Culture II. 3-0-3.**

*Prerequisite: FREN 3200 and FREN 3303.*

An introduction to French and Francophone literature and culture from 1820 to the present. Students examine literary and artistic movements as well as cultural issues of the period.

*Notes: Readings and discussion in French.*

### **FREN 3398 - Internship. 1-9.**

*Prerequisite: FREN 3302 AND FREN 3303 or permission of instructor.*

Supervised, credit-earning work experience of one semester requiring use of French in the work place.

*Notes: Prior approval by department coordinator and internship supervisor is required. No more than three semester hours may be applied toward the major.*

**FREN 4400 - Directed Study. 1-3.**

*Prerequisite: FREN 3302 AND FREN 3303 or permission of instructor.*

Covers special topics and seminars external to course offerings that allow a student to work individually with an instructor.

*Notes: Requires prior approval by instructor and department chair.*

**FREN 4402 - Contemporary Culture. 3-0-3.**

*Prerequisite: FREN 3304 or FREN 3305.*

An examination of the historical, social, and political contexts of the contemporary French and Francophone experience through the analysis of cultural representations such as film, media, plastic arts, music, and literature.

*Notes: Readings and discussion in French.*

**FREN 4404 - Commercial French. 3-0-3.**

*Prerequisite: FREN 3302 AND FREN 3303 or permission of instructor.*

An in-depth study of business practices and the language of business in the French-speaking world. This course will prepare students for the exam for the Certificat Pratique de Francais Commercial given by the Paris Chamber of Commerce.

**FREN 4434 - Topics in Language, Literature, and Culture. 3-0-3.**

*Prerequisite: FREN 3304 or FREN 3305.*

An exploration of a period, movement or genre in literature, a topic in culture, or language related issues. Topics are chosen for their significance and impact on French and Francophone cultures.

*Notes: Course taught in French.*

**FREN 4456 - Advanced Grammar and Linguistics. 3-0-3.**

*Prerequisite: FREN 3302 AND FREN 3303.*

Advanced study of grammar from a linguistic perspective. Provides an overview of phonetics, phonology, morphology, and syntax. Exposes students to dialectical variations of the French-speaking world. Stresses development of oral proficiency.

*Notes: Course taught in French.*

**FREN 4490 - Special Topics in French. 3-0-3.**

*Prerequisite: French 3302 or permission of instructor.*

Special topics relevant to the study of French speaking societies.

**FREN 4499 - Senior Seminar. 3-0-3.**

*Prerequisite: FREN 3304 or FREN 3305 and permission of instructor.*

A capstone course designed to synthesize and connect the student's prior academic experiences in the major and related fields of study. Students will prepare a reflective essay and a research paper to present to the faculty.

*Notes: Papers and presentation in French.*

## GEOG: Geography

**GEOG 1101 - World Regional Geography. 3-0-3.**

*Prerequisite: None.*

An introduction to world regions through the context of human geography. The course focuses on basic geographic concepts to analyze social, economic and political issues at local, regional and global scales. Elements of fundamental physical geography will be discussed to illustrate the spatial relationships between the physical environment and human geography.

**GEOG 1102 - Earth from Above. 3-0-3.**

*Prerequisite: None.*

This is a survey course for any student with an interest in geography, maps, or geospatial data and technologies. Students will obtain fundamental geographic principles of place and space, and learn introductory geospatial techniques such as map reading, coordinate systems, and scale by using global positioning satellite receivers, aerial photos, satellite imagery, and Google Earth technologies. The course is designed to give students hands-on experience to collect, manipulate, analyze, and understand geospatial data.

**GEOG 2105 - Social Issues: Perspectives in Geography. 2-0-2.**

*Prerequisite: ENGL 0099 and READ 0099.*

One of the four disciplinary options (Anthropology 2105, Geography 2105, Psychology 2105, Sociology 2105) that can be taken to satisfy the Social Issues requirement in the General Education curriculum. A common set

of world social issues is critically examined from one of four social science perspectives. The discipline of geography examines the effects of the current social patterns on the cultural landscape from local, regional and global perspectives.

**GEOG 3300 - Urban Geography. 3-0-3.**

*Prerequisite:* GEOG 1101 or GEOG 2105.

An analysis of the location and distribution of urban centers, urban land uses and the geographical aspects of general urban issues.

**GEOG 3305 - Introduction to Cartographic Processes. 3-0-3.**

*Prerequisite:* MATH 1107; CSIS 2300; and GEOG 1101 or GEOG 2105.

This course is an introduction to the processes and technology of cartography, the science and art of map making. The foundations of map construction and design will be presented from theoretical and applied perspectives. Students will be introduced to hands-on and computerized mapping, leading to a basic appreciation of the map as the integral component of geographic information systems data analysis. SSED majors this course will not count as an upper division GEOG requirement for your degree program.

**GEOG 3310 - Historical Geography. 3-0-3.**

*Prerequisite:* GEOG 1101 or GEOG 2105.

A global approach to the study of the geographic factors affecting historical events associated with the human exploration and settlement of the planet. The influence of geography on economic and political changes over time will be reviewed for selected historical phenomena.

**GEOG 3312 - Geography of Europe. 3-0-3.**

*Prerequisite:* GEOG 1101 or GEOG 2105.

A geographical survey of Europe and its environs, with emphasis on the tremendous diversity found in both the physical and human geography of the region. Economic, political and cultural geography are examined within the framework of the forces that are rapidly restructuring European landscapes of Eastern and Western Europe.

**GEOG 3315 - Introduction to Geographic Information Systems. 3-0-3.**

*Prerequisite:* GEOG 3305 or permission of instructor.

Students will be introduced to the basic design of state-of-the-art GIS and its analyti-

cal capabilities. Topics include: Geodatabases, applications in GIS, map projection information, raster/vector data models, introduction to available data on the internet, and basic GIS analytical functions such as querying and overlaying. The course will use ArcGIS to introduce these concepts in a hands-on environment.

**GEOG 3320 - Political Geography. 3-0-3.**

*Prerequisite:* GEOG 1101 or GEOG 2105.

This course is intended to explore the following concepts and issues from a geographical perspective: territoriality, theories of the state, spatial expressions of ideology, boundary issues, imperialism, geopolitics, nationalism, electoral geography, national identity, religion and governing power in a spatial context, and cultural and/or economic hegemony.

**GEOG 3330 - Economic Geography. 3-0-3.**

*Prerequisite:* GEOG 1101 or GEOG 2105.

A geographic analysis of global resources and economic growth. The underlying theme of the course is the impact of space (location, distance, area, boundaries) on economic decision-making. Topics to be discussed include population, transportation, rural and urban land use, industrial location, natural resource management, and development/underdevelopment. Differing spatial theories will be employed to explain the global economy in transition.

**GEOG 3340 - Cultural Geography. 3-0-3.**

*Prerequisite:* GEOG 1101 or GEOG 2105.

A thematic approach is applied to analyze human cultures, to examine world cultural regions, to note the spread of cultural traits, to interpret interactions between culture and environment, and to appreciate multiple traits of cultures and cultural landscapes. The five themes of region, diffusion, ecology, integration, and landscape are used to explore historical and contemporary issues of population, agriculture, politics, language, religion, ethnicity, popular culture, and urban spaces. The philosophy of the course is based on the premise that the built environment is a spatial expression of the beliefs, attitudes, and practices of a people.

**GEOG 3350 - Geography of Sub-Saharan Africa. 3-0-3.**

*Prerequisite:* GEOG 1101 or GEOG 2105.

A spatial survey that focuses on the physical, historical, cultural, and economic forces

at work on the African continent, south of the Sahara. Special emphasis is placed on the roles of the natural environment, population geography, historical geography, agriculture, economic development, and other factors that shape the landscapes of Sub-Saharan Africa.

**GEOG 3360 - Geography of Asia. 3-0-3.**

*Prerequisite: GEOG 1101 or GEOG 2105.*

This course is designed as a survey of the physical and cultural geography of the Asian region. Students will be provided with an overview of Asian landform features and climate coupled with a discussion of human interaction with a variety of Asian landscapes in terms of historical, political, economic, religious, and ethnic factors using geographic and cartographic analytical techniques.

**GEOG 3370 - Geography of Latin America and the Caribbean. 3-0-3.**

*Prerequisite: GEOG 1101 or GEOG 2105.*

This course studies the major physical, cultural and geopolitical sub-regions in Latin America and the Caribbean. In-depth geographic awareness and knowledge of the Latin American and Caribbean region is gained from the study of physical landscapes, natural hazards, economics, historical geography, environmental and resource issues, cultures and societies, urbanization, development, current events, and prospects for the future.

**GEOG 3380 - Geography of North America. 3-0-3.**

*Prerequisite: GEOG 1101 or GEOG 2105.*

A geographical survey of North America emphasizing the significant diversity found in both the physical and human geography of the region. Past, current and changing locational arrangements of people and resources are examined as they relate to economic, political, urban and cultural geographic perspectives within the framework of the forces that have created the variety of landscapes of the North American continent.

**GEOG 3398 - Internship. 1-9.**

*Prerequisite: GEOG 4405 for GIS internships, or at least 15 hours of upper division geography courses for non-GIS internships.*

A structured off-campus experience in a supervised setting that is related to the student's major and career interests. Practical experience is combined with scholarly research under the guidance of geography faculty and the internship supervisor. Those seeking experience in a GIS environment will work under

the guidance of the GIS Program Director. Sites must be in advance of the semester of the internship and must be approved by the student's advisor or internship coordinator.

*Notes: A departmental internship orientation session is scheduled once a semester. GIS certificate students please sign up for GEOG 4415 and not this course.*

**GEOG 3700 - Introduction to Environmental Studies. 3-0-3.**

*Prerequisite: Any general education science lab sequence.*

This course is designed to give students an overview of the human dimensions of US environmental issues and is a core course for the environmental studies minor. From a geographical perspective, the course explores how US environmental laws, ethics, viewpoints and economics interact, shape, and manifest themselves across the landscape. Students will be introduced to technologies, such as geographic information systems and satellite images, used by geographers to study environmental issues. The course will examine spatial patterns arising from the ways in which we manage our natural resources and environment. Natural resources such as water, air, soil, energy and fossil fuels will be used as examples in the discussion of spatial patterns arising from resource extraction, transportation and use.

**GEOG 3800 - Climatology. 3-0-3.**

*Prerequisite: GEOG 1112 and any general education lab science sequence.*

This course examines the nature of Earth's climate and the physical processes that determine the variations in climate and weather worldwide. Emphasis is on the interactions among the atmosphere, the hydrologic cycle, and earth's surface. Aspects of climate change will also be addressed.

**GEOG 3900 - Biogeography. 3-0-3.**

*Prerequisite: GEOG 1112.*

This course examines the geographic distribution of plants and animals from historical, cultural, and ecological perspectives. Emphasis is on the local, regional, and global patterns and processes that have influenced the distribution and evolution of plant and animal species. Aspects of environmental change and conservation is also addressed.

**GEOG 4100 - Directed Applied Research. 1-6.**

*Prerequisite: Any upper division geography course; consent of instructor and chair.*

This course will offer students an opportunity to investigate geographically-oriented concepts and issues by assisting in faculty-led research or scholarship. Course content and instructional methodologies will be identified by the faculty's needs and expectations.

**GEOG 4400 - Directed Study. 1-3.**

*Prerequisite: Approval of advisor, instructor, major area committee and department chair prior to registration.*

Covers special topics and seminars external to regular course offerings.

**GEOG 4405 - Advanced Geographic Information Systems. 3-0-3.**

*Prerequisite: GIS 3315.*

This course builds upon basic concepts addressed in the Introduction to Geographic Information Systems (GIS) course. The use of topological data procedures and relational database concepts within the GIS context will be investigated along with procedures relevant to building Geodatabases, including map projections, coordinate systems, digitizing vectors, and transformations. Fundamental spatial analysis operations are expanded upon, including spatial query, address matching, spatial aggregations, buffering, polygon overlay, and point-in polygon operations.

*Notes: ArcGIS software is used in class.*

**GEOG 4410 - Introduction to Remote Sensing. 3-0-3.**

*Prerequisite: GEOG 4405 or permission of instructor.*

Remote sensing is the art and science of obtaining information about an object, area, or phenomenon by a device that is not in contact with the study subject. Remote sensing methods include the production and analyses of satellite imagery and aerial photography as well as basic digital image processing techniques. This course is an introduction to remote sensing from space and aircraft platforms and an introduction to digital photogrammetry.

**GEOG 4415 - Practicum in Geographic Information Systems. 3-0-3.**

*Prerequisite: GIS 4410 and permission of program coordinator.*

A capstone course designed to complete the GIS Certificate Program by integrating the students' prior training in the application of

computer based manipulation and spatial analysis of data through the use of geographic information systems programs in on-site applied work settings. Students will be given applied experiences in selected public or private organizations in the community or in campus-related programs to make use of their GIS training. Students are expected to find their own practicum, which require the program coordinator's approval.

*Notes: GIS Majors should enroll in GEOG 3398.*

**GEOG 4490 - Special Topics in Geography. 1-3.**

*Prerequisite: Approval of instructor and department chair.*

Selected topics of interest to faculty and students.

**GEOG 4499 - Senior Seminar in Geography. 3-0-3.**

*Prerequisite: SSRM 2301 or equivalent, and at least 18 hours upper division required geography courses, and permission of instructor.*

Required capstone course for all geography and GISc majors. This seminar helps students apply their geographic knowledge and skills culminating in a research project. The course also includes preparation for graduate study and job opportunities in geography.

## GRMN: German

**GRMN 1001 - Introduction to German Language and Culture I. 3-0-3.**

*Prerequisite: ENGL 0099 and READ 0099 if required.*

Introduction to German language and culture, stressing progressive acquisition of effective communication skills in both the written and spoken language and an understanding of the practices and products of German culture.

*Notes Not open to native speakers of German.*

**GRMN 1002 - Introduction to German Language and Culture II. 3-0-3.**

*Prerequisite: One year of high school German, or GRMN 1001, or the equivalent.*

Introduction to German language and culture, part II, stressing continued, progressive acquisition of effective communication skills in both the written and spoken language and an understanding of the practices and products of German culture.

*Notes: Not open to native speakers of German.*



**GRMN 2001 - Intermediate German Language and Culture I. 3-0-3.**

*Prerequisite:* Two years of high school German, or GRMN 1002 or the equivalent.

The student will continue to develop proficiency in listening, speaking, reading, and writing, and learn to communicate in culturally appropriate ways.

*Notes:* Not open to native speakers of German.

**GRMN 2002 - Intermediate German Language and Culture II. 3-0-3.**

*Prerequisite:* Three years of high school German or GRMN 2001 or the equivalent.

Students continue to increase linguistic and cultural proficiency through the use of a variety of materials and activities. Course will serve as a transition between intermediate and upper-level courses in the language.

*Notes:* Not open to native speakers of German.

**GRMN 3200 - Critical Reading and Applied Writing. 3-0-3.**

*Prerequisite:* GRMN 2002 or the equivalent.

This course emphasizes skill development and refinement in the areas of critical reading and writing in German. Designed to give students extensive experience in reading and writing in German, the course focuses on the relationship between writing and reading, and on ways to improve one through the other.

**GRMN 3302 - Practical Conversation. 3-0-3.**

*Prerequisite:* GRMN 2002 or permission of instructor.

Students learn to express themselves verbally, using role-play, skits and extemporaneous speaking on a variety of topics including basic situations as well as discussions of professional areas.

*Notes:* Taught in German.

**GRMN 3303 - Grammar and Composition. 3-0-3.**

*Prerequisite:* GRMN 2002 or permission of instructor.

Introduction to the more difficult points of German grammar, syntax and style. In addition to the development of writing skills, students will concentrate on expanding their active vocabulary.

*Notes:* Taught in German.

**GRMN 3304 - Literature and Culture I. 3-0-3.**

*Prerequisite:* GRMN 3200 and GRMN 3303.

An introduction to the literature and culture of Germany and German-speaking countries from the Middle Ages to 1848. Students examine literary and artistic movements as well as cultural issues of the period.

*Notes:* Readings and discussion in German and in English.

**GRMN 3305 - Literature and Culture II. 3-0-3.**

*Prerequisite:* GRMN 3200 and Culture II.

An introduction to the literature and culture of Germany and German-speaking countries from 1848 to the present. Students examine literary and artistic movements as well as cultural issues of the period.

**GRMN 3398 - Internship. 1-9.**

*Prerequisite:* GRMN 3302 or permission of instructor.

Supervised, credit-earning work experience of one semester requiring use of German in the work place.

*Notes:* Prior approval by department coordinator and internship supervisor is required.

**GRMN 4400 - Directed Study. 1-3.**

*Prerequisite:* GRMN 2002 or permission of instructor.

Covers special topics and seminars external to course offerings that allow a student to work individually with an instructor.

*Notes:* Requires prior approval by instructor and department chair.

**GRMN 4402 - Contemporary Culture. 3-0-3.**

*Prerequisite:* GRMN 3304 or GRMN 3305 or permission by instructor.

This course is an examination of the historical, social, and political contexts of the contemporary experience in the German-speaking world through the analysis of cultural representations such as film, media, plastic arts, music, and literature. Readings and discussions are in German.

**GRMN 4404 - Commercial German. 3-0-3.**

*Prerequisite:* GRMN 2002 or permission of instructor.

An in-depth study of business practices and

the language of business that focuses on verbal and written communication as well as economic, social and political factors that are important to the conduct of business in the German-speaking world.

*Notes: Readings and discussion in German and in English.*

**GRMN 4434 - Topics in Language, Literature, and Culture. 3-0-3.**

*Prerequisite: GRMN 3304 or GRMN 3305 or permission by instructor.*

This course explores a period, movement or genre in literature, a topic in culture, or language-related issues. Topics are chosen for their significance and impact on German-speaking cultures. The course is taught in German.

**GRMN 4456 - Advanced Grammar and Linguistics. 3-0-3.**

*Prerequisite: GRMN 3303 or permission by instructor.*

This course is an advanced study of grammar from a linguistic perspective. It provides an overview of phonetics, phonology, morphology, and syntax. The course exposes students to dialectical variations of the German-speaking world and stresses development of oral proficiency. The course is taught in German.

**GRMN 4490 - Special Topics in German. 3-0-3.**

*Prerequisite: GRMN 2002 or permission of instructor.*

Selected topics of interest to students and faculty.

**GRMN 4499 - Senior Seminar. 3-0-3.**

*Prerequisite: GRMN 3304 or GRMN 3305 and permission by instructor.*

This is a capstone course designed to synthesize and connect the student's prior academic experiences in the major and related fields of study. Students will prepare a reflective essay and a research paper to present to the faculty. Papers and presentations are in German.

## GWST: Gender and Womens Studies

**GWST 3000 - Introduction to Gender and Women's Studies. 3-0-3.**

*Prerequisite: ENGL 1102.*

A survey of the foundational figures, themes,

and texts in the history of gender and women's studies in an interdisciplinary and global context. Themes to be addressed include sameness vs. difference feminisms; the sex/gender distinction; internal and external critiques of Western feminisms; transnational and global feminisms; feminism's relationship to critical race studies, postcolonialism, queer theory; and gender, trans-gender, and masculinity studies.

**GWST 3010 - Queer Theory & Sexuality. 3-0-3.**

*Prerequisite: ENGL 1102.*

Queer Theory & Sexuality is an interdisciplinary course that considers the global emergence and significance of theories and practices that 1) refute and destabilize the notion of an essential, normative sexuality and gender and 2) suggest that sexuality is fluid and varied and is constructed by social, political, and economic factors. The course surveys a broad array of scholarship and other forms of print and non-print media and explores a range of topics that might broadly be identified as 1) practices, identities, and communities; 2) the cultural construction of gender and sexuality; 3) sexual citizenship and the nation-state.

**GWST 3020 - Black Feminisms. 3-0-3.**

*Prerequisite: ENGL 1102.*

A survey of historical and contemporary black feminist traditions. Core themes could include the intersections of race and gender with class, sexuality, generation, and place; black feminist thought and its relationship to womanism and other feminisms; outsider-within positionality of black women; black feminist epistemologies; mediated representations of black women's identities; black lesbian feminism; commodification of black women's bodies; black women's global resistance to racism and sexism.

**GWST 3030 - Gender in Popular Culture. 3-0-3.**

*Prerequisite: ENGL 1102.*

An examination of gender as depicted in popular culture texts. Focusing on one medium (e.g., film, television, periodicals, music) or surveying a range of popular culture forms, students will critique depictions of gender; practice using theories and methods from gender and women's studies to understand popular culture's role in shaping gender identity; and do research on gender in the context of popular culture.

**GWST 3040 - Topics in Gender Studies. 3-0-3.**

*Prerequisite: ENGL 1102.*

Examination of a topic or topics in gender studies that will introduce students to some key themes relevant to the field today, including approaches for doing their own exploratory research and learning to critique popular culture portrayals of gender and sexuality.

*Notes: Specific content may vary, so course may be repeated.*

**GWST 3050 - Global Perspectives on Gender. 3-0-3.**

*Prerequisite: ENGL 1102.*

This course offers global perspectives and contexts within which gender can be explored, analyzed, and critiqued. The course will be driven by cross-cultural and comparative study and may include analysis of the construction of gender in relation to social practices, the law, tradition, religion, institutional culture, economics, and popular culture.

*Notes: This course may be repeated for credit with prior approval.*

**GWST 3398 - Internship. 3-0-3.**

*Prerequisite: GWST 3000 and approval by internship coordinator.*

A structured off-campus experience in a supervised setting that is chosen in relation to student's focus and interests. Practical experience is combined with a research approach that investigates issues relevant to the internship. Students will meet with the internship coordinator to develop an appropriate plan that will lead to the writing of a research-oriented paper or research project, a required part of the internship. Students should consult with the internship coordinator at the midpoint of the semester prior to the internship to choose from an approved list of internship sites, none of which may be with a current employer

**GWST 4499 - Research in Gender and Women's Studies. 3-0-3.**

*Prerequisite: GWST 3000 and completion of 60 credit hours.*

A study of research models of scholarship in gender and women's studies, combined with an opportunity for students to conduct a research project of their own. Students will read examples of outstanding research and survey

discipline-based scholarship focusing on gender and women's studies. Topics for studying methods could include debates regarding different methodologies, critiques of traditional research methodologies, integrating feminist theory with scholarship, and ethical questions associated with producing research in gender and women's studies.

*Notes: This course should be taken as the final course of the GWST minor.*

## HHS: Health and Human Services

**HHS 3100 - Culturally Competent. 3-0-3.**

*Prerequisite: ENGL 1102.*

This course provides students with skills needed by health and human service workers to provide effective care to individuals from a variety of ethnic and cultural backgrounds. Emphasis will be placed on working with immigrants and refugees from Hispanic cultures.

## HIED: History Education

**HIED 4413 - Teaching of Social Sciences (6-12). 6-0-6.**

*Prerequisite: All required EDUC courses and admission to Teacher Education, HIST 2270, and 24 hours of upper-level teaching field courses (including HIST 3304 and HIST 4488), GPA of at least 3.0 in that content course work, and permission of program coordinator.*

An examination and application of curriculum issues, learning theories, teaching strategies, instructional materials, and assessment procedures for teaching secondary school social science in the multicultural and diverse classrooms of today. Emphasizes those practices suggested by research in secondary social science education and encouraged by our accrediting agencies.

**HIED 4414 - Teaching of Social Sciences Practicum. 0-9-3.**

*Prerequisite: Admission to HIED 4413.*

Secondary school field experience in social science teaching with concurrent seminars. Proof of professional liability insurance is required prior to school placement.

**HIED 4475 - Student Teaching: Social Sciences (6-12). 12.**

*Prerequisite: Admission to Student Teaching.*  
Full-time teaching experience in social sciences under the supervision of a secondary school cooperating teacher and a specialist in history education. Includes a regularly scheduled seminar.

**HIED 4490 - Special Topics in History Education. 1-6.**

*Prerequisite: Permission of the instructor and department chair.*  
Selected special topics of interest to faculty and students.

**HIED 4498 - Internship in Teaching Social Studies (6-12). 0-18-12.**

*Prerequisite: Provisional teaching license issued by State of Georgia, full-time employment teaching social studies (7-12).*

Student teaching experience in social studies for provisionally certified teachers. Supervision will be in collaboration with a mentor-teacher in a local school and a specialist in social studies education. Twelve (12) hours of this internship will automatically substitute for SSED 4475. Proof of professional liability insurance. Students are responsible for their own school placement.

## HIST: History

**HIST 1110 - Introduction To World History. 3-0-3.**

*Prerequisite: ENGL 0099 and READ 0099, if required.*

An overview of world history that provides an introduction to the origin and development of the world's societies and their political, cultural, and economic traditions.

*Notes: The course uses a global approach to world history.*

**HIST 2111 - America to 1890. 3-0-3.**

*Prerequisite: ENGL 1102 (with C or better.)*  
Explores major themes in the social, cultural, political, and economic history of the peoples of North America to 1890. Topics include the intersection of cultures in colonial America, the origin and development of the American republic, the evolution of democratic ideas and institutions, western expansion, slav-

ery, sectional conflict, emancipation and its aftermath, immigration, social and cultural change, the Industrial Revolution, and the changing role of the U.S. in world affairs. Examination of primary sources forms an important element of this course.

**HIST 2112 - America Since 1890. 3-0-3.**

*Prerequisite: ENGL 0099 and READ 0099, if required.*

Examines the major themes of American history since 1890, the multicultural nature of contemporary U.S. civilization, and the nation's role in the global arena.

**HIST 2206 - Origins of Great Traditions. 3-0-3.**

*Prerequisite: HIST 1110.*

A systematic examination of five centers of civilization in Afro-Eurasia during their defining moments. The course focuses on the historical contexts that gave rise to China's classical philosophies, India's transcendental world-view, the Judaeo-Christian-Islamic synthesis, African mythoreligious systems of thought and the emergence of Latin-European culture in the West. Content emphasizes cross-cultural influences and connections.

**HIST 2270 - Introduction to Themes in History. 3-0-3.**

*Prerequisite: HIST 1110, HIST 2111 & HIST 2112.*

The content of the course will focus on a particular historical theme, topic, or period. The theme or period will vary from section to section of the course. This reading, writing, and exercise-intensive course surveys basic methods and concepts relevant to the discipline of history. Students will regularly engage in the close reading of scholarly historical work, learn and practice a variety of research methods, analyze historical sources, and develop analytical papers.

**HIST 2275 - Local History Research. 3-0-3.**

*Prerequisite: HIST 2111 & 2112.*

Using the vehicle of local history, this course is designed to acquaint students with repositories of historical documents in the Atlanta area and to provide them with a working knowledge of historical research methods.

**HIST 3304 - History of Georgia. 3-0-3.**

*Prerequisite: HIST 2112.*

A consideration of Georgia's political,

economic, social, and cultural development from the colonial period to the present. Topics include the cultures of indigenous peoples, the Spanish in Georgia, the founding of a British colony, the Revolution, Indian removal, antebellum society, the Civil War, Reconstruction, the New South era, the rise and decline of the cotton economy, race relations, and post-World War II prosperity and problems.

**HIST 3305 - The World Since 1945. 3-0-3.**

*Prerequisite: HIST 1110.*

A survey of major themes in world history since 1945, it focuses on sociocultural and intellectual developments in addition to the traditional concerns with political and economic relations. Particular emphasis is given to great power relations, the role of the middle powers, North-South relations as well as the interactions between Western and non-Western cultures in the context of increasing globalization.

**HIST 3307 - Introduction to European Union. 3-0-3.**

*Prerequisite: HIST 1110.*

This course examines the history and politics of European integration during the twentieth century, studying both the individuals and nations involved in the development of a united Europe. It will provide an in depth look at the history, institutions, economic policy and integration theory of the European Union and the current issues facing the union, both social and cultural as well as political and economic and environmental. Intro to the European Union is also the prerequisite for the new Certificate Program in EU Studies. This class offers an excellent opportunity for students to learn more about the political, economic and cultural dynamics of the new united Europe.

**HIST 3310 - The Old South. 3-0-3.**

*Prerequisite: HIST 2112.*

This course will be an exploration of the American South from the colonial period to the end of the Civil War. While major political and economic events will be an important part of the course, such events grow out of the ordeals of ordinary people. Therefore, close attention will be paid to the experiences of men and women -- white, black, and Native American -- from all social classes whose lives created a unique society known as the Old South.

**HIST 3311 - The New South. 3-0-3.**

*Prerequisite: HIST 2112.*

The South's social, political and economic development from 1865. Emphasizes Reconstruction, the "New South Creed," race relations, industrialization, and the region's changing role in national affairs.

**HIST 3315 - The History of the American West. 3-0-3.**

*Prerequisite: HIST 2112.*

This course surveys the history of the American West with special emphasis on the development of the Trans-Mississippi West from the early 19th century to recent years. The crucial influences of the environment, the interaction of Native Americans, Hispanics, Euro-Americans and other cultural groups, and the unique relationship of the region with the Federal government are explored.

**HIST 3321 - Diplomatic History of the United States. 3-0-3.**

*Prerequisite: HIST 1110 and HIST 2112.*

Examines major trends in U.S. diplomacy from 1890 to the present, emphasizing U.S. rise to world power, World Wars I and II, the Cold War and its end, and U.S. relations with developing world areas.

**HIST 3325 - Introduction to Public History. 3-0-3.**

*Prerequisite: HIST 2112.*

The course exposes students to how Americans think about the past, as well as its commemoration and public presentation. Special focus will be placed on the ways in which historians transfer their writing, research, and analytical skills to professions outside of academia. Major subfields and professions within public history are examined as are the current issues and controversies within the field.

**HIST 3326 - Historic Preservation. 3-0-3.**

*Prerequisite: HIST 2112.*

Examines the history, theories, and methods of historic preservation. Students are exposed to such activities as renovation approaches for historic architecture, neighborhood and downtown revitalization, and heritage tourism, as well as the social and ethical issues swirling around preservation. Students are also introduced to the "tools" of preservation, including tax incentives, historic inventories, HABS/HAER, the National Register of Historic Places, and the National Trust's Teaching with Historic Places.

**HIST 3327 - Architectural History. 3-0-3.**

*Prerequisite:* HIST 2112 or HIST 1110

The course introduces students to vernacular and high-style architecture and its relationship to social, political, and economic forces. The focus will be on the forms, spaces, and stylistic traits of historic architecture, how architecture has evolved through the years, how technological evolutions and innovations have influenced architecture, and what the built environment reveals about public and private life. The geographic focus of the course can change, depending upon the instructor and the needs of the department.

**HIST 3331 - History of Religion in U.S.. 3-0-3.**

*Prerequisite:* HIST 2112.

A survey of religious history in the United States, with special emphasis on beliefs and institutions, and their social and cultural context.

**HIST 3332 - U.S. Social and Cultural History. 3-0-3.**

*Prerequisite:* HIST 2112.

For the years 1492-present, consideration will be given to nationality, immigration, ethnicity (Asian-Americans, Hispanic-Americans, and Middle Eastern-Americans), the elderly, popular culture, and the environment.

**HIST 3333 - African American History to 1865. 3-0-3.**

*Prerequisite:* HIST 1110, HIST 2112.

A history of the people of African descent in the United States, from the African beginnings to 1865. The course will emphasize the forced migration of Africans, their experiences under plantation slavery, their resistance and emancipation, and their contributions to American society.

**HIST 3334 - The Africans in the Diaspora. 3-0-3.**

*Prerequisite:* HIST 1110.

A survey of the activities and experiences of African people who live outside the continent from the earliest times to the present. This course examines the migration of Africans to Eurasia, the Oceania, and the Americas, and gives special attention to the slave trade across the Sahara Desert and the Atlantic and Indian Oceans; the comparative experience of Africans in slavery in the Middle East and the Americas; emancipation and the process of racial and national integration; and the economic, political, and cultural contributions of Africans in the Diaspora.

**HIST 3335 - African American History, 1865 to Present. 3-0-3.**

*Prerequisite:* HIST 2112.

A history of the Black people in the United States since emancipation. The course emphasizes the struggles waged by African Americans to achieve racial equality and full citizenship in the United States, and the social, cultural, political, and economic forces that have shaped the African American community. Special attention is given to the men and women who led the struggle, the ideas and ideals which inspired and dominated each phase of the struggle, and the movements and institutions which were created in the process.

**HIST 3337 - Greek and Roman History. 3-0-3.**

*Prerequisite:* HIST 1110.

A history of Greece and Rome from the rise of the Greek city-state to the collapse of the western Roman Empire, with emphasis on their political, cultural, and intellectual contributions to the development of Western society.

**HIST 3340 - U.S. Military Experience. 3-0-3.**

*Prerequisite:* HIST 2112.

A survey of the development of the American military and its role in U.S. and world history. The course will emphasize the political, economic, and social importance of the military and its role in integrating U.S. society as well as a study of the evolution of strategy, operations and tactics and their use in warfare.

**HIST 3341 - Women in U.S. History and Culture. 3-0-3.**

*Prerequisite:* HIST 2112.

Focuses on the social, economic, political, cultural and religious experiences of American women of various racial, ethnic, and religious backgrounds from the Colonial period to the present.

**HIST 3342 - The Holocaust. 3-0-3.**

*Prerequisite:* HIST 2112 or HIST 1110.

This course puts the Holocaust into historical perspective and reflects on what it reveals about genocide in the twentieth and twenty-first centuries. The course examines the roots of anti-Semitism, the rise of fascism in Europe as it relates to the ideology of the Nazi Party, and the implementation of the Final Solution. The structure and purpose of the ghettos and death camps is studied, as well as efforts to resist. The course concludes by looking at

what contemporary representations of the Holocaust mean for a post-Shoah generation.

**HIST 3345 - Business & Economic History of United States. 3-0-3.**

*Prerequisite: HIST 2112.*

Surveys American business and economic development from colonial times to the present. Major themes include the history of small business and family business; the shifting position of the U.S. within the world economy; the regional economy of Georgia and the South; labor-management relations; the labor movement; and the changing social, political, and cultural context within which business and economic institutions have developed.

**HIST 3350 - England to 1688. 3-0-3.**

*Prerequisite: HIST 1110.*

A survey of English history from the earliest time to 1688. The course emphasizes political, cultural, and social developments between the Norman conquest and the transformation of England into a constitutional monarchy by the Glorious Revolution.

**HIST 3351 - Modern England. 3-0-3.**

*Prerequisite: HIST 1110.*

English history from 1689. The course emphasizes the rise of parliamentary government, the importance of the British Empire and the social, cultural and economic ideas that have made England and much of the English speaking world what they are today.

**HIST 3357 - Africans in Asia. 3-0-3.**

*Prerequisite: HIST 1110.*

A survey of the history of people of African descent in Asia from the African beginnings to the present. The course evaluates the historical significance of the African presence in the Middle East, India, Southeast Asia, and China. It emphasizes the historical contacts and connection between Africa and Asia, the forced migration of Africans in the age of Islamic expansion and imperialism, the comparative experiences of Africans in bondage and freedom, and their integration into the host societies.

**HIST 3358 - Africans in Latin America and the Caribbean. 3-0-3.**

*Prerequisite: HIST 1110.*

A history of the people of African descent in Latin America, the Caribbean, and the United States, from the African beginnings to 1888. The course will examine the forced migration of Africans; their roles in the conquest

and settlement of Spanish America, Brazil, and the West Indies; and their comparative experiences under plantation slavery. It will emphasize their resistance and emancipation, and their contributions to the development of the multiracial character of Latin American and Caribbean societies.

**HIST 3360 - Russian Empire to 1917. 3-0-3.**

*Prerequisite: HIST 1110.*

The history of the Russian Empire from its early beginnings to the Revolution of 1917. The course emphasizes the importance of Greco-Roman and Asian influences, the impact of the Russian Empire on eastern Europe and eastern Asia and the political, social, cultural, and revolutionary ideas that have created modern Russia.

**HIST 3366 - History of Mexico and Central America. 3-0-3.**

*Prerequisite: HIST 1110.*

Examines the Mesoamerican preclassic civilizations, the Aztec Empire and the Maya kingdoms, the Spanish conquest and establishment of New Spain, and the independent nation-states of Mexico and Central America. Themes include Spanish colonialism, the Indian struggle for justice, modern nation-state building, and relations with the United States.

**HIST 3367 - History of Brazil. 3-0-3.**

*Prerequisite: HIST 1110.*

A study of Brazil, to include the Native American period, Portuguese colonialism, the Empire of Brazil, and Brazil in the 20th century. Major themes are sugar and slavery, boom and bust economic cycles, the formation of the Brazilian social identity, Brazil and the Amazon, and Brazil's place in the contemporary global world.

**HIST 3372 - Ancient to PreModern China. 3-0-3.**

*Prerequisite: HIST 1110.*

This course introduces the main themes in Chinese history from the Neolithic to 1600; discusses how traditional cultures and outside influences have interacted to produce traditional China; explores the great diversity and impressive continuities of traditional Chinese civilization; and assesses the significance of the institutions of state, family, and women in Chinese history.

**HIST 3373 - Modern India and South Asia. 3-0-3.**

*Prerequisite:* HIST 1110.

Emphasizes how Hindu, Buddhist, Islamic and other traditional cultures combined with British colonial rule and other modernizing influences to produce the India of today. Some attention is also given to peripheral areas, particularly Pakistan and Bangladesh.

**HIST 3374 - Modern China and Japan. 3-0-3.**

*Prerequisite:* HIST 1110.

Focuses chiefly upon China and Japan, with some consideration of Korea, emphasizing how traditional cultures, outside influences, and modernizing forces have interacted to produce the East Asia of today. Covers the period 1600 to the present.

**HIST 3376 - Historiographical Debates. 3-0-3.**

*Prerequisite:* HIST 1110 and 2206.

Investigates the major limits and problems inherent in historical understanding and introduces the student to philosophies of history that have sought to address those problems. Case studies of major historical controversies help students recognize the important ways those limits and problems influence even the greatest scholar's efforts at historical analysis.

**HIST 3377 - History of Science. 3-0-3.**

*Prerequisite:* HIST 1110.

History of scientific ideas and methods from ancient times to the present, with special emphasis on intellectual trends that contributed to the modern world's scientific outlook.

**HIST 3382 - North Africa and the Middle East in Modern Times. 3-0-3.**

*Prerequisite:* HIST 1110.

A history of North Africa and the Middle East since the emergence of Islam. Major themes include the rise of Berber-Arab/Islamic civilization, the historical ties between North Africa and the Middle East, and the impact of Ottoman rule. Consideration of the 20th century includes European imperialism, the advent of military rule, the establishment of Israel, Arab-Israeli wars and the search for peace, pan-Arabism and the independence movement in Maghrib, petroleum and international politics, the rise of Muslim fundamentalism, and the problems of economic development and modernization.

**HIST 3391 - History of West Africa. 3-0-3.**

*Prerequisite:* HIST 1110.

A history of West Africa from the earliest times to the present. The course emphasizes cultural continuities and change, trade and cultural ties with North Africa, and contemporary challenges of economic development and nation building in the region. It examines important themes like village, urban, and community life; the formation of mini and mega states such as Ghana, Mali, and Songhai empires; the creation of trans-Saharan and trans-Atlantic trade networks; traditional religion, Islam, and Christianity; European colonialism and African resistances; and decolonization.

**HIST 3392 - History of Southern, Eastern and Central Africa. 3-0-3.**

*Prerequisite:* HIST 1110.

A history of Southern, Eastern, and Central Africa from the earliest times to the present. The course emphasizes continuities and changes in African culture, African participation in Indian Ocean and Middle Eastern trade networks, and the impact of European colonization. It examines important themes like Bantu migration and state formation in Central Africa; the emergence of the Ethiopian kingdom; the impact of the Zulu Mfecane; Swahili culture and Omani rule in East Africa; Dutch settlement and the development of apartheid; and the achievement of Black majority rule in South Africa.

**HIST 3393 - Emerging Themes in African History. 3-0-3.**

*Prerequisite:* HIST 1110.

A survey of major themes in African cultural history from the earliest times to the beginning of European colonialism. The course introduces students to the peoples, societies, and cultures of the continent, and emphasizes dominant themes such as cultural unity and diversity, empire and civilization, kinship and family, ethnic and nation building, Islam and traditional religions, indigenous institutions, slavery, and sociopolitical transformations before European colonialism.

**HIST 3396 - Cooperative Study. 1-3.**

*Prerequisite:* Approval Coop Coordinator.

A supervised work experience program for a minimum of two academic semesters at a site in business, industry, or government. For sophomore, junior, or senior level students



who wish to obtain successive on the job experience in conjunction with their academic training.

**HIST 3398 - Internship. 1-9.**

*Prerequisite: 60 Semester Hours.*

A supervised, credit earning work experience of one academic semester with a previously approved business firm, private, or government agency.

*Notes: Credit is allowed in elective areas.*

**HIST 4400 - Directed Study. 1-3.**

*Prerequisite: HIST 1110 and 2112.*

Covers special topics and seminars external to regular course offerings.

**HIST 4410 - Colonial America to 1763. 3-0-3.**

*Prerequisite: HIST 2112.*

Starting in the pre-Columbian period, this course covers the American experience until 1763. It looks at Native American life, colonization and settlement by the Spanish, French and English, interaction with the Atlantic world, and the wars for imperial dominance fought in North America until 1763. Issues explored include class structure and family life, religion, politics, intellectual movements, society and culture, slavery, and treatment of minorities.

**HIST 4411 - The American Revolution. 3-0-3.**

*Prerequisite: HIST 2112.*

Examines the American Revolution from the start of the colonists' disputes with Britain through the ratification of the Constitution. Issues covered include the development of tensions between Britain and the colonies during the Seven Years' War and decade-long dispute over taxation, the decision to declare independence and the Revolutionary War, the postwar Confederation government, and the creation of the Constitution. The roles of women, Native Americans, African Americans, and loyalists are also examined.

**HIST 4412 - The Early Republic. 3-0-3.**

*Prerequisite: HIST 2112.*

This course will explore the history of the United States from 1787-1824. Topics and issues covered will include the creation of the Constitution, the formation of the first party system, the growth and development of the federal government, the young republic's foreign policy, the War of 1812, the Market Revolution, the Era of Good Feelings, and the

development of a uniquely American culture. Social, economic, political, and military aspects of the American experience will be addressed.

**HIST 4415 - Jacksonian America. 3-0-3.**

*Prerequisite: HIST 2112.*

This course will explore the history of the United States from 1815-1848. Topics and issues covered will include the War of 1812, the Market Revolution, the Era of Good Feelings, the rise of Andrew Jackson, Indian Removal, the formation of the second party system, the rise of the reformist impulse, sectional disruptions caused by territorial expansion and slavery, the annexation of Texas, the Mexican War, and the continued development of a uniquely American culture. Social, economic, political, and military aspects of the American experience will be studied.

**HIST 4425 - Oral History. 3-0-3.**

*Prerequisite: HIST 2112.*

Focuses on the methods of taking, processing, and utilizing oral histories. Additional emphasis is placed on the study of planning, development, and operation of oral history projects for libraries, museums, corporations, and public history agencies.

**HIST 4426 - Documentation and Interpretation of Historic Sites. 3-0-3.**

*Prerequisite: HIST 2112.*

Explores the methods of documenting historic properties, especially as related to the National Register of Historic Places. Special emphasis is placed on completing a nomination for the National Register of Historic Places. Includes interpretation of historic sites for public exhibit.

**HIST 4428 - The Third Reich. 3-0-3.**

*Prerequisite: HIST 2112 or HIST 1110*

This course draws a wide range of texts to place the Third Reich (1933-1945) in a broad historical context to understand its rise, causes, consequences, and legacies.

**HIST 4430 - Museum Studies. 3-0-3.**

*Prerequisite: HIST 2112.*

Provides a broad introduction to the museum world and the functions of museums in American society. Emphasis will be placed on historical museums. Subjects covered will include museum management, collections management, education, interpretation, exhibit design, ethics, and scholarly criticism of museums.

**HIST 4435 - History and Memory. 3-0-3.**

*Prerequisite:* HIST 2112.

This seminar experience examines the literature of public history and memory. Through readings and discussion the class will examine what we know about the past and how we know it, the changing interpretation of historical events over time, the shape and influence of historical memory, the politics of historical interpretation, and the public presentation of history.

**HIST 4440 - Medieval Europe. 3-0-3.**

*Prerequisite:* HIST 1110.

A survey of the origins of European culture. Focuses on the period between the fourth and the fourteenth centuries, during which time Europe achieved its own form of cultural unity distinct from that of its Mediterranean neighbors.

**HIST 4442 - History of Religious Tolerance. 3-0-3.**

*Prerequisite:* HIST 1110.

This course traces the origins of the concept of tolerance of the religious "other," with a focus of content on medieval and Early Modern Europe. Besides the historical exploration of the topic and an examination of the emergence and development of the idea of religious toleration against a background of persecution and wars of religion, students also examine and discuss philosophical and practical aspects of religious tolerance today.

**HIST 4444 - Renaissance and Reformation Europe. 3-0-3.**

*Prerequisite:* HIST 1110.

A survey of the changing patterns of thought that radically altered European society between the 14th and 17th centuries. The renaissance of art, the triumph of individualism, the rise of Protestantism, and the reformation of the Church will be studied in their social, political, and intellectual contexts.

**HIST 4445 - Age of Enlightenment. 3-0-3.**

*Prerequisite:* HIST 1110.

A contextualized discussion of major developments in European thought during the eighteenth century. Topics include rationalism and the notion of the social applicability of science, the idea of progress, the critique of established religion, economic theories such as those of the Physiocrats, and epistemological interests as expressed in the *Encyclopedie* of Diderot and d'Alembert, as well as the

increased cosmopolitanism and the importance of extra-European models (especially the Chinese Confucian model).

**HIST 4451 - Civil War and Reconstruction. 3-0-3.**

*Prerequisite:* HIST 2112.

Causes and development of the U.S. Civil War from 1830. Includes an analysis of the political, social, and economic aspects of the Reconstruction Era.

**HIST 4454 - Twentieth Century Europe. 3-0-3.**

*Prerequisite:* HIST 1110.

A survey of European history from 1914 to the present. The course focuses on the main forces that have shaped Europe such as the Second Industrial Revolution and the development of mass society. It examines women's issues; the rise of Fascism; the impact of existentialism on philosophy, literature, and art; the collapse of Euro-communism; and progress toward European Union.

**HIST 4455 - Twentieth Century Russia. 3-0-3.**

*Prerequisite:* HIST 1110.

A study of Russia in the 20th century that examines in detail the birth, life, international influence, death, and aftermath of the Soviet Union and relates these events to Russian and world history.

**HIST 4456 - World War II. 3-0-3.**

*Prerequisite:* HIST 1110.

A survey of the causes, events, and results of World War II. The course emphasizes military history and the global nature of the conflict but also examines the economic, political, and diplomatic aspects of the war.

**HIST 4461 - Gilded Age & Progressive Era. 3-0-3.**

*Prerequisite:* HIST 2112.

An examination of the expansion, industrialization, and urbanization of the United States in the late 19th and early 20th centuries and of the era's cultural, political, economic, intellectual, and social issues.

**HIST 4471 - Recent United States History. 3-0-3.**

*Prerequisite:* HIST 2112.

Recent United States History, 1939-present. Considers domestic political history, an overview of foreign policy, economic growth and change, and social and cultural reform movements.

**HIST 4475 - War and Revolution in Southeast Asia. 3-0-3.**

*Prerequisite: HIST 1110 and 2112.*

Studies the responses of the traditional cultures of Vietnam, Laos, Cambodia, Thailand, Malaysia, and Indonesia to outside influences and modernizing forces in the nineteenth and twentieth centuries; considers both world wars and the Indochina Wars in the context of the Cold War and their impact on Europe and the United States.

**HIST 4488 - Approaches to World History. 3-0-3.**

*Prerequisite: HIST 1110 and 2206.*

An examination of the various approaches to world history as a field of study, comprising the important debates and controversies in the tradition. The course includes a consideration of contemporary debates and recent developments on topics such as modernization and its place and significance in world history. The examination also includes a critique of the conceptualization of world history in today's classroom and will suggest possible alternatives.

**HIST 4490 - Special Topics in History. 1-3.**

*Prerequisite: HIST 1110 and 2112.*

Selected special topics of interest to faculty and students.

**HIST 4499 - Senior Seminar. 3-0-3.**

*Prerequisite: HIST 2270 AND 3376, with 'C' or better.*

A combined tutorial and seminar in which students research and write a senior thesis in addition to making a computer based presentation in class.

## HON: Honors

**HON 2290 - Honors Seminar. 3-0-3.**

*Prerequisite: Admission to the Undergraduate Honors Program.*

A special topics course offered exclusively for students admitted to the Undergraduate Honors Program and designed to examine a single theme or issue from a variety of disciplinary perspectives, providing students with the opportunity to work individually or collaboratively on a cross-disciplinary project.

**HON 3000 - Honors Colloquium. 1-0-1.**

*Prerequisite: Admission to the Undergraduate Honors Program.*

A course designed to explore different disciplinary perspectives on knowledge and its acquisition, fostering faculty-student interchange in a seminar setting. Students also participate in three or more cultural/intellectual activities beyond the classroom. Required of all students in the Undergraduate Honors Program, the Colloquium may be repeated to meet the expectations of Fundamental Three of the Honors curriculum.

**HON 4400 - Honors Directed Study. 3-0-3.**

*Prerequisite: Admission to the Undergraduate Honors Program.*

A course designed to accommodate traditional or applied learning experiences exclusive of those offered in other Honors courses.

**HON 4490 - Honors Special Topics. 3-0-3.**

*Prerequisite: Admission to the Undergraduate Honors Program.*

A course addressing special topics of interest to Honors students and faculty.

**HON 4497 - Honors Senior Capstone Experience I. 1-0-1.**

*Prerequisite: Approval of the Honors Director.*

The Honors Senior Capstone Experience requires students to design and execute a project reflecting original research, an original synthesis of existing research, an application of existing research to a new context, an original creative work, or the application of special skills to the creation and coordination of a substantial service learning project in the student's major. This first one-hour segment gives credit for producing a substantive honors capstone proposal that can be approved by the Honors Council. Required of all students in the Undergraduate Honors Program.

**HON 4498 - Honors Senior Capstone Experience II. 3-0-3.**

*Prerequisite: HON 4497.*

This three-hour segment of the Honors Senior Capstone Experience requires a student with an approved capstone proposal to conduct research or complete other activities related to the capstone product and submit a research outline or detailed progress report to the

project supervisor at the end of the semester. Required of all students in the Undergraduate Honors Program.

**HON 4499 - Honors Senior Capstone Experience III. 1-3.**

*Prerequisite: HON 4498.*

This final segment of the Honors Senior Capstone Experience requires an honors student to complete and submit the Honors Portfolio and the final capstone product: an honors thesis, an original creative work, or a capstone narrative, supported with appropriate documentation, describing the process and learning outcomes of a major service learning project. Required of all honors students.

## HPS: Health, Physical Education And Sport Science

**HPS 1000 - Fitness for Living. 2-1-3.**

*Prerequisite: None.*

Emphasis on the importance of physical activity, nutrition, stress and weight management, and health-related fitness components. Topics will be developed with practical applications to one's life-style including opportunities to assess selected fitness, nutritional and activity patterns, and to develop and participate in a personalized physical activity program.

**HPS 1030 - Aerobic Conditioning/Weight Training. 1-1-1.**

*Prerequisite: None.*

Motor skill acquisition, fundamental techniques and knowledge appropriate for the successful participation in a variety of cardiovascular fitness related activities and weight training principles.

**HPS 1050 - Archery/Badminton. 1-1-1.**

*Prerequisite: None.*

Motor skill acquisition, fundamental techniques and knowledge appropriate for the successful participation in target archery and badminton.

**HPS 1070 - Basketball/Softball. 1-1-1.**

*Prerequisite: None.*

Motor skill acquisition, fundamental techniques and knowledge appropriate for the successful participation in five player basketball and slow pitch softball.

**HPS 1090 - Dance: Ballet. 1-1-1.**

*Prerequisite: None.*

Motor skill acquisition, fundamental techniques and knowledge appropriate for the successful participation in classical ballet dance.

**HPS 1130 - Dance: Jazz. 1-1-1.**

*Prerequisite: None.*

Motor skill acquisition, fundamental techniques and knowledge appropriate for the successful participation in basic jazz dance.

**HPS 1150 - Dance: Modern. 1-1-1.**

*Prerequisite: None.*

Motor skill acquisition, fundamental techniques and knowledge appropriate for the successful participation in basic modern dance.

**HPS 1160 - Rhythmic Activities for Children (P-5). 1-1-1.**

*Prerequisite: None.*

Rhythmic and movement concepts used in expressive movement and as a foundation for motor skills included. Strategies for teaching creative movement will be addressed. Field experience with young children included.

**HPS 1170 - Folk/Square/Social Dance. 1-1-1.**

*Prerequisite: None.*

Motor skill acquisition, fundamental techniques, and knowledge appropriate for participation in folk, square, and social dance. Will include selected folk dances representing different cultures around the world. Circle, contra, and western style square dance will be emphasized. Social dances shall include Fox Trot, Waltz, Swing, and various Latin dances.

**HPS 1190 - Soccer/Team Handball. 1-1-1.**

*Prerequisite: None.*

Motor skill acquisition, fundamental techniques, and knowledge appropriate for the successful participation in soccer/team handball.

**HPS 1210 - Golf. 1-1-1.**

*Prerequisite: None.*

Motor skill acquisition, fundamental techniques and knowledge appropriate for the successful participation in golf.

*Notes: Additional fee required.*

**HPS 1230 - Martial Arts. 1-1-1.**

*Prerequisite: None.*

Motor skill acquisition, fundamental techniques and knowledge appropriate for the successful participation in the development of martial arts and self defense skills.

*Notes: Additional fee required.*

**HPS 1250 - Outdoor Recreational Pursuits. 1-1-1.**

*Prerequisite: HPS 1310 or instructor's consent.*

Motor skill acquisition, fundamental techniques and knowledge appropriate for the successful participation and appreciation of outdoor recreation activities. Units represented may include backpacking, camping, orienteering and canoeing. Weekend trips, off campus field experiences and additional fee required.

**HPS 1290 - Stunts & Tumbling/Gymnastics. 1-1-1.**

*Prerequisite: None.*

Motor skill acquisition, fundamental techniques and knowledge appropriate for the successful participation in the development of stunts, tumbling and gymnastic skills.

*Notes Additional fee required.*

**HPS 1310 - Swimming: Beginning. 1-1-1.**

*Prerequisite: None.*

Motor skill acquisition, fundamental techniques and knowledge appropriate for the successful completion of the American Red Cross Beginning through Intermediate swimming levels. Course is designed for the non-swimmer or individual with limited aquatic experience.

**HPS 1330 - Swimming: Intermediate. 1-1-1.**

*Prerequisite: HPS 1310 or instructor's consent.*

Motor skill acquisition, fundamental techniques and knowledge appropriate for swimming and water safety. Successful completion of this course corresponds to standards for the American Red Cross Swimmer level.

**HPS 1350 - Swimming: Lifeguard Training. 1-1-1.**

*Prerequisite: HPS 1330 or instructor's consent.*

Motor skill acquisition, fundamental techniques and knowledge appropriate to become certified in American Red Cross Lifeguard Training.

**HPS 1390 - Tennis. 1-1-1.**

*Prerequisite: None.*

Motor skill acquisition, fundamental techniques and knowledge appropriate for the successful participation in tennis.

**HPS 1430 - Volleyball. 1-1-1.**

*Prerequisite: None.*

Motor skill acquisition, fundamental techniques, and knowledge appropriate for successful participation in volleyball.

**HPS 1450 - Scuba Diving. 1-1-1.**

*Prerequisite: HPS 1310 or instructor's consent.*

This course is designed to develop fundamental concepts, principles, and techniques of sport SCUBA diving. Course covers selection and maintenance of gear, snorkeling skills, physiology of diving, use of dive tables, diving environment, and an emphasis on safe diving practices. PADI open water certification available but not required to fulfill HPS credit.

*Notes: Additional fee and mask, fins, and snorkel required.*

**HPS 1470 - Self Defense. 1-1-1.**

*Prerequisite: None.*

This course develops self defense tactics and the knowledge of personal safety. Topics may include but are not limited to hand and leg strikes, various escapes and releases, safety in the car and home, sexual harassment, date rape, self defense and the law, and sexual abuse of children.

**HPS 1510 - Fitness Swimming. 1-1-1.**

*Prerequisite: HPS 1310 or instructor's consent.*

This course provides opportunities for students with good swim skills to increase their fitness level via the medium of water. Workouts will be comprised of drills designed to increase stroke efficiency as they improve aerobic capacity, body composition, and muscular endurance. This is a vital opportunity for those students with physical limitations that prohibit typical land based exercise.

**HPS 1530 - Water Aerobics. 1-1-1.**

*Prerequisite: None.*

This course is comprised of aerobic exercises and muscular strength/endurance exercises performed in the water. These exercises will focus on increasing mobility, cardiovascular fitness, muscle tone, and improving body composition. This is a vital opportunity for

students with physical limitations prohibiting typical land based exercise.

*Notes: No aquatic proficiency required.*

**HPS 1550 - Developmental Movement Experiences. 1-1-1.**

*Prerequisite: None.*

Foundational framework for motor skill acquisition, fundamental techniques and knowledge appropriate for children and early adolescents. Developmental patterns and experiences will range from educational games, rhythms, and gymnastics to cooperative, cross cultural and creative leisure activities/games.

**HPS 1570 - Walk/Jog for Fitness. 1-1-1.**

*Prerequisite: None.*

Motor skill acquisition, fundamental techniques, and knowledge appropriate for the successful participation in walking/jogging cardiovascular fitness activities. Nutritional principles for lifetime health will also be discussed.

**HPS 1810 - Outdoor Recreation and Education. 1-1-1.**

*Prerequisite: HPS majors only.*

Fundamental techniques and leadership skills necessary for safe participation in a variety of land and water outdoor recreational and educational activities without disturbance to the environment. Activities may include backpacking, camping, orienteering, canoeing, basic survival and problem solving adventure activities.

*Notes Additional fee required.*

**HPS 1830 - Swimming: Water Safety Instructor. 1-2-2.**

*Prerequisite: HPS 1330 or instructor's consent.*

Fundamental techniques, knowledge and methods appropriate to become certified to teach all levels in the American Red Cross swimming programs.

**HPS 1850 - Advanced Strength/Aerobic Training. 1-1-1.**

*Prerequisite: HPS majors only.*

Motor skill acquisition, advanced techniques and knowledge appropriate for successful participation and instruction in strength training and aerobic fitness activities.

**HPS 2000 - Contemporary and Historical Perspectives of Health and Physical Education. 3-0-3.**

*Prerequisite: ENGL 099, READ 099, if required.*

An overview of contemporary and historical perspectives of health and physical education. Emphasis is on providing discussion of career options, major programs of study and professional opportunities in the areas of health and physical education as well as a survey and study of the historical and philosophical principles relative to physical education from a world and U.S. perspective. HPS majors should take this course prior to all 2000-4000 level major courses.

**HPS 2090 - Exercise Leadership. 2-2-3.**

*Prerequisite: HPS 1000 and Community First Aid and Safety (C.F.A.S.) Certification.*

This course is designed to provide students with leadership skills and experience that directly apply to fitness programs. Topics include current trends in aerobics classes, workout design and implementation, monitoring exercise, exercise risk factors, safe and effective exercise, evaluation of existing programs, and administrative considerations.

**HPS 2100 - Introduction to Exercise and Health Science. 3-0-3.**

*Prerequisite: ENGL 099, READ 099, if required.*

An introduction to exercise and health science. Topics include historical perspectives, overview of the profession and career opportunities, professional organizations, certification programs, current issues, and future trends.

**HPS 2200 - Introduction to Sport Management. 3-0-3.**

*Prerequisite: None.*

An introduction to sport management. To include a historical development of the discipline, overview of the profession and career opportunities, professional organizations, current issues, and future trends.

**HPS 2220 - Legal Aspects of Sports. 3-0-3.**

*Prerequisite: HPS 2200; admission to the program or instructor's consent.*

This course will focus on the application of law principles to the sport and fitness setting. Areas include agency law, tort liability, contract law, antitrust law, Constitutional law, labor law, and criminal law. The course will focus on issues as they pertain to sport managers, educators, coaches, athletes, facility directors, and recreational administrators.

**HPS 2222 - Sports Information. 3-0-3.**

*Prerequisite:* HPS 2200; admission to the program or instructor's consent.

The primary purpose of this course is to familiarize students with the field of sport information including mass communication, the print media, the broadcast media, sports news releases, interviewing, and public relations. Emphasis is placed upon the gathering, managing, and delivering of information about sport organizations, teams, players, and coaches to the public.

**HPS 2290 - Special Topics. 1-3.**

*Prerequisite:* None.

Selected physical activity units not regularly offered through the Department of HPS.

*Notes:* Repeatable.

**HPS 2300 - First Aid/CPR Instructor Training. 3-0-3.**

*Prerequisite:* Current American Red Cross Community First Aid and Safety (C.F.A.S.) Certification.

Theory, practice, and application for safety, injury prevention, and care to include the American Red Cross Community First Aid and Safety (CFAS). Teaching methodologies are also needed to prepare professionals to teach CFAS to the layperson. Topics may include but are not limited to: personal, school, home, recreation, traffic, work site, and disaster safety.

**HPS 3050 - Coaching Principles. 3-0-3.**

*Prerequisite:* None.

Basic understanding of the theoretical and practical applications of the sport science areas of physical education related to coaching. Current issues and topics addressing the principles and problems of the prospective interscholastic coach including coaching philosophy, pedagogy, sport psychology, sport medicine and sport physiology. Students successfully completing the course may become certified as a Leader Level Coach by the American Coaches Effectiveness Program.

**HPS 3060 - Advanced Coaching Methodology: Basketball and Volleyball. 3-0-3.**

*Prerequisite:* HPS 3050.

This course is designed to provide an in-depth understanding of the theories and techniques of coaching basketball and volleyball. Students will be provided with an overview of various key coaching topics such as: player selection for various positions; season practice

plans; planning practice structure; training the basic skills; offensive systems; defensive systems; transition play; game coaching considerations; and conditioning principles.

**HPS 3070 - Advanced Coaching Methodology: Soccer and Tennis. 3-0-3.**

*Prerequisite:* HPS 3050.

This course is designed to provide an in-depth understanding of the theories and techniques of coaching soccer and tennis. Students will be provided with an overview of various key coaching topics such as: player selection for various positions; season practice plans; planning practice structure; training the basic skills; offensive systems; defensive systems; transition play; game coaching considerations; and conditioning principles.

**HPS 3080 - Advanced Coaching Methodology: Softball and Baseball. 3-0-3.**

*Prerequisite:* HPS 3050.

This course is designed to provide an in-depth understanding of the theories and techniques of coaching softball and baseball. Students will be provided with an overview of various key coaching topics such as: player selection for various positions; season practice plans; planning practice structure; training the basic skills; offensive systems; defensive systems; transition play; game coaching considerations; and conditioning principles.

**HPS 3100 - Sociological and Psychological Aspects of HPS. 3-0-3.**

*Prerequisite:* None.

A survey of social psychological factors affecting performance in sports and physical activity. Emphasis on the impact on performance and the teaching/learning process. Topics will include leadership, motivation, group cohesion, social facilitation, arousal/anxiety, cognitive processes, and competition and cooperation.

**HPS 3200 - Motor Learning. 3-0-3.**

*Prerequisite:* None.

Current theories and principles explaining motor behavior and the psychological factors related to and affecting motor skill acquisition and performance. Topics include learning theories, information processing, motor control, state of the learner, nature of skills and instructional considerations.

**HPS 3240 - Physical Activity and Health Promotion for the Older Adult. 2-3-3.**

*Prerequisite: HPS 1000 and BIOL 2222 (with "C" or better), and a 2.5 KSU adjusted GPA.*

Examination of the relationship and importance of physical activity and health promotion of the older adult. Also includes risk reduction, health maintenance, health enhancement, and physical activity assessment. Students will participate in the lab setting associated with the SPARHKS program on Friday mornings.

**HPS 3250 - Family Health and Sexuality. 3-0-3.**

*Prerequisite: HPS 1000.*

This course focuses on the historical, sociological, physiological, and educational perspectives of family living and human sexuality. Specific topics include: current family health issues (parenting, divorce, family relationships, dating and marriage, aging, death and dying); sexuality research; history, culture and sexuality; sexual anatomy, reproduction and contraception; sexual response and behavior; sexual dysfunction; gender issues; communication; sexual orientation; sexuality across the life span; sex in the media; sexual coercion, domestic violence and abuse.

**HPS 3300 - Personal Health Behavior. 3-0-3.**

*Prerequisite: HPS 1000.*

A study of the physical, mental and social factors of personal wellness and community health issues. Topics include substance use and abuse, human sexuality and HIV, mental and emotional health, diseases and disorders.

**HPS 3333 - Sports Broadcasting. 3-0-3.**

*Prerequisite: HPS 2200; admission to the program or instructor's consent.*

The focus of this course is the many disciplines in the art of sports casting for radio and television. This is a performance lab course in which students will be required to produce and present sports broadcasting materials encompassing studio and remote applications.

**HPS 3370 - Sport Facility and Event Management. 3-0-3.**

*Prerequisite: HPS 2200, HPS 2220 and admission to the program or instructor's consent.*

The wide-spectrum of sport facilities from public assembly venues to community recreation centers are examined in this course.

Specifically, how these facilities are planned, financed, and managed are motifs in this course. Additionally, students are exposed to the essential principles of event management.

**HPS 3390 - Leadership and Management in Sport Organizations. 3-0-3.**

*Prerequisite: HPS 2200; admission to the program or instructor's consent.*

Students explore the theoretical frameworks of the body of knowledge of Sport Management, the practical applications of those frameworks, and the ethical issues confronting today's sport managers.

**HPS 3395 - Coaching Practicum. 1-6-3.**

*Prerequisite: HPS 3050.*

A senior-level coaching experience designed for candidates in the Coaching minor program of study. Candidates will be assigned as intern (assistant) coaches who will work under the supervision of experienced head or senior coaches at the collegiate, school (only if enrolled in the HPE curriculum), or recreation program levels. This is a field based practicum that will provide candidates with practical experiences in planning and implementing competitive athletic programs.

**HPS 3398 - Internship. 1-15.**

*Prerequisite: Consent of department chair.*

A supervised, credit-earning experience of one academic semester with a previously approved business firm, sport organization, private agency or governmental agency.

*Notes Credit is allowed only in elective areas. S/U grading only.*

**HPS 3450 - Curriculum, Instruction & Management for Early Childhood Physical Education. 2-2-3.**

*Prerequisite: Admission to program and HPS 1160.*

Knowledge, fundamental techniques and motor skill analysis appropriate for the development of children's games, dance and gymnastics. Knowledge and skills of basic skill themes and movement concepts stressed. Curriculum development, methods and materials for planning and implementing a total developmental program for elementary physical education. Includes teaching experiences and appropriate computer software usage.

*Notes: Verification of liability insurance is required prior to placement in the field experience.*



**HPS 3500 - Foundations of Recreation and Leisure. 3-0-3.**

*Prerequisite:* HPS 2200; admission to the program or instructor's consent.

A foundation for the study of recreation and leisure and the organizations that deliver recreational services. To include an overview of the philosophical, historical, social, cultural, and political factors which influence recreation and leisure. The course will also emphasize the role of the professional in the delivery of recreational services.

**HPS 3550 - Curriculum, Instruction and Management for Middle Grade and Secondary Physical Education. 3-0-3.**

*Prerequisite:* Admission to Teacher Education.

Curriculum development, methods and materials for planning and implementing a total developmental program for middle and secondary grade physical education. Includes teaching experiences and appropriate computer software usage.

**HPS 3600 - School Health Issues. 2-2-3.**

*Prerequisite:* HPS 1000.

Major public health issues impact on America's schools and the programs and policies that improve the prevalence and etiology of health behaviors among adolescents. Utilizes the Coordinated School Health Program to promote adolescent health and academic performance. Learning experiences include observation of school health professionals in the field.

**HPS 3650 - Curriculum, Methods and Materials in Health Education. 2-2-3.**

*Prerequisite:* Admission to Teacher Education and HPS 3600.

Curriculum development and instructional analysis for the planning and implementation of comprehensive health education programs for grades P-12. Includes experiences in school-community health services, teaching experiences, directed field observations and appropriate computer software usage.

*Notes:* Verification of liability insurance is required prior to placement in the field experience.

**HPS 3670 - Early Childhood Health/Physical Education for the Classroom Teacher. 2-2-2.**

*Prerequisite:* EDUC 3302. *Corequisite:* ECE 4401.

The study of health education and movement experiences for early childhood school children as part of the comprehensive school

health education program. Planning, teaching, and evaluating a developmental program. Emphasis will be placed upon integrated planning experiences.

*Notes:* Includes field experience.

**HPS 3750 - Adapted Physical Education. 2-2-3.**

*Prerequisite:* HPS 3450 or 3550.

Characteristics and abilities of individuals with disabilities and effect on the performance of the individuals. Methods for assessing abilities, modifying and developing suitable physical education programs for schools and activity centers. Particular attention is given to the implications of current legislation affecting individuals with disabilities. Includes practical experience in an adapted program.

**HPS 3777 - Economics of Sport. 3-0-3.**

*Prerequisite:* HPS 2200, ECON 2100 and admission to the program or instructor's consent.

The primary purpose of this course is to familiarize students with economic principles related to the sport industry. Students will study how societies use resources to produce commodities in sport. The course will focus on issues involved in the organization of sports and the economics of amateur, collegiate, professional, and Olympic sports. Students will also be exposed to other parts of the sport industry including youth sport, recreational sport, international sport, and the sporting goods industry as they relate to the economy.

**HPS 3800 - Biomechanics. 3-0-3.**

*Prerequisite:* BIOL 2221 (with "C" or better).

The study of neuromuscular and mechanical principles of motion as related to the analysis of human movement.

**HPS 3850 - Health Promotion and Program Planning. 3-0-3.**

*Prerequisite:* HPS 3300, HPS 2100, and a 2.5 KSU adjusted GPA.

Fundamentals of health promotion and program development, implementation and evaluation in community, work site, club and clinical settings. Includes economic impact of health programming, analysis of planning as well as tools for measurement of health status at the individual, community and national levels.

**HPS 3888 - Budget and Finance in Sport. 3-0-3.**

*Prerequisite: HPS 2200 and admission to the program or instructor's consent.*

The primary purpose of this course is to familiarize students with finance and budgeting in sport. Emphasis is placed upon traditional and innovative revenue acquisition methods, along with conventional income sources, such as tax support, ticket sales, concessions, and fund raising. Additionally, students will be exposed to more recent innovations related to licensing sports products, media sales, and corporate sponsorships.

**HPS 4000 - Service Learning in HPS. 1-3.**

*Prerequisite: 60 semester hours and permission of the instructor and chair/program director.*

A community activity which links learning to life by connecting meaningful community service activities with academic learning, personal growth, and civic responsibility. Activity will be designed with the instructor and approved by the chair/program director.

**HPS 4150 - Nutrition and Physical Activity. 3-0-3.**

*Prerequisite: HPS 1000 and HPS 2100, or instructor's consent.*

Nutritional needs of individuals participating in physical activity and sport. Topics include the role of individual nutrients in metabolism, estimation of energy needs, fluid balance, food fads, meal planning and nutritional needs of the body during various stages of activity.

**HPS 4200 - Contemporary Health Issues. 3-0-3.**

*Prerequisite: HPS 3300 or instructor's consent.*

The investigation and discussion of current and future issues that may affect the health and well-being of the individual and society. Topics include but are not limited to: health care, and consumer health issues, health care legislation, environmental health concerns, HIV/AIDS.

**HPS 4250 - Measurement and Evaluation. 3-0-3.**

*Prerequisite: MATH 1107, admission to program, and HPS 3450 or 3550. Corequisite: HPS 4430 or HPS 4410.*

An overview of the purposes and forms of assessments used in P-12 health and physical

education programs. Emphasis includes the study of authentic assessments as opportunities for student learning as well as instructional tools for effective teaching. Topics include assess knowledge and skill acquisition, gathering, reporting and interpreting assessment results, validity and reliability of assessment instruments, and test administration.

**HPS 4270 - Research Methodology. 3-0-3.**

*Prerequisite: HPS 2100 and senior standing, or permission of instructor.*

Overview of the research process applied in the study of exercise and health science. Topics will include simple experimental design, data gathering techniques, statistical concepts and methods and report/research writing.

**HPS 4300 - Physiology of Exercise. 2-2-3.**

*Prerequisite: BIOL 2222 (with "C" or better), and a 2.5 KSU adjusted GPA.*

Physiological functions of the body during muscular work. Physiological aspects of fatigue, training and physical fitness.

*Notes: Includes laboratory experiences.*

**HPS 4350 - Fitness Evaluation and Exercise Prescription. 3-0-3.**

*Prerequisite: HPS 2100 and HPS 4300.*

A detailed examination of the health-related aspects of physical fitness. Emphasis on current test procedures used for determining body fat percentage, maximum oxygen uptake, cardiac stress testing and respiratory efficiency. Thoroughly familiarizes student with lab procedures, test protocol and construction of personalized exercise prescription.

**HPS 4400 - Directed Study. 1-15.**

*Prerequisite: Approval of instructor, major area committee, and department chair prior to registration.*

Covers special topics and seminars of an advanced nature external to regular course offerings.

**HPS 4410 - Practicum in Children's Health and Physical Education. 1-3-1.**

*Prerequisite: HPS 3450, permission of department.*

Field based practicum in the early grade public schools designed to provide students with practical experiences in planning and

implementing health and physical education instruction in grades P-5. Verification of liability insurance is required prior to placement in the field experience.

**HPS 4430 - Practicum in Middle and Secondary School Health and Physical Education. 1-3-1.**

*Prerequisite: HPS 3550, HPS 3650, and permission of the HPE faculty.*

A field based practicum in both the middle and secondary public schools designed to provide students with practical experiences in planning and implementing school health and physical education instruction in grades 6-12. Verification of liability insurance is required prior to placement in the field experience.

**HPS 4490 - Special Topics in HPS. 1-3.**

*Prerequisite: Approval of instructor and department chair.*

Selected topics of interest to faculty and students not normally offered by the Department of HPS.

**HPS 4500 - Physiological Basis of Training and Performance. 2-2-3.**

*Prerequisite: BIOL 2222 (with "C" or better) and HPS 2100. Corequisite: HPS 4300.*

A study of the physiological basis of training and factors limiting human performance. Includes topics such as neuromuscular function, hormonal control, environmental conditions, ergogenic aids, and the evaluation and training for performance.

*Notes: Includes laboratory experiences.*

**HPS 4600 - Health Promotion Applications. 3-0-3.**

*Prerequisite: HPS 3850 or permission of the instructor.*

Health promotion programming specific to program development implementation, and evaluation components and strategies. Emphasis is placed on the implementation of a health promotion program in the field.

**HPS 4700 - Clinical Aspects of Exercise. 3-0-3.**

*Prerequisite: HPS 4300; Corequisite: HPS 4350.*

Clinical aspects and implications of exercise physiology principles for a population of apparently unhealthy individuals who desire or need to become more physically active. The course is designed to provide the student with basic knowledge, skills and abilities

in the area of pathophysiology and exercise responses in the apparently unhealthy population. Topics include exercise ECG and cardiovascular disease; endocrinology and metabolic disorders; COPD; Oncology and the Immune System; Disorders of Bones and the Joints; Selected Neuromuscular Disorders; and Special Populations.

**HPS 4710 - Senior Sport Management Seminar. 1-4-3.**

*Prerequisite: HPS 3390; HPS 3370; admission to the program or instructor's consent.*

This capstone course is designed for the sport management concentration by integrating the student's prior academic experiences and analyzing them in the context of the required seminar field-based experiences. Students will complete a 6-hour practicum during this course, and therefore, will be required to locate a site prior to the beginning of the semester. Contemporary issues, problems, research and theories are discussed. Additional course content includes: strategies for seeking internship and entry-level employment, long-term career planning and post graduate study options.

**HPS 4730 - Seminar in Exercise and Health Science. 3-0-3.**

*Prerequisite: HPS 3850, HPS 4300, and senior standing, or permission of instructor. Corequisite: HPS 3888 and HPS 3777 may be taken as corequisites. Admission to the program or instructor's consent.*

Designed as a culminating course to integrate the academic experiences in the Exercise and Health Science program. Recent issues, trends, theories, problems, and research will be examined. Additional content will include career skills, employment strategies and marketplace needs.

**HPS 4750 - Exercise and Health Science Internship. 1-39-12.**

*Prerequisite: Admission to Exercise and Health Science Internship, a 2.75 GPA in EHS Core; and internship coordinator approval.*

A senior-level credit-earning experience of one academic semester at an approved exercise and health science internship site. Students work under the direct supervision of exercise and health science professionals and a university supervisor.

*Notes: Required of all Exercise and Health Science students. S/U grading only.*

**HPS 4850 - Student Teaching in Health and Physical Education (P-12). 1-33-12.**

*Prerequisite:* Admission to HPS student teaching.

Full-time teaching experience under the supervision of a public school supervising teacher and a college supervisor. S/U grading only. Verification of liability insurance is required prior to placement in the field experience.

**HPS 4950 - Sport Management Internship. 1-39-9.**

*Prerequisite:* Admission to Sport Management Internship; an AGPA of 2.75; department chair approval and completion of all sport management program requirements.

A senior-level credit earning experience of one academic semester at an approved sport management internship site. Students work under the direct supervision of sport management professionals and a university supervisor.

*Notes:* Required of all sport management students. S/U grading only.

## HS: Human Services

**HS 2233 - Overview of Human Services. 3-0-3.**

*Corequisite:* None.

This course provides students with an overview of helping professions. Topics include: philosophy of human services; characteristics of human service workers; careers in human services; description of public, non-profit and for-profit agencies; theory; and cultural diversity. Human service majors are required to take this course as a prerequisite for many other HS courses. Students must complete 20 hours of volunteer service as a requirement of this class, or be enrolled in HS 2244.

**HS 2244 - Foundation Internship. 3-0-3.**

*Prerequisite:* HS 2233 or permission of department.

This course provides human service majors and non-majors the opportunity to begin to explore the helping professions by completing 150 hours of service learning. Students will begin to apply theoretical knowledge, skill development and value systems they have learned in the classroom to a particular work environment.

*Notes:* Non majors are welcome to take HS 2233.

**HS 2250 - Cultural Competence in the Human Services. 3-0-3.**

*Prerequisite:* This course has no prerequisites.

This foundation course in human diversity enhances students' abilities to understand, evaluate, and provide culturally sensitive and competent human services to members of diverse groups. This course gives students the opportunity to reflect upon their own cultural development and to be more sensitive to others.

**HS 2275 - Research Methods for Human Services. 3-0-3.**

*Prerequisite:* MATH 1107 or equivalent.

This course introduces quantitative and qualitative social science research methods with an emphasis on the specific methods necessary for human service research and provision. This course enables students to become informed producers and consumers of research products, particularly in the human service areas. The emphasis is on basic concepts and underlying assumptions of various social science research methodologies and their design implications. It also develops skills in designing research projects with a particular emphasis on survey research.

**HS 3200 - Social Welfare Policy. 3-0-3.**

*Prerequisite:* HS 2233.

This course provides students with an overview of American social welfare policy and the problems that they address. Attention will also be given to social welfare in a global society.

**HS 3300 - Human Socialization. 3-0-3.**

*Prerequisite:* SOCI 2201 or PSYC 1101.

This course provides students with an overview of the development of human beings focusing on the socialization process and its effect on personal and social functioning.

**HS 3304 - Community Intervention. 3-0-3.**

*Prerequisite:* HS 2233.

This course focuses on macro-human service practice as a complement to preparation in micro-direct services. It is specifically designed to provide students with a working knowledge and basic skills required for helping communities and organizations address their needs and concerns. Students will learn various models of community and organizational intervention that can be used in diverse settings.

**HS 3313 - Interviewing Skills. 3-0-3.**

*Prerequisite:* HS 2233 or permission of the department.

This course introduces students to interviewing skills in non-crisis settings. Communication skills learned in the course include relation-building techniques within a problem-solving model. Additionally, students learn skills to identify client strengths and to work with resistant clients. Students are required to role-play, videotape, and critique skills learned in the course. The goal of this course is to expose the student to a variety of perspectives and techniques used by all human service workers.

**HS 3320 - Working with Support Groups. 3-0-3.**

*Prerequisite:* HS 3313.

This course introduces students to basic theory, skills, methods, and values necessary to lead support groups. These groups are not designed to be in-depth therapeutic experiences but to deal with individuals experiencing general problems of everyday life.

**HS 3322 - Aging and the Family. 3-0-3.**

*Prerequisite:* HS 2233 or PSYC 2201.

This course introduces students to family systems theory and practice in relation to working with older adults and their families. The impact on nursing home placement, Alzheimer's disease, death and dying, and depression as it is related to family function is stressed. Services and solutions to aging related problems will be included.

**HS 3324 - Death & Dying. 3-0-3.**

*Prerequisite:* HS 2233 or PSYC 1101.

This course provides an understanding of death and dying, bereavement and loss. This course will attempt to "take death out of the closet," present many viewpoints, and highlight the important areas that surround this topic. Skills needed to work with the dying and their families will be stressed.

**HS 3335 - Working with Families. 3-0-3.**

*Prerequisite:* HS 2233.

This course provides students an overview of the basic theoretical models used for family interventions. Students will also learn beginning skills for family group work.

**HS 3350 - Poverty and Culture. 3-0-3.**

*Prerequisite:* SOCI 2201, PSYC 1101, or permission of department.

This required course will provide an overview of poverty in the U.S., its causes, efforts to al-

leviate it, and its reflection in and by culture. Students will examine theories of causes of poverty, insights into personal experiences of poor people, and critical thinking activities relative to this social issue.

**HS 3375 - Program Development and Evaluation. 3-0-3.**

*Prerequisite:* HS 2275.

This course introduces the student to the development and evaluation of human services programs. It stresses the importance of considering evaluation within program development. Students will analyze programs that have demonstrably improved the lives of disadvantaged people. They will learn about techniques of evaluation, building upon the course content of HS 2275. They will design a small-scale program that includes an evaluation plan.

**HS 3396 - Cooperative Study. 1-3.**

*Prerequisite:* Approval of human services department co-op coordinator.

This course is for junior or senior level students who wish to obtain credit for job experience in conjunction with academic training.

*Notes:* Course may be repeated up to three times in order to completed the required credits for the course. Human Services' majors interested in Co-Op must meet the university requirement for Co-Op, meet with their advisor and the HS undergraduate field coordinator to discuss appropriateness of using current employment prior to applying for a Co-Op with Career Services.

**HS 3398 - Advanced Internship. 1-9.**

*Prerequisite:* HS 3313 and HS 4410.

Human service majors are required to complete a minimum of 300 clock hours (6 semester hours) of supervised field experience. Students must have successfully completed the Foundation Internship (HS 2244) in order to be eligible for the advanced internship. The advanced internship must be taken within the last two semesters before graduation. Placement must be approved by the internship faculty coordinator and must take place in approved agencies consistent with the objectives of the major program. All majors are required to attend one orientation session in order to be considered for this internship. Students are strongly encouraged to have completed all concentration course work prior to taking the advanced internship.

**HS 3520 - Leadership in Nonprofit Organizations. 3-0-3.**

*Prerequisite:* HS 2233.

This course introduces students to the field of leadership in nonprofit organizations. It specifically focuses on managing change, role of leadership organizations of the future, and the skills needed to successfully lead an organization. The “underpinning” of leadership (trust, credibility, courage, aloneness, reciprocity, sharing power, etc.) is also explored. This is a required course for American Humanics students pursuing their Certification in Nonprofit Management.

**HS 3540 - Grant Writing and Fundraising. 3-0-3.**

*Prerequisite:* HS 2233.

This course introduces students to the area of fund raising, development, special events and basic finance in the nonprofit sector. It is also appropriate for students working in other areas of Human Services as well as other majors who plan to work with nonprofits or governmental agencies.

**HS 3560 - Human Resources for Nonprofit Organizations. 3-0-3.**

*Prerequisite:* HS 2233.

This course introduces the student to the basic theories, techniques, and skills that are necessary to effectively manage human resources, including staff and volunteers.

**HS 4400 - Directed Study in Human Services. 1-3.**

*Prerequisite:* Approval of instructor and department chair.

This course covers special topics and seminars external to regular course offerings. May include original research projects and practicum experiences.

**HS 4410 - Ethics in the Helping Profession. 3-0-3.**

*Prerequisite:* HS 2233 and HS 3200.

This course provides students with an understanding of the importance of ethics and values in the Human Service Profession. Students will examine how their own personal and professional values affect their practice and will learn various models for ethical decision-making. Also students will learn how to become sensitive to different value systems.

**HS 4415 - Principles of Child Welfare. 3-0-3.**

*Prerequisite:* HS 2233 or PSYC 1101.

This course provides the student with a comprehensive overview of child welfare as a societal concern. Students will become aware of the historical development of children’s problems, services, and the issues facing children today.

**HS 4420 - Dynamics of Family Violence. 3-0-3.**

*Prerequisite:* HS 2233 or PSYC 1101.

This course provides students with a working knowledge of family violence issues. Students will become familiar with different theories regarding causation and treatment as well as society’s response to family violence.

**HS 4425 - Working with Children and Youth. 3-0-3.**

*Prerequisite:* HS 2233 or PSYC 1101.

This course focuses on theoretical interventions through the lifespan phases of childhood and adolescence. Intervention techniques within an ecological framework are explored and assessed for use in a wide range of problem areas in a variety of settings.

**HS 4440 - Crisis Intervention. 3-0-3.**

*Prerequisite:* HS 3313.

This course builds on concepts and techniques taught in HS 3313 Interviewing Skills for Human Service Workers. Students will learn crisis intervention theory, advanced communication skills, and knowledge about different crises and crisis settings. Students will be required to role-play crisis intervention techniques.

**HS 4490 - Special Topics in Human Services. 3-0-3.**

*Prerequisite:* Approval of instructor and department chair.

This course provides selected topics of interest to faculty and students.

**HS 4498 - Capstone Seminar in Human Services. 3-0-3.**

*Prerequisite:* HS 3375 or HS 4410.

This course is the culmination of the public and social services program, integrating the students’ education and experience. This course also provides students the opportunity to look at their options for the future, in a seminar format.

## IDS: Interdisciplinary Studies

### IDS 3100 - Interdisciplinary Research Methods. 3-0-3.

*Prerequisite: ENGL 1102 and MATH 1107 (or equivalent math course depending on major).* Students learn about conducting research from an interdisciplinary perspective, with a focus on social science research strategies. The following topics are introduced: advantages and disadvantages of various research methods, designs of studies, methods of collecting and analyzing data, ethical issues involved in research, application of findings, and writing reports and proposals of an interdisciplinary nature. Students design a research project related to a topic of their choosing.

### IDS 4400 - Interdisciplinary Research Methods. 1-3.

*Prerequisite: 3.0 GPA, approval by interdisciplinary studies advisor.*

Course covers special topics and seminars of an advanced nature, external to regular course offerings that allow a student to work individually with an instructor. Course may include original research projects and/or practicum experiences.

## INED: Inclusive Education

### INED 3304 - Education of Exceptional Students. 3-0-3.

*Prerequisite: Admission to Teacher Education.* Prepares candidates to work collaboratively with families and school personnel to have a positive impact on the educational, social and behavioral development of all students, including those with a full range of disabilities, in a diverse society. The course focuses on knowledge of legislative mandates for serving exceptional students, characteristics of exceptionality, best practice in facilitating teaching and learning, and accountability through assessment of outcomes. This course requires an observational experience in an assigned school placement. Verification of professional liability insurance is required prior to placement in the field experience. Fulfills Georgia HB 671 requirement.

### INED 4000 - Service Learning in Special Education. 1-3.

*Prerequisite: 60 hours and permission of instructor and department chair/program coordinator.* A community activity which links learning to life by connecting meaningful community service activities with academic learning, personal growth, and civic responsibility. Activity will be designed with the instructor and approved by the chair/program coordinator.

### INED 4430 - Applied Linguistics and Adolescent Additional Language Literacy. 3-0-3.

*Prerequisite: EDUC 2120 and EDRD 3320.*

This course is an introduction to linguistic systems and their acquisition as they occur in the language development of English (ELs) and other limited English proficient learners. There is a strong focus on cognitive and social processes of language acquisition, including how functional, cultural, and critical literacies are constructed and promoted. Students will explore relationships among the four language domains, their connections to language proficiency levels and development of academic vocabulary.

### INED 4490 - Special Topics in Inclusive Education. 1-6.

*Prerequisite: Permission of the instructor and department chair.*

Selected special topics of interest to faculty and students.

## INS: Insurance

### INS 3500 - Principles of Risk Management and Insurance. 3-0-3.

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 credit hours.*

This course is an introduction to the identification of risks and their management. Topics will include fundamental life, health, retirement, property and liability exposures and their management through avoidance, control, retention or transfer. The characteristics of life, health, property and liability insuring devices are also covered.

## IS: Information Systems

### **IS 2020 - Principles of Information Systems. 3-0-3.**

*Prerequisite: ENGL 0099 and READ 0099, if required, and departmental approval.*

This survey course provides an overview of fundamentals of information systems technologies and their applicability to real world scenarios. The student will gain a basic understanding of all the content/subject material in their BSIS program of core study. The course introduces students to current skills, tools, and techniques that are useful for IS professionals.

### **IS 2040 - Web Development I. 3-0-3.**

*Prerequisite: IS 2101 or department approval.*

This course presents introductions to many of the basic concepts, issues and techniques related to designing, developing and deploying Web sites. During the course, students will learn about Web design, HTML, XHTML, basic scripting, Dynamic HTML, Applets, and Cascading Style Sheets (CSS). Students will learn how to create sites both manually and through the use of Web site development software tool such as HomeSite, Dreamweaver, Flash, and Adobe Photoshop. Students will also learn how to develop interactive graphic and animation and will be introduced to the .NET developing environment.

### **IS 2060 - Systems Analysis. 3-0-3.**

*Prerequisite: IS 2101.*

Software systems development including elicitation and specification of user requirements, graphical modeling of objects, data, and processes, and design of data structures, user interfaces, and system behaviors.

*Notes: A team project is required.*

### **IS 2080 - Data Management. 3-0-3.**

*Prerequisite: IS 2101 or department approval.*

This course introduces the student to the properties, logic, design, implementation, and access to business databases. Particular emphasis is placed on the relational approach to database management and processing, which focuses more on the logical nature of a database than its physical characteristics. Relational database programming assignments are drawn from the fields of business and government.

### **IS 2101 - Computers and Your World. 3-0-3.**

*Prerequisite: ENGL 0099, READ 0099 if required.*

Students explore how computers and the Internet have revolutionized society, and become well-rounded, informed and curious users of computing technologies. This course is comprised of three modules: 1) hardware and operating systems, 2) spreadsheet, presentation, and database software, and 3) networks, the Internet, and information literacy. Other topics explored include security, privacy, globalization, Web 2.0, diversity, and ethics.

### **IS 3020 - Application Development I. 3-0-3.**

*Prerequisite: IS 2101 or department approval.*

This course will provide students with the knowledge and skills needed to develop applications in a development environment. It covers .NET and .NET 2.0 technologies. This is the first course in the .NET development platform. Students will learn how to develop applications using Microsoft Visual Studio .NET development environment.

### **IS 3040 - IT Infrastructure. 3-0-3.**

*Prerequisite: IS 2101 or department approval.*

This course provides foundation skills on information technology infrastructure. Topics include hardware; software; communications including LAN, WAN, and wireless network; transaction support; facilities for business continuity and security; infrastructure management best practices including ITIL and COBIT; service level agreements; and risk management including compliance, sourcing, disaster planning, auditing, controls, and standards.

### **IS 3080 - Information Resource Management. 3-0-3.**

*Prerequisite: IS 2101 or department approval*

Information Resource Management (IRM) constantly strives to improve its commitment to incorporate new technologies to advance the organization. The focus of this course is on management of information systems resources, technologies and people. Covers strategic planning of information resources investments, operations, and support; management of human, technological, and financial resources; management of end-user computing; IS functional organization and the CIO; and organizing information resources for efficient and effective services.



**IS 3220 - Project Management. 3-0-3.**

*Prerequisite: IS 2101.*

Introduction to the principles and application of project management techniques with an emphasis on the design and management of computer information systems projects. Topics include project planning, work team design, project estimation techniques, project reporting, identifying and controlling project risks, budgets, and quality assurance.

**IS 3240 - XML Services. 3-0-3.**

*Prerequisite: IS 2040 and IS 3020.*

This course provides students with the knowledge and skills that are required to develop XML based solutions to solve document sharing problems. The course focuses on using Microsoft Visual Studio .NET and Universal Description, Discovery, and Integration (UDDI) to enable students to build, deploy, locate, and consume extensible Markup Language (XML) Web services.

**IS 3520 - Enterprise Systems. 3-0-3.**

*Prerequisite: IS 2080.*

Modern information systems contain many vendor-supplied components that must be selected, integrated, tested, and installed. This course analyzes current practices in systems integration, including business intelligence, enterprise application integration (EAI), enterprise resource planning (ERP), and data integration. Further, this course addresses the skills required to develop system Requests for Proposals (RFPs), evaluation and management of contracts and contractors, testing methods, installation planning and outsourcing.

**IS 3540 - Systems Design. 3-0-3.**

*Prerequisite: IS 2060, IS 2080, IS 3020.*

In this course students will build an information system for a real-world organization, public or private. Using a team project concept, students will analyze, design, create, and implement a working information system for a class case or client. Emphasis will be placed on project management, rapid application development, and the development of quality systems for clients.

**IS 3580 - Data Warehouse and Business Intelligence. 3-0-3.**

*Prerequisite: IS 2080.*

This course covers the fundamentals of data warehousing and business intelligence

architecture and issues involved in planning, designing, building, and populating a successful data warehouse and business intelligence system. Topics covered in this course are business requirement analysis, dimensional modeling, physical design, extraction-transformation-load design and development, Analysis Service Online Analytical Processing database, data mining, and business intelligence applications.

**IS 3740 - Human Computer Interaction. 3-0-3.**

*Prerequisite: IS 2040 and IS 3020.*

A comprehensive introduction to the principles and techniques that impact human interaction with computers. Topics include the foundations of human-computer interaction, building a graphical user interface, human-centered software evaluation, human-centered software development, graphical user-interface design, graphical user-interface programming, HCI aspects of multimedia, and HCI aspects of collaboration and communication. Major research and the building of a working graphical user interface are included.

**IS 3760 - Web Development II. 3-0-3.**

*Prerequisite: IS 2040.*

The architectural model for computer-based application intense software systems centers around component development and deployment. This course will explore concepts related to the development of dynamic component-based web systems including web page connectivity to database systems and the development and utilization of Web Services. Web services include the ability to integrate code written in different programming languages and the emerging platforms, architectures, and technologies (such as XML, SOAP, and WSDL) that have arisen to support the next generation of software systems. Specifically students in this course will have an opportunity to directly interact with an Integrated Development Environment (such as Microsoft's .NET) and will be required to develop and implement dynamic Web pages and Web services.

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**IS 3780 - Local Area Network. 3-0-3.**

*Prerequisite: IS 3040.*

A presentation of Local Area Networks (LAN) including LAN hardware, LAN system software, LAN applications software, LAN installation, LAN administration. LAN administration topics include users, groups, security, printing, backup and recovery, and reactive and proactive management. Concepts studied in class will be implemented by the students.

**IS 3950 - Global Technology Strategy. 3-0-3.**

*Prerequisite: BISM 2100 or CSIS 2101 or Equivalent or permission of the department.*

This case study course looks at organizational approaches to the integration of technology in multiple cultures. In this course, students look at the international pervasion of the high-tech mindset, from the perspectives of the business, social, financial markets, and personal life.

**IS 4220 - Advanced Databases. 3-0-3.**

*Prerequisite: IS 2080.*

Students will learn database development techniques including database, designer and developer. Databases are used to support decision making by detecting patterns, devising rules, identifying new decision alternatives and making predictions about the future. Students will learn how to build large databases using SQL to query the data, building forms and reports, managing Web-based applications, and create an integrated application.

**IS 4400 - Directed Study. 1-3.**

*Prerequisite: Approval of instructor, major area committee, and department chair. Up to three hours may be applied to the major area.*

Special topics of an advanced nature that are not in the regular course offerings.

**IS 4490 - Special Topics. 1-3.**

*Prerequisite: C or better grade (varies by topic).*

Selected special or current topics of interest to faculty and students.

**IS 4540 - Data Mining. 3-0-3.**

*Prerequisite: IS 3580.*

Data mining aims at finding useful regularities and patterns in large data sets. In this course students will learn how this interdisciplinary field brings together techniques from databases, statistics, machine learning, and information retrieval. This course covers major data mining techniques including association mining, classification, clustering, trend analysis, prediction, fraud detection, and their applications in e-commerce, CRM, health care and others. Tools like SQL Server 2005 business intelligence toolkit will be used to create analytical applications.

**IS 4550 - Technology Commercialization. 3-0-3.**

*Prerequisite: 90 credit hours.*

This is a course for junior and senior level science and mathematics majors who may want to be prepared to commercialize technology and start up a company. The course is designed to provide students with the perspective, tools and information necessary to evaluate the market potential of a technical idea, secure patent protection, obtain research, development funding, understand start-up issues, appreciate the value of a technology incubator, obtain venture capital, understand IPOs and grow a technology-based enterprise. The course is structured around a continuum of lectures, readings, case studies, guest speakers, presentations, and student projects. An integrative commercialization plan developed by student teams for a new company in the technology arena is an integral part of the course.

**IS 4560 - e-Business Systems. 3-0-3.**

*Prerequisite: IS 2040.*

Information systems that enable electronic transactions and communication have redefined the ways that firms compete, interact with value chain partners, and relate to customers. In the near future, all business will be e-business, and every organization will be required to effectively implement e-business solutions. This course explores enterprise e-business applications and the issues organizations encounter as they leverage Internet technologies to enhance communication and transactions with stakeholders.

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**IS 4880 - Application Development II. 3-0-3.**

*Prerequisite:* 90 credit hours, IS 3540, IS 2040, IS 3040, IS 3220.

This course focuses on development and implementation of a comprehensive information system utilizing database and programming technologies in a .NET environment. This course follows the systems design course by integrating key concepts from core IS courses. This is intended to be a capstone project experience for IS majors, weaving critical content from all core courses into a fully-implemented substantive IS project. Students will participate in a team project focusing on the design and implementation of an information system.

## ISA: Information Security and Assurance

**ISA 2100 - Principles of Information Security and Assurance. 3-0-3.**

*Prerequisite:* C or better grade in credit level mathematics course.

An introduction to the various technical and administrative aspects of Information Security and Assurance. This course provides the foundation for understanding the key issues associated with protecting information assets, determining the levels of protection and response to security incidents, and designing a consistent, reasonable information security system, with appropriate intrusion detection and reporting features.

**ISA 3010 - Security Script Programming. 3-0-3.**

*Prerequisite:* C or better grade in IS 3020 or permission of the department.

A study of secure programming and security programming techniques. The course examines aspects of developing traditional computer software, applying additional controls and measure to prevent the development of vulnerable and exploitable code. The course then examines programming techniques used in support of ongoing technical security functions, including Perl and CGI scripting.

**ISA 3200 - Network Security. 3-0-3.**

*Prerequisite:* C or better grade in IS 3040 and ISA 2100.

Detailed examinations of the tools, techniques and technologies used in the technical securing of information assets. This course is designed to provide in-depth information on the software and hardware components of Information Security and Assurance. Topics covered include: firewall configurations, Web and distributed systems security, and specific implementation of security models and architectures.

**ISA 3210 - Client Systems Security. 3-0-3.**

*Prerequisite:* C or better grade in ISA 2100.

This course is an exploration of client computer system security and vulnerabilities, including client computer architectures, and operating systems. It provides the detailed technical coverage necessary to protect computer information system clients by presenting the knowledge of client platform computer hardware components, client network devices and interfaces, as well as the structure and usage of common client operating system software from an information security perspective. Additional learning regarding ongoing maintenance and operational issues of client computing systems will also be included.

**ISA 3300 - Management of Information Security and Assurance. 3-0-3.**

*Prerequisite:* C or better grade in ISA 2100.

Detailed examinations of a systems-wide perspective of information security, beginning with a strategic planning process for security. Includes an examination of the policies, procedures, and staffing functions necessary to organize and administer ongoing security functions in the organization. Subjects include security practices, security architecture and

models, continuity planning and disaster recovery planning.

**ISA 3396 - Cooperative Study in Information Security and Assurance. 3-0-3.**

*Prerequisite: ISA 2100 and approval of coordinator of cooperative education (Career Services).*

A supervised work experience for a minimum of two semesters at a site in business, industry, or government, focusing on some aspect of information security and assurance. For sophomore, junior, or senior level students who wish to obtain on the job experience in Information Security and Assurance, in conjunction with their academic training. Students may take a cooperative study for multiple semesters however only three credit hours are applicable toward the Certificate in Information Security and Assurance. Contact the department office for additional information on the requirements and restrictions of the cooperative study.

**ISA 3398 - Internships in Information Security and Assurance. 1-9.**

*Prerequisite: ISA 2100 and approval of coordinator of cooperative education (Career Services).*

A supervised work experience for one semester at a site in business, industry or government, focusing on some aspect of information security and assurance. For sophomore, junior or senior level students who wish to obtain on the job experience in Information Security and Assurance, in conjunction with their academic training. Students can earn between three and nine credit hours toward their degree programs but only three hours will be counted toward the Certificate in Information Security and Assurance. Contact the department office for additional information on the requirements and restrictions for the Internship.

**ISA 4220 - Server Systems Security. 3-0-3.**

*Prerequisite: C or better grade in ISA 3200.*

This course is an exploration of server computer system security and vulnerabilities, including server computer architectures, and operating systems. It provides the detailed technical coverage necessary to protect computer information system servers by presenting the knowledge of server platform computer hardware components, server network devices and interfaces, as well as the structure and usage of common server operating system software from an information security perspective. Additional learning

regarding ongoing maintenance and operational issues of server computing systems will also be included.

**ISA 4330 - Incident Response and Contingency Planning. 3-0-3.**

*Prerequisite: C or better grade in ISA 3300.*

An examination of the detailed aspects of incident response and contingency planning consisting of incident response planning, disaster recovery planning, and business continuity planning. Developing and executing plans to deal with incidents in the organization is a critical function in information security. This course focuses on the planning processes for all three areas of contingency planning incident response, disaster recovery, and business continuity, and the execution of response to human and non-human incidents in compliance with these policies.

**ISA 4350 - Computer Forensics. 3-0-3.**

*Prerequisite: C or better grade in ISA 3200 and ISA 3210.*

This course focuses on the detection, isolation and response to security breaches and attacks. It provides a detailed examination of the entire computer forensic process and presents specific procedures required to respond to a computer crime incident. Subjects include recognizing unauthorized access, identifying file anomalies, and traffic monitoring.

**ISA 4400 - Directed Study in Information Security and Assurance. 1-3.**

*Prerequisite: Approval of instructor, major area committee, and department chair.*

Selected topics of advanced nature that are not in the regular course offerings.

**ISA 4490 - Special Topics in Information Security and Assurance. 1-3.**

*Prerequisite: Varies by topic.*

Selected special or current topics of interest to faculty and students.

**ISA 4700 - Emerging Issues in Information Security and Assurance. 3-0-3.**

*Prerequisite: C or better grade in ISA 4330 and permission of the department.*

This course explores emerging issues in information security and assurance, and the role of organizational information security in state, regional and national policy. It provides content about the interaction between the organization, society, and public agencies. It examines the role of people versus technical

security ideals currently debated by contemporary organizations.

**ISA 4810 - Cyber Defense. 3-0-3.**

*Prerequisite: ISA 3010, ISA 3210, ISA 4220 and ISA 4330.*

This course discusses the hardware/software tools and techniques associated with the protection of computer systems and networks. Students learn how to protect network resources as deployed in a typical organization. Course topics include policy and practice associated with the protection of communication resources, intrusion detection systems, firewalls, and use of various tools for system and network protection.

**ISA 4820 - Information Security and Assurance Programs and Strategies. 3-0-3.**

*Prerequisite: C or better grade in ISA 4330.*

This is the Senior capstone course for the Information Security and Assurance major and the course must be taken in the final year of the student's degree. The course integrates learning from all managerial ISA courses and encourages the student to develop skills in synthesis and communication (both written and oral) as well as teaching new material about the role of the CISO and the strategic and tactical planning and operation of the information security department in a variety of organizations. A research paper will be prepared and presented in the course. Outside speakers will supplement the course and provide the student additional, outside perspective on the information security industry.

## ISCI: Integrated Science

**ISCI 2001 - Life and Earth Science. 2-2-3.**

*Prerequisite: C or better in SCI 1102.*

Life and Earth Science Concepts defines science, examines how science is done, and develops an understanding of fundamental concepts in biology, geology, and meteorology. Laboratories will emphasize experimental design and data analysis. Course is primarily for early grades and middle education majors, and cannot be used for credit towards a degree in Biology programs.

*Notes: Not acceptable for use as General Education requirement.*

**ISCI 2002 - Physical Science. 2-2-3.**

*Prerequisite: C or better in SCI 1102 or equivalent.*

Physical Science defines science, examines how science is done, and develops an understanding of fundamental concepts in astronomy, chemistry and physics. Laboratory experiences will emphasize experimental design, data analysis, and inquiry methods. Course is intended for early grades education majors. Cannot be used for credit towards a degree in Biology programs.

*Notes: Not acceptable for use as General Education requirement.*

## IT: Information Technology

**IT 3300 - Web Technologies. 3-0-3.**

*Prerequisite: C or better grade in CSIS 2300 or BISM 2100 or equivalent.*

Web Technologies will introduce students to the planning, design, implementation and maintenance of World Wide Web applications. Applications will be developed using both high-end development environments as well as html. Topics include tables, image maps, frames, security, ethical issues, application development tools, and development methodologies.

**IT 3396 - Cooperative Study. 1-3.**

*Prerequisite: Approval of cooperative education/internships (Career Services Center).*

A supervised work experience program for a minimum of two semesters at a site in business, industry, or government. For sophomore, junior or senior level students who wish to obtain successive on the job experience in conjunction with their academic training.

**IT 3398 - Internship. 1-9.**

*Prerequisite: Approval of cooperative education/internships (Career Services Center).*

A supervised work experience program for one semester at a site in business, industry, or government. For sophomore, junior or senior level students who wish to obtain successive on the job experience in conjunction with their academic training.

**IT 3500 - Database Technologies. 3-0-3.**

*Prerequisite: C or better grade in CSIS 2300 or BISM 2100 or equivalent.*

Database Technologies covers the essentials of database concepts for non-IT careers. Key topics may include searching and querying, validation of electronic data, data mining, data collection principles, privacy and fair use, related intellectual property issues, integration of incompatible data sources, database-driven web sites, and visual database programming. Tools included may include SQL, Visual Basic Web Databases, Personal Oracle, and Access 2000, and various database search engines.

**IT 3700 - Information Technology Management. 3-0-3.**

*Prerequisite: "C" or better grade in BISM 2100 or CSIS 2300.*

Advanced applications of general-purpose software with a special emphasis on integration of multiple software tools and data to solve a wide variety of career related problems. Students study current topics in the application and management of information technology at the worker, department, and enterprise level.

**IT 4400 - Directed Study. 1-3.**

*Prerequisite: Approval instructor, major area committee, and department chair. Up to three hours may be applied to the upper division requirements for the IT certificate.*

Special topics of an advanced nature that are not in the regular course offerings. Students selecting this to complete the IT certificate must select a topic involving technology-applications in the chosen career area.

**IT 4525 - Electronic Commerce. 3-0-3.**

*Prerequisite: C or better grade in BISM 2100 or CSIS 2300.*

The application of information technology to the buying and selling of information, products, and services, via computer networks. Topics include EDI, transactions over public networks, corporate digital libraries, advertising and marketing on the Internet, and consumer-data interface.

**ITAL: Italian****ITAL 1001 - Introduction to Italian Language and Culture I. 3-0-3.**

*Prerequisite: ENGL 0099 and READ 0099 if required.*

Introduction to Italian language and culture stressing progressive acquisition of effective communication skills in both the written and spoken language and an understanding of the practices and products of Italian culture.

*Notes: Not open to native speakers of Italian .*

**ITAL 1002 - Introduction to Italian Language and Culture II. 3-0-3.**

*Prerequisite: ITAL 1001 or permission of instructor.*

Introduction to Italian language and culture, part II, stressing continued, progressive acquisition of effective communication skills in both the written and spoken language and an understanding of the practices and products of Italian culture.

*Notes: Not open to native speakers of Italian .*

**ITAL 2001 - Intermediate Italian Language and Culture I. 3-0-3.**

*Prerequisite: ITAL 1002, or permission of instructor.*

The student will continue to develop proficiency in listening, speaking, reading, and writing, and learn to communicate in culturally appropriate ways.

*Notes: Not open to native speakers of Italian .*

**ITAL 2002 - Intermediate Italian Language and Culture II. 3-0-3.**

*Prerequisite: ITAL 2001 or permission of instructor.*

Students continue to increase linguistic and cultural proficiency through the use of a variety of materials and activities. Course will serve as a transition between intermediate and upper-level courses in the language..

*Notes: Not open to native speakers of Italian .*

**ITAL 3200 - Critical Reading and Applied Writing. 3-0-3.**

*Prerequisite: ITAL 2001 or the equivalent.*

This course emphasizes skill development and refinement in the areas of critical reading and writing in Italian. Designed to give students extensive experience in reading and writing in Italian, the course focuses on the re-

lationship between writing and reading, and on ways to improve one through the other.

**ITAL 3302 - Practical Conversation. 3-0-3.**

*Prerequisite: ITAL 2002 or permission of instructor.*

Stresses expansion of effective listening comprehension and speaking skills through culturally and linguistically appropriate activities.

**ITAL 3303 - Grammar and Composition. 3-0-3.**

*Prerequisite: ITAL 2002 or permission of instructor.*

General review of grammar through composition and other written activities, such as summaries, correspondence, descriptions, narration, literary analysis, and other rhetorical and culturally appropriate forms.

**ITAL 3306 - Literature and Culture. 3-0-3.**

*Prerequisite: ITAL 2002 or permission of instructor.*

Introduction to Italian literature and culture. Students examine literary and artistic movements as well as cultural issues. Students also work across the curriculum, focusing on interdisciplinary issues and developing their competence in critical analysis from a global perspective.

*Notes: Readings and discussion in Italian and/or English.*

**ITAL 3398 - Internship. 1-9.**

*Prerequisite: ITAL 3302 and ITAL 3303 or permission of instructor.*

Supervised, credit-earning work experience of one semester requiring use of Italian in the work place. Prior approval by department coordinator and internship supervisor is required.

**ITAL 4402 - Contemporary Culture. 3-0-3.**

*Prerequisite: ITAL 3303 and ITAL 3306 or permission of instructor.*

An examination of the historical, social and political contexts of the contemporary Italian experience through the analysis of different cultural representations such as film, media, plastic arts, music and literature.

*Notes: Readings and discussion in Italian.*

**ITAL 4434 - Topics in Language Literature and Culture. 3-0-3.**

*Prerequisite: ITAL 3303 and ITAL 3306 or permission of instructor.*

An exploration of a period, movement or genre in literature, a topic in culture, or language-related issues. Topics are chosen for their significance and impact on Italian culture.

*Notes: Readings and discussions in Italian.*

**ITAL 4490 - Special Topics in Italian. 3-0-3.**

*Prerequisite: ITAL 3302 and ITAL 3303 or permission of instructor.*

Special topics relevant to the study of the Italian society.

## JPN: Japanese

**JPN 1001 - Introduction to Japanese Language and Culture I. 3-0-3.**

*Prerequisite: ENGL 0099 and READ 0099 if required.*

Introduction to Japanese language and culture stressing progressive acquisition of effective communications skills in both the written and spoken language and an understanding of the practices and products of Japanese culture.

*Notes: Not open to native speakers of Japanese.*

**JPN 1002 - Introduction to Japanese Language and Culture II. 3-0-3.**

*Prerequisite: One year of high school Japanese, or JPN 1001, or the equivalent.*

Introduction to Japanese language and culture, part II, stressing continued, progressive acquisition of effective communication skills in both the written and spoken language and an understanding of the practices and products of Japanese culture.

*Notes: Not open to native speakers of Japanese.*

**JPN 2001 - Intermediate Japanese Language and Culture I. 3-0-3.**

*Prerequisite: Two years of high school Japanese, or JPN 1002 or the equivalent.*

The student will continue to develop proficiency in listening, speaking, reading, and writing, and learn to communicate in culturally appropriate ways.

*Notes: Not open to native speakers of Japanese.*

**JPN 2002 - Intermediate Japanese Language and Culture II. 3-0-3.**

*Prerequisite:* Three years of high school Japanese or JPN 2001 or the equivalent.

Students continue to increase linguistic and cultural proficiency through the use of a variety of materials and activities.

*Notes:* Not open to native speakers of Japanese.

**KSU: KSU Seminars****KSU 1101 - First-Year Seminar. 3-0-3.**

*Prerequisite:* None.

KSU 1101 is a first-year seminar designed to develop college-level skills for academic success by focusing on life skills, strategies for academic success, connecting with campus and community, and foundations for global learning. This course guides student through the transition from high school to higher education. Students with 30 or more credit hours are not eligible to enroll in KSU 1101.

**KSU 2290 - Special Topics. 1-3.**

*Prerequisite:* Varies as to topic.

Selected special topics relevant to the mission of University College.

**KSU 4401 - Senior Seminar. 3-0-3.**

*Prerequisite:* 90 credit hours earned and above.

This institutional capstone course provides a structure for seniors to bring closure to their undergraduate experience while preparing for the transition from the university to the community at large. Within a structured learning community from a variety of disciplines, students will access the meaning of their undergraduate experience and develop an understanding of their role as alumni and productive citizens of the work force, community, state, nation, and the world. Through the preparation of a reflective portfolio, involvement in a service-learning project, and a critical discussion of their short and long term logistical goals, the students will prepare for the post-university experience.

**LATIN: Latin****LATN 1001 - Introduction to Latin Language and Culture I. 3-0-3.**

*Prerequisite:* ENGL 0099 and READ 0099 if required.

Introduction to Latin stressing progressive acquisition of grammar, composition, prose translation and pronunciation.

**LATN 1002 - Introduction to Latin Language and Culture II. 3-0-3.**

*Prerequisite:* One year of high school Latin or LATN 1001 or the equivalent.

Introduction to Latin, part II, stressing continued progressive acquisition of grammar, composition, prose translation and pronunciation.

**LATN 2001 - Intermediate Latin Language and Culture I. 3-0-3.**

*Prerequisite:* Two years of high school Latin or LATN 1002 or the equivalent.

Review of Latin grammar and syntax. Prose translations from selected prose authors such as Livy, Caesar, Tacitus, and Sallust.

**LATN 2002 - Intermediate Latin Language and Culture II. 3-0-3.**

*Prerequisite:* Three years of high school Latin or LATN 2001 or the equivalent.

Continued refinement of grammar and reading skills through the study of prose and poetry from the Golden Age of Latin Literature.

**LATN 4490 - Special Topics in Latin. 3-0-3.**

*Prerequisite:* Latin 2002 or permission of instructor.

Selected topics of special interest to faculty and students.

**LDRS: Leadership Studies****LDRS 3000 - Foundations of Leadership. 3-0-3.**

*Prerequisite:* ENGL 1102.

History, theories and models of leadership are examined from an interdisciplinary perspective. Students begin to develop their own leadership identity and consider how their personality and leadership style affects group process. Other factors that affect leadership



such as gender and culture are also explored. Interviews with and observations of leaders from a variety of disciplines help students better understand the ethical and practical applications of leadership.

**LDRS 3200 - Leadership in a Global Society. 3-0-3.**

*Prerequisite: ENG 1102.*

Leadership is examined through an interdisciplinary, global lens. Students learn how cultural context affects leadership style, conflict negotiation, and ethical decision making; examine how leaders might impact culture; and develop their own multicultural awareness and competencies. Contemporary cases of how leadership varies depending on the cultural context in which one is leading are researched. Key geographical regions of the world will be analyzed from a leadership perspective, and an individual cultural experience highlighting the intersection of leadership and culture also occurs.

**LDRS 3400 - Service As Leadership. 3-0-3.**

*Prerequisite: ENGL 1102.*

Based on the Social Change and Servant Leadership models, students explore the connections between service and leadership. This course examines the differences between civic engagement, civic responsibility and social activism. Students participate in engagement projects within the community, attend social activism functions and develop and present projects geared toward social change. Students leave this course with an understanding of how servant leaders can impact their community.

**LDRS 3600 - Ethics in Leadership. 3-0-3.**

*Prerequisite: ENGL 1102.*

This course examines leader's behaviors through an ethical lens and delves into the moral decision making process and the role of ethics in leadership. Based on analysis of case studies of current and historical vents, students gain an understanding of ethical leadership decision making while touching on the theories of ethics and their application. Students can expect to focus on the importance of understanding ethics in a global environment.

**LDRS 3800 - Leading in Groups. 3-0-3.**

*Prerequisite: ENGL 1102.*

This course is designed to develop the student's knowledge of group processes, group

development, and the influential role of leadership within each area. Students will come to understand leadership from an interdisciplinary, organizational perspective and apply this understanding in practical applications throughout the semester.

## MAED: Mathematics Education

**MAED 3475 - Historical and Modern Approaches to Mathematics. 3-0-3.**

*Prerequisite: Admission to Teacher Education.*

Students will investigate classical and modern mathematics through problem-solving and mathematics-specific technologies. Students will have opportunities to connect course content with the middle and secondary school curriculum.

**MAED 4000 - Service Learning in Mathematics Education. 1-3.**

*Prerequisite: 60 hours and permission of instructor and department chair/program director.*

A community activity which links learning to life by connecting meaningful community service activities with academic learning, personal growth, and civic responsibility. Activity will be designed with the instructor and approved by the chair/program director.

**MAED 4400 - Directed Study in Mathematics Education. 1-5.**

*Prerequisite: Approval of instructor and department chair.*

A concentrated investigation of a particular aspect of a topic within mathematics education. The content of the directed study will be determined jointly by the instructor and the student.

**MAED 4416 - Teaching of Mathematics (6-12). 6-0-6.**

*Prerequisite: EDUC 2130, MATH 3495, MAED 3475 and admission to Teacher Education.*

An examination and application of curricular issues, learning theories, teaching strategies, instructional materials, and assessment procedures for teaching secondary school mathematics in the multicultural and diverse classroom of today. Includes a secondary school field experience in mathematics teaching and seminars. Emphasizes those practices suggested by research in mathematics education and encouraged by the NCTM and the MAA. Proof of professional liability insurance is required prior to placement in a school.

**MAED 4417 - Teaching of Mathematics (6-12) Practicum. 0-9-6.**

*Prerequisite: Admission to MAED 4416.*

Secondary school field experience in mathematics teaching with concurrent seminars. Proof of professional liability insurance is required prior to school placement. Repeatable.

**MAED 4475 - Student Teaching: Mathematics (6-12). 12.**

*Prerequisite: Admission to Student Teaching.*

Full-time teaching experience in mathematics under the supervision of a public school cooperating teacher and a specialist in mathematics education. Includes a regularly scheduled seminar. Proof of professional liability insurance is required prior to placement in a school.

**MAED 4490 - Special Topics in Mathematics Education. 1-6.**

*Prerequisite: Approval of the instructor and department chair.*

Selected topics of interest to faculty and students.

**MAED 4498 - Internship in Teaching Mathematics (6-12). 12.**

*Prerequisite: Provisional teaching license issued by the state of Georgia; full-time employment teaching mathematics.*

Student Teaching experience in mathematics for provisionally certified teachers. Supervision will be in collaboration with a mentor or teacher in the local school and a specialist in mathematics education.

*Notes: Successful completion of one semester of MAED 4495 at the same school will substitute for MAED 4475. Proof of professional liability insurance is required. Student must be employed in a secondary school to qualify. Repeatable.*

## MATH: Mathematics

**MATH 0097 - Elementary Algebra. 3-0-3.**

*Prerequisite: Placement by COMPASS Examination, by the Admissions Office or by the Department of Learning Support Programs.*

A Learning Support Programs course that, in conjunction with MATH 0098, prepares students for basic credit courses. Emphasizes basic concepts and skills of elementary algebra.

**MATH 0098 - Intermediate Algebra. 3-0-3.**

*Prerequisite: Placement by COMPASS Examination, by the Admissions Office or by the Department of Learning Support Programs.*

A Learning Support Programs course which prepares students for basic credit mathematics courses. Emphasizes basic concepts and skills of intermediate algebra.

**MATH 0099 - Elementary and Intermediate Algebra. 6-0-0.**

*Prerequisite: Two units of high school algebra or permission of instructor.*

A Learning Support Programs course that prepares students for basic credit mathematics courses, covering both elementary and intermediate algebra in one semester. Topics include: signed numbers, equations and inequalities, graphs of linear equations, systems of equations, polynomials and factoring, rational expressions, radicals and quadratic equations.

**MATH 1101 - Introduction to Mathematical Modeling. 3-0-3.**

*Prerequisite: MATH 0098 if required.*

This course is an introduction to mathematical modeling using graphical, numerical, symbolic, and verbal techniques to describe and explore real-world data and phenomena. Emphasis is on the use of elementary functions to investigate and analyze applied problems and questions, supported by the use of appropriate technology, and on effective communication of quantitative concepts and results.

**MATH 1106 - Elementary Applied Calculus. 3-0-3.**

*Prerequisite: MATH 1101, MATH 1111, MATH 1112 or MATH 1113.*

Uses techniques of college algebra and elementary calculus to analyze and model real world phenomena. The emphasis will be on applications using an intuitive approach to the mathematics rather than formal development. Topics include graphs, derivatives, and integrals of functions. The course incorporates collaborative learning, oral and written reports, and technology.

**MATH 1107 - Elementary Statistics. 3-0-3.**

*Prerequisite: MATH 1101, MATH 1111, MATH 1112 or MATH 1113.*

Emphasizes techniques and applications rather than derivation. Topics include methods

of summarizing data, probability, statistical inference and regression. The course incorporates collaborative learning, oral and written reports and technology.

**MATH 1111 - College Algebra. 3-0-3.**

*Prerequisite: MATH 0098 if required.*

This course is a functional approach to algebra that incorporates the use of appropriate technology. Emphasis will be placed on the study of functions and their graphs, inequalities, and linear, quadratic, piece-wise defined, rational, polynomial, exponential, and logarithmic functions.

*Notes: Appropriate applications will be included.*

**MATH 1112 - College Trigonometry. 3-0-3.**

*Prerequisite: MATH 0098, if required.*

This course is a functional approach to trigonometry that incorporates the use of appropriate technology. Emphasis will be placed on the study of trigonometric functions and their graphs incorporating a unit circle approach as well as special triangles and angles. Topics include circular functions, solutions of triangles, trigonometric identities and equations, graphs of trigonometric functions, Law of Sines, Law of Cosines, and vectors.

*Notes: Appropriate applications will be included.*

**MATH 1113 - Precalculus. 3-0-3.**

*Prerequisite: MATH 0098 if required.*

Provides students with the foundation in elementary functions and understanding of mathematics needed to succeed in subsequent mathematics and science courses, especially calculus. Topics include polynomial, rational, exponential, logarithmic, and trigonometric functions. In each case, properties, graphs, and applications will be presented. Technology, in the form of graphing calculators and/or computers, will be integrated throughout the course for instruction and study. Required for math/science majors.

**MATH 1190 - Calculus I. 4-0-4.**

*Prerequisite: C or better grade in MATH 1112 or MATH 1113.*

A first course in calculus and analytic geometry. Topics include fundamental concepts of limits, continuity, derivatives, and integrals of functions of one variable. Incorporates applications from a variety of disciplines. Modern computing technology will be used where necessary and appropriate.

**MATH 2008 - Foundations of Numbers and Operations. 3-0-3.**

*Prerequisite: MATH 1101 or MATH 1111 or MATH 1113.*

This course is an Area F introductory mathematics course for early childhood education majors. The course emphasizes the understanding and use of the major concepts of number and operations. As a general theme, strategies of problem solving are used and discussed in the context of various topics.

**MATH 2202 - Calculus II. 4-0-4.**

*Prerequisite: C or better grade in MATH 1190.*

The main topics of this course will be integral calculus and infinite sequences and series. Emphasis will be placed on applications of the integral, techniques of integration, and Taylor Series. In addition to analytical methods, computing will be used to conduct numerical studies of integrals and series.

**MATH 2203 - Calculus III. 4-0-4.**

*Prerequisite: C or better grade in MATH 2202.*

In this course, the concepts of single variable calculus are extended to functions of more than one variable. Topics will include vector calculus, partial derivatives, multiple integrals, and applications of these concepts.

**MATH 2207 - Data Analysis and Probability for Teachers. 3-0-3.**

*Prerequisite: MATH 1101 or MATH 1111 or MATH 1112 or MATH 1113 .*

This course emphasizes techniques and applications in statistics and probability and uses concrete materials in teaching the content. The course is designed for education majors. Topics include methods of summarizing data, probability, exploring concepts of fairness as well as uncertainty and chance, identifying possible outcomes and making predictions based on simple experiments, and demonstrating knowledge of instructional strategies related to assessment and teaching. Not for mathematics or secondary mathematics education majors.

**MATH 2590 - Mathematics for Teachers of Middle Grades. 3-0-3.**

*Prerequisite: 6 hours of mathematics.*

The development of the student's ability to communicate mathematically through reading, writing and discussing ideas will be strongly emphasized along with the cultural, historical, and scientific applications of mathematics. Topics will include the development of the set of real numbers, number theory,

geometric figures in the plane and in space, and measurement, including area and volume. Mathematical ideas will be developed in a lab setting using technology and physical models to motivate and assist the more formal development. Not for mathematics majors.

**MATH 2595 - Mathematics for Middle Grades and Secondary Teachers. 3-0-3.**

*Prerequisite: 6 hours of mathematics.*  
Designed for the preservice teacher of mathematics for adolescents. Content strands to be explored include number and operation, algebra, and measurement. The process standards of communication, connections, problem solving, reasoning and proof, and representation will be emphasized. Appropriate use of manipulatives, calculators and software will be integrated in course materials.

**MATH 3000 - Software of Mathematics. 3-0-3.**

*Prerequisite: C or better grade in MATH 1190.*  
This is a gateway course for the Minor of Applied Mathematics taught by at least two instructors with different expertise per semester. The professional software to be taught includes SWP (Scientific Work Place), MATLAB, MATHCAD, MAPLE, and MATHEMATICA.

**MATH 3260 - Linear Algebra I. 3-0-3.**

*Prerequisite: C or better grade in MATH 1190.*  
An introduction to linear algebra and some of its classical and modern applications. Among topics to be included will be systems of linear equations, vector spaces, linear transformations, and diagonalization. Significant use of technology will be employed in performing matrix computations.

**MATH 3261 - Numerical Methods I. 3-0-3.**

*Prerequisite: C or better grade in MATH 3260 and CS 2301.*  
Numerical methods for the solution of linear systems will be introduced. Topics will include iterative methods and convergence.

*Notes: Extensive computer use will be incorporated.*

**MATH 3272 - Introduction to Linear Programming. 3-0-3.**

*Prerequisite: C or better grade in MATH 3260.*  
The simplex method, dual simplex method, dual-primal two phase method, and several interior-point methods for linear programming problems will be introduced.

*Notes: Selected applications will be discussed.*

**MATH 3310 - Differential Equations. 3-0-3.**

*Prerequisite: C or better grade in MATH 2202.*  
An introduction to the modeling of continuous phenomena using ordinary differential equations. Emphasis will be placed on the combined use of qualitative, numerical, and analytical approaches to the analysis of models. Technology will be used for numerical and graphical analysis. Among topics included will be formulation of models, local stability analysis, phase lines and phase planes, and Euler's numerical algorithms.

**MATH 3316 - Rational Numbers and Proportional Reasoning for Elementary Teachers. 3-0-3.**

*Prerequisite: MATH 1107 and MATH 2008.*  
A continuation of Mathematics 2008 designed for the P-5 teacher. Topics include the conceptual development of the rational numbers and extension to the real numbers, operations and problem solving with real numbers, patterns and relationships, and proportional reasoning. Experience and exploration with appropriate technology and physical models will be an integral part of the study of these ideas. Not for mathematics or mathematics education majors.

*Notes: Not for math or math education majors.*

**MATH 3317 - Geometry and Measurement for Elementary Teachers. 3-0-3.**

*Prerequisite: MATH 3316. Admission to teacher education.*  
A continuation of Mathematics 3316 designed for the P-5 teacher. Topics will emphasize the critical content and conceptual development of measurement; transformational geometry; symmetry in the plane; and constructions. Geometric concepts will be explored and developed using physical models, visual models and educational software. Not for math or math education majors.

**MATH 3318 - Algebra for Elementary Teachers. 3-0-3.**

*Prerequisite: MATH 3316.*  
A continuation of Mathematics 3317 designed for preparing the P-5 teacher. Topics will emphasize understanding and use of the major concepts and techniques of algebra for grades P-5, including expressing, transforming, and generalizing patterns and quantitative relationships through a variety of representations, including tables, graphs, algebraic symbols, verbal descriptions, manipulatives, and geometric figures. Solving problems

using multiple strategies, manipulatives, and technological tools will also be a focus. Not for mathematics or mathematics education majors.

**MATH 3322 - Discrete Modeling I. 3-0-3.**

*Prerequisite: C or better grade in MATH 1112 or MATH 1113 or MATH 2590.*

An elementary introduction to topics and methods in discrete mathematics motivated by a series of real-world problems. Topics include matrices, graphs, counting and recursion.

**MATH 3323 - Computer Applications of Discrete Modeling. 1-0-1.**

*Prerequisite: MATH 3322 and CS 3401.*

This course will give students the opportunity to apply the theoretical work of Discrete Modeling I to concrete problems. The computer will be used to support working with large examples. Examples will cover combinatorics, discrete functions, and graph theory.

**MATH 3332 - Probability and Statistical Inference. 3-0-3.**

*Prerequisite: C or better in MATH 1190.*

This course is designed to introduce the student to probability and both descriptive and inferential statistics. Topics include: random variables and probability distributions, expectation and variance of random variables, properties of estimators, exploratory data techniques, confidence intervals, hypothesis tests for population mean and proportion, Statistical Process Control, chi-square goodness of fit test, and contingency table analysis. The MINITAB statistical software package is used.

*Notes: The MINITAB statistical software package is used.*

**MATH 3390 - Introduction to Mathematical Systems. 3-0-3.**

*Prerequisite: C or better grade in MATH 1190.*

Introduction to Mathematical Systems is a course specifically designed to introduce students to the study of mathematics from a mathematical systems approach. A mathematical system consisting of undefined terms, axioms and theorems will be studied. The major emphasis of this class will be on the development of skills in communicating and justifying mathematical ideas and conclusions. Mathematical systems studied will vary according to the instructor and may be chosen from sets, number systems and/or geometry.

**MATH 3395 - Geometry. 3-0-3.**

*Prerequisite: C or better grade in MATH 3390.*

This course develops geometry as an axiomatic mathematical system and approaches it from synthetic, transformational, and algebraic perspectives, including higher dimensions. Various geometries are studied including finite, infinite, projective, Euclidean and Non-Euclidean. Includes a research project on a topic which would be appropriate for any entry-level school geometry student.

**MATH 3396 - Cooperative Study. 1-3.**

*Prerequisite: Approval of coordinator of cooperative education/internship.*

A supervised work experience program for a minimum of two academic semesters at a site in business, industry or government. For sophomore, junior or senior level students who wish to obtain successive on the job experience in conjunction with their academic training.

**MATH 3398 - Internship. 1-9.**

*Prerequisite: Approval of major area committee and department chair.*

A supervised, credit-earning work experience of one academic semester with a previously approved business firm, private agency, or government agency.

**MATH 3495 - Advanced Perspectives on School Mathematics Part I. 3-0-3.**

*Prerequisite: C or better grade in MATH 1190 and MATH 3390.*

Students' understanding of the mathematics taught in middle school and the first few years of high school will be deepened and broadened through the study of key topics including algebra, linear functions, exponential functions, quadratic functions, number theory, discrete mathematics, and mathematical modeling. This course is designed so that students can revisit key ideas in school mathematics, bringing with them the skills and understandings of college course work in mathematics, deepening and broadening their understanding, and connecting more advanced ideas to the topics they will teach in middle school and high school.

**MATH 4260 - Linear Algebra II. 3-0-3.**

*Prerequisite: C or better grade in MATH 3260.*

Topics in this course include real vector spaces and their subspaces; inner product spaces, orthonormal bases, Gram-Schmidt process; best approximation; eigenvalues and eigenvectors; symmetric, positive definite,

and similar matrices; matrices of general linear transformations, and various applications.

**MATH 4322 - Discrete Modeling II. 3-0-3.**

*Prerequisite: C or better grade in MATH 3322 and CS 2301.*

This course continues the study of discrete mathematical modeling begun in Discrete Modeling I. Topics include generating functions, design theory, and networks. Combinatorial algorithms will be emphasized and some programming will be required.

**MATH 4345 - Numerical Methods II. 3-0-3.**

*Prerequisite: C or better grade in MATH 3310 and CS 2301.*

Topics included will be numerical methods for systems of equations, differentiation and integration, approximation theory, initial and boundary value problems and problems for ordinary differential equations.

*Notes: Extensive use of computing will be incorporated.*

**MATH 4361 - Modern Algebra I. 3-0-3.**

*Prerequisite: C or better grade in MATH 3260.*

An introduction to the fundamental structures of abstract algebra (groups, rings, and fields), the connections of these structures with the algebra studied at the elementary level, and the historical development of modern algebra.

**MATH 4362 - Modern Algebra II. 3-0-3.**

*Prerequisite: C or better grade in MATH 4361.*

This course is a continuation of MATH 4361 in which portions of the theory of abstract algebra will be developed more fully and specific applications will be examined more deeply. Some theoretical and applied areas from which the topics of this course will be chosen are Galois Theory (including straight-edge and compass constructability, Galois groups, and solvability of polynomials by radicals), lattices and Boolean Algebras, cryptography, and/or other application areas (at the instructor's discretion).

**MATH 4381 - Real Analysis I. 3-0-3.**

*Prerequisite: C or better grade in MATH 2202 and MATH 3260.*

A study of functions of a single real variable and of some of the finer properties of the real number system. Various foundational topics such as proofs, the theory of sets, infinity,

etc., will present themselves naturally as the student deepens his/her understanding of concepts already familiar from Calculus. Among topics to be included will be the real number system, sequences, functions, limits, continuity, derivatives, and the Mean Value Theorem.

**MATH 4382 - Real Analysis II. 3-0-3.**

*Prerequisite: C or better grade in MATH 4381.*

This course continues the study of functions of one real variable begun in Real Analysis I. Topics included are: the Riemann-Stieltjes integral; Sequences and series of functions; Introduction to orthogonal functions and Fourier series; Introduction to Lebesgue measure theory and integration.

**MATH 4391 - Complex Variables. 3-0-3.**

*Prerequisite: C or better grade in MATH 2203.*

The study of complex variables is a central subject in mathematics, important for students in mathematics, engineering and physical sciences (due to so many applications to fluid mechanics, heat conduction, and electromagnetic theory). Complex variables are a very powerful tool for solving problems that are either difficult or virtually impossible to solve in any other way. Topics covered in MATH 4391 provide an introduction to the subject, including basics from complex function theory: numbers, analytic functions, Cauchy-Riemann conditions, elementary functions, complex integration, Cauchy's theorem and integral formula, power series, residues and applications. complex

**MATH 4400 - Directed Study. 3-0-3.**

*Prerequisite: Approval of instructor, major area committee, and department chair.*

Special advanced topics external to regular course offerings.

**MATH 4490 - Special Topics in Mathematics. 3-0-3.**

*Prerequisite: Approval of instructor and department chair.*

Special selected topics of interest to faculty and students.

**MATH 4495 - Advanced Perspectives on School Mathematics Part II. 3-0-3.**

*Prerequisite: C or better grade in MATH 3260.*

Students understanding of secondary mathematics will be deepened and broadened through the study of algebraic structures, analytic geometry, and trigonometry, including conic sections, complex numbers, polynomi-

als and functions. This course is designed so that students can revisit key ideas in high school mathematics, bringing with them the skills and understandings of college course work in mathematics, deepening and broadening their understanding, and connecting more advanced ideas to the topics they will teach in high school.

**MATH 4700 - Capstone Experience. 3-0-3.**

*Prerequisite: Approval of mathematics department chair.*

An internship, project or course which synthesizes the skills mastered during the course of the program.

## MGT: Management

**MGT 3100 - Management and Behavioral Sciences. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 credit hours.*

This course introduces students to the field of management, focusing on basic principles and concepts applicable to all types of organizations. The evolution of functional and behavioral aspects of management and organization theory are presented in the context of political, societal, regulatory, ethical, global, technological and demographic environmental forces.

**MGT 3140 - Leading & Teaming in Business Settings. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 3100; Non-business Majors: 60 credit hours including MGT 3100.*

Teams are essential in today's work environments. Various leadership frameworks and tools, such as decision making, project management, and business process analysis and management, and change leadership will be explored and evaluated as well as executive leadership behaviors. Topics will include leading task forces and learning teams, working in and leading virtual teams, skills in leading multiple teams, managing challenging interactions and contention, promoting compelling goals and maintaining focus while eliciting commitment and accountability, reinventing business leadership, and global leadership applications and issues. Emphasis will be on integrating social-enterprise research, skill development, and applications.

**MGT 3190 - Business, Ethics, and Society. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 credit hours.*

This course examines the relationship between business and society and the role of ethics in employee and managerial decision-making and behavior. Using a stakeholder management approach, the course explores uses and potential abuses of business power on internal and external stakeholders. Models for integrating ethical concerns into business decisions are examined.

**MGT 3200 - Operations Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and ECON 2300; Non-business Majors: MGT 3100 and ECON 2300.*

Generic modeling techniques are applied to the planning, operation and control of the production of goods and services. Topics include: quality control, facility location and layout, material requirements planning and project scheduling.

**MGT 3396 - Cooperative Study. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and approval of the Coordinator of cooperative education/internships (KSU Career Services); Non-business Majors: Not available to non business majors.*

A supervised work experience program for a minimum of two academic semesters at a site in business, industry or government. For sophomore, junior or senior level students who wish to obtain successive on the job experience in conjunction with their academic training.

*Notes: Credit is allowed only in the "Business Electives" area of the BBA.*

**MGT 3398 - Internship. 1-6.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and approval of the Coordinator of cooperative education/internships (KSU Career Services); Non-business Majors: Not available to non-business majors.*

A supervised, credit-earning work experience of one academic semester with a previously approved business firm, private agency or government agency. A research paper is required to receive credit. For junior or senior students who wish to participate in an on the job experience in which they may apply their academic training. The work experience may

not be with a current employer. The course will be graded on an S/U basis.

*Notes: Credit is allowed only in the "Business Electives" area of the BBA.*

**MGT 3600 - Introduction to International Business. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 credit hours.*

An introduction to the global business environment, this course examines the discrete and interactive effects of the geographic, historical, sociocultural, political/legal, economic and technological forces that shape international commercial activity and its consequences.

**MGT 4120 - Venture Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 3100; Non-business Majors: MGT 3100 and permission of the department chair.*

Introduction to the management and operation of small business. Topics include: startup issues; legal forms of organization; operational planning; developing a marketing plan; financing the business; personnel issues; developing an accounting and control system; long-range planning and strategy formation; and other topics as appropriate.

**MGT 4121 - Entrepreneurship and Creativity. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 hours and permission of the department chair.*

Introduction to entrepreneurship. Students will develop comprehensive business plans for new ventures or for the expansion of existing small businesses through a disciplined approach to creatively visualizing future opportunities. Attention will focus on managing risk and creativity. Topics include: personal assessment; opportunity analysis; feasibility analysis; venture finance; and budgeting.

**MGT 4122 - Venture Analysis. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 4120 or MGT 4121; Non-business Majors: MGT 4120 or MGT 4121 and permission of department chair.*

A course that applies the concepts of small business management, entrepreneurship and creativity to the analysis of complex business

problems faced by new ventures and existing small businesses. Case studies will be used to develop students' ability to identify and solve problems. Work will continue on personal startup projects and business plans.

**MGT 4123 - Family Business Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 3100; Non-business Majors: MGT 3100 and permission of department chair.*

This course explores the unique challenges and opportunities involved in owning and/or managing a family business. By attending the class, students learn to identify and address challenges related to responsible ownership, succession, corporate governance, family governance, professionalization, and family office. Both family and non-family members' perspectives are explored and addressed.

**MGT 4124 - Franchise Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirements and MGT 3100; Non-business Majors: MGT 3100 and permission of the department chair.*

Franchise Management is an introduction to the field of franchising as it concerns the franchiser (the business who grants the business rights to franchisees), and the franchisee (the individual or business who obtains the rights to operate the franchised business in accordance with the chosen method to produce or sell the product or service). It covers the body of knowledge on how to expand an existing business through domestic or international franchising as well as how to analyze and decide how to buy and manage a franchise.

**MGT 4125 - International Entrepreneurship. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 3100; Non-business Majors: MGT 3100 and permission of department chair; NACE Grant Students: None.*

An examination of the role of the entrepreneur in creating new international business ventures. This course provides students with both a theoretical and practical understanding of new venture creation in the international marketplace, including extensions of domestic enterprises and new enterprises.



**MGT 4130 - Commercial Real Estate Ventures. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 3100; Non-business Majors: MGT 3100 and permission of the department chair.*

This course addresses the acquisition, development, operation, and disposition of commercial real estate properties, with a special emphasis on shopping centers. Dimensions of inquiry include: ethical decision making, specific legal requirements associated with real estate ventures, and stakeholder (developers, investors, local communities, and public sector) analysis.

**MGT 4160 - Organizational Behavior. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 3100; Non-business Majors: MGT 3100 and permission of the department chair.*

Drawing from psychology, sociology, anthropology and related disciplines, the field of organizational behavior examines individual characteristics of people in a demographically diverse work force, group dynamics involved in task accomplishment, and the effects of individual and group behavior on organizational effectiveness.

**MGT 4161 - Organizational Communications. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 3100; Non-business Majors: MGT 3100 and permission of the department chair.*

This course develops student understanding of communication processes within organizations, increases ability to diagnose and deal with organizational communication problems, and enhances skills in using communication to improve individual, group, and organization-wide effectiveness.

**MGT 4170 - Strategic Human Resource Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 3100; Non-business Majors: MGT 3100 and permission of the department chair.*

This course provides a functional overview of human resource management areas including strategic human resource planning, employee staffing, compensation and benefit systems, performance assessment, training and development, and labor relations. Emphasis is

placed upon the development of managerial competencies to conduct selection interviews, performance appraisals, and workplace dispute negotiations.

**MGT 4171 - Employee and Labor Relations. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 4170; Non-business Majors: MGT 4170 and permission of the department chair.*

The study of employee and labor relations includes union organizing, collective bargaining, labor legislation, contract negotiation, grievance resolution, arbitration, and international labor movement issues. Alternative dispute resolution methods, cooperative labor/management policies and practices, and union-free work environments are covered.

**MGT 4172 - Compensation and Reward Systems. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 4170; Non-business Majors: MGT 4170 and permission of the department chair.*

Compensation systems and practices that attract, motivate, and retain employees are investigated in this course. Topical areas include wage and hour regulations, job evaluation, pay structure development, incentive systems, merit pay decision making, and strategic benefit systems design.

**MGT 4173 - Human Resource Selection. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 4170; Non-business Majors: MGT 4170 and permission of the department chair.*

This course focuses on the acquisition, selection, and placement of human resources to maximize organizational effectiveness. Topics include strategic human resources planning, EEO requirements, labor force forecasting, job analysis methods, recruitment practices, employee selection techniques, and testing procedures that increase employee-job fit.

**MGT 4174 - International Human Resource Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 3100. Non-business Majors: MGT 3100 and permission of the department chair.*

This course focuses on human resource management functions required to implement in-

ternational or global strategy. Areas examined include international recruitment and selection, performance management, training and development, compensation, labor relations, management of expatriates and their repatriation, dealing with host country nationals, and career management in the international context. Special topics include human resource law and issues in specific countries outside the U.S. and managing a multicultural labor force in the U.S.

**MGT 4190 - International Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 3100; Non-business Majors: MGT 3100 and permission of the department chair.*

This course deals with the basic managerial functions in an international enterprise. It explores the theoretical and practical aspects of managing international business operations, and deals with multi-cultural and global issues of managing the business expansion beyond the domestic market. It portrays the difficulties of managing enterprises that cross national borders and have to deal with cultural diversity, and diversity in socio-political and economic systems.

**MGT 4199 - Strategic Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA requirement. Students must have completed all the required upper-division business core courses including ECON 2300, FIN 3100, MGT 3100, MGT 3200, and MKTG 3100. This course is taken in the last or next-to-last semester in the program. Non-business Majors: Not open to non-business majors.*

This course emphasizes an integrative, multi-functional, general management perspective of the organization and its long-term survival in a global economic environment. It builds the knowledge base and analytical skills required for managing a business enterprise. Components include situation analysis, strategy formulation, evaluation, and choice, as well as strategy implementation at different organizational levels, and under different contextual conditions. The course enables the refinement of the student's communication and presentation skills, as well as the interpersonal abilities necessary for accomplishing group tasks. Integrating multiple business disciplines, it serves as the capstone course in the business curriculum.

**MGT 4400 - Directed Study. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and permission of instructor and department chair prior to registration; Non-business Majors: Permission of instructor and department chair prior to registration.*

Special topics of an advanced nature not in the regular course offerings.

**MGT 4476 - Contemporary Global Business Practices. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and 90 semester hours including MGT 3100 and MGT 3600; Non-business Majors: MGT 3100, MGT 3600 and the permission of the Business Undergraduate Dean or Management Department Chair.*

This course deals with current practices in Global Business. It examines the strategies and tactics adopted by Global Companies from both Developed as well as Emerging Markets. Students will obtain insights into how firms in today's global markets need to be skilled in handling virtual teaming, outsourced and offshored projects, and strategic alliances across national boundaries, in order to maintain competitive advantage.

**MGT 4490 - Special Topics in Management. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and permission of instructor and department chair prior to registration; Non-business Majors: Permission of instructor and department chair prior to registration.*

Selected topics of interest to faculty and students.

**MGT 4700 - Hospitality Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 3100; Non-business Majors: MGT 3100 and permission of department chair.*

This survey course provides students with an understanding of the Hospitality Industry and the role it plays in both the U.S. and global economies. This course provides an overview of hospitality management areas such as lodging, food service, travel, and entertainment and career opportunities in each area. The main goal of the course is to expose students to the hospitality industry and provide an understanding of the unique aspects of managing businesses in this industry.

**MGT 4800 - International Supply Chain Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 3200; Non-business Majors: MGT 3200 and permission of the department chair.*

This course examines the key concepts of supply chain management, involving the flows of materials and information among all of the firms that contribute value to a product or service, from the source of raw materials to end customers. The course emphasizes the relationship between a firm and its supply chain partners: primarily the suppliers from whom it purchases its inputs and those who assist in the logistics and distribution of the products. The course has an international emphasis to reflect the trend of increasing partnerships with international suppliers, international transportation providers, and distributors in foreign markets. Supply chain management issues are addressed for both manufacturing and service organizations.

**MGT 4850 - Managing Process Improvement. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 3200; Non-business Majors: MGT 3200 and permission of the department chair.*

This course addresses leading-edge manufacturing theory and practice, including the just-in-time manufacturing philosophy, kanban production control systems, group technology, cellular manufacturing, the theory of constraints, the drum-buffer-rope production control system, and VAT analysis. This course extends knowledge beyond what is taught in traditional production and inventory management courses.

**MGT 4860 - Quality Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 3200. Non-business Majors: MGT 3200 and permission of the department chair.*

This course is an in-depth study of the key concepts and practices of modern quality philosophies and techniques. The opportunities to add value through quality in all phases of business and product life cycles will be identified. Concepts and methods of statistical quality control will be presented.

**MGT 4880 - Service Operations Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MGT 3200; Non-business Majors: MGT 3200 and permission of the department chair.*

The course will focus on developing a clear understanding of services from multiple perspectives. Students will define, diagnose, design, measure, control, and change services with the objective of improving quality and productivity. The course will address important service design issues, competitive issues unique to services, and the extensive interaction between marketing and operations in service organizations.

**MGT/MKTG 4476 - Contemporary Global Business Practices. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and 90 semester hours including MGT 3100 and MGT 3600; Non-business Majors: MGT 3100, MGT 3600 and permission of the Business Undergraduate Dean or Management Department Chair.*

This course will deal with current practices in Global Business. It will examine the strategies and tactics adopted by Global Companies from both Developed as well as Emerging Markets. Students will obtain insights into how firms in today's global markets need to be skilled in handling virtual teaming, outsourced and offshored projects, and strategic alliances across national boundaries, in order to maintain competitive advantage.

## MILS: Military Science

**MILS 1021 - Leadership & Personal Development. 2-3-3.**

*Prerequisite: None.*

General introduction of cadets to the personal challenges and competencies that are critical for effective leadership. Cadets learn how the personal development of life skills such as time management, physical fitness, and stress management relate to leadership, Officership, and Army operations. Focus is placed on developing basic knowledge and comprehension of Army Leadership Dimensions while gaining a big picture understanding of the ROTC program, its purpose in the Army, and its advantages for the student.

**MILS 1022 - Introduction to Tactical Leadership. 2-3-3.**

*Prerequisite: None.*

MILS 1022 overviews leadership fundamentals such as setting direction, problem-solving, listening, presenting briefs, providing feed-back, and using elective writing skills. Cadets explore dimensions of leadership values; emphasis is placed on recruitment and retention of cadets. The building of stronger relationships among the cadets through common experiences and practical interaction are critical aspects of the MILS 1022 experience.

**MILS 2021 - Innovative Team Leadership. 2-3-3.**

*Prerequisite: MILS 1021, MILS 1022, prior military service or consent of the instructor.*

MILS 2021 explores the dimensions of creative and innovative tactical leadership, strategies, and styles by examining team dynamics of two historical leadership theories that form the basis of the Army leadership framework -- trait and behavior theories. Cadets practice aspects of personal motivation and team building in the context of planning, executing, and assessing team exercises and participating in leadership labs. Focus is on continued development of the knowledge of leadership values and attributes through an understanding of Army rank structure, duties, and basic aspects of land navigation and squad tactics. Case studies provide tangible context for learning the Soldier's Creed and Warrior Ethos as they apply in the contemporary operating environment (COE).

**MILS 2022 - Found Tactical Leadership. 2-3-3.**

*Prerequisite: MILS 1021, MILS 1022, MILS 2021, prior military service or consent of the instructor.*

MILS 2022 examines the challenges of leading tactical teams in the complex contemporary operation environment (COE). The course highlights include dimensions of terrain analysis, patrolling, and operation orders. The course furthers study of the theoretical basis of the Army leadership framework and explores the dynamics of adaptive leadership in the context of military operations. MILS 2022 provides a smooth transition into MILS 3011. Cadets develop greater self awareness as they assess their own leadership styles and practice communication and team building skills. COE case studies give insight into the importance and practice of teamwork and tactics in real-world scenarios.

**MILS 2031 - Army Physical Fitness Training. 1-3-2.**

*Prerequisite: Must have a Department of the Army (DA) Form 3425-R signed by a Physician and be enrolled in the Military Science Levels 1-4.*

Develops skills needed to participate in, instruct, develop, and assess the Army Physical Fitness Test. Classes will meet Monday, Wednesday, and Friday from 6:00 am to 7:00 am in or near the gymnasium for training and lecture period.

**MILS 3011 - Adaptive Tactical Leadership. 3-3-4.**

*Prerequisite: Advanced ROTC standing or consent of the department.*

MILS 3011 challenges cadets to study and practice adaptive leadership skills as they are presented with challenging scenarios related to squad tactical operations. Cadets receive systematic and specific feedback, as well as their own self evaluations. Cadets continue to develop their leadership and critical thinking abilities. The focus is developing cadets' tactical leadership abilities to enable them to succeed at ROTC's summer Leadership Development and Assessment Course (LDAC).

**MILS 3012 - Leadership Change Environment. 3-3-4.**

*Prerequisite: Advanced ROTC standing or consent of department.*

MILS 3012 uses increasingly intense situational leadership challenges to build cadet awareness and skills in leading tactical operations up to platoon level. Cadets review aspects of combat, stability, and support operations. They also conduct military briefings and develop proficiency in garrison operation orders. The focus is on exploring, evaluating, and developing skills in decision-making, persuading, and motivating team members in contemporary operation environment (COE). MILS 3012 cadets are evaluated on what they know and do as leaders as they prepare to attend the ROTC summer Leadership Development Assessment Course (LDAC).

**MILS 4011 - Developing Adaptive Leadership. 3-3-4.**

*Prerequisite: MILS 3011, MILS 3012.*

MILS 4011 develops cadet proficiency in planning, executing, and assessing complex operations, functioning as a member of a staff, and providing performance feedback to subordinates. Cadets assess risk, make ethical decisions, and lead fellow ROTC cadets. Lessons on military justice and personnel

processes prepare cadets to make the transition to Army officers. MS IV cadets analyze, evaluate and instruct cadets at lower levels. Both their classroom and battalion leadership experiences are designed to prepare MS 4011 cadets for their first unit of assignment. They identify responsibilities of key staff roles, and use situational opportunities to teach, train, and develop subordinates.

**MILS 4012 - Leaders Complex World. 3-3-4.**

*Prerequisite: MILS 4011 or Advanced Course Standing.*

MIL 4012 identifies and resolves ethical dilemmas. This course explores the dynamics of leading in the complex situations of current military operations in the contemporary operating environment (COE). Cadets examine differences in customs and courtesies, military law, principles of war, and rules of engagement in the face of international terrorism. They also explore aspects of interacting with non-governmental organizations, civilians on the battlefield, and host national support. The course places significant emphasis on preparing cadets for their first unit assignment. It uses case studies, scenarios, and "What Now, Lieutenant?" exercises to prepare cadets to face the complex ethical and practical demands of leading as commissioned officers in the United States Army.

**MILS 4090 - Special Topics in Military Science. 1-5.**

*Prerequisite: Must be enrolled in, or have successfully completed both MSIII and MSIV-level ROTC classes or obtain permission from the Professor of Military Science.*

MILS 4090 allows for independent study with a faculty member. Topics and research will pursue topics of military science not extensively treated in any other Military Science course.

**MILS 4400 - Directed Study in Military Science. 1-10.**

*Prerequisite: Permission of instructor.*

MILS 4400 is offered to military science students interested in investigating special topics external to regular course offerings. This course is primarily offered as a completion course. Its secondary intent is to afford the Military Science Department the flexibility to offer course work to students who have special circumstances in their academic and commissioning requirements such as nursing and accelerated commissioning program cadets.

## MKTG: Marketing

**MKTG 3100 - Principles of Marketing. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement; Non-business Majors: 60 credit hours.*

An introduction to the principles of marketing. This course examines the term, "marketing," in a broad sense to include all those activities of individuals or organizations which encourage and facilitate exchanges of values. This includes many activities such as research, physical distribution, product planning, pricing and promotional activities. These concepts are examined as they apply to marketing of goods and services, in profit and nonprofit sectors, in both domestic and global markets.

**MKTG 3396 - Cooperative Study. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and approval of Coordinator of cooperative education/internship (KSU Career Services); Non-business Majors: Not available to non-business majors.*

A supervised work experience program for a minimum of two academic semesters at a site in business, industry or government. For sophomore, junior or senior level students who wish to obtain successive on the job experience in conjunction with their academic training.

*Notes: Credit is allowed only in the "Business Electives" area of the BBA.*

**MKTG 3398 - Internship. 1-9.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and approval of the Coordinator of cooperative educational/internship (KSU Career Services); Non-business Majors: Not available to non-business majors.*

A supervised, credit-earning work experience of one academic semester with a previously approved business firm, private agency or government agency. A research paper is required to receive credit. For junior or senior students who wish to participate in an on the job experience in which they may apply their academic training. The work experience may not be with a current employer. The course will be graded on an S/U basis.

*Notes: Credit is allowed only in the "Business Electives" area of the BBA.*

**MKTG 3800 - Entertainment Marketing. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MKTG 3100; Non-business Majors: MKTG 3100 and permission of the department chair.*

An introduction to the marketing practices of the entertainment industry. Industry terms, marketing strategies and tactics, recent developments and trends will be examined for major sectors of the entertainment industry including movie, music, television, theater, publishing, gaming, hospitality, and sports sectors. The course will also focus on product placement, celebrity source usage, product tie-ins, cross promotion, licensing, and other current marketing practices in the entertainment industry.

**MKTG 4100 - Marketing Research. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, MKTG 3100 and ECON 2300. Non-business Majors: MKTG 3100, ECON 2300, and permission of the department chair.*

An examination of the marketing research process as an information providing activity supporting management decision-making. The course covers definition of the research problem, selecting and planning of a research design, measurement and scaling, questionnaire construction, and data analysis and interpretation. Students are required to use a statistical software package for data management and analysis.

**MKTG 4150 - Consumer Behavior. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MKTG 3100; Non-business Majors: MKTG 3100 and permission of the department chair.*

Examines the diverse influences of culture, society and psychological processes on consumer purchase patterns. Implications for marketing activities are also discussed.

**MKTG 4300 - Basic Retailing. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MKTG 3100; Non-business Majors: MKTG 3100 and permission of the department chair.*

An introduction to retailing as a business institution. Attention is focused on activities, procedures and decisions related to the operation of a retail unit.

**MKTG 4350 - Retail Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MKTG 3100. MKTG 4300 recommended. Non-business Majors: MKTG 3100 and permission of the department chair. MKGT 4300 recommended.*

An examination of the practices and methods of retail distribution and merchandising as a rapidly changing part of the total marketing process, involving both large and small firms.

**MKTG 4400 - Directed Study. 1-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and approval of instructor and department chair prior to registration; Non-business Majors: Approval of instructor and department chair prior to registration.*

Special topics of an advanced nature not in the regular course offerings.

**MKTG 4410 - Professional Selling. 3-0-3.**

*Prerequisite: Business Majors: Admission to the Coles College of Business and MKTG 3100; Non-business Majors: MKTG 3100 and permission of the department chair.*

An examination of the role of personal selling in the firm's marketing strategy, model of communication and specific methods of selling. All students will be required to develop and deliver effective sales presentations.

**MKTG 4430 - Market Analysis. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, MKTG 3100, and ECON 2300. Non-business Majors: MKTG 3100, ECON 2300, and permission of the department chair.*

This course develops skills in locating, selecting and using appropriate information sources for making and using market measurements in the planning and management of marketing and sales operations. Students learn tools for estimating demand and forecasting industry and company sales and how to use these measures in selecting market targets, designing sales territories, assigning sales quotas and planning customer contract programs.

**MKTG 4450 - Sales Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MKTG 3100; Non-business Majors: MKTG 3100 and permission of the department chair.*

A study of planning, organizing, staffing, directing and controlling of the sales force in developing an effective marketing organization.

**MKTG 4476 - Contemporary Global Business Practices. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and 90 semester hours including MGT 3100 and MGT 3600; Non-business Majors: MGT 3100, MGT 3600, and permission of the Business Undergraduate Dean or Management Department Chair.*

This course deals with current practices in Global Business. It examines the strategies and tactics adopted by Global Companies from both Developed as well as Emerging Markets. Students will obtain insights into how firms in today's global markets need to be skilled in handling virtual teaming, outsourced and offshored projects, and strategic alliances across national boundaries, in order to maintain competitive advantage.

**MKTG 4490 - Special Topics in Marketing. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and approval of instructor and department chair; Non-business Majors: Approval of instructor and department chair.*

Selected special topics of interest to faculty and students.

**MKTG 4500 - Internet Marketing and Global Business. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MKTG 3100; Non-business Majors: MKTG 3100 and permission of the department chair.*

The course focuses on how information technology has created the framework for the emergence of commerce on the Internet. Students will be exposed to the ways that firms are utilizing the Internet to reconstruct their value chains and create/sustain competitive advantage. The impact of this medium on key dimensions of global business operations such as purchasing, manufacturing and marketing will also be addressed.

**MKTG 4620 - Services Marketing. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MKTG 3100; Non-business Majors: MKTG 3100 and permission of the department chair.*

An examination of the unique characteristics of service organizations and the increasingly vital role they play in the U. S. economy. By focusing upon the marketing of such diverse services as hotels, hospitals, banking and recreation, the course stresses the importance of tailoring marketing strategies to fit the special needs of service marketers, needs quite different from those of manufacturing organizations.

**MKTG 4630 - Direct Response Marketing. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MKTG 3100; Non-business Majors: MKTG 3100 and permission of the department chair.*

A study of the promotional methods that request immediate action or response. Topics include: planning, creating and evaluating of direct response advertising campaigns, introduction to direct mail marketing techniques including lists, catalogs, testing and merchandise selection and the media of direct marketing.

**MKTG 4650 - Advertising. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MKTG 3100; Non-business Majors: MKTG 3100 and permission of the department chair.*

A study of the various elements of advertising. This course emphasizes the strategic applications of advertising and promotion from the perspective of the marketing manager.

**MKTG 4666 - Marketing for Entrepreneurs. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA requirement and MKTG 3100 and MGT 3100; Non-business Majors: MKTG 3100, MGT 3100, and permission of the department chair.*

This course is an introduction to the marketing practices that focus on the needs of entrepreneurs. Industry terms, entrepreneur-focused marketing strategies and sales tactics, recent developments, trends, and social networking will be examined. Requirements for development of an integrated marketing communications plan for supporting an entrepreneur are stressed.

**MKTG 4670 - Promotional Strategy. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MKTG 4650; Non-business Majors: MKTG 4650 and permission of the department chair.*

A study of the various component parts of the promotional mix. Focuses on the development and management of personal selling, public relations, publicity and advertising in implementing marketing strategy.

**MKTG 4750 - Advanced Selling. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, MKTG 3100, and MKTG 4410; Non-business Majors: MKTG 3100, MKTG 4410, and permission of the department chair.*

An in-depth examination of current business trends as they impact the professional

salesperson. Particular emphasis is placed on negotiating skills and customer relationship management (CRM), as well as general sales related topics including sales automation and time/territory management. Students will be required to spend time in the field with professional salespeople and to prepare and deliver effective informational and persuasive sales presentations.

**MKTG 4820 - International Marketing. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MKTG 3100; Non-business Majors: MKTG 3100 and permission of the department chair.*

A study of the application of the marketing concept in international markets. The course examines how the differences in international environments induced by economic, cultural, legal and other influences necessitate the adaptation of the marketing mix to satisfy consumers. Alternative international market entry strategies, such as exporting and licensing, are discussed.

**MKTG 4850 - Business to Business Marketing. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MKTG 3100; Non-business Majors: MKTG 3100 and permission of the department chair.*

A study of special problems and requirements of marketing products to organizational buyers. The course examines organizational buyer behavior, business-to-business promotion, business-to-business sales and the development of industrial products.

**MKTG 4870 - Sports Marketing. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and MKTG 3100; Non-business Majors: MKTG 3100 and permission of the department chair.*

Sport event marketing is one of the fastest growing career fields in America. The term, "sports marketing" includes the administration, coordination, and evaluation of any type of event related to sport. Examples are from local school and community sport events, not-for-profit and corporate events, intercollegiate sport programs, and amateur and professional league activities such as the Olympic Games and the Super Bowl. The Sports Marketing class is designed to provide the student an opportunity to experience an actual sports event project. The project will be selected by the class, after which a strategic plan will be developed and carried out. This class will be

interactive and require the student's complete participation to be successful.

**MKTG 4990 - Marketing Management. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement, MKTG 3100, MKTG 4100, and MKTG 4150; Non-business Majors: MKTG 3100, MKTG 4100, MKTG 4150, and permission of the department chair.*

Integrates the full scope of marketing management. Development of complete marketing programs; discussion of major marketing problems; study and analysis of actual case problems.

## MUAP: Music - Applied

Composition Courses, and Pedagogy Courses  
--- Course Work with Special Fees

Applied music encompasses the areas of instrumental and vocal performance requiring individual studio instruction. Other courses in music requiring highly specialized individual application such as composition and pedagogy are also taught through corresponding individual studio instruction. Studio instruction is offered in applied music performance courses for one (1) to two (2) hours of credit. Studio instruction is offered in composition for two (2) hours of credit and in pedagogy for three (3) hours of credit. Studio instruction is limited to music majors. A special fee will be charged for registration in applied music, composition, and pedagogy courses offered in a studio lesson format. The registration fee for one 50-minute private lesson per week is \$150 per semester. In applied music and pedagogy courses, the particular instrument will be listed on the student's transcript as part of the course title.

### Performance Courses

Advancement to the succeeding level requires a faculty jury recommendation. All junior and senior recitals must be preceded by a faculty jury recommendation.

**MUAP 1111 - Applied Lessons. 1-0-1.**

**MUAP 1112 - Applied Lessons. 1-0-1.**

**MUAP 1113 - Applied Lessons. 1-0-1.**

**MUAP 1121 - Applied Lessons. 1-0-1.**

**MUAP 1122 - Applied Lessons. 1-0-1.**



**MUAP 1123 - Applied Lessons. 1-0-1.**

**MUAP 2211 - Applied Lessons. 1-0-1.**

**MUAP 2212 - Applied Lessons. 1-0-1.**

**MUAP 2213 - Applied Lessons. 1-0-1.**

**MUAP 2221 - Applied Lessons. 1-0-1.**

**MUAP 2222 - Applied Lessons. 1-0-1.**

**MUAP 2223 - Applied Lessons. 1-0-1.**

**MUAP 3311 - Applied Lessons. 1-0-1.**

**MUAP 3312 - Applied Lessons. 1-0-1.**

**MUAP 3313 - Applied Lessons. 1-0-1.**

**MUAP 3320 - Applied Lessons. 1-0-1.**

**MUAP 3321 - Applied Lessons. 1-0-2.**

**MUAP 3322 - Applied Lessons. 1-0-.2**

*Notes Recital component*

**MUAP 3323 - Applied Lessons. 1-0-2.**

**MUAP 4411 - Applied Lessons. 1-0-1.**

*Notes Recital component*

**MUAP 4412 - Applied Lessons. 1-0-1.**

*Prerequisite: Recital component*

**MUAP 4413 - Applied Lessons. 1-0-1.**

*Prerequisite: Recital component*

**MUAP 4421 - Applied Lessons. 1-0-2.**

*Prerequisite: Recital component*

**MUAP 4422 - Applied Lessons. 1-0-2.**

*Prerequisite: Recital component.*

**MUAP 4423 - Applied Lessons. 1-0-2.**

*Prerequisite: Recital component*

**MUAP 4521 - Applied Lessons. 1-0-2.**

**MUAP 4522 - Applied Lessons. 1-0-2.**

**MUAP 4523 - Applied Lessons. 1-0-2.**

**MUAP 4621 - Applied Lessons. 1-0-2.**

**MUAP 4622 - Applied Lessons. 1-0-2.**

**MUAP 4623 - Applied Lessons. 1-0-2.**

## MUED: Music Education

### **MUED 3301 - General Methods, Materials and Curriculum. 3-0-3.**

*Prerequisite: MUSI 2222, EDUC 2110, and admission to Teacher Education.*

The development of specific teaching skills, techniques and materials to support the role of the elementary/general music teacher. The course prepares prospective general track music specialists for all aspects of the role including curriculum design and the incorporation of a wide variety of methodologies into classroom instruction. Field component and peer teaching required. This course is a requirement for all music education majors.

### **MUED 3302 - Choral Methods, Materials, and Curriculum. 3-0-3.**

*Prerequisite: MUSI 2222, MUSI 4434, EDUC 2110, and admission to Teacher Education.*

The development of the specific teaching skills, techniques and materials to support the role of the choir director and vocal music teacher. The course prepares prospective choral/vocal track music specialists for all aspects of the role including curriculum design, rehearsal procedures, methodologies, and the study of appropriate choral literature. Field component, peer teaching and laboratory conducting are required. This course is a requirement for all choral/vocal music education majors.

### **MUED 3303 - Instrumental Methods, Materials and Curriculum. 3-0-3.**

*Prerequisite: MUSI 2222, EDUC 2110, and admission to Teacher Education.*

The development of specific teaching skills, techniques and materials to support the role of band director and instrumental music teacher. The course prepares prospective instrumental track music specialists for all aspects of the role including curriculum design, rehearsal procedures, methodologies and the study of appropriate band literature. Field component, peer teaching and laboratory conducting are required.

### **MUED 3305 - Learning and Assessment in Music. 2-0-2.**

*Prerequisite: MUSI 2222, EDUC 2110, EDUC 2130, and admission to Teacher Education.*

A course examining educational principles, cognitive psychology and developmental learning theories relevant to the teaching

and learning of music. In addition, strategies for assessing music aptitude and achievement are addressed, including standardized tests, teacher-constructed instruments, and evaluation tools for music programs, courses, and performance ensembles. This course is a requirement for all music education majors. This course is a requirement for all instrumental music education majors.

**MUED 3308 - Music Education for Exceptional Students. 3-0-3.**

*Prerequisite:* MUSI 2222; admission to Teacher Education.

Focus on characteristics and abilities of individuals with disabilities and the effect upon musical learning and performance. Students will develop materials and teaching strategies in music appropriate to students with special needs. Content includes current legal, educational, and therapeutic issues as they relate to the teaching of music. This course requires field experiences.

**MUED 3314 - Choral Literature. 2-0-2.**

*Prerequisite:* MUSI 1110 and MUSI 2222.

A survey of large and small choral works from the Renaissance to the present with emphasis on practical performing editions and special attention to contemporary literature.

**MUED 3334 - Foundations of Music Education. 2-0-2.**

*Prerequisite:* MUSI 1122.

An exploration of the interaction of historical, social, and philosophical forces and the development of music education, and the justification of a music education program in schools. Issues of career opportunities in music education are included. This course is required for all music education majors.

**MUED 3340 - Music for Early and Middle Grades. 2-0-2.**

*Prerequisite:* 45 credit hours.

A course designed for preparing elementary school educators to integrate meaningful musical experiences into the classroom. Prospective elementary classroom educators will develop basic concepts, skills, methods of instruction, and teaching competencies in the specific areas of music.

**MUED 3351 - String Techniques Class I. 0-2-1.**

*Prerequisite:* None.

Instrument Techniques are REQUIRED for all music education majors. They are taken by advisement according to track and concentra-

tion. String Techniques Class I provides for basic teaching and playing competencies on violin.

**MUED 3352 - String Techniques Class II. 0-2-1.**

*Prerequisite:* None.

Instrument Techniques are REQUIRED for all music education majors. They are taken by advisement according to track and concentration. String Techniques Class II provides for basic teaching and playing competencies on cello and string contrabass.

**MUED 3353 - Guitar Techniques Class. 0-2-1.**

*Prerequisite:* None.

Instrument Techniques are REQUIRED for all music education majors. They are taken by advisement according to track and concentration. Guitar Techniques Class provides for basic teaching and playing competencies on guitar.

**MUED 3355 - Voice Techniques Class. 0-2-1.**

*Prerequisite:* None.

Instrument Techniques are REQUIRED for all music education majors. They are taken by advisement according to track and concentration. Voice Techniques Class provides for basic teaching competency and basic vocal technique in the area of voice.

**MUED 3357 - Percussion Techniques Class. 0-2-1.**

*Prerequisite:* None.

Instrument Techniques are required for all music education majors. They are taken by advisement according to track and concentration. Percussion Techniques Class provides for basic teaching competency in the area of percussion instruments.

**MUED 3360 - (Name of Instrument) Techniques (2). 0-2-1.**

*Prerequisite:* None.

Instrument Techniques are required for all music education majors. They are taken by advisement and provide for the necessary competencies in each of the music education track specializations.

**MUED 3361 - Brass Techniques Class I. 0-2-1.**

*Prerequisite:* None.

Instrument techniques are required for all music education majors. They are taken by advisement according to concentration. Brass

Techniques Class I provides for basic teaching and playing competency on trumpet and horn.

**MUED 3362 - Brass Techniques Class II. 0-2-1.**

*Prerequisite: None.*

Instrument techniques are required for all music education majors. They are taken by advisement according to concentration. Brass Techniques Class II provides for basic teaching and playing competency on trombone, euphonium and tuba.

**MUED 3363 - Brass Techniques Class III. 0-2-1.**

*Prerequisite: Permission of Instructor.*

Advanced Techniques in Brass Instrumental pedagogy and performance competency.

**MUED 3365 - Woodwind Techniques Class I. 0-2-1.**

*Prerequisite: None.*

Instrument Techniques are required for all music education majors. They are taken by advisement according to concentration. Woodwind Techniques Class I provides for basic teaching and playing competency on clarinet and saxophone.

**MUED 3366 - Woodwind Techniques Class II. 0-2-1.**

*Prerequisite: None.*

Instrument Techniques are required for all music education majors. They are taken by advisement according to concentration. Woodwind Techniques Class II provides for basic teaching and playing competency on flute and oboe.

**MUED 3367 - Woodwind Techniques Class III. 0-2-1.**

*Prerequisite: Permission of Instructor*

Advanced Techniques in Woodwind instrumental pedagogy and performance competency.

**MUED 3370 - Marching Band Techniques. 0-4-1.**

*Prerequisite: MUSI 2222.*

Practicum in organization and training of marching bands. The study of drill and the planning of movement, formations and shows. Supervised apprenticeship in public school settings.

**MUED 3371 - Brass/Woodwind Techniques. 0-2-1.**

*Prerequisite: None.*

Instrument Techniques are required by all music education majors. They are taken by advisement according to track and concentration. Brass/Woodwind Techniques provides a split-semester overview, including pedagogical principles designed for Vocal/Choral, General, Guitar, and Piano Majors (not Instrumental or String).

**MUED 3372 - Strings/Guitar Techniques. 0-2-1.**

*Prerequisite: None.*

Instrument Techniques are required by all music education majors. They are taken by advisement according to track and concentration. Strings/Guitar Techniques provides a split-semester overview, including pedagogical principals designed for Choral, General, and Piano Concentration (not Instrumental, Guitar or String.)

**MUED 3396 - Cooperative Study. 1-3.**

*Prerequisite: Approval of coordinator of cooperative education/internship (Career Services).*

A supervised work experience program for a minimum of two academic semesters at a site in business, industry or government. For sophomore-, junior-, or senior-level students who wish to obtain successive on the job experience in conjunction with their academic training.

**MUED 3398 - Internship. 12.**

*Prerequisite: Previous baccalaureate degree, acceptance into Teacher Education Program, and approval of music education program coordinator.*

Full-time teaching experience in a work setting, supervised by music education faculty. Student must comply with requirements indicated by the Center for Education Placements and Partnerships of the Bagwell College of Education. The student attends regularly scheduled team-taught music education seminars.

**MUED 4400 - Directed Study. 1-3.**

*Prerequisite: Approval of the instructor, major area committee, and director of the School of Music prior to registration.*

Selected topics of an advanced nature, which may include original research topics.

**MUED 4470 - Student Teaching/Seminar. 12.**

*Prerequisite: Admission to Student Teaching and successful completion of senior recital.*

Full-time teaching experience in music education with a designated school district, under the supervision of a cooperating teacher in the field, and a university supervisor. The student must have approval from the School of Music and the Center for Education Placements and Partnerships. The student attends a regularly scheduled team-taught music education seminar.

**MUED 4490 - Special Topics in Music Education. 1-3.**

*Prerequisite: Approval of instructor and Director of School of Music prior to registration.*

Selected special topics in music education, which are consistent with research, curriculum, and/or creative practices.

## MUSI: Music

**MUSI 1020 - Fundamentals of Music Theory. 2-0-2.**

*Prerequisite: None.*

The fundamentals of music theory including music reading, rhythm and pitch orientation, accidentals, key and time signatures, rhythmic organization, intervals, scale formation, triad construction and chord spelling, elementary ear training and sight singing, and an introduction to the keyboard. Open to all university students. May not be counted for credit towards a music degree.

**MUSI 1107 - Arts in Society: Music. 3-0-3.**

*Prerequisite: ENGL 0099, READ 099, if required.*

Through an examination of the role of arts in society, and an in-depth study of musical works, this interactive course provides an understanding of the creative process and develops skills in creativity and critical analysis. Heightened perceptual abilities will be developed through class experiences and field visits to a variety of arts events in dance, theater, and visual arts, as well as in music. (Attendance at some events requires paid admission.)

**MUSI 1110 - Introduction to World Music. 1-2-2.**

*Prerequisite: MUSI 1121*

Introduction to music of the world's cultures.

**MUSI 1111 - Aural Skills I. 0-2-1.**

*Prerequisite: None.*

For music majors. Foundation work in sight singing including rhythmic and melodic dictation. Practical application includes some composition and improvisation.

**MUSI 1112 - Aural Skills II. 0-2-1.**

*Prerequisite: MUSI 1111 (with C or better).*

For music majors. Continuation of skill development in sight singing including rhythmic and melodic dictation. Practical application includes some composition and improvisation.

**MUSI 1121 - Music Theory I. 3-0-3.**

*Prerequisite: None.*

For music majors. A correlated study of rhythmic, melodic and harmonic aspects of music common practice. Development of basic skills in music theory and harmony including practical application through part-writing. Components include composition, improvisation and practical keyboard applications.

**MUSI 1122 - Music Theory II. 3-0-3.**

*Prerequisite: MUSI 1121 (with C or better).*

For music majors. A continuation of correlated study of rhythmic, melodic and harmonic aspects of music common practice. Continuation of keyboard harmony is included with application at the keyboard. Components include composition, improvisation and practical keyboard applications.

**MUSI 1143 - Jazz Ensemble. 0-4-1.**

*Prerequisite: Audition and permission of the instructor.*

This course may be repeated for lower-division credit. The School of Music offers two large Jazz Ensembles that perform both on- and off-campus in concert. The ensembles perform a variety of styles within the jazz idiom including traditional swing, bop, Latin, Afro-Cuban, and funk.

**MUSI 1144 - University Philharmonic Orchestra. 0-3-1.**

*Prerequisite: Membership is open to all students with previous experience playing an instrument.*

May be repeated for lower-division credit. Study, rehearsal, and concert performance of literature for orchestra. No audition is required and non-music majors with previous orchestral experience are encouraged to play in the group.

*Notes: Required laboratory component.*

**MUSI 1145 - Concert Band. 0-3-1.**

*Prerequisite: Membership is open to all students with previous experience playing an instrument.* May be repeated for lower-division credit. Study, rehearsal, and concert performance of literature for concert band. No audition is required and non-music majors with previous band experience are encouraged to play in the group.

**MUSI 1146 - Chamber Singers. 0-6-1.**

*Prerequisite: Audition.* May be repeated for lower-division credit. Study, rehearsal, and concert performance of choral literature. Membership in Chamber Singers is by audition only.

**MUSI 1147 - Wind Ensemble. 0-6-1.**

*Prerequisite: Audition.* May be repeated for lower-division credit. Study, rehearsal and concert performance of literature for wind ensemble. Membership in Wind Ensemble is by audition only.

**MUSI 1148 - Symphony Orchestra. 0-6-1.**

*Prerequisite: Audition.* May be repeated for lower-division credit. Study, rehearsal and concert performance of literature for orchestra. Membership in the Orchestra is by audition only.

**MUSI 1149 - Chorale. 0-3-1.**

*Prerequisite: None.* May be repeated for lower-division credit. Study, rehearsal and concert performance of literature for choir.

**MUSI 1165 - Class Piano I. 0-2-1.**

*Prerequisite: All developmental studies courses if required. Non-music majors require permission of instructor.* Keyboard proficiency for music majors and non-majors. Solo and ensemble playing.

**MUSI 1166 - Class Piano II. 0-2-1.**

*Prerequisite: MUSI 1165.* Continuation of Music 1165.

**MUSI 2100 - Technology in Music. 0-2-1.**

*Prerequisite: MUSI 1122.* The development of practical experience with current computer applications and current technology specifically associated with music instruction and music performance. The course exposes students to current capabilities of technology as they relate to composition, instrumentation, performance and teaching.

**MUSI 2111 - Aural Skills III. 0-2-1.**

*Prerequisite: MUSI 1112 (with C or better).* For music majors. Advanced skill development in ear training and sight singing. Includes rhythmic and melodic dictation. Practical application includes some composition and improvisation.

**MUSI 2112 - Aural Skills IV. 0-2-1.**

*Prerequisite: MUSI 2111 (with C or better).* For music majors. Continuation of advanced skill development in ear training and sight singing. Includes rhythmic and melodic dictation. Practical application includes some composition and improvisation.

**MUSI 2221 - Music Theory III. 3-0-3.**

*Prerequisite: MUSI 1122 (with C or better).* For music majors. Advanced correlated study of music theory and harmony of common practice including chromatic harmony and 20th century harmonic techniques. Components include composition, improvisation, literature analysis and practical keyboard application.

**MUSI 2222 - Music Theory IV. 3-0-3.**

*Prerequisite: MUSI 2221 (with C or better).* For music majors. Continuation of advanced correlated study of music theory and harmony in common practice including analytical study of 20th century music. Components include composition, improvisation, literature analysis and practical keyboard application.

**MUSI 3165 - Class Piano III. 0-2-1.**

*Prerequisite: MUSI 1166.* Continuation of MUSI 1166.

**MUSI 3166 - Class Piano IV. 0-2-1.**

*Prerequisite: MUSI 3165.* Continuation of MUSI 3165.

**MUSI 3302 - Vocal Literature: Musical Theater. 2-0-2.**

*Prerequisite: ENGL 1101 and permission of instructor.* Vocal literature, vocal techniques, and performance for the musical theater. This course will survey the musical repertory of standard major musical theater works. Students will prepare and perform songs, duets and group numbers from several musicals.

**MUSI 3311 - History of Music I. 3-0-3.**

*Prerequisite: MUSI 2222 and MUSI 1107.* A survey of Western music history and literature from the Middle Ages to 1750.

**MUSI 3312 - History of Music II. 3-0-3.**

*Prerequisite: MUSI 3311.*

A survey of Western music history and literature from 1750 to the present.

**MUSI 3315 - Vocal Literature. 2-0-2.**

*Prerequisite: MUSI 2222.*

Solo vocal literature from 1600 to the present.

**MUSI 3317 - Introduction to Opera. 2-0-2.**

*Prerequisite: All developmental studies courses if required.*

Dramatic literature from the Florentine Camerata to the present with emphasis on the standard repertoire.

**MUSI 3318 - Introduction to Symphonic Music. 2-0-2.**

*Prerequisite: All developmental studies courses if required.*

Orchestral literature from preclassic to present including symphony, concert overture, incidental music, program symphony and tone poem.

*Notes Emphasis on standard literature.*

**MUSI 3319 - Introduction to Jazz. 2-0-2.**

*Prerequisite: All developmental studies courses if required.*

Jazz schools, styles and personalities in historical perspectives.

**MUSI 3320 - Form and Analysis. 2-0-2.**

*Prerequisite: MUSI 2222.*

Techniques of structural analysis of musical compositions in a variety of styles and periods with emphasis on harmony and form. The analysis of contrapuntal form is included.

**MUSI 3321 - Advanced Ear Training. 2-0-2.**

*Prerequisite: MUSI 2222 and MUSI 2112.*

Extended training in harmonic dictation, sight singing, aural analysis and rhythm.

**MUSI 3324 - Instrumentation/Arranging. 2-0-2.**

*Prerequisite: MUSI 2222.*

A study of the characteristics of orchestral instruments, including scoring principals and techniques. In addition the course includes the arranging of musical works for a variety of large and small vocal and instrumental ensembles.

**MUSI 3326 - Composition. 2-0-2.**

*Prerequisite: MUSI 2222 and MUSI 2100.*

For music majors. The development of music composition skill by an exploration of basic techniques necessary for coherent creative expression using pitch, rhythm, melody, timbre and harmony. Students write original compositions for various specified instruments, voices or combinations. 20th century styles and techniques are utilized. MUSI 3326 develops skill in music improvisation.

**MUSI 3331 - Choral Conducting. 2-0-2.**

*Prerequisite: MUSI 2221.*

Fundamental elements of conducting including baton technique, score reading, cueing, expression, interpretation and rehearsal skills with an emphasis on applying these techniques in practical conducting experiences involving vocal and instrumental ensembles.

**MUSI 3332 - Instrumental Conducting. 2-0-2.**

*Prerequisite: MUSI 2221.*

Fundamental elements of conducting including baton technique, score reading, cueing, expression, interpretation and rehearsal skills with an emphasis on applying these techniques in practical conducting experiences involving vocal and instrumental ensembles.

**MUSI 3333 - Accompanying. 1-0-1.**

*Prerequisite: Permission of instructor.*

May be repeated for upper-division credit. For music majors. The practical application of accompaniment techniques.

**MUSI 3334 - Italian and English Diction. 0-2-1.**

*Prerequisite: All developmental studies courses, if required.*

Designed for the vocal music major. The study of the pronunciation, enunciation, and expression of the Italian and English language in singing.

**MUSI 3335 - German and French Diction. 0-2-1.**

*Prerequisite: All developmental studies courses, if required and MUSI 3334.*

Designed for the vocal music majors. An applied performance laboratory for the study of the pronunciation, enunciation, and expression of the German and French language in singing.

**MUSI 3343 - Jazz Ensemble. 0-4-1.**

*Prerequisite: Audition and permission of the instructor.*

This course may be repeated for upper-division credit. The School of Music offers two large Jazz Ensembles that perform both on- and off-campus in concert. The ensembles perform a variety of styles within the jazz idiom including traditional swing, bop, Latin, Afro-Cuban, and funk.

**MUSI 3344 - University Philharmonic Orchestra. 0-3-1.**

*Prerequisite: Membership is open to all students with previous experience playing an instrument.*

May be repeated for upper-division credit. Study, rehearsal, and concert performance of literature for orchestra. No audition is required and non-music majors with previous orchestral experience are encouraged to play in the group.

**MUSI 3345 - Concert Band. 0-3-1.**

*Prerequisite: Membership is open to all students with previous experience playing an instrument.*

May be repeated for upper-division credit. Study, rehearsal, and concert performance of literature for concert band. No audition is required and non-music majors with previous band experience are encouraged to play in the group.

**MUSI 3346 - Chamber Singers. 0-6-1.**

*Prerequisite: Audition.*

May be repeated for upper-division credit. Study, rehearsal and performance of choral literature. Membership in Chamber Singers is by audition only.

**MUSI 3347 - Wind Ensemble. 0-6-1.**

*Prerequisite: Audition.*

May be repeated for upper-division credit. Study, rehearsal and concert performance of literature for wind ensemble. Membership in the Wind Ensemble is by audition only.

**MUSI 3348 - Symphony Orchestra. 0-6-1.**

*Prerequisite: Audition.*

May be repeated for upper-division credit. Study, rehearsal and concert performance of literature for orchestra.

*Notes: Membership in the orchestra is by audition only.*

**MUSI 3349 - Chorale. 0-3-1.**

*Prerequisite: None.*

May be repeated for upper-division credit. Study, rehearsal and concert performance of literature for choir.

**MUSI 3350 - Advanced Choral Conducting/Literature. 2-0-2.**

*Prerequisite: MUSI 2112, MUSI 2222, MUSI 3331.*

Advanced elements of conducting including baton technique, score reading, cueing, expression, interpretation and rehearsal skills with an emphasis on applying these techniques through choral literature in practical conducting experiences involving choral ensembles. Required laboratory component.

**MUSI 3351 - Advanced Instrumental Conducting/Literature. 2-0-2.**

*Prerequisite: MUSI 2222, MUSI 2112, MUSI 3332.*

Advanced elements of conducting including baton technique, score reading, cueing, expression, interpretation and rehearsal skills with an emphasis on applying these techniques through band and orchestra literature in practical conducting experiences involving instrumental ensembles. Required laboratory component.

**MUSI 3352 - Opera Theater. 0-6-1.**

*Prerequisite: Audition.*

May be repeated for upper-division credit. Techniques for the singing actor studied through the production of scenes from the dramatic repertory.

**MUSI 3353 - Jazz Improvisation. 2-0-2.**

*Prerequisite: MUSI 1122.*

The development of instrumental (and vocal) improvisation skills incorporating harmony, melody, rhythm and form. Musical styles include traditional and contemporary jazz.

*Notes: May be taken up to three times for credit.*

**MUSI 3367 - Vocal Skills I. 1-0-1.**

*Prerequisite: All developmental studies courses if required. Non-music majors require permission of instructor.*

Vocal proficiency for music majors and non-majors. Emphasis on tone production, diction, performing skills and the physiology of the voice.

**MUSI 3368 - Vocal Skills II. 1-0-1.**

*Prerequisite: MUSI 3367.*

Continuation of MUSI 3367.

**MUSI 3371 - Composition. 1-0-2.**

*Prerequisite: MUSI 2222 and permission of instructor.*

Individually tailored instruction for the development of music composition skills by writing in traditional and 20th-century styles in both small and large forms and for a variety of media.

**MUSI 3372 - Composition. 1-0-2.**

*Prerequisite: MUSI 3371 and permission of instructor.*

Continuation of MUSI 3371.

**MUSI 3380 - Small Ensembles. 0-2-1.**

*Prerequisite: Permission of instructor. All developmental studies courses if required.*

May be repeated for upper-division credit. Focus of the ensemble (jazz band, guitar ensemble, flute ensemble, percussion ensemble, trombone ensemble, brass ensemble, brass quintet, woodwind quintet, etc.) will be listed on student's transcript as part of course title.

**MUSI 3396 - Cooperative Study. 1-3.**

*Prerequisite: Approval of coordinator of cooperative education/internship (Career Services).*

A supervised work experience program for a minimum of two academic semesters at a site in business, industry or government. For sophomore-, junior, or senior level students who wish to obtain successive on the job experience in conjunction with their academic training.

**MUSI 3398 - Internship. 1-12.**

*Prerequisite: Approval of School Director.*

A supervised, credit earning work experience of one academic semester with a previously approved business firm, private agency or government agency.

*Notes: Credit is allowed only in elective areas.*

**MUSI 3411 - Survey of African-American Music. 3-0-3.**

*Prerequisite: ENGL 1102.*

An examination of the development of African-American music from its roots in Africa to the present time in America. The course examines the various genres of African-American music created by Africans including: spirituals, work songs, blues, gospel, jazz, rhythm and blues, and art music. The course also examines the development of the black church, minstrels, black classical music artists, and black classical music composers and their compositions.

**MUSI 4400 - Directed Study. 1-3.**

*Prerequisite: Approval of instructor, major area committee and department chair prior to registration.*

Selected topics of an advanced nature, which may include original research projects.

**MUSI 4410 - Contemporary Music Literature. 2-0-2.**

*Prerequisite: MUSI 2222.*

Music literature from Impressionism to the present.

**MUSI 4412 - Introduction to American Music. 3-0-3.**

*Prerequisite: Music 3312: History of Music II*

Through an examination of the role of music in American Society, and a study of American musical works from the Native Americans to the present day, this course provides a context-based understanding of the cultural history of the United States and develops skills in critical analysis.

**MUSI 4413 - Piano Literature I. 2-0-2.**

*Prerequisite: MUSI 1122 and permission of instructor.*

Keyboard literature from 1600 to the present.

**MUSI 4414 - Piano Literature II. 2-0-2.**

*Prerequisite: MUSI 4413 or permission of instructor.*

Continuation of keyboard literature from 1600 to the present.

**MUSI 4420 - Counterpoint. 2-0-2.**

*Prerequisite: MUSI 2222.*

Analysis and principles of writing in the contrapuntal styles of the common practice period to the present.

**MUSI 4421 - 20th-Century Analysis. 2-0-2.**

*Prerequisite: MUSI 2222.*

Analysis techniques for 20th-century music, with an emphasis on serial, atonal and electronic compositions.

**MUSI 4430 - Piano Pedagogy I. 2-0-2.**

*Prerequisite: Permission of instructor.*

Beginning-, elementary, and intermediate level teaching materials and methods for piano.

**MUSI 4431 - Piano Pedagogy II. 2-0-2.**

*Prerequisite: MUSI 4430 and permission of instructor.*

Continuation of beginning-, elementary-, and intermediate-level teaching materials and methods for piano.



**MUSI 4433 - Voice Pedagogy. 2-0-2.**

*Prerequisite: Applied vocal study.*

Pedagogical methods, vocal physiology and literature for training voices from beginning to advanced levels.

**MUSI 4434 - Vocal Pedagogy for Ensemble Singing. 0-2-1.**

*Prerequisite: MUSI 3334.*

Pedagogical methods for voice and vocal ensembles, vocal physiology and literature for training voices from beginning to advanced levels.

**MUSI 4435 - (Name of Instrument) Pedagogy and Literature. 1-0-3.**

*Prerequisite: MUSI 2222.*

Pedagogical methods, techniques, physiology and literature in the principal performance concentration area.

**MUSI 4471 - Composition. 1-0-2.**

*Prerequisite: MUSI 3372 and permission of instructor.*

Continuation of the development of music composition skills.

**MUSI 4472 - Composition. 1-0-2.**

*Prerequisite: MUSI 4471 and permission of instructor.*

Continuation of MUSI 4471.

**MUSI 4480 - Research for Senior Recital. 1-0-1.**

*Prerequisite: Senior standing in applied performance.*

A research project based on the literature to be presented in the senior recital. Analysis of the literature. Program notes to be drawn from research and analysis.

**MUSI 4490 - Special Topics in Music. 1-3.**

*Prerequisite: Approval of instructor and department chair.*

Selected special topics of interest to faculty and students.

**MUSI 4495 - Senior Seminar in Music. 0-2-1.**

*Prerequisite: Completion of applied studies and completion of 90 hours of course work and permission of instructor and capstone committee one semester prior to registration.*

A capstone course designed to complete the major by integrating the student's prior academic, theoretical and applied experiences in music. Students fulfill projects in areas of musical performance, lecture presentations,

creative work, scholarly documents, pedagogy or arts advocacy.

## NURS: Nursing

**NURS 3209 - Theoretical Basis for Holistic Nursing & Health. 4-6-6.**

*Prerequisite: Admission to BSN program; ENGL 1102, MATH 1107, BIOL 2222, BIOL 2261, SCI CORE, SOCI 2105, PSYC 3305. BIOL 3317.*

The first nursing course is designed to introduce the student to the philosophical and theoretical basis for professional nursing in primary and secondary care settings. The student is encouraged to be self-assessing, self caring, and self directive. Emphasis is on the six processes of nursing, self care requisites, and holistic health. Learning experiences are provided in the Nursing Learning Resource Center, KSU's Wellness Center and selected primary and secondary care settings.

**NURS 3302 - Professionalism and Ethics in Nursing. 3-0-3.**

*Prerequisite: NURS 3209; NURS 3309; BIOL 3317*  
*Corequisite: Corequisites: NURS 3303; NURS 3313.*

Students analyze historical, contemporary, and global perspectives on the role of nursing in society, and on professional nursing roles within the context of contemporary health care delivery systems. Primary emphasis is on the ethical and legal foundations of nursing, including exploration of common ethical and legal dilemmas encountered at the beginning and end of life, as well as in everyday nursing encounters. In addition, students develop communication skills essential to collegial nursing practice and to collaborative roles within interdisciplinary health care teams. Students apply and critique selected models of ethical decision-making, and explore their utility for nursing practice and for assuming responsibility and accountability for nursing's ethic of care and commitment to client advocacy.

**NURS 3303 - Clinical Pharmacology for Nurses. 3-0-3.**

*Prerequisite: NURS 3209 or registered nurse status.*

An introduction to fundamental pharmacologic principles and their application. The nursing process approach will provide the theoretical base for the knowledge and skills needed to safely administer medications.

**NURS 3309 - Health Assessment. 2-3-3.**

*Corequisite: NURS 3209 or registered nurse status, permission of instructor.*

Introduction to basic interviewing and physical assessment techniques involved in the process of health assessment of clients. Emphasis is placed on recognition of normal findings, and common deviations association with pathologies.

**NURS 3313 - Adult Health Nursing. 3-9-6.**

*Prerequisite: NURS 3209, NURS 3309 BIOL 3317. Corequisite: NURS 3301, NURS 3303.*

Application of the processes of nursing to commonly encountered problems of middle-aged and elderly adults.

**NURS 3314 - Mental Health Nursing. 2-3-3.**

*Prerequisite: NURS 3209, NURS 3301, ( or corequisite with accelerated program status) NURS 3303, NURS 3309, NURS 3313, (or corequisite with accelerated program status), BIOL 3317.*

Application of the processes of nursing to commonly encountered mental health problems across the lifespan.

**NURS 3318 - Parent-Child Nursing. 3-9-6.**

*Prerequisite: NURS 3209, NURS 3301, NURS 3313, NURS 3303, BIOL 3317.*

Application of the processes of nursing to commonly encountered problems of young adults in the childbearing years, and newborns, children, and adolescents.

**NURS 3320 - Concepts of Professional Nursing. 3-0-3.**

*Prerequisite: Admission to the BSN program. Corequisite: NURS 3309.*

This courses focuses on the integration of the unique components of professional nursing from Level II and Level III nursing courses for students who have previously completed an RN program. Successful completion of NURS 3320, 3303, and 3309 entitles the student to exemption credit for NURS 3209, 3302, 3313, 3314, 3318, and 4414. May be taken once.

**NURS 3396 - Cooperative Study. 1-3.**

*Prerequisite: Approval of chair.*

A supervised work experience program for a minimum of two academic semesters at a site in a health care agency. Work experience is combined with seminars conducted

at intervals during the semester. For senior level students who wish to obtain on the job experience in conjunction with their academic program. Credit is allowed only in elective areas.

**NURS 3398 - Internship in Health Care. 1-3.**

*Prerequisite: Approval of chair.*

A supervised work experience program for one academic semester in a health care agency. Work experience is combined with seminars conducted at intervals during the semester. For students who wish to obtain on the job experience in conjunction with their academic program. Credit is allowed only in elective areas.

**NURS 4000 - Service Learning in Nursing. 1-3.**

*Prerequisite: 60 hours and permission of instructor and chair/program director.*

A community activity which links learning to life by connecting meaningful community service activities with academic learning, personal growth, and civic responsibility. Activity will be designed with the instructor and approved by the chair/program director.

**NURS 4400 - Directed Study in Nursing. 1-3.**

*Prerequisite: Approval of instructor and chair.*

Selected topics external to regular course offerings, which may include original research projects.

**NURS 4402 - Research in Nursing. 3-0-3.**

*Prerequisite: NURS 3209 or registered nurse status, MATH 1107.*

Introduction to basic research language and concepts, including issues of design, methodology and application to practice.

**NURS 4403 - Project Development for Nurses. 3-0-3.**

*Prerequisite: NURS 4402 or RN status.*

This course guides students in undertaking the task of identifying, planning, and effectively proposing an independent project or investigation. A full written proposal, including substantive review of literature, is required.

**NURS 4412 - Community Health Nursing. 2-9-5.**

*Prerequisite:* NURS 3313, NURS 3314, NURS 3318 (or corequisite with accelerated program status), or NURS 3320.

Application of the processes of nursing to commonly encountered health problems of families within the community.

**NURS 4414 - Complex Health Nursing. 3-0-3.**

*Prerequisite:* NURS 3313, NURS 3314, NURS 3318 (or corequisite with accelerated program status), NURS 4412.

Application of the processes of nursing to individual clients and their families. The focus is on individual clients who are experiencing complex health problems.

**NURS 4416 - Leadership in Nursing. 3-0-3.**

*Prerequisite:* NURS 4412. (corequisite with accelerated program status),

Designed to develop the leadership skills necessary for the beginning practice as a registered nurse. Focuses on the role of the nurse as part of the larger health care delivery system, with emphasis on the development of leadership and management skills useful in delivery of high quality, client focused care. Topics include client care/case management, budgetary management, development of teamwork, roles of health care providers and health care coordinators, integration of community health care systems, and health program development and evaluation.

**NURS 4417 - Advanced Clinical Practicum3 0-12-4.**

*Prerequisite:* NURS 4412 (corequisite with accelerated program status).

Designed to provide a precepted clinical experience for the non-licensed and registered nurse student. Provides an opportunity to practice under the guidance and supervision of a preceptor, and assume the role of the professional nurse in a variety of settings. For the registered nurse student it provides an opportunity to practice in a new area or develop new clinical skills. The course focuses on the role of the professional nurse as care provider, communicator, teacher, leader and manager of care for a group of clients, and as a consumer of research that is applicable to individual clients and groups of clients. An appropriate clinical project demonstrates application of principles of nursing care and/or organizational development.

**NURS 4418 - Advanced Clinical Project. 0-12-4.**

*Prerequisite:* NURS 4403, NURS 4412, RN status. *Corequisite:* NURS 4416.

Designed to develop leadership skills in the student who is a registered nurse and has experience in delivery of clinical care. The course focuses on the role of the professional nurse as care provider, communicator, teacher, leader and manager of care for a group of clients, and as a leader and manager in health care organizations. The practicum experience will focus on application of skills related to health care organizations, provider networks, information systems, or community organizations. A project that is mutually negotiated with the health care organization provides the framework and direction for the student's activities.

**NURS 4420 - Ethical Issues in Nursing. 3-0-3.**

*Prerequisite:* Completion of 60 hours or approval of instructor. *Corequisite:* NURS 4416.

Exploration of the ethical issues affecting current and future nursing practice and health care delivery.

**NURS 4422 - Women and Health. 3-0-3.**

*Prerequisite:* Permission of instructor.

This course is designed to introduce students to a wide range of health issues affecting women across the life span. Women's health issues and problems as they are influenced by physiological, psychological, economic, cultural, emotional and social factors will be reviewed. The course will focus on topics such as the politics of women's health care, the reproductive system and its relation to the allopathic treatment of women, fertility control and reproductive alternatives. Issues of mental health, substance use and abuse, violence and aging will be examined.

**NURS 4423 - International Health Policy. 3-0-3.**

*Prerequisite:* Completion of 60 hours or permission of instructor.

Designed to serve a variety of students who are interested in international or global health policy issues. Beginning with an historical overview of global health, the course progresses through the developmental levels of countries and people, incorporating a macro and microanalysis, and considering cultural, social, economic, political, environmental, demographic, biological, technological and

ethical issues which impact international health policy.

**NURS 4424 - Advances in Cardiovascular Nursing. 3-0-3.**

*Prerequisite:* NURS 3313 or RN.

The purpose of the course is to provide students with an in depth knowledge of cardiovascular nursing, including, assessment, diagnostic tests, complications and medical and nursing management. Students will be given an opportunity to participate in selective observational and simulated experiences related to cardiovascular problems.

**NURS 4425 - Nursing as Caring. 3-0-3.**

*Prerequisite:* Junior level or permission of instructor.

Designed to explore the multiple perspectives of caring as the foundational science of nursing. Developing a personal meaning of caring will be emphasized as it relates to caring for self, caring for others, and caring as a member of the nursing profession.

**NURS 4426 - Nursing Practicum in Oaxaca. 3-0-3.**

*Prerequisite:* Sophomore nursing status plus one Spanish course or fluency in Spanish from any other source.

This course is designed for nursing students or practicing nurses to work within the Oaxaca, Mexico Department of Public Health Clinics, live with a local family, receive daily Spanish conversational tutoring from faculty from the University of Oaxaca, and learn about Spanish culture.

**NURS 4427 - Laying the Foundations for Technological Competence. 3-0-3.**

*Corequisite:* NURS 3313 or NURS 3320

Designed to promote technological familiarity in nursing with emphasis placed on the nursing management of clients with specialized equipment. Detailed in-services will be conducted at selected agencies and utilization of the Nursing Learning Resources Center will be employed to provide the learner with the opportunity to have hands on practice with high tech modalities.

**NURS 4428 - Survivorship: The Cancer Model. 3-0-3.**

*Prerequisite:* Junior status or permission of faculty.

This course will introduce students to the growing phenomenon of cancer survivorship. Issues related to medical care, quality of life, economics, political influences, genetic implications, access to health care and adaptation for the cancer survivor will be explored. This is an elective course, which augments and enhances the basic oncology concepts of the curriculum, and exposes the student to new ways of thinking about cancer survivors.

**NURS 4429 - Disaster/Emergency Preparedness. 3-0-3.**

*Prerequisite:* NURS 3313 or RN status.

This course is designed to enhance emergency and disaster preparedness for students by providing knowledge and training in preparedness, mitigation, response, and recovery.

**NURS 4432 - Nursing in Faith Communities. 3-0-3.**

*Prerequisite:* NURS 3313 or RN-BSN status.

This nursing elective provides a basic overview of the role and responsibilities of the nurse working in faith communities. The student will gain an understanding of meeting, managing, and promoting the health of persons in faith communities that address models of faith community nursing, diverse faith traditions, persons with special health care needs, legal and ethical issues, strategies and techniques to meet health and spiritual needs across the life span, and developing inter-collegial support systems.

**NURS 4440 - Palliative and End of Life Care. 3-0-3.**

*Prerequisite:* NURS 3313 or RN status.

This course is an exploration of the physical, psychological, social, spiritual, and ethical issues surrounding care of persons in need of comfort, palliation, and excellent end-of-life care. The course employs the End of Life Nursing Education Consortium standards and guidelines as a framework for learning.

**NURS 4490 - Special Topics in Nursing. 1-3.**

*Prerequisite:* Consent of the instructor.

Selected special or current topics of general interest to nursing faculty and students

## PAX: Peace Studies

### **PAX 3780 - Trends in Peace Studies. 3-0-3.**

*Prerequisite: ENGL 1101.*

This course focuses on current issues, trends, and activism in the field of Peace Studies.

The course is interdisciplinary and includes international content in English. Course may be repeated with a change in content.

### **PAX 4400 - Directed Study in Peace Studies. 3-0-3.**

*Prerequisite: ENGL 1102.*

Directed Study in Peace Studies. Covers special topics and seminars of an advanced nature and external to regular course offerings.

### **PAX 4490 - Special Topics in Peace Studies. 3-0-3.**

*Prerequisite: ENGL 1101.*

A study of selected special topics of interest to faculty and students. Course may be repeated with a change in content.

### **PAX 4499 - Seminar in Peace Studies. 3-0-3.**

*Prerequisite: PHIL 3303 and completion of 60 credit hours.*

A seminar course for the Peace Studies Minor that integrates students' prior coursework with the field of peace studies. Working in a collaborative manner, students design their own capstone learning projects in consultation with faculty.

## PHIL: Philosophy

### **PHIL 2200 - Ways of Knowing. 3-0-3.**

*Prerequisite: ENGL 0099 and READ 0099, if required; ENGL 1101 recommended.*

A philosophical, critical examination of the different ways of knowing and thinking in the humanities, natural sciences, and social sciences including ethical and religious perspectives. Emphasis is on the nature and purpose of philosophical inquiry as applied to selected issues within philosophy and the broader implications of these methods and questions for other disciplines and in everyday contexts.

### **PHIL 3301 - Ethics. 3-0-3.**

*Prerequisite: ENGL 1102.*

A study of the major approaches to ethical thought and the applicability of these approaches to selected issues in the humanities, sciences, and professional areas including business, medicine and law.

### **PHIL 3302 - Social and Political Philosophy. 3-0-3.**

*Prerequisite: ENGL 1102.*

A survey of the foundational figures and texts in the history of social and political philosophy, with focus on the concepts of freedom, obligation, authority, power, legitimacy, and social differences in the formulation of the purpose and foundation of political society.

### **PHIL 3303 - Philosophies of Peace. 3-0-3.**

*Prerequisite: ENGL 1101.*

Philosophies of Peace introduces students to the texts, figures, movements, theories, and practices in the study of peace from western and non-Western perspectives.

### **PHIL 3305 - Logic. 3-0-3.**

*Prerequisite: ENGL 1102 and MATH 1101 (or equivalent).*

An introduction to deductive logic with focus on the theoretical and practical aspects of categorical propositions and syllogisms, truth function logic, the method of natural deduction, and predicate logic.

### **PHIL 3310 - Ancient and Medieval Philosophy. 3-0-3.**

*Prerequisite: ENGL 1102.*

A study of the topics, problems and doctrines of ancient and medieval western philosophers including the pre-Socratics, Plato, Aristotle, Augustine and Aquinas.

### **PHIL 3311 - Modern Western Philosophy. 3-0-3.**

*Prerequisite: ENGL 1102.*

A study of the topics, problems and doctrines of modern western philosophers beginning with Descartes and concluding with Nietzsche.

### **PHIL 3312 - Contemporary Western Philosophy. 3-0-3.**

*Prerequisite: ENGL 1102.*

A study of major movements in twentieth century western philosophy including posi-

tivism, pragmatism, phenomenology, philosophy of language and post-modernism and of the impact of these philosophical movements on other areas including the arts, sciences and politics.

**PHIL 3313 - American Philosophy. 3-0-3.**

*Prerequisite: ENGL 1102.*

A study of major topics and philosophers in the United States from the colonial period through the twentieth century including Jefferson, Emerson, Royce, DuBois, James and Dewey.

**PHIL 3315 - Nineteenth Century Western Philosophy. 3-0-3.**

*Prerequisite: ENGL 1102.*

A survey of post-Kantian thought in continental Europe and/or the Anglo-American world with focus on the concepts of critique, history, modernity, idealism, and the significance of the human sciences. Figures may include Emerson, Thoreau, Mill, Fichte, Schelling, Schiller, Schopenhauer, Hegel, Dilthey, Feuerbach, Marx, Dostoyevsky, Kierkegaard, Nietzsche, and Freud.

**PHIL 3320 - Religions of the World. 3-0-3.**

*Prerequisite: ENGL 1102.*

A study of selected world religions with primary concentration on the origin and major periods of the scriptural and doctrinal development of these religions.

**PHIL 3325 - Classical Chinese Philosophical Tradition. 3-0-3.**

*Prerequisite: ENGL 1102.*

Survey of central thinkers and schools starting in the classical Chinese tradition that investigates representative thinkers in the Chinese philosophical and cultural tradition. Sources include: Confucian, Daoist, Mohist, Legalist, Buddhist (especially Chan), Neo-Daoist, and Neo-Confucian.

**PHIL 3326 - Japanese Philosophy. 3-0-3.**

*Prerequisite: ENGL 1102.*

A survey of Japanese philosophical thought from ancient times to the present, including its cultural, religious, ethical, and aesthetic dimensions. While providing a broad overview of the development of Shinto, Confucianism, and Buddhism in the Japanese context, the course also examines the contributions of contemporary Japanese thinkers to world thought.

**PHIL 4400 - Directed Study. 1-3.**

*Prerequisite: Approval of instructor and department chair prior to registration.*

Special topics of an advanced nature not in the regular course offerings.

**PHIL 4415 - Feminist Philosophy. 3-0-3.**

*Prerequisite: ENGL 1102.*

A study of the main currents of contemporary U.S. feminist philosophy including liberal feminism, radical feminism, socialist feminism and post-modern feminism.

**PHIL 4420 - Existentialism. 3-0-3.**

*Prerequisite: ENGL 1102.*

A study of Existentialism and Phenomenology including their historical roots in the nineteenth century, their major exponents of the late nineteenth and early twentieth centuries, and their impact on philosophy, literature, and other academic disciplines.

**PHIL 4425 - The Asian Philosophical Traditions. 3-0-3.**

*Prerequisite: ENGL 1102.*

The Asian Philosophical Traditions is an upper-division survey course that presents an in-depth exploration into the philosophies of India, China and Japan and engages an ongoing comparison of the various traditions with each other and with western traditions.

**PHIL 4450 - Major Figures in Philosophy. 3-0-3.**

*Prerequisite: At least two upper division courses in philosophy or permission of instructor.*

An in-depth examination of a major figure in philosophy from the early pre-Socratics to contemporary figures such as Irigaray and including non-Western figures. Course may be repeated if the course content is different.

**PHIL 4460 - Major Themes in Philosophy. 3-0-3.**

*Prerequisite: At least two upper division courses in philosophy or permission of instructor.*

An in-depth examination of a major theme in the history of philosophy. Topics may include time, justice, love and friendship, beauty, materialism, aesthetics, epistemology, and metaphysics. Course may be repeated if the course content is different.

**PHIL 4490 - Special Topics in Philosophy. 1-3.**

*Prerequisite: ENGL 1102.*

A study of selected topics within philosophy.

## PHYS: Physics

### **PHYS 1111 - Introductory Physics I. 3-3-4.**

*Prerequisite: C or better grade in MATH 1113 or MATH 1112.*

The introductory physics sequence (PHYS 1111 and PHYS 1112) is a survey of the primary fields of physics: mechanics, electromagnetism, optics, thermodynamics, and modern physics. Elementary algebra and trigonometry will be used in the course, with laboratory exercises supplementing the lecture material. The first course of the sequence will focus on the field of classical mechanics and its applications.

### **PHYS 1112 - Introductory Physics II. 3-3-4.**

*Prerequisite: C or better grade in PHYS 1111.*

The introductory physics sequence (PHYS 1111 and PHYS 1112) is a survey of the primary fields of physics: mechanics, electromagnetism, optics, thermodynamics, and modern physics. Elementary algebra and trigonometry will be used in the course, with laboratory exercises supplementing the lecture material. The second course of the sequence will focus on the field of electromagnetism and its applications.

### **PHYS 2211 - Principles of Physics I. 3-3-4.**

*Prerequisite: C or better grade in MATH 1190.*

The Principles of Physics sequence (PHYS 2211 and PHYS 2212) is a survey of the primary fields of physics: mechanics, electromagnetism, optics, thermodynamics, and modern physics. Elementary calculus will be used in the course, with laboratory exercises supplementing the lecture material. The first course of the sequence will focus on the field of classical mechanics and its applications.

### **PHYS 2212 - Principles of Physics II. 3-3-4.**

*Prerequisite: C or better grade in PHYS 2211.*

The Principles of Physics sequence (PHYS 2211 and PHYS 2212) is a survey of the primary fields of physics: mechanics, electromagnetism, optics, thermodynamics, and modern physics. Elementary calculus will be used in the course, with laboratory exercises supplementing the lecture material. The second course of the sequence will focus on the field of electromagnetism and its applications.

### **PHYS 3100 - Classical Mechanics and Applications. 3-0-3.**

*Prerequisite: C or better in MATH 2202 and PHYS 2212 (or equivalent).*

This course provides a modern coverage of topics in classical mechanics, including a deeper understanding of the dynamic laws and a focus on connections to other topics in physics and to real life applications of the topics. Topics include a review of Newton's laws of motion which is followed by an examination of conservation laws in physics, Newton's theory of gravitation, the two-body central force problem, the Lagrangian and Hamiltonian frameworks, and a study of simple harmonic motion and oscillations. Connections with other fields of physics and to applications are made when appropriate to broaden, deepen, and strengthen students' physical insights and understanding.

### **PHYS 3300 - Analysis of Physical Systems. 3-0-3.**

*Prerequisite: C or better grade in MATH 2202; PHYS 1112 or 2211.*

An examination of the mathematical tools used across different fields of physics combined with their application to specific problems selected from areas such as classical mechanics and electromagnetism. Practical physics problems will illustrate the use of vectors, matrices, differential equations, complex variables, probability and error analysis.

### **PHYS 3305 - Physics of the Micro World and the Cosmos. 3-0-3.**

*Prerequisite: C or better grade in MATH 2202; PHYS 2212 or equivalent.*

This course focuses on topics in non-classical physics. The students will be exposed to the main ideas of 20th and 21st century physics. Special relativity will be covered in some detail and the broad ideas of general relativity will be introduced. The framework of quantum mechanics will be presented and applications to the study of the atom and nucleus will be made. More recent advances in particle physics and cosmology will be described. Connections with other fields of physics and to applications to real life and technology are made when appropriate to broaden, deepen, and strengthen students' physical insights and understanding.

### **PHYS 3310 - How and Why - The Physics in Everyday Life. 3-0-3.**

*Prerequisite: C or better grade in any core lab science sequence.*

This course focuses on fundamental phys-

ics concepts, including mechanics, optics, electricity and magnetism, and how we can use them to explain “how and why” everyday systems work. Students will build devices and conduct hands-on activities that illustrate these concepts and demonstrate how we can use these concepts to explain the operation of common technologies such as household appliances, communication systems, transportation systems, television, radio, computers and the electrical power system. Physics 3310 is taught at a level appropriate for the general audience. Students with credit in PHYS 1111/1112 or PHYS 2211/2212 should not take this course without permission of the instructor.

**PHYS 3311 - Concepts of Modern Physics. 3-0-3.**

*Prerequisite: C or better grade in any core lab science sequence.*

A look at quantum mechanics (the physics of the very small) and relativity (the physics of high speeds and high energies) for the general audience. The puzzles of modern physics and some philosophical implications will be considered. Topics will include the wave-particle problem, the uncertainty principle, time dilation, and why the speed of light is the “speed limit” for the universe. The strong experimental evidence supporting these (seemingly) strange and paradoxical ideas will also be discussed.

**PHYS 3312 - Concepts of Optics. 3-0-3.**

*Prerequisite: C or better grade in any core lab science sequence.*

A survey of optics and its applications for the general audience. Topics will include the nature of light, optical instruments and methods, color perception and depth perception. Techniques of color reproduction will be examined in areas such as photography, printing, art, color TV, and computer graphics. The course will include the fundamentals of optical systems such as holography, photography, microscopy and fiber optics. Emphasis will be on the applications of optical principles.

**PHYS 3340 - Electronics. 3-2-4.**

*Prerequisite: C or better grade in PHYS 1112 or 2212.*

The primary objective of this course is to present the fundamental principles of analog and digital electronic circuitry and their application to modern technology. The course

will begin with basic DC and AC circuits with resistors, inductors and capacitors. Next the p-n junction will be discussed and its use in diodes and transistors, with a particular emphasis on applications for signal processing. The course will finish with the development of logic gates and flip-flops and their use in digital electronics. This course will serve the student in the understanding of basic workings of instruments as well as everyday electronic devices. The lab involves hands-on work with both analog and digital electronic components.

**PHYS 3400 - Electricity & Magnetism with Applications. 3-0-3.**

*Prerequisite: C or better in MATH 2202 and PHYS 2212 (or equivalent).*

The primary objective of this course is to present the experimental and theoretical basis of the principles of electricity & magnetism and their application in everyday phenomena and devices. The course will begin with the concept of an electric field and will develop the idea of electric potential energy differences. Application to conductor, capacitors and simple electric circuits will be discussed. Lastly unification of electricity and magnetism will be established through the Theory of Special Relativity and will culminate in the derivation of the electromagnetic waves equation from Maxwell’s Equations. To underscore all of the conceptual developments of the course electromagnetic phenomenon will be further explored in the natural world in both terrestrial and astrophysical contexts.

**PHYS 4400 - Directed Study. 1-4.**

*Prerequisite: Approval of instructor, major area committee and Biology/Physics Department Chair prior to registration.*

Special topics of an advanced nature that are not in the regular course offerings.

**PHYS 4490 - Special Topics in Physics. 1-4.**

*Prerequisite: Varies as to topic.*

Selected special topics of general interest to the faculty and students.



# POLS: Political Science and International Affairs

## **POLS 1101 - American Government in a Global Perspective. 3-0-3.**

*Prerequisite: ENGL 0099 and READ 0099, if required.*

Examination of the institutions and processes of American government and Georgia State government. Global comparisons are made between the governments of the U.S. and other modern nation-states.

## **POLS 2212 - State and Local Government. 3-0-3.**

*Prerequisite: POLS 1101.*

This course is a general survey of state and local government; recent and current trends.

## **POLS 2240 - Introduction to Comparative Politics. 3-0-3.**

*Prerequisite: POLS 1101.*

An introduction to the comparative approaches for the study of politics, focusing on patterns of development and change in contemporary political systems.

## **POLS 2250 - Introduction to International Relations. 3-0-3.**

*Prerequisite: POLS 1101.*

This course provides an introduction to the study of international relations. Sources of international order, conflict and war, determinants of foreign policy, global actors and the dynamics of political interaction between nation-states are examined.

## **POLS 2260 - Current Political Issues. 3-0-3.**

*Prerequisite: POLS 1101.*

This course exposes students to critical contemporary political and government related issues and provides some context and background. It ties the various issues to subfields of political science. Domestic-international linkage is emphasized.

## **POLS 2270 - Political Ideologies. 3-0-3.**

*Prerequisite: POLS 1101.*

Emphasizes the political development and application of contemporary ideologies such as nationalism, capitalism, socialism, democracy, Marxism, conservatism, liberalism, feminism, communitarianism, fascism, liberation movements, and others.

## **POLS 2280 - Research Methods. 3-0-3.**

*Prerequisite: POLS 1101; MATH 0099 if required.*

An introduction to the empirical methods in social science research. It provides the student with a working knowledge of the design, implementation and evaluation of social science research.

## **POLS 3300 - U.S. Constitution and Courts. 3-0-3.**

*Prerequisite: POLS 1101.*

POLS 3300 provides an overview of American law. The course covers the basic design and structures of the United States court system, trial and appellate legal process, and Constitutional law basics.

## **POLS 3313 - Public Policy Analysis. 3-0-3.**

*Prerequisite: POLS 1101.*

Introduction to public policy analysis using data and methodological approaches as well as political and social inputs into the policy process. Analysis of policy outcomes.

## **POLS 3315 - American Constitutional Law: Federalism. 3-0-3.**

*Prerequisite: POLS 1101 and POLS 3300.*

An introduction to legal resources for law-related courses and to problems that demonstrate the effective utilization of legal research and reference tools in a manner designed to meet the needs of the student in both law and non-law fields. An understanding of legal rules is necessary for scientists, archaeologists and other professionals.

## **POLS 3320 - Legal Research. 3-0-3.**

*Prerequisite: POLS 1101.*

The constitutional powers and limitations of national legislative, executive and judicial branches are examined. The course includes analyses of the constitutional relationship of these political institutions to each other and to the states.

## **POLS 3343 - Principles of Public Administration. 3-0-3.**

*Prerequisite: POLS 1101.*

The methods and procedures of governmental administration and the control of public bureaucracies in democratic societies.

## **POLS 3350 - American Foreign Policy. 3-0-3.**

*Prerequisite: POLS 1101.*

This course explores the conduct, substantive

policy issues and problems associated with American foreign policy. The contemporary aspects and problems evolving out of and confronted by America's foreign policy are emphasized.

**POLS 3360 - The United States Congress. 3-0-3.**

*Prerequisite: POLS 1101.*

Presents an in-depth treatment of the origins, development, operation of the U.S. Senate and House of Representatives.

**POLS 3370 - The United States Presidency. 3-0-3.**

*Prerequisite: POLS 1101.*

Examines the historical development of the presidency, the constitutional powers, the personalities, the roles and the relationship with other governmental entities.

**POLS 3380 - Mass Media and Politics. 3-0-3.**

*Prerequisite: POLS 1101.*

Examines the role of the mass media in society. Emphasis is placed on the media's role in the social, legal and political processes in the United States, as well as other democratic and nondemocratic countries.

**POLS 3385 - Campaigns and Elections. 3-0-3.**

*Prerequisite: POLS 1101.*

An in-depth look at the process of selecting governmental leaders in the United States. Includes a segment on foreign elections.

**POLS 3388 - Lobbying and Interest Groups. 3-0-3.**

*Prerequisite: POLS 1101.*

This course familiarizes students with public sector lobbying and the role of interest groups in a democratic society. The processes, procedures, and techniques of lobbying government entities will be examined in depth, as well as the issue concerns and persuasion strategies of interest groups. The course will focus on applied learning, and will help prepare students for employment in professional political environments.

**POLS 3390 - Political Research On-Line. 3-0-3.**

*Prerequisite: POLS 1101.*

This course will help students become familiar with and adept at using on-line resources to perform political and governmental

research. Students will be coached on using Internet tools and processes to improve their ability to find and use political and governmental information. Students will be assessed on their proficiency in on-line political research.

**POLS 3394 - Public Polling and Survey Techniques. 3-0-3.**

*Prerequisite: POLS 1101.*

This course introduces students to the techniques and uses of polls and surveys in political science and public policy. Students will learn the art of questionnaire design, questionnaire construction, sampling, data collection, coding, and analysis. Students will learn the basics of telephone survey techniques and focus group moderation for the purposes of collecting information. Class projects may include the construction and implementation of a survey, reading and critiquing existing surveys and questionnaires. Quantitative and qualitative approaches will be examined.

**POLS 3396 - Cooperative Study. 1-3.**

*Prerequisite: POLS 1101; approval of Department Chair and Coordinator of Cooperative Education/Internship - Career Services.*

A supervised work experience program in business, industry or government. For sophomore, junior or senior level students who wish to obtain successive on the job experience in conjunction with their academic training.

**POLS 3398 - Internship. 1-12.**

*Prerequisite: POLS 1101; approval of Department Chair and Department Internship Coordinator.*

A supervised, credit earning work experience with a previously approved business firm, private agency or government agency. Students must make application with the Internship Coordinator before the end of the semester prior to the semester in which the internship is planned.

**POLS 4000 - Practicum in Political Science and International Affairs. 1-9.**

*Prerequisite: POLS 1101; 60 hours and permission of instructor and department chair/program director.*

A pre-approved service and/or experiential activity that occurs domestically or internationally and links meaningful community service or cultural immersion with academic learning, personal growth, and civic

or global responsibility. The activity may be part of a preexisting volunteer program, NGO project, or international exchange or it may be individually designed with the instructor and approved by the chair. Students will be expected to keep a reflective journal and prepare a presentation that demonstrates learning objectives.

**POLS 4100 - Directed Applied Research. 1-3.**

*Prerequisite: Consent of the instructor and department chair, and POLS 2280 or ACCT 2100 or ECON 2300.*

This course will offer students an opportunity to investigate political science-oriented concepts and issues by participating in faculty-supervised research or scholarship. Course content and instructional methodologies will be determined by the student and faculty member. The amount of work expected per student will be based on the number of assigned credit hours.

**POLS 4400 - Directed Study. 1-3.**

*Prerequisite: POLS 1101; approval of Instructor, Advisor and Department Chair prior to registration.*

Covers special topics and seminars external to regular course offerings.

**POLS 4402 - Political Parties. 3-0-3.**

*Prerequisite: POLS 1101.*

Examines the nature, structure and functions of political parties in differing national cultural contexts with particular attention to the electoral activity of political parties in the United States.

**POLS 4405 - Comparative Legal Systems. 3-0-3.**

*Prerequisite: POLS 1101 and POLS 3300.*

An examination of the ways in which the courts and the law in different countries affect public policy. The source and methods utilized in different legal systems (both democratic and nondemocratic) as transforming agents of society and/or means for maintaining order within it are explored.

**POLS 4410 - American Legal System. 3-0-3.**

*Prerequisite: POLS 1101 and POLS 3300.*

POLS 4410 is designed to be a capstone to the political science legal studies concentration. Potential topics include the structure and function of the U.S. legal system, as well as criminal justice and alternative dispute reso-

lution, judicial behavior, and the connection between law and society.

**POLS 4411 - Criminal Law. 3-0-3.**

*Prerequisite: POLS 1101 and POLS 3300.*

An examination of those areas in which the U.S. Constitution affects criminal justice. Emphasis on understanding the role of the Supreme Court of the United States in interpreting provisions of the Constitution that affect criminal justice. An attempt to understand the content of important decisions in this area as well as the reason given by the Court for decisions.

**POLS 4412 - Urban Affairs and Problems. 3-0-3.**

*Prerequisite: POLS 1101.*

Emphasis on the changing patterns of local and municipal governments and politics, impact of reapportionment and other problems generated by an urbanized society.

**POLS 4415 - Civil Liberties. 3-0-3.**

*Prerequisite: POLS 1101 and POLS 3300.*

An intensive study of the rights of Americans as guaranteed by the Constitution. The changing character of civil liberties problems in the United States will be stressed with attention given to the legal, historical and political context of the cases studied.

**POLS 4416 - Law and Gender. 3-0-3.**

*Prerequisite: POLS 1101 and POLS 3300.*

POLS 4416 examines the relationship between law and gender in the United States, from the New Deal Era to the present day. Topics include how gender impacts the legal regulation of employment, education, reproduction, family life, and constitutional rights. Additionally, the course examines how women participate in the legal system as attorneys, judges, and mediators.

**POLS 4420 - Judicial Process. 3-0-3.**

*Prerequisite: POLS 1101 and POLS 3300.*

Courts and judges as agents in the political system; focus is on the judicial decision-making process, with attention to psychological and other variables in that process. Relation of judicial process to legislative, administrative and electoral processes emphasized.

**POLS 4423 - Great Political Thinkers. 3-0-3.**

*Prerequisite: POLS 1101.*

A survey of classical, medieval, and modern political thinkers and their political thoughts.

It discusses their impacts on the development of political processes and institutions.

**POLS 4427 - American Political Thought. 3-0-3.**

*Prerequisite: POLS 1101.*

This course explores the diverse spectrum of American political thinking from the pre-revolutionary period to the present. Beginning with colonial discourse, this comprehensive review captures the depth and distinctiveness of American thought as expressed by and through the writings and actions of philosophers, politicians, radicals, and revolutionaries.

**POLS 4430 - International Law and Organization. 3-0-3.**

*Prerequisite: POLS 2250.*

This course examines the system of law governing relations between nation-states, and the roles and functions of international organizations. It explores the conventional international law in the areas of diplomacy, territorial questions and armed conflicts, as well as the developing regimes in trade and human rights. In addition, the course examines the structures and functions of some contemporary organizations in the security and economic areas and evaluates their performance and contribution.

**POLS 4431 - Politics of International Terrorism. 3-0-3.**

*Prerequisite: POLS 1101.*

A study of the history and tactics of modern terrorism as well as efforts by modern government to counteract them.

**POLS 4433 - European Union Politics. 3-0-3.**

*Prerequisite: POLS 1101.*

This course explores the politics and policy-making processes of the European Union (EU). It is divided into three parts. The first part addresses the history of European integration and the major theories utilized to explain its origins, evolution and operation. The second part of the course examines the structures and processes that constitute the machinery of EU policymaking. The third part of the course examines the politics of policy-making in an array of issue areas, including the single market, the Euro, & external trade policy. We also examine various noneconomic policy areas such as foreign and security policy.

**POLS 4435 - Comparative Foreign Policy. 3-0-3.**

*Prerequisite: POLS 1101.*

A study of governmental formulation and conduct of foreign policy, focusing on major foreign policy issues that dominate the contemporary world.

**POLS 4436 - Politics of Developing Areas. 3-0-3.**

*Prerequisite: POLS 2240 or POLS 2250.*

This course confronts the patterns of development of governmental institutions and use of political processes in meeting the problems of the emerging nations of Asia, Africa, Latin America and the Middle East.

**POLS 4437 - Global Security. 3-0-3.**

*Prerequisite: POLS 2250.*

This course explores the primary threats to international security in the 21st century and examines the response of national governments, the United Nations, and regional international organizations in meeting the challenges posed by those threats.

**POLS 4438 - Politics of International Economic Relations. 3-0-3.**

*Prerequisite: POLS 2250 and ECON 2200.*

An exploration of the fundamental questions about government and policies, about market systems and about relations between the two.

**POLS 4444 - Administrative Practices and Organization. 3-0-3.**

*Prerequisite: POLS 1101.*

Problems of personnel, finance, administrative law, and the growth and significance of administrative legislation and adjudication.

**POLS 4446 - Governmental Budgeting. 3-0-3.**

*Prerequisite: POLS 1101.*

This course is designed to introduce undergraduate students to the role of budgeting in the governmental process. Budgetary actors, their motivations, their stakes and their behaviors are investigated. Students examine the legislative process of the budget and budgetary implementation. Students are introduced to cutback management, funding mandates and other current issues in governmental budgeting.

**POLS 4451 - Politics and Government in Post-Communist Europe. 3-0-3.**

*Prerequisite: POLS 1101.*

This course explains the collapse of communist rule in the former Soviet Union and

in Eastern Europe. It introduces the contemporary political institutions and processes of Russia, Ukraine, Belarus, Poland, Hungary, the Czech Republic and other key countries of the region. The course uses a comparative approach and develops country profiles to assess the varied degrees of success in achieving stable multiparty democracy. It examines the widely divergent strategies for meeting the severe economic, environmental, social and political challenges confronting these countries during this difficult and volatile transitional era.

**POLS 4452 - Politics of the Pacific Rim. 3-0-3.**

*Prerequisite: POLS 1101.*

The course is designed to acquaint students with political institutions and processes of China, Japan and Korea. Particular emphasis will be placed on analysis of the relations of these countries with the United States on selected issues of contemporary relevance.

**POLS 4453 - Latin America: Democracy and Development. 3-0-3.**

*Prerequisite: POLS 1101.*

Examines contemporary socio-political and economic characteristics as well as political institutions needed to understand the countries of Latin America. Two important themes (democracy building and development) will form the central focus of this course. Driving forces which facilitate and/or hinder the Latin American quest for political stability and economic development will also be examined. These include political parties, labor and peasant movements, economic elites, religious organizations and the military. The role and influence of the United States on Latin American politics will also be examined.

**POLS 4454 - Politics of the Middle East. 3-0-3.**

*Prerequisite: POLS 1101.*

This course examines contemporary socio-political and economic characteristics needed to understand the many countries of the Middle East/North Africa. The role of Islam, the Gulf war, the quest for development, the Palestine issue, and democracy versus authoritarianism are themes which will be covered in the course. In addition, a "country profile" approach will also be used. This course examines key countries and studies their political structures in detail.

**POLS 4455 - International Relations of Africa. 3-0-3.**

*Prerequisite: POLS 1101.*

This course examines the international relations of African states within a conceptual context, with particular reference to Africa's position in the global political economy. It covers both intra-African relations and African relations with the outside world. The main purpose is an attempt to understand African external politics in order to deal with them, by analyzing past practices and projecting new trends.

**POLS 4456 - International Environmental Policy. 3-0-3.**

*Prerequisite: POLS 1101.*

An examination of the basic elements of environmental policy making in the international arena. The course highlights current issues such as tropical rain forests, the "Global Commons" concept, biodiversity and endangered species. Policy approaches will draw upon examples from specific countries as well as policy developed within international organizations such as the United Nations.

**POLS 4465 - Mock Trial. 1-0-1.**

*Prerequisite: POLS 1101.*

An examination of the American trial process. The overall purpose of the course is to enhance knowledge of the American adversarial process. Students who take the course may qualify for selection to teams for state, regional and national competition. Course may be taken three times for credit with permission of the instructor.

**POLS 4466 - Trial Procedure and Evidence. 3-0-3.**

*Prerequisite: POLS 1101.*

POLS 4466 enhances students' knowledge of the adversary process. Students learn and apply the basics of trial procedure and evidence through an in-depth trial simulation. Students who complete this course are eligible to compete on KSU's intercollegiate mock trial team.

**POLS 4470 - Alternative Dispute Resolution. 3-0-3.**

*Prerequisite: POLS 1101.*

A survey of the theory and methods of alternative dispute resolution and conflict management, with simulation in facilitation, mediation and negotiation. Basic skills will be taught.

**POLS 4480 - Practicum in Alternative Dispute Resolution. 2-2-3**

*Prerequisite:* POLS 4470; permission of Program Coordinator.

A capstone course designed to meet the Alternative Dispute Resolution Certificate Program by integrating the students' prior training in alternative dispute resolution in on-site applied settings and in on-campus seminars. Students will be given applied experiences in selected public or private organizations in the community or in campus-related programs to make use of their ADR training.

**POLS 4490 - Special Topics in Political Science. 3-0-3.**

*Prerequisite:* POLS 1101; approval of Instructor and Department Chair.

Selected special topics of interest to faculty and students.

**POLS 4499 - Senior Seminar. 3-0-3.**

*Prerequisite:* Satisfactory completion of 18 hours of upper-division major and/or concentration-related requirements; at least 9 hours of which must be political science courses meeting the upper-division major requirement.

This capstone course is designed to complete the major by integrating the problems, research and theories from the divergent specialty areas of the Political Science curriculum. The course will focus on both the theoretical and empirical concerns, as well as the interconnectedness among the various Political Science specialty areas.

**PSYC 2105 - Social Issues: Perspectives in Psychology. 2-0-2.**

*Prerequisite:* ENGL 0099 and READ 0099, if required.

One of four disciplinary options (Anthropology 2105, Geography 2105, Psychology 2105, Sociology 2105) that can be taken to satisfy the Social Issues requirement in the general education curriculum. A common set of world social issues is critically examined from one of four social science perspectives. The discipline of psychology addresses social issues from the perspective of how these issues impact the individual and his or her relationship to the larger society. Emphasis will be placed on the use of scientific methodology in the investigation of these issues.

**PSYC 2110 - Interacting Effectively in a Diverse Society: Psychological Approaches. 3-0-3.**

*Prerequisite:* None.

Constructive interaction with people from multiple identity groups is a critical skill in our modern global society. However, most Americans have little background or training for productive multicultural interaction. This course will draw on the extensive work in social psychology and multicultural counseling to enhance student self-awareness and skill in interacting with those from a wide range of backgrounds. Coursework will involve readings from both psychology and literature, viewing of relevant films, and participation in experiential learning exercises and dialogues.

**PSYC 2210 - Careers in Psychology. 3-0-3.**

*Prerequisite:* PSYC 1101; declared psychology major.

This course focuses on career planning and development issues for psychology majors. Using a combination of lecture, readings, and exercises, students will be exposed to information designed to assist in the clarification, selection, and pursuit of a career in psychology or a related field. Topics will include an overview of the undergraduate major in psychology, career options in psychology and related fields, preparation for employment with a bachelors degree, preparing for and succeeding in graduate school, and applying for a job or to a graduate school.

## PSYC: Psychology

**PSYC 1101 - Introductory Psychology. 3-0-3.**

*Prerequisite:* ENGL 0099 and READ 0099, if required.

This course is an introduction to the scientific study of human behavior. A brief historical account of the discipline of psychology and an introduction to the scientific method serve as the foundations of the course. In addition to the biological bases of behavior, basic principles of the psychological processes of human development, learning, diversity, social interaction, sensation and perception, thinking, memory, and personality are presented. An overview of psychological disorders and treatment is also provided.

**PSYC 2258 - Psychology of Adjustment. 3-0-3.**

*Prerequisite:* ENGL 0099 and READ 0099, if required.

The dynamics of normal and maladaptive adjustment, including the study of appropriate and inappropriate reactions to frustration and stress; resolution of conflicts, fears and anxiety; building emotional stability and preventing mental illness.

**PSYC 2300 - Research Methods in Psychology. 3-0-3.**

*Prerequisite:* PSYC 1101; ENGL 1101; MATH 1101, 1111, 1112, or 1113.

This course is designed as an introduction to methods and statistics used in psychological research, emphasizing non-experimental methodologies including observation, correlational research, surveys, archival research, and quasi-experimental and ex post facto designs. Topics will include an introduction to the scientific method, an overview of experimental design, and an emphasis on measurement and error, experimental control, descriptive statistics, statistical inference, scientific writing, and ethical issues in non-experimental research.

**PSYC 2300L - Research Methods in Psychology Laboratory. 0-2-1.**

*Prerequisite:* PSYC 1101; ENGL 1101; & MATH 1101, 1111, 1112, or 1113. *Corequisite:* PSYC 2300L.

Laboratory course designed to apply topics taught in PSYC 2300 (Research Methods in Psychology).

**PSYC 3301 - Experimental Psychology. 3-0-3.**

*Prerequisite:* PSYC 2300 and PSYC 2300L. *Corequisite:* PSYC 3301L.

This course will focus on experimental designs used in laboratory research in psychology. Topics will include hypothesis testing, independent-group and within-subjects designs, complex designs, and statistical analysis using t-tests and the Analysis of Variance. Emphasis will be on the selection of appropriate designs for different research questions, data collection, data analysis, the interpretation of results, and writing laboratory reports.

**PSYC 3301L - Experimental Psychology Laboratory. 0-2-1.**

*Prerequisite:* PSYC 2300 and PSYC 2300L. *Corequisite:* PSYC 3301.

Laboratory course designed to apply topics taught in PSYC 3301.

**PSYC 3305 - Life-Span Developmental Psychology. 3-0-3.**

*Prerequisite:* PSYC 1101

Human development from conception to death, emphasizing biological, cognitive, emotional, social and personality development. Scientific approaches for studying developmental psychology will stress the importance of research methodology and research findings across the life-span. Theories of development and applications to real-world problems will provide a context for understanding how humans change during the life-cycle.

**PSYC 3310 - Psychopharmacology. 3-0-3.**

*Prerequisite:* One 3000-level psychology course.

This course addresses how psychoactive drugs work in the central nervous system to affect behavior. Stimulants, depressants, hallucinogens, analgesics and psychotropic drugs will be discussed primarily in terms of their pharmacological action in the brain. Substance abuse and treatment disorders will be addressed from a biological perspective.

**PSYC 3320 - Leadership and Group Dynamics. 3-0-3.**

*Prerequisite:* PSYC 1101 or PSYC 2105.

Theory and application of psychological knowledge regarding group formation, group process, and leadership. Issues are examined in the context of ongoing intensive group discussion. Experiential activities will be included in the course to provide students with opportunities to apply and observe the group process.

**PSYC 3325 - Social Psychology. 3-0-3.**

*Prerequisite:* PSYC 2300 and PSYC 2300L.

This course examines how people's thoughts, feelings, and behaviors are shaped by the social environment. Topics include interpersonal attraction, affiliation, aggression, prejudice, conformity, attitudes, persuasion, social cognition, altruism, self-presentation, social perception, and group behavior. Experimental research findings are emphasized.

**PSYC 3335 - Theories of Personality. 3-0-3.**

*Prerequisite: PSYC 2300 and PSYC 2300L.*

This course surveys classic and current theories of personality that represent several of the major perspectives in psychology (e.g., psychoanalytic, biological, developmental, behavioral, humanistic, cognitive, sociocultural), highlighting the contributions of each theory to personality description, assessment, research, therapy, and application.

**PSYC 3340 - The Psychology of Family Interaction: A Developmental Perspective. 3-0-3.**

*Prerequisite: PSYC 1101 or PSYC 2105.*

An in-depth coverage of the psychological dynamics involved in parent/child relationships. A developmental approach will be employed to explore the changing needs and demands of the child and the parents as each progress in their own development. Current research and theory concerning parenting techniques, the psychological atmosphere of the home and the interaction of the child's temperament with the parents will be discussed. Contemporary family issues such as daycare, domestic violence, single parenting and children with special needs will be presented.

**PSYC 3355 - Cross-Cultural Psychology. 3-0-3.**

*Prerequisite: PSYC 1101.*

An overview of the study and application of psychological principles from a global cultural perspective, including Asian, African, European and North and South American cultures. Topics such as cognition, attitude structure and change, interpersonal communication, personality and mental health will be discussed in the contexts of different cultural orientations in the world, and both between and within-group differences and similarities will be discussed.

**PSYC 3365 - Human Sexuality. 3-0-3.**

*Prerequisite: PSYC 1101 or PSYC 2105.*

An examination of the biological, personal, interpersonal and social aspects of human sexual behavior. Topics include: sexual values, sex and gender, sex and love, sexual behavior over the life span, reproduction, sex and health, sexual dysfunction and treatment, and social problems/issues related to sexual behavior.

**PSYC 3370 - Industrial-Organizational Psychology. 3-0-3.**

*Prerequisite: PSYC 1101 or PSYC 2105.*

The application of research and psychological principles to human behavior in the workplace. Course topics will include the psychological aspects of employment selection and assessment, performance appraisal, employee and work team development, reorganization and downsizing, work stress, employee violence, work/family conflict, and the changing nature of the workplace.

**PSYC 3375 - Psychology of Career Development. 3-0-3.**

*Prerequisite: PSYC 1101 or PSYC 2105.*

The application of research and psychological principles with respect to how people formulate and make career decisions. The course explores career development across the life-span, focusing on theories of career decision making, work adjustment, adult career crises and transitions, and career counseling interview and assessment techniques.

**PSYC 3380 - Principles of Psychological Testing. 3-0-3.**

*Prerequisite: PSYC 2300 and PSYC 2300L.*

Designed to introduce the principles that underlie the development, use and interpretation of psychological assessment tools. Topics include: test construction, survey development, scaling, norming, assessment interpretation issues and psychological assessment applications in industrial, vocational, clinical and research settings. Additionally, psychological assessment will be discussed in terms of social, legal and ethical concerns.

**PSYC 3385 - Ethnic Minority Psychology. 3-0-3.**

*Prerequisite: PSYC 1101.*

This course will provide an overview of the study and application of ethnic minority psychology. We will examine concepts and issues that pertain to ethnic minority groups in the United States, particularly the following four groups: African Americans, Asian Americans, Hispanic Americans, and Native Americans. Topics for discussions are: multicultural theory and research, history, cultural values, identity, developmental and family issues, mental health and other relevant issues that are pertinent to the experiences of the above-mentioned four ethnic minority groups in the United States. The course will be conducted



with a combination of lectures, class discussion, guest speakers, group activities, student presentations, videos, etc.

**PSYC 3425 - Psychology of Gender. 3-0-3.**

*Prerequisite: PSYC 1101 or GWST 3000.*

This course examines gender issues from a psychological perspective. Topics include the social construction of gender, gender and personality development, sex role socialization, and a critical examination of the research on gender differences. The ways in which gender intersects with other aspects of identity (e.g., race, ethnicity, class, sexual orientation) are examined. Scientific research findings are emphasized.

**PSYC 4345 - Learning and Behavior. 4-0-4.**

*Prerequisite: PSYC 3301 and PSYC 3301L.*

This course offers an introduction to the various learning mechanisms that influence the establishment, maintenance, and/or reduction of behaviors in both humans and nonhuman animals. The course focuses on linking processes and theories of classical and operant conditioning to everyday behaviors.

**PSYC 4400 - Directed Study in Psychology. 1-3.**

*Prerequisite: PSYC 2300 and PSYC 2300L, approval of instructor and department chair.*

This course is offered to students interested in investigating special topics and seminars external to regular course offerings. May include original research projects. A maximum of 6 hours of PSYC 4400 may be used towards satisfying the upper division major requirements. A maximum of 9 hours of PSYC 4400 is permitted overall.

**PSYC 4410 - Physiological Psychology. 4-0-4.**

*Prerequisite: PSYC 2300 and PSYC 2300L.*

This course addresses the relationship between our underlying physiological systems and behavior. The topics investigated include neural communication, the anatomy of the nervous system, and the biological bases of sleep, reproductive behavior, stress, learning and memory, and mental disorders.

**PSYC 4415 - Perception. 4-0-4.**

*Prerequisite: PSYC 2300 and PSYC 2300L.*

The subject matter of the course includes the physical properties of stimuli, the psycho-

logical methods of investigating perception, the anatomy and physiology of the sense organs, the central processing of stimuli, and demonstrations or laboratory investigations of sensory phenomena.

**PSYC 4420 - Ethics and Professional Issues in Applied Psychology. 3-0-3.**

*Prerequisite: One psychology 3000-level course.*

A critical analysis of professional issues and the ethical standards in the practice of psychology. Traditional and emerging practice areas will be discussed. Topics such as licensure, prescription drug privileges, managed care, and treatment efficacy research will be explored. Ethical standards and decision-making will be studied in the context of professional practice.

**PSYC 4430 - Abnormal Psychology. 3-0-3.**

*Prerequisite: One psychology 3000-level course.*

A comprehensive study of the various forms of mental illness and maladjustment.

**PSYC 4440 - Clinical and Counseling Psychology: Science and Practice. 3-0-3.**

*Prerequisite: One 3000-level psychology course.*

The course provides an introduction to the science and practice of clinical and counseling psychology from integrated perspectives. History, major theories, and scientific underpinnings are covered, as well as current developments in practice and research. Major topics include research design, theoretical models, diagnostic and assessment methods, psychotherapeutic interventions, treatment effectiveness, specialization, and training. The course may emphasize clinical or counseling psychology at the discretion of the instructor.

**PSYC 4445 - History and Systems of Psychology. 3-0-3.**

*Prerequisite: One psychology 3000-level course.*

An examination of the historical development of psychology, focusing on antecedents in philosophy and physiology, major early systems, major historical figures, and the historical/cultural context in which the field developed.

**PSYC 4455 - Cognitive Psychology. 4-0-4.**

*Prerequisite: PSYC 3301 and PSYC 3301L.*

An examination of the experimental investigation of complex cognitive processes, including the storage and retrieval of information,

concept formation, reasoning, problem-solving and decision making

**PSYC 4475 - Psychology of Workplace Motivation and Leadership. 3-0-3.**

*Prerequisite: One psychology 3000-level course.*

This course examines topics of motivation and leadership in the workplace by addressing theoretical formulations, major research findings and real-world applications. Issues related to these topics will include gender, corporate culture, job attitudes, cross-cultural influences and organizational reward systems.

**PSYC 4480 - Field Practicum in Psychology. 3-0-3.**

*Prerequisite: PSYC 3301 and PSYC 3301L, declared major in psychology, GPA at least 3.0 overall and in psychology, completion of two placement-related courses, submit an application before registration, and approval of department faculty and permission of the instructor.*

The psychology practicum offers the advanced psychology major an opportunity to combine appropriate supervised field experience with classroom discussion of site-specific and general issues related to the application of psychological theory. Course structure combines 100 hours of supervised on-site experience with weekly class sessions.

**PSYC 4485 - Research Practicum in Psychology. 3-0-3.**

*Prerequisite: PSYC 3301 and PSYC 3301L, declared major in psychology, GPA at least 3.0 overall and in psychology, submit an application before registration, and approval of department faculty and permission of the instructor.*

This course is for students seeking additional experience in applied research settings combining in-class instruction and individual placement either on or off campus. Students who seek employment in a research setting upon graduation or are interested in attending graduate school and wish to obtain additional experience in research techniques should select this course.

**PSYC 4490 - Special Topics in Psychology. 3-0-3.**

*Prerequisite: One psychology 3000-level course.*

This course will address selected topics of special interest to faculty and students.

**PSYC 4499 - Senior Seminar in Psychology. 3-0-3.**

*Prerequisite: PSYC 3301, PSYC 3301L, and one course from each of the five psychology course areas (any one of the five psychology course areas can be completed concurrently with PSYC 4499).*

A capstone course designed to complete the major by integrating the student's prior academic experiences in psychology. Contemporary issues, problems, research, and theories from the different areas identified in the psychology curriculum will be examined. Discussion will focus on both substantive and methodological concerns, as well as interconnections among areas of study. A seminar format will be used throughout the course to encourage student participation and interaction with peers and with faculty

## RE: Real Estate

**RE 3400 - Principles of Real Estate. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and FIN 3100; Non-business Majors: 60 credit hours including FIN 3100.*

Students are introduced to the principles of real estate analysis and utilization. Subjects include the nature of real property; the legal instruments involved in real property transactions; market analysis and the determinants of real estate values; the appraisal process; investment and financial analysis; and the public policy aspects of real estate planning and utilization.

**RE 4500 - Real Estate. 3-0-3.**

*Prerequisite: Business Majors: Sophomore GPA Requirement and FIN 3100; Non-business Majors: 60 credit hours including FIN 3100 and permission of department chair.*

Examines the principles and procedures of real estate appraisal, the transfer process for property, and financing methods for residential and commercial real estate. Studies the income and cost of developing and managing real property and analyzes real estate as an investment.

## READ: Reading

### **READ 0020 - Principles of Reading for the Regents' Test. 3-0-0.**

*Prerequisite: None.*

Instruction and review for the Regents Test with emphasis on critical reading skills, vocabulary, and test-taking strategies. Required of students who have failed the reading portion of the test.

### **READ 0099 - Reading for Academic Purposes. 3-0-0.**

*Prerequisite: Placement by COMPASS Examination, by the Admissions Office or by the Department of Learning Support Programs.*

A Learning Support Programs course that prepares the student for credit courses that require sophisticated reading and study strategies. Emphasizes comprehension strategies, vocabulary development, textbook mastery, note taking and learning strategies.

## RGTE/RGTV: Regents Skills

### **RGTE 0199 - Regents' Writing Skills. 3-0-0.**

*Prerequisite: None.*

The Regents' Writing Skills course is intended to ensure that all graduates of USG institutions possess certain minimum skills in writing. Students learn to evaluate their own writing strengths and weaknesses and work on improving their own writing skills so that they are able to write an essay meeting the Regents' criteria.

### **RGTR 0198 - Regents' Reading Skills. 3-0-0.**

*Prerequisite: None.*

The Regents' Reading Skills course is intended to ensure that all graduates of USG institutions possess certain minimum skills in reading comprehension. Students work on improving their comprehension of material drawn from a variety of subject areas (social science, natural science and humanities) with various modes of discourse (exposition, narration and argumentation). Critical thinking and the following four major aspects of reading are emphasized: Vocabulary in context, inferential and literal comprehension, and analysis.

### **RGTV 0197 - Regents' Reading & Writing Skills. 3-0-0.**

*Prerequisite: None.*

The Regents' Reading & Writing Skills course is intended to ensure that all graduates of USG institutions possess certain minimum skills in reading & writing comprehension. Students work on improving their comprehension of material drawn from a variety of subject areas (social science, natural science and humanities) with various modes of discourse (exposition, narration and argumentation). Critical thinking and the following four major aspects of reading are emphasized: Vocabulary in context, inferential and literal comprehension, and analysis. Students will work on improving their own writing skills. This course is ONLY for those students who have never taken the Regents' Examination but are in violation of the Regents' guidelines, which require every student who has earned 45 semester hours and not passed the Regents' Exam to enroll in a remediation course.

## RUSS: Russian

### **RUSS 1001 - Introduction to Russian Language and Culture I. 3-0-3.**

*Prerequisite: ENGL 0099 and READ 0099 if required.*

Introduction to the Russian language and culture, stressing progressive acquisition of effective communications skills in both the written and spoken language and an understanding of the practices and products of the culture being studied. Not open to native speakers of Russian.

### **RUSS 1002 - Introduction to Russian Language and Culture II. 3-0-3.**

*Prerequisite: RUSS 1001.*

Introduction to Russian language and culture, part II, stressing continued, progressive acquisition of effective communication skills in both the written and spoken language and an understanding of the practices and products of Russian culture. Not open to native speakers of Russian.

### **RUSS 2001 - Intermediate Russian Language and Culture I. 3-0-3.**

*Prerequisite: RUSS 1002.*

Builds upon acquisition of communication skills begun in high school. The student will continue to develop proficiency in listening,

speaking, reading and writing and learn to communicate in culturally appropriate ways. Not open to native speakers of Russian.

**RUSS 2002 - Intermediate Russian Language and Culture II. 3-0-3.**

*Prerequisite: RUSS 2001.*

Students continue to increase linguistic and cultural proficiency through the use of a variety of materials and activities. Not open to native speakers of Russian.

## SA: Study Abroad

KSU offers study abroad opportunities in a wide variety of countries and disciplines. All study abroad courses, whatever their discipline or level of study, are listed as SA courses for purposes of registration and administration. Full course titles appear on students' transcripts. Computer numbers necessary for registration in SA courses are communicated to students by letter after they have been accepted into a study abroad program and paid a deposit. For more information, contact the Institute for Global Initiatives, Humanities 201, (770)423-6336.

**SA 2290 - Lower-division Study Abroad**

*Prerequisite: Varies with discipline and subject.*  
Lower division study abroad course denoting freshman, sophomore level work.

**SA 4400 - Study Abroad Directed Study**

*Prerequisite: Approval of the instructor and department chair prior to registration.*  
Available for all disciplines.

**SA 4490 - Upper-division Study Abroad**

*Prerequisite: Varies with discipline and subject.*  
Upper division study abroad course denoting junior, senior level work.

## SCED: Science Education

**SCED 4000 - Service Learning in Science Education. 1-3.**

*Prerequisite: 60 hours and permission of instructor and department chair/program director.*

A community activity which links learning to life by connecting meaningful community service activities with academic learning, personal growth, and civic responsibility. Activity will be designed with the instructor and approved by the chair/program director.

**SCED 4498 - Internship in Teaching Science (6-12). 0-36-12.**

*Prerequisite: Provisional teaching license issued by State of Georgia, full-time employment teaching science, and permission of science education advisor.*

Student Teaching experience in science for provisionally certified teachers. Supervision will be in collaboration with a mentor-teacher in the local school and a specialist in science education. This internship will automatically substitute for SCED 4475. Proof of professional liability insurance is required. Student is responsible for their own school placement.

## SCI: Science

**SCI 1101 - Science, Society, and the Environment I. 3-2-4.**

*Prerequisite: ENGL 0099, READ 0099, MATH 0099, if required.*

This course is the first in a two part sequence that fulfills the general education science requirement. Using the context of environmental issues it introduces students to the basic nature of matter, energy, and living systems and to the nature of science. Emphasis is placed on making decisions about scientific issues. Science 1101 is not designed for science majors and is not a prerequisite for introductory courses in biology, chemistry, or physics.

**SCI 1102 - Science, Society and the Environment II. 3-0-3.**

*Prerequisite: SCI 1101 or its equivalent.*

This course is the second in a two part sequence that fulfills the general education science requirement. Using the context of environmental issues, it introduces students to the basic skills and scientific understandings needed by educated citizens to make informed decisions about scientific issues.

**SCI 3360 - Earth Science. 3-3-4.**

*Prerequisite: C or better grade in any core lab science sequence.*

An introduction to basic earth science concepts and methodology (including geology, meteorology, and oceanography) will be covered. Special emphasis will be placed on dynamic Earth processes (plate tectonics, earthquakes, volcanism, climate, etc.) and their effects on the structure and composition of the landforms, oceans, atmosphere, and organisms. The lab component includes hands-on evaluation of a collection of Igne-

ous, Metamorphic and Sedimentary rocks, topographic map analyses, spectral imaging and remote sensing, and modeling weather related phenomena.

**SCI 3365 - Earth Watch: Examining Global Environmental Issues. 3-0-3.**

*Prerequisite: C or better grade in any core lab science sequence.*

An examination of the integrative nature of environmental sciences; emphasis on human interactions with world environments. Discussions will focus on case studies, environmental problem-solving, and the development of a personal ecological ethic. Ecological principles of population, community, ecosystem and biosphere will be integrated in the case studies.

**SCI 4700L - Applied Environmental Studies. 2-4-3.**

*Prerequisite: For Biology majors: GEOG 3700, C or better grade in BIOL 3370 and one other laboratory based course at the 3000/4000 level; for Chemistry majors: GEOG 3700 and C or better grade in CHEM 3700; for Geography majors: GEOG 3700 and any two of the following GEOG 3305, 3315, 4405, or 4410; for all other majors: SCI 1101, SCI 1102, "C" or better grade in SCI 3360; POLS 4456 and GEOG 3700.*

An interdisciplinary, field-based, capstone course. Students will apply skills learned in previous courses in a team-based project. The experience will be documented in an environmental assessment report describing the land and aquatic systems in terms of use, conditions (chemical, biological, physical), economic impact, environmental policy and management.

## SED: Secondary Education

**SED 2220 - Internship. 3.**

*Prerequisite: Approval of director of Center for Education Placement and Partnerships and advisor.*

A practicum in a classroom during which the student will be actively involved in the teaching-learning process under the guidance of a professional teacher.

**SED 3398 - Internship. 1-12.**

*Prerequisite: Permission of director of Center for Education Placements and Partnerships and advisor.*

A supervised teaching experience for teachers seeking certification renewal credit.

**SED 4400 - Directed Study. 1-3.**

*Prerequisite: Approval of instructor and department chair prior to registration.*

A concentrated investigation of a particular aspect of education as a topic within a teaching field concentration or degree major. The content of the directed study will be determined jointly by the instructor and the student.

**SED 4490 - Special Topics in Education. 1-3.**

*Prerequisite: Approval of instructor and department chair.*

Selected special topics of interest to faculty and students.

## SOCI: Sociology

**SOCI 2000 - Introduction to Gender Studies. 3-0-3.**

*Prerequisite: ENGL 1101 (with C or better).*

This course examines the ways that women's and men's gender roles are shaped by social interaction. Using materials and learning approaches from multiple disciplines, students will explore questions about how individual and group expectations about gender behavior are created and sustained.

**SOCI 2105 - Social Issues: Perspectives in Sociology. 2-0-2.**

*Prerequisite: ENGL 0099 and READ 0099.*

This is one of four disciplinary options (Anthropology 2105, Sociology 2105, Geography 2105, Psychology 2105) that can be taken to satisfy the Social Issues requirement in the general education curriculum. A common set of world social issues is critically examined from one of four social science perspectives. The discipline of sociology focuses on how culture and social structure combine to shape the way human beings live their lives and define and solve their problems.

**SOCI 2201 - Principles of Sociology. 3-0-3.**

*Prerequisite: READ 0099 if required.*

This course is an overview of sociology which emphasizes the social nature of human behavior, including an introduction to culture, social structure, socialization, deviance, stratification, family, gender, religion, demography, and complex organization.

**SOCI 2251 - Social Problems. 3-0-3.**

*Prerequisite: SOCI 2201.*

An overview of current social problems facing American society with attention to developing insights into the conceptual analysis of meaningful solutions.

**SOCI 2301 - Research Methods in Sociology. 3-0-3.**

*Prerequisite: SOCI 2201.*

This course provides an introduction to concepts and techniques used in social science research. Students acquire a foundational understanding of research methods in sociology, learn how to link theory and data, and examine the ethical considerations required for social research.

**SOCI 3300 - Foundations of Social Theory. 3-0-3.**

*Prerequisite: SOCI 2105 or 2201.*

This course surveys the historical development of social theory. It emphasizes the major theories and theoreticians of sociology and their importance for understanding contemporary sociology.

**SOCI 3304 - Social Organization. 3-0-3.**

*Prerequisite: SOCI 2201.*

An introduction to large scale social organizations, with an emphasis on bureaucracy. Examines both the formal and informal aspects of bureaucracy, including topics ranging from power and authority, to centralization and decentralization, red tape, and professionalism.

**SOCI 3310 - Introduction to Gerontology. 3-0-3.**

*Prerequisite: SOCI 2201 or PSYC 1101.*

Introduction to the multi-disciplinary field of gerontology which provides an overview of the sociology, psychology, and the physiology of aging. Students will consider research and theories of aging as well as participate in field trip experiences in gerontological settings. A key goal is to develop a more realistic perception of the aging process.

**SOCI 3314 - Race and Ethnicity. 3-0-3.**

*Prerequisite: SOCI 2201 or permission of instructor.*

A survey of racial and ethnic relations, concentrating on the American experience. Stress is placed on the dynamics of prejudice and discrimination, and assimilation versus pluralism, including discussions of multiculturalism, bilingualism, and affirmative action.

**SOCI 3320 - Exploring the Aging Network. 3-0-3.**

*Prerequisite: SOCI 2201 or PSYC 1101.*

The class explores through field trips and speakers the range of services and programs that relate to aging in the Atlanta region and rural Georgia. The goal is to immerse students in the aging network so that they develop contacts, resources and knowledge for use in the family as well as work settings. The grade for the course will be based on attendance at field trips, online discussion and a paper related to the student's major, career path, and personal goals for the course.

**SOCI 3324 - Sociology of Gender. 3-0-3.**

*Prerequisite: SOCI 2201.*

This course examines gender as a major organizing principle in society and explores the ways in which gender intersects with other types of social differentiation including race, sexuality, social class, and nationality. The course also explores the implications of changes in family, economic, and political structures related to gender and their impact on equality in contemporary society.

**SOCI 3333 - Technology and Society. 3-0-3.**

*Prerequisite: SOCI 2105 or 2201 or ANTH 2105 or 2201.*

This course will examine the interaction between scientific and technological development and social development, social structure and social issues.

**SOCI 3334 - Religion and Society. 3-0-3.**

*Prerequisite: SOCI 2201 or ANTH 2201.*

Examination of religion as a social institution in historical, comparative, and contemporary terms. World religions and new religious movements are studied as sociocultural processes involving the need to know, to deal with problems and to adapt to change.

**SOCI 3344 - Biotechnology and Social Change. 3-0-3.**

*Prerequisite: SOCI 2105 or SOCI 2201 or permission of instructor.*

Modern biotechnology, a revolutionary innovation in science, is having major transforming effects on society. It is impacting the dinner table, agriculture, health and medicine, industrial processes, reproduction and has far-reaching implications for other areas of social life. This course is designed to examine the multiple manifestations of biotechnol-

ogy and their social change implications. The course begins by locating the biotechnology revolution in the broader socio-historical context within which it is emerging, and explores its links to the new knowledge based economy. The course then focuses on the examination of the ways in which the development and application of biotechnology in its various manifestations are transforming the cultural and institutional character of modern societies. This will include an examination of social, ethical/moral and legal/legislative issues and their impact on policy.

**SOCI 3354 - Social Class and Mobility. 3-0-3.**

*Prerequisite: SOCI 2201.*

Examination of social class and hierarchy in America. Issues in empowerment, equality, styles of life, and the nature of poverty and social mobility will be highlighted.

**SOCI 3360 - Sociology of Violence. 3-0-3.**

*Prerequisite: CRJU 1101 and SOCI 2105 or SOCI 2201.*

This course examines the root causes and consequences of violent behavior exhibited by individuals in our society. Topics covered include the social and cultural contexts that breed violence, society's influence on specific crimes, and human social behavior.

**SOCI 3364 - Sociology of the Family. 3-0-3.**

*Prerequisite: SOCI 2201.*

Presents the institution of the family in historical and cross-cultural perspective, including an analysis of the American family system, its social structure and alteration, and its relation to other social institutions.

**SOCI 3374 - Sociology of Occupations. 3-0-3.**

*Prerequisite: SOCI 2201.*

An analysis of the contemporary occupations, with emphasis on large scale organizations, the structure of occupations and the nature of work.

**SOCI 3396 - Cooperative Study. 1-3.**

*Prerequisite: Approval of coordinator of cooperative education (CAPS) and department chair.*

A supervised work experience program for a minimum of two academic semesters at a previously approved site in business, industry, government or private agency. For

sophomore, junior or senior level students who wish to obtain successive on the job experience in conjunction with their academic training.

**SOCI 3398 - Internship. 1-12.**

*Prerequisite: 90 hours and SOCI 3304.*

A structured off-campus experience in a supervised setting which is related to the student's major and career interests. Practical experience is combined with scholarly research in the topical area of the internship, under the guidance of an interdisciplinary faculty committee. Sites must be approved in advance of the semester of the internship. A departmental internship orientation session is scheduled at least once a semester.

**SOCI 4200 - Drugs, Alcohol and Society. 3-0-3.**

*Prerequisite: SOCI 2201.*

This course examines drug use and abuse, including alcohol. Specifically, it examines how different drugs affect the body, theories of drug use, the sociological context of drug use, the impact of drug use and abuse on society, drug treatment, drug use policies, drugs and the law, and the extent of drug use in our society and globally.

**SOCI 4400 - Directed Study in Sociology. 1-3.**

*Prerequisite: Approval of instructor and department chair.*

Covers special topics and seminars external to regular course offerings. May include original research projects and practicum experiences.

**SOCI 4432 - Criminology. 3-0-3.**

*Prerequisite: CRJU 1101 or SOCI 2201.*

An overview of theory and practice, the nature and cause of crime, and the etiology of criminal offenses and offenders.

**SOCI 4434 - Emerging Social Issues in Africa. 3-0-3.**

*Prerequisite: SOCI 2201 or SOCI 2105 or permission of instructor.*

As the twenty-first century unfolds Africa and its peoples are being engulfed by a series of social issues that are set to shape their collective futures. These interrelated social issues have important implications for Africa's social development and the attainment of enhanced quality of life for Africa and its peoples. Among the most relevant social issues are population growth, the state of health in the

face of the AIDS epidemic, environmental change (e.g. desertification and loss of flora/fauna), food security/insecurity, political stability, public security, socio-cultural transformation resulting from globalization, and economic transitions. The central purpose of this sociological course is to examine the nature, patterns, sources and consequences of the identified social issues as well as potential remedies.

**SOCI 4442 - Deviance and Social Control. 3-0-3.**

*Prerequisite: SOCI 2201.*

A survey of the nature, causes, and consequences of deviant behavior. Provides an analysis of the problems of definition, identification, explanation, and social reaction to violations of institutional expectations. Presents techniques of social control.

**SOCI 4443 - Medical Sociology. 3-0-3.**

*Prerequisite: SOCI 2201.*

Provides an analysis of (1) the social processes affecting conditions of health and illness and (2) the cluster of social relationships and organizations that comprise the social institution of health. Emphasizes the sociocultural factors that influence definitions of health and illness, causes, preventions and treatments, cross-cultural and interclass comparisons of stress, delivery of health care, mental illness, death and dying, and health care professionals.

**SOCI 4444 - Social Change and Modernization. 3-0-3.**

*Prerequisite: SOCI 2201.*

The nature, types, and causes of social change; technological and sociocultural factors affecting processes of change. Innovation, diffusion, and the process of acceptance and rejection of change by social systems and social groups.

**SOCI 4445 - Sociology of Mental Illness. 3-0-3.**

*Prerequisite: SOCI 2201 or PSYC 1101 or permission of instructor.*

This course examines the social aspects of mental illness. Mental illness is not just a psychological or biological affliction. Because it is also, in part, socially created and controlled, the course is designed to help students understand who gets labeled "sick" and why. Included are a review of the social history of mental illness and an examination of the

institutions assigned to manage it. Among the topics considered will be how mental disorder is defined and diagnosed, and how it is treated. Also considered will be the social factors that influence its severity and course. One of the questions addressed will be whether all "mental disorders" are "diseases." The applicability of a resocialization model to this issue will likewise be studied. Finally, the ethical aspects of all of these approaches will be considered.

**SOCI 4464 - Population. 3-0-3.**

*Prerequisite: SOCI 2201.*

An analysis of the size, growth, composition, distribution, and characteristics of the population with emphasis on application of demographic information to socioeconomic structure, and implications of population change.

**SOCI 4490 - Special Topics in Sociology. 1-3.**

*Prerequisite: Approval of instructor and department chair.*

Selected topics of interest to faculty and students.

**SOCI 4499 - Senior Seminar in Sociology. 3-0-3.**

*Prerequisite: SOCI 2301, SOCI 3300.*

This capstone course is designed to complete the major by integrating theory, research, and sociological issues from divergent specialty areas of the sociology curriculum. Students synthesize the material from previous sociology courses, highlighting the central importance of the intersecting impact of race, class, and gender. Students submit and present a final report.

## SPAN: Spanish

**SPAN 1001 - Introduction To Spanish Language and Culture I. 3-0-3.**

*Prerequisite: ENGL 0099 or READ 0099 if required.*

Introduction to Spanish language and culture, stressing progressive acquisition of effective communication skills in both the written and spoken language and an understanding of the practices and products of Hispanic cultures. Not open to native speakers of Spanish.



**SPAN 1002 - Introduction to Spanish Language and Culture II. 3-0-3.**

*Prerequisite: One year of high school Spanish or Spanish 1001 or the equivalent.*

Introduction to Spanish language and culture, "Part II," stressing continued, progressive acquisition of effective communication skills in both the written and spoken language and an understanding of the practices and products of Hispanic cultures. Not open to native speakers of Spanish.

**SPAN 2001 - Intermediate Spanish Language and Culture I. 3-0-3.**

*Prerequisite: Two years of high school Spanish or SPAN 1002 or the equivalent.*

The student will continue to develop proficiency in listening, speaking, reading, and writing, and learn to communicate in culturally appropriate ways. Not open to native speakers of Spanish.

**SPAN 2002 - Intermediate Spanish Language and Culture II. 3-0-3.**

*Prerequisite: Three years of high school Spanish or SPAN 2001 or the equivalent.*

Students continue to increase linguistic and cultural proficiency through the use of a variety of materials and activities. Course will serve as a transition between intermediate and upper-level courses in Spanish. Not open to native speakers of Spanish.

**SPAN 2030 - Spanish for Human Services. 3-0-3.**

*Prerequisite: One year of high school Spanish or PAN 1001 or the equivalent.*

This course focuses on Spanish language and culture appropriate for working in the fields of Public and Social Services with Hispanics. Not open to native speakers of Spanish.

**SPAN 2032 - Spanish for Health Professionals. 3-0-3.**

*Prerequisite: None.*

This course focuses on Spanish language and culture appropriate for working with Hispanics in the medical field.

**SPAN 2034 - Spanish for Criminal Justice. 3-0-3.**

*Prerequisite: One year of high school Spanish or SPAN 1001 or the equivalent.*

This course focuses on Spanish language and culture appropriate for working in the fields of Criminal Justice with Hispanics. Not open to native speakers of Spanish.

**SPAN 2290 - Special Topics. 3-0-3.**

*Prerequisite: Permission of Department Chair.*

Special topics of interest at the intermediate level. Used primarily for studies abroad.

**SPAN 3200 - Critical Reading and Applied Writing. 3-0-3.**

*Prerequisite: SPAN 2002 or the equivalent.*

This course emphasizes skill development and refinement in the areas of critical reading and writing in Spanish. Designed to give students extensive experience in reading and writing in Spanish, the course focuses on the relationship between writing and reading, and on ways to improve one through the other.

**SPAN 3302 - Practical Conversation. 3-0-3.**

*Prerequisite: SPAN 2002.*

Stresses expansion of effective listening comprehension and speaking skills through culturally and linguistically appropriate activities.

**SPAN 3303 - Grammar and Composition. 3-0-3.**

*Prerequisite: SPAN 2002.*

General review of grammar through composition and other written activities, such as summaries, correspondence, descriptions, narration, literary analysis, and other rhetorical and culturally appropriate forms.

**SPAN 3304 - Literature and Culture I. 3-0-3.**

*Prerequisite: SPAN 3200 and SPAN 3303.*

An introduction to Hispanic literature and culture from the Middle Ages to 1850. Students examine literary and artistic movements as well as cultural issues of the period. Readings and discussion in Spanish.

**SPAN 3305 - Literature and Culture II. 3-0-3.**

*Prerequisite: SPAN 3200 and SPAN 3303.*

An introduction to Hispanic literature and culture from the 1850 to the present. Students examine literary and artistic movements as well as cultural issues of the period. Readings and discussion in Spanish.

**SPAN 3398 - Internship. 1-9.**

*Prerequisite: SPAN 3302 AND SPAN 3303 or permission of instructor.*

Supervised, credit earning work experience

of one semester requiring use of Spanish in the work place. Prior approval by department coordinator and internship supervisor is required. No more than three semester hours may be applied toward the major.

**SPAN 4400 - Directed Study. 1-3.**

*Prerequisite: SPAN 3302 AND SPAN 3303 or permission of instructor.*

Covers special topics and seminars external to course offerings that allow a student to work individually with an instructor. Requires prior approval by instructor and department chair.

**SPAN 4402 - Contemporary Culture. 3-0-3.**

*Prerequisite: SPAN 3304 or SPAN 3305.*

An examination of the historical, social, and political contexts of the contemporary Hispanic experience through the analysis of different cultural representations such as film, media, plastic arts, music and literature. Readings and discussion in Spanish.

**SPAN 4404 - Commercial Spanish. 3-0-3.**

*Prerequisite: SPAN 3302 AND SPAN 3303 or permission of instructor.*

An in-depth study of business practices and the language of business that focuses on verbal and written communication as well as economic, social and political factors that are important to the conduct of business in the Spanish-speaking world.

**SPAN 4434 - Topics in Language, Literature, and Culture. 3-0-3.**

*Prerequisite: SPAN 3304 and SPAN 3305.*

An exploration of a period, movement or genre in literature, a topic in culture, or language-related issues. Topics are chosen for their significance and impact on Hispanic cultures. Course taught in Spanish.

**SPAN 4456 - Advanced Grammar and Linguistics. 3-0-3.**

*Prerequisite: SPAN 3302 and SPAN 3303.*

Advanced study of grammar from a linguistic perspective. Provides an overview of phonetics, phonology, morphology, and syntax. Exposes students to dialectical variations of the Spanish-speaking world. Stresses development of oral proficiency. Course taught in Spanish.

**SPAN 4490 - Special Topics in Spanish. 3-0-3.**

*Prerequisite: SPAN 3302 AND SPAN 3303 or permission of instructor.*

Special topics relevant to the study of Spanish-speaking societies.

**SPAN 4499 - Senior Seminar. 3-0-3.**

*Prerequisite: SPAN 3304 and SPAN 3305 and permission of instructor.*

A capstone course designed to synthesize and connect the student's prior academic experiences in the major and related fields of study. Students will prepare a reflective essay and a research paper to present to the faculty. Papers and presentation in Spanish.

## STAT: Statistics

**STAT 2810 - Foundations in Statistical Analysis. 3-0-3.**

*Prerequisite: College Algebra or above as evidenced by an official transcript.*

This is the first course required for the Online Certificate in Applied Statistics - a Certificate for working professionals. This foundational course is intended to ensure that individuals interested in the certificate have a working foundation in statistical concepts and data management prior to taking more sophisticated course work, including data extraction, file management, SQL, descriptive statistics, and basic visualization of summarized data.

**STAT 2820 - Statistical Methods I. 3-0-3.**

*Prerequisite: STAT 2810 or approval from instructor.*

This is the second course required for the Online Certificate in Applied Statistics - a Certificate for working professionals. This methods course will teach students the core statistical tests any practitioner would be expected to use including Confidence Intervals, Hypothesis Testing, Tests of Proportions, ttests, sample size calculations.

**STAT 2830 - Statistical Methods II. 3-0-3.**

*Prerequisite: STAT 2820 or approval from instructor.*

This is the third course required for the Online Certificate in Applied Statistics - a Certificate for working professionals. This methods course will teach students the core statistical

tests any practitioner would be expected to use including ChiSquare, ANOVA, Post Hoc Testing, Correlation, Basic Regression and Non-Parametric Methods.

**STAT 2840 - Advanced Topics in Regression. 3-0-3.**

*Prerequisite: STAT 2830 or approval from instructor.*

This is the fourth course required for the Online Certificate in Applied Statistics - a Certificate for working professionals. This course will provide students with advanced training in the most widely used statistical modeling technique - regression. Students will understand assumptions necessary to execute regression and how to address violations of assumptions including normality, homoscedasticity and multi-collinearity.

**STAT 2850 - Applied Multivariate Methods. 3-0-3.**

*Prerequisite: STAT 2840 or approval from instructor.*

This is the fifth and final course required for the Online Certificate in Applied Statistics - a Certificate for working professionals. This course will provide students with advanced training in logistic regression (binary response modeling) and in discriminant analysis (multi-level response modeling).

**STAT 3010 - Computer Applications of Statistics. 3-0-3.**

*Prerequisite: MATH 1107 or CSIS 2300 or ECON 2300.*

Introduction to the use of computer-based statistical software packages and applications in the analysis and interpretation of the data. Topics include both descriptive statistics and inference methods. Software packages include SAS, JMP, SPSS, Minitab, and EXCEL.

**STAT 3120 - Statistical Methods I. 3-0-3.**

*Prerequisite: STAT 3010.*

This course is designed to provide students with a foundation in statistical methods, including confidence intervals for population parameters, correlation, linear regression and hypothesis testing (F and T-tests for regression, chi-square for independence, 2 group and paired sample T-tests). These concepts are taught with heavy emphasis on statistical computing software and real world datasets. Students are expected to have a working knowledge of SAS, SPSS, and Minitab (satisfied through the pre-requisite of STAT 3010).

**STAT 3125 - Biostatistics. 3-0-3.**

*Prerequisite: BIOL 2107 or CHEM 1212 or Permission of Instructor*

In this course students use descriptive statistics and visual displays to describe data. They learn about some common population and sample distributions. They perform and analyze results of statistical inferences, including confidence intervals, correlation, linear regression, odds/risk ratios, and hypothesis testing (F and T-tests for regression, Chi-square for independence, 2 group and paired sample t-tests). Analyses are performed using MS-Excel. The student is required to select, analyze and interpret real life data for a project.

**STAT 3130 - Statistical Methods II. 3-0-3.**

*Prerequisite: STAT 3120 or STAT 3125*

Students will continue to build their foundation in statistical methods in this course beginning with review of t-tests. They will perform and analyze results of Wilcoxon Signed Rank and Rank Sum tests (Non-Parametric t-tests), ANOVA, Kruskal Wallis (Non-Parametric ANOVA), and Multiple Regression. These concepts will be taught with heavy emphasis on statistical computing software and real world datasets. Students will use at least two of the following statistical packages for analyses: SAS, Minitab, SPSS, JMP.

**STAT 4120 - Applied Experimental Design. 3-0-3.**

*Prerequisite: STAT 3130.*

Methods for constructing and analyzing designed experiments are the focus of this course. The concepts of experimental unit, randomization, blocking, replication, error reduction and treatment structure are introduced. The design and analysis of completely randomized, randomized complete block, incomplete block, Latin square, split-plot, repeated measures, factorial and fractional factorial designs will be covered. Statistical software, including SPSS, Minitab and SAS will be utilized.

**STAT 4210 - Applied Regression Analysis. 3-0-3.**

*Prerequisite: STAT 3130.*

Topics include simple linear regression, multiple regression models, generalized linear model, multicollinearity, qualitative predictor

variables, model selection and validation, identifying outliers and influential observations, diagnostics for multicollinearity, and logistic regression and discriminant analysis.

**STAT 4310 - Statistical Data Mining. 3-0-3.**

*Prerequisite: STAT 3130 or permission of instructor.*

Data Mining is an information extraction activity whose goal is to discover hidden facts contained in databases, perform prediction and forecasting, and generally improve their performance through interaction with data. The process includes data selection, cleaning, coding, using different statistical, pattern recognition and machine learning techniques, and reporting and visualization of the generated structures. The course will cover all these issues and will illustrate the whole process by examples of practical applications. The students will use recent SAS Enterprise Miner software.

**STAT 4490 - Special Topics in Statistics. 3-0-3.**

*Prerequisite: STAT 3130.*

Special topics of interest to faculty and students.

## TPS: Theatre and Performance Studies

**TPS 1107 - Arts in Society: Theatre and Performance. 3-0-3.**

*Prerequisite: ENGL 0099, READ 0099, if required.*

Through an examination of the role of arts in society, and an in-depth study of selected theatre and performance events, this interactive course provides an understanding of the creative process and develops skills in creativity and critical analysis. Heightened perceptual abilities will be developed through class experiences and field visits to a variety of arts events in dance, music, and visual arts, as well as in theatre and performance. (Attendance at some events requires paid admission.)

**TPS 1500 - Introduction to Theatre Studies. 3-0-3.**

*Prerequisite: TPS interest. ENGL 099, READ 0099, if required.*

An introduction to theatre as a field of study and as an art form.

**TPS 1600 - Introduction to Performance Studies. 3-0-3.**

*Prerequisite: TPS interest. ENGL 0099, READ 0099, if required.*

An introduction to performance as a field of study and as an art form.

**TPS 1713 - Stagecraft. 3-0-3.**

*Prerequisite: TPS interest. None.*

Theoretical and practical work in theatre crafts including carpentry, properties, costumes, scene painting, stage lighting, and sound. Special attention will be given to safety precautions in each area.

**TPS 2203 - Acting I: Principles of Acting. 3-0-3.**

*Prerequisite: TPS interest. ENGL 0099, READ 0099, if required.*

The theory and practice of the actor's craft.

**TPS 2713 - Theatre Production. 0-6-2.**

*Prerequisite: TPS interest. None.*

A study of the creative process of theatrical production from concept to performance. This course features the analysis of selected scripts as well as individually-designed production and/or performance assignments. Theatre and Performance Studies majors must complete TPS 2713 two times for a total of four hours credit.

**TPS 3000 - Performing Literature. 3-0-3.**

*Prerequisite: TPS Major. TPS 1600.*

The study of a variety of literary texts through solo and group performance. Students engage course topics through critical reading, written analysis, and embodied performance.

**TPS 3050 - Applied Performance and Production. 0-4-1.**

*Prerequisite: TPS Major. TPS 2713.*

This laboratory course focuses on the study, rehearsal, and performance or production for a Department of Theatre and Performance Studies production. This course may be repeated for upper division credit and can be used for applied professional sequence (APS) credit.

**TPS 3093 - Performing Folktales and Fairy Tales. 3-0-3.**

*Prerequisite: TPS Major. ENGL 2110.*

The study of folktales and fairy tales from world oral traditions through storytelling performance.

**TPS 3094 - Performing Classical Myth. 3-0-3.**

*Prerequisite:* TPS Major. ENGL 2110.

The study of Greek and Roman mythology through storytelling performance.

**TPS 3193 - Performing World Myth. 3-0-3.**

*Prerequisite:* TPS Major. ENGL 2110.

The study of world mythology through storytelling performance.

**TPS 3194 - Performing Personal Narrative. 3-0-3.**

*Prerequisite:* TPS Major. ENGL 2110. *Corequisite:* Corequisites: TPS 3093 or TPS 3094 or TPS 3193.

The composition and storytelling performance of original personal narratives, emphasizing the study of narrative as an art form and as a way of constructing meaning.

**TPS 3200 - Voice and Articulation. 3-0-3.**

*Prerequisite:* TPS 2203 or instructor approval.

This course is designed to help performers develop a healthy, expressive and flexible vocal technique equal to the demands of dramatic performance. Students learn to free their natural voices through physical exercises and by mastering the vocabulary of vocal mechanics. Breathing, posture, relaxation, and articulation are examined as key elements of voice and speech production.

**TPS 3213 - Acting for the Camera. 3-0-3.**

*Prerequisite:* TPS Major. TPS 3223.

An intermediate acting course applying acting techniques to the special demands of film and television.

**TPS 3223 - Acting II: Intermediate Acting. 3-0-3.**

*Prerequisite:* TPS Major, grade of "B" or better in TPS 2203.

An intermediate acting course applying and advancing the principles of Acting I to intermediate level stage challenges.

**TPS 3243 - Acting III: Acting Styles. 3-0-3.**

*Prerequisite:* TPS Major. TPS 3203, TPS 3223.

This course explores advanced topics in the art of stage acting. Emphasis is on period and genre styles. Theoretical studies will be combined with the performance of selected scenes and critical evaluations of peer and professional work. \*This course may be repeated

more than once for credit provided that the course content differs entirely from the previous offering.

**TPS 3398 - Internship. 1-9.**

*Prerequisite:* Approval of department chair.

A supervised, credit-earning work experience of one academic semester with a previously approved business firm, private agency, or government agency.

**TPS 3400 - Performance Composition. 3-0-3.**

*Prerequisite:* TPS Major. TPS 1600 or permission of instructor.

Course examines and applies various approaches for composing live performance events. Additionally, students research and analyze a wide range of performance texts as inspiration for composing and mounting their own performances. Finally, the course culminates in a final presentation of student works.

**TPS 3403 - Play Analysis for Production. 3-0-3.**

*Prerequisite:* TPS Major. TPS 1513.

Textual analysis of playscripts, with an emphasis on the perspective of the practitioner of theatre. A preparatory course for the history of theatre and drama sequence.

**TPS 3493 - Performance Art. 3-0-3.**

*Prerequisite:* TPS Major. ENGL 2110.

History, theories, and practice of performance art from futurism to the present. Emphasis is on the creation and performance of image, auteur approaches to literary, mythic, visual art, and personal sources, and the writing and staging of performance pieces.

**TPS 3500 - Dramaturgy. 3-0-3.**

*Prerequisite:* TPS Major. TPS 3403.

Close study of performance texts and source material, with an emphasis on dramaturgical praxis, including an overview of the history/theory of the dramaturg.

**TPS 3600 - Performing Culture. 3-0-3.**

*Prerequisite:* TPS Major. TPS 1600.

The study of the forms and functions of cultural performance practices. Students engage course topics through critical reading, written analysis, original fieldwork, and embodied performance.

**TPS 3703 - Broadway to Hollywood: Musical Theatre on Stage and Film. 3-0-3.**

*Prerequisite:* TPS Major. ENGL 1102.

This course is an introduction to musical theatre which surveys the major shows in musical theatre literature, through the study of the plots, scores, characters, and songs of the shows. Students explore the genre's place and function in theater history as both an art form and popular entertainment and its influence on culture in general.

**TPS 3713 - Acting in Musical Theatre. 3-0-3.**

*Prerequisite:* TPS Major. TPS 3203 or MUSI 3352 or permission of the instructor.

This course provides students the opportunity to develop an effective acting technique for the musical stage. Through in-class exercises and the study of the scores and libretti from major shows in the repertoire, students will develop performance techniques particular to the musical theatre genre, and an appreciation of its diverse styles.

**TPS 3813 - Visual Imagination. 3-0-3.**

*Prerequisite:* TPS Major. Completion of 24 hours.

A course in the visual aspects of the art of theatre that focuses on the principles, the elements and the history and current practice of visual design for the theatre.

**TPS 3815 - Makeup Design and Application for the Performer. 3-0-3.**

*Prerequisite:* TPS Major. TPS 3813.

This course introduces the student to two-dimensional stage makeup, focusing on an understanding of facial structure, a proficiency in basic makeup concepts and application procedures, and a knowledge of the role of makeup as a critical component in a complete performance.

**TPS 3820 - Scene Painting. 3-0-3.**

*Prerequisite:* TPS Major. None.

This course provides students with fundamentals in painting for the theatre, which includes scene painting material, tools, methods, processes, and techniques. It consists of instructional talks, demonstrations, hands-on experience and rationalization.

**TPS 3823 - Design Skills. 3-0-3.**

*Prerequisite:* TPS Major. TPS 3813.

Basic design skills including drafting, sketching and rendering. Offered in versions oriented specifically toward set design or costume design in alternating years.

**TPS 3853 - Period Styles. 3-0-3.**

*Prerequisite:* TPS Major. TPS 3813.

An examination of the history and interrelationships between dress, architecture and the visual arts as they relate to the field of theatrical design.

**TPS 4010 - Storytelling Practicum. 2-0-2.**

*Prerequisite:* TPS 1600 and permission of the instructor. Audition required.

Advanced study of the methods and practice of storytelling as a performing art. Students develop a repertoire of stories suitable for various audiences and occasions. Off-campus and out-of-class performances comprise a major required component of the course. May be repeated twice for a total of 6 credit hours.

**TPS 4050 - Advanced Applied Performance and Production. 0-4-2.**

*Prerequisite:* TPS 2713.

This laboratory course focuses on advanced study, rehearsal, and performance or production for a Department of Theatre and Performance Studies production. This course may be repeated for upper-division credit and may be used for applied professional sequence credit.

**TPS 4243 - Audition Practicum. 3-0-3.**

*Prerequisite:* TPS 3223.

This course prepares students for the major forms of auditions they will encounter in the field of acting.

**TPS 4313 - Principles of Directing. 3-0-3.**

*Prerequisite:* TPS Major. TPS 3403.

Students will learn the fundamentals of directing for the stage. Theoretical studies will be combined with the direction of selected scenes and observation of working directors. Emphasis is on 20th century realism.

**TPS 4323 - Directing Styles. 3-0-3.**

*Prerequisite:* TPS Major. TPS 3403.

Students will learn the fundamentals of directing for the stage. Emphasis is on non-realistic period and genre styles. Theoretical studies will be combined with the direction of selected scenes and observation of working directors. \*This course may be repeated more than once for credit provided that the course content differs entirely from the previous offering.

**TPS 4333 - Adapting and Staging Literary Texts. 3-0-3.**

*Prerequisite:* TPS Major. ENGL 2110 or TPS 2193.

Aesthetics, methods, and practice in presentational modes of group performance. Emphasis on the selection, adaptation, and staging of poetic, narrative, and nonfiction texts.

**TPS 4400 - Directed Study. 1-3.**

*Prerequisite:* Approval of instructor, and department chair.

Selected topics of an advanced nature, which may include original research projects.

**TPS 4490 - Special Topics. 1-3.**

*Prerequisite:* Approval of instructor and departmental chair.

Topics of special interest to students and faculty.

*Notes:* This course may be repeated more than once for credit provided that the course content differs entirely from the previous offering.

**TPS 4513 - History and Theory I: Ancient through Renaissance Theatre and Performance. 3-0-3.**

*Prerequisite:* TPS Major. TPS 3403.

Studies in the history, theory, and literature of world theatre and performance traditions from ancient times through the Renaissance.

**TPS 4523 - History and Theory II: Neoclassical through Early Modern Theatre and Performance. 3-0-3.**

*Prerequisite:* TPS Major. TPS 3403.

Studies in the history, theory, and literature of world theatre and performance traditions from the Neoclassical Age through early Modernism.

**TPS 4813 - Scene Design. 3-0-3.**

*Prerequisite:* TPS Major. TPS 3813.

Building blocks for scene design with an emphasis on transforming written text into three-dimensional visual language, and working through fundamental scene design problems.

**TPS 4823 - Lighting Design for the Stage. 3-0-3.**

*Prerequisite:* TPS Major. TPS 3813.

Study of lighting design for the stage, including study of lighting instruments and control.

**TPS 4833 - Costume Design. 3-0-3.**

*Prerequisite:* TPS Major. TPS 3813.

Study of principles, methods and processes for costume design for the stage.

**TPS 4999 - Senior Seminar: Contemporary Theatre and Performance. 3-0-3.**

*Prerequisite:* TPS Major. TPS 3403.

Studies in history, theory, and literature of world theatre and performance traditions from late modernism through postmodernism, culminating in a major research paper or creative project.

## WRIT: Writing

**WRIT 3100 - Poetry Writing. 3-0-3.**

*Prerequisite:* ENGL 2110.

A workshop approach to poetry writing that emphasizes original writing, analysis and response from classmates, and revision. Some attention to the work of established writers for models.

**WRIT 3109 - Careers in Writing. 3-0-3.**

*Prerequisite:* ENGL 2110.

This course exposes students from a variety of backgrounds to various careers in writing. (Students need not be English majors.) Students will analyze and create a wide variety of professional texts ranging from technical, business, and governmental documents to medical, community-based, and web-based documents.

**WRIT 3110 - Playwriting. 3-0-3.**

*Prerequisite:* ENGL 2110.

A workshop approach to playwriting that emphasizes original writing, analysis and response from classmates, and revision. Some attention to the work of established writers for models.

*Notes:* This course can be taken more than once provided the course content differs entirely from the previous offering.

**WRIT 3111 - Professional Editing. 3-0-3.**

*Prerequisite:* ENGL 2110.

This is a course in editing as a practice and a profession. This course focuses on editorial roles and responsibilities and introduces students to the skills, principles, and methods of editing. Course assignments provide ample practice in applying the techniques of editing, including editing for grammar, punctuation, and style.

**WRIT 3120 - Fiction Writing. 3-0-3.**

*Prerequisite: ENGL 2110.*

A workshop approach to fiction writing that emphasizes original writing, analysis and response from classmates, and revision. Some attention to the work of established writers for models.

**WRIT 3130 - Literary Nonfiction. 3-0-3.**

*Prerequisite: ENGL 2110.*

The study and practice of selected genres of literary nonfiction. The course features extensive nonfiction writing and revision, workshop discussion, and readings in major authors of literary nonfiction.

*Notes: These courses can be taken more than once provided the course content differs entirely from the previous offering.*

**WRIT 3140 - Technical Writing. 3-0-3.**

*Prerequisite: ENGL 2110.*

This is a course in the analysis and writing of business and technical documents. This course emphasizes audience awareness, effective design and organization, clarity and correctness, and mastery of writing forms frequently encountered in the workplace.

*Notes: These courses can be taken more than once provided the course content differs entirely from the previous offering.*

**WRIT 3150 - Writing in Digital Environments. 3-0-3.**

*Prerequisite: ENGL 2110.*

This is a course in the study and practice of computer-mediated writing. This course examines theories of new media and multimodal literacy as it engages students in mastering the conventions of writing for the Web and planning, designing, and composing a variety of rhetorically effective digital texts.

*Notes: These courses can be taken more than once provided the course content differs entirely from the previous offering.*

**WRIT 3160 - Argumentative Writing. 3-0-3.**

*Prerequisite: ENGL 2110.*

The study and practice of argumentative writing. The course includes the study of current models of effective arguments and the process of forming written arguments. The course features extensive writing and revision, workshop discussion, and readings of classical and contemporary arguments. These courses can be taken more than once provided the course content differs entirely from the previous offering.

*Notes: These courses can be taken more than once provided the course content differs entirely from the previous offering.*

**WRIT 3170 - Environmental Writing and Literature. 3-0-3.**

*Prerequisite: ENGL 2110.*

A course in writing and reading about the environment, intended for students interested in major works of environmental literature and for those who wish to think and write about the interconnections between humans and the nonhuman world. The course studies pastoral literature, nature writing, and science writing, and provides instruction in the writing of environmental nonfiction prose for aesthetic, expressive, intellectual, and instrumental purposes. These courses can be taken more than once provided the course content differs entirely from the previous offering.

**WRIT 4120 - Advanced Creative Writing. 3-0-3.**

*Prerequisite: ENGL 3120, or permission of instructor.*

Open only to students with experience in writing in the particular genre, this workshop stresses development and integration of all technical and artistic elements. Some readings from the work of established writers.\* These courses can be taken more than once provided the course content differs entirely from the previous offering.



# Faculty

## **ABAIDOO, SAMUEL**

(2000) Chair, Dept of Sociology and Criminal Justice and Associate Professor of Sociology. Ph.D. University of Saskatchewan, 1997. M.A. University of Saskatchewan, 1994. B.A. University Of Cape Coast, 1987.

## **ACHAR, PREMILA**

(2004) Associate Professor of Biology. Ph.D. Univ of Mysore, 1989. M.Phil. Univ of Mysore, 1983. M.S. Univ of Mysore, 1982. B.S. Univ of Mysore, 1980.

## **ADAMS, A. FRANK**

(2000) Aronoff Professor of Family Business and Associate Professor of Management. Ph.D. Auburn University, 1996. M.B.A. Berry College, 1982. B.S. Shorter College, 1980.

## **ADAMS, L. DEAN**

(2002) Artistic Director of Theatre, Performance Studies, and Dance, and Associate Professor of Theatre & Performance Studies. M.F.A. Florida State University, 2002. M.A. University of Maryland University College, 1986. B.A. Tufts University, 1980.

## **ADAMS, LISA G.**

(1993) Assistant Professor of Biology Education. Ph.D. University of California, Los Angeles, 1993. M.S. San Diego State University, 1988. B.S. Fairleigh Dickinson University, 1985.

## **ADEBAYO, AKANMU**

(1992) Professor of History. Ph.D. Obafemi Awolowo University, 1986. M.A. University of Ife, 1982. B.A. University of Ife, 1979.

## **ADUDELLE, KATHIE A.**

(2003) Director, Community Health Clinic Program and Associate Professor of Nursing. Ed.D. Pepperdine University, 1999. M.S.N. University of Texas Medical Branch at Galveston, 1978. B.S.N. University of Virginia, 1976.

## **AKERMAN, MARY S.**

(2004) Assistant Professor of Guitar. M.F.A. University of Georgia, 1978. B.M. University of Georgia, 1976.

## **AKINYEMI, NURUDEEN B.**

(1994) Associate Professor of Political Science. Ph.D. University of South Carolina - Columbia, 1994. M.A. Southern University and Agricultural & Mechanical College at Baton Rouge, 1986. B.A. SUNY at Buffalo, 1985.

## **ALBRECHT, ERIC A.**

(2006) Assistant Professor of Biology. Ph.D. Wayne State University, 2000. B.S. Central Michigan University, 1993.

## **ALEXANDER, CHRISTOPHER W.**

(2009) Temporary Assistant Professor of Chemistry. Ph.D. Clemson University, 1993. B.S. Wofford College, 1988.

**ALEXANDER, MICHAEL**

(2004) Director of Orchestras and Associate Professor of Music. D.M.A. University of Wisconsin - Madison, 2003. M.M. University of Wisconsin - Milwaukee, 1997. B.M. University of Georgia, 1995.

**ALI, RADWAN M.**

(2002) Assistant Professor of Business Information Systems. Ph.D. University of Georgia, 2006. M.B.A. Kennesaw State University, 1998. B.S. Kennesaw State University, 1986.

**ALLEN, JUDY BROWN**

(2003) Lecturer of Sociology. M.A. Texas Southern University, 1988. B.S. Prairie View Agricultural & Mechanical University, 1987.

**ALLEN, WILLIAM E.**

(2006) Assistant Professor of History. Ph.D. Florida International University - Broward/Davie Campus, 2002. M.A.T. Indiana University Bloomington, 1989. B.A. University of Liberia, 1983.

**ALLISON, AUDREY WILSON**

(2005) Assistant Professor of Communication. Ph.D. Southern Illinois University Carbondale, 1999. M.S. University of Missouri - Columbia, 1987. B.S. Southern Illinois University Carbondale, 1983.

**ALME, KARYN A.**

(2009) Temporary Instructor of Environmental Science. M.S. University of North Dakota, 2001. B.S. University of North Dakota, 1994.

**AMASON, JANEEN**

(2004) Lecturer of Nursing. M.S.N. Troy State University, 1995. B.S.N. Auburn University, 1991.

**AMLANER, CHARLES J.**

(2009) Vice President for Research and Dean of Graduate College and Professor of Biology. D.Phil. University of Oxford, 1982. M.A. Andrews University, 1976. B.S. Andrews University, 1974.

**AMOROSO, DONALD L.**

(2007) Chair, Computer Science & Information Systems and Professor of Information Systems. Ph.D. University of Georgia, 1986. M.B.A. University of Georgia, 1984. B.A. Old Dominion University, 1980.

**ARIAS, SALVADOR L.**

(2007) Lecturer of Marketing. M.B.A. University of Chicago (The), 1981. B.A. University of Alabama, 1979.

**ASTRACHAN, JOSEPH H.**

(1992) Wachovia Eminent Scholar Chair of Family Business and Professor of Management. Ph.D. Yale University, 1989. M.Phil. Yale University, 1986. M.A. Yale University, 1985. B.A. Yale University, 1983.

**AUST, CHARLES F.**

(1995) Professor of Communication. Ph.D. University of Alabama, 1993. M.A. Indiana University Bloomington, 1985. B.S. University of Pittsburgh at Johnstown, 1975.

**AUST, PHILIP J.**

(2005) Associate Professor of Organizational Communication. Ph.D. University of Oklahoma - Norman Campus, 2000. M.A. California State University - Fullerton/Mission Viejo, 1993. B.A. Ambassador University, 1990.

**AYALA, ROSANA F.**

(2000) Assistant Professor of Spanish. M.Ed. University of Louisiana at Monroe, 1989. B.S. University of Houston, 1976.

**AZRIEL, JOSHUA N.**

(2006) Assistant Professor of Communication. Ph.D. University of Florida, 2006. M.A. University of Florida, 1999. B.A. Kalamazoo College, 1996.

**BABENKO, YULIYA**

(2010) Assistant Professor of Mathematics. Ph.D. Vanderbilt University, 2006. M.A. Vanderbilt University, 2003. M.S. Dnepropetrovsk National University, 2001. B.S. Dnepropetrovsk State University, 2000.

**BAGCHI, ANIRUDDHA**

(2006) Assistant Professor of Economics. Ph.D. Vanderbilt University, 2006. M.A. Vanderbilt University, 2004. M.A. University of Delhi, 1998. B.A. University of Delhi, 1995.

**BAIRAN, L. ANNETTE**

(1972) Professor of Nursing. Ph.D. Georgia State University, 1985. M.S.N. Emory University, 1972. B.S.N. Medical College of Georgia, 1970.

**BAKER, HOPE M.**

(1994) Associate Professor of Decision Sciences. Ph.D. University of South Carolina - Columbia, 1987. B.S.B.A. East Carolina University, 1981.

**BAKER, WILLIAM E.**

(2003) Assistant Professor of Political Science. Ph.D. Auburn University, 2001. M.A. University of Alabama at Birmingham, 1978. B.A. University of Alabama at Birmingham, 1972.

**BALDWIN, MARGARET P.**

(2007) Coordinator of TPS 1107 and Lecturer of Theatre, Performance Studies, and Dance. M.F.A. University of Iowa, 2000. B.A. University of Virginia, 1990.

**BALLARD, ELLEN P.**

(2009) Temporary Instructor of Criminal Justice. M.S. Boston University, 2006. B.S. Kennesaw State University, 2002.

**BANDYOPADHYAY, TRIDIB**

(2006) Assistant Professor of Computer Science & Information Systems. Ph.D. University of Texas at Dallas, 2006. M.B.A. University of Texas at Dallas, 2001. M.B.A. University of Delhi, 1995. B.E. University Of North Bengal, 1985.

**BANKER, TERESA G.**

(2003) Associate Professor of Mathematics Education. Ph.D. University of Georgia, 2001. Ed.S. University of Georgia, 1997. M.Ed. North Georgia College & State University, 1983. B.S. Old Dominion University, 1970.

**BARNETTE, JANE S.**

(2006) Assistant Professor of Theatre, Performance Studies, and Dance. Ph.D. University of Texas - Austin, 2003. M.A. University of Texas - Austin, 1996. B.S. Northwestern University, 1994.

**BARRIER, ROBERT G.**

(1976) Professor of English. Ph.D. University of Georgia, 1980. M.A. Vanderbilt University, 1967. B.A. Berea College, 1965.

**BARROW, JANICE M.**

(2004) Assistant Professor of Finance. Ph.D. University of Houston, 1990. M.B.A. Barry University, 1982. B.S. Univ of the West Indies Mona Campus, 1980.

**BARTLETT, STEPHEN M.**

(2000) Lecturer of World History. M.A. Clemson University, 1997. B.A. Georgia State University, 1994.

**BASCH, MARY C.**

(2002) Temporary Instructor of Elementary & Early Childhood Education. M.Ed. Georgia State University, 1998. B.S. College of Charleston, 1993.

**BECK, JENNIFER A.**

(2002) Associate Professor of Sport Management. Ph.D. University of Southern Mississippi, 2002. M.S. University of Southern Mississippi, 1999. B.S. Towson University, 1998.

**BEELMAN, LYNNE**

(2004) Health Clinic Nurse Practitioner and Assistant Professor of Nursing. M.S.N. Kennesaw State University, 2003. B.S.N. Oakland University, 1991.

**BELL, DOUGLAS D.**

(2008) Assistant Professor of Elementary & Early Childhood Education. M.S. Florida State University, 2002. B.A. University of North Florida, 1999.

**BELL, JOY N.**

(2008) Assistant Professor of Inclusive Education. Ed.D. Louisiana State University System Office, 2008. M.Ed. Louisiana State University System Office, 2001. B.S. Louisiana State University System Office, 2000.

**BELL, MARLA**

(1994) Professor of Mathematics. Ph.D. Clemson University, 1993. M.S. Clemson University, 1989. B.S. Western Carolina University, 1986.

**BENJAMIN, JESSE J.**

(2006) African and African American Diaspora Studies Coordinator and Associate Professor of Sociology. Ph.D. State University of New York - Binghamton, 2002. M.A. State University of New York - Binghamton, 1996. B.A. Long Island University, 1992.

**BENNETT, DAVID N.**

(1986) Associate Dean for Planning, Communication and Infrastructure and Professor of Nursing. Ph.D. University of Mississippi, 1987. M.S.N. University of Alabama at Birmingham, 1979. B.S.N. Jacksonville State University, 1975. B.S. Jacksonville State University, 1973.

**BERNARDY, ANJA**

(1999) Associate Professor of Spanish and Foreign Language Education. Ph.D. University of Pittsburgh - Pittsburgh, 1998. M.A. University of Oklahoma - Norman Campus, 1992. B.A. University of Oklahoma - Norman Campus, 1989. B.S. University of Oklahoma - Norman Campus, 1987.

**BESSETTE, HARRIET J.**

(2001) Associate Professor of Inclusive Education and Educational Leadership. Ph.D. Boston College, 1999. M.Ed. Fitchburg State College, 1993. B.S. Salem State College, 1975.

**BHASIN, TAVISHI**

(2007) Assistant Professor of Political Science. Ph.D. Emory University, 2008. M.A. Emory University, 2005. M.A. University of Mumbai, India, 2000. B.A. St. Xavier's College, Mumbai India, 1998.

**BILL, M. LOUISE**

(1987) Professor of Social Work Administration. Ph.D. Clark Atlanta University, 1988. M.S.W. University of Georgia, 1979. M.S. Georgia State University, 1975. B.A. Georgia State University, 1971.

**BIRD, SANDRA L.**

(1999) Associate Professor of Art Education. Ph.D. Florida State University, 1999. M.F.A. Indiana University Bloomington, 1985. B.A. Rollins College, 1981.

**BIRRELL, ROBERT J.**

(1999) Assistant Professor of Mathematics-Learning Support. M.S. California State University, Northridge, 1992. B.A. Humboldt State University, 1978.

**BLACK, KIRBY S.**

(2009) Temporary Professor of Biotechnology. Ph.D. University of California-Irvine, 1990. B.S. University of California-Los Angeles, 1976.

**BLACKWELL, LESLIE J.**

(1998) Associate Professor of Music & Music Education. D.M.A. University of Kentucky, 2002. M.M. Georgia State University, 1991. B.M. State University of West Georgia, 1984.

**BLAKE, BARBARA J.**

(2003) Associate Professor of Nursing. Ph.D. Texas Womans University, 2000. M.S. University of South Florida, 1989. B.S.N. Florida Southern College, 1985.

**BLAKENEY-WRIGHT, ALDA M.**

(2001) Assistant Professor of Elementary & Early Childhood Education. Ed.S. Troy State University, 2000. M.A. Clark Atlanta University, 1990. B.B.A. University of Georgia, 1985.

**BLUMENTRITT, TIMOTHY P.**

(2005) Associate Professor of Management. Ph.D. University of South Carolina - Columbia, 1999. M.B.A. University of Minnesota, 1993. B.B.A. University of Wisconsin - Eau Claire, 1989.

**BOBIA, ROSA**

(1984) Director of the Center for African and African Diaspora Studies (CAADS) and Professor of French. Ph.D. Vanderbilt University, 1984. M.A. Vanderbilt University, 1981. M.A. University of North Carolina - Chapel Hill, 1972. B.A. North Carolina Central University, 1966.

**BOBO, CHARLES M.**

(2007) Assistant Professor of Nursing. J.D. Georgia State University, 2000. M.S.N. Florida Atlantic University, 1997. M.B.A. Florida Atlantic University, 1995. B.A. University of Florida, 1982.

**BOCCHI, JOSEPH S.**

(1995) Director of the WebMBA and Senior Lecturer of Managerial Communications. D.ART. State University of New York at Albany, 1985. M.A. State University of New York at Albany, 1981. B.A. State University of New York, College at Oneonta, 1977.

**BOERI, MIRIAM W.**

(2003) Associate Professor of Sociology. Ph.D. Georgia State University, 2002. M.A. Georgia State University, 1998. B.S. Kennesaw State University, 1996.

**BOETTLER, LYNN**

(2004) Instructor of University Studies. M.A. Truman State University, 1988. B.S.E. Truman State University, 1986.

**BORDERS, A. LEILA**

(2008) Associate Professor of Marketing & Professional Sales. Ph.D. Georgia State University, 2002. M.B.A. Georgia State University, 1995. B.A. University of Georgia, 1975.

**BOTELHO, KEITH M.**

(2006) Assistant Professor of English. Ph.D. University of New Hampshire, 2006. M.A. University of New Hampshire, 2001. B.A. Saint Anselm College, 1996.

**BOWDEN, MARTHA**

(1992) Professor of English. Ph.D. University of Toronto, 1981. M.A. University of Toronto, 1976. B.A. University of Toronto, 1975.

**BOWEN, CHARLES E.**

(2002) Acting Chair of Educational Leadership and Professor of Educational Leadership. Ph.D. Florida State University, 1979. M.A. Duke University, 1972. B.A. Mercer University, 1971.

**BOWERS, CYNTHIA**

(2001) Associate Professor of English. Ph.D. Loyola University Chicago, 1999. M.A. DePaul University, 1991. B.A. Lewis University, 1978.

**BRADBURY, JOHN C.**

(2006) Associate Professor of Health, Physical Education & Sport Science. Ph.D. George Mason University, 2000. M.A. George Mason University, 1998. B.A. Wofford College, 1996.

**BRADEN, STEPHEN W.**

(2004) Assistant Professor of University Studies. Ph.D. Louisiana State University & Agricultural & Mechanical College, 2000. M.A. Southwest Missouri State University, 1993. B.S. Southwest Missouri State University, 1991.

**BRANNAN, JANE D.**

(1990) Assistant Director for the Undergraduate Nursing Program and Associate Professor of Nursing. Ed.D. University of Georgia, 1996. M.S. Georgia State University, 1985. B.S. Georgia State University, 1980.

**BRANTLEY, FIONA**

(2006) Supplemental Instruction Coordinator and Assistant Professor of English. M.A. Rutgers State University All Campuses, 1988. B.A. Univ of the West Indies Mona Campus, 1983.

**BRAWLEY, DOROTHY E.**

(1989) Professor of Management. Ph.D. Georgia State University, 1982. M.B.A. Georgia State University, 1972. B.A. Emory University, 1970.

**BREAULT, RICK A.**

(2004) Associate Professor of Elementary & Early Childhood Education. Ed.D. Northern Illinois University, 1990. M.A. Concordia University, 1982. B.A. Concordia University, 1979.

**BREMNER, MARIE N.**

(1985) Professor of Nursing. D.S.N. University of Alabama at Birmingham, 1990. M.S. Old Dominion University, 1983. B.S.N. Syracuse University, 1979.

**BROCK, JOANNE E.**

(1996) Lecturer of Biology. M.S. State University of West Georgia, 1982. B.S. Shorter College, 1979.

**BROCK, STEPHEN J.**

(2002) Senior Lecturer of Organizational Ethics & Executive Coaching. D.Min. McCormick Theological Seminary, 1966. B.D. Lexington Theological Seminary, 1966. B.A. Transylvania University, 1963.

**BROOKSHIRE, JOY L.**

(2003) Lecturer of Biology. M.S. Georgia Institute of Technology, 1995. B.S. Kennesaw State University, 1991.

**BROTMAN, BILLIE ANN**

(1989) Professor of Finance. Ph.D. University of Notre Dame, 1978. M.A. University of Notre Dame, 1977. B.S. Arizona State University, 1974.

**BROUTHERS, LANCE E.**

(2008) Professor of Management. Ph.D. University of Florida, 1992. Ph.D. Florida State University, 1980. M.A. University of Memphis (The), 1977.

**BROWN, CYNTHIA F.**

(2005) Lecturer of Nursing. M.S.N. Marymount University, 1993. M.A. Webster University, 1991. B.S.N. Rutgers The State University of New Jersey, 1982.

**BROWN, SUSAN**

(1994) Executive Director for Teacher Support Service, Outreach and Partnerships and Professor of Special Education. Ph.D. Georgia State University, 1979. M.Ed. Georgia State University, 1971. B.S.H.E. University of Georgia, 1968.

**BROWN, THOMAS J.**

(2001) Associate Professor of Elementary Science Education. Ph.D. Georgia State University, 2000. M.Ed. Georgia State University, 1995. B.S. University of Minnesota - Twin Cities, 1986. B.A. University of Saint Thomas, 1982.

**BRYAN, SANDRA L.**

(2009) Temporary Associate Professor of Elementary and Early Childhood Education. Ed.D. Auburn University, 1974. M.Ed. Auburn University, 1973. B.S.Ed. University of Georgia, 1967.

**BUDDIE, AMY M.**

(2003) Associate Professor of Psychology. Ph.D. Miami University, 2001. M.A. Miami University, 1998. B.A. Ohio University, 1996.

**BULLINS, JAMES S.**

(2000) Associate Professor of Theatre, Performance Studies, and Dance. M.F.A. University of North Carolina - Greensboro, 1993. B.A. Campbell University, 1990.

**BULLOCK, PATRICIA L.**

(2009) Associate Professor of Mathematics Education. Ph.D. Penn State University, 2004. M.Ed. Georgia State University, 1997. B.S.Ed. Ohio University, 1990.

**BURESH, ROBERT J.**

(2008) Assistant Professor of Health, Physical Education & Sport Science. Ph.D. University of Nebraska Medical Center, 2007. M.S. University Of Nebraska - Omaha, 2002. B.Ed. University Of Nebraska - Omaha, 1998.

**BURNEY, NANCY R.**

(2009) Lecturer of Mathematics. M.A.S. Kennesaw State University, 2009. B.A. Mercer University, 1972.

**BURKE, MEGHAN**

(1995) Interim Associate Director of CETL and Professor of Mathematics. D.Phil. University of Oxford, 1992. B.S. Brown University, 1987.

**BUTLER, FRANK A.**

(2007) Interim Associate Dean, Bagwell College of Education and Professor Emeritus of Physics. Ph.D. Rensselaer Polytechnic Institute, 1966. B.S.E. University of Miami, 1961.

**CALHOUN, BARBARA S.**

(1995) Dean of Continuing Education and Associate Professor of Education. M.A. University of Alabama, 1979. B.S. Jacksonville State University, 1975.

**CALLAHAN, KADIAN M.**

(2007) Assistant Professor of Mathematics Education. Ph.D. University of Maryland at College Park, 2006. M.S.Ed. Indiana University Bloomington, 2002. B.S. Florida Agricultural & Mechanical Univ, 1998.

**CALLOWAY, JIMMY**

(2008) Professor of Health and Physical Education. Ph.D. University of Maryland at College Park, 1985. M.Ed. University of Cincinnati, 1970. B.S.Ed. University of Cincinnati, 1969.

**CAMANN, MARY ANN**

(1991) Associate Professor of Nursing. Ph.D. Georgia State University, 1998. M.N. Emory University, 1985. B.S.N. Niagara University, 1969.

**CAMPBELL, JANE E.**

(1992) Associate Dean for Undergraduate Programs and Professor of Accounting. D.B.A. University of Tennessee, 1981. M.B.A. University of Tennessee, 1980. B.A. University of Tennessee, 1976.

**CAMPBELL, STACY M.**

(2007) Assistant Professor of Management. M.A. University of North Carolina - Chapel Hill-, 1996. B.A. Lafayette College, 1993.

**CAPOZZOLI, ERNEST A.**

(2002) Associate Professor of Accounting & Information Systems. Ph.D. University of Mississippi, 1991. M.B.A. Lamar University, 1980. B.S. Troy State University, 1975.

**CARDONA PATRICIA B.**

(2009) Temporary Instructor of English. M.A.P.W. Kennesaw State University, 2001. B.A. Rutgers, 1981.

**CARLEY, SUSAN S.**

(1985) Professor of Marketing. Ph.D. University of Georgia, 1983. B.A. Louisiana State University & Agricultural & Mechanical College, 1975.

**CARLSON, CAROLYN S.**

(2009) Assistant Professor of Communication. A.B.J. University of Georgia, 1973. Ph.D. Georgia State University, 2006. M.S. Georgia State University, 1996.

**CARNES, WILLIAM S.**

(2009) Temporary Instructor of Economics. Ph.D. Georgia State University, 1986.

**CASEY, REBECCA S.**

(1995) Chair of Department of University Studies and Associate Professor of English. Ph.D. Georgia State University, 1997. M.S. Southern Illinois University Edwardsville, 1981. B.S. Southern Illinois University Edwardsville, 1978.

**CASTLE, MARI**

(2008) Assistant Professor of Mathematics. Ph.D. Emory University, 2008. B.S. Kennesaw State University, 2003.

**CEBULSKI, JEFFREY M.**

(2007) Lecturer of English. M.A.P.W. Kennesaw State University, 2002. B.A. Marquette University, 1972.

**CHAKRAVORTY, SATYA S.**

(1992) Carastar Professor of Purchasing & Operations Management and Professor of Management. Ph.D. University of Georgia, 1992. B.E. Birla Institute of Tech & Sci, 1982. M.S. Birla Institute of Tech & Sci, 1982.

**CHAMBERS, DENNIS J.**

(2009) Associate Professor of Accounting. Ph.D. University of Texas-Austin, 1996. M.B.A. University of California-Irvine, 1991. B.A. Westmont College, 1986.

**CHAMBERS, DONNA M.**

(2003) Nurse Practitioner and Assistant Professor of Nursing. M.S. Georgia State University, 1997. B.S. University of Colorado Medical Center School of Medicine, 1978.

**CHAN, TAK CHEUNG**

(1991) Professor of Educational Leadership. Ed.D. University of Georgia, 1979. M.Ed. Clemson University, 1976. B.A. Chinese University of Hong Kong (The), 1971.

**CHANDLER, MARY M.**

(2007) Assistant Professor of Educational Leadership. Ph.D. Georgia State University, 1986. Ed.S. University of Georgia, 1980. M.A.T. Emory University, 1975. B.S.Ed. Indiana University Purdue University Ft Wayne, 1970.

**CHEN, ESTELLA**

(2004) Assistant Professor of Biology. Ph.D. Yale University, 1996. M.Phil. Yale University, 1992. B.S. Emory University, 1990.

**CHEN, MING**

(1991) Professor of Theatre & Performance Studies. M.F.A. Shanghai Theater Academy, 1985. M.A. University of Pittsburgh - Pittsburgh, 1989. B.F.A. Shanghai Theater Academy, 1982.

**CHOI, SUNGJOO**

(2008) Assistant Professor of Public Administration. Ph.D. University of Georgia, 2007. MPPM University of Michigan, 2007. M.P.A. Seoul National University, 2001. B.S. Seoul National University, 1998.

**CHRESTENSEN, CAROL A.**

(2006) Assistant Professor of Chemistry. Ph.D. Case Western Reserve University, 2000. B.A. Wheaton College, 1992.

**CLEARY, WILLIAM J.**

(2004) Lecturer of Accounting. M.S. Walsh College of Accountancy and Business Administration, 1979. B.B.A. University of Notre Dame, 1968.

**CLEMENTS, BRUCE**

(1992) Associate Professor of Accounting. J.D. Georgia State University, 1996. Ph.D. University of Florida, 1989. M.B.A. University of Florida, 1982. B.S. University of Florida, 1977.

**CLINCY, VICTOR A.**

(2002) Professor of Computer Science. C.S.E. Columbia University in the City of New York, 1998. D.Eng. Southern Methodist University, 1993. M.S. University of Pittsburgh - Pittsburgh, 1991. M.E. North Carolina State University, 1989. B.S.E.E. Mississippi State University, 1986.

**CLUNE, RICHARD R.**

(2001) Assistant Professor of Accounting. E.D.M. Case Western Reserve University, 2005. M.B.A. Kennesaw State University, 2001. B.S. Manhattan College, 1974.

**COFFEY, DEBRA J.**

(2004) Assistant Professor of Elementary & Early Childhood Education. Ed.D. University of Tennessee, 2004. M.S. University of Tennessee, 1982. B.S. Carson - Newman College, 1980.

**COLE, PAMELA B.**

(1995) Associate Dean of Undergraduate Studies and Professor of English Education & Literacy. Ph.D. Virginia Polytechnic Institute & State University- Blacksburg, 1994. M.S. Radford University, 1984. B.A. Emory & Henry College, 1982.

**COLLARD, CAROL S.**

(2007) Assistant Professor of Social Work. M.S.W. University of Georgia, 2001. B.A. Loyola University New Orleans, 1979.

**COLLINS, MITCHELL A.**

(1988) Chair, Dept of Health, Physical Education & Sports Science and Professor of Health, Physical Education & Sport Science. Ed.D. University of Georgia, 1985. M.Ed. North Georgia College & State University, 1982. B.S. North Georgia College & State University, 1980.

**COLLINS, STEPHEN D.**

(2005) Assistant Professor of Political Science. Ph.D. Johns Hopkins University, 2004. M.A. Johns Hopkins University, 2002. M.A. Villanova University, 1998. B.A. Villanova University, 1992.

**COLLINSWORTH, TIFFANY A.**

(2008) Assistant Professor of Health, Physical Education & Sport Science. M.Ed. Cleveland State University, 2005. B.A. Baldwin/Wallace College, 2002.

**COPE, JAMES R.**

(1999) Chair, Dept of Elementary & Early Childhood Education and Professor of English. Ed.D. University of Georgia, 1990. M.Ed. University of Georgia, 1987. B.S.Ed. University of Georgia, 1983.

**COREY, DARRYL L.**

(2008) Associate Professor of Mathematics Education. Ph.D. Florida State University, 2000. M.S. Hampton University, 1992. B.S. Hampton University, 1990.

**COX, SANDRA D.**

(2009) Temporary Instructor of Reading Education. Ed.S. State University of State Georgia, 2004. M.Ed. University of Georgia, 1980. B.S.Ed. University of Georgia, 1975.

**CRAWFORD, PATRICIA M.**

(2005) Assistant Professor of Inclusive Education. Ph.D. University of Virginia, 2000. M.Ed. Georgia State University, 1994. B.S. Louisiana State University & Agricultural & Mechanical College, 1989.

**CRAWFORD, ROBIN C.**

(2009) Temporary Instructor of Sociology. M.A. Western Illinois University, 2006. B.S. Kennesaw State University, 2005.

**CREELY, THOMAS E.**

(2007) Assistant Professor of Educational Leadership. Ph.D. Salve Regina University - Saint Mary Academy at Bay View, 2006. M.D.I. New Orleans Baptist Theological Semi-

nary, 1984. M.B.A. University of Mississippi, 1981. B.B.A. University of Mississippi, 1977.

**CROICU, ANA-MARIA**

(2006) Assistant Professor of Mathematics. Ph.D. Florida State University, 2005. Ph.D. Babes-Bolyai University in Cluj-Napoca, Romania, 2001. B.S. Babes-Bolyai University in Cluj-Napoca, Romania, 1995. M.S. Technical University in Cluj-napoca, Romania, 1995. B.S. Technical University in Cluj-napoca, Romania, 1994.

**CROOKS, SUSAN**

(2008) Lecturer of Foreign Language Education and German. Specialist in Instructional Technology, State University of West Georgia, 1998. M.A.T. Georgia State University, 1979. B.A. University of Georgia, 1974.

**CROSS, ELLEN D.**

(2003) Senior Lecturer of Management. M.B.A. College of William & Mary, 1989. B.A. Randolph-Macon Woman's College, 1978.

**CROVITZ, DARREN R.**

(2005) Assistant Professor of English & English Education. Ph.D. Arizona State University, 2005. M.A. University of Central Florida-South Orlando Campus, 1997. B.A. Flagler College, 1993.

**CROWDER, WILLIAM S.**

(1999) Assistant Professor of Criminal Justice. Ph.D. Union Institute & University, 1998. M.B.A. Brenau University, 1990. B.S. Brenau University, 1985.

**CRUZ-ORTIZ, JAIME**

(2010) Assistant Professor of Spanish. Ph.D. University of Oklahoma, Norman, 2009. M.A. University of Iowa, 2003. B.A. University of Oklahoma, 1999.

**CULVAHOUSE, JOHN N.**

(2007) Director of Instrumental Music Education and Professor of Music & Music Education. D.M.A. University of South Carolina (All Campuses), 1998. M.S. University of Tennessee - Knoxville, 1984.

**DABUNDO, LAURA S.**

(1987) Professor of English. Ph.D. Temple University, 1987. M.A. Bryn Mawr College, 1977. B.A. Bucknell University, 1975.



**DAIL, JENNIFER S.**

(2006) Assistant Professor of English Education. Ph.D. Florida State University, 2004. M.Ed. Georgia State University, 2000. B.S.Ed. University of Georgia, 1996.

**DANIELL, BETH**

(2004) Director of Composition and Professor of English. Ph.D. University of Texas - Austin, 1986. M.A. Georgia State University, 1973. A.B. Mercer University, 1969.

**DAVIS, ALLISON C.**

(2007) Lecturer of English. M.A. University of North Carolina - Greensboro, 2004. B.A. University of North Carolina - Greensboro, 1999.

**DAVIS, JAMES**

(2007) Assistant Professor of Theatre & Performance Studies. Ph.D. Bowling Green State University, 2004. M.A. University of Northern Iowa, 1999. B.A. Clarke College, 1990.

**DAVIS, LAURA R.**

(2002) Assistant Professor of English. M.A. Middle Tennessee State University, 2002. B.A. Wake Forest University, 1997.

**DAVIS, MARCUS C.**

(2007) Assistant Professor of Biology. Ph.D. University of Chicago (The), 2004. M.S. University of Pennsylvania, 2000. B.S. Georgia Institute of Technology, 1996.

**DAVIS, P. ELIZABETH**

(1988) Director of the Honors Program and Professor of English. Ph.D. Emory University, 1979. M.A. Emory University, 1978. B.A. Baylor University, 1974.

**DE CHESNAY, MARY L.**

(2008) Director, WellStar School of Nursing and Professor of Nursing. D.S.N. University of Alabama at Birmingham, 1982. M.S. Rutgers The State University of New Jersey, 1973. B.S. College of Saint Teresa, 1969.

**DEANGELO, ANGELA D.**

(2004) Lecturer of History Education. M.Ed. State University of West Georgia, 2000. B.A. Georgia State University, 1982.

**DELACRUZ, STACY**

(2009) Lecturer of Early Childhood Education. Ph.D. Walden University, 2009. M.A.T. Marygrove College, 2005. B.A. Capital University, 2001.

**DEMAIO, JOSEPH**

(1996) Professor of Mathematics. Ph.D. Emory University, 1996. M.A. Emory University, 1994. M.A. Wake Forest University, 1990. B.S. Wake Forest University, 1988.

**DEMBLA, PAMILA S.**

(2006) Assistant Professor of Information Systems. Ph.D. University of Memphis (The), 2003. M.B.A. University of Mumbai, 1997. B.S. University of Mumbai, 1993.

**DENNIS, JEFFREY W.**

(2007) Assistant Professor of History Education and History. Ph.D. University of Notre Dame, 2003. M.A. University of Notre Dame, 1993. M.A. Andrews University, 1985. B.A. Andrews University, 1984.

**DERADO, JOSIP**

(2001) Assistant Professor of Mathematics. Ph.D. University of Connecticut, 1999. M.S. University of Connecticut, 1995. B.S. University of Zagreb, 1990.

**DESMAN, ROBERT A.**

(1987) Associate Professor of Management. Ph.D. Arizona State University, 1983. M.B.A. Arizona State University, 1971. B.S. Arizona State University, 1970.

**DEVILLAR, ROBERT A.**

(2004) Professor of Education. Ph.D. Stanford University, 1987. M.A. Stanford University, 1983. M.A. San Jose State University-, 1975. B.A. University of the Americas, 1967.

**DEVINE, PATRICK J.**

(1980) Professor of Psychology. Ph.D. Illinois Institute of Technology, 1980. M.Ed. Georgia State University, 1975. B.A. John Carroll University, 1974.

**DEWITT, JEFF R.**

(2005) Assistant Professor of Political Science. Ph.D. Georgia State University, 2005. M.A. Georgia State University, 1998. B.A. Georgia State University, 1993.

**DIAS, MICHAEL J.**

(2001) Associate Professor of Biology Education. Ph.D. Georgia State University, 2000. M.Ed. State University of West Georgia, 1992. B.S. Western Kentucky University, 1987.

**DIBBLE, VALERIE A.**

(1999) Associate Professor of Art. M.F.A. University of Florida, 1991. B.F.A. Arizona State University, 1982.

**DIOP, OUMAR CHERIF**

(2007) Assistant Professor of Postcolonial African Literature. Ph.D. University of Connecticut, 2002. M.A. University of Leeds, 1991. M.A. University of Cheikh Anta Diop, Dakar Senegal, 1987. B.A. University of Victoria, Manchester England, 1985.

**DIRNBERGER, JOSEPH M.**

(1990) Professor of Biology. Ph.D. University of Texas - Austin, 1989. M.S. University of Oklahoma - Norman Campus, 1983. B.S. Baylor University, 1980.

**DISHMAN, MIKE L.**

(2007) Associate Professor of Educational Leadership. J.D. University of Mississippi, 1996. B.A. University of Mississippi, 1993.

**DOCKERY, CHRISTOPHER**

(2005) Assistant Professor of Chemistry. Ph.D. University of South Carolina - Columbia, 2005. B.S. Berry College, 2001.

**DOLEYS, THOMAS J.**

(2003) Assistant Professor of Political Science. Ph.D. Vanderbilt University, 2001. M.A. University of Virginia, 1992. B.A. Duke University, 1990.

**DOMINICK, JOAN E.**

(1990) Director of Portfolios for Student Success Programs and Senior-Year Experience Program and Associate Professor of Communication. Ed.D. University of Georgia, 1990. M.A. City College of New York - CUNY, 1975. B.A. City College of New York - CUNY, 1973.

**DONOVAN, III, THOMAS J.**

(1989) Associate Professor of Health, Physical Education & Sport Science. Ed.D. University of Houston, 1979. M.Ed. University of Houston, 1972. B.S. Louisiana State University & Agricultural & Mechanical College, 1969.

**DONOVAN, ROXANNE A.**

(2007) Assistant Professor of Psychology. Ph.D. University of Connecticut, 2004. M.A. University of Connecticut, 2002. B.A. Rutgers State University All Campuses, 1998. B.B.A. University of Miami, 1993.

**DORMAN, B. REGINA**

(1983) Professor of Nursing. Ph.D. Georgia State University, 1993. M.S.N. Georgia State University, 1983. B.S.N. Medical College of Georgia, 1977. A.S.N. Kennesaw State University, 1973.

**DOSS, BRIDGET A.**

(2007) Lecturer of English. M.A.P.W. Kennesaw State University, 1998. B.A. Kennesaw State University, 1993.

**DOVER, PAUL M.**

(2005) Assistant Professor of History. Ph.D. Yale University, 2002. B.A. Yale University, 1991.

**DU, JOSHUA**

(1993) Professor of Mathematics. Ph.D. Florida State University, 1993. M.S. Shanghai Jiao Tong University, 1982. B.S. Anhui University, 1965.

**DUDENHOEFFER, LARRIE**

(2002) Assistant Professor of English. M.A. Gannon University, 2003. M.A.T. University of Pittsburgh - Pittsburgh, 1999. B.A. Gannon University, 1997.

**DURHAM, RALPH W.**

(2007) Lecturer of Political Science. M.A. University of North Carolina - Chapel Hill-, 1995. B.S. Barton College, 1986.

**EVANS, EDWARD**

(2003) Associate Professor of Music History. Ph.D. Louisiana State University & Agricultural & Mechanical College, 1995. M.M. Florida State University, 1986. B.M. Furman University, 1983.

**EATON, ARLINDA**

(2008) Dean, Bagwell College of Education and Professor of Curriculum & Instruction. Ph.D. University of Texas - Austin, 1979. M.Ed. University of Texas - Austin, 1976. B.S. University of Wisconsin - Madison, 1972.

**EDENFIELD, KELLY**

(2010) Assistant Professor of Mathematics Education. Ph.D. University of Georgia, 2010. Ed.S. Georgia State University, 2004. M.Ed. University of Georgia, 1998. B.S. University of Georgia, 1997.

**EDWARDS, BELINDA**

(2002) Assistant Professor of Mathematics. M.Ed. University of North Florida, 1995. B.S. Florida State University, 1985.

**ELAYAN, KHALIL I.**

(2006) Lecturer of English. Ph.D. Georgia State University, 2003. M.A. University of Tennessee - Chattanooga, 1997. B.A. University of Tennessee - Chattanooga, 1995.

**ELLEDGE, JAMES M.**

(2006) MAPW Director and Professor of English. Ph.D. University of Illinois Chicago, 1986. M.S. Eastern Illinois University, 1973. B.A. Eastern Illinois University, 1971.

**ELLERMEYER, SEAN**

(1993) Professor of Mathematics. Ph.D. Emory University, 1991. M.S. Emory University, 1990. B.A. Saint Vincent College & Seminary, 1986.

**ELLEY, KRISTEN B.**

(2009) Lecturer of Spanish. M.A. University of Kansas, 2003. B.A. University of Kansas, 2000.

**EMERSON, CHRISTINA F.**

(2007) Lecturer of Nursing. M.S.N. Kennesaw State University, 1999. B.S.N. Emory University, 1979.

**EMERSON, MICHELLE**

(1999) Assistant Professor of Sociology. Ph.D. Georgia State University, 2005. M.S. Northwestern University, 1997. B.S. Kennesaw State University, 1994.

**ENGSTROM, RICHARD N.**

(2009) Interim Executive Director of the A.L. Burriss Institute of Public Service and Assistant Professor of Political Science. Ph.D. Rice University, 2001. M.A. Louisiana State University Agricultural and Mechanical College, 1994. B.A. Northwestern State University, 1992.

**ENSIGN, WILLIAM**

(1997) Professor of Biology. Ph.D. Virginia Polytechnic Institute & State University-Blacksburg, 1995. M.S. University of Tennessee, 1988. B.A. George Washington University, 1982.

**EPPS, ADRIAN L.**

(2007) Associate Dean & Director of Research, College of Science and Mathematics and Assistant Professor of Educational Leadership. Ed.D. Clark Atlanta University, 2007. M.Ed. Emory University, 1996. B.A. Emory University, 1989.

**EPPS, KATHRYN K.**

(2004) Interim Chair, School of Accountancy and Assistant Professor of Accounting. Ph.D. Georgia State University, 2002. M.Acct. Georgia State University, 1997. B.A. Emory University, 1990.

**ESPLIN, EMRON L.**

(2008) Assistant Professor of English and American Studies. M.A. Brigham Young University, 2003. B.A. Brigham Young University, 2000.

**EWOH, ANDREW I.E.**

(2008) Director of MPA and Professor of Public Administration. Ph.D. University of Texas Dallas, 1993. M.A. University of Texas Dallas, 1991. M.P.A. Southern University and Agricultural & Mechanical College at Baton Rouge, 1986. B.S. University of Louisiana at Lafayette, 1984.

**FATEHI, KAMAL**

(2000) Professor of Management. Ph.D. Louisiana State University & Agricultural & Mechanical College, 1976. M.B.A. Western Illinois University, 1972. B.S. Bowling Green State University, 1971. B.A. College of Business Sciences, 1965.

**FAY, DONALD J.**

(1970) Associate Professor of English. M.A. Emory University, 1973. B.A. Shimer College, 1966.

**FEDELI, LYNN M.**

(1988) Professor of Spanish. Ph.D. Florida State University, 1971. M.A. Florida State University, 1964. B.A. Southeastern Louisiana University, 1962.

**FEIN, MELVYN L.**

(1991) Professor of Sociology. Ph.D. City University, 1983. M.Phil. City University, 1981. B.A. CUNY Brooklyn College, 1963.

**FENTON, PETER W.**

(2005) Assistant Professor of Criminal Justice. J.D. Emory University, 1979. B.S. Georgia State University, 1974.

**FERKETISH, SHANNON L.**

(2009) Temporary Instructor of English. M.Ed. University of North Carolina -Greensboro, 1989. B.S. University of Alabama-Birmingham, 1978.

**FIGUEROA, NEYSA L.**

(2005) Assistant Professor of Spanish. Ph.D. Purdue University, 2003. M.A. Purdue University, 1997. B.S. Purdue University, 1987.

**FIRMENT, MICHAEL J.**

(1989) Associate Professor of Psychology. Ph.D. University of Cincinnati, 1990. M.A. University of Cincinnati, 1987. B.S. Xavier University, 1970.

**FLYNN, JANICE**

(1993) Acting Associate Director of Undergraduate Nursing and Associate Professor of Nursing. D.S.N. University of Alabama at Birmingham, 2001. M.N. Emory University, 1974. B.S.N. Northwestern State University, 1970.

**FORRESTER, JR., WILLIAM R.**

(1990) Professor of Marketing. Ph.D. University of Tennessee, 1986. M.B.A. University of Tennessee, 1979. B.S. University of Tennessee, 1970.

**FOX, MARIAN**

(1997) Professor of Mathematics & Mathematics Education. Ph.D. Georgia State University, 1989. M.S. George Washington University, 1973. B.S. Mississippi University for Women, 1969.

**FRANKE, VOLKER, C.**

(2009) Associate Professor of Conflict Management. Ph.D. Syracuse University, 1997. M.A. Syracuse University, 1994. M.P.A. North Carolina State University, 1992. M.A. Johannes Gutenberg-Universität Mainz, 1990.

**FRANKEL, MICHAEL H.**

(2007) Lecturer of Mathematics. M.S. Georgia Institute of Technology, 2000. B.S. Muhlenberg College, 1998.

**FRANZA, RICHARD M.**

(2002) Chair, Dept of Management and Entrepreneurship and Associate Professor of Management. Ph.D. Georgia Institute of Technology, 1997. M.B.A. Duke University, 1983. B.S. University of Notre Dame, 1981.

**FRAZIER, KIMBERLY G.**

(2004) Assistant Professor of Education. Ph.D. Georgia State University, 2006. M.A. Winthrop University, 1992. B.A. Clemson University, 1990.

**FRISCH, JENNIFER K.**

(2006) Assistant Professor of Biology Education. Ph.D. University of Northern Colorado, 2005. M.S. Florida Institute of Technology, 1996. B.S. Florida Institute of Technology, 1994.

**FUNK, M. LEIGH**

(1997) Director of Data Quality Analysis and Associate Professor of Special Education and Educational Technology. Ph.D. Capella University, 2005. M.Ed. East Carolina University, 1994. B.S. University of North Carolina - Chapel Hill, 1991.

**GABRIEL, GREGORY J.**

(2008) Assistant Professor of Chemistry. Ph.D. University of Texas - Austin, 2004. B.S. New York University, 1998.

**GADIDOV, ANDA**

(2003) Associate Professor of Mathematics. Ph.D. Texas A&M University, 1996. M.S. University of Bucharest, 1982. B.S. University of Craiova, 1981.

**GAINAY, BARBARA S.**

(2003) Associate Professor of Communication. Ph.D. University of South Carolina - Columbia, 2003. M.A. University of South Carolina - Columbia, 1985. B.A. University of South Carolina - Columbia, 1977.

**GAO, MAY HONGMEI**

(2004) Associate Professor of Communication. Ph.D. University of South Florida, 2005. M.A. Brigham Young University, 2000. B.A. Shanghai International Studies, 1989.

**GARCIA, AUDREY E.**

(1995) Interim Director of the Center for Center for Latin American and Iberian Studies and Associate Professor of Spanish. Ph.D. Purdue University, 1996. M.A. Purdue University, 1991. B.A. Anahuac University, 1983.

**GARDNER, KIMBERLY D.**

(2009) Assistant Professor of Mathematics Education. Ph.D. Georgia State University, 2008. M.Ed. Georgia State University, 1998. B.A. Mercer University, 1991.

**GARNER, MARY L.**

(1988) Professor of Mathematics Education. Ph.D. Emory University, 1998. M.S. Georgia Institute of Technology, 1987. B.S. University of Florida, 1975.

**GARNER, RICKY L.**

(2000) Associate Professor of Art Education. Ph.D. Florida State University, 2000. M.A. Towson University, 1994. B.S. Mary Washington College, 1989.

**GARRIDO, JOSE M.**

(1999) Associate Professor of Computer Science. Ph.D. George Mason University, 1996. M.S. George Mason University, 1994. M.S. University of London - University College, 1982. B.S. Universidad De Oriente, 1975.

**GAYLER, RICHARD A.**

(1976) Professor of Computer Science & Information Systems & Mathematics. Ph.D. Florida State University, 1976. M.S. Georgia State University, 1990. M.S. Florida State University, 1974. B.S. Truman State University, 1971.

**GENTILE, JOHN S.**

(1985) Chair of Department of Theatre, Performance Studies, and Dance and Professor of Performance Studies & Communication. Ph.D. Northwestern University, 1984. M.A. Pacifica Graduate Institute, 2006. M.A. Northwestern University, 1980. B.A. State University of NY College of Arts & Sciences at Geneseo, 1978.

**GEPHARDT, KATARINA**

(2004) Assistant Professor of English. Ph.D. Ohio State University, 2003. M.A. Ohio State University, 1997. B.A. John Carroll University, 1995.

**GHEORGHIU-STEPHENS, CRISTINA**

(2008) Lecturer of Sociology. Ph.D. Georgia State University, 2005. M.A. University of Oxford, 1998. B.S. Academy of Economic Studies, Romania, 1996.

**GIDDENS, ELIZABETH J.**

(2001) Associate Professor of English. Ph.D. University of Tennessee, 1990. M.A. University of Tennessee, 1983. B.A. University of Tennessee, 1980.

**GILLESPIE, WILLIAM L.**

(2004) Assistant Professor of Political Science. Ph.D. University of Georgia, 2004. M.A. University of Arkansas, 1997. B.S. Arkansas State University, 1986.

**GILLETTE, ANN B.**

(2004) Professor of Economics & Finance. Ph.D. Texas A&M University, 1991. M.S. Texas A&M University, 1980. B.B.A. Texas A&M University, 1979.

**GILLIAM, KENNETH P.**

(1984) Professor of Economics. Ph.D. Lehigh University, 1976. M.S. Lehigh University, 1974. M.Ed. Pennsylvania State University(The), 1968. B.S. Long Island University, 1964.

**GILLIS, BRYAN P.**

(2008) Assistant Professor of English Education & Literacy. Ph.D. Arizona State University, 2007. M.A. Northern Arizona University, 1990. B.A. Arizona State University, 1983.

**GIRALDO, MARIO A.**

(2007) Assistant Professor of Geography. Ph.D. University of Georgia, 2007. M.S. University of Georgia, 2003. B.S. Caldas State University (Colombia), 1996.

**GOLDFINE, BERNARD D.**

(1995) Professor of Health, Physical Education & Sport Science. Ph.D. University of Southern California, 1988. M.A. University of Southern California, 1985. B.A. University of California, Santa Barbara, 1975.

**GOLDFINE, RUTH A.**

(2002) Assistant Professor of University Studies. Ph.D. Georgia State University, 2005. M.A. University of Dayton, 1995. B.A. University of Dayton, 1986.

**GOODWIN, RANDALL B.**

(1982) Professor of Economics. Ph.D. University of Georgia, 1982. B.A. Armstrong Atlantic State University, 1976.

**GORDON, ELIZABETH E.**

(1997) Associate Professor of Public Law / Conflict Resolution. Ph.D. University of North Carolina - Chapel Hill-, 1996. M.A. University of North Carolina - Chapel Hill-, 1992. B.A. University of North Carolina - Chapel Hill-, 1988.

**GRAHAM, DOROTHY H.**

(1977) Faculty / Student Ombud and Professor of English. Ph.D. Georgia State University, 1985. M.A. University of Georgia, 1977. A.B. Mercer University, 1971.

**GRAMLING, AUDREY A.**

(2005) Associate Professor of Accounting. Ph.D. Arizona State University, 1995. M.P.Ac. Georgia State University, 1990. B.B.A. University Of Toledo, 1985.

**GRAY, KIMBERLY C.**

(2005) Associate Professor of Adolescent Education. Ph.D. University of Virginia, 1998. M.Ed. University of Virginia, 1996. B.A. Mary Baldwin College, 1991.

**GRAY, THOMAS E.**

(2009) Temporary Instructor of Communications. M.A. Ball State University, 1977. A.B. Indiana University-Bloomington, 1973.

**GREEN, ANDREW W.**

(2009) Temporary Instructor of Computer Science and Information Systems. M.S. Kennesaw State University, 2007. B.S. Kennesaw State University, 2005.

**GREEN, MARY D.**

(2009) Temporary Instructor of English. Ed.S. University of Georgia, 1977. M.Ed. University of Georgia, 1975. BS.Ed. University of Georgia, 1974.

**GREENE, JUANNE V.**

(2002) Lecturer of Management. M.L.H.R. Ohio State University, 1994. B.S. North Carolina Agricultural and Technical State University, 1993.

**GREGORY, DIANA G.**

(2000) Assistant Professor of Art Education. Ph.D. Florida State University, 2002. M.S. Florida State University, 1998. B.F.A. San Francisco Art Institute, 1972.

**GREIL, RACHEL H.**

(2006) Lecturer of English. M.A. University of Missouri - Columbia, 1975. B.A. Millsaps College, 1973.

**GREIPSSON, SIGURDUR**

(2008) Associate Professor of Biology. Ph.D. University of East Anglia, 1992. M.S. Queen's University at Kingston, 1989.

**GRIFFIN, MELANIE C.**

(2006) Assistant Professor of Biology. Ph.D. University of Illinois at Urbana - Champaign, 2001. M.S. University of Illinois at Urbana - Champaign, 1998. B.S. Jackson State University, 1994.

**GRIFFIN, WILLIAM C.**

(2003) Chair of Department of Foreign Languages and Professor of French. Ph.D. University of Alabama, 1980. M.A.T. Appalachian State University, 1973. B.A. University of North Carolina - Chapel Hill-, 1971.

**GRINDEL, PATRICIA**

(2009) Temporary Instructor of Communication. M.A. Point Park University, 1987. B.A. Point Park University, 1980.

**GROOMS, TONY M.**

(1994) Professor of Creative Writing. M.F.A. George Mason University, 1984. B.A. College of William & Mary, 1978.

**GROVER, RICHARD A.**

(2000) Associate Professor of Learning Support. M.B.A. University of South Carolina - Columbia, 1983. M.Ed. University of Florida, 1975. B.A. University of Florida, 1974.

**GUGLIELMI, LUC D.**

(2005) Assistant Professor of French. Ph.D. University of Louisiana at Lafayette, 2004. M.A. University of Louisiana at Lafayette, 2001. B.A. Institut d-Engseignement Super, 1996.

**GUGLIELMO, LETIZIA M.**

(2001) Assistant Professor of English. M.A. Middle Tennessee State University, 2001. B.A. Auburn University, 1998.

**GUICE, EMMA M.**

(2003) Assistant Professor of Nursing. M.S.N. Kennesaw State University, 1997. B.S.N. University of South Alabama, 1989.

**GUILLORY, NICHOLE A.**

(2006) Assistant Professor of Adolescent Education. Ph.D. Louisiana State University & Agricultural & Mechanical College, 2005. M.Ed. University of Louisiana at Lafayette, 1998. B.S. Louisiana State University & Agricultural & Mechanical College, 1993.

**GUIMARAES, MARIO**

(2000) Professor of Computer Science. Ph.D. Pontifica Universidade Catolica de Rio de Janeiro, 1995. M.S. Pontifica Universidade Catolica de Rio de Janeiro, 1984. B.A. Federal University of Rio de Janeiro, 1981.

**GURKAS, HAKKI**

(2007) Assistant Professor of History. M.A. Purdue University - Lafayette, 2002. B.A. Bogazici University, Turkey, 1997.

**GWALTNEY, KEVIN P.**

(2001) Associate Professor of Chemistry. Ph.D. North Carolina State University, 2000. M.A. College of William & Mary, 1993. B.S. College of William & Mary, 1992.

**HADDAD, HISHAM M.**

(2001) Professor of Computer Science. Ph.D. Oklahoma State University, 1992. M.S. Northrop University, 1988. B.S. Yarmouk University, 1986.

**HAFFNER, MATTHEW D.**

(2006) Assistant Professor of Visual Arts. M.F.A. Temple University, 1998. B.F.A. University of Akron (The), 1995.

**HAGIN, STEPHEN H.**

(2001) Assistant Professor of English. M.Ed. State University of West Georgia, 1997. B.G.S. University of Michigan, 1989.

**HAIR, JR., JOSEPH F.**

(2005) Professor of Marketing & Professional Sales. Ph.D. University of Florida, 1971. M.A. University of Florida, 1969. B.A. University of Florida, 1966.

**HALES, MICHAEL E.**

(2007) Senior Lecturer of Health, Physical Education & Sport Science. Ph.D. Georgia State University, 2003. M.S. Georgia State University, 1997. B.S. Kennesaw State University, 1994.

**HALL-SHALVOY, SARAH M.**

(2007) Lecturer of Nursing. M.P.H. Emory University, 2004. M.S.N. Emory University, 2004. B.A. Miami University, 1993.

**HALLWARD, MAIA C.**

(2006) Assistant Professor of Middle East Politics. Ph.D. American University, 2006. B.A. University of Richmond, 1998.

**HAMMOND, BARBARA P.**

(1991) Senior Lecturer of Music & Music Education. M.M. Georgia State University, 1979. Ed.S. Georgia State University, 1985. B.M. Mercer University, 1978.

**HANNINGS, GLENDA L.**

(2007) Lecturer of Nursing. Ph.D. Kansas State University, 1994. M.S. University of Missouri - Columbia, 1983. M.A. Truman State University, 1980. B.S. Truman State University, 1977.

**HARDEMAN, TRACI RENEE**

(2004) Assistant Professor of Nursing. M.S.N. Kennesaw State University, 2003. B.S.N. Kennesaw State University, 2002. A.S. Dalton State College, 1984.

**HARIHARAN, GOVIND**

(2002) Chair, Department of Economics, Finance & Quantitative Analysis and Professor of Economics. Ph.D. State University of New York at Buffalo, 1991. M.A. Dehli School of Economics, 1984. B.A. University of Kerala, 1981.

**HARDY, SUSAN M.**

(2009) Lecturer of Mathematics. M.S. Brigham Young University, 1986. B.S. Brigham Young University, 1982.

**HARMON, WILLIAM K.**

(2006) Interim Provost & Vice President for Academic Affairs and Tony and Jack Dinos Eminent Scholar Chair of Entrepreneurial Management and Professor of Accounting. D.B.A. University of Tennessee - Knoxville, 1982. M. Acc. University of Tennessee - Knoxville, 1980. B.S. University of Tennessee - Knoxville, 1977.

**HARPER, M. TODD**

(1998) Associate Professor of English. Ph.D. University of Louisville, 1998. M.A. Emporia State University, 1990. B.G.S. University of Kansas, 1988.

**HARRELL, CAROL**

(1996) Director of English Education and Professor of English. Ph.D. University of Florida, 1997. M.Ed. University of South Carolina - Columbia, 1976. B.S. University of South Florida, 1973.

**HARTNESS, LOLA C.**

(1978) Senior Lecturer of Health, Physical Education & Sport Science. M.S. Northwestern State University, 1977. B.S. Georgia Southern University, 1976.

**HARVEY, HANNAH BLEVINS**

(2006) Assistant Professor of Theatre & Performance Studies. M.A. University of North Carolina - Chapel Hill-, 2003. B.A. Furman University, 2001.

**HASELTINE, JOHN**

(2005) Assistant Professor of Chemistry. Ph.D. University of Pennsylvania, 1988. B.A. University of Pennsylvania, 1981.

**HAUGE, XUEYA Y.**

(2002) Associate Professor of Biology. Ph.D. Oregon Health Sciences University Dental School, 1993. M.S. Northwestern Normal University, 1985. B.S. Northwestern Normal University, 1982.

**HAYES, LINDA C.**

(2005) Lecturer of Computer Science. M.A. University of Central Florida-Main Campus, 1997. B.S. Western Michigan University, 1970.

**HEARD, MICHAEL S.**

(2007) Associate Dean of University College and Associate Professor of First Year Programs. Ph.D. University of Tennessee - Knoxville, 1998. J.D. University of Tennessee - Knoxville, 1990. M.S. University of Tennessee - Knoxville, 1987. B.S. University of Tennessee - Knoxville, 1978.

**HEARRINGTON, DOUGLAS B.**

(2007) Assistant Professor of Educational Leadership. Ed.D. University of Nevada - Las Vegas, 2006. M.Ed. University of Nevada - Las Vegas, 1996. B.A. San Diego State University, 1988.

**HEBB JUDITH L.**

(2009) Assistant Professor of English. Ph.D. Texas A&M University-Commerce, 2000. M.A. Texas A&M University-Commerce, 1995.

**HEDEEN, TIMOTHY K.**

(2002) Associate Professor of Conflict Management. Ph.D. Syracuse University, 2001. M.A. Syracuse University, 1993. B.A. Syracuse University, 1991.

**HELMS, JEFFREY L.**

(2003) Associate Professor of Psychology. Psy.D. Spalding University, 1999. M.A. Spalding University, 1996. B.S. University of South Carolina-Spartanburg, 1993.

**HENDRIX, JERALD D.**

(1988) Professor of Biology. Ph.D. Northwestern University, 1984. B.A. Shorter College, 1979.

**HENLEY, AMY B.**

(2006) Assistant Professor of Management. Ph.D. University of Texas at Arlington, 2005. M.B.A. University of Southern Mississippi, 1998. B.S.B.A. University of Southern Mississippi, 1997.

**HERBERT, JAMES**

(1994) Professor of Management & Entrepreneurship. Ph.D. Yale University, 1985. M.Phil. Yale University, 1976. M.A. Yale University, 1974. B.S. Fayetteville State University, 1962.

**HERMANSON, DANA**

(1993) Dinos Eminent Scholar Chair of Private Enterprise and Professor of Accounting. Ph.D. University of Wisconsin - Madison, 1993. B.A. University of Georgia, 1986.

**HERMANSON, HEATHER M.**

(2009) Temporary Instructor of Accounting. Ph.D. University of Wisconsin-Madison, 1993. B.S. University of Illinois at Urbana-Champaign, 1987.

**HESS, W. GEORGE**

(1984) Associate Professor of Elementary Education. Ph.D. University of Iowa, 1974. M.A. University of Iowa, 1971. B.A. California State University, Fresno, 1966.

**HICKS, WILLAJOYA C.**

(2009) Associate Professor of Special Education. Ph.D. Syracuse University, 2000. M.Ed. Georgia State University, 1995. B.A. Hampton University, 1992.

**HICKS-COOLICK, ANNE**

(1996) Associate Professor of Social Work. Ph.D. University of Georgia, 1997. M.S.W. University of Georgia, 1990. M.Ed. Georgia State University, 1977. B.A. Georgia State University, 1968.

**HIGHTOWER, LINDA A.**

(2003) Professor of Visual Arts. Ed.D. University of Georgia, 2000. M.V.A. Georgia State University, 1985. B.A. Columbus State University, 1976.

**HILL, IV, G. WILLIAM**

(1979) Executive Director of the Center for Excellence in Teaching and Learning and Professor of Psychology. Ph.D. University of Georgia, 1979. M.S. University of Georgia, 1977. B.A. University of Georgia, 1972.

**HILL, MARY**

(1997) Professor of Accounting. Ph.D. University of Georgia, 1993. M.B.A. University of Southern California, 1981. B.A. University of California, Los Angeles, 1978.

**HILL, REBECCA**

(2010) Director of the Masters in American Studies and Associate Professor of History. Ph.D. University of Minnesota, 2000. B.A., Wesleyan University, 1991.



**HILLEN, AMY F.**

(2008) Assistant Professor of Mathematics Education. Ed.D. University of Pittsburgh - Pittsburgh, 2005. B.S. University of Pittsburgh - Pittsburgh, 1996.

**HINDS, RANDY C.**

(1998) Vice President of Operations and Professor of Information Systems. Ed.D. George Washington University, 1995. M.B.A. Florida Institute of Technology, 1976. B.A. University of Puget Sound, 1974.

**HIPPS, WILL E.**

(2006) Museum/Gallery Director and Associate Professor of Visual Arts. M.F.A. University of Georgia, 1965. B.A. Western Carolina University, 1963.

**HOBAN, CAROL A.**

(2009) Temporary Assistant Professor of Biology. Ph.D. Georgia State University, 2009. M.P.H. Emory University, 1997. M.S. Georgia State University, 1995. B.S. Emory University, 1990.

**HOERRNER, KEISHA L.**

(2000) Chair, Department of First Year Programs and Associate Professor of Communication. Ph.D. University of Georgia, 1998. M.A. University of Georgia, 1995. B.S. Kennesaw State University, 1989.

**HOFER, CHARLES W.**

(2007) Regents Professorship and Professor of Management. Ph.D. Harvard University - Graduate School of Business Administration, 1969. M.B.A. Harvard University - Graduate School of Business Administration, 1966. M.S. Harvard University, 1965. B.S. Lehigh University, 1962.

**HOGANSON, KENNETH E.**

(1999) Director, Master of Applied Computer Science Program and Professor of Computer Science. Ph.D. Auburn University, 1997. M.S. University of North Carolina - Charlotte, 1990. B.S. Augusta State University, 1987. B.S. North Dakota State University, 1980.

**HOLBEIN, MARIE F.**

(2007) Professor of Educational Leadership. Ed.D. Auburn University, 1987. M.Ed. University of South Alabama, 1981. B.S.Ed. University of South Alabama, 1979.

**HOLBERT, CAROL M.**

(2007) Lecturer of Nursing. Ph.D. Georgia State University, 1984. M.N. Emory University, 1969. B.S.N. Emory University, 1967.

**HOLLER, EMILY**

(2003) Assistant Professor of Speech Communication. M.A. Eastern Illinois University, 1999. B.A. Eastern Illinois University, 1997.

**HOLLIDAY, H. EARL**

(2005) Assistant Professor of Educational Leadership. Ph.D. Ohio State University, 1991. M.Ed. Kent State University, 1977. B.A. Marietta College, 1970.

**HOLTZ, CAROL S.**

(1981) Professor of Nursing. Ph.D. Georgia State University, 1993. M.S. Georgia State University, 1982. B.S.N. University of Cincinnati, 1969.

**HORN, SUSAN S.**

(2005) Lecturer of Nursing. M.S. Georgia State University, 1981. B.S.N. University of Missouri - Columbia, 1971.

**HOWELL, LORETTA M.**

(1994) Professor of Multicultural & Early Childhood Education. Ph.D. Bowling Green State University, 1994. M.P.A. Pepperdine University, 1977. B.A. California State University, Dominguez Hills, 1974.

**HOWES, PAULINE A.**

(2009) Assistant Professor of Communications/Public Relations. M.B.A. Emory University, 2005. A.B. University of North Carolina-Chapel Hill, 1977.

**HOWTON, AMY**

(1986) Assistant Professor of Health, Physical Education & Sport Science. M.F.A. Florida State University, 1977. B.F.A. Florida State University, 1976.

**HOYT, KRISTIN L.**

(2006) Assistant Professor of French and Foreign Language Education. Ph.D. Indiana University Bloomington, 2005. M.S.Ed. Indiana University - Purdue University Indianapolis, 1992. B.A. Taylor University, 1978.

**HUANG, RONGBING**

(2004) Assistant Professor of Economics & Finance. Ph.D. University of Florida, 2004. M.S. Virginia Polytechnic Institute & State University- Blacksburg, 1998. B.A. Renmin University of China, 1994.

**HUANG, XIAO**

(2005) Assistant Professor of Economics & Finance. Ph.D. University of California, Riverside, 2005. M.A. University of California, Riverside, 2003. B.A. Fudan University, 2000.

**HUGULEY, PIPER G.**

(2009) Ph.D. Georgia State University, 2006. M.F.A. University of Pittsburgh, 1997. B.A. University of California-Los Angeles, 1995.

**HULTQUIST, CHERILYN N.**

(2008) Assistant Professor of Health, Physical Education & Sport Science. Ph.D. University of Tennessee - Knoxville, 2007. M.S. University of Tennessee - Knoxville, 2004. B.S. San Diego State University, 1998.

**HUTCHISON, RICHARD N.**

(2009) Temporary Assistant Professor of Sociology. Ph.D. University of Arizona, 2003. M.A. University of Arizona, 1995. B.A. Northern Illinois University, 1981.

**HWANG, HYE JUNG K.**

(2006) Assistant Professor of Graphic Design. M.F.A. Rochester Institute of Technology, 1998. B.A. San Diego State University, 1994. M.Ed. Hanyang University - Korea, 1988.

**JACKSON, PAULA**

(1999) Associate Professor of Biology. Ph.D. University of California, Los Angeles, 1996. B.S. University of Simon Bolivar, 1986.

**JEAN-SIGUR, RAYNICE E.**

(2000) Associate Professor of Early Childhood Education. Ph.D. University of Texas - Austin, 1999. M.S. University of North Texas, 1994. B.A. Xavier University, 1993.

**JI, JUN**

(2002) Professor of Mathematics. Ph.D. University of Iowa, 1993. M.S. Shanghai Normal University, 1985. B.S. Shanghai Normal University, 1982.

**JIANG, BINBIN**

(2004) Associate Professor of Educational Leadership. Ed.D. University of California, Davis, 1999. M.A. Fresno Pacific University, 1996. B.A. Dalian Foreign Languages Institute, 1985.

**JIN, WENHUA**

(2010) Assistant Professor of Chinese. Ph.D. University of Texas at Arlington, 2008. M.A. Liaoning University, PR China, 1997. B.A. Liaoning University, PR China, 1992.

**JOHNSON, ANN H.**

(2007) Lecturer of Nursing. M.S.N. University of Alabama at Birmingham, 1991. B.S.N. Houston Baptist University, 1984.

**JOHNSON, BENJAMIN F.**

(2006) Associate Dean for Community Partnerships and Global Initiatives and Professor of Health, Physical Education & Sport Science. Ed.D. University of Kentucky, 1985. M.A.Ed. East Carolina University, 1980. B.A. University of North Carolina - Chapel Hill, 1978.

**JOHNSON, DAVID M.**

(1999) Director of Intensive English Program Center and Associate Professor of English. Ph.D. Purdue University, 1999. M.A. Texas A&M University, 1994. B.A. University of Dallas, 1990.

**JOHNSON, ELIZABETH M.**

(2003) Temporary Assistant Professor of Adolescent Education. Ph.D. Georgia State University, 1990. Ed.S. Georgia State University, 1981. M.Ed. Georgia State University, 1975. B.A. Morris Brown College, 1968.

**JOHNSON, GREG**

(1989) Lecturer of English. Ph.D. Emory University, 1979. M.A. Southern Methodist University, 1975. B.A. Southern Methodist University, 1973.

**JOHNSON, II, JOHN DAVID**

(2004) Assistant Professor of Health, Physical Education & Sport Science. Ph.D. University of Southern Mississippi, 2004. M.S. University of Southern Mississippi, 2002. B.S. Auburn University Montgomery, 1999.

**JOHNSON, JOSEPH T.**

(2006) Assistant Professor of Philosophy. Ph.D. University of Tsukuba, 2003. M.A. University of Tsukuba, 1990. M.A. University of Wisconsin - Madison, 1978. B.A. University of Utah, 1975.

**JOHNSON, KANDICE M.**

(2003) Assistant Professor of Health, Physical Education & Sport Science. Ph.D. Indiana University Bloomington, 2000. M.S. University of Florida, 1995. B.S. University of Florida, 1993.

**JOHNSON, LISA B.**

(2006) Assistant Professor of Social Work. Ph.D. Florida State University, 2006. M.S.W. Florida State University, 1996. B.S.W. Florida Atlantic University, 1995.

**JOHNSON, PING HU**

(2000) Associate Professor of Health, Physical Education & Sport Science. Ph.D. Southern Illinois University at Carbondale, 1997. M.D. Bengbu Medical College, 1982. M.S. Western Illinois University, 1994.

**JOHNSTON, LINDA M.**

(2005) Director of Master of Science in Conflict Management Program / Director of the Center for Conflict Management and Associate Professor of Conflict Management. Ph.D. George Mason University, 2001. M.S. Michigan State University, 1976. B.S. Michigan State University, 1974.

**JONES, DAVID E.**

(1994) Professor of Philosophy. Ph.D. University of Hawaii at Manoa, 1988. M.A. Washington State University, 1975. A.B. Adrian College, 1973.

**JONES, FREDERICK D.**

(2004) Lecturer of Accounting. J.D. Southern University and Agricultural & Mechanical College at Baton Rouge, 1994. B.A. University of Louisiana at Monroe, 1983.

**JONES, JACKIE H.**

(2006) Assistant Professor of Nursing. Ed.D. University of Georgia, 2005. M.S.N. Vanderbilt University, 1991.

**JONES, SAUNDERS**

(2004) Assistant Professor of Biology. M.D. Medical College of Georgia, 1979. B.S. University of Georgia, 1975.

**JONES, TONYA C.**

(1993) Director of Learning Support and Assistant Professor of Mathematics. M.S. Emory University, 1993. B.S. Georgia Southern University, 1991.

**JOYCE, TERESA M.**

(1987) Associate Provost and Professor of Management. Ph.D. University of Pittsburgh - Pittsburgh, 1987. M.B.A. University of Pittsburgh - Pittsburgh, 1982. B.B.A. St Bonaventure University, 1981.

**KALAMAS, MARIA**

(2006) Assistant Professor of Marketing & Professional Sales. M.S. Clarkson University, 1997. M.B.A. Clarkson University, 1996. B.A. McGill University, 1991. B.Sc. McGill University, 1989.

**KALEDIN, MARTINA**

(2005) Assistant Professor of Chemistry. Ph.D. Slovak Technical University, 1995. B.S. Slovak Technical University, 1991. M.S. Slovak Technical University, 1991.

**KANE, VICTOR E.**

(2004) Associate Professor of Mathematics. Ph.D. Florida State University, 1975. M.B.A. University of Tennessee, 1982. B.S. Emory University, 1975.

**KATHIRESAN, KRIS**

(2005) Lecturer of Mathematics. Ph.D. Georgia Institute of Technology, 1976. M.E. Indian Institute of Science, 1973. B.E. University of Madras, 1971.

**KATZMAN, BRETT E.**

(2003) Professor of Economics. Ph.D. Duke University, 1996. M.A. Duke University, 1993. B.S. Georgia State University, 1991.

**KEEFE, ALISON M.**

(2003) Associate Professor of Economics. Ph.D. Auburn University, 2002. M.S. Auburn University, 1998. B.S. Auburn University, 1995.

**KEENE, THOMAS H.**

(1973) Professor of History. Ph.D. Emory University, 1974. M.A. Emory University, 1969. A.B. Dickinson College, 1967.

**KEHLER, DAVID T.**

(2009) Director of Bands and Associate Professor of Music. M.M. Michigan State University, 1992. B.M. Michigan State University, 1987.

**KELEHER, MICHAEL**

(2002) Assistant Professor of English. M.A. University of South Carolina - Columbia, 1997. B.A. University of South Florida, 1993.

**KELLEY, SUSANNE A.**

(2006) Assistant Professor of German. Ph.D. University of California, Los Angeles, 2005. M.A. University of California, Los Angeles, 1999. B.A. California Lutheran University, 1997.

**KELTNER, STACY K.**

(2005) Assistant Professor of Philosophy. Ph.D. University of Memphis (The), 2002. B.A. University of Evansville, 1997.

**KIDONAKIS, NIKOLAOS**

(2004) Associate Professor of Physics. Ph.D. State University of New York - Stony Brook, 1996. B.S. California Institute of Technology, 1990.

**KIM, HEEMAN**

(2007) Assistant Professor of Communication. Ph.D. Temple University, 2005. M.A. Northern Illinois University, 2000. B.A. University Of Toledo, 1997.

**KIM, HELEN HWAYA**

(2005) Assistant Professor of Violin. M.M. Juilliard School (The), 1997. B.M. Juilliard School (The), 1995.

**KIM, MIN K.**

(2009) Assistant Professor of Dance. M.F.A. Arizona State University, 2005. M.A. Sookmyung Women's University, 2000. B.A. Sookmyung Women's University, 1998.

**KIMITEI, SYMON K.**

(2009) Lecturer of Mathematics. M.S. Georgia State University, 2008. B.S. Kennesaw State University, 1999.

**KING, DAVID**

(1992) Associate Professor of English. Ph.D. Georgia State University, 2001. M.A. Georgia State University, 1992. B.A. University of Georgia, 1990.

**KING, DEBORAH A.**

(2009) Lecturer of Nursing. M.S.N. Kennesaw State University, 1999. B.S.N. Kennesaw State University, 1995.

**KING, MARILYN, G.**

(2009) Associate Professor of Nursing. D.S.N. Boston University, 1987. M.N. University of South Carolina, 1976. B.S.N. University of South Carolina, 1970.

**KING, MERLE S.**

(1985) Executive Director, Center for Election Systems and Associate Professor of Information Systems. M.B.I.S. Georgia State University, 1989. M.B.A. Berry College, 1979. B.S. Berry College, 1977.

**KING, NANCY S.**

(1972) Vice President for Student Success and Enrollment Services and Professor of English. Ph.D. Georgia State University, 1984. M.A. Georgia State University, 1970. B.A. Mercer University, 1964.

**KING-MCKENZIE, ETHEL**

(2007) Assistant Professor of Elementary & Early Childhood Education. Ph.D. Louisiana State University & Agricultural & Mechanical College, 1999. Ed.S. Louisiana State University & Agricultural & Mechanical College, 1993. M.A. Louisiana State University & Agricultural & Mechanical College, 1992. B.Ed. Univ of the West Indies Mona Campus, 1982.

**KINNICK, KATHERINE**

(1995) Professor of Communication. Ph.D. University of Georgia, 1994. M.C. Georgia State University, 1987. B.A. South Carolina State University, 1984.

**KIRBY, DAWN LATTA**

(2005) Professor of English & English Education. Ed.D. University of Georgia, 1985. M.Ed. Georgia State University, 1979. B.S.Ed. University of Georgia, 1974.

**KIRK, ALAN B.**

(2001) Chair of Department of Human Services and Professor of Social Work. Ph.D. Florida State University, 1986. M.S.W. University of Alabama, 1972. B.S. Samford University, 1970.

**KIRK, NANCY JO**

(2003) Lecturer of Chemistry. Ph.D. Georgia Institute of Technology, 1984. B.S. Emory University, 1977.

**KIRSNER, BETH**

(2006) Assistant Professor of Psychology. Ph.D. University of Arizona (The), 2005. M.A. University of Arizona (The), 1999. B.A. Amherst College, 1988.

**KOCHMAN, LADD M.**

(1988) Professor of Finance. D.B.A. University of Kentucky, 1980. M.B.A. West Virginia University, 1972. B.S. West Virginia University, 1967.

**KOETHER, MARINA C.**

(1998) Associate Professor of Chemistry. Ph.D. Queen's University at Kingston, 1994. B.Sc. McMaster University, 1989.

**KOLENKO, THOMAS A.**

(1990) Associate Professor of Management. Ph.D. University of Wisconsin - Madison, 1986. M.B.A. Michigan State University, 1975. B.I.A. Kettering University, 1974.

**KOPPELMAN, CHARLES**

(2007) Lecturer of Mathematics. M.A. CUNY Brooklyn College, 1972. B.S. CUNY Brooklyn College, 1968.

**KREMER, MARK S.**

(2004) Associate Professor of Political Science. Ph.D. University of Chicago (The), 1995. M.A. University of Toronto, 1986. B.A. University of Toronto, 1985.

**KRUSZKA, KATHRYN R.**

(2004) Lecturer of Nursing. M.S.N. Kennesaw State University, 2004. B.S.N. City University, 1974.

**KUHEL, KAREN A.**

(2006) Assistant Professor of TESOL. Ph.D. University of Florida, 2005. M.A. American University, 1995. B.A. Catholic University of America, 1993.

**LANDS, LEEANN B.**

(1999) Director of Master of Arts in American Studies Program and Associate Professor of History. Ph.D. Georgia Institute of Technology, 2001. M.A. Florida Atlantic University, 1995. B.S.E. University of Florida, 1991.

**LANG, DONALD G.**

(2007) Lecturer of Management. M.B.A. Georgia State University, 1988. B.A. Lafayette College, 1975.

**LAPIDES, PAUL D.**

(1993) Associate Professor of Management. M.B.A. New York University, 1980. B.S. University of Pennsylvania, 1975.

**LAPOSATA, MATTHEW M.**

(1999) Associate Professor of Environmental Science. Ph.D. Pennsylvania State University(The), 1998. M.S. Bowling Green State University, 1994. B.S. Indiana University of Pennsylvania - Main Campus, 1992.

**LAROSA, THEODORE N.**

(1994) Professor of Physics. Ph.D. University of Maryland at College Park, 1986. M.S. University of Maryland at College Park, 1984. B.S. Case Western Reserve University, 1980.

**LARSEN, CAROLEE A.**

(2009) Assistant Professor of Sociology. Ph.D. Northwestern University, 1996. M.A. University of Kansas, 1989. B.A. University of Kansas, 1986.

**LASER-HANSEN, KELLI R.**

(2007) Lecturer of Biology. M.S. State University of West Georgia, 2004. B.S.Ed. University of Georgia, 1995.

**LASHER, HARRY J.**

(1984) Director, Process Enhancement- Coles College and Professor of Management. Ph.D. Syracuse University, 1971. M.B.A. Syracuse University, 1966. B.S. Syracuse University, 1965.

**LATINO CHERAMIE, ROBIN ANNE**

(2004) Associate Professor of Management. Ph.D. Louisiana State University & Agricultural & Mechanical College, 2004. M.B.A. University of New Orleans, 1994. B.A. Southeastern Louisiana University, 1992.

**LAVAL, JUNE K.**

(1989) Professor of French and Spanish. Ph.D. Emory University, 1973. M.A. Middlebury College, 1967. M.A. University of Tennessee, 1965. B.A. University of Tennessee, 1962.

**LAVAL, PHILIPPE B.**

(1994) Associate Professor of Mathematics. Ph.D. Emory University, 1998. M.S. Emory University, 1995. B.A. Mercer University, 1986.

**LAWLESS, JOHN B.**

(2004) Lecturer of Percussion Studies. B.M. Georgia State University, 1983.

**LAWSON, M. LOUISE**

(2005) Professor of Statistics. Ph.D. University of Alabama at Birmingham, 1998. M.P.H. University of Alabama at Birmingham, 1994. B.S. Florida State University, 1981.

**LAYTON, SUSAN R.**

(2007) Assistant Professor of Nursing. Ed.D. University of Georgia, 2006. M.S.N. Medical College of Georgia, 1988. B.S.N. Medical College of Georgia, 1985.

**LEBARON, ALAN V.**

(1991) Professor of History. Ph.D. University of Florida, 1988. M.A. University of Maryland at College Park, 1978. B.A. Boise State University, 1974.

**LEDFORD, SARAH D.**

(2006) Assistant Professor of Mathematics & Mathematics Education. Ph.D. University of Georgia, 2006. M.S. Middle Tennessee State University, 1997. B.S. Middle Tennessee State University, 1996.

**LEE, CHANGNAM**

(2009) Associate Professor of Special Education. Ph.D. University of Oregon, 1993. M.A. Chonnam National University, 1984. B.A. Chonnam National University, 1979.

**LEE, JAMIE C.**

(2000) Lecturer of Nursing. D.N.P. Medical College of Georgia, 2007. M.S. Georgia State University, 1999. A.S. Kennesaw State University, 1995. A.S. Columbus State University, 1974.

**LEE, SATYA M.**

(2007) Lecturer of Nursing. M.S.N. University of California San Francisco, 1980. B.S.N. California State University, Chico, 1970.

**LEEDS, ELKE M.**

(1999) Interim Executive Director of Center for Distance Learning and Assistant Professor of Management Information Systems. M.B.A. Kennesaw State University, 1998. B.S. Loyola University Chicago, 1989.

**LEGER, THIERRY**

(1996) Associate Dean of College of Humanities and Social Sciences and Professor of French. Ph.D. Washington University in St. Louis, 1995. M.A. Washington University in St. Louis, 1989. M.A. Université De Caen, 1987. B.A. Université De Caen, 1985. A.S. Université De Caen, 1984.

**LEPADATU, ELENA D.**

(2006) Assistant Professor of Sociology. Ph.D. University of Kentucky, 2007. M.S. University of Bucharest, 2000. B.A. University of Bucharest, 1999. B.A. University of Bucharest, 1998.

**LESTER, ARMY**

(1985) Professor of Biology. Ph.D. Clark Atlanta University, 1985. M.S. Georgia College & State University, 1981. B.S. Mercer University, 1978.

**LESTER, DEBORAH H.**

(1989) Professor of Marketing. Ph.D. Texas Womans University, 1982. M.S. Florida State University, 1976. B.S. Florida State University, 1975.

**LEVY, AARON**

(2004) Associate Professor of English & English Education. Ph.D. Arizona State University, 2004. M.F.A. Arizona State University, 1994. B.A. Arizona State University, 1991.

**LEWIN, JONATHAN W.**

(1983) Professor of Mathematics. Ph.D. University of Wisconsin - Madison, 1970. M.A. University of Wisconsin - Madison, 1969. B.S. Univ of the Witwatersrand, 1964. B.S. Univ of the Witwatersrand, 1962.

**LEWIS, BISA B.**

(2009) Lecturer of Early Childhood Education. M.Ed. Albany State University, 1997. B.A. Albany State University, 1995.

**LEWIS, CATHERINE**

(2003) Associate Professor of History & Women's Studies. Ph.D. University of Iowa, 1997. M.A. University of Iowa, 1995. B.A. Emory University, 1990.

**LEWIS, GARY**

(1987) Director of Online Learning Services and Professor of Information Systems & Physics. Ph.D. Georgia Institute of Technology, 1981. M.S. Georgia Institute of Technology, 1977. B.S. Georgia Institute of Technology, 1973.

**LEWIS, HAROLD S.**

(2009) Lecturer of Communication. M.B.A. Emory University, 1990. A.B. Harvard University, 1985.

**LEWIS, SCOTT E.**

(2006) Assistant Professor of Chemistry. Ph.D. University of South Florida, 2006. M.A. University of South Florida, 2003. B.CHE. University of South Florida, 2001.

**LI, CHIEN-PIN**

(1994) Chair of the Department of Political Science & International Affairs and Professor of Political Science. Ph.D. University of Iowa, 1988. B.A. National Taiwan University, 1982.

**LISHMAN, KATHY E.**

(2007) Lecturer of Nursing. M.S.N. Kennesaw State University, 2005. B.S.N. Kennesaw State University, 1996.

**LIU, XUEPENG**

(2006) Assistant Professor of Economics. Ph.D. Syracuse University, 2006. M.A. Syracuse University, 2004. M.A. Renmin University of China, 2001. B.A. Renmin University of China, 1998.

**LOCKLEAR, MARY ELLEN**

(2008) Lecturer of Nursing. M.N. Emory University, 1981. B.S.N. University of Michigan, 1976. RN Providence Hospital School of Nursing, 1973.

**LOE, TERRY W.**

(2003) Associate Professor of Marketing. Ph.D. University of Memphis (The), 1996. M.B.A. Mississippi State University, 1981. B.S. Mississippi State University, 1980.

**LONG, HARRISON O.**

(2005) Assistant Professor of Theatre, Performance Studies, and Dance. M.F.A. Southern Methodist University, 1991. B.F.A. Florida State University, 1988.

**LONG, JANICE M.**

(2002) Assistant Professor of Nursing. M.S. Georgia State University, 1995.

**LOOMIS, KIMBERLY S.**

(1995) Professor of Science Education. Ed.D. University of Tennessee, 1992. M.S. University of Tennessee, 1987. B.S. East Tennessee State University, 1985.

**LOPEZ, PAUL**

(2007) Lecturer of Management. D.B.A. Louisiana Tech University, 1984. M.B.A. Queen's University of Belfast(The), 1974. B.S. University of Calcutta, 1972.

**LOVELACE, NATASHA N.**

(2005) Assistant Professor of Art. M.F.A. University of Florida, 2001. B.A. University of South Florida, 1996.

**LU, ZHONGJING**

(2007) Assistant Professor of Biology. Ph.D. North Carolina State University, 2002. M.S. North Carolina State University, 1999. B.S. Louisiana State University Health Sciences Center, 1996. B.S. Yunnan University, China, 1978.

**MACDONALD, LEO**

(2007) Assistant Professor of Economics. M.S. University of Guelph, 1995. B.S. Ryerson Polytechnic University, 1991.

**MADDOX-BRITT, BEVERLY B.**

(2006) Associate Dean for Grants and Contracts and Assistant Professor of Educational Leadership. Ed.D. University of Southern Mississippi, 1976. M.S. University of Southern Mississippi, 1974. B.S. University of Southern Mississippi, 1969.

**MAFFITT, KENNETH F.**

(2008) Assistant Professor of History and American Studies. Ph.D. University of California, San Diego (UCSD), 2000. M.A. Stanford Univ, 1991. B.A. Washington University in St. Louis, 1980.

**MAGUIRE, MARY BETH R.**

(2008) Coordinator of Nursing Learning Resource Center and Lecturer of Nursing. M.S.N. Case Western Reserve University, 2002. B.S.N. Otterbein College, 1995.

**MALGERI, LINDA**

(1989) Director of Assurance of Learning for the Coles College of Business and Associate Professor of Accounting. M.B.A. Stetson University, 1977. B.A. State University of New York - Stony Brook, 1975.

**MALLUCK, JOHN F.**

(2007) Lecturer of Mathematics. Ph.D. Georgia Inst of Tech All Campuses, 1976. M.S. Georgia Inst of Tech All Campuses, 1973. B.A.E. Georgia Inst of Tech All Campuses, 1972.

**MALONI, MICHAEL J.**

(2006) Assistant Professor of Management. Ph.D. Ohio State University, 1997. M.A. Ohio State University, 1995. B.S. Pennsylvania State University(The), 1991.

**MANN, ALISON**

(2008) Assistant Professor of Choral Music Education. M.Ed. Florida State University, 2004. B.Ed. Florida State University, 2001.

**MANNERS, GEORGE E.**

(1996) Professor of Accounting and Management. Ph.D. Georgia State University, 1970. M.B.A. Georgia State University, 1968. B.B.A. Georgia State University, 1966.

**MARCHISIO, GAIA L.**

(2006) Assistant Professor of Management. Ph.D. Università Degli Studi di Pavia (Includes all Schools), 2006. B.A. Università Commerciale L Bocconi, 1998.

**MAREK, PAMELA J.**

(2005) Associate Professor of Psychology. Ph.D. University of Florida, 1998. M.S. University of Florida, 1995. B.S. University of Central Florida-Main Campus, 1993.

**MARENO, NICOLE A.**

(2009) Assistant Professor of Nursing. Ph.D. University of San Diego (2009). M.S.N. Point Loma Nazarene University, 2005. B.S.N. Point Loma Nazarene University, 2002.

**MARKS, BETH W.**

(2002) Lecturer of Secondary & Middle Grades Education. M.Ed. Kennesaw State University, 2000. B.B.A. University of Texas - Austin, 1987.

**MARSIL, DOROTHY F.**

(2005) Assistant Professor of Psychology. Ph.D. University of Kentucky, 2003. M.S. University of Tennessee - Chattanooga, 1999. B.A. University of Tennessee, 1995.

**MARTIN, DAVID J.**

(1989) Professor of Science Education. Ph.D. Georgia State University, 1991. M.S. Syracuse University, 1974. B.A. Hope College, 1956.

**MARTIN, NEALE J.**

(2009) Temporary Assistant Professor of Management. A.B.J. University of Georgia, 1979. Ph.D. Georgia Institute of Technology, 1977.

**MARTIN, NICOLE G.**

(2009) Temporary Assistant Professor of Psychology. Ph.D. University of New Mexico, 2005. M.S. University of New Mexico, 2001. M.A. Golden Gate University, 1999. B.A. Mills College, 1996.

**MARTIN, ROBERT A.**

(2003) Coordinator of Undergraduate Accounting Programs and Lecturer of Accounting. M.B.A. Kennesaw State University, 1991. B.S. Indiana University Bloomington, 1979.

**MARTIN, TIM**

(2009) Assistant Professor of Psychology. Ph.D. University of New Mexico, 2005. M.A. New Mexico State University, 1999. B.A. New Mexico State University, 1995.

**MASON, KATHERINE C.**

(2006) Assistant Professor of English Education. Ph.D. Arizona State University, 2006. M.S. Kansas State Univ, 2003. B.S. Emporia State University, 2000.

**MATHEWS, TIMOTHY**

(2007) Assistant Professor of Economics. Ph.D. SUNY at Stony Brook, 2002. M.A. University of Virginia, 1998. B.A. Wilkes University, 1996.

**MATHISEN, RICHARD E.**

(1989) Professor of Marketing. Ph.D. Michigan State University, 1977. M.B.A. Michigan State University, 1970. B.S. Michigan State University, 1969.

**MATSON, RONALD H.**

(1989) Interim Dean of the College of Science and Mathematics and Professor of Biology. Ph.D. University of California, Los Angeles, 1987. M.S. California State University, Long Beach, 1980. B.S. California State University, Long Beach, 1976.

**MATTHEWS, KATHY L.**

(1992) Director of the First-Year Experience and Assistant Professor of English. M.A. University of California, Santa Cruz, 1978. B.A. San Jose State University, 1976.

**MATTORD, HERBERT J.**

(1992) Assistant Professor of Computer Science & Information Systems. M.B.A. Texas State University-San Marcos, 1982. B.B.A. Texas State University-San Marcos, 1979.

**MAUGE-LEWIS, CAROLE K.**

(1995) Professor of Art. M.F.A. Howard University, 1989. B.F.A. Howard University, 1984.



**MAYO, CHARLES M.**

(2006) Associate Professor of Communication. Ph.D. University of Alabama, 1993. M.A. University of Alabama, 1989. M.S. University of Southern Mississippi, 1976. B.S. University of Southern Mississippi, 1975.

**MAZZOTTA, STEFANO**

(2005) Assistant Professor of Economics & Finance. Ph.D. McGill University, 2005. M.B.A. McGill University, 2000. B.S. Bologna University, 1992.

**MCALPINE, CHERYL G.**

(2000) Associate Professor of Elementary & Early Childhood Education. Ed.D. University of Virginia, 1995. M.A. Old Dominion University, 1984. B.A. Old Dominion University, 1978.

**MCCARTHY, MAUREEN A.**

(2005) Professor of Psychology. Ph.D. Oklahoma State University, 1992. M.S. Oklahoma State University, 1984. B.S. Southwest Missouri State University, 1981.

**MCCLATCHEY, IRENE S.**

(2009) Temporary Assistant Professor of Social Work. Ph.D. University of Georgia, 2006. M.S.W. University of Georgia, 1989.

**MCCLINTOCK, DIANA**

(2006) Associate Professor of Visual Arts. Ph.D. Emory University, 1998. M.A. Emory University, 1986. B.A. Duke University, 1983.

**MCCOMB, JAMES M.**

(2009) Temporary Instructor of Accounting. M.Acc. Kennesaw State University, 1996. B.A. Kennesaw State University, 1989.

**MCDANIEL, BRENT A.**

(2007) Assistant Professor of Physics. Ph.D. Georgia Institute of Technology, 2005. M.S. Georgia State University, 1997. B.S. Georgia Institute of Technology, 1995.

**MCELROY, THOMAS C.**

(2004) Assistant Professor of Biology. Ph.D. Mississippi State University, 1999. M.S. Mississippi State University, 1995. B.S. Bloomsburg University of Pennsylvania, 1991.

**MCGAREY, DONALD J.**

(1998) Associate Professor of Biology. Ph.D. University of South Florida, 1991. M.S. Louisiana State University in Shreveport, 1987. B.S. Louisiana State University in Shreveport, 1984.

**MCGOVERN, BRYAN P.**

(2007) Assistant Professor of History Education and History. Ph.D. University of Missouri - Columbia, 2003. M.A. University of Cincinnati, 1997. B.A. Northern Kentucky University, 1990.

**MCGRATH, LAURA L.**

(2004) Associate Professor of English. Ph.D. University of Georgia, 2003. B.A. Smith College, 1998.

**MCKELVEY, STEPHEN C.**

(2002) Lecturer of Political Science. M.A. University of Georgia, 1983. A.B. University of Georgia, 1981.

**MCKINZEY, JANE C.**

(2006) Assistant Professor of History Education. Ph.D. Georgia State University, 1999. Ed.S. Georgia State University, 1993. M.A. University of Alabama, 1968. A.B. University of Alabama, 1967.

**MCLAUGHLIN, NOAH**

(2007) Lecturer of French. Ph.D. Pennsylvania State University(The), 2007. M.A. University of Pittsburgh - Pittsburgh, 2002. B.A. James Madison University, 2000.

**MCLESTER, JOHN R.**

(2005) Associate Professor of Health, Physical Education & Sport Science. Ph.D. University of Alabama Tuscaloosa, 2000. M.A. University of Alabama Tuscaloosa, 1997. B.S. Jacksonville State University, 1994.

**MCMAHON, JENNIFER J.**

(2009) Assistant Professor of Criminal Justice. M.A. University of Georgia, 2005. A.B. University of Georgia, 2000. B.S. University of Georgia, 2000.

**MCMAHON, MARY E.**

(2003) Lecturer of Nursing. M.S. University of Michigan, 1986. B.S.N. University of Michigan, 1982.

**MCMURRY, JONATHAN L.**

(2006) Assistant Professor of Chemistry. Ph.D. University of Connecticut, 2002. M.S. University of North Carolina - Chapel Hill-, 1996. B.S. University of North Carolina - Chapel Hill-, 1991.

**MCNAMARA, CORINNE L.**

(2006) Assistant Professor of Psychology. Ph.D. University of Mississippi, 2004. M.A. Baylor University, 2000. B.A. University of Mississippi, 1997.

**MCNEILL, STEPHEN J.**

(2007) Lecturer of Communication/Media Studies. M.A. Canterbury Christ Church, 2004. B.S. Southern Illinois University All Campuses, 2001.

**MEEKS, JOSEPH D.**

(1975) Dean of the College of the Arts and Professor of Music. M.M. Georgia State University, 1976. M.F.A. University of Georgia, 1963. B.M. University of Georgia, 1961.

**MENG, LIUXI**

(2006) Associate Professor of Foreign Language Education. Ph.D. University of British Columbia, 2003. M.A. SUNY College at Oswego - Fort-Drum Education Center, 1996. B.A. People's University of China, 1982.

**MERO, NEAL P.**

(2008) Professor of Management. Ph.D. University of Florida, 1994. M.B.A. University of Montana (The), 1985. B.S. University of Maryland at College Park, 1981.

**MESCON, TIMOTHY S.**

(1990) Dean of Michael J. Coles College of Business and Tony & Jack Dinos Eminent Scholar Chair of Entrepreneurial Management and Professor of Management. Ph.D. University of Georgia, 1979. M.B.A. Southern Methodist University, 1976. B.A. Tulane University, 1975.

**MILES, ALVIN C.**

(2009) Temporary Director of EMBA and Temporary Instructor of Management. M.B.A. Kennesaw State University, 2005. B.S. Morris Brown College, 2001.

**MILLER, TOM W.**

(1989) Professor of Finance. D.B.A. Indiana University Bloomington, 1974. M.B.A. Indiana University Bloomington, 1973. M.A. Ball State University, 1968. B.S. Ball State University, 1965.

**MITCHELL, BEVERLY F.**

(1985) Assistant Dean of Bagwell College of Education and Professor of Health, Physical Education & Sport Science. Ph.D. Florida State University, 1977. M.A. Michigan State University, 1969. B.S. Wesleyan College, 1968.

**MITCHELL, BRIDGETTE A.**

(2007) Nurse Practitioner and Assistant Professor of Nursing. M.S.N. Kennesaw State University, 2005. B.S.N. Loyola University Chicago, 1998.

**MITCHELL, DAVID B.**

(2004) Distinguished Scholar in Gerontology and Professor of Gerontology. Ph.D. University of Minnesota - Twin Cities, 1982. M.A. Wake Forest University, 1978. B.A. Furman University, 1976.

**MITCHELL, MARK B.**

(2007) Chair, Dept of Chemistry & Biochemistry and Professor of Chemistry & Biochemistry. Ph.D. University of Utah, 1984. B.S. Northwest Missouri State University, 1978.

**MITCHELL, TYRA A.**

(2003) Instructor of Marketing. M.S.M. Georgia Institute of Technology, 1992. B.B.A. Georgia State University, 1990.

**MIXSON-BROOKSHIRE, DEBORAH L.**

(2003) Instructor of University Studies. M.B.A. Kennesaw State University, 2000. B.B.A. Kennesaw State University, 1996.

**MOODIE, DOUGLAS R.**

(1999) Professor of Management. Ph.D. Syracuse University, 1996. M.S. Cornell University, 1989. M.B.A. Cornell University, 1987. B.S. Bristol University, 1973.

**MONTGOMERY, JAMES C.**

(2009) Temporary Instructor of Health and Physical Education. Ed.S. Georgia State University, 1999. M.Ed. University of Georgia, 1975. B.S. North Georgia College & State University, 1973.

**MONTGOMERY, ROBERT C.**

(2009) Assistant Professor of English Education. M.A. University of California, Santa Barbara, 2001. B.S. Miami University, 1995.

**MOORE, JENNIFER L.**

(2009) Acting Director of the American Humanities Program and Temporary Instructor of Social Work. M.S. Alabama Agricultural & Mechanical University, 2003. B.S.W. Middle Tennessee University, 1998.

**MOORE, JULIE A.**

(2009) Ph.D. Indiana University-Bloomington, 2003. M.Ed. University of North Texas, 1989. B.S.Ed. University of Texas, 1985.

**MORAN, JOHN P.**

(1998) Assistant Professor of Political Science. Ph.D. George Washington University, 1998. M.Phil. George Washington University, 1995. B.S. Georgetown University, 1986.

**MORGAN, NINA**

(1996) Associate Professor of English. Ph.D. University of California, Riverside, 1994. M.A. University of California, Riverside, 1989. B.A. University of California, Riverside, 1987.

**MORRISEY, JULIA J.**

(2001) Assistant Professor of English. Ph.D. University of North Carolina - Chapel Hill, 1983. M.A. University of North Carolina - Chapel Hill, 1979. B.A. State University of New York - Binghamton, 1974.

**MOSES, ORAL L.**

(1984) Professor of Music. D.M.A. University of Michigan, 1984. M.M. University of Michigan, 1978. B.M. Fisk University, 1975.

**MSIMANGA, HUGGINS Z.**

(1988) Associate Professor of Chemistry. Ph.D. Georgia Institute of Technology, 1988. M.S. Clark Atlanta University, 1983. B.Ed. University of Zululand, 1979. B.S. University of Zululand, 1975.

**MUDEI, MOHAMED H.**

(2009) Temporary Assistant Professor of Italian. Ph.D. University of Camerino, 1978. B.A. Somali National University, 1973.

**MUNSON, APRIL**

(2009) Assistant Professor of Art Education. M.A. University of Kentucky, 2005. B.A. University of Kentucky, 2001.

**MURRAY, MARY C.**

(2000) Associate Professor of Information Systems. Ph.D. Nova Southeastern University-Davie, 1999. M.B.A. Morehead State University, 1997. M.S. University of Kentucky, 1983. B.S. Skidmore College, 1978.

**MUSETTI, BERNADETTE B.**

(2007) Associate Professor of TESOL. Ph.D. University of California, Davis, 2002. M.A. Middlebury College, 1985. B.A. Mills College, 1984.

**MUTCHLER, TROY R.**

(2008) Assistant Professor of Biology. Ph.D. Mississippi State University, 2004. M.S. University of Oregon, 1998.

**MWAGBE, JERRY M.**

(2002) Instructor of English. M.A. Eastern Kentucky University, 1996. B.A. Berea College, 1994.

**MZOUGH, TAHA**

(2005) Associate Professor of Physics Education. Ph.D. University of South Carolina - Columbia, 1990. M.S. Faculte' des Sciences et Techn, 1982. B.S. Faculte' des Sciences et Techn, 1980.

**NAIDU, PINDER**

(1996) Director of the Mathematics Lab and Assistant Professor of Mathematics. M.B.A. University of Texas at San Antonio, 1988. B.S. Leicester Polytechnic, 1982.

**NAPSHIN, STUART A.**

(2009) Assistant Professor of Management. M.B.A. Drexel University, 2003. M.S. Drexel University, 2003. B.S. University of South Florida, 1988.

**NAURIGHT, LYNDA**

(2007) Acting Director of Graduate Nursing and Professor of Nursing. Ed.D. University of Georgia, 1975. M.S.N. Medical College of Georgia, 1974. B.S.N. Louisiana State University MCSchool of Medicine, 1969.

**NEGASH, SOLOMON**

(2003) Associate Professor of Information Systems. Ph.D. Claremont Graduate University, 2001. M.S. Claremont Graduate University, 1998. M.B.A. Pepperdine University, 1992. M.S. California State Polytechnic University, Pomona, 1987. B.S. Addis Ababa University, 1981.

**NELMS, TOMMIE PUCKETT**

(2006) Professor of Nursing. Ph.D. Georgia State University, 1988. M.S.N. Medical College of Georgia, 1975. B.S.N. Medical College of Georgia, 1974.

**NELSON, NEIL P.**

(2009) Temporary Instructor of Secondary and Middle Grades Education. Ed.S. Jacksonville State University, 1985. M.S.Ed. Jacksonville State University, 1981. BA. Berry College, 1976.

**NEUBY, BARBARA L.**

(2001) Associate Professor of Political Science. Ph.D. Southern Illinois University at Carbondale, 1993. M.A. Southern Illinois University at Carbondale, 1989. B.A. Eastern Illinois University, 1978.

**NI, HUAN**

(2006) Assistant Professor of Economics. Ph.D. SUNY at Stony Brook, 2006. M.A. SUNY at Stony Brook, 2001. B.A. Wuhan University, 1999.

**NI, XUELEI**

(2006) Assistant Professor of Statistics. Ph.D. Georgia Institute of Technology, 2006. M.S. Georgia Institute of Technology, 2004. B.S. Nanjing University, 2000.

**NICHOLS, QUIENTON L.**

(2004) Assistant Professor of Social Work. Ph.D. Clark Atlanta University, 2007. M.S.W. University of Georgia, 1990. B.S.W. University of Georgia, 1988.

**NIEDERJOHN, DANIEL M.**

(2004) Assistant Professor of Psychology. Ph.D. University of Tennessee, 2002. M.A. University of Tennessee, 1999. A.B. Dartmouth College, 1997.

**NOISET, LUC P.**

(2002) Associate Professor of Economics. Ph.D. Tulane University, 1991. M.A. Tulane University, 1983. B.A. University of Connecticut, 1979.

**NYSTROM, ELSA A.**

(1987) Professor of History. Ph.D. Loyola University Chicago, 1989. M.A. Loyola University Chicago, 1981. B.A. Judson College, 1977.

**OBIDIKE, NGOZI D.**

(2008) Temporary Assistant Professor of Elementary & Early Childhood Education. Ed.D. Nnamdi Azikiwe University, Awka Nigeria, 2004. M.Ed. Univ of Nigeria, Nsukka, 1994. B.Ed. Univ of Nigeria, Nsukka, 1986.

**ODELEYE, AYOKUNLE**

(1989) Professor of Art. M.F.A. Howard University, 1975. B.F.A. Howard University, 1973.

**ODOM, MARY LOU**

(2004) Assistant Director of the Writing Center and Assistant Professor of English. Ph.D. University of Wisconsin - Madison, 2004. M.A. Virginia Commonwealth University, 1998. B.A. University of Richmond, 1994.

**PALMER, CHRISTOPHER C.**

(2009) Assistant Professor of English. M.A. University of Michigan-Ann Arbor, 2002. B.A. Furman University, 1999.

**PAPP, DANIEL S.**

(2006) President and Professor of Political Science. Ph.D. University of Miami, 1973. B.A. Dartmouth College, 1969.

**PARACKA, DANIEL J.**

(1997) Director of International Services and Programs and Associate Professor of Education. Ph.D. Georgia State University, 2002. M.S. West Chester University of Pennsylvania, 1991. B.A. St. Andrews Presbyterian College, 1983.

**PARIS, NITA A.**

(2000) Associate Dean of Graduate Studies and Associate Professor of Education. Ph.D. University of Georgia, 2000. M.Ed. University of North Texas, 1994. B.S. Texas Womans University, 1985. M.A. Texas Womans University, 1983. B.S. Northwestern State University, 1980.

**PARK, TAEWOO**

(2006) Associate Professor of Accounting. Ph.D. Purdue University, 1996. M.B.A. SUNY College at Buffalo, 1991.

**PARKER, DAVID B.**

(1993) Professor of History. Ph.D. University of North Carolina - Chapel Hill-, 1988. M.A. University of North Carolina - Chapel Hill-, 1982. A.B. Duke University, 1979.

**PATEL, KOMAL V.**

(2009) Lecturer of English. M.F.A. Sarah Lawrence College, 2006. B.S. Georgia Institute of Technology, 2003.

**PATTERSON, JUDITH H.**

(2002) Assistant Professor of Educational Leadership. Ed.D. University of Georgia, 1990. Ed.S. State University of West Georgia, 1982. M.Ed. State University of West Georgia, 1976. B.S. University of Georgia, 1966.

**PATTERSON, LYNN M.**

(2005) Assistant Professor of Geography. Ph.D. Georgia Institute of Technology, 2007. M.A. University of Arizona (The), 1996. B.A. Johns Hopkins University, 1993.

**PATTERSON, MARK W.**

(1998) Associate Professor of Geography. Ph.D. University of Arizona (The), 1998. M.A. University of Guelph, 1994. B.S. University of Victoria, 1990.

**PATTERSON, NIKITA D.**

(2007) Assistant Professor of Mathematics Education. Ph.D. North Carolina State University, 2001. M.A. Clark Atlanta University, 1997. B.CHE. Georgia Institute of Technology, 1994. B.S. Spelman College, 1994.

**PATTON, RANDALL L.**

(1993) Shaw Industries Distinguished Chair and Professor of History. Ph.D. University of Georgia, 1990. M.A. University of Georgia, 1985. B.A. University of Tennessee - Chattanooga, 1982.

**PAUL, JOMON A.**

(2007) Assistant Professor of Economics. Ph.D. SUNY College at Buffalo, 2006. M.S. SUNY College at Buffalo, 2004. B.E. Maharaja Sayajirao University, India, 2002.

**PAUL, ROBERT C.**

(1978) Professor of Biology. Ph.D. State University of New York - Stony Brook, 1975. B.S. State University of New York - Stony Brook, 1968.

**PEARCEY, SHARON M.**

(2001) Acting Chair, Dept of Psychology and Associate Professor of Psychology. Ph.D. Georgia State University, 2000. M.A. Georgia State University, 1994. B.S. Georgia State University, 1985.

**PEERY, BETH A.**

(2009) Temporary Instructor of Elementary and Early Child Education. Ed.S. Georgia State University, 2002. M.S. State University of Est Georgia, 1982. B.S. Virginia Commonwealth University, 1977.

**PEREZ, JORGE**

(1998) Faculty Executive Assistant to the President and Associate Professor of Information Systems. Ph.D. Florida State University, 1997. M.B.A. Florida State University, 1988. B.A. Florida State University, 1986.

**PETERS, ARDITH A.**

(1995) Associate Professor of Human Services. Ph.D. Emory University, 1985. M.A. Northern Illinois University, 1979. B.A. Wheaton College, 1976.

**PETERSEN, REBECCA D.**

(2003) Associate Professor of Criminal Justice. Ph.D. Arizona State University, 1997. M.S. Arizona State University, 1992. B.S. Truman State University, 1990.

**PETERSON, LAURENCE I.**

(1997) Professor of Chemistry. Ph.D. Yale University, 1963. B.S. Duke University, 1960.

**PETRILLO, JANE A.**

(1996) Associate Professor of Health, Physical Education & Sport Science. Ed.D. University of Cincinnati, 1995. M.S. Slippery Rock University, 1986. B.S.Ed. Slippery Rock University, 1983.

**PHILLIPS, JAN R.**

(2003) Assistant Professor of Communication. M.A.P.W. Kennesaw State University, 1997. B.S. Kennesaw State University, 1990.

**PIECUCH, JAMES R.**

(2006) Assistant Professor of History. Ph.D. College of William & Mary, 2005. M.A. University of New Hampshire, 1997. B.A. University of New Hampshire, 1994.

**PIEPER, ANDREW L.**

(2007) Assistant Professor of Political Science. Ph.D. University of Connecticut, 2007. M.A. University of Connecticut, 2000. B.S. Aquinas College, 1998.

**PIERANNUNZI, CAROL A.**

(1989) Director of the A.L. Burruss Institute of Public Service and Professor of Political Science. Ph.D. University of Georgia, 1989. M.Ed. Georgia State University, 1979. B.S.Ed. Georgia State University, 1977.

**PLATTNER, ANDREW S.**

(2009) Lecturer of English. M.A. University of Southern Mississippi, 1991. B.A. Newman University, 1987.

**POLK, OTTO E.**

(2007) Assistant Professor of Criminal Justice. Ph.D. Sam Houston State University, 1993. M.S. Rollins College, 1979. B.A. University of South Florida, 1976.

**PONDER, E. LUCILLE**

(2003) Lecturer of Information Systems. M.B.A. Georgia State University, 1996. B.S. University of Alabama, 1992.

**POSTHUMUS MEYJES, GREGORY P.**

(2009) Chair of the Department of Inclusive Education and Associate Professor of Special Education. Ph.D. University of North Carolina-Chapel Hill, 1995. M.A. University of Lancaster, 1984.

**POWELL, TAMARA M.**

(2009) Director of Distance Education and Associate Professor of English. Ph.D. Bowling Green State University, 1999. M.A. University of Arkansas, 1994. B.A. Hendrix College, 1992.

**POWERS, JENNIFER L.**

(1993) Professor of Chemistry. Ph.D. Georgia Institute of Technology, 1993. B.S. Union University, 1988.

**POWIS, TERRY G.**

(2005) Assistant Professor of Anthropology. Ph.D. University of Texas - Austin, 2002. M.A. Trent University, 1996. B.S. Trent University, 1987.

**PRICE, HARRY E.**

(2009) Director of School of Music and Professor of Music and Music Education. M.M. Syracuse University, 1981. M.F.A. Florida State University, 1975. B.M.E. Florida State University, 1974.

**PRIESTLEY, JENNIFER**

(2004) Associate Professor of Statistics. Ph.D. Georgia State University, 2004. M.B.A. Pennsylvania State University(The), 1991. B.S. Georgia Institute of Technology, 1989.

**PROCHASKA, NANCY A.**

(1989) Associate Professor of Management. M.B.A. Texas A&M University - Kingsville, 1982. B.A. University of Northern Iowa, 1978.

**PULINKALA, IVAN**

(2005) Associate Professor of Dance. M.F.A. Mills College, 2000. B.S. Hindu College, 1994.

**PULLEN, NANCY H.**

(2006) Assistant Professor of Geography. M.A. Indiana State University, 2002. B.A. Valparaiso University, 1999. B.S. Valparaiso University, 1999.

**PUSATERI, THOMAS P.**

(2006) Associate Director of the Center for Excellence in Teaching and Learning and Professor of Psychology. Ph.D. Ohio State University, 1984. M.A. Ohio State University, 1982. B.A. Le Moyne College, 1979.

**PYNN, THOMAS M.**

(2001) Assistant Professor of Philosophy. M.A. University of Mississippi, 1992. M.A. University of Mississippi, 1992. B.A. Georgia State University, 1987.

**RACEL, MASAKO**

(1999) Assistant Professor of History. M.A. Georgia State University, 1998. B.A. Kennesaw State University, 1996.

**RAHN, STEPHEN B.**

(2009) Interim Director of Foreign Language Resource Center and Temporary Instructor of Spanish and Foreign Language Education. Ed.S. Kennesaw State University, 2008. M.Ed. State University of West Georgia, 1999. B.A. Berry College, 1988.

**RAINES, SUSAN S.**

(2001) Associate Professor of Conflict Management. Ph.D. Indiana University Bloomington, 2002. M.A. University of Idaho, 1995. B.A. California State University -Sacramento, 1992.

**RAMIREZ, GABRIEL G.**

(2002) Professor of Finance. Ph.D. Georgia State University, 1989. M.B.A. Georgia State University, 1983. B.S. Instituto Tecnológico y de Estudios Superiores de Monterrey, 1980.

**RANDALL, CHRISTOPHER K.**

(2005) Associate Director for Technology-Enhanced Learning and Associate Professor of Psychology. Ph.D. University of Kentucky, 1995. M.S. University of Kentucky, 1992. B.S. Wabash College, 1989.

**RANDOLPH, ADRIANE B.**

(2007) Assistant Professor of Business Information Systems. Ph.D. Georgia State University, 2007. B.S. University of Virginia, 1999.

**RASCATI, RALPH J.**

(1985) Associate Vice President for Academic Affairs and Dean of University College and Professor of Biology. Ph.D. University of Massachusetts at Amherst, 1975. B.S. Rensselaer Polytechnic Institute, 1969.

**RAVEN, ARJAN**

(2005) Associate Professor of Management Information Systems. Ph.D. University of Southern California, 1999. B.S. Universiteit Van Amsterdam, 1992. B.S. Universiteit Utrecht, 1987.

**REDISH, TRACI C.**

(2001) Associate Professor of Educational Leadership. Ph.D. Georgia State University, 1997. Ed.S. Georgia State University, 1994. M.B.E. Georgia State University, 1990. B.S. Georgia State University, 1988.

**REESE, SCOTT A.**

(2004) Assistant Professor of Biology. Ph.D. University of Alabama, 2002. B.S. University of Wisconsin - Superior, 1998.

**REEVE, KAY A.**

(1991) Professor of History. Ph.D. Texas A&M University, 1977. M.A. Texas Tech University, 1972. B.S.Ed. Texas Tech University, 1969.

**REMILLARD, JOSEPH**

(1996) Professor of Art. M.F.A. University of Georgia, 1986. J.D. Union University, 1981. B.A. Siena College, 1978.

**RENDINI, VIRGINIA A.**

(2003) Lecturer of Health and Physical Education. M.A. San Diego State University, 1994. B.A. University of Denver, 1980.

**RICE, HERBERT W.**

(2006) Chair of the Department of English and Professor of English. Ph.D. University of Georgia, 1993. M.A. Auburn University, 1978. B.A. Huntingdon College, 1974.

**RICHARDS, ANNE R.**

(2004) Assistant Professor of English. Ph.D. Iowa State University of Science & Technology, 2003. M.A. Iowa State University of Science & Technology, 1986. B.A. Grinnell College, 1983.

**RIDDLE, JOHN WESLEY**

(2005) Coordinator of the Center of Student Leadership and Instructor of KSU 1101. M.Ed. University of Georgia, 2005. B.A. University of South Carolina - Aiken, 2003.

**RISHEL-BRIER, JANIE C.**

(2009) Assistant Professor of Nursing and Health Clinic Nurse Practitioner. M.S.N. Kennesaw State University, 1998. B.S.N. University of South Carolina, 1978.

**ROBBINS, G. PHILIP**

(2005) Lecturer of Educational Leadership. Ed.S. Georgia State University, 1986. M.Ed. University of Georgia, 1978. B.S. Berry College, 1970.

**ROBBINS, SARAH R.**

(1993) Faculty Executive Assistant and Professor of English & English Education. Ph.D. University Of Michigan Ann Arbor, 1993. M.A. University of North Carolina - Chapel Hill-, 1975. B.A. University of North Carolina - Chapel Hill-, 1974.

**ROBERTS, GARY B.**

(1985) Professor of Management. Ph.D. Georgia State University, 1982. M.B.A. Georgia State University, 1977. B.A. Bowdoin College, 1968.

**ROBERTS, VANICE W.**

(1977) Director, Wellstar College of Health & Human Services Continuing Education Division and Professor Emeritus of Nursing. D.S.N. University of Alabama at Birmingham, 1990. M.S.N. Georgia State University, 1977. B.S.N. Mississippi University for Women, 1975.

**ROBINSON, KAREN**

(2000) Associate Professor of Theatre & Performance Studies. M.F.A. New York University, 1984. B.A. University of Colorado at Boulder, 1980. B.A. University of Colorado at Boulder, 1980.

**ROBINSON, KENNETH**

(1996) Assistant Professor of Management & Entrepreneurship. Ph.D. University of Georgia, 1995. M.B.A. University of Georgia, 1991. B.B.A. University of Georgia, 1984.

**ROBINSON, MELLANIE L.**

(2005) Temporary Assistant Professor of Elementary & Early Childhood Education. Ed.D. Nova Southeastern University-Dade, 2003. M.S. Fort Valley State University, 1998. B.B.A. University of Georgia, 1991.

**ROBINSON, SAMUEL G.**

(2006) Assistant Dean of Admissions and Enrollment Management and Lecturer of Theatre. B.S. Eastern Michigan University, 1993.

**ROBLEY, LOIS R.**

(1989) Assistant Director, Siegel Institute for Leadership, Ethics & Character and Professor of Ethical Leadership. Ph.D. Georgia State University, 1998. M.S. Northern Illinois University, 1979. B.S.N. University of Illinois at Springfield, 1967.

**ROBSON, DONALD L.**

(2005) Assistant Professor of Art. M.F.A. Edinboro University of Pennsylvania, 1991. B.F.A. Indiana University of Pennsylvania - Main Campus, 1986.

**ROEBUCK, DEBORAH**

(1988) Executive Director of the Siegel Institute for Leadership, Ethics & Character and Professor of Management. Ph.D. Georgia State University, 1990. M.A. Truman State University, 1975. B.S.E. Truman State University, 1974.

**ROGERS, DANIEL T.**

(2005) Assistant Professor of Psychology. Ph.D. University of Tennessee, 2003. M.A. University of Tennessee, 2000. B.A. John Hopkins University, 1998.

**RONNENBERG, RYAN P.**

(2007) Assistant Professor of History. Ph.D. University of Wisconsin - Madison, 2007. M.A. University of Wisconsin - Madison, 2003. B.A. University of Wisconsin - Madison, 2000.

**ROPER, THOMAS B.**

(1978) Associate Professor Emeritus of Business Law and Associate Professor Emeritus of Business Law. J.D. Emory University, 1968. M.B.A. Georgia State University, 1978. B.S.I.M. Georgia Institute of Technology, 1966.

**ROSENGRANT, DAVID R.**

(2007) Assistant Professor of Physics Education. Ed.D. Rutgers The State University of New Jersey, 2007. M.A.T. University of Pittsburgh - Pittsburgh, 2000. B.S. University of Pittsburgh - Pittsburgh, 1999.

**ROSS, MICHAEL C.**

(2002) Associate Professor of Secondary & Middle Grades Education. Ph.D. University of Alabama, 2002. M.Ed. Alabama State University, 2000. B.A. University of Alabama at Birmingham, 1993.

**ROUSE, SUSAN**

(1992) American Studies Coordinator and Professor of Philosophy. Ph.D. Florida State University, 1992. B.A. Florida State University, 1978.

**ROY, ABHRA**

(2004) Assistant Professor of Economics & Finance. Ph.D. West Virginia University, 2004. M.A. University of Delhi, 1998. B.S. University of Calcutta, 1996.

**RUMSEY, CHRISTINE**

(2007) Lecturer of Management. M.B.A. Loyola University Chicago, 1977. M.Ed. Loyola University Chicago, 1974. B.A. University of Illinois at Urbana - Champaign, 1972.

**RUSHTON, GREGORY T.**

(2004) Associate Professor of Chemistry. Ph.D. University of South Carolina - Columbia, 2004. M.Ed. University of South Carolina - Columbia, 1998. B.A. University of Southern California, 1993.

**SABBARESE, DONALD M.**

(1978) Professor of Economics. Ph.D. Georgia State University, 1984. B.A. California University of Pennsylvania, 1972.

**SACHS, DANIEL E.**

(2001) Assistant Professor of Art History. Ph.D. Case Western Reserve University, 1996. M.A. CUNY Hunter College, 1990. B.A. State University of New York - Stony Brook, 1978.



**SADRE-ORAFAI, JENNY**

(2002) Assistant Professor of English. M.A. University of Tennessee - Chattanooga, 2002. B.A. University of Tennessee - Chattanooga, 2000.

**SALERNO, JOHN C.**

(2006) Neel Distinguished Chair of Biotechnology and Professor of Biology. Ph.D. University of Pennsylvania School of Medicine, 1977. B.S. Massachusetts Institute of Technology, 1972.

**SALVADOR, MICHAEL S.**

(2005) Chair, Dept of Leadership & Professional Development and Assistant Professor of Leadership & Professional Development. Ph.D. Case Western Reserve University, 1972. M.S. Case Western Reserve University, 1970. B.S. Loyola University New Orleans, 1968.

**SALYER, BARBARA A.**

(2004) Assistant Professor of Adolescent Education & Science Education. Ph.D. University of Texas - Austin, 1998. M.S. Virginia Polytechnic Institute & State University- Blacksburg, 1972. B.S. Radford University, 1968.

**SANCHEZ, WENDY B.**

(2001) Associate Professor of Mathematics & Mathematics Education. Ph.D. University of Georgia, 2001. M.Ed. University of Georgia, 1997. B.S.Ed. University of Georgia, 1992.

**SANTINI, FEDERICA**

(2006) Assistant Professor of Italian. Ph.D. University of California, Los Angeles, 2004. B.A. University of Siena, Italy, 1996.

**SCHAFER, JENNIFER B.**

(2009) Assistant Professor of Accounting. Ph.D. University of South Carolina, 2003. M.Acc. University of Florida, 1994. B.S. University of Florida, 1992.

**SCHECK, LORI E.**

(2007) Lecturer of Health and Physical Education. M.S. University of Arizona (The), 1983. B.S. Ithaca College, 1982.

**SCHLESINGER, RICHARD R.**

(2001) Assistant Professor of Computer Science. M.S. Illinois Institute of Technology, 1972. B.A. Illinois Institute of Technology, 1970.

**SCHMIDT, DAVID M.**

(2009) Director of the ESL Study & Tutorial Center and Lecturer of English. M.A.P.W. Kennesaw State University, 2005. B.A. Kennesaw State University, 2001.

**SCHNUR, ALESIA M.**

(2004) Instructor of University Studies. M.A.P.W. Kennesaw State University, 2004. M.A. University of South Florida St Petersburg Branch, 1994. B.A. University of South Florida St Petersburg Branch, 1993.

**SCHULTZ, PETER A.**

(2008) Assistant Professor of Foreign Language Education and German. Ph.D. Ohio State University, 2002. M.A. University of Cincinnati, 1995. B.A. Hope College, 1990.

**SCHULZKE, KURT S.**

(1990) Associate Professor of Accounting. J.D. Georgia State University, 1998. B.S. Brigham Young University, 1986. M. Acc. Brigham Young University, 1986.

**SCHWAIG, KATHY S.**

(2002) Interim Dean of the Coles College of Business and Professor of Management Information Systems. Ph.D. University of South Carolina - Columbia, 1996. M.B.A. Baylor University, 1986. B.B.A. Baylor University, 1984.

**SCHWARTZ, JESSE A.**

(2004) Associate Professor of Economics & Finance. Ph.D. University of Maryland at College Park, 1999. M.A. University of North Carolina - Greensboro, 1994. B.A. University of North Carolina - Charlotte, 1992.

**SCORDATO, FRANCESCO**

(2005) Director of the Foreign Language Resource Center and Assistant Professor of Italian. D.A. SUNY at Stony Brook, 2003. M.B.A. Berry College, 2006. M.A. Università Degli Studi di Palermo, 1993.

**SCOTT, THOMAS A.**

(1968) Professor of History. Ph.D. University of Tennessee, 1978. M.A. University of Tennessee, 1966. B.S. University of Tennessee, 1964.

**SEAMAN, KRISTEN E.**

(2009) Assistant Professor of Art History. B.A. Yale University, 1994.

**SEELARBOKUS, CHENAZ B.**

(2008) Assistant Professor of Public Administration. Ph.D. Georgia State University, 2005. M.A. Georgia State University, 2002. M.P.A. Georgia State University, 2002. M.S. Louisiana State University, Baton Rouge 1998, B.S. (Hons.) Pure Science, University of Mauritius, 1990.

**SELDEN, GARY**

(1995) Associate Professor of Marketing. Ed.D. University of Georgia, 1998. M.B.A. Kennesaw State University, 1988. B.A. Ithaca College, 1969.

**SERKEDAKIS, MICHAEL G.**

(2009) Temporary Instructor of Marketing. M.B.A. Georgia State University, 1974. B.B.A. Georgia State University, 1971.

**SETZER, C. BENNETT**

(1985) Professor of Computer Science & Information Systems. Ph.D. Harvard University, 1972. M.A. Harvard University, 1969. A.B. Princeton University, 1968.

**SHADE, SHERRI L.**

(2000) Assistant Professor of Information Systems. M.S.I.S. Kennesaw State University, 2000. B.S. Kennesaw State University, 1990.

**SHAHEEN, MARIA D.**

(2009) Instructor of Elementary Literacy. M.Ed. Kent State University, 1997. B.A. Kent State University, 1995.

**SHAVER, RUSSELL T.**

(2007) Lecturer of Information Systems. M.S. University of Texas at San Antonio, 1978. M.S. St Mary's University San Antonio, 1975. B.S. North Georgia College & State University, 1970.

**SHAW, ALAN C.**

(2006) Assistant Professor of Computer Science. Ph.D. Massachusetts Institute of Technology, 1995. M.A. Massachusetts Institute of Technology, 1988. A.B. Harvard College, 1985.

**SHAW, JANET L.**

(2005) Assistant Professor of Chemistry. Ph.D. University of Akron (The), 2005. B.S. Baldwin/Wallace College, 2000.

**SHEALY, E. HOWARD**

(1978) Chair of Department of History & Philosophy and Professor of History. Ph.D. Emory University, 1977. M.A. Emory University, 1975. A.B. State University of West Georgia, 1971.

**SHELDEN, ASHLEY T.**

(2009) Assistant Professor of English. M.A. Tufts University, 2007. B.A. Ithaca College, 2002.

**SHERER, ROBERT F.**

(2001) Associate Professor of Art. M.F.A. Edinboro University of Pennsylvania, 1992. B.F.A. Georgia State University, 1986.

**SHERR, LAURENCE E.**

(1996) Associate Professor of Music. D.M.A. University of Illinois at Urbana - Champaign, 1988. M.Mus. University of Illinois at Urbana - Champaign, 1981. A.B. Duke University, 1978.

**SHI, YONG**

(2006) Assistant Professor of Computer Science. Ph.D. SUNY College at Buffalo, 2006. M.E. University of Science and Technology of China, 1999. B.E. University of Science and Technology of China, 1996.

**SHOCK, DAVID R.**

(2002) Associate Professor of Political Science. Ph.D. Miami University, 2002. M.A. Miami University, 1997. B.A. Kent State University, 1996.

**SHUMARD, GORDON H.**

(2007) Lecturer of Mathematics. M.B.A. Auburn University, 1977. B.S. Auburn University, 1970.

**SIEGEL, BETTY L.**

(1981) President Emeritus and Betty L. Siegel Chair of Leadership, Ethics and Character and President Emeritus of Psychology. Ph.D. Florida State University, 1961. M.Ed. University of North Carolina - Chapel Hill-, 1953. B.A. Wake Forest University, 1952.

**SIHA, SAMIA**

(1994) Associate Professor of Management. Ph.D. Iowa State University of Science & Technology, 1989. M.S. Ain Shams Univ, 1976. B.S. Alexandria University, 1968.

**SILVA, ERNESTO P.**

(2005) Assistant Professor of Spanish. Ph.D. University of California, Irvine, 2004. M.A. University of California, Irvine, 1996. B.A. University of California - Irvine, 1993.

**SIMON, ROBERT**

(2006) Assistant Professor of Spanish. Ph.D. University of Texas - Austin, 2006. B.A. Boston University, 2000. M.A. Boston University, 2000.

**SKELTON, SAMUEL B.**

(2004) Director of Jazz Studies and Lecturer of Saxophone. B.M. Georgia State University, 1990.

**SLATER, JUDITH**

(1992) Associate Professor of Social Work. M.S.W. University of Georgia, 1991. B.A. Carson - Newman College, 1972.

**SLINGER-FRIEDMA, VANESSA**

(2002) Assistant Professor of Geography. Ph.D. University of Florida, 2002. M.A. University of Florida, 1996. B.A. University of Florida, 1994.

**SMALT, STEVEN W.**

(1983) Associate Professor of Accounting & Information Systems. Ph.D. Union Institute & University, 2000. M.Acc. University of Florida, 1981. B.B.A. Columbus State University, 1979.

**SMITH, ANDREW P.**

(2006) Lecturer of Health, Physical Education & Sport Science. M.Ed. University of Georgia, 1998. B.S.Ed. University of Georgia, 1995.

**SMITH, ANN D.**

(1988) Professor Emeritus and Interim Associate Dean and Professor Emeritus of Curriculum & Instruction. Ph.D. Southern Illinois University at Carbondale, 1978. M.S. Southern Illinois University at Carbondale, 1976. B.S. Mississippi Valley State University, 1967.

**SMITH, DEBORAH A.**

(2007) Special Asst to Dean, Proposal & Contract Specialist and Lecturer of Political Science. M.A. University of Delaware, 1980. B.A. State University of New York at Albany, 1975.

**SMITH, DEBORAH N.**

(2004) Assistant Professor of University Studies. Ph.D. Georgia State University, 1995. M.Ed. University of Georgia, 1989. B.A. Furman University, 1986.

**SMITH, GARRETT C.**

(1996) Chair, Dept of Geography and Anthropology and Associate Professor of Geography. Ph.D. University of California, Davis, 1995. M.I.L.S. Thunderbird, The Garvin School of International Management, 1983. B.A. University of the Pacific, 1982.

**SMITH, KEITH W.**

(2003) Assistant Professor of Art. M.F.A. University of Florida, 1999. B.S. Morgan State University, 1994.

**SMITH, KEVIN F.**

(2002) Medical Director of the KSU Health Clinic and Associate Professor of Nursing. M.D. Universidad Central del Este, 1984. M.P.H. Yale University - School of Medicine, 1993. B.A. Knox College, 1979.

**SMITH, MARVIN E.**

(2006) Assistant Professor of Elementary & Early Childhood Education. Ph.D. University of Wisconsin - Madison, 2000. M.B.A. Brigham Young University, 1974. B.S. Brigham Young University, 1972.

**SMITH, SABINE**

(1997) Associate Professor of German. Ph.D. University of California, Davis, 1996. M.A. Johannes Gutenberg-Universität Mainz, 1989.

**SMITH, SHANE D.**

(2006) Assistant Professor of Marketing & Professional Sales. M.B.A. University of South Florida, 2001. B.S. Auburn University, 1992.

**SMITH, SUSAN KIRKPATRICK**

(2004) Assistant Professor of Anthropology. Ph.D. Indiana University Bloomington, 1998. M.A. Indiana University Bloomington, 1993. B.A. Florida State University, 1986.

**SNEHA, SWETA**

(2008) Assistant Professor of Information Systems. B.S. University of Maryland at College Park, 2000.

**SNYDER, ALICE F.**

(2001) Associate Professor of Elementary & Early Childhood Education. Ed.D. University of Pittsburgh - Pittsburgh, 2003. M.A. Ohio State University, 1985. B.S. Ohio State University, 1974.

**SOWELL, RICHARD L.**

(2001) Dean of College of Health and Human Services and Professor of Nursing. Ph.D. Medical College of Georgia, 1990. M.S.N. Medical College of Georgia, 1983. B.S.N. Georgia State University, 1980.

**SPEARMAN, AMY**

(2004) Health Clinic Nurse Practitioner and Assistant Professor of Nursing. M.S.N. University of California, San Francisco, 1990. B.S.N. California State University - Sacramento, 1986.

**SPERRY, JEANNE**

(1996) Associate Professor of Art. M.A. Syracuse University, 1996. B.S. Kent State University, 1968.

**ST. PIERRE, PETER E.**

(2007) Assistant Professor of Health, Physical Education & Sport Science. Ph.D. University of Georgia, 2001. M.S. University of New Hampshire, 1997. B.S. University of New Hampshire, 1995.

**STALLINGS, L. LYNN**

(2000) Chair of the Department of Mathematics and Statistics and Professor of Mathematics Education. Ph.D. University of Georgia, 1995. M.Ed. Auburn University Montgomery, 1990. B.S. Auburn University Montgomery, 1984.

**STEFFEN, CHERRY O.**

(2004) Assistant Professor of Elementary & Early Childhood Education. Ph.D. University of South Florida St Petersburg Branch, 2006. M.S. University of South Florida St Petersburg Branch, 1998. B.A. University of Richmond, 1983.

**STEIGER, JACQUELINE**

(2005) Lecturer of Chemistry. M.S. Michigan State University, 1996. B.A. Barat College, 1991.

**STEPAKOFF, JEFFREY**

(2006) Assistant Professor of Screen/Scriptwriting. M.F.A. Carnegie-Mellon University, 1988. B.A. University of North Carolina - Chapel Hill, 1985.

**STEPHENSON, JESSICA J.**

(2006) Assistant Professor of Art History. Ph.D. Emory University, 2006. M.A. Emory University, 2000. B.A. University of the Witwatersrand, 1993.

**STEVENS, RITA L.**

(2006) Temporary Associate Professor of Elementary & Early Childhood Education. Ed.D. Mississippi State University, 1984. M.Ed. State University of West Georgia, 1977. B.A. Rowan University, 1972.

**STEWART, LINDA**

(1998) Assistant Professor of English. M.A. University of New Hampshire, 1997. M.A.T. University of New Hampshire, 1991. B.A. University of New Hampshire, 1990.

**STICKNEY, SEAN R.**

(2007) Assistant Professor of Health, Physical Education & Sport Science. Ph.D. Purdue University, 2006. M.S. California Polytechnic State University, 2002. B.A. University of California, Santa Barbara, 1999.

**STOCKDALE, SUSAN L.**

(2003) Acting Chair, Dept of Secondary & Middle Grades Education and Associate Professor of Educational Psychology and Adolescent Education. Ph.D. University of Tennessee, 2003. M.Ed. University of North Dakota, 1995. B.S.Ed. University of North Dakota, 1987.

**STRICKO-NEUBAUER, TARA W.**

(2006) Assistant Professor of Political Science. Ph.D. University of Pittsburgh - Pittsburgh, 2006. M.A. University of Pittsburgh - Pittsburgh, 2006. B.A. University of Pittsburgh - Johnstown, 1999.

**STRIEKER, TONI S.**

(1997) Professor of Special Education. Ph.D. Southern Illinois University at Carbondale, 1981. M.A.E. University of Alabama at Birmingham, 1979. B.A. University of West Florida (The), 1973.

**STUART, RANDY S.**

(1998) Assistant Professor of Marketing & Professional Sales. M.B.A. University of Hawaii at Manoa, 1989. B.S. Northern Illinois University, 1974.

**SUMNER, MELANIE D.**

(2008) Assistant Professor of English. M.A. Boston University, 1987. B.A. University of North Carolina - Chapel Hill-, 1986.

**SUTTON, HEATHER D.**

(1997) Assistant Professor of Biology. Ph.D. Clemson University, 1996. B.Sc. University of Toronto, 1990.

**SWAIM, JAMES A.**

(2009) Temporary Instructor of Management. M.B.A. California State University-Long Beach, 1981. B.S.B.A. California State University-Long Beach, 1979.

**SWINT, KERWIN**

(1992) Professor of Political Science. Ph.D. Georgia State University, 1995. M.Ed. University of Georgia, 1990. B.A. University of Georgia, 1984.

**TABER, ELLEN L.**

(2001) Assistant Professor of English. M.A.P.W. Kennesaw State University, 2000. B.S.N. Georgia State University, 1983.

**TAGLIALATELA, LAUREN A.**

(2006) Assistant Professor of Psychology. Ph.D. Georgia State University, 2005. M.A. Georgia State University, 2000. B.A. Furman University, 1995.

**TAPU, DANIELA**

(2005) Assistant Professor of Chemistry. Ph.D. University of Alabama Tuscaloosa, 2005. M.S. Technische Universität Braunschweig, 2000. B.S. Alexandru Ioan Cuza University, 1998.

**TASHCHIAN, ARMEN**

(1985) Professor of Marketing. Ph.D. University of Texas - Austin, 1980. M.B.A. University of Texas - Austin, 1978. B.B.A. University of Texas - Austin, 1975.

**TAYLOR, GLORIA A.**

(1989) Wellstar Distinguished Scholar in African American Health and Professor of Nursing. D.S.N. University of Alabama at Birmingham, 1998. M.S.N. University of Pennsylvania, 1983. B.S.N. Loyola University New Orleans, 1968.

**TAYLOR, KATHERINE P.**

(2006) Assistant Professor of Drawing and Painting. M.F.A. Georgia State University, 2002. B.F.A. Atlanta College of Art, 1990.

**TERANTINO, JOSEPH**

(2010) Director of the Foreign Languages Resource Collection and Assistant Professor of Spanish and FLED. Ph.D. University of South Florida, 2009. M.A. Winthrop University, 2001. B.A. Winthrop University, 1999.

**TERRY, ALICE W.**

(2001) Associate Professor of Social Studies Education. Ed.D. University of Georgia, 2000. M.Ed. University of Georgia, 1978. B.S.Ed. University of Georgia, 1971.

**TERRY, DANIEL G.**

(2004) Lecturer of Educational Leadership. Ed.S. Clemson University, 1994. M.Ed. University of Georgia, 1975. B.S.Ed. University of Georgia, 1972.

**THOMAS, GRISELDA D.**

(2008) Assistant Professor of English and African Diaspora Studies. Ph.D. Temple University, 2008. M.A. Temple University, 2002. M.A. Northeastern University, 1996. B.A. Kennesaw State University, 1994.

**THOMAS, JOE A.**

(2008) Chair of the Department of Visual Arts and Professor of Art History. Ph.D. University of Texas at Austin, 1992. M.A. Southern Methodist University, 1988. B.F.A. University of North Texas, 1982.

**THOMAS, LAWRENCE B.**

(2009) Lecturer of Mathematics. M.S. Auburn University, 1972. B.S. Auburn University, 1967.

**THOMPSON, DAVID R.**

(2007) Associate Professor of Communication. Ph.D. University of Texas - Austin, 1993. M.A. University of Texas - Austin, 1990. B.A. University of Akron (The), 1981.

**THOMPSON, EVA M.**

(1998) Associate Professor of English. Ph.D. Ohio State University, 1998. M.A. Ohio State University, 1992. B.A. Winston-Salem State University, 1990.

**TIERCE, MICHAEL T.**

(1992) Associate Professor of English. Ph.D. University of Tennessee, 1985. M.A. University of Tennessee, 1980. B.A. University of Tennessee, 1978.

**TIMMONS, CHARLES M.**

(2001) Assistant Professor of History & Social Science Education. M.A. State University of West Georgia, 1974. A.B. LaGrange College, 1968.

**TOMPKINS , JAMES G.**

(1994) Professor of Finance. Ph.D. Ohio State University, 1994. M.B.A. University of Pennsylvania, 1986. B.S. United States Merchant Marine Academy, 1979.

**TORKORNOO, HOPE K.**

(1992) Professor of Marketing & International Business. Ph.D. Georgia State University, 1992. M.B.A. Mississippi State University, 1982. B.S. Univ of Ghana, 1979.

**TOTTEN, CHRISTOPHER D.**

(2009) Assistant Professor of Criminal Justice. L.L.M. Georgetown University, 2002. J.D. Georgetown University, 2000. A.B. Princeton University, 1997.

**TRAILLE, ETHEL K.**

(2008) Assistant Professor of History Education and History. Ph.D. Univ of London, 2006. M.A. University of London, Birkbeck, 1988. B.A. Univ of London, 1980.

**TREIBER, LINDA A.**

(2005) Assistant Professor of Sociology. Ph.D. North Carolina State University, 2006. M.S. Ohio State University, 1997. B.S.N. Ashland University, 1989. B.A. Miami University, 1979.

**TRENDELL, HAROLD R.**

(1991) Associate Professor of Geography & Social Science Education. Ph.D. Georgia State University, 1996. M.A. Georgia State University, 1979. B.A. Georgia State University, 1973. B.S. SUNY Maritime College, 1967.

**TRESHAM, HARRIET R.**

(2002) Senior Lecturer of Biology. M.S. State University of New York College at Brockport, 1981. B.S. Roberts Wesleyan College, 1976.

**TRUE, SHEB L.**

(1998) Associate Dean of Graduate Business Programs and Professor of Marketing & Professional Sales. Ph.D. University of Mississippi, 1992. M.B.A. University of Houston-Clear Lake, 1987. B.B.A. Stephen F Austin State University, 1985.

**TU, JUN**

(2008) Assistant Professor of Geography. Ph.D. Graduate Center of the City University of New York, 2008. M. Philosophy Environmental Science, City College of New York, 2006. M.E. Geochemistry, Nanjing University, 1998. B.S. Nanjing University, 1995.

**TUBBS, JOSEPH E.**

(2003) Assistant Professor of Educational Leadership. Ed.D. University of Sarasota-, 1996. Ed.S. Converse College, 1991. M.A. California State University, Los Angeles, 1979. B.S. University of Akron (The), 1977.

**TUDOR, ROBERT K.**

(1990) Chair of Department of Marketing & Professional Sales and Professor of Marketing. Ph.D. University of Mississippi, 1992. M.B.A. Augusta State University, 1985. A.B. University of Georgia, 1980.

**UKEJE, IKECHUKWU C.**

(2002) Professor of Elementary & Early Childhood Education. Ed.D. Rutgers, the State University of New Jersey, 1990. M.B.A. Rutgers, the State University of New Jersey, 1992. M.S. University of Nigeria, 1985. M.S. University of Ibadan, 1985. B.A. George Washington University, 1981.

**UNWIN, MATTHEW M.**

(2006) Assistant Professor of Biology. Ph.D. Miami University, 2004. B.S. Columbus State University, 1996.

**URSITS, MARY**

(2007) Lecturer of Elementary & Early Childhood Education. Ed.D. Nova Southeastern University - City College, 1994. M.Ed. Georgia State University, 1977. B.A. Purdue University, 1972.

**USHER, CARLTON A.**

(2004) Assistant Professor of Political Science. Ph.D. Clark Atlanta University, 2002. M.A. Clark Atlanta University, 1994. B.S. Virginia State University, 1991.

**VAN HORNE, WAYNE**

(1992) Associate Professor of Anthropology. Ph.D. University of Georgia, 1993. M.A. University of Georgia, 1987. B.A. University of Central Florida-Main Campus, 1981.

**VANBRACKLE, ANITA S.**

(1994) Professor of Elementary & Special Education. Ed.D. Virginia Polytechnic Institute & State University- Blacksburg, 1991. M.A. Virginia Polytechnic Institute & State University- Blacksburg, 1977. B.S. Radford University, 1969.

**VANBRACKLE, III, LEWIS N.**

(1991) Professor of Mathematics. Ph.D. Virginia Polytechnic Institute & State University-Blacksburg, 1991. M.S. Virginia Polytechnic Institute & State University- Blacksburg, 1977. M.S. Georgia Institute of Technology, 1972. B.S. Georgia Institute of Technology, 1970.

**VAUGHAN-MOSER, PEGGY**

(2004) Instructor of University Studies. M.Ed. Mississippi State University, 1976. B.S. University of West Alabama, 1970.

**VAUGHT, SENECA**

(2010) Assistant Professor of History and African & African Diaspora Studies. Ph.D., Bowling Green State University, 2006. M.A., Bowling Green State University, 2003. B.A., Oakwood College, 2001.

**VELIYATH, RAJARAM**

(1994) Faculty Executive Assistant to the Provost and Professor of Management & Entrepreneurship. Ph.D. University of Pittsburgh - Pittsburgh, 1985. M.B.A. Indian Institute of Management, 1978. B.E.T. Indian Institute of Technology, 1973.

**VENGROFF, RICHARD**

(2006) Dean of the College of Humanities and Social Sciences and Professor of Political Science. Ph.D. Syracuse University, 1972. M.S. Syracuse University, 1970. B.A. SUNY at Stony Brook, 1967.

**VERHOEVEN, PENELOPE R.**

(1990) Associate Professor of Decision Sciences. Ph.D. Georgia State University, 1989. M.A. University of Texas - Austin, 1974. B.S. Auburn University, 1971.

**VIKINNOU-BRINSON, LUCIE**

(2006) Assistant Professor of French. Ph.D. Emory University, 2006. M.A. University of Florida, 2001. M.A. University of North Florida, 1987. B.A. Unassigned, 1985.

**VLADIMIROV, KATYA**

(2000) Associate Professor of History. Ph.D. Georgetown University, 1998. M.A. George Mason University, 1993. M.A. The State Academy of Humanities, 1985. B.A. The State Academy of Humanities, 1982.

**VOGELIEN, DALE L.**

(1993) Professor of Biology. Ph.D. University of Tennessee, 1993. M.S. University of Tennessee, 1987. B.S. Plattsburgh State University of New York, 1981.

**VOOGT, GERRIT**

(1992) Professor of History. Ph.D. Georgia State University, 1997. M.A. Vrije University Amsterdam, 1980. B.S. Vrije University Amsterdam, 1976.

**WACHNIAK, LANA J.**

(1988) Associate Dean, College of Humanities and Social Science and Professor of Criminal Justice and Sociology. Ph.D. University of Georgia, 1986. M.S. Florida State University, 1976. B.S. Georgia Southern University, 1972.

**WADSWORTH, BENJAMIN K.**

(2009) Ph.D. Eastman School of Music, 2008. Eastman School of Music, 2000. B.M. Oberlin College, 1998.

**WAGNER, V. DOREEN**

(2007) Assistant Professor of Nursing. Ph.D. University of South Florida, 2007. M.S.N. Georgia State University, 1993. A.S.N. Tallahassee Community College, 1984.

**WAKELING, VICTOR**

(2002) Lecturer of Finance. M.B.A. Georgia State University, 1989. B.A. Pennsylvania State University(The), 1973. B.A. Pennsylvania State University(The), 1973.

**WALTERS, MARGARET B.**

(1997) Associate Professor of English. Ph.D. Arizona State University, 1996. M.A. University of Houston-Clear Lake, 1983. B.A. University of Houston-Clear Lake, 1976.

**WANG, JIN**

(1998) Professor of Health, Physical Education & Sport Science. Ph.D. University of Minnesota - Twin Cities, 1992. M.Ed. Frostburg State University, 1987. B.A. Hangzhou University, 1982.

**WANG, LIANCHENG**

(2004) Associate Professor of Mathematics. Ph.D. Mississippi State University, 2000. M.S. Jilin University, 1989. B.S. Jilin University, 1984.

**WARNER, MARK L.**

(2004) Associate Professor of Elementary & Early Childhood Education. Ed.D. Appalachian State University, 1997. M.Ed. Antioch College, 1974. B.S. University of Pennsylvania, 1970.

**WASSMUTH, BIRGIT**

(2006) Chair, Department of Communication and Professor of Communication. Ph.D. University of Minnesota, 1983. M.A. University of Minnesota, 1976. B.A. Universität Kassel-Gesamthoch-Schule, 1973.

**WATANABE, TADANOBU**

(2006) Associate Professor of Mathematics Education. Ph.D. Florida State University, 1991. M.S. Purdue University, 1986. B.A. Taylor University, 1984.

**WATSON, PATRICIA M.**

(2007) Temporary Instructor of Ethical Leadership. M.B.A. Kennesaw State University, 1993. B.S. Wayne State University, 1970.

**WATSON, STEVEN CRAIG**

(2006) Assistant Professor of English. Ph.D. Vanderbilt University, 1996. M.A. Vanderbilt University, 1992. B.A. Furman University, 1991.

**WATSON, VIRGINIA R.**

(1989) Associate Professor of Mathematics. Ph.D. Clemson University, 1988. M.S. Clemson University, 1986. B.S. Mars Hill College, 1984.

**WHITE, DENISE J.**

(2007) Lecturer of English. M.A. University of Charleston, 2000. B.A. College of Charleston, 1998.

**WHITE, MARY A.**

(1990) Associate Professor of Nursing. D.S.N. University of Alabama at Birmingham, 2000. M.N. Emory University, 1980. B.S. Florida State University, 1975.

**WHITING, GWEN H.**

(2005) Assistant Professor of Nursing. M.S. University of Colorado at Denver, 1978. B.S. University of Iowa, 1973.

**WHITLOCK, R. UGENA**

(2005) Coordinator of Gender and Women's Studies and Assistant Professor of Education and Gender Studies. Ph.D. Louisiana State University System Office, 2005. M.Ed. Coppin State University, 2001. B.S.Ed. Athens State University, 1987.

**WHITLOCK, SUSAN**

(1992) Assistant Professor of Health, Physical Education & Sport Science. M.Ed. University of Georgia, 1979. B.S. Mars Hill College, 1976.

**WHITMAN, MICHAEL E.**

(1998) Professor of Computer Science & Information Systems. Ph.D. Auburn University, 1994. M.B.A. Auburn University, 1991. B.S.B.A. Auburn University, 1986.

**WHITTLESEY, VALERIE**

(1992) Associate Vice President for Faculty Affairs and Curriculum and Professor of Psychology. Ph.D. Cornell University, 1985. B.A. Hampton University, 1980.

**WIDMIER, SCOTT**

(2005) Associate Professor of Marketing & Professional Sales. Ph.D. Arizona State University, 1998. B.A. Texas Christian University, 1991.

**WILLARD, JENNIFER**

(2008) Assistant Professor of Psychology. M.S. Iowa State University Iowa State Technical Institute, 2006. B.A. University of Northern Iowa, 2002.

**WILLIAMS, BRITAIN J.**

(2003) Consultant to the Center for Election Systems & Professor Emeritus and Professor Emeritus of Computer Science & Information Systems. Ph.D. University of Georgia, 1964. M.A. University of Georgia, 1961. B.S. University of Georgia, 1959.

**WILLIAMS, DESHA L.**

(2007) Assistant Professor of Mathematics Education. M.Ed. Georgia State University, 2001. B.S. Morris Brown College, 1995.

**WILLIAMS, DONNA J.**

(2009) Lecturer of Special Education. M.Ed. Georgia Southern University, 1975. B.S.Ed. Georgia Southern University, 1970.

**WILLIAMS, MARY K.**

(1996) Associate Professor of English. Ph.D. Washington University in St. Louis, 1994. M.A. Clemson University, 1985. B.A. Central Missouri State University, 1982.

**WILLIAMS, SHARON E.**

(2006) Associate Professor of Human Services. Ph.D. Florida State University, 1992. M.S.W. Delaware State University, 1986. B.A. Albany State University, 1973.

**WILLIAMSON, ADRIENNE L.**

(2006) Assistant Professor of Psychology. Ph.D. University of Memphis (The), 2006. M.S. Augusta State University, 1995. B.S. University of South Carolina - Aiken, 1991.



**WILLIAMSON, JO**

(2005) Assistant Professor of Educational Leadership. Ph.D. University of Illinois at Urbana - Champaign, 2002. M.A. University of Kansas, 1991. B.A. Olivet Nazarene University, 1987.

**WILLS, BRIAN S.**

(2010) Director of the Center for the Study of the Civil War Era and Professor of History. Ph.D., University of Georgia, 1991. M.A., University of Georgia, 1985. B.A., University of Richmond, 1981.

**WILSON, ASTRID H.**

(2005) Professor of Nursing. Ph.D. University of Alabama at Birmingham, 1991. M.S.N. Univ of Texas Medical Br-Galveston, 1983. B.S.N. Univ of Texas Medical Br-Galveston, 1981.

**WILSON, MAURICE L.**

(2003) Associate Professor of Elementary & Early Childhood Education. Ed.D. University of Tennessee, 2002. M.S. Tennessee State University, 1996. B.S. Tennessee State University, 1994.

**WILSON, RALPH T.**

(2000) Director for Georgia Writer's Association and Associate Professor of English. Ph.D. University of Utah, 1993. M.A. Kansas State University, 1983. B.A. Baldwin/Wallace College, 1979.

**WILSON, TAKEISHA**

(2008) Director of Child Welfare Scholars Program and Temporary Assistant Professor of Social Work. M.S.W. University of Georgia, 2004. B.S. University of Massachusetts at Amherst, 2000.

**WINGFIELD, HAROLD L.**

(1985) Professor of Political Science. Ph.D. University of Oregon, 1982. M.A. University of Oregon, 1973. B.A. Fisk University, 1970.

**WITT, LEONARD**

(2002) Robert D. Fowler Distinguished Chair of Communication and Associate Professor of Communication. M.A. University of New Hampshire, 1978. B.S. High Point University, 1966.

**WOMACK, DEANNA F.**

(2002) Professor of Communication. Ph.D. University of Kansas, 1982. M.A. University of Kansas, 1980. B.A. University of Houston, 1971.

**WOOD, PATRICIA P.**

(2009) Lecturer of Spanish. M.A. University of Salamanca, Spain, 2009. M.B.A. Middle Tennessee State University, 1987. B.S. Polytechnic Superior College, Ecuador, 1983.

**WOOTEN, BRIAN M.**

(2004) Director, Center for Student Leadership and Instructor of University Studies. M.P.A. Kennesaw State University, 2001. B.A. Furman University, 1994.

**WOSZCZYNSKI, AMY B.**

(2000) Director, MSIS Program and Associate Professor of Information Systems. Ph.D. Clemson University, 2000. M.B.A. Kennesaw State University, 1991. B.S. Georgia Institute of Technology, 1988.

**XIE, YING**

(2005) Assistant Professor of Computer Science. Ph.D. University of Louisiana at Lafayette, 2004. M.S. University of Louisiana at Lafayette, 2001. M.S. Chongqing University, 1998. B.S. Chongqing University, 1995.

**XU, CHONG-WEI**

(2001) Professor of Computer Science. Ph.D. Michigan State University, 1986. M.S. University of Wisconsin - Madison, 1981. B.S. Hefei Industrial Engineering, 1963.

**YANG, BO**

(2002) Associate Professor of Mathematics. Ph.D. Mississippi State University, 2002. M.S. Ocean University of Qingdao, 1994. B.S. Shangdon University, 1991.

**YANOSKY, DANIEL J.**

(2007) Assistant Professor of Statistics. Ph.D. University of Georgia, 2007. M.S. University of Georgia, 2005. M.A. University of Georgia, 2002. B.A. Emory University, 1996.

**YE, ZHONGXIA**

(2006) Assistant Professor of Accounting. Ph.D. Temple University, 2006. M.A. Southwestern University of Fin, China, 1996. B.A. Southwestern University of Fin, China, 1993.

**YOUNG, JAMES R.**

(2005) Musical Director of Opera and Musical Theatre and Associate Professor of Vocal Repertoire. D.M.A. University of Miami, 1990. M.M. University of Louisiana at Monroe, 1985. B.M. Baylor University, 1976.

**ZEBICH-KNOS, MICHELE**

(1987) Director of Master of Science in International Policy and Management and Professor of Political Science. Ph.D. University of New Mexico, 1979. M.A. Universite De Paris III - Universite Sorbonne Nouvelle, 1975. B.A. Elmira College, 1972.

**ZHAN, GINNY Q.**

(1999) Associate Professor of Psychology. Ph.D. Cornell University, 1995. M.A. Cornell University, 1991. B.A. East China Normal University, 1986.

**ZHANG, JIAYAN**

(2004) Associate Professor of History. Ph.D. University of California, Los Angeles, 2004. M.A. University of California, Los Angeles, 2000. M.A. Nanjing Agricultural University, 1990. B.A. Hubei Agricultural College, 1984.

**ZHENG, BINYAO**

(1997) Associate Professor of Educational Psychology and Research. Ph.D. University of Memphis (The), 1996. M.S. University of Memphis (The), 1991. B.A. Central China Normal Univ, 1982.

**ZIEGLER, CHRISTINE B.**

(1987) Professor of Psychology. Ph.D. Syracuse University, 1982. M.S. Syracuse University, 1981. B.S. Syracuse University, 1978.

**ZIMMERMANN, ULF**

(1993) Professor of Public Administration. Ph.D. University of Texas - Austin, 1971. M.A. University of Maryland at College Park, 1981. M.A. University of Texas - Austin, 1967. B.A. University of Texas - Austin, 1965.

**ZINSMEISTER, DOROTHY D.**

(1978) BOR special Assignment and Professor of Biology. Ph.D. University of Illinois at Urbana - Champaign, 1970. M.S. University of Illinois at Urbana - Champaign, 1967. B.S. University of Illinois at Urbana - Champaign, 1965.

**ZONG, GUICHUN**

(2006) Associate Professor of Adolescent Education and Social Studies Education. Ed.D. Florida International University - Fort Lauderdale Campus, 1999. M.A. Beijing Normal University, China, 1991. B.A. Beijing Normal University, China, 1988.

# University System of Georgia

The University System of Georgia includes 35 state-operated institutions of higher education located throughout the state—four research universities, two regional universities, 13 state universities, eight state colleges, and eight two-year colleges.

The 18-member constitutional Board of Regents governs the system, which has been in operation since 1932. Appointments for seven-year terms of five board members from the state-at-large and one board member from each of the state's 13 congressional districts are made by the governor, subject to confirmation by the State Senate.

The chairperson, vice chairperson and other board officers are elected by members of the board. The chancellor, who is not a board member, is the board's chief executive officer and the chief administrative officer of the University System.

Overall, programs and services of the University System are offered through three major components—instruction, public service/continuing education and research.

**INSTRUCTION** encompasses programs of study leading toward degrees, ranging from the two-year associate level through the doctoral level, and certificates. Each institution

determines requirements for admission of students to instructional programs, pursuant to policies of the Board of Regents. The board, which establishes minimum academic standards, leaves to each institution the prerogative of establishing higher standards. Applications for admission should be addressed in all cases to the institutions.

For students whose goal is a degree beyond the associate level, a Core Curriculum of study for the freshman and sophomore years is in effect at each institution. The Core Curriculum, which facilitates transfer of freshman and sophomore degree credits within the University System, requires 63 semester-credit-hours: 45 in general education and 18 in the student's chosen major.

**PUBLIC SERVICE/CONTINUING EDUCATION** encompasses, primarily, non-degree activities, including short courses, seminars, conferences, lectures, and consultative and advisory services. Some college-degree-credit courses of special types are also offered, typically through extension center programs and teacher education consortiums.

**RESEARCH** encompasses on-campus and off-campus investigations conducted primarily by the universities but also in moderate scope at some of the state universities and

senior colleges, for discovery and application of knowledge. Research topics cover a large variety of matters related to the educational objectives of the institutions and to general needs of society.

The policies of the Board of Regents and the administrative actions of the chancellor provide for each institution autonomy of high degree in academic and administrative matters. The executive head of each institution is the president, whose election is recommended by the chancellor and approved by the board. State applications for the University System are registered by, made to and allocated by the Board of Regents. The largest share of state appropriations (52 percent) is allocated by the Board for Instruction.

Matriculation and nonresidential tuition fees for all institutions are set by the board. All resident students pay matriculation fees; out-of-state student pay nonresident tuition in addition to matriculation. Fees for student services and activities are established by each institution, subject to the board's approval.

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Sixth District (2015)

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Seventh District (2012)

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State-at-Large (2016)

\**Chairman*  
\*\* *Vice Chairman*

**INSTITUTIONS OF THE UNIVERSITY SYSTEM OF GEORGIA**

Degrees Awarded: A-Associate; B-Bachelor's; J-Juris Doctor; M-Master's; S-Specialist in Education; D-Doctor's

**Research Universities**

Athens 30602  
University of Georgia, B, J, M, S, D

Atlanta 30332  
Georgia Institute of Technology, B, M, D

Atlanta 30303  
Georgia State University, A, B, J, M, S, D

Augusta 30912  
Medical College of Georgia, A, B, M, D

**Regional Universities**

Statesboro 30406  
Georgia Southern University, B, M, S, D

Valdosta 31601  
Valdosta State University, A, B, M, S, D

**State Universities**

Albany 31705  
Albany State University, A,B, M

Americus 31709  
Georgia Southwestern State University, A, B, M

Augusta 30910  
Augusta State University, A, B, M, S

Carrollton 30118  
State University of West Georgia, A, B, M, S, D

Columbus 31993  
Columbus State University, A, B, M

Dahlonega 30597  
North Georgia College & State University, A, B

Fort Valley 31030  
Fort Valley State University, A, B, M

Kennesaw 30144  
Kennesaw State University, B, M, S, D

Marietta 30060  
Southern Polytechnic State University, A, B, M

Milledgeville 31061  
Georgia College & State University, B, M, S

Morrow 30260  
Clayton College & State University, A, B, M

Savannah 31406  
Armstrong Atlantic State University, A, B, M

Savannah 31404  
Savannah State University, A, B, M

**State Colleges**

Barnesville, 30204  
Gordon College, A, B

Cochran, 31014  
Middle Georgia College, A, B

Dalton 30120  
Dalton State College, A, B

Gainesville 30403  
Gainesville College, A, B

Lawrenceville 30043  
Georgia Gwinnett College, A, B

Macon 31297  
Macon State College, A, B

Tifton 31193  
Abraham Baldwin Agricultural College, A, B

**Two-Year Colleges**

Albany 31707  
Darton College, A

Atlanta 30310  
Atlanta Metropolitan College, A

Bainbridge, 31117  
Bainbridge College, A

Brunswick 31520  
College of Coastal College , A, B

Decatur 30089-0601  
Georgia Perimeter College, A

Douglas 31533  
South Georgia College, A

Rome 30161  
Georgia Highlands College, A

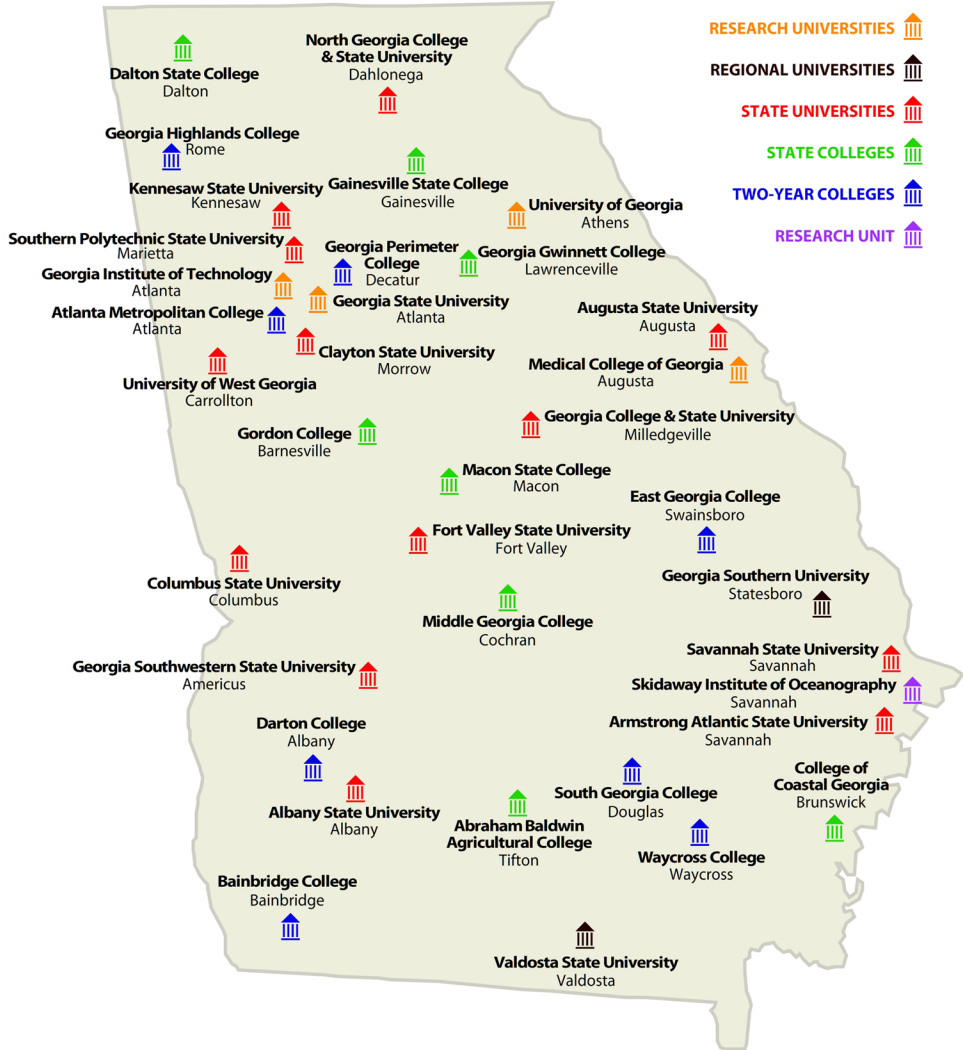
Swainsboro 30401  
East Georgia College, A

Waycross 31501  
Waycross College, A

**University System of Georgia  
270 Washington Street, S.W.  
Atlanta, Georgia 30334**

### University System of Georgia Map

The map below shows the location of the 35 colleges and universities of the University System of Georgia (main campus sites).



# *Kennesaw State University Foundation*

Foundation's officers and committee chairmen are as follows:

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Chairman and Founder Bell Capital Management

Ms. Jo Ann Chitty  
Sr. Vice President, Development, Acquisitions,  
and Finance, Selig Enterprises, Inc.

Mr. Thomas Clendenin  
President & CEO, Clendenin & Assoc., Inc.

Dr. Michael J. Coles  
Founder, Great American Cookie Company

Mr. Richard R. Corhen  
Managing Director, Concorde Financial, LLC

Mr. James P. Dunn  
President, Heidelberg USA

Dr. Stanley H. Dysart  
Physician, Pinnacle Orthopedic and Sports  
Medicine

Ms. Connie L. Engel  
Partner, Childress Klein Properties

Mr. Ronald H. Francis  
President & CEO, First Landmark Bank

Ms. Hollister Hill  
Partner, Troutman Saunders LLP

Dr. Thomas M. Holder  
Chairman & CEO, Holder Construction  
Company

Mr. Richard L. Holmes, Senior  
Senior Vice President of Corporate Services,  
Georgia Power Company

Mr. James A. Hush  
Vice President, Strategic Security & Aviation  
Coca-Cola Company

Honorable Johnny Isakson  
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Senior Vice President, Senior Production Of-  
ficer, The Southern Company

Mr. George W. Kalafut

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Mr. Mark R. Kirk  
President , TND Builders, Inc.

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VP & COO WellStar Physicians Group, Well-  
Star Health System

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President, Greenstone Properties

Mrs. Janie S. Maddox  
Senior Vice President, External Relations &  
Communications, Post Properties Inc.

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President, Kennesaw State University

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Mr. Lee Rhyant  
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Mr. Fred E. Stillwell

Dr. D. Arnold Tillman  
Medical Director, Westside Professional  
Center

Mr. Matthew Towery  
President & CEO , Insider Advantage

Dr. Charles Underwood  
Physician, Surgical Arts, P.C.

**HONORARY TRUSTEE**

Former Governor Joe Frank Harris

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