

KENNESAW COLLEGE



GRADUATE CATALOG 1986-1987

Civil Rights Compliance

Kennesaw College is an affirmative action/equal education and employment opportunity institution and does not discriminate on the basis of race, religion, color, sex, age, handicap or national origin.

Student Responsibility

The Kennesaw College Graduate Bulletin is an informational booklet and reference guide and should not be construed as a contract between a student and the college. Although every effort is made to ensure that information contained herein is factual and accurate, KENNESAW COLLEGE reserves the right to change any provision listed in this bulletin, including but not limited to academic requirements for graduation, without actual notice to individual students. Every effort will be made to keep students advised of such changes. It is especially important that each student be aware that it is his/her responsibility to keep apprised of current graduation requirements for the chosen degree program.

For further information:
write or telephone,

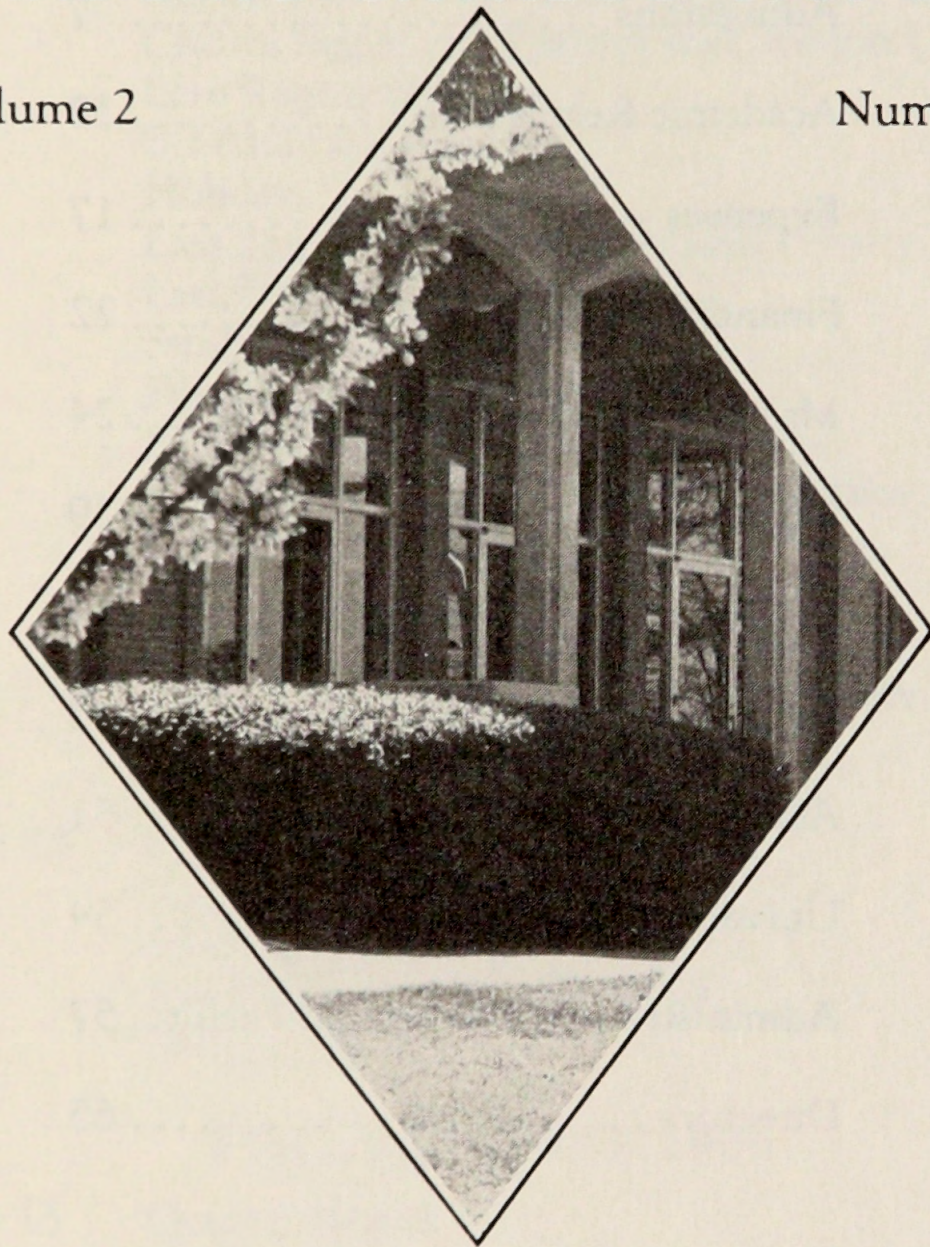
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KENNESAW COLLEGE

GRADUATE CATALOG 1986-1987

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Marietta, Georgia 30061

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KENNESAW COLLEGE CALENDAR

1986-87

SUMMER QUARTER 1986

June 23	Quarter Begins
June 23	Registration for All Quarter, Session I and Session II
June 24	Classes Begin, All Quarter and Session I
June 24	Late Registration
June 24	Schedule Change Day
July 4	Holiday
July 9	Last Day to Withdraw Without Penalty, Session I
July 22	Last Day of Classes, Session I
July 23	Study Day, Session I
July 24	Final Examinations, Session I
July 24	Registration for Session II
July 25	Last Day to Withdraw Without Penalty, All Quarter
July 25	Registration for Session II
July 28	Classes Begin, Session II
July 28	Schedule Change Day, Session II
August 11	Last Day to Withdraw Without Penalty, Session II
August 21	Last Day of Classes, All Quarter
August 22	Study Day, All Quarter
August 25, 26	Final Examinations, All Quarter
August 25	Last Day of Classes, Session II
August 26	Study Day, Session II
August 27	Final Examinations, Session II
August 27	End of Quarter

FALL QUARTER 1986

September 15	Quarter Begins
September 15	Registration
September 16	Registration
September 17	Classes Begin
September 17	Late Registration
September 18	Schedule Change Day
October 22	Last Day to Withdraw Without Penalty
November 26	Last Day of Classes
November 27, 28	Thanksgiving Holidays
December 1-5	Final Examinations
December 5	End of Quarter
December 6	Graduation
December 22-26	College Officially Closed

WINTER QUARTER 1987

January 2	Quarter Begins
January 2	Registration
January 5	Classes Begin
January 5	Late Registration
January 6	Schedule Change Day
January 19	Holiday
February 11	Last Day to Withdraw Without Penalty
March 16	Last Day of Classes
March 17-21	Final Examinations
March 21	End of Quarter
March 23-27	Spring Holidays

SPRING QUARTER 1987

March 30	Quarter Begins
March 30	Registration
March 31	Classes Begin
March 31	Late Registration
April 1	Schedule Change Day
April 1	Financial Aid Priority Date
May 6	Last Day to Withdraw Without Penalty
May 29	Honors Day
June 8	Last Day of Classes
June 9-12	Final Examinations
June 12	End of Quarter
June 13	Graduation

SUMMER QUARTER 1987

June 22	Quarter Begins
June 22	Registration
June 23	Classes Begin
June 23	Late Registration
July 3	Holiday
July 24	Last Day to Withdraw Without Penalty
August 18	Last Day of Classes
August 19	Study Day
August 20-24	Final Examinations
August 24	End of Quarter

GENERAL INFORMATION

Purpose

Kennesaw College is a dynamic, developing senior college in the University System of Georgia, responding to the needs of the northwest region of the state for accessible, relevant and high-quality undergraduate, graduate and public service programs.

Grounded in the liberal arts tradition, the academic programs of the college offer opportunities for concentrated study at the undergraduate level in the arts, the humanities, the sciences and the professional fields of business, education, health and social services. Enrichment programs and support services enhance the collegiate experience, help students achieve their personal and professional goals, and promote lifelong learning.

Committed to providing an inviting and supportive learning environment, Kennesaw College values and promotes excellence in its central missions of teaching and service. Scholarly activity and research are encouraged in support of these aims and to further professional development. The campus community provides a stimulating and challenging atmosphere, which fosters critical thinking, social responsibility and an understanding of differences among people and ideas.

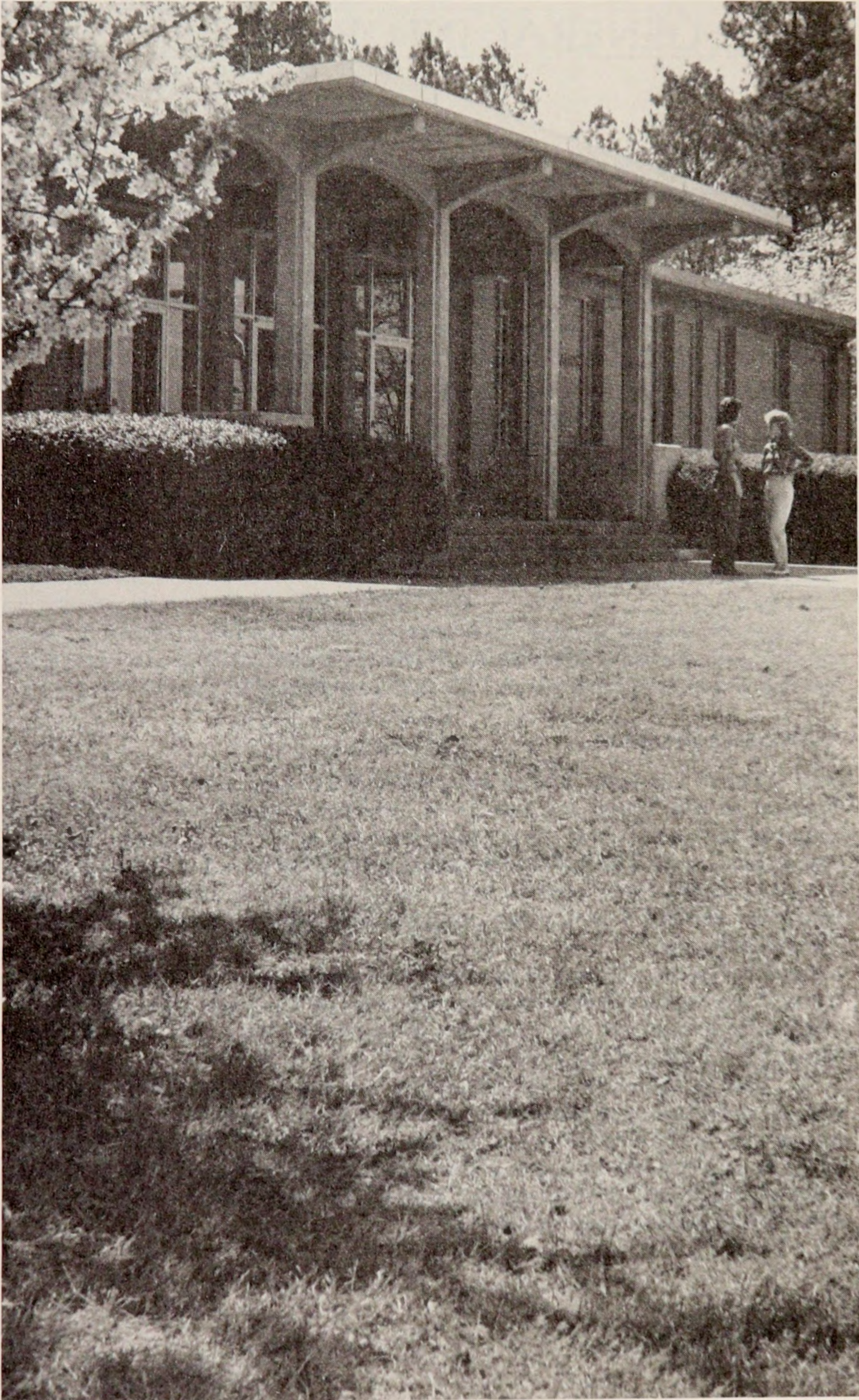
Kennesaw College aspires to be a model senior college, respected for its contributions to excellence in education, the realization of personal potential and the improvement of the quality of life in the communities it serves.

Graduate Studies

The Office of Graduate Studies was created in 1984 by action of the Board of Regents of the University System of Georgia. Kennesaw College received approval for candidacy at the graduate level for accreditation by the Southern Association of Colleges and Schools. Degrees offered include the Master of Business Administration and the Master of Education with majors in elementary education (K-4 and 4-8). The two programs were implemented during the 1984-85 academic year.

Graduate study offers well-qualified students the opportunity to obtain a master's degree, to increase their competencies and skills for their professions, and to become involved in scholarship and research broadening their professional and cultural backgrounds.

Graduate programs are administered by individual departments and schools and are coordinated by the dean of Graduate Studies who serves as ex officio member of the Graduate Curriculum Committee. The committee serves in an advisory capacity, approving new graduate courses and programs and making recommendations on other matters relating to the administration of the programs offered through Graduate Studies.



ADMISSIONS

ADMISSION TO GRADUATE STUDY

A person holding a bachelor's degree from a college or university accredited by the appropriate regional accrediting association or from a recognized foreign institution may apply for admission to graduate studies at Kennesaw College. The applicant must submit the credentials deemed necessary by the chosen degree program.

APPLICATION PROCEDURES:

Degree	Application Requirements
M.B.A.	<ul style="list-style-type: none">● Application form● One official transcript (sent directly from the institution to the Office of Admissions) from each institution previously attended● Official GMAT Scores
M.Ed. (K-4, 4-8)	<ul style="list-style-type: none">● Application form● Application for degree program● One official transcript (sent directly from the institution to the Office of Admissions) from each institution previously attended● Official GRE scores● Three letters of recommendation (forms available from School of Education)● Personal statement of goals (forms available from School of Education)

Application, transcripts and test scores should be received in the Office of Admissions at least 20 days prior to the proposed quarter of enrollment. Other supporting credentials should be sent to the program coordinator in the appropriate school by the announced deadline. All documents become the property of Kennesaw College and cannot be forwarded or returned. Admission to graduate studies does not imply that the student is a candidate for a degree. No commitment is made on this matter until the student is admitted to candidacy. (See Candidacy in the selected program of study.)

M.Ed. Application Deadlines. Applications for admission to M.Ed. degree programs are considered once a quarter by the M.Ed. Admissions Committee. For consideration, all application materials must be **received** by the School of Education graduate studies coordinator no later than the dates listed below:

To apply for:

Fall Quarter, 1986
Winter Quarter, 1987
Spring Quarter, 1987
Summer Quarter, 1987
Fall Quarter, 1987

All materials must be received by:

August 4, 1986
November 21, 1986
February 16, 1987
May 15, 1987
August 3, 1987

International Students

Students from other countries must meet all the requirements listed above. Any student whose native language is not English must have earned a minimum score of 550 on the Test of English as a Foreign Language (TOEFL). If the student graduated from a college in the United States or completed an intensive English language program and can demonstrate proficiency in the language, the TOEFL may be waived. In addition, international students must submit an affidavit of support from the sponsor and a certified financial statement from the sponsor's bank showing that funds are available for study for one year.

Admission Classification

I. Admission to a Degree Program

An individual who is interested in pursuing a graduate degree may be admitted to a degree program on full or provisional standing.

A. Full Standing

An applicant whose credentials meet the following minimum standards may be considered for full standing in a degree program.

Degree	Admissions Requirements
--------	-------------------------

- | | |
|---------------------------|---|
| M.B.A.
(Full Standing) | <ul style="list-style-type: none">● Baccalaureate degree from a regionally accredited institution● Minimum cumulative undergraduate grade-point average of 2.5 on a 4.0 scale● Minimum score of 480 on GMAT● Completion of the following preparatory courses or their equivalent:<ul style="list-style-type: none">GBA 620—Accounting Methods in BusinessGBA 630—Economic AnalysisGBA 640—Applications of Computer/Statistical AnalysisGBA 650—Organization and Management DynamicsGBA 670—Essentials of Marketing |
|---------------------------|---|

- | | |
|--------------------------|--|
| M.Ed.
(Full Standing) | <ul style="list-style-type: none">● Baccalaureate degree from a regionally accredited institution● Minimum cumulative undergraduate grade-point average of 2.5 on a 4.0 scale● Minimum score of 800 on the General Test of the GRE● T-4 certificate● Three acceptable letters of recommendation● An acceptable statement of personal goals. |
|--------------------------|--|

B. Provisional Standing

An individual whose credentials do not meet the requirements stated above may be considered for provisional standing if, in the opinion of the program coordinator or graduate committee, the applicant demonstrates potential to

complete a graduate degree. A degree program to make up the deficiencies will be designed by the program coordinator or adviser. No more than 15 quarter hours of graduate course work earned while in provisional standing may be applied toward the requirements of a degree program.

Because the provisional requirements vary among programs, it is advisable for the student to be knowledgeable of any additional requirements within the proposed degree program.

II. Non-Degree Admission

An individual who is interested in earning graduate credit, but who is not an applicant for a graduate degree at Kennesaw College, may be admitted as a non-degree student with the approval of the dean of Graduate Studies. The applicant must submit the application for admission, and one official transcript. No more than 15 quarter hours may be applied toward a degree program at a subsequent time and then only after an approval and evaluation of credit is done by the program coordinator at the time of admission to the degree program. Refer to the chosen degree program in this bulletin for additional requirements.

Non-Degree Admission Requirements

- Hold a bachelor's degree from a regionally accredited college or university,
- Have earned a minimum undergraduate grade-point average of 2.0 (on a 4.0 scale).

III. Transient Student Status

An applicant who is enrolled in a graduate program at another institution and seeks temporary admission to graduate study at Kennesaw College must submit to the Office of Admissions the completed Application for Transient Status, which includes a statement of good academic standing* from the graduate dean or registrar of the institution in which the student is enrolled. This form must be received at least 20 days prior to the quarter for which admission is desired. The Office of Admissions will send a copy of the application to the appropriate program coordinator. The program coordinator will make the admission decision based on available space. The program coordinator will notify the dean of Graduate Studies, who will then notify all concerned.

A Kennesaw graduate student who wishes to attend another institution as a transient student must be in good academic standing* and receive written approval from the adviser, program coordinator and dean of Graduate Studies prior to enrolling elsewhere in order for the courses to transfer to the degree program. Transient work shall be considered as transfer credit.

*(Student must not be on probation or have a cumulative GPA of less than 3.0.)

IV. Graduate Credit for Undergraduates

A Kennesaw undergraduate student who is within 10 quarter hours of graduation and who has a cumulative grade-point average of 2.0 and a 3.0 grade-point average in the major subject may enroll in graduate courses. In addition to submitting the application for graduate study, the student must obtain written approval from the



ADMISSIONS

program coordinator and the dean of Graduate Studies. Graduate credit taken under this provision may not be used to meet undergraduate degree requirements. The student will be classified as non-degree until acceptable scores, final transcripts and other supporting documents as required by the degree program are received in the appropriate offices.

No more than 10 quarter hours of graduate work may be completed prior to the completion of the baccalaureate degree and admission to graduate studies. No student will be allowed to pursue two degrees simultaneously.

Readmission to Graduate Study

A graduate student is not expected to maintain continuous enrollment in order to remain in a degree program. However, a student is expected to keep the graduate program coordinator of the school informed of his/her enrollment plans.

1. A student must enroll at least one quarter in each four consecutive quarters in order to maintain current standing in a degree program without having to reapply for admission to the degree program. The student should send a letter to the program coordinator stating that he/she does not intend to enroll for the current quarter, but does plan to enroll for a specified future quarter. The student should keep the program coordinator informed of any changes in enrollment plans.

2. A student who does not enroll for four or more consecutive quarters and whose time limit for completing the degree has not expired must apply for readmission by completing an **Application for Readmission to a Graduate Degree Program** and submitting it to the program coordinator for approval. If the student has taken course work at another institution during the period of non-enrollment, the course work will be considered as transfer credit and, upon receipt of an official transcript, reviewed accordingly.

3. If a student exceeds the six-year limit for completing a degree, he/she must apply for admission to the degree program as a new student and begin a new planned program of study. Course credit over six years old will not be accepted in the new program. Other previous course work will be evaluated on the basis of its applicability to the new program of study.

4. Individual degree programs or departments may add requirements regarding readmission.

ACADEMIC REGULATIONS

Registration

Registration dates for each quarter are listed in the Calendar of this bulletin. Prior to registration, course schedules will be available from the registrar. Graduate students must register officially for all graduate course work by using the appropriate advisement process and correct registration forms.

Course Load

Full-time enrollment for graduate students is 10 quarter hours. A student may enroll for up to 10 hours any quarter without special approval. In order to enroll for more than 10 quarter hours, a student must obtain approval from the dean of Graduate Studies, upon recommendation by his/her academic adviser or appropriate committee.

Time Limit

All requirements for a master's degree must be completed within six years beginning with the first registration following admission to the degree program. Extension of time may be granted only on conditions beyond the student's control.

Residence Requirement

Of the 60 quarter hours required for a degree, 45 quarter hours must be taken in full standing at Kennesaw College.

Transfer Credit

Graduate work taken at other accredited institutions must be evaluated and approved by the program coordinator or graduate committee of the respective programs in order to constitute part of the degree program at Kennesaw. Such transfer credit cannot exceed 15 quarter hours and cannot reduce residence requirements. No grade below a B may be accepted. Transfer grades are not used in calculating quarterly or cumulative grade-point averages.

Second Graduate Program

An individual who has completed one graduate degree and wants to pursue a second one must apply and meet all requirements for admission.

Applicants for Constitutional Amendment 23 Admission

Georgia residents who are 62 years of age or older and who meet all regular and special admission requirements for this category may register for graduate classes and receive credit without payment of tuition and fees on a space-available basis. (Contact the Office of Admissions for detailed information.)

Candidacy

The minimum requirements for admission to candidacy in any degree program shall be the successful completion of 15 quarter hours of graduate credit in a degree program at Kennesaw College with a minimum cumulative grade-point average of 3.0 and a grade of C or better in each course presented for candidacy.

With the approval of the Graduate Curriculum Committee, individual degree programs may establish additional requirements for admission to candidacy (e.g., interview or examination).

Graduation Requirements

Each candidate for a master's degree must apply for the degree through the Office of the Registrar. A student may request **in absentia** status by writing to the registrar prior to the graduation exercises.

Subject to the limitations and qualifications stated elsewhere in this bulletin, the requirements for an advanced degree are:

- a. Of the 60 quarter hours required for an advanced degree, 45 must be taken in full standing through Kennesaw College.
- b. Degree candidates must have an earned cumulative grade-point average of 3.0 in all graduate course work at Kennesaw College and a grade of C or better in each course presented to meet degree requirements. Teacher education requirements are higher. Refer to the appropriate section of the bulletin for information.
- c. An application for the degree must be filed the quarter preceding the final quarter of enrollment.

With the approval of the Graduate Curriculum Committee, individual degree programs may establish additional graduation requirements (e.g., comprehensive exams, thesis).

Academic Warning

If a graduate student makes a grade less than a B in any graduate course, the dean of Graduate Studies will send the student a letter of academic warning. This warning is intended to encourage the student to seek assistance from the adviser or program coordinator. Academic Warning is not an official academic standing.

Academic Probation

Any degree or non-degree student in graduate studies whose cumulative graduate grade-point average drops below 3.0 will be placed on probation. While on probation, the student will not be permitted to apply for admission to candidacy, take comprehensive exams or obtain a graduate degree. Probationary status must be removed by raising the cumulative GPA to a 3.0 or better within the next 15 quarter hours of graduate course work following the quarter in which probation was incurred. While on probation, the student must maintain a minimum quarterly graduate GPA of 3.0 in order to continue to enroll each quarter. Failure to do so will result in the student being dropped from graduate studies. (See Academic Exclusion below.)

Academic Exclusion

If probationary status is not removed during the 15 quarter hours of graduate course work following the quarter in which probation was incurred or if the quarterly graduate GPA falls below a 3.0 at any point while on probation, the student will be dropped from graduate studies.

Degree Ineligibility

Any three grades below B or two Fs make a student ineligible for a graduate degree from Kennesaw College.

ACADEMIC REGULATIONS

Course Repetitions

Graduate students are allowed no more than two opportunities to retake graduate courses for academic reasons. All grades received for work attempted at Kennesaw are calculated in the cumulative grade-point average.

Additional Academic Regulations

Individual degree programs may impose additional academic regulations. Consult with the program coordinator, department head or adviser for this information.

Grade-Point Average

The grade-point average (GPA) is the average grade made by the student on all graduate course work for which he/she has enrolled. It is calculated by dividing the total number of quality points earned by the total number of quarter hours attempted. Courses carrying S, U, W grades are not included.

Unit of Credit

The college is organized on the quarter system, with three of the four quarters extending approximately 11 weeks and summer quarter extending approximately eight weeks. The quarter hour is the unit of credit in any course.

Schedule Changes

Graduate students are permitted to drop and/or add classes only on the official schedule change day. The student should consult the Kennesaw College catalog or the Office of the Registrar for the applicable schedule change day each quarter. Graduate students must meet with their program coordinator for approval of changes prior to entering the schedule change area.

Withdrawal from College or from Individual Courses

Students who find that, because of illness or any other reason, they cannot continue in college for the entire quarter after being enrolled should complete an official withdrawal form. Forms may be obtained from the Office of the Registrar.

A student who officially withdraws from college with the approval of the program coordinator and the registrar within the first 28 working days (including registration days) of the quarter will be assigned grades of "W," which will not affect the overall scholastic average. The student who stops attending classes and notifies no one is usually assigned failing grades, which jeopardize his/her chances of future academic success.

A student may, by means of the same withdrawal form and with the approval of the program coordinator and the registrar, withdraw from individual courses while retaining other courses on the schedule. This option must be exercised within the first 28 working days of the quarter; failure to do so will mean that the student has elected to receive the final grade earned in the course. The only exceptions to these withdrawal regulations will be for those instances that involve unusual and fully documented circumstances.

Withdrawal forms are not processed during the last two class weeks of each quarter. Information regarding withdrawal and refund of student fees is found on page 18.

Grading System

All graduate students are required to maintain a 3.0 grade-point average. The following grading system will be used:

Grade	Grade Points
A Superior	4.0
B Average	3.0
C Below Average	2.0
F Failure	0.0

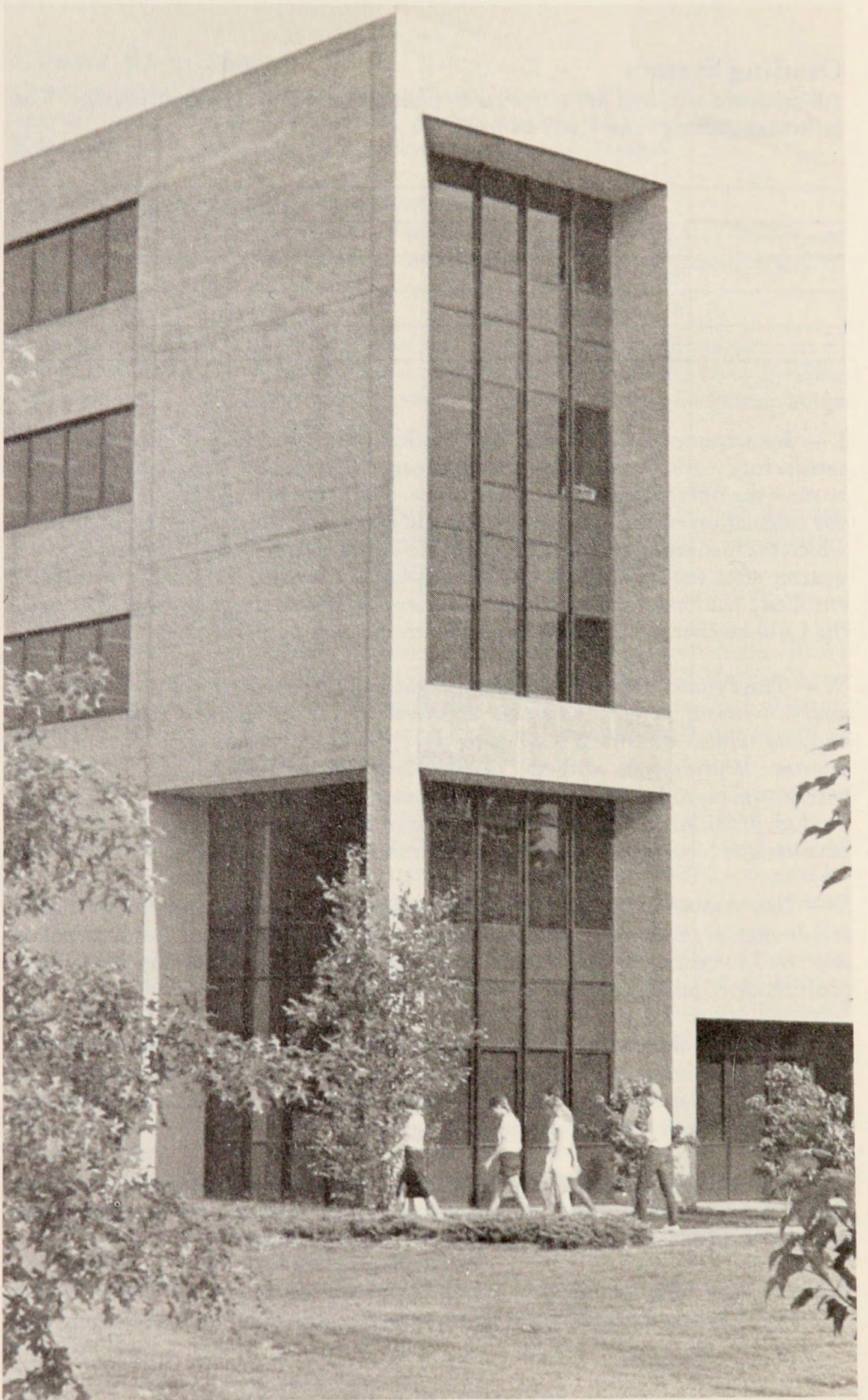
I — Incomplete grade (I) will be awarded only when the student has done satisfactory work, but for non-academic reasons beyond his/her control is unable to meet the full requirements of the course. The grade of I will not be included in the calculation of the student's scholastic average at the end of the quarter in which the incomplete grade is assigned. However, if by the end of the subsequent quarter after the Incomplete has been assigned (whether or not the student is enrolled), the I has not been removed and replaced with the grade of A, B, C or F, the I will be changed to F and calculated in the cumulative grade-point average.

W — This symbol indicates that the student was permitted to withdraw from the course without penalty with the approval of the program coordinator and registrar within the first 28 working days (including registration days) of the quarter. Withdrawals without penalty may be permitted after the official withdrawal period in hardship cases only with approval of the dean of Graduate Studies, program coordinator and registrar. A course in which the grade of W has been assigned will not be included in calculating the student's scholastic average.

S — This symbol indicates that credit has been given for completion of degree requirements other than academic course work. The use of this symbol is approved for thesis hours, student teaching, clinical practicum, internship and proficiency requirements in graduate programs.

U — This symbol indicates unsatisfactory performance in an attempt to complete degree requirements other than academic course work. The use of the U is approved for thesis hours, student teaching, clinical practicum, internship and proficiency requirements in graduate programs.

V — This symbol indicates that the student was given permission to audit the course and is not included in the calculation of the scholastic average. Students may not transfer from audit to credit status or vice versa.



EXPENSES

Expenses are in the form of matriculation fees, non-resident tuition fees, student services fees and other special fees. Fees of all students are due and payable at the time of registration; registration is not complete until all fees have been paid.

The college reserves and intends to exercise the right to withhold copies of transcripts and other student education records and/or to unenroll students who owe the college money. **Fees and expenses are subject to change without notice.**

Students are required to pay matriculation fees and, when applicable, non-resident tuition for enrollment in all courses even if no credit is earned. Income from such fees is used for the general support of the college.

Matriculation Fee

During 1986-87, graduate students are charged a matriculation fee of \$29 per quarter hour of course work up to 12 quarter hours. For a graduate student to register for more than 10 quarter hours, he or she must receive special permission. The matriculation fee for 12 or more hours is \$347 during 1986-87.

Non-Resident Tuition Fee

Students who are not residents of Georgia and who register for 12 or more credit hours are required to pay a tuition fee of \$694 per quarter in addition to the matriculation fee and all other regular fees. Non-resident students registered for fewer than 12 credit hours are required to pay a tuition fee of \$59 per credit hour in addition to the matriculation fee and all other regular fees.

Student Activities Fee

All students are required to pay a non-refundable fee of \$34 per quarter to finance student activities, student publications, intercollegiate athletics and special student services.

Special Fees and Expenses

Applied Music Fee: Students enrolled in applied music courses are required to pay an additional fee of \$50 per applied music credit hour. Applied music fees are non-refundable and may not be transferred to subsequent quarters.

Diploma Fee: A diploma fee of \$15 is required of all degree candidates and is payable at the time a petition to graduate is presented to the registrar. The fee is non-transferable and non-refundable. It entitles the student to one diploma.

Penalty Fee For Returned Check: A penalty fee of \$15 will be assessed for each check returned by the bank.

Student Motor Vehicle Parking Fee

All motor vehicles operated by students on the college campus must be officially registered with the Office of the Vice President for Business and Finance. A specific parking permit must be assigned before the vehicle may be operated or parked on campus. A parking decal permit will be issued for each vehicle

EXPENSES

registered and must be displayed in the left rear window of the vehicle.

A student with a debilitating physical handicap will be assigned a reserved parking space upon making a request through the Campus Safety and Security Office. Reserved parking spaces must be renewed each quarter in which the student is enrolled. Students parking vehicles in unauthorized areas will be subject to fines and/or removal of their vehicles at their expense.

The cost of the parking permit is as follows:

Fall Quarter through Summer Quarter	\$4.00
Winter Quarter through Summer Quarter	\$3.00
Spring Quarter through Summer Quarter	\$2.00
Summer Quarter Only	\$1.00

A student who has purchased a parking permit and subsequently does not attend one or more quarters during the year may apply for a refund for the quarter or quarters not in attendance. The refunds will be issued 30 days after the end of the summer quarter.

A student submitting a refund request after the end of the summer quarter will not be eligible for a refund.

Summary of Expenses

(Fewer than 12 Hours)	Resident	Non-Resident
Matriculation Fee Per Credit Hour	\$ 29.00	\$ 29.00
Non-Resident Tuition Fee Per Credit Hour	-0-	\$ 59.00
Student Services Fee Per Quarter	\$ 34.00	\$ 34.00
Vehicle Registration Per Year	\$ 4.00	\$ 4.00

(Twelve Hours or More)	Resident	Non-Resident
Matriculation Fee Per Quarter	\$347.00	\$347.00
Non-Resident Tuition Fee Per Quarter	-0-	\$694.00
Student Services Fee Per Quarter	\$ 34.00	\$ 34.00
Vehicle Registration Per Year	\$ 4.00	\$ 4.00

Withdrawal and Refund of Student Fees

Students desiring to withdraw from classes for any reason must secure the proper withdrawal forms from the Office of the Registrar. Withdrawal forms must be filled out completely and approved by the program coordinator and the registrar.

Students withdrawing on or before Schedule Change Day are entitled to a 100 percent refund. Students completely withdrawing from the college during the four-week period after Schedule Change Day are entitled to a percentage refund of matriculation and non-resident tuition fees paid for that quarter as follows:

- Within the first week following Schedule Change Day80%
- Within the second week following Schedule Change Day60%
- Within the third week following Schedule Change Day40%
- Within the fourth week following Schedule Change Day20%
- After the fourth week No Refund

Refer to the quarterly Schedule of Courses for specific dates and times of each refund period. The date to be used in determining eligibility for a refund will be the date the withdrawal form is presented to the Office of the Registrar.

The student services fee is not refundable after Schedule Change Day.

Students enrolled in a sequence course are eligible for a percentage refund only if they formally withdraw from the college in accordance with the refundable schedule above.

Students who do not formally withdraw, those suspended for disciplinary reasons or those who leave the college when disciplinary action is pending are not eligible for a refund of any portion of any fee.

A refund of all quarterly non-resident fees, matriculation fees and other required fees shall be made in the event of the death of a student at any time during an academic quarter.

Ordinarily, refunds will not be mailed until the end of the eighth week following registration.

Definition of a Legal Resident

An individual who enters the institution as a non-resident student but who later wishes to qualify as a legal resident must fill out a Request for Residence Classification form, which can be obtained in the Office of Admissions. A student's resident status is not changed automatically, and the burden of proof that the student qualifies as a legal resident under the regulations of the Board of Regents of the University System of Georgia rests with the student. A student is responsible for registering under the proper residency classification. A student classified as a non-resident who believes that he or she is entitled to be reclassified as a legal resident may petition the Residence Committee for a change in status. The petition must be filed no later than 60 days after the quarter begins in order for the student to be considered for reclassification for that quarter. If the petition is granted, reclassification will not be retroactive to prior quarters.

If there is any question in the mind of the student concerning his/her residence status, application for clarification should be made immediately or not later than two weeks prior to the registration date in order to avoid delay and inconvenience of registration. Applications should be addressed to Residence Committee, Office of the Vice President for Business and Finance, Kennesaw College, P.O. Box 444, Marietta, Georgia 30061.

Regents' Policies Governing the Classification of Students for Tuition Purposes

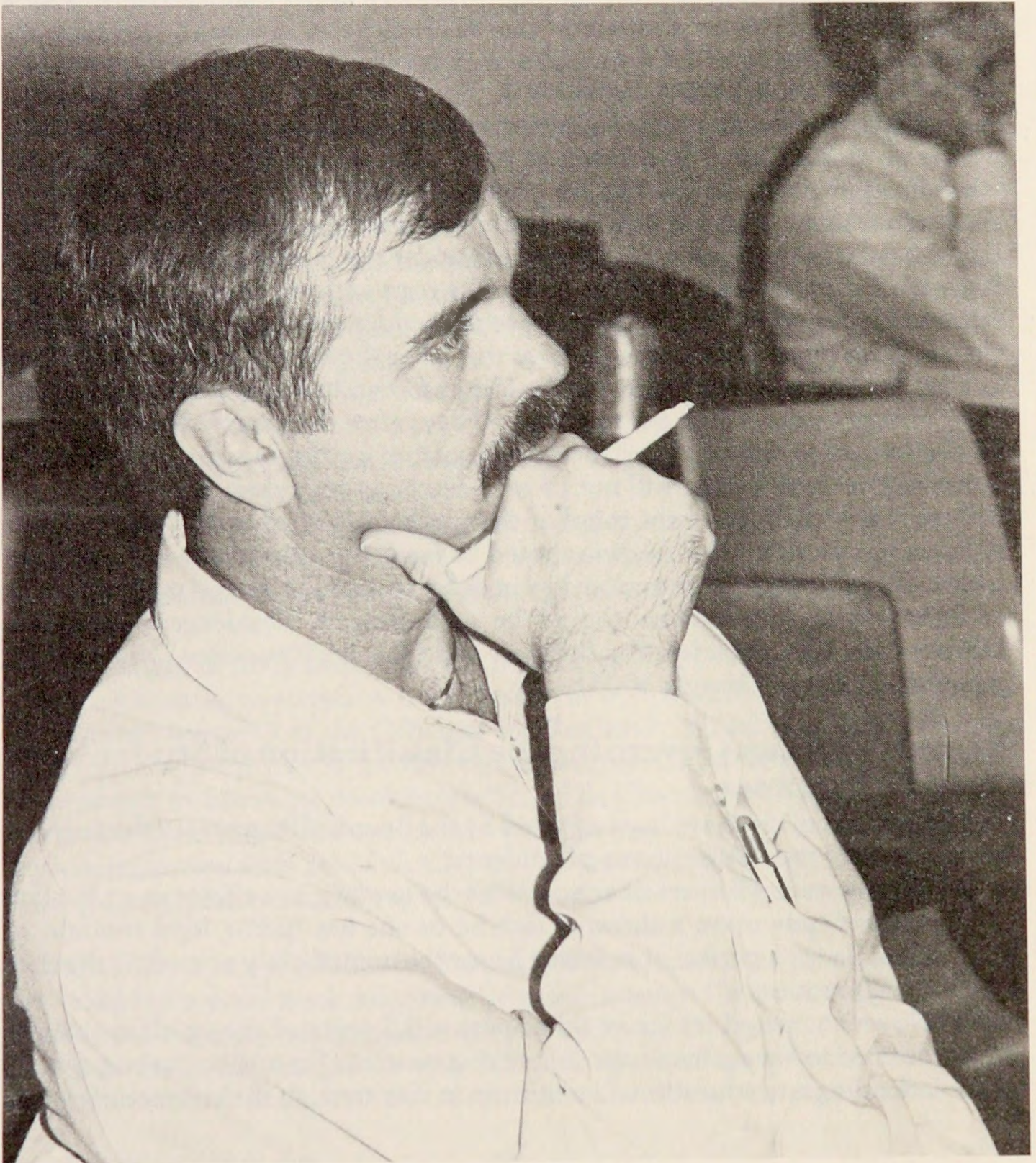
The following policies have been adopted by the Board of Regents for the purpose of determining the tuition status of students:

1. (a) If a person is 18 years of age or older, he or she may register as an in-state student only upon a showing that he or she has been a legal resident of Georgia for a period of at least 12 months immediately preceding the date of registration.
(b) No emancipated minor or other person 18 years of age or older shall be deemed to have gained or acquired in-state status for tuition purposes while attending any educational institution in this state, in the absence of a clear

EXPENSES

demonstration that he or she has in fact established legal residence in this state.

2. If a person is under 18 years of age, he or she may register as an in-state student only upon a showing that his or her supporting parent or guardian has been a legal resident of Georgia for a period of at least 12 months immediately preceding the date of registration.
3. If a parent or legal guardian of a minor changes his or her legal residence to another state following a period of legal residence in Georgia, the minor may continue to take courses for a period of 12 consecutive months on the payment of in-state tuition. After the expiration of the 12 month period, the student may continue his or her registration only upon the payment of fees at the out-of-state rate.
4. In the event that a legal resident of Georgia is appointed as guardian of a



non-resident minor, such minor will not be permitted to register as an in-state student until the expiration of one year from the date of court appointment, and then only upon a proper showing that such appointment was not made to avoid payment of the out-of-state fees.

5. Aliens shall be classified as non-resident students; provided, however, that an alien who is living in this country under an immigration document permitting indefinite or permanent residence shall have the same privilege of qualifying for in-state tuition as a citizen of the United States.

6. **Waivers:** An institution may waive out-of-state tuition for:

(a) non-resident students who are financially dependent upon a parent, parents or spouse who have been a legal resident of Georgia for at least 12 consecutive months immediately preceding the date of registration; provided, however, that such financial dependence shall have existed for at least 12 consecutive months immediately preceding the date of registration;

(b) international students whose matriculation fee and other required fees are paid by an agency of the federal government, a church or a civic club located in Georgia that has received specific approval of the Board of Regents, provided the number of such students does not exceed the quota approved by the Board of Regents for the institution concerned;

(c) full-time employees of the University System, their spouses and their dependent children;

(d) non-resident graduate students who hold teaching or research assistantships requiring at least one-third time service at such institution;

(e) full-time teachers in the public schools of Georgia and their dependent children. Teachers employed full-time on military bases in Georgia shall also qualify for this waiver;

(f) career consular officers and their dependents who are citizens of the foreign nation that their consular office represents, and who are stationed and living in Georgia under orders of their respective governments. This waiver shall apply only to those consular officers whose nations operate on the principle of educational reciprocity with the United States.

(g) military personnel and their dependents stationed in Georgia and on active duty unless such military personnel are assigned as students to system institutions for educational purposes.

(1) Military personnel on active duty in the State of Georgia who meet the admission requirements of Kennesaw College may apply for a waiver of non-resident fees. The application for a waiver must include an affidavit signed by the applicant's commanding officer stating that the applicant is assigned to a military installation in the state of Georgia with permanent change of station orders. The affidavit must contain the approximate length of the applicant's current tour of duty.

(2) Legal dependents of military personnel who meet the resident waiver requirements stated above may also apply for a waiver of non-resident fees. The parent or guardian (sponsor) must furnish the affidavit described above and in addition a signed statement that identifies the applicant as a legal dependent.

If the dependent is 18 years of age or older, the sponsor must furnish a copy of last year's federal income tax forms showing that the applicant was claimed as a legal dependent.

FINANCIAL ASSISTANCE

Kennesaw College awards financial assistance to qualified graduate students in order that they may pursue an advanced degree. Different types of aid have varying eligibility requirements. The director of Financial Aid can provide information on requirements and application procedures.

Regents' Opportunity Scholarship

In 1978, the Georgia General Assembly created and funded this scholarship program for historically disadvantaged graduate students who are residents of Georgia and enrolled in previously underrepresented graduate degree programs. Recipients must maintain full-time student status (10 quarter hours) and maintain satisfactory academic standing. The dean of Graduate Studies provides applications and eligibility requirement information.

Regents' Scholarships

The Board of Regents of the University System of Georgia offers scholarships to superior full-time students who are Georgia residents and have financial need. The amount of aid varies according to need up to \$1000 per year for graduate students. Repayment of this scholarship may be made through service in the state of Georgia for a period of one year for each \$1000 of aid received or through repayment in cash with interest of 3 percent per annum.

Guaranteed Loans

The Georgia Student Finance Authority is an organization created to guarantee low-interest loans made to Georgia residents who plan to attend any institution of higher education. Upon approval of the student's loan application by a participating lender, GSFA guarantees repayment of the loan with interest. A graduate student may borrow up to \$5,000 per year at the rate of 8 percent interest per year. In order to qualify automatically for federal interest benefits, the annual adjusted gross income for the parents and/or student must be less than \$30,000. An adjusted gross income that is \$30,001 or higher will require the borrower to demonstrate need in order to qualify for the federal interest benefit. A loan origination fee of 5 percent of the loan amount may be charged on all loans for which a completed promissory note was sent or delivered to the borrower for signing on or after August 23, 1981.

Repayment begins six months after the student ceases to be at least a full-time or half-time student, depending on the lending institution's rules. Minimum annual repayment is \$600 or \$50 per month. For information and application forms, write to the director of Financial Aid at Kennesaw College or to Georgia Student Finance Authority, 2082 East Exchange Place, Tucker, Georgia 30084.

Graduate Student Work Opportunities

There are a limited number of part-time positions available for graduate students in selected schools of the college. Interested persons should contact the particular department or school for information.

Veterans' Benefits

The college is on the approved list of the United States Veterans Administration

for the training of veterans, disabled veterans and the children and widows of deceased veterans who are eligible for benefits under the G.I. Bill.

Students in training under the G.I. Bill are required to pay all fees, as regular students, since they are paid benefits directly through the Veterans Administration. Each V.A. beneficiary should make financial preparation for at least one quarter because benefit checks are sometimes delayed.

Students in training under the G.I. Vocational Rehabilitation program should check with the College Business Office regarding the handling of their account for fees, supplies, etc.

Eligible veterans, children and widows of veterans must make application to their regional Veterans Administration Office. Application forms are available at Kennesaw College in the Registrar's Office at the beginning of each quarter while in attendance. Certain requirements must be met before students may be certified for non-credit remedial courses for V.A. payment purposes.

Students attending on the G.I. Bill are certified for V.A. benefits only for those courses required in their particular programs of study. Such students must maintain Kennesaw College standards for academic performance. Those students who are academically dismissed from school will have their benefits interrupted. Upon readmission and recertification of benefits at Kennesaw College, the V.A. will decide if further benefits may be paid for continuation of the program in which the academic deficiency occurred.

Current V.A. standards require that students attend class and that benefits be terminated when the student has been suspended for academic or disciplinary reasons. (Since V.A. regulations are subject to periodic change, it is the student's responsibility to keep up-to-date on requirements for V.A. benefits while in attendance at Kennesaw College.)



THE MASTER OF BUSINESS ADMINISTRATION

The Master of Business Administration (M.B.A.) degree is a professional degree providing a broad base of general business knowledge, which prepares people for middle- and upper-level management positions. The program seeks to develop in its students an understanding of managerial behavior and decision-making within the economic, social and political environment of business operations. Students will have the opportunity to improve their communication and leadership abilities, their analytical and decision-making skills, and their effectiveness at developing working relationships with subordinates, peers and supervisors, and external publics.

GENERAL REQUIREMENTS FOR ADMISSION TO M.B.A. PROGRAM

1. Baccalaureate degree from a regionally accredited college or university.
2. Completion of the following graduate preparatory courses or their equivalent at the undergraduate level, with a grade of "C" or better.

	Quarter Hours
GBA 620. Accounting Methods in Business	5
GBA 630. Economic Analysis	5
GBA 640. Applications of Computers/Statistical Analysis	5
GBA 650. Organization and Management Dynamics	5
GBA 670. Essentials of Marketing	5

3. A minimum overall undergraduate grade point average of 2.5 (C) on a 4.0 scale.
4. A total score of at least 480 on the Graduate Management Admissions Test.
5. **International students** must meet the requirements described on page 8.

Full Standing

May be accorded those applicants who are found to meet all of the above requirements for admission.

Provisional Standing

Will be accorded those applicants who are deficient in one or more requirements but who, in the opinion of the M.B.A. Program Committee, demonstrate the potential to complete the M.B.A. degree. A primary consideration will be related to work experience. All deficiencies in preparatory courses must be made up at the graduate level with a minimum grade of "C." Provisional Standing will be removed when all preparatory courses have been passed with a minimum grade of "C" (and an overall "B" average) and the student has successfully completed 15 hours of core graduate studies.

Course Exemption

Preparatory courses may be exempted through satisfactory completion of an institutional advanced-standing examination. No other courses may be exempted or waived.

Transfer Credit

A student may transfer up to 15 quarter hours of graduate core and area-of-concentration courses taken at an accredited institution. Any course accepted for transfer credit must have a grade of "B" or better and must be comparable to a course in the student's degree program. The evaluation of the courses that will be accepted will be made by the M.B.A. program coordinator or M.B.A. Program Committee.

Grades on Graduate Courses

Students must earn a grade of "C" or better on all graduate-level courses and an overall average of "B."

Candidacy

The requirements for admission to candidacy shall be the successful completion of a minimum of 15 quarter hours of core courses with a cumulative grade-point average of 3.0 and a grade of "C" or better in each course presented for candidacy, plus submission of an approved degree program in an area of concentration. The student's adviser and the M.B.A. program coordinator must approve the degree program. Approval of candidacy will be determined by the School of Business Administration M.B.A. Program Committee after evaluation of the student's progress.

Admission Criteria for Non-Degree Students

Applicants for non-degree study must meet the following criteria:

1. Baccalaureate degree from a regionally accredited college or university.
2. A minimum undergraduate grade-point average of "C" or better (2.0 on a 4.0 scale).

Non-Degree to Degree Status

A student who wishes to change from non-degree status must follow all the procedures and meet all the requirements specified for the degree program. A maximum of 15 quarter hours of graduate credit earned as a non-degree student may be applied toward the requirements for the M.B.A. degree at Kennesaw College.

Readmission to the M.B.A. Program

The M.B.A. program requires a student to apply for readmission if the student is not enrolled for two or more consecutive quarters.

MASTER OF BUSINESS ADMINISTRATION PROGRAM OF STUDY

Prerequisite Courses: (Required before taking core or area of concentration courses)

	Quarter Hours
GBA 620. Accounting Methods in Business	5
GBA 630. Economic Analysis	5
GBA 640. Applications of Computers/Statistical Analysis	5
GBA 650. Organization and Management Dynamics	5
GBA 670. Essentials of Marketing	5

MASTER OF BUSINESS ADMINISTRATION

Core Courses: (35 quarter hours required for all degree students)

GBA 811. Legal Environment and Business Ethics	5
GBA 821. Managerial Analysis and Cost Control	5
GBA 831. Financial Analysis and Decision Making	5
GBA 841. Effective Organization Communication	5
GBA 851. Organization Analysis and Change	5
GBA 861. International Business Perspectives	5
GBA 899. Effective Strategy Formulation and Goal Implementation	5

Area of Concentration: (25 quarter hours)

Specific course comprising the area of concentration must be selected with the graduate adviser and be reviewed and approved by the M.B.A. program coordinator **prior** to beginning elective course work.

ACCOUNTING AREA OF CONCENTRATION

REQUIRED: GBA 822. Accounting for Analysis and Decision Making
GBA 823. Accounting Information Systems
GBA 824. Tax Consequences of Management Decisions
GBA 825. Controllership
GBA 826. Internal Auditing

FINANCIAL SERVICES AREA OF CONCENTRATION

REQUIRED: GBA 833. Investment Analysis
GBA 835. Money and Capital Markets

THREE COURSES FROM THE FOLLOWING:

GBA 832. Capital Investment and Financial Decisions
GBA 834. Investment and Portfolio Management
GBA 836. Financial Management of Financial Institutions
GBA 837. International Finance
GBA 838. Real Property; Analysis and Investment
GBA 839. Legal Aspects and Issues for Financial Service

HUMAN RESOURCES MANAGEMENT AND DEVELOPMENT AREA OF CONCENTRATION

REQUIRED: GBA 881. Strategic Human Resource/Business Planning
GBA 889. Human Resource/Organization Effectiveness

THREE COURSES FROM THE FOLLOWING:

GBA 812. Contemporary Employment Law
GBA 880. Human Resource Management and Development
GBA 882. Human Resource Acquisition/Utilization
GBA 883. Leadership Development and Career Growth
GBA 884. Managing Behavior in Organizations
GBA 885. Labor Relations
GBA 886. Organization Development Technology

MASTER OF BUSINESS ADMINISTRATION

- GBA 887. Seminar in Human Resource Management and Development
- GBA 888. Directed Study in Human Resource Management and Development

INSTITUTIONAL ADMINISTRATION AREA OF CONCENTRATION

REQUIRED: GBA 822. Accounting for Analysis and Decision Making
GBA 870. Marketing Management

ONE COURSE SELECTED FROM:

- GBA 880. Human Resource Management and Development
- GBA 881. Strategic Human Resource/Business Planning
- GBA 883. Leadership Development and Career Growth
- GBA 884. Managing Behavior in Organizations

ONE COURSE SELECTED FROM:

- GBA 832. Capital Investment and Financial Decisions
- GBA 833. Investment Analysis

ONE FREE ELECTIVE FROM ANY 800-LEVEL COURSE IN THE COLLEGE

MARKETING AREA OF CONCENTRATION

There are two tracks a student may follow in the marketing area of concentration: industrial marketing or marketing management.

REQUIRED: GBA 871. Purchasing and Consumption Behavior

Industrial Marketing Track:

- GBA 877. Professional Selling and Sales Management
- GBA 878. Industrial Marketing

Marketing Management Track:

- GBA 870. Marketing Management
- GBA 875. Applied Marketing Research

ONE COURSE FROM THE FOLLOWING:

- GBA 872. Strategic Product Management
- GBA 873. International Marketing Management
- GBA 876. Dynamic Marketing Applications

ONE FREE ELECTIVE FROM ANY 800-LEVEL COURSE IN THE COLLEGE



THE MASTER OF EDUCATION

The Department of Curriculum and Instruction in the School of Education offers the Master of Education degree with majors leading to T-5 certification in elementary education (K-4) and elementary education (4-8).

In addition, the department offers graduate course work to meet requirements for initial T-4 certification and add-on and renewal T-4 and T-5 certification in elementary education, grades K-4 and 4-8. Contact the program coordinator for further information about certification courses.

NON-DEGREE GRADUATE STUDY

Applicants who wish to take graduate courses but who do not want to pursue a degree program may be admitted to non-degree graduate study.

Admission Criteria

1. Baccalaureate degree from a regionally accredited college or university.
2. A minimum undergraduate cumulative grade-point average of 2.0 (on a 4.0 scale).

Non-degree to Degree Status

A student who wishes to change from non-degree to degree status must follow all the procedures and meet all the requirements specified for the degree program. A maximum of 15 quarter hours of graduate credit (with grades of B or better) earned as a non-degree student may be applied toward the requirements of an M.Ed. degree.

M.Ed. DEGREE PROGRAM

The Master of Education is a professional degree providing intellectually challenging opportunities for teachers to acquire the understanding and skill to apply interdisciplinary knowledge to the professional problems of teaching. The M.Ed. degree program is designed to strengthen:

- Theoretical and contextual understanding of teaching and learning
- Knowledge of the subject matter disciplines and their interrelationships
- Knowledge and skills in educational practices
- Expertise in the processes of educational problem solving

Admission Criteria

1. Baccalaureate degree from a regionally accredited college or university.
2. A minimum undergraduate cumulative grade-point average of 2.5 (on a 4.0 scale).
3. A T-4 certificate in elementary education (K-4) or elementary education (4-8). (Those applicants who do not hold a T-4 or have a degree in elementary education may complete a prerequisite program to obtain initial undergraduate certification prior to admission to a graduate program.)
4. A minimum score of 800 on the General Test of the Graduate Record Examination.
5. Three acceptable letters of recommendation.
6. An acceptable personal statement of goals for professional development. (NOTE: There are required forms for the recommendations and the personal statement.)

THE MASTER OF EDUCATION

Individual degree programs may define acceptable letters of recommendation and specify higher grade-point average and GRE score requirements. Individual degree programs may also have additional admission criteria.

Full Standing

Applicants who meet all of the above criteria may be admitted to full standing in a degree program.

Provisional Standing

Applicants to a degree program who are deficient in one or more of the required criteria, but who are considered acceptable for graduate study, may be admitted to provisional standing. To be eligible for provisional standing, a student must have a minimum undergraduate cumulative grade-point average of 2.2 (on a 4.0 scale) and a minimum score of 700 on the General Test of the Graduate Record Examination. The requirements that must be met to make up the deficiencies will be determined by the M.Ed. Admissions Committee. A student may remain in provisional standing until 15 quarter hours of graduate work have been attempted. Upon completion of the initial 15 hours of course work, with grades of B or better and the established requirements met, an applicant may be reconsidered for full standing in a degree program. A maximum of 15 quarter hours of graduate credit (with grades of B or better) earned while in provisional standing may be applied toward the requirements of a degree program.

Transfer Credit

Graduate courses taken at other accredited institutions must be evaluated and approved by the program coordinator. A maximum of 15 quarter hours of transfer credit (with grades of B or better) may be applied toward a degree program. No courses will be accepted for transfer credit if they are more than five years old at the time of evaluation.

Candidacy

The minimum requirements for admission to candidacy are successful completion of 15 quarter hours of graduate credit in full standing in a degree program with a minimum grade point average of 3.0 and a grade of B or better in each course presented for candidacy. Individual degree programs may have additional requirements for candidacy (e.g., interview or examination).

Degree Requirements

The minimum requirements for completion of an M.Ed. degree include:

1. completion of a minimum of 60 quarter hours of approved graduate course work.
2. completion of a minimum of 45 quarter hours of the minimum 60 hours in full standing at Kennesaw College.
3. an earned cumulative grade-point average of 3.0 in all graduate course work at Kennesaw and a grade of B or better in each course presented to meet degree requirements.
4. successful completion of a written or oral comprehensive examination.
5. successful completion of a thesis or practicum, including successful com-

pletion of an oral examination on the thesis or practicum paper. Individual degree programs may specify particular requirement options (e.g., oral or written exams, thesis or practicum), as well as additional requirements.

THE MASTER OF EDUCATION PROGRAM OF STUDY

Elementary Education (K-4) and Elementary Education (4-8) T-5 Certification

The M.Ed. degree program consists of a minimum of 60 quarter hours of course work beyond any required prerequisites. The program includes six professional education courses, five teaching field courses, and one elective course, which may be selected from professional education or teaching field courses.

I. Professional Education (minimum of 30 quarter hours)

FED 601 Interdisciplinary Study of Educational Problems
FED 651 Microcomputer Applications in Education
FED 741 Educational Research Methods
FED 701 Advanced Studies in Learning
ECI 751 Instructional Design and Application in Early
Childhood Education

or

ECI 752 Instructional Design and Application in Middle
Grades Education
EDI 798 Practicum

or

FED 799 Thesis

II. Teaching Field (minimum of 25 quarter hours)

From the following list of courses the elementary (K-4) degree candidate will select with the approval of an adviser 25 quarter hours; the elementary (4-8) degree candidate will select 15 quarter hours in **one** field for a major concentration and 10 quarter hours in **one** other field for a minor concentration:

Language Arts

ECI 611 Survey of the Humanities
ECI 613 Literature in the School Program
ECI 614 Language Arts in the Elementary School
ECI 616 Reading in the Elementary School
ECI 618 Reading in the Content Fields
ECI 716 Diagnosis and Correction of Reading Problems
ENG 601 Topics in English and American Literature
ENG 621 Figures in Literature
ENG 631 Advanced Grammar and Linguistics
ENG 635 Rhetoric and Advanced Composition
ENG 641 Mass Communications: Journalism and Other Media
ENG 651 Problems in Literary Criticism

THE MASTER OF EDUCATION

Mathematics

ECI	621	Survey of Mathematics and the Sciences
ECI	623	Fundamental Ideas of Arithmetic and Algebra for Teachers
ECI	624	Fundamental Ideas of Geometry for Teachers
MATH	600	Elementary Set Theory
MATH	601	History of Mathematics
MATH	621	Methods of Statistical Inference I
MATH	660	The Mathematical Foundations of Computer Graphics
MATH	661	Abstract Algebra I
MATH	674	Introduction to Combinatorics
MATH	681	Real Analysis I
MATH	695	Modern Geometry and Convexity

Science

ECI	621	Survey of Mathematics and the Sciences
ECI	626	Life Science for Teachers
ECI	627	Physical Science for Teachers
ECI	628	Earth Science for Teachers
BIOL	610	Evolutionary and Population Biology
BIOL	620	Molecular Biology
CHEM	605	Modern Chemical Science
CHEM	606	Environmental Chemistry
PHYS	610	Classical Physics Demonstrations I
PHYS	615	Classical Physics Demonstrations II

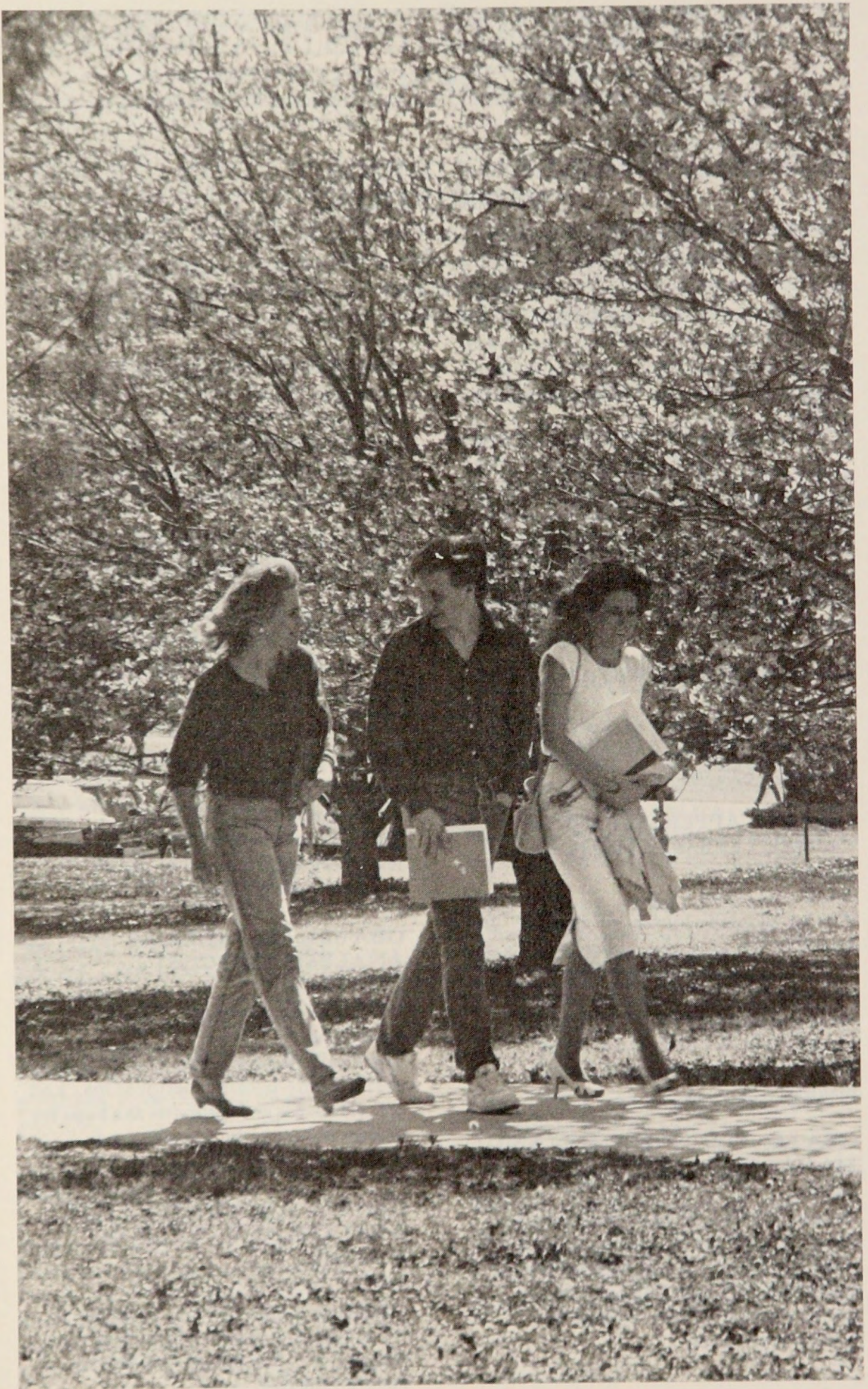
Social Studies

ECI	631	Survey of the Social Studies
ECI	633	Social Studies in the Elementary School
GEOG	601	Peoples of the World
HIST	610	Local History Research and Resources
HIST	620	Continuity and Change in a Selected Nation/State
HIST	630	Minorities in America
POLS	605	Political Ideologies

Art, Music, Health and Physical Education

ECI	636	Art in the Elementary School
ECI	641	Music in the Elementary School
ECI	646	Health and Physical Education in the Elementary School

Elective (minimum of five quarter hours)



BUSINESS ADMINISTRATION COURSE DESCRIPTIONS

SCHOOL OF BUSINESS ADMINISTRATION COURSE DESCRIPTIONS

The figures shown below the course number and title of the course signify the number of class hours per week, the number of laboratory hours per week and the quarter hours of credit for the completed course. Thus, the entry 4-3-5 denotes four hours of class, three hours of laboratory and five hours of degree credit.

Graduate Business Administration (GBA)

GBA 620. ACCOUNTING METHODS IN BUSINESS

5-0-5.

An accelerated course in accounting concepts and procedures; the accounting function in business with a managerial emphasis.

GBA 630. ECONOMIC ANALYSIS

5-0-5.

An accelerated course in economic principles and analysis with application to business decisions.

GBA 640. APPLICATIONS OF COMPUTERS/STATISTICAL ANALYSIS

5-0-5.

An accelerated course to provide an introduction to — and understanding of — the use, capabilities and characteristics of computers and business-oriented software; applications of computers emphasizing business statistics for problem-identification and decision making.

GBA 650. ORGANIZATION AND MANAGEMENT DYNAMICS

5-0-5.

An accelerated course to understand interrelationships of structure, operations and processes and how individual and group behavior influence operational, managerial and strategic activities in the firm.

GBA 670. ESSENTIALS OF MARKETING

5-0-5.

An accelerated course in marketing, the marketing function and its relation to business, the economy and society.

GBA 811. LEGAL ENVIRON- MENT AND BUSINESS ETHICS

5-0-5.

Provides an appreciation of the purpose of law related to our economic, industrial and political systems with primary focus on the role of business in society.

GBA 812. CONTEMPORARY EMPLOYMENT LAW

5-0-5. Prerequisite: GBA 811

Provides an understanding of the regulatory environment of human resource management.

GBA 821. MANAGERIAL ANALYSIS AND COST CONTROL

5-0-5. Prerequisite: GBA 620 or equivalent

The study of cost terms and purposes, cost-volume-profit relationships, and cost standards and estimates as a basis for managerial analysis, planning and control.

GBA 822. ACCOUNTING FOR ANALYSIS AND DECISION MAKING

5-0-5. Prerequisite: GBA 821

Provides a comprehensive understanding of financial accounting concepts as they apply to the managerial process of decision making.

GBA 823. ACCOUNTING INFORMATION SYSTEMS

5-0-5. Prerequisite: GBA 821

Provides an introduction to system analysis and design with a focus on the accounting information flow.

GBA 824. TAX CONSEQUENCES OF MANAGEMENT DECISIONS

5-0-5. Prerequisite: GBA 821

The study of important tax consequences that are a result of business transactions.

GBA 825. CONTROLLERSHIP

5-0-5. Prerequisite: GBA 821

A study of how the controller's functions can be assessed, strengthened and utilized in management's top decision-making processes.

GBA 826. INTERNAL AUDITING

5-0-5. Prerequisite: GBA 821

A detailed overview of the internal audit function with emphasis on design of effective controls and performance evaluation for operational areas.

GBA 831. FINANCIAL ANALYSIS AND DECISION MAKING

5-0-5. Prerequisite: GBA 630 or equivalent

The study of capital investment strategies of the firm with emphasis on cost of capital, rate of return, capital replacement and risk taking in the competitive environment.

GBA 832. CAPITAL INVESTMENT AND FINANCIAL DECISIONS

5-0-5. Prerequisite: GBA 831

An advanced treatment of the major financial issues facing non-financial corporations, covering both theory and practice.

GBA 833. INVESTMENT ANALYSIS

5-0-5. Prerequisite: GBA 831

An introduction to the investment characteristics of individual stocks, bonds and other financial assets. Techniques for analyzing their expected returns and risk, and strategies and techniques for combining them efficiently into portfolios are also studied.

GBA 834. INVESTMENT AND PORTFOLIO MANAGEMENT

5-0-5. Prerequisite: GBA 833

An in-depth study of the conceptual framework for formulating investment policies, as well as their implications for individual and institutional portfolio management.

GBA 835. MONEY AND CAPITAL MARKETS

5-0-5. Prerequisite: GBA 831

An analysis of the role of financial intermediaries and financial markets in facilitating the efficient financing of economic activity.

GBA 836. FINANCIAL MANAGEMENT OF FINANCIAL INSTITUTIONS

5-0-5. Prerequisite: GBA 831

This course considers the financial decision-making framework related to issues of capital acquisition and allocation faced by major types of financial institutions.

GBA 837. INTERNATIONAL FINANCE

5-0-5. Prerequisite: GBA 831

An introduction to the concepts, institutions and financial structure facing multinational firms and the consequent implications for financial decision making in a multi-currency environment.

GBA 838. REAL PROPERTY: ANALYSIS AND INVESTMENT

5-0-5. Prerequisite: GBA 831

An analysis of the risk-return configuration, tax implications and investment characteristics and uses of real property.

GBA 839. LEGAL ASPECTS AND ISSUES FOR FINANCIAL SERVICES

5-0-5. Prerequisite: GBA 831

This course is an overview of basic legal elements financial advisers encounter in the areas of securities, limited partnerships, wills, gifts, estates, real estate and commercial paper.

BUSINESS ADMINISTRATION COURSE DESCRIPTIONS

GBA 841. EFFECTIVE ORGANIZATION COMMUNICATION

5-0-5. Prerequisite: GBA 650 or equivalent

The study of interpersonal, organizational and public communication processes as they relate to meshing individual and organizational goals; influence of communication processes on decision making, implementation of change and adaptation of organizations to their environments.

GBA 851. ORGANIZATION ANALYSIS AND CHANGE

5-0-5. Prerequisite: GBA 650 or equivalent

Provides approaches to analyzing individuals, organizational components and other significant elements impacting the firm; focuses upon change processes and effect upon individuals, organization strategy and goals, and viability of the firm.

GBA 861. INTERNATIONAL BUSINESS PERSPECTIVES

5-0-5. Prerequisite: GBA 650 or equivalent

A study of economic, financial, political, social and cultural environments in which the American business operates abroad. Topical problems in developing empathy toward foreign behavior, understanding of international environments and analyzing practices of business firms operating in foreign environments will be explored.

GBA 870. MARKETING MANAGEMENT

5-0-5. Prerequisite: GBA 670 or equivalent

An examination of strategic and tactical planning and decision making in consumer goods, service and not-for-profit organizations. Cases and/or computer simulations will be used to provide for applications experience.

GBA 871. PURCHASING AND CONSUMPTION BEHAVIOR

5-0-5. Prerequisite: GBA 670 or equivalent

Utilizes the behavioral sciences and research methods to analyze, forecast and meet consumer needs. The roles of advertising and ethical issues are analyzed.

GBA 872. STRATEGIC PRODUCT MANAGEMENT

5-0-5. Prerequisite: GBA 670 or equivalent

A focus upon the marketing person as a general manager in profit and non-profit organizations. Operating, managerial and strategic elements of a product manager are analyzed during various life stages of products and differing organization structures.

GBA 873. INTERNATIONAL MARKETING MANAGEMENT

5-0-5. Prerequisite: GBA 670 or equivalent

An examination of cultural, political, socio-economic and distribution patterns confronting the manager in both the multinational firm and the small business.

GBA 875. APPLIED MARKETING RESEARCH

5-0-5. Prerequisite: GBA 640 and GBA 670 or equivalents

Examination and evaluation of marketing information sources and systems for opportunity identification and analysis, planning, decision making, and control.

GBA 876. DYNAMIC MARKETING APPLICATIONS

5-0-5. Prerequisite: GBA 871 and any two of the following: GBA 870, 875, 877, 878

A capstone course employing current cases and computer simulation to analyze and integrate marketing strategies and techniques. Marketing executives may team teach with faculty.

BUSINESS ADMINISTRATION COURSE DESCRIPTIONS

GBA 877. PROFESSIONAL SELLING AND SALES MANAGEMENT

5-0-5. Prerequisite: GBA 670 or equivalent

The largest portion of marketing dollars in industrial marketing is spent in sales. This course will examine the roles and responsibilities of the industrial salesperson and the industrial sales manager. Role playing and cases will be used to provide applications experience.

GBA 878. INDUSTRIAL MARKETING

5-0-5. Prerequisite: GBA 670 or equivalent

An examination of the areas of strategic and tactical planning and implementation when dealing with industrial products to industrial buying organizations.

GBA 879. INDEPENDENT STUDY IN MARKETING

5-0-5. Prerequisite: Must have approval of faculty member and adviser

Designed to provide students opportunities to study and research in contemporary domestic and international areas.

GBA 880. HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT

5-0-5. Prerequisite: GBA 851

Provides a general understanding of the human resource management function in contemporary organizations. Intended for students who have not taken a basic human resource management course at the undergraduate level.

GBA 881. STRATEGIC HUMAN RESOURCE/BUSINESS PLANNING

5-0-5. Prerequisite: GBA 851

Advanced study of long-range human resource planning linked to business strategic planning, focusing on: human resource information systems; determination of employment needs; forecasting of available talent; environmental scan-

ning; developing strategies for meeting demands of anticipated changes in internal and external environments; personnel research; and human resource audits.

GBA 882. HUMAN RESOURCE ACQUISITION/UTILIZATION

5-0-5. Prerequisite: GBA 851

Advanced study of the management of systematic flow of human resources into, through and out of organizations focusing on the design, implementation and evaluation of staffing and performance management strategies contributing to organizational effectiveness.

GBA 883. LEADERSHIP DEVELOPMENT AND CAREER GROWTH

5-0-5. Prerequisite: GBA 851

Advanced study of strategies designed to equip individuals for greater mastery of current and future leadership responsibilities, development of managerial/organizational competencies, and career growth.

GBA 884. MANAGING BEHAVIOR IN ORGANIZATIONS

5-0-5. Prerequisite: GBA 851

Advanced study of behavioral systems, reward systems and productivity improvement strategies focusing on their effects on individual and group behavior and organizational effectiveness..

GBA 885. LABOR RELATIONS

5-0-5. Prerequisite: GBA 851

Advanced study of employee-management relationships and their effect on human resource management and organizational effectiveness in union and non-union settings.

GBA 886. ORGANIZATION DEVELOPMENT TECHNOLOGY

5-0-5. Prerequisite: GBA 851

Advanced study and application of techniques for initiating change in organizations including: internal consulting skills, team building, survey feed-

BUSINESS ADMINISTRATION COURSE DESCRIPTIONS

back, goal-setting and conflict resolutions.

GBA 887. SEMINAR IN HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT

5-0-5.

Advanced study of contemporary and relevant issues in human resource management based on current topics and student interests.

GBA 888. DIRECTED STUDY IN HUMAN RESOURCE MANAGEMENT AND DEVELOPMENT

5-15 credit hours. Prerequisite: Must have approval of faculty member and adviser.

Designed to provide individual students with opportunity to work with a designated faculty member to continue their study in a particular area or to conduct independent research in the area of human resource management.

GBA 889. HUMAN RESOURCE/ORGANIZATIONAL EFFECTIVENESS

5-0-5. Prerequisite: GBA 881 and three of the following: GBA 812, 880, 882, 883, 884, 885, 886, 887.

Capstone course integrating human resource strategies and policies with organization strategies focusing on the contribution of human resource management to overall organizational effectiveness.

GBA 890. SPECIAL TOPICS IN GRADUATE BUSINESS ADMINISTRATION STUDIES

5-0-5. Prerequisite: Must be approved by adviser and department chairperson. Selected contemporary topics in a discipline of interest to faculty, students and employers.

GBA 895. SPECIAL PROJECTS IN GRADUATE BUSINESS ADMINISTRATION STUDIES

5-10 credit hours. Prerequisite: Must be approved by adviser and Graduate Committee.

Special projects and/or thesis option for students who wish to pursue advanced work on a particular subject in a specialized area.

GBA 899. EFFECTIVE STRATEGY FORMULATION AND GOAL IMPLEMENTATION

5-0-5. Prerequisite: 25 hours of graduate core completed.

An integrative course designed to provide an executive viewpoint of strategy formulation and management of an enterprise. Knowledge from all business disciplines is applied as well as environmental forces, institutional resources and social values as they relate to the determination and implementation of strategy and policy.

SCHOOL OF EDUCATION

COURSE DESCRIPTIONS

Foundations of Education (FED)

FED 601. INTERDISCIPLINARY STUDY OF EDUCATIONAL PROBLEMS

5-0-5. Prerequisite: Admission to M.Ed. program

An interdisciplinary examination of the cultural context of educational problems and practice. Includes an introduction to problem-solving processes and skills. Emphasis will be placed on how different cultural views have affected perceptions of the nature and purpose of education.

FED 641. EDUCATIONAL STATISTICS I

5-0-5. Prerequisite: Admission to graduate study

Applications of statistical techniques to educational problems. Includes descriptive statistics, probability, sampling techniques, correlation and selected inferential statistics.

FED 651. MICROCOMPUTER APPLICATIONS IN EDUCATION

5-0-5. Prerequisite: FED 741, admission to graduate study

This course will use the problem-solving model to introduce the student to structured programming and the computer's role in an educational environment. Particular focus will be on using the microcomputer as a research, instructional and administrative tool, as well as developing the student's ability to write, analyze and evaluate educational software.

FED 701. ADVANCED STUDIES IN LEARNING

5-0-5. Prerequisite: Admission to candidacy

An in-depth study of selected learning theories and concepts and their relationship to educational issues and problems. Particular focus will be on using various

disciplines' methods to examine these theories, concepts and issues.

FED 741. EDUCATIONAL RESEARCH METHODS

5-0-5. Prerequisite: Admission to graduate study

Introduction to research designs and procedures, statistical analysis and the use of computers in educational problem solving.

FED 790. SPECIAL TOPICS (repeatable)

1-15. Prerequisite: Permission of adviser and instructor

Exploration of a specifically designed topic or theme in education for experienced classroom teachers.

FED 795. DIRECTED STUDY (repeatable)

1-15. Prerequisite: Permission of adviser and instructor

A concentrated investigation of selected topics of an advanced nature. The content will be determined jointly by the instructor and the student.

FED 799. MASTER'S THESIS (repeatable)

1-10. Prerequisite: Successful completion of comprehensive examination

Supervised development and preparation of thesis.

Education Curriculum & Instruction (ECI)

ECI 611. SURVEY OF THE HUMANITIES

5-0-5. Prerequisite: Admission to graduate study

A study of the development and relationship of art, drama, literature and music. Emphasis is placed on the concepts and processes of these areas in relation to the creative process as a whole. Individual projects will focus on topics appropriate for particular age groups.

SCHOOL OF EDUCATION COURSE DESCRIPTIONS

ECI 613. LITERATURE IN THE SCHOOL PROGRAM

5-0-5. Prerequisite: Admission to graduate study

A study of the various genres of literature with emphasis on the use of books and non-print materials as an integral part of the curriculum. Focuses on books that provide the student with an opportunity for the application of reading skills, for reading for pleasure and for understanding himself/herself in relation to the world. Individual projects will focus on materials appropriate for particular age groups.

ECI 614. LANGUAGE ARTS IN THE ELEMENTARY SCHOOL

5-0-5. Prerequisite: Admission to graduate study

A study of the various components of the language arts and their interrelationship. Emphasis is placed on reception and production of oral and written communication. Individual projects will focus on these processes in particular age groups.

ECI 616. READING IN THE ELEMENTARY SCHOOL

5-0-5. Prerequisite: Admission to graduate study

A study of the principles and practices of developmental reading. Emphasis is placed on the study of the reading process and the organizational and management aspects of reading instruction.

ECI 618. READING IN THE CONTENT FIELDS

5-0-5. Prerequisite: Admission to graduate study

A study of the concepts and specific skills involved in reading in the content areas. Emphasizes development and selection of materials and teaching strategies appropriate for the classroom.

ECI 621. SURVEY OF MATHEMATICS AND THE SCIENCES

5-0-5. Prerequisite: Admission to graduate study

A study of the concepts and processes of mathematics and the natural science

disciplines. Emphasis is placed on examination of scientific and technological developments in relation to society and social issues. Individual projects will focus on topics appropriate for particular age groups.

ECI 623. FUNDAMENTAL IDEAS OF ARITHMETIC AND ALGEBRA FOR TEACHERS

5-0-5. Prerequisite: Admission to graduate study and 15 hours in undergraduate math

A course designed to give the K-8 teacher a clearer understanding of fundamental arithmetic and algebraic structures. Individual projects will focus on materials appropriate for particular age groups.

ECI 624. FUNDAMENTAL IDEAS OF GEOMETRY FOR TEACHERS

5-0-5. Prerequisite: Admission to graduate study and 15 hours in undergraduate math

A course designed to give the K-8 teacher a clear understanding of fundamental concepts, structures and applications of geometry. Individual projects will focus on materials appropriate for particular age groups.

ECI 626. LIFE SCIENCE FOR TEACHERS

5-0-5. Prerequisite: Admission to graduate study

This course will explore concepts and processes in the biological sciences appropriate to primary and middle grade students and teachers. Emphasis will be placed on ecological relationships. Individual projects will focus on materials appropriate for particular age groups.

ECI 627. PHYSICAL SCIENCE FOR TEACHERS

5-0-5. Prerequisite: Admission to graduate study

This course will explore concepts and processes in chemistry and physics appropriate to primary and middle grades students and teachers. Emphasis will be placed on relationships between energy and matter. Individual projects will

SCHOOL OF EDUCATION COURSE DESCRIPTIONS

focus on materials appropriate for particular age groups.

ECI 628. EARTH SCIENCE FOR TEACHERS

5-0-5. Prerequisite: Admission to graduate study

This course will explore concepts and processes in the earth sciences appropriate to primary and middle grade students and teachers. Areas of exploration will include astronomy, geology, meteorology and oceanography. Individual projects will focus on materials appropriate for particular age groups.

ECI 631. SURVEY OF THE SOCIAL SCIENCES

5-0-5. Prerequisite: Admission to graduate study

A study of the concepts, skills and processes of the social science disciplines. Emphasis is placed on the application of these aspects of the disciplines to the analysis of social issues. Individual projects will focus on topics appropriate for particular age groups.

ECI 633. SOCIAL STUDIES IN THE ELEMENTARY SCHOOL

5-0-5. Prerequisite: Admission to graduate study

This course will examine concepts and processes of the social studies appropriate to primary and middle grades students and teachers. Individual projects will focus on materials appropriate for particular age groups.

ECI 636. ART IN THE ELEMENTARY SCHOOL

5-0-5. Prerequisite: Admission to graduate study

An examination of the problems and processes in teaching art in the elementary grades. Emphasis will be placed on specific media techniques as related to the planning and implementation of art instruction. Correlation of art activities with other curriculum areas will be addressed along with a review of child development in art. Individual projects

will focus on activities appropriate for particular age groups.

ECI 641. MUSIC IN THE ELEMENTARY SCHOOL

5-0-5. Prerequisite: Admission to graduate study

Designed for the graduate student in education, the course develops skills in employing standard music teaching methods, familiarizes the student with current textbooks, printed music and other resources, and explores current philosophies, practices and problems involved with implementation of music in the general elementary classroom. Individual projects will focus on materials appropriate for particular age groups.

ECI 646. HEALTH AND PHYSICAL EDUCATION IN THE ELEMENTARY SCHOOL

5-0-5. Prerequisite: Admission to graduate study

A research-based approach to the curriculum and methods of elementary health and physical education. Requires peer teaching and practical term research project. Emphasizes a developmental approach. Individual projects will focus on activities appropriate for particular age groups.

ECI 651. METHODS AND MATERIALS IN LANGUAGE ARTS INSTRUCTION

5-0-5. Prerequisite: Admission to graduate study

A study of methods and materials for elementary teachers, which focuses upon organization, implementation and evaluation processes. Individual projects will focus on methods and materials appropriate for particular age groups.

ECI 652. METHODS AND MATERIALS IN READING INSTRUCTION

5-0-5. Prerequisite: Admission to graduate study

A study of methods and materials that may be used by elementary classroom teachers for reading instruction.

SCHOOL OF EDUCATION COURSE DESCRIPTIONS

Individual projects will focus on methods and materials appropriate for particular age groups.

ECI 653. METHODS AND MATERIALS IN MATHEMATICS INSTRUCTION

5-0-5. Prerequisite: Admission to graduate study

A study of methods and materials used by elementary classroom teachers of mathematics. Individual projects will focus on methods and materials appropriate for particular age groups.

ECI 654. METHODS AND MATERIALS IN SCIENCE INSTRUCTION

5-0-5. Prerequisite: Admission to graduate study

A study of methods and materials appropriate for elementary science instructors. Individual projects will focus on methods and materials appropriate for particular age groups.

ECI 655. METHODS AND MATERIALS IN TEACHING SOCIAL STUDIES

5-0-5. Prerequisite: Admission to graduate study

A study of instructional techniques, materials and evaluation processes used in teaching the social studies in grades K-4, 4-8. Individual projects will focus on methods and materials appropriate for particular age groups.

ECI 716. DIAGNOSIS AND CORRECTION OF READING PROBLEMS

5-0-5. Prerequisite: ECI 616 or equivalent

A study of the causes of reading difficulties, the instruments used in diagnosing specific reading problems and the application of various remedial techniques. Individual projects will focus on methods and materials appropriate for particular age groups.

ECI 751. INSTRUCTIONAL DESIGN AND APPLICATION IN EARLY CHILDHOOD EDUCATION

5-0-5. Prerequisite: FED 701

The study of instructional planning, implementation and evaluation in grades K-4. The focus will be on selection of content, instructional strategies, activities, materials, media and evaluation methods within the context of curricular and instructional theory. Course will include supervision in a classroom setting.

ECI 752. INSTRUCTIONAL DESIGN AND APPLICATION IN MIDDLE CHILDHOOD EDUCATION

5-0-5. Prerequisite: FED 701

The study of instructional planning, implementation and evaluation in grades 4-8. The focus will be on selection of content, instructional strategies, activities, materials, media and evaluation methods within the context of curricular and instructional theory. Course will include supervision in a classroom setting.

ECI 771. SUPERVISION FOR STUDENT TEACHING

5-0-5. Prerequisite: A professional four-year certificate, one year of teaching experience and recommendation by principal.

This course is designed to provide the theoretical and practical basis for supervising student teachers.

ECI 772. INTERNSHIP IN SUPERVISION OF STUDENT TEACHING

5-0-5. Prerequisite: ECI 771

An extension of ECI 771. The student must be supervising a student teacher at the time this course is taken. This course will stress the applied practices of supervising student teachers.

SCHOOL OF EDUCATION COURSE DESCRIPTIONS

ECI 790. SPECIAL TOPICS

(repeatable)

5-0-5. Prerequisite: Permission of adviser and instructor

Exploration of specifically designed topic or theme in education for experienced classroom teachers.

ECI 795. DIRECTED STUDY

(repeatable)

1-15. Prerequisite: Permission of adviser and instructor

A concentrated investigation of selected topics of an advanced nature. The content will be determined jointly by the instructor and the student.

ECI 798. PRACTICUM

(repeatable)

1-12-5. Prerequisite: Successful completion of comprehensive examination

A supervised field placement for the purpose of implementing integrated and problem-solving instruction. Includes seminar or conference discussion of problems encountered and presentation of an approved study conducted during the experience.

Biology (BIO)

BIO 610. EVOLUTIONARY AND POPULATION BIOLOGY

4-3-5. Prerequisite: Admission to graduate study and BIO 300 or equivalent

A theoretical and quantitative analysis of evolutionary mechanisms underlying adaptation. Topics will include population genetics; speciation; physiological, ecological, morphological and developmental adaptations; sociobiology; and paleontology. Laboratory will emphasize experimental design problems.

BIO 620. MOLECULAR BIOLOGY.

4-3-5. Prerequisite: Admission to graduate study, BIO 201 and CHEM 240 or equivalent

Physiochemical analysis of cellular structure and function. Topics will in-

clude the individual regulation of cells and their functioning within coordinated groups up to the level of tissues and organs. Laboratory will emphasize experimental design problems.

BIO 790. SPECIAL TOPICS

(repeatable)

1-15. Prerequisite: Permission of adviser and instructor

Exploration of a specifically designed topic.

BIO 795. DIRECTED STUDY

(repeatable)

1-15. Prerequisite: Permission of adviser and instructor

A concentrated investigation of selected topics of an advanced nature. The content will be determined jointly by the instructor and the student.

Chemistry (CHEM)

CHEM 605. MODERN CHEMICAL SCIENCE

5-0-5. Prerequisite: Admission to graduate study and CHEM 240 or consent of the instructor

Chemistry of pesticide, food, drugs, polymers, industrial processes, nuclear chemistry and other topics of current interest.

CHEM 606. ENVIRONMENTAL CHEMISTRY

5-0-5. Prerequisite: CHEM 605 or consent of instructor

Chemistry of the air, earth and water environment, including a balanced treatment of environmental issues of current importance.

CHEM 790. SPECIAL TOPICS

(repeatable)

1-15. Prerequisite: Permission of adviser and instructor

Exploration of a specifically designed topic.

SCHOOL OF EDUCATION COURSE DESCRIPTIONS

CHEM 795. DIRECTED STUDY (repeatable)

1-15. Prerequisite: Permission of adviser and instructor

A concentrated investigation of selected topics of an advanced nature. The content will be determined jointly by the instructor and the student.

English (ENG)

ENG. 601. TOPICS IN ENGLISH AND AMERICAN LITERATURE

5-0-5. Prerequisite: Admission to graduate study

A treatment (on a rotating basis) of themes and issues in both English and American literature.

ENG 621. FIGURES IN LITERATURE

5-0-5. Prerequisite: Admission to graduate study

A study of the work of a major American or British writer.

ENG 631. ADVANCED GRAM- MAR AND LINGUISTICS

5-0-5. Prerequisite: Admission to graduate study

A study of the principles of both traditional grammar and of more recent developments in linguistics.

ENG 635. RHETORIC AND AD- VANCED COMPOSITION.

5-0-5. Prerequisite: Admission to graduate study

A study of the basic principles of classical rhetoric and an examination of developments in the teaching of rhetoric.

ENG 641. MASS COMMUNICA- TIONS: JOURNALISM AND THE OTHER MEDIA

5-0-5. Prerequisite: Admission to graduate study

A study of the principles, processes and influences of print journalism, radio and television.

ENG 651. PROBLEMS IN LITERARY CRITICISM

5-0-5. Prerequisite: Admission to graduate study

An examination of the principles of literary criticism and the application of those principles to selected texts.

ENG 790. SPECIAL TOPICS (repeatable)

1-15. Prerequisite: Permission of adviser and instructor

Exploration of a specifically designed topic.

ENG 795. DIRECTED STUDY (repeatable)

1-15. Prerequisite: Permission of adviser and instructor

A concentrated investigation of selected topics of an advanced nature. The content will be determined jointly by the instructor and the student.

Geography (GEOG)

GEOG 601. PEOPLES OF THE WORLD

5-0-5. Prerequisite: Admission to graduate study

This course take a group of people from five nations representing different parts of the world and compares and contrasts their cultures, political and economic systems, and lifestyles.

History (HIST)

HIST 610. LOCAL HISTORY RESEARCH AND RESOURCES

5-0-5. Prerequisite: Admission to graduate study

An examination of local historical resources. Students will utilize census records, tax digests, business records and other resources as well as diaries, newspapers and photographs to evaluate growth patterns in a community.

SCHOOL OF EDUCATION COURSE DESCRIPTIONS

HIST 620. CONTINUITY AND CHANGE IN A SELECTED NATION/STATE

5-0-5. Prerequisite: Admission to graduate study

An examination of how the traditional culture and the forces of modernity have interacted in the modern history in a particular nation/state (Japan, Mexico, Iran, etc.). Focus will shift to nations of the greatest contemporary interest.

HIST 630. MINORITIES IN AMERICA

5-0-5. Prerequisite: Admission to graduate study

A discussion of the role minorities have played in the development of America. Special attention will be given to racial, ethnic and political minorities.

HIST 790. SPECIAL TOPICS (repeatable)

1-15. Prerequisite: Permission of adviser and instructor

Exploration of a specifically designed topic.

HIST 795. DIRECTED STUDY (repeatable)

1-15. Prerequisite: Permission of adviser and instructor

A concentrated investigation of selected topics of an advanced nature. The content will be determined jointly by the instructor and the student.

Mathematics (MATH)

MATH 600. ELEMENTARY SET THEORY

5-0-5. Prerequisite: Admission to graduate study

A course in the theory of sets with application to the development of the real number system. A problem-solving approach will be taken.

MATH 601. HISTORY OF MATHEMATICS

5-0-5. Prerequisite: Admission to

graduate study and MATH 201, MATH 236 or equivalent.

A historical development of selected topics in mathematics.

MATH 621. METHODS OF STATISTICAL INFERENCE I.

5-0-5. Prerequisite: Admission to graduate study and five credit hours in Statistics and MATH 201 or MATH 236 or equivalent

Topics from estimation and inference using probability distributions, analysis of variance and covariance, and regression and correlation.

MATH 660. THE MATHEMATICAL FOUNDATIONS OF COMPUTER GRAPHICS

5-0-5. Prerequisite: Admission to graduate study and 10 credit hours of high level programming language, familiarity with computer architecture, and MATH 260 or equivalent.

A study of the mathematics necessary for understanding and developing computer graphics in a variety of applications.

MATH 661. ABSTRACT ALGEBRA I

5-0-5. Prerequisite: Admission to graduate study and Math 361 or equivalent

A study of major topics in abstract algebra, which includes topics from group, ring and field theories.

MATH 674. INTRODUCTION TO COMBINATORIC

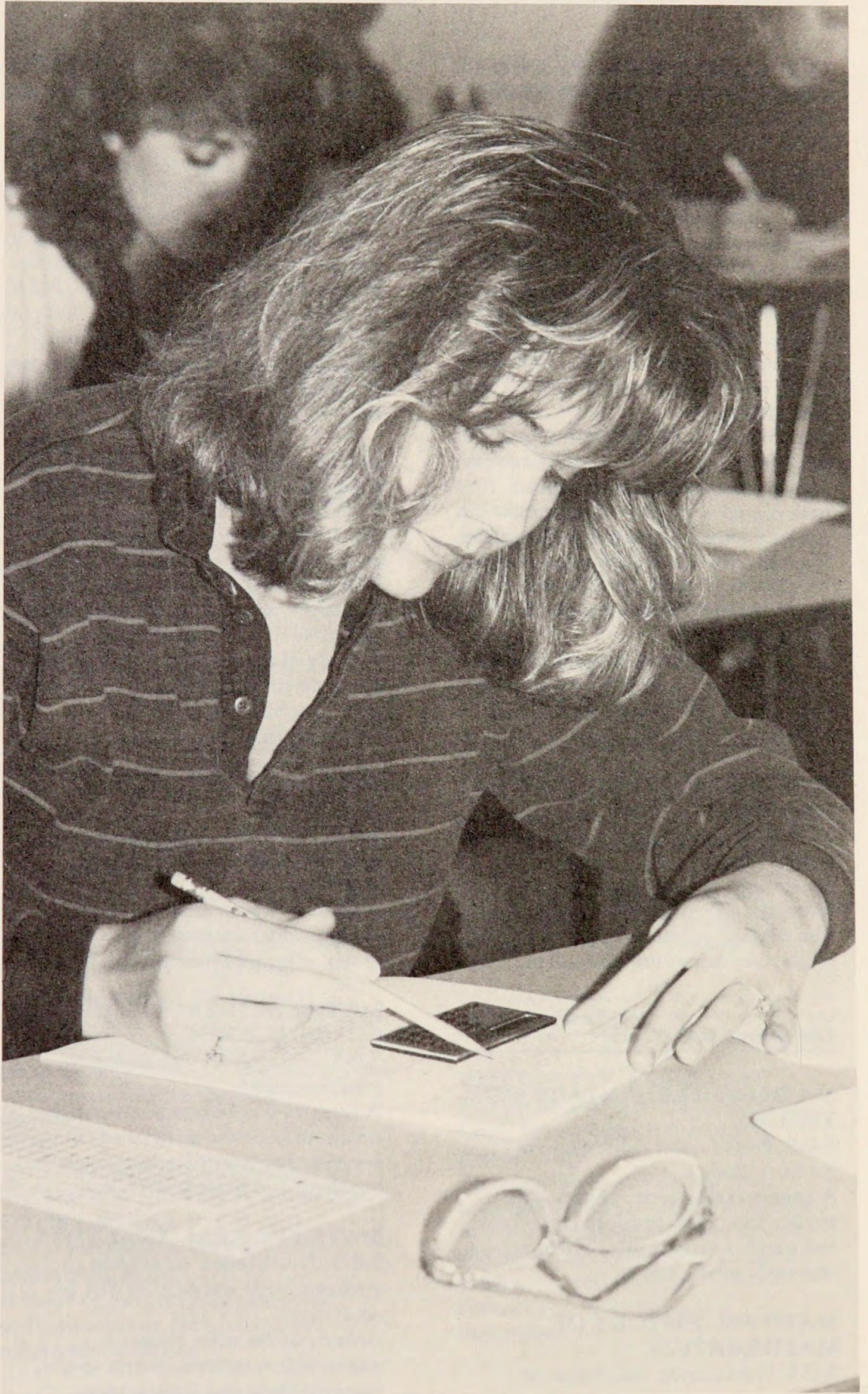
5-0-5. Prerequisite: Admission to graduate study

A study of combinatorial structures, which underlie the analysis of computer systems, discrete operations research problems and finite probability.

MATH 681. REAL ANALYSIS I.

5-0-5. Prerequisite: Admission to graduate study and MATH 381 or equivalent

A study of the reals, measure, measurable functions, metric spaces, connectedness and compactness.



SCHOOL OF EDUCATION COURSE DESCRIPTIONS

MATH 695. MODERN GEOMETRY AND CONVEXITY

5-0-5. Prerequisite: Admission to graduate study and MATH 395 or equivalent

A study of modern geometry centered around the theory of convex sets and functions in which applications to extremum problems play a central role.

MATH 790. SPECIAL TOPICS (repeatable)

1-15. Prerequisite: Permission of adviser and instructor

Exploration of a specifically designed topic.

MATH 795. DIRECTED STUDY (repeatable)

1-15. Prerequisite: Permission of adviser and instructor

A concentrated investigation of selected topics of an advanced nature. The content will be determined jointly by the instructor and the student.

Physics (PHYS)

PHYS 610. CLASSICAL PHYSICS DEMONSTRATIONS I

4-3-5. Prerequisite: Admission to graduate study and 10 hours of general algebra-based physics, and five hours of mathematics beyond college algebra—calculus preferred.

A laboratory-centered study of the basic principles and processes of classical physics. Demonstrations that reinforce statics, Newton's law of motion (translational and notational), torque, work and energy. The major thrust is an effective presentation of the physical principles with emphasis given to improving the conceptual level of physics.

PHYS 615. CLASSICAL PHYSICS DEMONSTRATIONS II

4-3-5. Prerequisite: PHYS 610.

A laboratory-centered study of the basic principles and processes of classical physics. Demonstrations that reinforce

electrostatics, electrical potentials, electrical circuits, fluids (static and dynamics), optics and thermal physics. The major thrust is an effective presentation of the physical concepts with emphasis given to improving the conceptual level of physics.

PHYS 795. DIRECTED STUDY (repeatable)

1-15. Prerequisite: Permission of adviser and instructor.

A concentrated investigation of selected topics of an advanced nature. The content will be determined jointly by the instructor and the student.

Political Science (POLS)

POLS 605. POLITICAL IDEOLOGIES

5-0-5. Prerequisite: Admission to graduate study

A description and assessment of the most common ideologies facing the world and their economic, social and political consequences. Emphasis will be placed on capitalism, socialism, fascism, democracy and totalitarianism.

POLS 790. SPECIAL TOPICS (repeatable)

1-15. Prerequisite: Permission of adviser and instructor

Exploration of a specifically designed topic.

POLS 795. DIRECTED STUDY (repeatable)

1-15. Prerequisite: Permission of adviser and instructor

A concentrated investigation of selected topics of an advanced nature. The content of the directed study will be determined jointly by the instructor and the student.

GRADUATE STUDENT SERVICES

Library

The Kennesaw College Library acquires, catalogs and houses the books, periodicals and other materials needed by students, faculty and staff of the college. The library staff provides professional guidance in the use of these resources.

Books may be borrowed from the collection of more than 120,000 volumes, and copies may be made from the library's extensive collection of more than 1,200 periodical titles and 300,000 microforms. As a federal depository for the Seventh Congressional District, the library has more than 58,000 government documents on file. The library's comprehensive collection of bibliographic resources is supplemented by on-line computer searches.

Kennesaw College is a member of the Atlanta Area University Center. Students with special library needs may be issued a temporary library card for any of the major academic libraries in the Atlanta area. Kennesaw students also have full use of the Southern Tech library.

Computing Resources

An increasingly rich array of computing resources is developing at Kennesaw College. Interest in and use of computers are expanding rapidly in the academic programs and administrative operations of the college.

The primary computing resource supporting the academic programs is the University System Computer Network (USCN). The USCN links all of Georgia's public institutions of higher education and is regarded as one of the finest educational computer networks in the country.

Through the college's more than 60 terminals connected to the network, students and faculty at Kennesaw have access to the computing power and extensive software libraries of large mainframes such as the CDC CYBER 180/850 and the IBM 370/158 at the University of Georgia. These systems support an extensive array of programming languages, statistical analysis packages and computer-assisted instruction libraries and are used in an increasing number of courses in many different fields of study at Kennesaw College.

Multi-user and single-user microcomputers are also available to support the academic programs at Kennesaw. IBM PCs and compatibles with a generous software library are available for student use in the Academic Computing Laboratory, second floor, Old Library. (A microcomputer lab is also housed in the Business Administration Building, Room 126.)

In addition, most administrative data processing is conducted on the college's TI 990/12. This minicomputer is also used to provide high speed printing services for faculty and student users of the network system.

Center for Excellence in Teaching and Learning (CETL)

Located on the fourth floor of the library, the Center for Excellence in Teaching and Learning (CETL) combines facilities for media services, learning laboratories, faculty development, a curriculum resource center and an area teacher center in an innovative approach to learning and instructional effectiveness. A variety of audio and visual instructional materials and equipment is available to the campus community.

Counseling, Advisement and Placement Services (CAPS) Center

The CAPS Center is a comprehensive service center where students obtain help with educational, career and personal concerns from a trained staff of counselors, specialists and faculty advisers. Such assistance is intended to support Kennesaw College's academic programs by offering relevant resources that facilitate the students' orientation to the college, contribute to personal development, enhance academic success and facilitate career skills and placement. Special activities and professional staff are available for new students, adult, minority, international, developmental, physically impaired and learning-disabled students. All students are invited to come to the center or phone 429-2966 from 8 a.m. to 8:30 p.m. Monday through Thursday and 8 a.m. through 5 p.m. Friday.

Counseling and Testing—In an atmosphere of confidentiality, professional counselors offer assistance to students with a variety of concerns. Special seminars in study skills, time management, stress management, assertiveness and test-taking are conducted each quarter during the academic year. All institutional testing is coordinated by the staff.

Placement and Career Development—Placement personnel are available to assist the Kennesaw student or alumnus with career-related concerns. Students are encouraged to use these services early in their college careers. Among the services offered are: career exploration and development, including self-assessment and occupational interest testing; cooperative education opportunities; notices of job openings; assistance in resume writing, interviewing and job search; on-campus recruitment for seniors and alumni; and resume referral.

CAPS Resource Room—This room is located within the CAPS Center and is open to all students without appointment. It houses informational material about careers, part-time and full-time employment, GCIS (Georgia Career Information System), other colleges and graduate schools, CLEP, CASSI (Career Assisted Study Skills Instruction), and free handouts about a wide range of educational, career and counseling information.

Health

Kennesaw College, being a non-residential college, does not assume responsibility for the overall health and physical well-being of its students. The college does assume, however, a reasonable degree of responsibility for the safety and welfare of its student body by encouraging students to participate in a nominally priced accident and sickness insurance plan and maintaining adequately equipped first-aid stations at strategic locations on campus.

No student with a contagious disease may attend classes. Every student is held individually responsible for adhering to this regulation.

Any student who requires special consideration because of any physical handicap should have his/her physician write an explanatory letter to the dean of Student Development giving full details of the disability and any limitations/restrictions on his/her activities.

If an individual becomes seriously ill or involved in an accident requiring medical attention, the Campus Police should be contacted by dialing the campus operator and requesting assistance. There are police officers, who are trained and

state-certified emergency medical technicians, on duty at all times. Comprehensive medical facilities are reasonably accessible to the campus.

In the event it becomes necessary to seek medical attention beyond minor first aid treatment, the following steps will be taken:

1. If the individual is conscious and alert and indicates a desire for an ambulance to be called, the attending officer will comply with the request.
2. If the individual is unconscious, he/she will be treated and transported to the hospital by ambulance. The attending officer will call the ambulance (at the individual's expense) to transport him/her to the emergency room at Kennestone Hospital.
3. In the case of injury to students participating in sanctioned Intercollegiate Athletics activities, the college will assume responsibility for the expense of the ambulance.
4. Efforts will be made to notify parents/spouse/next of kin to inform them of the circumstances.

Student Housing

Kennesaw is a non-residential college. Students are expected to provide their own off-campus housing. In the event a student is unable to locate suitable living accommodations, assistance may be provided by the Office of the Dean of Student Development.

ACADEMIC/SOCIAL POLICIES

Code of Conduct

Board of Regents' Statement on Disruptive and Obstructive Behavior

"The Board of Regents stipulates that any student, faculty member, administrator or employee, acting individually or in concert with others, who clearly obstructs or disrupts, or attempts to obstruct or disrupt any teaching, research, administrative, disciplinary or public service activity, or any other activity authorized to be discharged or held on any campus of the University System of Georgia is considered by the board to have committed an act of gross irresponsibility and shall be subject to disciplinary procedures, possibly resulting in dismissal or termination of employment.

"The board reaffirms its belief that all segments of the academic community are under a strong obligation and have a mutual responsibility to protect the campus community from disorderly, disruptive or obstructive actions that interfere with academic pursuits of teaching, learning and other campus activities."

Policy on Ethical and Professional Behavior

Kennesaw College expects that graduate students will pursue their academic programs in an ethical, professional manner. Any work that students present in fulfillment of program or course requirements should represent their own efforts, achieved without giving or receiving any unauthorized assistance. Any student who is found to have violated these expectations will be subject to disciplinary action.

A faculty member who finds that a student has presented work that is not his/her own or received unauthorized assistance in completing a course assignment may impose a grade penalty for the assignment or in the course that he/she deems appropriate to the seriousness of the infraction.

A faculty committee (e.g., thesis, exam) that finds that a student has presented work that is not his/her own or received unauthorized assistance in completing a degree requirement may impose a penalty for the requirement that they deem appropriate to the seriousness of the infraction.

If the faculty member or faculty committee believes that an infraction is of such a serious nature that a more serious penalty should be considered, he/she or they may request the dean of the school to appoint an ad hoc committee to consider the situation. A faculty member or faculty committee may also request the appointment of an ad hoc committee to consider a case of disruptive, unethical or unprofessional behavior of a student.

The ad hoc committee shall consist of (a) three faculty members approved to teach graduate courses, one of whom shall be designated by the dean of the school to chair the committee, and (b) two graduate students. One faculty member and one graduate student must be from the student's department. The faculty member or faculty committee that requested the appointment of the ad hoc committee shall submit to the ad hoc committee a written statement describing the circumstances of the infraction, the student's behavior in the circumstances and the requested penalty. The ad hoc committee shall notify the student of the charge and shall request from the student a written statement of his/her perception of the situation. The committee shall decide whether the requested penalty or some

other penalty is necessitated by the situation and shall notify the faculty member, the student and the dean of the school of their decision.

The ad hoc committee may impose such penalties as exclusion from a degree program and exclusion from graduate studies and may recommend to the president the penalty of revocation of a previously awarded degree. Any decision by an ad hoc committee will become part of the student's permanent record and will appear on his/her official transcript after all appeals have been exhausted and the decision has been sustained.

If the student disagrees with a decision of a faculty member or a committee, he/she may appeal it according to the procedures described in the Appeals Policy, Section 3: All Other Appeals.

Appeals Policy

The policy governing appeals by graduate students of any decisions affecting their progress toward a degree at Kennesaw College is based on the following assumptions.

1. A student should initiate an appeal with the individual or group that made the contested decision.

2. In all appeal situations, the dean of Graduate Studies is the level of final appeal.

Appeals procedures are provided for the following three classes of situations.

1. Appeal of Time Extension to Complete Degree

A student who wishes to request a time extension due to extenuating circumstances should complete a **Request for Time Extension** form and submit it to his/her adviser. The adviser will recommend approval or non-approval and forward the request to the department chairperson. The department chairperson will recommend approval or non-approval and forward the request to the graduate program coordinator of the school. The program coordinator will forward the request to the dean of Graduate Studies. The dean of Graduate Studies will approve or disapprove the request and notify all parties of the final decision.

2. Appeal of a Decision of Denial of Admission to a Degree Program

A student who wishes to appeal a decision of denial of admission to a degree program should submit a letter to the program coordinator of the school stating the reasons for appealing the decision. The program coordinator shall call a meeting of the program admissions committee to consider the appeal. The admissions committee shall notify the student of its decision.

If the student is dissatisfied with the decision of the admissions committee he/she may request that the program coordinator forward the appeal to the Appeals Committee of Graduate Curriculum Committee. The Appeals Committee shall notify the student and the program coordinator of its decision.

If the student wishes further appeal, he/she request that the Appeals Committee chairperson forward the appeal to the dean of Graduate Studies. The dean of Graduate Studies shall notify all parties of his/her decision.

3. All Other Appeals

A student who wishes to appeal any other decision (e.g., grades, comprehensive

exams, thesis, discrimination, arbitrary and capricious behavior, exclusion from school, exclusion from degree program) should submit a letter stating the reasons for requesting the appeal to the individual or committee that made the contested decision. The individual or committee shall notify the student of his/their decision.

If the student wishes further appeal he/she may request that the individual or committee forward the appeal to the appropriate department chairperson. The department chairperson shall notify the student and individual/committee of his/her decision.

If the student wishes further appeal, he/she may request that the department chairperson forward the appeal to the school program coordinator. The program coordinator shall notify the student, the individual/committee and the department chairperson of his/her decision.

If the student wishes further appeal, he/she may request that the program coordinator forward the appeal to the chairperson of the Graduate Curriculum Committee who shall appoint an ad hoc committee to consider the appeal. The membership of the ad hoc committee shall consist of

- 1) A chairperson who is a faculty member of Graduate Curriculum Committee.
- 2) two faculty members approved to teach graduate courses who are not members of the Graduate Curriculum Committee.
- 3) two graduate students who are not members of Graduate Curriculum Committee, one of whom must be in the same graduate program as the appealing students.

The ad hoc committee shall notify the student and the program coordinator of its decision.

If the student wishes further appeal, he/she may request that the chairperson of the ad hoc committee forward the appeal to the dean of Graduate Studies. The dean shall notify all parties of his/her decision.

UNIVERSITY SYSTEM OF GEORGIA

BOARD OF REGENTS

Regent	District	Current Term Expires
JOHN H. ANDERSON, JR., Hawkinsville	State-at-Large	1990
WILLIAM T. DIVINE, JR., Albany	Second	1989
MARIE WALTERS DODD, Atlanta	State-at-Large	1988
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ARTHUR M. GIGNILLIAT, JR., Savannah	First	1990
JOSEPH D. GREENE, Thomson	State-at-Large	1991
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JOHN H. ROBINSON, III, Americus	Third	1986
JOHN W. ROBINSON, Winder	Tenth	1993
JOHN E. SKANDALAKIS, Atlanta	State-at-Large	1988
SIDNEY O. SMITH, JR., Gainsville	Ninth	1987
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JACKIE M. WARD, Atlanta	Fourth	1991
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- GORDON M. FUNK, Assistant Vice Chancellor-Fiscal Affairs-Accounting
Systems and Procedures
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- THOMAS E. MANN, Assistant Vice Chancellor-Facilities
- KAY MILLER, Assistant to the Chancellor-Public Relations and Information
Services
- ROBER MOSSHART, Assistant Vice Chancellor-Fiscal Affairs-Budgets
- W. CURTIS SPIKES, Assistant Vice Chancellor-Research
- JOSEPH H. SILVER, Assistant Vice Chancellor-Academic Affairs
- ANNE FLOWERS, Assistant Vice Chancellor-Academic Affairs

*Officers of the Board

THE UNIVERSITY SYSTEM OF GEORGIA

The University System of Georgia includes 33 state-operated institutions of higher education located throughout the state—four universities, 14 senior colleges and 15 junior colleges.

The 15-member constitutional Board of Regents governs the system, which has been in operation since 1932. Appointments for seven-year terms of five board members from the state-at-large and one board member from each of the state's 10 congressional districts are made by the governor, subject to confirmation by the state senate.

The chairperson, vice chairperson and other board officers are elected by the members of the board. The chancellor, who is not a board member, is the board's chief executive officer and the chief administrative officer of the University System.

Overall, programs and services of the University System are offered through three major components—instruction, public service/continuing education and research.

INSTRUCTION encompasses programs of study leading toward degrees, ranging from the two-year associate level through the doctoral level, and certificates.

Each institution determines requirements for admission of students to instructional programs, pursuant to policies of the Board of Regents. The board, which establishes minimum academic standards, leaves to each institution the prerogative of establishing higher standards. Applications for admission should be addressed in all cases to the institutions.

For students whose goal is a degree beyond the associate level, a Core Curriculum of study for the freshman and sophomore years is in effect at each institution. The Core Curriculum, which facilitates transfer of freshman and sophomore degree credits within the University System, requires 90 quarter-credit-hours: 60 in general education and 30 in the student's chosen major.

PUBLIC SERVICE/CONTINUING EDUCATION encompasses, primarily, non-degree activities, including short courses, seminars, conferences, lectures, and consultative and advisory services. Some college-degree-credit courses of special types are also offered, typically through extension center programs and teacher education consortiums.

RESEARCH encompasses on-campus and off-campus investigations conducted primarily by the universities but also in moderate scope at some of the senior colleges, for discovery and application of knowledge. Research topics cover a large variety of matters related to the educational objectives of the institutions and to general needs of society.

The policies of the Board of Regents and the administrative actions of the chancellor provide for each institution autonomy of high degree in academic administrative matters. The executive head of each institution is the president, whose election is recommended by the chancellor and approved by the board.

State appropriations for the University System are registered by the Board of Regents. The largest share of state appropriations (approximately 52 percent) is allocated by the Board for Instruction. Percentages of funds derived from all sources for instruction in the 1980-81 fiscal year were: 77 percent from state appropriations, 20 percent from student fees, 3 percent from other internal income from institutions.

Matriculation and non-residential tuition fees for all institutions are set by the board. All resident students pay matriculation fees; out-of-state students pay non-resident tuition in addition to matriculation. Fees for student services and activities are established by each institution, subject to the board's approval.

INSTITUTIONS OF THE UNIVERSITY SYSTEM OF GEORGIA

h — On-Campus Student Housing Facilities
Degrees Awarded: A-Associate; B-Bachelor's; J-Juris Doctor;
M-Master's; S-Specialist in Education; D-Doctor's

UNIVERSITIES

Athens 30602
University of Georgia, h; B, J, M, S, D
Atlanta 30332
Georgia Institute of Technology,
h; B, M, D
Atlanta 30303
Georgia State University, A, B, M, S, D
Augusta 30912
Medical College of Georgia,
h; A, B, M, D

SENIOR COLLEGES

Albany 31705
Albany State College, h; B, M
Americus 31709
Georgia Southwestern College,
h; A, B, M
Augusta 30910
Augusta College, A, B, M
Carrollton 30118
West Georgia College, h; A, B, M, S
Columbus 31993
Columbus College, A, B, M
Dahlonega 30597
North Georgia College, h; A, B, M
Fort Valley 31030
Fort Valley State College, h; A, B, M
Marietta 30061
Kennesaw College, A, B, M
Marietta 30060
Southern Technical Institute, h; A, B
Milledgeville 31061
Georgia College, h; A, B, M, S
Savannah 31406
Armstrong State College, A, B, M
Savannah 31404
Savannah State College, h; A, B, M
Statesboro 30460
Georgia Southern College, h; A, B, M, S
Valdosta 31601
Valdosta State College, h; A, B, M, S

JUNIOR COLLEGES

Albany 31707
Albany Junior College, A
Atlanta 30310
Atlanta Junior College, A
Bainbridge 31717
Bainbridge Junior College, A
Barnesville 30204
Gordon Junior College, h; A
Brunswick 31523
Brunswick Junior College, A
Cochran 31014
Middle Georgia College, h; A
Dalton 30720
Dalton Junior College, A
Douglas 31533
South Georgia College, h; A
Gainesville 30403
Gainesville Junior College, A
Macon 31297
Macon Junior College, A
Morrow 30260
Clayton Junior College, A
Rome 30161
Floyd Junior College, A
Swainsboro 30401
Emanuel County Junior College, A
Tifton 31793
Abraham Baldwin Agricultural
College, A
Waycross 31501
Waycross Junior College, A

University System of Georgia
244 Washington Street, S.W.
Atlanta, Georgia 30334

ADMINISTRATIVE OFFICERS & FACULTY

ADMINISTRATIVE OFFICERS

Betty L. Siegel, Ph. D	President
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George H. Beggs, Ph. D.	Dean, School of Arts and Behavioral Sciences
Herbert L. Davis, Ph. D.	Dean, School of Science and Allied Health
Robert L. Driscoll, Ph. D.	Dean, School of Education
Harry J. Lasher, Ph. D.	Dean, School of Business Administration

FACULTY

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ARONOFF, CRAIG E. (1983) Holder of the Chair of Private Enterprise and Professor of Management. B.S.J. Northwestern University 1971, M.A. University of Pennsylvania 1974, Ph.D. University of Texas at Austin 1975.

ATKINSON, MELVIS E. (1985) Professor of Mathematics. B.A. Spelman College 1962, M.S. Atlanta University 1963, Ed.D. Rutgers University 1979.

BAIRAN, L. ANNETTE (1972) Associate Professor of Nursing. B.S.N. Medical College of Georgia 1970, M.N. Emory University 1972, Ph.D. Georgia State University 1985.

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BARRIER, ROBERT G. (1976) Assistant Professor of English. B.A. Berea College 1965, M.A. Vanderbilt University 1967, Ph.D. University of Georgia 1980.

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BOSTICK, PETER E. (1971) Professor of Biology. B.S. University of Alabama 1961, M.A. University of North Carolina at Chapel Hill 1974, Ph.D. University of North Carolina at Chapel Hill 1966.

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FACULTY

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- CHRISTENSON, CHRISTINA** (1984) Assistant Professor of Management. B.A. University of Georgia 1974, M.B.A. Georgia State University 1978, Ph.D. Georgia State University 1983.
- CURLEY, MICHAEL D.** (1984) Chair, Department of Economics & Finance, and Associate Professor of Economics and Finance. B.S. University of Missouri 1965, M.B.A. University of Missouri 1967, M.A. University of Kentucky 1969, Ph.D. University of Kentucky 1974.
- DAVIS, BOWMAN O.** (1970) Professor of Biology. B.S. East Tennessee State University 1965, M.A. East Tennessee State University 1967, Ph.D. Emory University 1971.
- DAVIS, HERBERT L.** (1970) Dean, School of Science and Allied Health, and Professor of Biology. B.S. Berry College 1957, M.S. Emory University 1961, Ph.D. Emory University 1965.
- DENNIS, RODNEY W.** (1983) Assistant Professor of Psychology. B.A. Brown University 1973, M.A. University of Kansas 1978, Ph.D. University of Kansas 1982.
- DEVINE, PATRICK J.** (1980) Assistant Professor of Psychology. B.A. John Carroll University 1974, M.Ed. Georgia State University 1975, Ph.D. Illinois Institute of Technology 1980.
- DRISCOLL, ROBERT L.** (1978) Dean of the School of Education and Professor of Education. B.S. State University College at Brockport, N.Y. 1958, M.S. Alfred University 1961, Ph.D. Michigan State University 1970.
- DUNNING, ARTHUR N.** (1983) Dean of Graduate Studies, Sponsored Research and International Programs, and Associate Professor of Education. B.A. University of Alabama 1969, M.A. University of Alabama 1970, Ph.D. University of Alabama 1976.
- ECONOMOPOULOS, VASSILIS C.** (1979) Professor of Sociology. B.A. "PANTIOS" Athens, Greece 1962, M.S. Florida State University 1967, Ph.D. Emory University 1977.
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GAYLER, RICHARD A. (1976) Associate Professor of Mathematics. B.S. Northwest Missouri State University 1971, M.S. Florida State University 1974, Ph.D. Florida State University 1976.

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GOODWIN, RANDALL B. (1982) Assistant Professor of Economics. B.A. Armstrong State College 1976, Ph.D. University of Georgia 1982.

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FACULTY

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- HUCK, EUGENE R.** (1973) Distinguished Professor of History and International Affairs. A.B. Temple University 1952, M.A. University of Alabama 1954, Ph.D. University of Alabama 1963.
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- LANDRUM, MILDRED W.** (1977) Associate Professor of Management. B.C.S. University of Georgia 1950, M.B.E. Georgia State University 1967, Ph.D. Georgia State University 1974.
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- MOSES, ORAL L.** (1984) Assistant Professor of Music. B.M. Fisk University 1975, M.M. University of Michigan 1978, D.M.A. University of Michigan 1984.
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- NORMAN, C. DONALD** (1977) Associate Professor of Physics. B.S. Berry College 1958, M.S. University of Georgia 1967, Ph.D. Oklahoma State University 1976.
- PADDOCK, JOHN R.** (1982) Assistant Professor of Psychology. B.A. Williams College 1977, M.A. Emory University 1981, Ph.D. Emory University 1982.
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