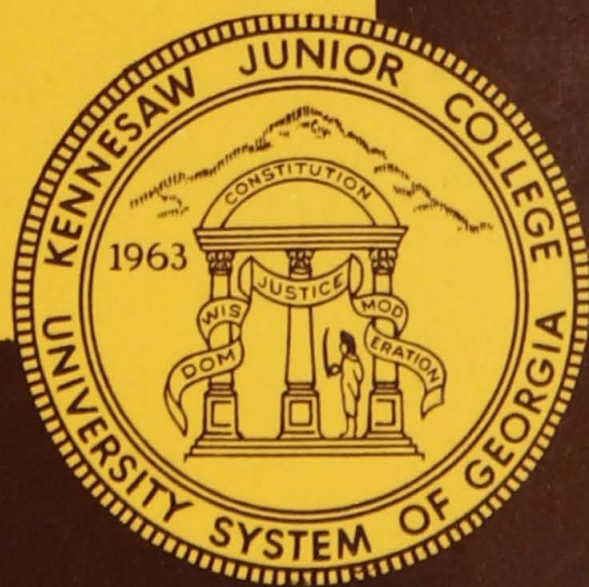


1976

1978

KENNESAW JUNIOR COLLEGE



MARIETTA, GEORGIA

The Board of Regents of the University System of Georgia, on April 14, 1976, approved the change of status of Kennesaw Junior College from a two-year institution to a four-year institution, effective at the beginning of the Fall Quarter, 1978. Plans now underway call for a deliberate transition and the creation of a limited number of programs of study leading to baccalaureate degrees. The probable programs of study will include majors in biology, business, education, English, history, mathematics and music. Certain career programs such as nursing, criminal justice, secretarial science, data processing and junior accounting which lead to an associate degree, will be continued. Most of the current transfer programs will ultimately be discontinued or absorbed.

The statements set forth in this Catalog are for informational purposes only and should not be construed as the basis of a contract between a student and this institution.

While the provisions of this catalog will ordinarily be applied as stated, Kennesaw Junior College reserves the right to change any provision listed in this catalog, including but not limited to academic requirements for graduation, without actual notice to individual students. Every effort will be made to keep students advised of any changes. Information on changes will be available in the office of the Registrar. It is especially important that each student note that it is his/her responsibility to keep himself/herself apprised of current graduation requirements for his/her particular degree program.

KENNESAW JUNIOR COLLEGE

Marietta, Georgia 30061

(404) 422-8770



KENNESAW JUNIOR COLLEGE

**Catalog
1976-1978
Vol. 10 No. 1**

Kennesaw Junior College is an affirmative action/equal educational and employment opportunity institution and does not discriminate on the basis of race, religion, color, sex, age, handicap, or national origin.

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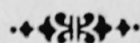
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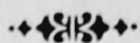
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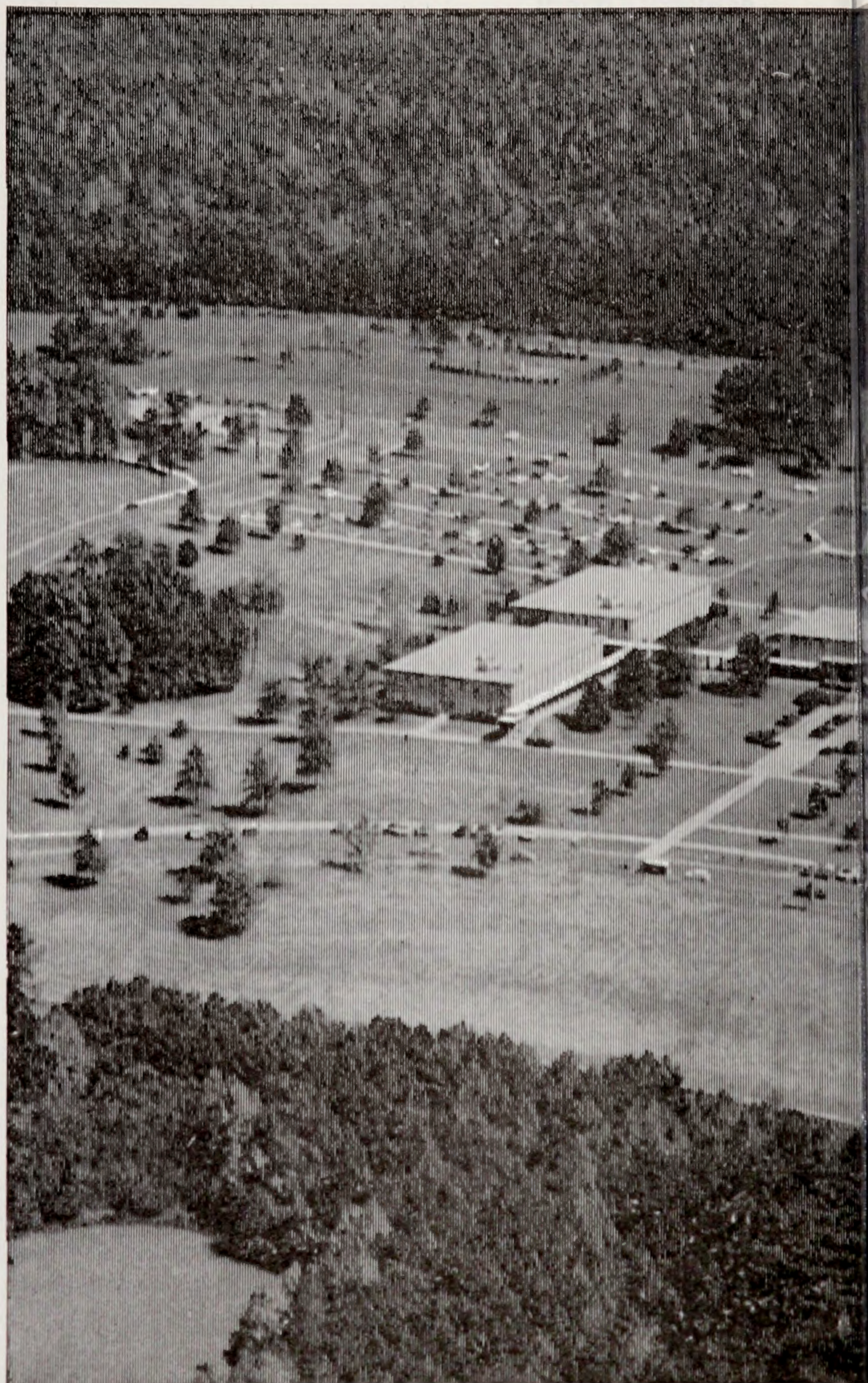
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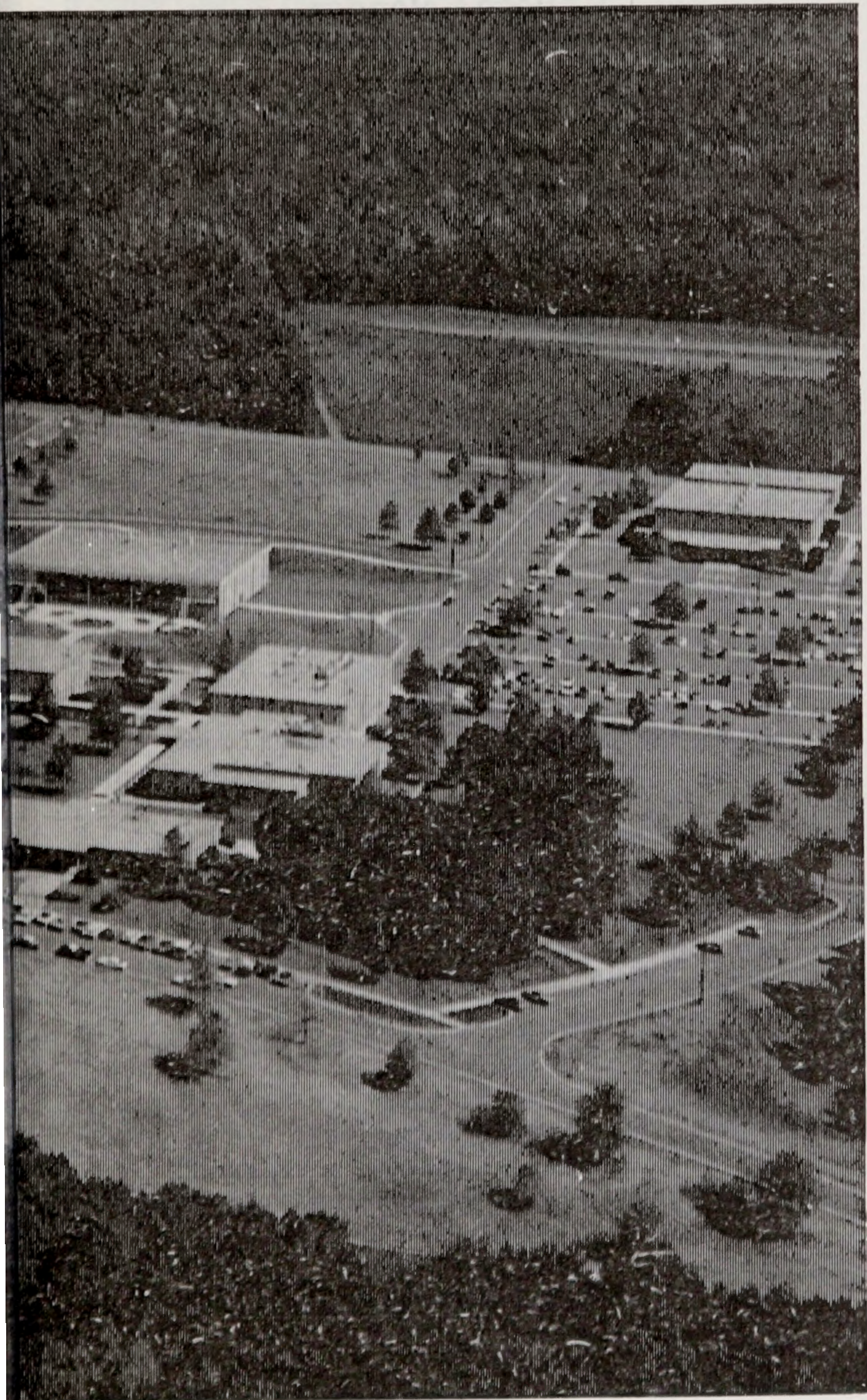
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It is the responsibility of the student to read this catalog, official announcements, official bulletin boards, the Student Rules and Regulations handbook, and otherwise to inform himself completely in regard to his program of studies, credits, degree requirements, quality points, and other facts relating to life at college.







College Calendar

1976-77, 1977-78

Fall Quarter 1976

September 20-21	Registration
September 22	Classes Begin
September 22-24	Late Registration
September 23, 24	Course Schedule Change Period
October 28	Last Day for Withdrawing from Courses without Penalty
November 17, 18	Preregistration for Winter Quarter (currently enrolled students only)
November 25-26	Holidays
December 7-10	Final Examinations
December 10	End of Fall Quarter

Winter Quarter 1977

January 3	Registration
January 4	Classes Begin
January 4-6	Late Registration
January 5, 6	Course Schedule Change Period
February 9	Last Day for Withdrawing from Courses without Penalty
February 23, 24	Preregistration for Spring Quarter (currently enrolled students only)
March 15-18	Final Examinations
March 18	End of Winter Quarter

Spring Quarter 1977

March 28	Registration
March 29	Classes Begin
March 29-31	Late Registration
March 30, 31	Course Schedule Change Period
April 4	Last Day for Withdrawing from Courses without Penalty
June 7-10	Final Examinations
June 10	End of Spring Quarter—Graduation

Summer Quarter 1977

June 20	Registration
June 21	Classes Begin
June 21-23	Late Registration
June 22, 23	Course Schedule Change Period
July 4	Holiday
July 27	Last Day for Withdrawing from Courses without Penalty
August 31- September 2	Final Examinations
September 2	End of Summer Quarter

Fall Quarter 1977

September 19	Registration for Returning Students
September 20	Registration for New Students
September 21	Classes Begin
September 21-23	Late Registration
September 22, 23	Course Schedule Change Period
October 27	Last Day for Withdrawing from Courses without Penalty
November 16, 17	Preregistration for Winter Quarter (currently enrolled students only)
November 24-25	Holidays
December 6-9	Final Examinations
December 9	End of Fall Quarter

Winter Quarter 1978

January 2	Holiday
January 3	Registration
January 4	Classes Begin
January 4-6	Late Registration
January 5, 6	Course Schedule Change Period
February 8	Last Day for Withdrawing from Courses without Penalty
February 22, 23	Preregistration for Spring Quarter (currently enrolled students only)
March 15-20	Final Examinations
March 20	End of Winter Quarter

Spring Quarter 1978

March 28	Registration
March 29	Classes Begin
March 29-31	Late Registration
March 30, 31	Course Schedule Change Period
May 3	Last Day for Withdrawing from Courses without Penalty
June 7-9	Final Examinations
June 9	End of Spring Quarter—Graduation

Summer Quarter 1978

June 19	Registration
June 20	Classes Begin
June 20-22	Late Registration
June 21, 22	Course Schedule Change Period
July 4	Holiday
July 26	Last Day for Withdrawing from Courses without Penalty
August 30- September 1	Final Examinations
September 1	End of Summer Quarter

Fall Quarter 1978

September 18-19	Registration
September 20	Classes Begin
December 6	End of Fall Quarter

Winter 1979

January 2	Registration
January 3	Classes Begin
March 19	End of Winter Quarter

Calendar

1976

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Special Testing Schedule

The 1976-78 dates for all tests coordinated by the Office of Counseling and Placement on a scheduled basis are listed below.

Applications for the tests may be obtained from the Office of Counseling and Placement located in the Carmichael Student Center. Times and locations will be announced prior to each testing date.

College Level Examination Program (CLEP) (Institutional)

Application Deadline	Test Date
June 16, 1976	Wed., July 28, 1976
Sept. 29, 1976	Wed., Nov. 3, 1976
Jan., 19, 1977	Wed., Feb. 23, 1977
April 13, 1977	Wed., May 18, 1977
July 13, 1977	Wed., Aug. 17, 1977
Oct. 12, 1977	Wed., Nov. 16, 1977
Jan. 18, 1978	Wed., Feb. 22, 1978
April 19, 1978	Wed., May 24, 1978

History and Constitution Test (Institutional)

Aug. 4, 1976	Mon., Aug. 9, 1976
Oct. 20, 1976	Mon., Oct. 25, 1976
Feb. 11, 1977	Mon., Feb. 14, 1977
May 27, 1977	Mon., May 30, 1977
Aug. 12, 1977	Mon., Aug. 15, 1977
Oct. 14, 1977	Mon., Oct. 17, 1977
Feb. 17, 1978	Mon., Feb. 20, 1978
May 26, 1978	Mon., May 29, 1978

Regents' Test Registration Date

Sept. 22 thru Oct. 1, 1976
Jan. 10 thru 21, 1977
Mar. 28 thru Apr. 6, 1977
June 15 thru 23, 1977

Practice & Review Session Test Date

Oct. 4, 1976	Oct. 19, 1976
Jan. 24, 1977	Feb. 8, 1977
Apr. 11, 1977	Apr. 19, 1977
June 27, 1977	July 6, 1977

General Information



Origin

Kennesaw Junior College was approved by the Board of Regents of the University System of Georgia October 9, 1963. This action was taken under criteria for the establishment of new junior colleges in Georgia adopted by the Board of Regents in 1958.

Cobb County was designated as the site of the college which was officially named in August 1965 and opened in September 1966. The Board of Regents voted in April of 1976 to elevate the college to four-year senior college status effective at the beginning of the Fall Quarter, 1978.

The College is accredited by the Southern Association of Colleges and Schools.

Purpose of the College

Kennesaw Junior College, a unit of the University System of Georgia, was established to provide programs of post-secondary school education to the community within commuting distance of the college. The offerings of the college are limited to the resources available to the college, and to the policies of the Board of Regents of the University System which require that the college shall not duplicate programs of study provided at a reasonable cost to the individual by other institutions in the community.

The purpose of Kennesaw Junior College is, therefore, to provide opportunities to serve the educational and cultural needs of the community in which the college is located through the following channels:

- Programs of post-secondary school education designed to prepare students for transfer to universities and senior colleges where they may successfully pursue programs of study leading to a baccalaureate degree;
- Programs of post-secondary school education of a terminal nature which are not offered by other institutions in the community, and for which the resources of the college are reasonably adequate;
- Developmental courses designed for students who need to strengthen their academic backgrounds and evaluate their educational and vocational goals through individualized programs of study; and
- Programs of adult education and community services for individuals in the community who may wish to participate in programs of continuing education.

The Campus

Kennesaw's campus, located on a 152-acre tract of land eight miles north of Marietta, features modern architecture.

It is flanked on the west by the Pinetree Estates and Country Club and on the north and east by rambling, wooded hillsides. The south view overlooks Kennesaw Mountain, a battle site of the War Between the States. Though it lies in this peaceful setting, the college is only 20 miles from Atlanta, the largest city in the Southeast.

Index of Buildings

Administration Building, located at the west side of the campus, contains the office of the president, offices for academic and student affairs, admissions and records, business affairs, and community services.

Administration Annex, the building between the Administration and Science Buildings (to be completed during 1976-77), will house the offices for student affairs, admissions and records, data processing, nursing faculty, and audio visual services.

James V. Carmichael Student Center, situated to the east of the library, houses the cafeteria, dining rooms, college book store, first aid clinic, activities room, counseling and placement offices, office of the coordinator of student activities, offices and work areas for student organizations, lounge and recreation areas.

Science Building, located at the southeast corner of the quadrangle, contains classrooms and laboratories for biology, chemistry, physics, nursing and mathematics, and faculty offices.

Library, located at the center of the east side of the quadrangle, contains a collection of 60,000 volumes, periodicals and audio visual aids for academic purposes. It also provides comfortable furniture in study rooms and study carrels, a student lounge, seminar room and offices for the staff.

Social Science Building, located on the northeast corner of the quadrangle, contains classrooms and offices for the Division of Social Science and a learning laboratory.

Humanities Building, situated on the north side of the quadrangle, houses the classrooms and offices for the Division of Humanities and a learning laboratory.

Gymnasium, located at the east side of the campus across the parking lot from the quadrangle, is used for physical education courses, intramural contests and other college-sponsored ac-

tivities. It has a seating capacity of 2300, and contains a swimming pool, exercise room and faculty offices.

Maintenance Building, located at the north end of the parking lot, houses the central stores, shops, and offices for maintenance personnel.

Warehouse, located at the north boundary of the campus, contains 10,000 square feet of storage.

Student Housing

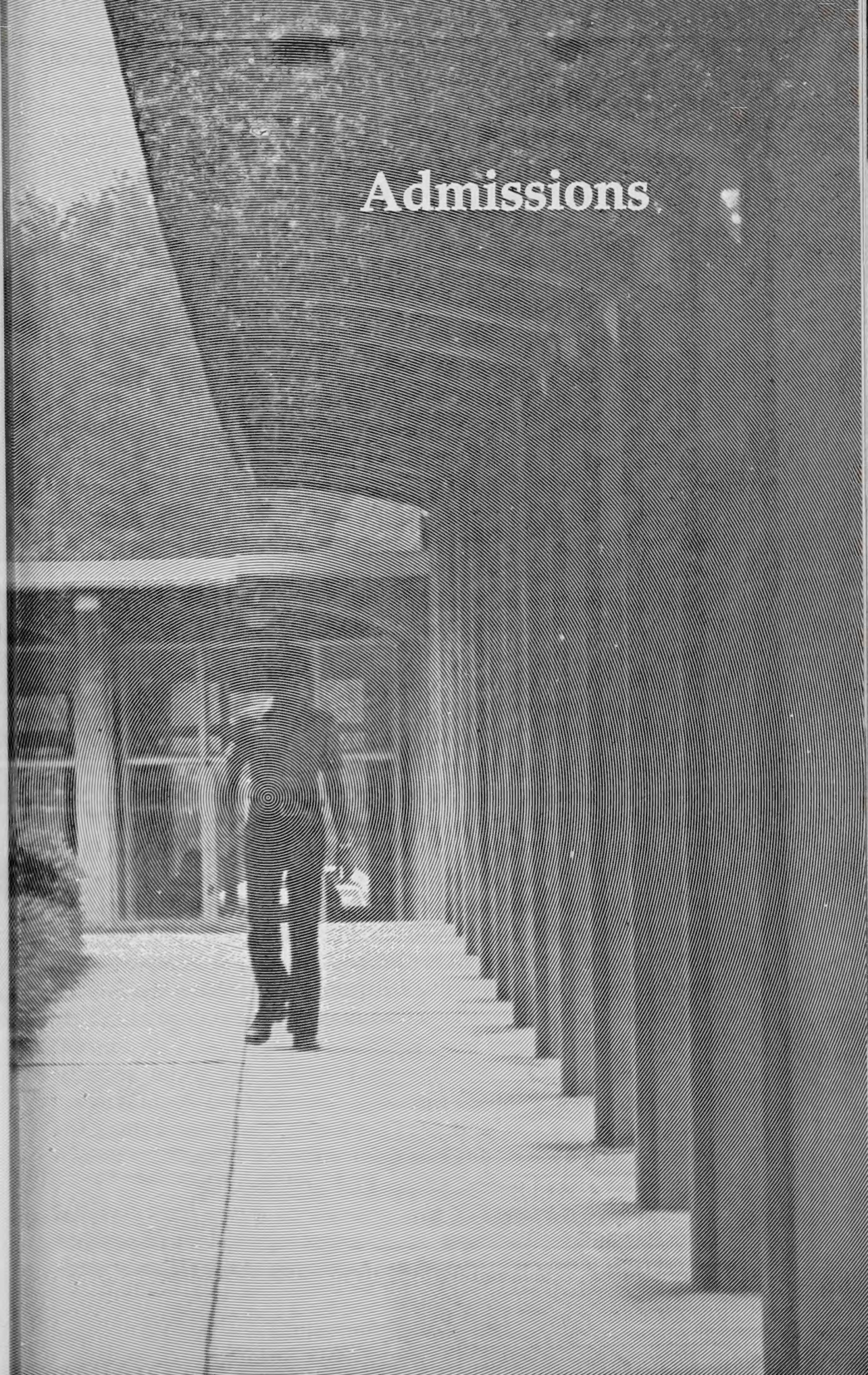
Kennesaw is a non-resident college. Students are expected to provide their own off-campus housing. In the event a student is unable to locate suitable living accommodations, the Office of the Dean of Student Affairs will furnish assistance.

Visitors

Visitors are welcome on the Kennesaw Junior College Campus.

Administrative offices are open from 8 a.m. to 5 p.m. Monday through Friday, and appointments may be scheduled until 8:30 p.m. Monday through Thursday.

Admissions



General Admissions Policies

Kennesaw Junior College welcomes all students who are prepared to pursue successfully a college-level program of study and are of good moral character. To be admitted as a regular student, the applicant must provide evidence of a reasonable possibility of academic success if enrolled in college credit courses. Applicants who do not meet the minimum requirements for regular admission will be encouraged to gain admission through their performance in the Special Studies Program of the College.

Admission Procedures and Requirements

To be considered for admission, an applicant must complete and return all required forms and information to the college at least 20 days prior to the registration day of the quarter for which he plans to enroll. Late applications may be considered at the discretion of the Director of Admissions. The following items are required of all applicants:

1. **A Completed Application for Admission**—forms may be obtained from the Office of Admissions and Records of the College.

2. **High School and/or College Transcripts.**

3. **Scores on the Scholastic Aptitude Test of the College Entrance Examination Board**—application forms and other information concerning this test may be obtained from the College Entrance Examination Board, Box 592, Princeton, New Jersey 08540, high school counselors, the Counseling and Placement Office at Kennesaw Junior College, or the Office of Admissions and Records.

4. **Scores on the Test of English as a Foreign Language (TOEFL)**—this test is required for all foreign students. Exception may be made by the Director of Admissions. Students excused from taking the TOEFL will be required to complete the SAT or furnish an acceptable college transcript from a college in which English is the primary language.

5. **Social Security Number**—application for social security number may be obtained from any United States Post Office.

6. **Student Health Statement**—a health statement form is included in the back of this catalog. Additional forms may be obtained from the Office of Admissions and Records.

The college may require any applicant to appear for a personal interview and to take those achievement, aptitude, and psychological tests it deems appropriate in arriving at a decision regard-

ing the applicant's general qualification for admission to the college. Students seeking admission to the nursing program of study should consult the requirements shown on page 69.

Final acceptance or rejection of each applicant is determined by the Director of Admissions, subject to the applicant's right of appeal as provided by the bylaws of the college and the Board of Regents of the University System of Georgia.

Admission From High School

An applicant for admission will be expected to be a graduate of an accredited high school and to have earned a minimum of 225 quarter hours, as follows:

Courses	Quarter Hours
*English	45
**Algebra	15
Other Mathematics	15
Social Science	30
Natural Science	30
***Optional Courses	<u>90</u>
	225

The applicant's grades in high school combined with his Scholastic Aptitude Test scores will be used to calculate a predicted grade-point average which will be used to determine the applicant's chances of success in the college.

G.E.D.

An applicant who is not a high school graduate may be considered for admission based upon acceptable scores on the General Education Development Examination and on the Scholastic Aptitude Test of the College Entrance Examination Board. Information concerning G.E.D. examination may be obtained from State Board of Education. The GED examination is currently given periodically at the Marietta-Cobb Area Vocational-Technical School.

*Students who have completed less than 55 quarter hours of high school English will be required to register for English 099, the first quarter enrolled.

**Students who have completed no high school algebra must register for Math 099, the first quarter enrolled. All students entering KJC must complete a mathematics placement examination. Examination results will be used to establish the level of academic work recommended for the student.

***Students planning to pursue a program of study leading to degrees in Science or Engineering should include advanced algebra, trigonometry, chemistry, and physics in high school programs.

Advance Admission

With the approval of the Kennesaw Junior College Admissions Committee, students who have completed their junior year in high school may enroll in a maximum of two courses at Kennesaw Junior College during the summer session prior to entering the twelfth grade or for one course each quarter during their senior year. Credit in these courses will be given toward graduation from Kennesaw Junior College and they may be submitted to other institutions for evaluation.

Acceptance under this program requires exceptionally high secondary school averages and S.A.T. scores. Recommendation of the high school principal is also required.

Questions may be directed to the Office of Admissions.

Joint Enrollment for Twelfth Grade Students (JETS)

This program is for superior high school seniors who may earn high school and college credit concurrently. The student may fulfill high school graduation requirements by enrolling in freshman college courses at Kennesaw Junior College.

All applicants to this program should have completed at least two courses in algebra and two in science. They should lack no more than 36 quarter hours credit for high school graduation. They must have earned at least an overall "B" average in high school and have a minimum composite score of 1000 on the Scholastic Aptitude Test of the College Entrance Examination Board.

Scores on the Scholastic Aptitude Test are used in the computation of a predicted freshman average, so the SAT should have been taken prior to applying for admission to the JETS program.

Also, each student and school involved will be expected to satisfy the following requirements:

1. Students lacking the senior English requirements will be expected to complete English Composition 101 and 102.
2. Students lacking the American Government requirement will be expected to complete Political Science 201 (American Government).
3. Students lacking high school elective quarter hours may earn elective credits in any freshman level course offered at Kennesaw.
4. Each applicant must be recommended by his high school guidance counselor and principal, who will also verify that the

courses completed at Kennesaw will be accepted in lieu of senior course requirements.

Interested students may contact the Office of Admissions.

Transfer Students

Applicants with satisfactory records of scholarship and conduct at other colleges will be considered for admission with advanced standing. Students admitted from other colleges are required to meet all of the foregoing general requirements regarding character, entrance examinations, and dates for filing a completed application.

A student planning to transfer from another college must make arrangements for each college previously attended to forward a complete transcript to the Director of Admissions of Kennesaw Junior College. Official transcripts are required regardless of the applicant's wishes concerning transfer credit. After transcripts from other colleges have been received, it is recommended that transfer students schedule an interview with the Director of Admissions.

The basic policy regarding the acceptance of courses by transfer is to allow credit for courses completed with satisfactory grades in accredited colleges. Such courses must correspond in general to the length of time and content of those offered in the curricula at Kennesaw Junior College.

Students will be permitted to transfer credits earned with grades of "D" at other accredited institutions to the extent that the grades on all credits accepted for transfer will average 2.0 or better.

Transfer applicants who have a general scholastic point average at the previous college of less than 2.0 or less than 15 quarter hours of college credit must submit high school transcript and S.A.T. scores in addition to college transcripts.

Transient Students

A student enrolled in another college or university may apply for temporary registration at Kennesaw Junior College as a transient student. Such a student is one who expects to return to the college or university in which he was previously enrolled. The normal admissions deadlines and fees are applicable to transient applicants.

The following basic policies apply specifically to transient students:

1. An applicant for admission as a transient student must present a written statement from the Dean or Registrar of the institution that he last attended recommending his admission as a transient student.
2. An applicant will be admitted to Kennesaw Junior College as a transient student only when it appears that the applicant's previous work has been of satisfactory quality. A student who is ineligible to return to his former institution will not be admitted as a transient student.
3. A transient applicant will be expected to have a transcript forwarded from the college previously attended.
4. Enrollment as a transient student ordinarily is limited to one quarter.
5. Transient students desiring to continue as transfer students must apply through the Office of Admissions.

Auditors

Special students may be admitted to the college as auditors by the Director of Admissions on the basis of a regular application and without being required to take the CEEB Scholastic Aptitude Test.

No credit is granted for courses scheduled on an auditing basis, and students are not permitted to receive credit at any future date for their participation in a course as an auditor nor change from an audit to a credit status while enrolled in the course. Audited courses are counted at full value in computing the student's load for fee purposes.

Special Studies Program

Applicants who do not meet regular freshman admission requirements or who attain a combined verbal and mathematics SAT score of 650 or less must enroll in the Special Studies Program and take non-credit courses in English, reading and/or mathematics unless acceptable scores are attained on achievement tests administered by the college. The Special Studies Program, therefore, is designed for students who show evidence that perhaps they can succeed in college, yet, for various reasons, do not meet the minimum standards for admission.

Any applicant who is admitted to the Special Studies Program

must take the Comparative Guidance and Placement Test before registering. For dates of administration and location, contact the Coordinator of Special Services.

The Program involves a coordinated instructional approach through which such students can develop those skills that will prepare them for college level work. The coordinated approach will emphasize three skills areas. These are English composition, mathematics, and reading. There is also an emphasis on counseling, both on an individual and group basis. This is intended to allow each student to facilitate his personal assessment of his skills, as well as his educational and vocational goals.

All courses in the Special Studies Program are designed to allow a student to proceed at a rate conforming to his level of ability. Specifically, a student must complete all Special Studies requirements in four quarters with no more than three quarters in any specific course. However, he may leave the entire program or any part of it, and undertake regular college level work beginning the next quarter after he has achieved predetermined levels of competency in the areas of English, mathematics, and reading.

Even though the courses in the Special Studies Program do not carry degree credit, a student will receive Institutional Credit which will allow him to account for his efforts in satisfying requirements for VA benefits and other purposes. This program should provide a sound foundation for future college work; and for students who do not continue in college, it should provide a helpful background of personal development regardless of career goals.

The Special Studies courses are listed by divisions and departments, with the other courses of instruction.

Readmission of Former Students

A student who for any reason has remained out of school for one or more quarters, excluding the Summer Quarter, must apply for readmission. This application, together with official transcripts from colleges attended since last attending Kennesaw Junior College, must be forwarded to the Director of Admissions. All readmissions must be approved by the Dean of the College.

Veterans' Benefits

The college is on the approved list of the United States Veterans Administration for the training of veterans, disabled veterans,

and the children and widows of deceased veterans who are eligible for benefits under the G.I. Bill.

Students in training under the G.I. Bill are required to pay all fees, as regular students, since they are paid benefits directly through the Veterans Administration. Students in training under the G.I. Vocational Rehabilitation program should check with the college business office regarding the handling of their account for fees, supplies, etc.

Eligible veterans, children and widows of veterans must make application through their local or regional Veterans Administration Office. (Application forms are available at the college.) The college has a full-time Coordinator of Veterans Affairs, and it is the student's responsibility to contact the Veterans Affairs Office at the beginning of each quarter while in attendance. Certain requirements must be met before students may be certified for non-credit remedial courses for V.A. payment purposes.

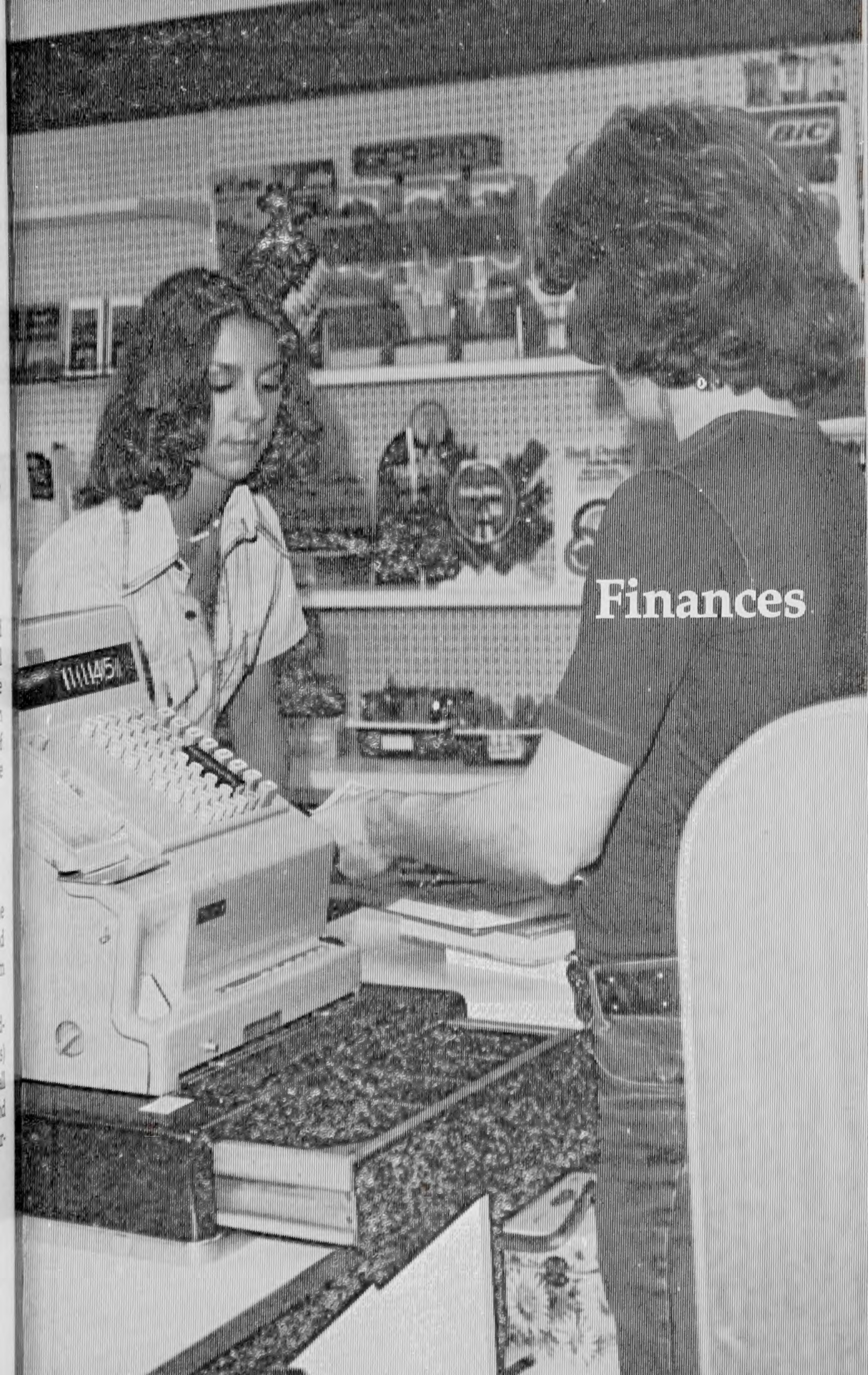
Vocational Rehabilitation

Students who attend the college and whose fees are to be paid by the State Department of Education's Division of Vocational Rehabilitation must make arrangements with the Business Office prior to registration regarding the handling of their account. In addition, it is the student's responsibility to request the Office of Admissions and Records to send copies of his grades to the Vocational Rehabilitation Office each quarter.

Withdrawal from School

A student who finds that he cannot continue in school after he has enrolled, either because of illness or any other reason, should complete an official withdrawal form. Forms can be obtained from the Office of the Registrar in the Administration Building.

Students who officially withdraw from school prior to the midpoint of the total grading period (including final examinations) will be assigned grades of "W" which will not affect their overall scholastic average. Those students who stop attending classes and notify no one, usually are assigned failing grades which jeopardize their chances of future academic success.



Finances

Tuition and Fees

Matriculation, tuition, and student services fees for each quarter are payable at the time of registration. Registration is not complete until all fees have been paid. All fees and charges are subject to change without notice.

Payment may be made either in cash or by check; however, payment of fees by check is to the student's advantage since it shortens the registration process and considerably reduces the time necessary for a student to complete registration.

Matriculation Fee—On Campus

Students enrolled for 12 or more quarter credit hours on campus are required to pay a matriculation fee of \$106.00 per quarter. The matriculation fee for students enrolled for less than 12 quarter credit hours on campus is \$9.00 per quarter credit hour.

Fees are also required for enrollment in any course taken even though no credit is earned.

Matriculation Fee—Off Campus

Students enrolled in off-campus courses are required to pay a matriculation fee of \$12.00 per quarter credit hour.

Non-Resident Tuition Fee

Students who are not residents of Georgia and who register for 12 or more quarter hours are required to pay a tuition fee of \$158.00 per quarter in addition to the matriculation fee and all other regular fees. Non-resident students registering for less than 12 quarter credit hours are required to pay a tuition fee of \$13.00 per quarter credit hour in addition to the matriculation fee and all other regular fees.

Student Services Fee

All students are required to pay a non-refundable fee of \$10.00 per quarter to finance student activities, student publications, and special student services.

Applied Music Fee

Students registering for applied music courses are required to pay an additional fee of \$50.00 per applied music quarter credit hour.

Student Motor Vehicle Parking Fee

All motor vehicles operated by students on the college campus must be officially registered with the Office of the Controller. A specific parking permit must be assigned before the vehicle may be operated or parked on the campus.

A student with a debilitating physical handicap will be assigned a reserved parking space upon making a request through the Dean of Student Affairs. Reserved parking spaces must be renewed each quarter in which the student is enrolled. Unauthorized students parking in spaces reserved for handicapped students will be subject to severe fines and/or removal of their vehicles at their expense.

A student who has purchased a parking permit during the year and subsequently does not attend one or more quarters during the year may apply for a refund for the quarter or quarters not in attendance. The refunds will be issued thirty days after the end of the Summer Quarter.

A student submitting a refund request after the end of the Summer Quarter will not be eligible for a refund.

Fall Quarter through Summer Quarter	\$4.00
Winter Quarter through Summer Quarter	\$3.00
Spring Quarter through Summer Quarter	\$2.00
Summer Quarter Only	\$1.00

Textbooks and Supplies

Textbooks and school supplies, as well as other student needs, are available in the college bookstore. The cost of books and supplies will vary with the courses elected by the individual student. A fair estimate of this cost is from \$40.00 to \$50.00 for the initial quarter of attendance. Subsequent quarters will cost less, depending upon the student's schedule of class work.

Finances

Refunds

Students who formally withdraw from the college will be entitled to refunds of matriculation fees and non-resident fees; but not the student services fees, in accordance with the following schedule:

Withdrawal Form Filed:	Percentage Refundable
First week following first scheduled registration date	80%
Second week following first registration date	60%
Third week following first registration date	40%
Fourth week following first registration date	20%
After four weeks	None

Students who formally withdraw from courses but not from college during the first three days following the first scheduled registration date will be entitled to a 100% refund of matriculation fees and non-resident fees paid for each course dropped.

Students who do not formally withdraw, those suspended for disciplinary reasons or those who leave the college when disciplinary action is pending, are not eligible for a refund of any portion or any fee.

Ordinarily, refunds will not be mailed until the end of the seventh week following registration.

Definition of Legal Residents

Individuals who enter the institution as non-resident students but who wish to later qualify as legal residents must fill out a Request for Residence Classification form which can be obtained in the Office of Admissions and Records. A student's residence status is not changed automatically, and the burden of proof that the student qualifies as a legal resident under the regulations of the Board of Regents of the University System of Georgia rests with the student.

In order to avoid delay and inconvenience of registration, if there is any question in the mind of the student concerning his residence status, application for clarification should be made immediately or not later than two weeks prior to the registration date. Applications should be addressed to Residence Committee, Office of the Controller, Kennesaw Junior College, Marietta, Georgia 30061.

To be considered a legal resident of Georgia for the purpose of registering at an institution of the University System of Georgia, a student must establish the following facts to the satisfaction of the Residence Committee of that Institution:

1. (a) If a person is 18 years of age or older, he or she may register as a resident student only upon a showing that he or she has been a legal resident of Georgia for a period of at least twelve months immediately preceding the date of registration.

(b) No emancipated minor or person 18 years of age or older shall be deemed to have gained or acquired in-state residence status for fee purposes while attending any educational institution in the State, in the absence of a clear demonstration that he or she has in fact established legal residence in this State.
2. If a person is under 18 years of age, he or she may register as a resident student only upon a showing that his or her supporting parent or guardian has been a legal resident of Georgia for a period of at least twelve months immediately preceding the date of registration.
3. A full-time employee of the University System and his or her spouse and dependent children may register on the payment of resident fees.
4. Non-resident graduate students who hold teaching or research assistantships requiring at least one-third time service may register as students in the institution in which they are employed on payment of resident fees.
5. Full-time teachers in the public schools of Georgia and their dependent children may enroll as students in the University System institutions on the payment of resident fees, when such teachers have been legal residents of Georgia for the immediately preceding nine months, were engaged in teaching during such nine month period, and have been employed to teach full time in the public schools of Georgia during the ensuing school year.
6. All aliens shall be classified as non-resident students; provided, however, that an alien who is living in this country under a visa permitting permanent residence shall have the

same privilege of qualifying for resident status for fee purposes as a citizen of the United States.

7. Foreign students who attend institutions of the University System under financial sponsorship of civic or religious groups located in this State, may be enrolled upon the payment of resident fees, provided the number of such foreign students in any one institution does not exceed the quota approved by the Board of Regents for that institution.
8. If the parents or legal guardian of a minor change his or her legal residence to another state following a period of legal residence in Georgia, the minor may continue to take courses for a period of twelve consecutive months on the payment of resident fees. After the expiration of the twelve-month period, the student may continue his registration only upon the payment of fees at the non-resident rate.
9. In the event that a legal resident of Georgia is appointed as guardian of a non-resident minor, such minor will not be permitted to register as a resident student until the expiration of one year from the date of court appointment, and then only upon proper showing that such appointment was not made to avoid payment of the non-resident fees.
10. Career Consular Officers and their dependents who are citizens of the foreign nation which their Consular Office represents, and who are stationed and living in Georgia under orders of their respective governments, shall be entitled to enroll in University System institutions on payment of resident fees. This arrangement shall apply to those Consular Officers whose nations operate on the principle of educational reciprocity with the United States.

STUDENT FINANCIAL AID

General Statement

The primary purpose of the Student Aid Program is to provide financial aid to students who, without such assistance, would be unable to attend college.

Student financial need can be defined most simply as the difference between the cost of an education at Kennesaw Junior College

and the amount of money the applicant and his family can make available, from their income and assets to meet the expenses of that education. It is not a term synonymous with poverty.

Determination of Award

The amount of aid awarded is determined by a financial need analysis. As a basis for making this analysis, the Parent's Confidential Statement (PCS) of the College Scholarship Service is used for dependent students. The necessary forms may be obtained from high school guidance offices or from the Office of Student Aid, Kennesaw Junior College.

A student is considered financially independent (self-supporting) only when all the following are true: (1) when he has not been claimed by parents as a dependent for the previous taxable year; (2) when he has not and will not receive financial assistance of more than \$600 from his or her parents in the calendar year in which aid is received and the calendar year prior to the academic year for which aid is requested; (3) when he has not lived at home for more than 2 consecutive weeks (other than stated College holidays) during the year. If an applicant is a qualified self-supporting student, he should complete the Student's Financial Statement (SFS) which is available from the Office of Student Aid, Kennesaw Junior College.

Obtaining and Submission of Application

In addition to the PCS or SFS, the applicant is required to submit a Kennesaw Junior College Application for Financial Aid which may be obtained from the Office of Student Aid. Although applications for student aid are accepted as long as resources permit, it is advisable to apply early. All applications completed before the March 15 PRIORITY DATE will be analyzed, and awards made on the basis of the greatest need. In all cases, a student must be accepted by the Office of Admissions before student aid is awarded.

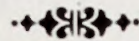
A list of specific scholarships, grants, and loans available to Kennesaw Junior College students begins on page 00 of this catalog.

Student Employment

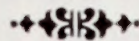
College Work Study Program (CWSP)—Funds for this program are provided by the Federal Government and the College for students who wish to earn part of their college expenses while attending classes. Applicants to this program must be U.S. citizens or permanent residents of the United States; they must be full-time students; they must be capable of and maintain good academic standing; and they must show evidence of need for such employment to meet college expenses. Preference is given to students from low-income families.

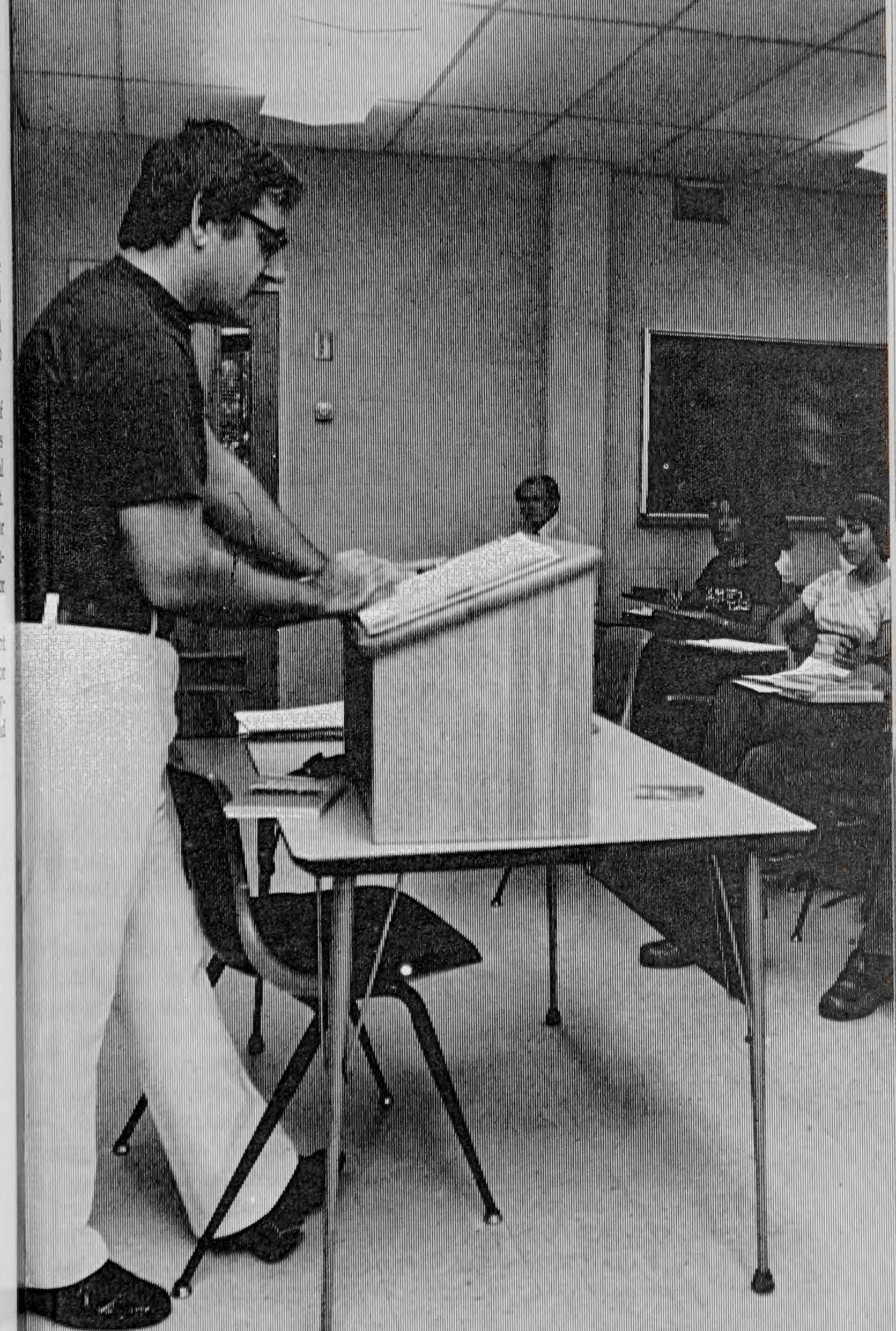
Institutional Employment—There are a limited number of part-time jobs available in each division of the college. Employees in these jobs are not required to evidence a great deal of financial need although this is a primary consideration for employment. The hours and pay scale are the same as with the CWSP. Funds for these jobs are provided by the division which employs the student. Interested persons should contact the particular division or department of the college for information.

Placement Service—The Office of Counseling and Placement maintains a listing of full-time and part-time off-campus jobs for students who need assistance in locating off-campus employment. For information contact the Office of Counseling and Placement, Kennesaw Junior College.



The normal academic load for a student in good standing is 16 credit hours. In some cases 21 credit hours may be scheduled with the permission of the college dean; rarely however is this granted unless the person is at least a second quarter student with a dean's list status. A student employed full-time should limit his academic load to no more than 10 credit hours. A student registered for twelve or more quarter hours is considered a full-time student.





Academics

CHOOSING A MAJOR FIELD OF STUDY

It is generally recognized that students will and should change majors when justified. Nevertheless, such changes *may* lengthen the time spent in earning the associate or baccalaureate degree. Therefore, in order to complete the degree in the typical period of two or four academic years, a student should select a college major as soon as possible. If a student is still "undecided" as to major after completion of 45 hours in Area I, II, and III, of the Core Curriculum, it is recommended that he see a counselor before scheduling his next quarter's work.

DEGREE REQUIREMENTS

Regulations Concerning Degrees

To be considered for admission to candidacy for a degree, a student must make a formal petition to the faculty for the degree during the quarter preceding his final quarter in residence.

To be a candidate for a degree, a student must have passed all subjects required for the degree, and must have earned a minimum of twice as many quality points as hours passed. No course may be counted more than one time in meeting the total credit hours required for the degree.

A student may satisfy the requirements for a degree by meeting all of the requirements listed in any one of the catalogs in effect during the period of his enrollment in the college. A given catalog is "in effect" for a given student only if the student's date of matriculation is prior to the ending date of the spring quarter shown in the calendar printed in the catalog concerned.

To be considered a candidate for a degree, a student must earn at Kennesaw Junior College a minimum of 50 per cent of the credit hours required for a degree. Fifteen of the last 30 credit hours preceding a graduation must be in residence.

Satisfactory completion of the University System of Georgia Regents' Testing Program is required of all persons receiving a degree from Kennesaw Junior College or any other college in the University System.

An act of the General Assembly of the State of Georgia requires that each graduate of a Georgia college demonstrate competency in United States and Georgia History and the Constitution of the United States and Georgia. The history requirement is met by successful completion of History 251 or 252, and the Constitution

requirement by successful completion of Political Science 201. Both of these courses are required in the social science core of most programs of study at Kennesaw Junior College. A student who desires to graduate without credit for these courses from a Georgia college must successfully pass examinations in these fields.

The diploma of a candidate for a degree shall bear the date of the annual commencement at which the degree is awarded.

The commencement program shall not contain the name of any candidate who is not to receive a degree at the regular graduation exercises. For graduation "with honor" the minimum scholastic average shall be 3.3 with at least 64 credit hours earned at Kennesaw Junior College.

No work may be counted toward a degree which has been completed more than ten years prior to the time at which the degree is to be awarded, unless this work is validated by an examination. Exceptions may be made by the Executive Committee upon petition by the student and the recommendation of the chairman of the department or division concerned.

Second Degree

To obtain a second degree, a student must earn credit for all the courses required for the degree and earn credit for a total of at least 48 credit hours at Kennesaw Junior College in excess of the credit hours required for any previous degrees earned.

ATTENDANCE REGULATIONS

The resources of the college are provided for the intellectual growth and development of the students who attend. A schedule of courses is provided for the students and the faculty to facilitate an orderly arrangement of the program of instruction. The fact that classes are scheduled is evidence that attendance is important and students should, therefore, maintain regular attendance if they are to succeed in the pursuit of their studies.

It is recognized that the degree of importance of class attendance may vary with the student, the instructor, or the course. It is also recognized that, occasionally, it may be necessary for the student to be absent from scheduled classes or laboratories for personal reasons. On such occasions, all matters related to the student's absences, including the making up of work missed, are to be arranged between the student and the instructor.

All instructors will, at the beginning of each quarter, make a clear statement to all of their classes regarding their policies in handling absences. Instructors will also be responsible for counseling with their students regarding the academic consequences of absences from their classes or laboratories.

Students must not be absent from announced quizzes, laboratory periods, or final examinations unless the reasons for the absences are acceptable to the instructors concerned. Students should also understand that they are responsible for all material covered during their absences and that they are responsible for the academic consequences of their absences.

Students who are absent because of their participation in college approved activities, such as field trips and extracurricular events, will be permitted to make up the work missed during their absences. Approval of such activities will be granted by the Dean of the College and notices of the approved absences will be circulated by him.

SCHOLASTIC REGULATIONS

General Requirements

The college reserves the right to drop from the rolls at any time a student whose record in scholarship is unsatisfactory. In addition to this general ruling, there are the following specific regulations:

Grading System

Academic standing is based on the "quarter credit hour" system. One quarter credit hour generally corresponds to one hour per week of classroom work for a quarter or to three clock hours of laboratory work per week for a quarter. Kennesaw Junior College complies with the University System of Georgia uniform grading system. The grades and their definitions are as follows:

Grades	Definition	Quality Points per Credit Hour
A	excellent	4
B	good	3
C	satisfactory	2
D	passing, but less than satisfactory	1
F	failing	0
WF	withdrew, failing	0

The following symbols will be used in the cases indicated:

I— indicates that the student has done satisfactory work but, for non-academic reasons beyond his control, has been unable to meet the full requirements of the course. The grade of I may also be assigned when the student is absent from the final examination. However, if the student's record is so poor as to preclude his passing, the instructor shall assign a final grade of F in the course.

The grade of I will not be included in the calculation of the student's scholastic average at the end of the quarter in which the incomplete grade is assigned, nor during any succeeding quarters in which the student is not enrolled. However, before the end of the next full quarter in which the student is enrolled following the assignment of the incomplete grade, a final grade of A, B, C, D, or F will be assigned in the course on the basis of the student's total performance and the grade will then be included in the calculation of the student's scholastic average.

W— indicates that the student was permitted to withdraw from the course without penalty with the approval of the college Dean prior to the midpoint of the total grading period (including final examinations). Withdrawals without penalty may be permitted after the midpoint of the total grading period (including final examinations) in hardship cases only with the approval of the college Dean. A course in which a grade of W has been assigned will not be included in the calculation of the student's scholastic average.

WF— indicates that the student was permitted to withdraw from a course while failing after the midpoint of the total grading period (including final examinations) with the approval of the college Dean. The grade of WF is counted as an F in the calculation of the student's scholastic average.

S— indicates satisfactory completion of a *non-degree credit* course and is not included in the calculation of the scholastic average.

U— indicates unsatisfactory completion of a *non-degree credit* course and is not included in the calculation of the scholastic average.

PR— indicates progress in a *non-degree credit* course, but not

sufficient to meet the prerequisite requirements for the succeeding course and is not included in the calculation of the scholastic average.

- V— indicates that the student was given permission to audit the course and is not included in the calculation of the scholastic average. Students may not transfer from audit to credit status or vice versa.

Errors in grades must be reported to the Office of the Registrar immediately. In general, no grade changes will be made after the expiration of three months except with the approval of the Executive Committee of the faculty.

Classification of Students

Students will be classified at the end of each quarter by the Office of the Registrar on the basis of the number of credit hours which they have passed in accordance with the following schedule:

Freshman—0-42.

Sophomore—43-or more.

Students scheduled to 12 credit hours or more are classified as full-time students.

Scholastic Average

The scholastic standing of a student will be determined by his scholastic average calculated as the ratio of the total number of quality points earned to the total number of quarter credit hours in which a final grade has been assigned. The scholastic average will be computed to the nearest decimal point rounded off to the tenths position.

Dean's List

Students with a cumulative grade point average of 3.0 and above who have earned a minimum of 15 quarter hours of credit in residence, and who are neither on academic warning nor academic probation nor subject to any disciplinary action shall be on the Dean's List. The Dean's List is published each quarter.

Satisfactory Scholarship

A scholastic average of 2.0 is the minimum satisfactory scholastic average except for freshmen for whom the minimum requirement is 1.9.

A student whose scholastic average for any quarter is 1.0 or below shall be referred to the Committee on Standing, which may place the student on academic probation or drop him from the college rolls, regardless of his previous record, if such action is deemed advisable.

Good Academic Standing

A student not on academic probation is in good academic standing.

Academic Warning

A student who has an overall scholastic average below the minimum satisfactory scholarship requirement or whose scholastic average for work taken during any quarter is below this requirement shall be placed on academic warning.

Academic Probation

A student on academic warning whose scholastic average is below the minimum satisfactory scholarship requirement for any quarter shall be placed on academic probation.

Dismissal for Unsatisfactory Scholarship

A student on academic probation whose scholastic average for the quarter of probation is below the minimum satisfactory scholarship requirement and whose overall scholastic average is below the minimum satisfactory scholarship requirement shall be dismissed for unsatisfactory scholarship and dropped from the college rolls.

The record of a student on academic probation whose overall scholastic average is satisfactory but whose quarter average is unsatisfactory shall be reviewed by the Committee on Standing, which may dismiss the student or continue him on academic probation.

Academic Review

A student who normally would be dropped from the rolls for academic deficiencies but appears from the record to have not completed the quarter may be placed on academic review. This is a temporary standing which makes the student ineligible for registration. If no acceptable explanation is given within a reasonable time, the student will be dropped from the rolls for unsatisfactory scholarship.

Readmission

A student who for any reason has remained out of school for one or more quarters, excluding the summer quarter, must apply for readmission. This application must be approved by the Dean of the College and, together with any pertinent supporting information, must be submitted to the Director of Admissions at least 20 days before the registration date for which readmission is requested. Late applications may be considered at the discretion of the Dean of the College.

A student who is dropped for unsatisfactory scholarship will ordinarily not be readmitted. The student may be asked to remain out of the college for one regular quarter before he is readmitted. The summer session is here considered to be a regular quarter. Course work pursued at another institution after dismissal from Kennesaw Junior College for unsatisfactory scholarship may be considered as evidence of readmissibility.

A student who has been dropped a second time for unsatisfactory scholarship will not be readmitted.

Exceptions

Exceptions to the scholastic regulations may be made by the Committee on Standing whenever a consideration of the student's complete record indicates that the application of a specific regulation will result in an injustice to the student.

EXAMINATIONS

General

All deferred examinations, re-examinations, examinations for advanced standing, and special examinations must be authorized by the Registrar before being scheduled.

Institutional Examination for Advanced Standing

A student who offers satisfactory evidence that he is qualified to do so, may receive credit for a course by an examination for advanced standing.

Examinations for advanced standing may be authorized by the Registrar upon the approval of the Dean of the College. If the examination is passed, the student will receive the appropriate college credit which will not be included in the calculation of the scholastic average. An examination for advanced standing will not be authorized if the course has been audited.

College Level Examination Program (CLEP) for Advanced Standing

Students planning to enroll at Kennesaw Junior College with business, military or professional experience are eligible to take standardized examinations in a number of areas to earn credit for certain specific courses provided a minimum score is attained on the tests. Credit earned will be recorded on the student's permanent record. For specific information concerning subject areas in which tests are available, cost, minimum score required for credit, and dates tests will be given, call the Office of the Director of Counseling and Placement, 422-8770, ext. 291.

The University System of Georgia Regents' Testing Program

It is the responsibility of each institution in the University System of Georgia to assure the other institutions, and the System as a whole, that students obtaining a degree from that institution possess the basic competence of academic literacy, that is, certain minimum skills of reading and writing. The University System of Georgia Regents' Testing Program has been developed to help in the attainment of this goal.

To meet the objectives of the Testing Program, which is coordinated by the Dean of the College, Kennesaw Junior College has adopted a policy which contains the following elements:

1. Passing the test is a requirement for graduation.
2. Students enrolled in degree programs who have successfully completed 45 hours, including English 101 and English 102, are encouraged to take the test at this time.

3. The total number of quarter hours successfully completed appears on the student's quarterly grade report.
4. All students who successfully complete remediation for the Regents' Test may take the test during the following quarter, even though not enrolled. All other students must be attending Kennesaw Junior College during the quarter in which they take the test.
5. The test is administered twice on one day each quarter, once during the day and once during the evening.
6. Students are excused from classes to take the test.
7. A brief preparatory session is offered each quarter for those students wishing a review.
8. Upon request, students whose mother tongue is not English are exempted from the test.
9. The test, although consisting of more than one part, is considered a single unit and is administered as such; passing the test is defined as scoring above the cutoff on *each* of the parts of it at the *same* administration.
10. Students who fail any part of the test must retake and pass the entire test. These students are required to take the Regents' Test Remediation Course the next quarter they are enrolled at Kennesaw Junior College. Passing this course is prerequisite to retaking the test.
11. Successful completion of the test is noted on the student's permanent record card.
12. Students eligible to take the test should register for the test in the Office of the Assistant Dean at designated times prior to administration of the test. At this time, students pick up a Regents' Test Admission Form. Both the Admission Form and the student identification card are required for admission to the test.

PROGRAMS OF STUDY

Transfer Programs

The degree, Associate in Arts, is awarded for the satisfactory completion of the following transfer programs of study:

Art
 Criminal Justice and Law Enforcement
 Journalism
 Language and Literature
 Music
 Social Science
 Speech and Drama

The degree, Associate in Science, is awarded for the satisfactory completion of the following transfer programs of study:

Agriculture	Pre-Engineering
Agricultural Engineering	Pre-Engineering Technology
Biology	Pre-Law
Chemistry	Pre-Medical Technology
Elementary Education	Pre-Medicine
Forestry	Pre-Nursing
Mathematics	Pre-Pharmacy
Physical Education	Pre-Veterinary Medicine
Physics	Recreation
Pre-Dental Hygiene	Secondary Education
Pre-Dentistry	Social Services

The degree, Associate in Business Administration, is awarded for the satisfactory completion of the following transfer programs of study:

Business Administration
 Business Education

Career Programs

Career Programs are offered in the following fields, leading to the degree indicated:

Associate in Arts in Criminal Justice and Law Enforcement
 Associate in Science in Business Administration
 Associate in Science in Business Administration—Accounting
 Associate in Science in Business Administration—Data Processing
 Associate in Science in Nursing
 Associate in Science in Secretarial Science
 Associate in Science in Social Services
 Associate in Science in Teacher Assistance

The transfer programs of study at Kennesaw Junior College have been planned to meet the specifications of the Core Curriculum for colleges and universities in the University System of Georgia. The approved core is specified for each major listed. Students are able to transfer from Kennesaw Junior College to other units of the University System of Georgia and complete the requirements for a bachelor's degree with a minimum loss of time and credit.

The degree requirements of senior colleges outside the University System of Georgia may not be identical to those within the University System. Even though a student may receive guidance from the Offices of the Dean of the College and the Dean of Student Affairs, it is the responsibility of each student to plan his program of study to meet the requirements of the college to which he expects to transfer.

The career programs, designed to prepare a student to enter a particular field of endeavor in two years, do not meet Core Curriculum requirements for four-year degrees; however, the subjects taken in many cases can be applied on a course-by-course basis toward a four-year degree in the same or a related field at other institutions.

Programs of Study



Agriculture

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Biol ⁽¹⁾	203	General Botany	5
Biol ⁽¹⁾	225 or 226	Invertebrate or Vertebrate Zoology	5
Chem	121, 122	General Chemistry	10
Phys ⁽²⁾	101, 102	Introductory Physics	10
Physical Education			<u>6</u>
Total			96

(1) Prerequisite: Biol 103, 104 or equivalent.

(2) Prerequisite: Five quarter hours of mathematics.

Agriculture Engineering

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Math ⁽¹⁾	103	Analytic Geometry and Calculus	5
Math	201, 202, 203	Calculus	15
Phys ⁽²⁾	201	General Physics I	5
Phys ⁽²⁾	202	General Physics II	5
Physical Education			<u>6</u>
Total			96

(1) Prerequisite: Math 101 and 102 or equivalent.

(2) Prerequisite: Math 103. Corequisite: Math 201. If ten hours of Physics 201, 202 or 203 are chosen as the Lab-Science in Area II, either Biology or Chemistry may be substituted for the Physics requirements in Area IV.

Art

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Modern Language ⁽¹⁾		French or Spanish	10-20
Art			5-15
Music			5
Physical Education			<u>6</u>
Total			96

- (1) The ten-hour minimum in foreign language must be earned in intermediate courses (200 level). A student having completed two years of a language in high school may register for intermediate courses in that language. In this case no academic credit is given for the elementary level courses. In order to receive credit in the elementary courses of a language, the student must either pass examinations for advance standing in the language or earn credit by the satisfactory completion of the course in residence.

Biology

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence ⁽¹⁾		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Chem	121, 122, 223		15
Chem	240, 241		10
Elective chosen from		Physics 101, ⁽²⁾ 102 Math exclusive of 111, 236 Biol ⁽³⁾ 203, 225, 226	5
Physical Education			6
Total			96

(1) Biology majors should elect Biol 103 & 104.

(2) Prerequisite: Five quarter hours of mathematics.

(3) Prerequisite: Biol 103, 104 or equivalent.

Business Administration

TRANSFER OPTION

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math ⁽¹⁾		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective ⁽¹⁾		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
BA	201	Principles of Accounting	5
BA	202	Principles of Accounting	5
Econ	201	Principles of Economics	5
Econ	202	Problems of Economics	5

(1) Mathematics recommendations:

Math 101 and 102 for transfer to Georgia Institute of Technology.

Math 101 and 236 for transfer elsewhere.

Course	Number	Title	Credit Hours
Elective		Chosen from: Business Administration 101; Business Administration 208 or Speech 208; Economics 133; and Mathematics (except Math 111)	10
Physical Education			<u>6</u>
		Total	96



Programs of Study

Business Administration

CAREER OPTION⁽¹⁾

Course	Number	Title	Credit Hours
Humanities			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Speech	208	Fundamentals of Speech	5
Natural Science and Mathematics			
Math	101; 236	College Algebra; Decision Mathematics	
Sequence	or	or	
	107; 141	Statistics; Computer Science	10
Elective		Natural Science or Additional Math	5
Social Science			
Hist	252	American History Since 1865	5
Pols	201	American Government	5
Psy	258	Psychology of Adjustment	5
Major Field Requirements			
BA	101	Introduction to Business	5
BA	201	Principles of Accounting	5
BA	202	Principles of Accounting	5
Econ	201	Principles of Economics	5
Econ	202	Problems of Economics	5
Elective		Four courses to be chosen from the following:	20
BA	208	Business Communication	
Econ	133	Economic Development of the U.S.	
Anthro	201	Man and His Culture	
Hist	111 & 112	World Civilization	
Math	101 or higher	Except Math 111	
Pols	212	State and Local Government	
Physical Education			<u>6</u>
Total			96

(1) Since this career program does not meet the requirements of the Core Curriculum, the student cannot be assured that the total program will be accepted for transfer by other colleges. However, it may be possible for the student to transfer individual courses satisfactorily completed at Kennesaw Junior College on a course-by-course basis since most of the courses listed above are included in other programs of study which do meet the Core Curriculum requirements.

Business Administration— Accounting CAREER OPTION⁽¹⁾

A career program offered in cooperation with the
Marietta-Cobb Area Vocational Technical School

Course	Number	Title	Credit Hours
Humanities			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Spch	208	Fundamentals of Speech	5
Social Science			
Hist	252	American History Since 1865	5
Pols	201	American Government	5
Psy	258	Psychology of Adjustment	5
Major Field Requirements			
Econ	201	Principles of Economics	5
Elective		Two courses chosen from the following:	10
BA	101	Introduction to Business	
BA	208	Business Communication	
Econ	133	Economic Development of the U.S.	
Econ	202	Problems of Economics	
Anthro	201	Man and His Culture	
Hist	111 & 112	World Civilization	
Math	101 or higher	Except Math 111	
Pols	212	State and Local Government	
Physical Education			<u>3</u>
Total			48

(1) To be admitted to candidacy for an Associate Degree in this career option, the student must satisfactorily complete the above program of study and provide evidence of having satisfactorily completed an approved one-year junior accounting curriculum offered by the Marietta-Cobb Area Vocational Technical School or approved equivalent thereof.

Since this career program does not meet the requirements of the Core Curriculum, the student cannot be assured that the total program will be accepted for transfer by other colleges. However, it may be possible for the student to transfer individual courses satisfactorily completed at Kennesaw Junior College on a course-by-course basis since most of the courses listed above are included in other programs for study which do meet the Core Curriculum requirements.

Business Administration— Data Processing CAREER OPTION⁽¹⁾

A career program offered in cooperation with the Marietta-Cobb Area Vocational Technical School and with either the University of Georgia or Georgia State University⁽²⁾

Course	Number	Title	Credit Hours
Humanities			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Speech	208	Fundamentals of Speech	5
Social Science			
Hist	252	American History Since 1865	5
Pols	201	American Government	5
Psy	258	Psychology of Adjustment	5
Major Field Requirements			
BA	208	Business Communication	5
Econ	201	Principles of Economics	5
Elective		Chosen from: BA 101; Econ 133, 202; Math 107	5
Physical Education			<u>3</u>
Total			48

- (1) To be admitted to candidacy for an Associate in Science in Business Administration—Data Processing, the student must satisfactorily complete the above program of study; and provide evidence of having satisfactorily completed the one-year Data Processing Technology I curriculum offered by the Marietta-Cobb Area Vocational Technical School or an approved equivalent thereof.
- (2) Because of this program's cooperative nature, the student can be assured that the total program will be accepted for transfer either to the University of Georgia or Georgia State University in Business Education; however, since this career program does not meet the requirements of the Core Curriculum, the student cannot be assured that the total program will be accepted for transfer by other senior colleges in the University System. It may be possible, however, for the student to transfer individual courses satisfactorily completed at Kennesaw Junior College on a course-by-course basis since all of the courses listed above are included in other programs of study which do meet the Core Curriculum requirements.

Business Education

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math ⁽¹⁾		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Educ	203	Introduction to Education	5
Psy	201	General Psychology	
		or	
Soci	201	Principles of Sociology	5
Speech	208	Fundamentals of Speech	5
Elective		Business Administration 101, 201, 202, 208	15
Physical Education			<u>6</u>
Total			96

(1) Math recommendations:

Math 107 for transfer to Georgia State University.

Math 101 for transfer elsewhere.

Chemistry

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Chem ⁽¹⁾	223	Qualitative Analysis	
Chem ⁽¹⁾	240	Organic Chemistry	5-15
Chem	241	Organic Chemistry	
Math ⁽²⁾	103	Analytic Geometry and Calculus	5
Math ⁽³⁾	201, 202	Calculus	5-10
Phys	201, 202, 203	General Physics I, II, III	0-15
Physical Education			<u>6</u>
Total			96

(1) Prerequisite: Chem 122.

(2) Prerequisite: Math 101 and 102 or equivalent.

(3) Ten hours of French may be substituted for Math 201, 202.

Note: Even though Math 116 may be substituted for Math 101 and 102, a total of 20 hours of science and math are required in Area II.

Criminal Justice and Law Enforcement TRANSFER OPTION

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
		15 hours of criminal justice chosen from the following criminal justice courses:	15
CJ	201	Introduction to Criminal Justice	5
CJ	211	American Police System	5
CJ	221	Criminology	5

Course	Number	Title	Credit Hours
CJ	231	Corrections	5
CJ	241	Criminal Law	5
Elective		15 hrs. chosen from Anthropology, Economics, History, Political Science, Psychology, Sociology	15
Physical Education			<u>6</u>
Total			96



Criminal Justice and Law Enforcement CAREER OPTION⁽¹⁾

Course	Number	Title	Credit Hours
Humanities			
Engl	101	Composition	5
Engl	102	Compositopion and Literature	5
Spch	208	Fundamentals of Speech	5
Elective		Any course in Humanities Division	5
Social Science			
Econ	201	Principles of Economics	5
Hist	251	American History to 1865	5
Hist	252	American History since 1865	5
Pols	201	American Government	5
Psy	201	Principles of Psychology	5
Soci	201	Principles of Sociology	5
Electives			10
Major Field Requirements			
CJ	201	Introduction Criminal Justice	5
		10 hrs. of criminal justice chosen from the following criminal justice courses:	
CJ	211	American Police System	5
CJ	221	Criminology	5
CJ	231	Corrections	5
DJ	241	Criminal Law	5
		15 hrs. chosen from Anthropology, Economics, History, Political Science, Psychology, Sociology	15
Physical Education			6
Total			96

(1) Since this career program does not meet the requirements of the Core Curriculum, the student cannot be assured that the total program will be accepted for transfer by other colleges. However, it may be possible for the student to transfer individual courses satisfactorily completed at Kennesaw Junior College on a course-by-course basis since most of the courses listed above are included in other programs of study which do meet the Core Curriculum requirements.

Elementary Education

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Educ	203	Introduction to Education	5
Psy	201	General Psychology	
		or	
Soci	201	Principles of Sociology	5
Art or Music			5
Electives appropriate to teaching field ⁽¹⁾			15
Physical Education			<u>6</u>
Total			96

(1) May include Psy C 202 for credit at KJC. Courses designated as career courses (i.e. Psy C, Ed C) may not necessarily be accepted for transfer credit by other colleges.

Forestry

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective ⁽¹⁾		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective ⁽¹⁾		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective ⁽¹⁾		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Two of the following 10-hour sequences:			20
Biol	103, 104	General Biology	
Chem	121, 122	General Chemistry	
Phys	101, 102	Introductory Physics	
Chem ⁽²⁾	240	Organic Chemistry	5
Math	107	Introduction to Statistics	5
Physical Education			6
Total			96

(1) Students in this program of study should carefully check the core requirements of their chosen school of forestry in order to choose appropriate electives in Areas I, II, and III. In Area III, Economics 201 is the recommended elective.

(2) Prerequisite: Chemistry 122.

Journalism

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective ⁽¹⁾		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math Course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Journalism	130	Introductory Reporting	5
Modern Language ⁽²⁾		French or Spanish	10-20
Elective		Art, Drama, Music, Philosophy, English 202, 203, 204, 221, 222	5-15
Physical Education			<u>6</u>
Total			96

(1) Students transferring to the University of Georgia will be required to take a second literature course in either Area I or Area IV. Students transferring to

Georgia State are encouraged to take a second literature course.

- (2) The ten-hour minimum in foreign language must be earned in intermediate courses (200 level). A student having completed two years of a language in high school may register for intermediate courses in that language. In this case no academic credit is given for the elementary level courses. In order to receive credit in the elementary courses of a language, the student must either pass examinations for advanced standing in the language or earn credit by the satisfactory completion of the courses in residence.

Language and Literature

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Engl	202, 203, 204 221, 222	Literature	5
Modern Language ⁽¹⁾		French or Spanish	10-20
Elective		Art, Music, Philosophy, Drama, Speech, English	5-15

Course	Number	Title	Credit Hours
Physical Education			<u>6</u>
Total			96

- (1) The ten-hour minimum in foreign language must be earned in intermediate courses (200 level). A student having completed two years of a language in high school may register for intermediate courses in that language. In this case no academic credit is given for the elementary level courses. In order to receive credit in the elementary courses of a language, the student must either pass examinations for advance standing in the language or earn credit by the satisfactory completion of the courses in residence.



Mathematics

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Math ⁽¹⁾	103	Analytic Geometry and Calculus	5
Math	201, 202, 203	Calculus	15
Phys ⁽²⁾	203	General Physics III	5
Electives ⁽³⁾			5
Physical Education			<u>6</u>
Total			96

(1) Prerequisite: Math 101 and 102 or equivalent.

(2) Prerequisite: Physics 202.

(3) Foreign language recommended. Some senior colleges require ten hours of a foreign language. If math credit is gained by an advanced standing examination, the student may wish to take a foreign language.

Note: Even though Math 116 may be substituted for Math 101 and 102, a total of 20 hours of science and math are required in Area II.

Music

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Music	121, 122	Theory	6
Music	220, 221, 222	Harmony	9
Music Chosen from: ⁽¹⁾		Applied	9
	160, 163, 260, 263		
Music ⁽²⁾		Ensemble	6
Physical Education			<u>6</u>
Total			96

(1) Six of these nine hours must be in the principal applied instrument. The remaining three hours must be in a single secondary applied instrument.

(2) While this requirement may be satisfied in three quarters, receiving institutions will expect six quarters of ensemble participation.

Nursing

The Associate in Science Degree in Nursing is designed to offer men and women the opportunity to obtain a general education simultaneously with the attainment of a vocational goal. At the completion of the program, with the recommendation of the Director of Nursing, the graduate will be eligible to take the state licensing examination to practice as an R.N. (Registered Nurse).

The professional nursing courses begin the fall quarter and are usually offered only one time each academic year. These courses must be taken in sequence. Therefore, students should normally plan to commence their nursing program in the fall in order to complete degree requirements in six quarters. Students may, however, enroll in general education courses required in the Nursing Program of study in quarters other than the fall quarter with the realization that completion of their Nursing degree will be prolonged.

Most nursing courses are offered sequentially. Some courses may be offered twice during one or two quarters to permit maximum utilization of the available clinical facilities.

APPLICATIONS PROCEDURES

The number of applicants usually exceeds the number who may annually be accommodated in the program. The Fall 1976 class has been filled and a General Education Nursing (GEDN) waiting list has been established for students to enroll in the General Education courses required in the nursing curriculum while waiting for openings in the clinical courses. Those already on the list will be retained, but no new names will be added until January 3, 1977.

The following procedures and criteria apply to the waiting list from which the students are selected for enrollment in the clinical courses in nursing:

1. Applications to be included on the GEDN waiting list must be made in person to the Director of Admissions.
2. The date of application for inclusion in the GEDN waiting list determines the priority.
3. To remain on the waiting list the student must:
 - a. be continuously enrolled in general education courses at KJC (with the exception of the summer quarter), *or*
 - b. have completed all non-nursing academic degree requirements.
4. The waiting list will never be allowed to exceed 225 names.

5. A GEDN student must reconfirm his/her place on the list by initialing a roster in the Registrar's Office during the second week of *each quarter*.
6. Names automatically progress upward on the waiting list as students are admitted into the Nursing Program or fail to initial the Registrar's roster confirming intentions.

ADMISSION REQUIREMENTS

Requirements for admission to the nursing program are the same as those of other programs at Kennesaw Junior College. Additional requirements are listed below.

1. Nursing students must complete medical forms.
2. Nursing students are required to purchase professional liability insurance during the first quarter in which they are enrolled in a nursing course and present evidence of continued insurance coverage while enrolled in a nursing course. They will not be permitted to go to the clinical laboratory without this coverage.
3. Nursing students are responsible for the regular college fees; an additional \$150-\$200 is required for purchase of uniforms, a suitable watch, and the cost of the NLN Examination prior to graduation. The pin at graduation is optional and costs approximately \$30.

Nursing

Course	Number	Title	Credit Hours
Humanities			
Engl	101	Composition	5
Engl	102	Composition	5
Natural Science and Mathematics			
Biol	103	General Biology	5
Biol	221	Human Anatomy and Physiology	5
Biol	222	Human Anatomy and Physiology	5
Biol	261	Microbiology	5
Chem	101	Chemistry for Nurses	5
Social Science⁽¹⁾			
Psy	201	General Psychology	
or Psy	258	Psychology of Adjustment	5
Sociology	201	Principles of Sociology	5
Major Field Requirements			
Nurs	121	Basic Nursing I	5
Nurs	122	Basic Nursing II	5
Nurs	123	Basic Nursing III	5
Nurs	230	Advanced Nursing I	5
Nurs	231	Advanced Nursing II	5
Nurs	232	Advanced Nursing III	10
Nurs	233	Advanced Nursing IV	10
Physical Education			<u>6</u>
Total			96

(1) To earn a degree from any unit in the University System, students who do not earn credit in Political Science 201 and History 251 or 252 must show by examination that they have a basic understanding of United States and Georgia History and the United States and Georgia Constitution.

Physical Education

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252, 254; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Biol ⁽¹⁾	221, 222	Human Anatomy and Physiology	10
Educ	203	Introduction to Education	5
PED	261	Personal and Community Health	5
Psy	201	General Psychology	5
Spch	208	Fundamentals of Speech	5
Physical Education			<u>6</u>
Total			96

(1) Prerequisite: Biol 103.

Physics

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math ⁽¹⁾		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Math ⁽²⁾	201, 202, 203	Calculus	15
Phys ⁽³⁾	203	General Physics III	5
Chem	121, 122	General Chemistry	10
Physical Education			<u>6</u>
Total			96

(1) Student in this program of study should be reminded that Math 101, Math 102, and Math 103 are all required as prerequisites for the Math courses required in Area IV, Major Field Requirements.

(2) Prerequisite: Math 101, 102 and 103.

(3) Prerequisite: Physics 202.

Note: Even though Math 116 may be substituted for Math 101 and 102, a total of 20 hours of science and math are required in Area II.

Pre-Dental Hygiene

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective ⁽¹⁾		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Chem ⁽²⁾	240, 241	Organic Chemistry	10
Biol	103, 104	General Biology	10
Spch	208	Fundamentals of Speech	5
Psy	201	General Psychology	5
	or		
Soci	201	Introduction to Sociology	
Physical Education			<u>6</u>
Total			96

(1) Ten hours of math recommended in Area II.

(2) Prerequisite: Chemistry 121 and 122.

Pre-Dentistry⁽¹⁾

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math ⁽²⁾		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective ⁽³⁾		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Biol	103, 104	General Biology	10
Chem ⁽⁴⁾	240, 241	Organic Chemistry	10
Phys ⁽⁵⁾	101, 102	Introductory Physics	10
Physical Education			<u>6</u>
Total			96

(1) Some senior colleges do not have programs of study entitled Pre-Dentistry. In such cases, students sometimes major in Chemistry or Biology.

(2) Some senior colleges may require students to have additional course work in

Chem and Math. If credit is gained by an advanced standing exam, the student may wish to take additional courses in Chem and/or Math.

- (3) Students should elect Chem 223 in Area II. (Prerequisite Chem 121 & 122)
- (4) Prerequisite: Chemistry 122.
- (5) Prerequisite: Five quarter hours of mathematics.

Programs of Study

Pre-Engineering⁽¹⁾

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 102	5
Natural Science and Mathematics			
AREA II			
Math ⁽²⁾		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 201.	5
Major Field Requirements			
AREA IV			
Math ⁽³⁾	103	Analytic Geometry and Calculus	5
Math	201, 202, 203	Calculus	15
Phys ⁽⁴⁾	203	General Physics III	5
Chem	121	General Chemistry	5
Physical Education			<u>6</u>
Total			96

(1) Engineering students in some institutions are required to earn credits in Engineering Drawing, Descriptive Geometry, and Engineering Graphics

which are courses not offered at Kennesaw Junior College. Pre-Engineering students may defer their study of these courses until they are enrolled in a college of engineering or they may enroll concurrently in the Southern Technical Institute and earn credits in Engineering Drawing and Engineering Graphics. KJC does not offer all of the courses in specialized fields of study which are required in the freshman and sophomore years by most engineering colleges. The Pre-Engineering student should, therefore, plan his program of study at Kennesaw Junior College in terms of the requirements of the senior college to which he expects to transfer. In some instances, the Pre-Engineering student should plan to transfer to an engineering college at the close of his freshman year.

- (2) If Math credit is gained by an advanced standing examination, the student may wish to take additional courses in Chemistry and/or Physics.
- (3) Prerequisite: Math 101 and 102 or equivalent.
- (4) Prerequisite: Physics 201 and 202.

Note: Even though Math 116 may be substituted for Math 101 and 102, a total of 20 hours of science and math are required in Area II.

Pre-Engineering Technology

In Cooperation with Southern Technical Institute⁽¹⁾

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	Western Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective ⁽²⁾		Chosen from: Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Chem	121	General Chemistry	5
Math ⁽³⁾	103	Analytic Geometry and Calculus	5
Math	201, 202, 203	Calculus	15
Phys ⁽⁴⁾	203	General Physics	5
Physical Education			<u>6</u>
Total			96

- (1) A student completing this program at Kennesaw Junior College may transfer to Southern Technical Institute with full junior standing and will be required to complete only the number of hours prescribed for the final two years there to receive the baccalaureate degree.
- (2) Econ 201 is recommended in Area III.
- (3) Prerequisite: Math 101 and 102 or equivalent.
- (4) Prerequisite: Physics 201 and 202.

Note: Even though Math 116 may be substituted for Math 101 and 102, a total of 20 hours of science and math are required in Area II.

Pre-Fire Science Technology

Degree to be awarded by Southern Technical Institute⁽¹⁾

Course	Number	Title	Credit Hours
Humanities			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Spch	208	Fundamentals of Speech	5
Natural Science and Mathematics			
Math	101	College Algebra	5
Chem	121	General Chemistry	5
Phys	101	Introductory Physics	5
Social Science			
Hist	111	Western Civilization	5
Hist	251	American History to 1865	5
Psy	201	General Psychology	5
Major Field Requirements⁽¹⁾			
FST	101	Introduction to Fire Protection and Prevention	3
FST	102	Extinguishers and Alarms	4
FST	104	Fire Safety Codes and Material Rating	3
FST	106	Industrial Fire Protection	4
FST	111	Fire Department Organization and Administration	3
FST	144	Building Construction and Blue Print Reading	4
FST	201	Firefighters Tactics and Strategy	3
FST	203	Inspection Principles	4
FST	211	Hydraulics and Water Distribution	4
FST	213	Chemistry of Hazardous Materials	5
FST	233	Supervision and Human Relations	3
FST	234	Fixed Extinguishing Systems	4
Electives		Fire Science Technology Courses	5
Total			94

(1) Major Field Requirements are offered by Southern Technical Institute, and the student who completes this program may receive an Associate Degree from Southern Tech. However, the student may complete any or all of the Humanities, Mathematics and Natural Science, and Social Science courses at Kennesaw Junior College by cooperative arrangement between the two institutions.

Pre-Law⁽¹⁾

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; ARt 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
		Choice of the following: Business Administration 201, Business Administration 202, Economics, Education, History, Language, Philosophy, Political Science, Psychology, Sociology, Speech 208, CJ 201.	30
Physical Education			<u>6</u>
Total			96

(1) Student planning to take a four-year degree before entering law school should be aware that many senior colleges do not have a major specifically designated as "Pre-Law." In that case the student should plan his program of study to satisfy the requirements of the subject in which he will major in the four-year college.

Pre-Medical Technology⁽¹⁾

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective ⁽²⁾		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Biol	103, 104	General Biology	10
Biol ⁽³⁾	226	Vertebrate Zoology	5
Chem ⁽⁴⁾	240, 241	Organic Chemistry	10
Physics or Mathematics			5
Physical Education			<u>6</u>
Total			96

(1) Some senior colleges do not have programs of study entitled Pre-Medical Technology. In such cases, students sometimes major in Chemistry or Biology.

(2) Ten hours of math recommended in Area II.

(3) Prerequisite: Biology 104.

(4) Prerequisite: Chemistry 122.

Pre-Medicine⁽¹⁾

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western world	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math ⁽²⁾		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective ⁽³⁾		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Biol	103, 104	General Biology	10
Chem ⁽⁴⁾	240, 241	Organic Chemistry	10
Phys ⁽⁵⁾	101, 102	Introductory Physics	10
Physical Education			<u>6</u>
Total			96

(1) Some senior colleges do not have programs of study entitled Pre-Medicine. In such cases, students sometimes major in Chemistry or Biology.

(2) Some senior colleges may require students to have additional course work in Chem and Math. If Math credit is gained by an advanced standing exam, the student may wish to take additional courses in Chem and/or Math.

(3) Students should elect Chem 223 in Area II. (Prerequisite Chem 121 & 122)

(4) Prerequisite: Chemistry 122.

(5) Prerequisite: Five quarter hours of mathematics.

Pre-Nursing TRANSFER OPTION⁽¹⁾

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence ⁽²⁾		Biology, Chemistry, Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective ⁽³⁾		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Chem	101	Chemistry for Nurses	5
Biol	221, 222	Human Anatomy and Physiology	10
Biol	261	Fundamental Microbiology	5
Psy	201	General Psychology	5
Soci	204	Marriage and the Family	5
	or		
Phil	201	Introduction to Philosophy	

Course	Number	Title	Credit Hours
Physical Education			<u>6</u>
Total			96

- (1) For students who definitely plan to complete a baccalaureate degree at the four-year college. No nursing courses are taken at Kennesaw Junior College in this program of study.
- (2) Biol 103 and 104 must be chosen in this program of study.
- (3) Sociology 201 should be chosen as elective in Area III.



Pre-Pharmacy

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math ⁽¹⁾		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective ⁽²⁾		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Biol	103, 104	General Biology	10
Chem ⁽³⁾	240, 241	Organic Chemistry	10
Phys ⁽⁴⁾	101, 102	Introductory Physics	10
Physical Education			<u>6</u>
Total			96

(1) If math credit is attained by advanced standing examination, elect Chemistry.

(2) Ten hours of math recommended in Area II.

(3) Prerequisite: Chemistry 122.

(4) Prerequisite: Five quarter hours of mathematics.

Pre-Veterinary Medicine

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Chem	121, 122	General Chem	10
Chem	223	Qualitative Analysis	5
Phys ⁽¹⁾	101, 102	Introductory Physics	10
Elective chosen from ⁽²⁾			5
	Biol 203, 225, 226		
Physical Education			<u>6</u>
Total			96

(1) Prerequisite: Five quarter hours of mathematics.

(2) Prerequisite: Biology 104.

Recreation TRANSFER OPTION⁽¹⁾

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Art	230	Arts and Crafts	5
Psy	201	General Psychology	5
Rec	171	Introduction to Recreation	5
Rec	172	Recreation Leadership	5
Electives appropriate to major field			10
Physical Education			<u>6</u>
Total			96

Secondary Education

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Educ	203	Introduction to Education	5
Psy	201	General Psychology	5
	or		
Soci	201	Principles of Sociology	5
Art or Music			5
Electives appropriate to teaching field ⁽¹⁾			15
Physical Education			<u>6</u>
Total			96

(1) May include Psy C 202 for credit at KJC. Courses designated as career courses (i.e. Psy C, Ed C) may not necessarily be accepted for transfer by other colleges.

Secretarial Science⁽¹⁾

A Career Program offered in cooperation with the
Marietta-Cobb Area Vocational Technical School and
with Georgia State University⁽²⁾

Course	Number	Title	Credit Hours
Humanities			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Spch	208	Fundamentals of Speech	5
Social Science			
Hist	252	American History since 1865	5
Pols	201	American Government	5
Psy	258	Psychology of Adjustment	5
Major Field Requirements			
BA	201	Principles of Accounting	5
BA	201	Principles of Economics	5
Elective		Chosen from: BA 101, 102; Econ 133, 202	5
Physical Education			<u>3</u>
Total			48

- (1) To be admitted to candidacy for an Associate Degree in Secretarial Science, the student must satisfactorily complete the above program of study and provide evidence of having satisfactorily completed an approved one-year secretarial curriculum offered by the Marietta-Cobb Vocational Technical School or an approved equivalent thereof.
- (2) Because of this program's cooperative nature, the student can be assured that the total program will be accepted for transfer to Georgia State University in Business Education; however, since this career program does not meet the requirements of the Core Curriculum, the student cannot be assured that the total program will be accepted for transfer by other senior colleges in the University System. It may be possible, however, for the student to transfer individual courses satisfactorily completed at Kennesaw Junior College on a course-by-course basis since all of the courses listed above are included in other programs of study which do meet the Core Curriculum requirements.

Social Science

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Modern Language ⁽¹⁾		French or Spanish	10-20
Electives		Economics, History, Political Science, Psychology, Sociology	10-20
Physical Education			<u>6</u>
Total			96

- (1) The ten-hour minimum in foreign language must be earned in intermediate course (200 level). A student having completed two years of language in high school may register for intermediate courses in that language. In this case no academic credit is given for the elementary level courses. In order to receive credit in the elementary courses of a language, the student must either pass examinations for advance standing in the language or earn credit by the satisfactory completion of the courses in residence.

Social Services

TRANSFER OPTION

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Soci	133	Introduction to Social Services	5
Soci	201	Principles of Sociology	5
Psy	201	General Psychology	5
Electives		These courses chosen from the following: Economics, Education, History, Philosophy, Political Science, Sociology, CJ 201.	15
Physical Education			<u>6</u>
Total			96

Social Services

CAREER OPTION⁽¹⁾

Course	Number	Title	Credit Hours
Humanities			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Spch	208	Fundamentals of Speech	5
Elective		Any course in Humanities Division	5
Natural Science and Mathematics			
Math	111	Mathematical Ideas	5
Elective		Additional Math or Natural Science	5
Social Science			
Pols	201	American Government	5
Hist	252	American History since 1865	5
Psy	133	Introduction to Human Behavior	5
Soci	133	Introduction to Social Services	5
Electives			
Four courses		20 credit hours—selected from the following:	20
		Art 230, Economics, Education, History, Literature, Music 101, Political Science, Sociology	
Two courses		10 credit hours—in Criminal Justice	10
Two courses		10 credit hours—in Recreation and Health	10
Physical Education			<u>6</u>
Total			96

(1) Since this career program does not meet the requirements of the Core Curriculum, the student cannot be assured that the total program will be accepted for transfer by other colleges. However, it may be possible for the student to transfer individual courses satisfactorily completed at Kennesaw Junior College on a course-by-course basis since most of the courses listed above are included in other programs of study which do meet the Core Curriculum requirements.

Speech and Drama

Course	Number	Title	Credit Hours
Humanities			
AREA I			
Engl	101	Composition	5
Engl	102	Composition and Literature	5
Engl	201	Literature of the Western World	5
Elective		Chosen from: English 202, 203, 204, 221, 222; Art 101, 210; Music 101; Philosophy 201	5
Natural Science and Mathematics			
AREA II			
Math		Any degree credit Math course	5
Lab Science Sequence		Biology, Chemistry, or Physics	10
Elective		Additional Math or Natural Science	5
Social Science			
AREA III			
Hist	111 or 112	World Civilization	5
Hist	251 or 252	American History	5
Pols	201	American Government	5
Elective		Chosen from: Anthropology 201; Economics 133, 201, 202; History 111, 112, 251, 252; Political Science 212; Psychology 201; Sociology 201, 203, 204	5
Major Field Requirements			
AREA IV			
Drama	110	Introduction to Drama	5
Modern Language ⁽¹⁾		French or Spanish	10-20
Spch	208	Fundamentals of Speech	5
Electives		Art, Music, Philosophy, English 202, 203, 204, 221, 222	0-10
Physical Education			<u>6</u>
Total			96

(1) The ten-hour minimum in foreign language must be earned in intermediate courses (200 level). A student having completed two years of a language in high school may register for intermediate courses in that language. In this case no academic credit is given for the elementary level courses. In order to receive credit in the elementary courses of a language, the student must either pass examinations for advance standing in the language or earn credit by the satisfactory completion of the courses in residence.

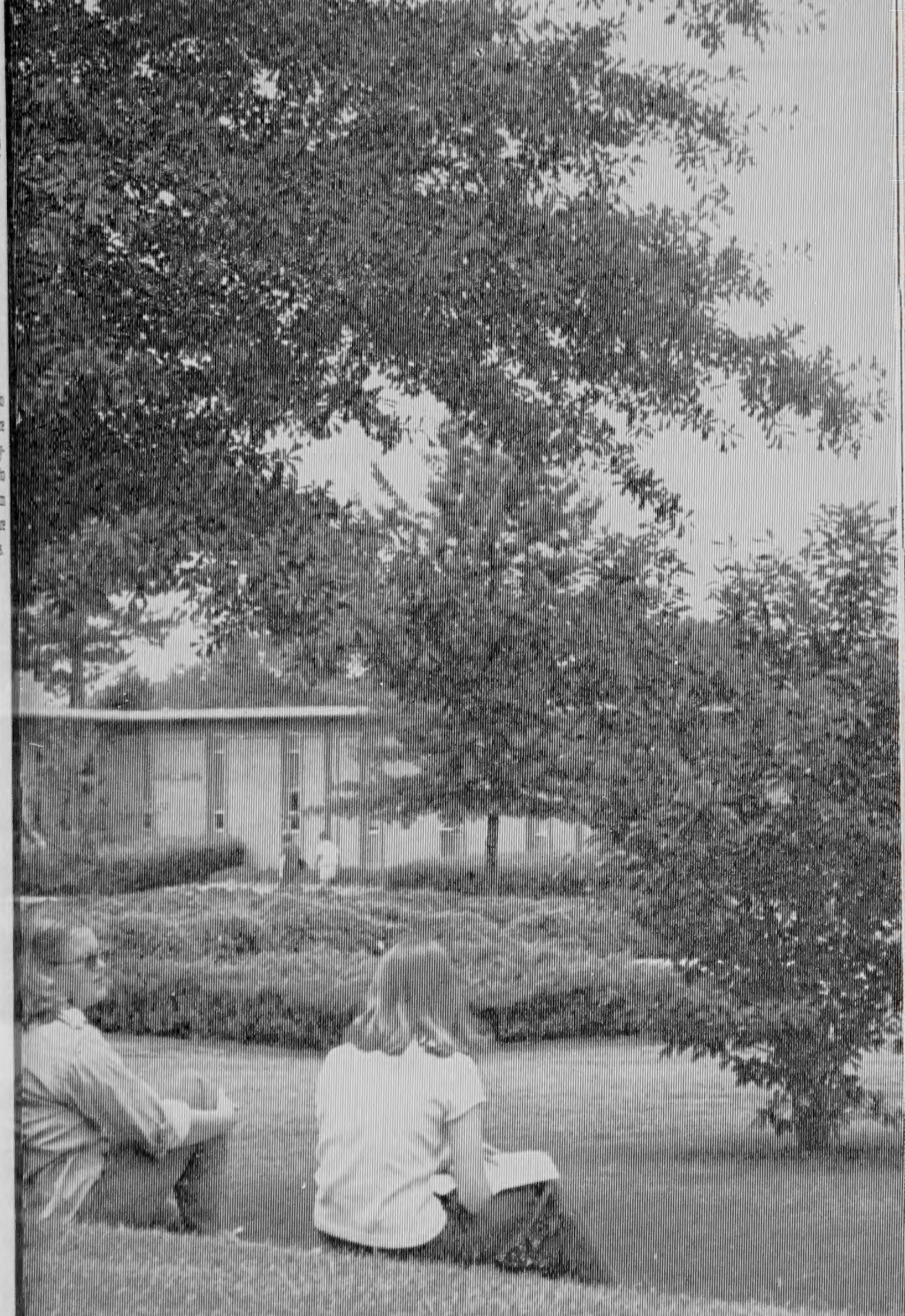
Teacher Assistant

CAREER OPTION⁽¹⁾

Course	Number	Title	Credit Hours
Humanities			
Engl ⁽¹⁾	101	Composition	5
Engl	102	Composition and Literature	5
Spch ⁽¹⁾	208	Fundamentals of Speech	5
Natural Science and Mathematics			
Math ⁽¹⁾	111	Mathematical Ideas	5
Lab Science		Biology, Chemistry, or Physics	5
Social Science			
Hist	252	American History since 1865	5
Pols	201	American Government	5
Psy	201	General Psychology	
	or		
Psy	258	Psychology of Adjustment	
Major Field Requirements			
Educ ⁽¹⁾	203	Introduction to Education	5
Psy ⁽¹⁾	202	Child Development	5
Ed C ⁽¹⁾	204	Introduction to Reading	5
Ed C ⁽¹⁾	205	Instructional Media	5
Ed C ⁽¹⁾	220	Internship in Education	5
Electives		25 credit hours selected from the following:	25
		Anthropology, Art 210, 230, Business Administration, Economics, English, History, Math, Music 101, Physical Education 187, 260, Recreation, Science, Sociology 201	

Course	Number	Title	Credit Hours
Physical Education			
P Ed ⁽¹⁾	263	Safety Education	3
		Three activity courses chosen from the following:	3
		P Ed 102, 115, 130, 131, 132, 140	—
		Total	96

- (1) This is a career program of study designed to prepare teaching assistants to serve as education paraprofessionals. The forty-eight (48) hours indicated are required for a Rank II (Paraprofessional) Certification. The additional forty-eight (48) listed lead to the Associate Degree as Teacher Assistant. To transfer to a four-year institution one needs to complete the standard core curriculum requirements listed elsewhere. The courses designated as Psy C and Ed C are career courses which may not be accepted for transfer credit by other colleges.



Courses of Instruction

Courses of Instruction

Courses numbered below 100 are non-credit. In general, those numbered 100 to 199 are freshman level courses and those numbered 200 to 299 are sophomore level courses.

The figures shown below the course number and the title of the course signify the number of class hours per week, the number of laboratory hours per week, and the quarter hours credit for the completed course. Thus, the entry 3-4-5 denotes three hours of class, four hours of laboratory, and five hours of degree credit. The courses are listed by divisions and departments.

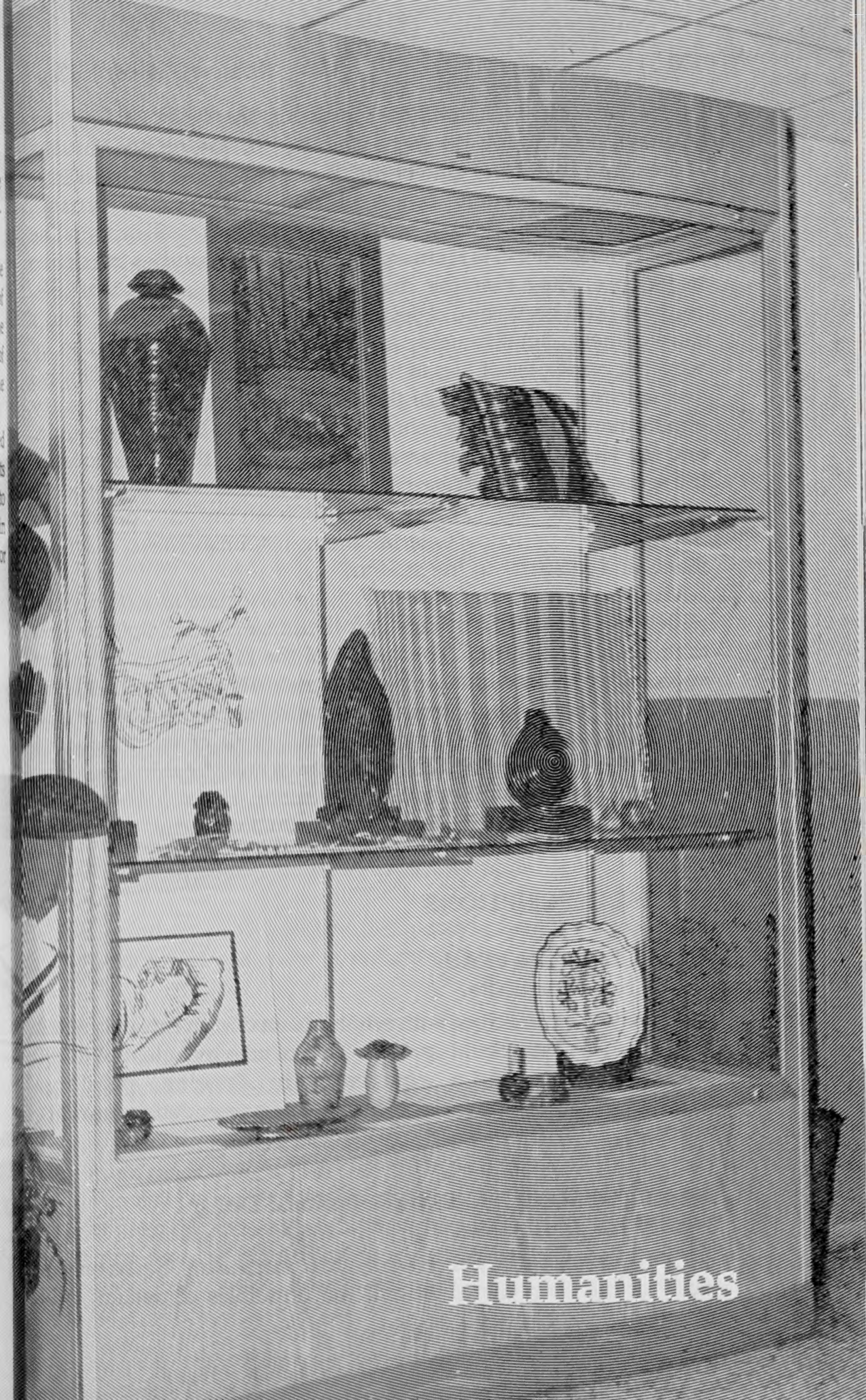
In the Division of Social Sciences certain courses are designated as *career* courses. These courses are offered primarily for students in career programs of study and frequently will not transfer to other institutions. These courses cannot be used as electives in transfer programs of study, nor can they be used as substitutes for degree requirement courses in transfer program of study.

The following courses are currently listed as career courses:

EDC 204, 205, 220

PSYC 202

SSC 220,222



Humanities

The Division of Humanities includes the fields of English, Spanish, French, philosophy, art, speech, journalism, music, drama, and literature. One of the objectives of this division is to help students become aware of the great literary, artistic, philosophical, and cultural achievements of our civilization. The subjects studied in the Humanities Division are studies in human experience; they examine human actions, thought, emotions, conflicts, and hopes and reflect upon earlier generations of man's development, achievement, and progress. They are studies of working principles of life, of human process of thought, of moral and spiritual values, and of the receptiveness of man to beauty and humane feeling. They show a sensitivity to language, music, and the visual arts. These areas seek to engage the whole man—his senses, emotions, imagination, and intellect—in the process of life; they also seek to bring pleasure, fresh insights, depth and intensity of experience, entertainment, responsiveness, discernment, and maturity to the student.

The Division of Humanities offers an Associate in Arts degree with a major in art, language and literature, music, speech and drama, and journalism. The faculty of the Humanities Division encourages the academic growth and maturity of students. Members of the faculty are interested in seeing students grow in the effective use and command of the basic skills of writing, comprehension, and reading. They encourage creative thinking, disciplined learning, individual achievement, social growth, and moral, emotional, intellectual, and spiritual maturity.

COURSE DESCRIPTIONS

Art 101. Principles of Art.

3-4-5. No prerequisite.

A study of art structure with emphasis on design fundamentals and visual and structural concept. This course includes lectures, discussion, and studio experiences in drawing, painting, graphics and three dimensional forms. Recommended for non-art majors.

Art 110. Art Structure—Two Dimensional Design.

0-10-5. No prerequisite.

This course is a study of art structure for art majors. Based on the study of the elements of art and the principles of design, this

course will provide students the experience of working on problems dealing with two dimensional design with emphasis on line and shape, texture, space and color and value.

Art 120. Art Structure—Three Dimensional Design.

0-10-5. Prerequisite: Art 110.

This is a course designed for art majors. Working with basic principles of design, students will solve problems in three dimensional design working with constructions and design forms in a variety of materials. Work may be done in paper, wood, wire, plastics, and clay. Form and space relationships will be emphasized.

Art 210. Introduction to Art

5-0-5. No prerequisite.

A comparative study of basic concepts for an understanding of art and its relationship to society—lecture, discussion, reading, field trips, and limited studio activity are included in this course.

Art 225. Beginning Drawing.

0-10-5. No prerequisite.

An introduction to drawing in a variety of media and techniques, including work from figure, still-life, and landscape.

Art 226. Beginning Painting.

0-10-5. Prerequisite: Art 101, Art 225, or permission of the instructor.

An introduction to painting with acrylics with emphasis on composition and structure in picture making.

Art 230. Arts and Crafts.

0-10-5. No prerequisite.

The purpose of this course is to provide students with information and skills to enable them to plan and organize with recreational crafts program. Emphasis is placed on creative crafts for a broad age range.

The course covers the understanding of the creative process as well as specific craft skills. Crafts covered are those requiring a minimum amount of equipment and materials.

Areas of craft work include papier-mache puppet and mask

making, weaving and stitchery, print making, fabric design, and ceramics.

Art 260. Introduction to Ceramics.

0-10-5. No prerequisite.

A study of the basic processes in ceramics, including pinch pot, coil and slab method of building, and an introduction to ceramic decoration with engobes and textures.

Drama 110. Introduction to Drama.

5-0-5. Prerequisite: English 101.

This course is an introduction to drama. It includes a study and analysis of representative plays of American and European dramas from the Greeks to the contemporary theatre. Attention is given to the process of writing, acting, and producing of plays, and to the social, political, and philosophical concepts underlying each work studied. This course is not taught from a historical point of view, nor is it chronologically structured.

English 099. Developmental English.

5-0-0. (No degree credit. Institutional credit, 5 hours.) Prerequisite: Placement by examination, by Special Studies Program, or by the Admissions Office.

This course is designed to prepare students for further courses in English. Reading, writing skills, and functional grammar are stressed. The primary emphasis is upon improving the student's proficiency in basic written composition.

English 101. Composition.

5-0-5. No prerequisite.

This course is designed to teach the principles of good writing. Attention is given to grammar, sentences, punctuation, diction, and mechanics. The four major forms of discourse—narration, exposition, description, and argumentation—are also taught. Themes and parallel reading are required throughout the course. A short documented paper is also required.

English 102. Composition and Introduction to Literature.

5-0-5. Prerequisite: English 101.

A continuation of English 101. Emphasis is placed on advanced

composition and quality of writing growing out of parallel reading and literary works. A documented paper, in addition to themes, is required in this course. This course also serves as an introduction to literature (Poetry, Drama, Fiction).

English 201. Literature of the Western World.

5-0-5. Prerequisite: English 101, 102; recommended, History 111.

A course in the literature of the Western World from Homer through the Renaissance.

English 202. Literature of the Western World.

5-0-5. Prerequisite: English 101, 102; recommended, English 201, History 111, 112.

A continuation of English 201. A course in the literature of the Western World beginning with the Neoclassic Period and ending with selections from the twentieth century.

English 203. English Literature to 1800.

5-0-5. Prerequisite: English 101, 102; recommended, English 201.

A course in English literature from the earliest times to 1800. English 203 and English 204 together offer a complete survey of English literature. This course is recommended to students interested in majoring in English; it is required by most senior colleges for English majors.

English 204. English Literature after 1800.

5-0-5. Prerequisite: English 101, 102; recommended, English 203, 201.

A continuation of English 203. A course in English literature from 1800 to the present time. English 203 and English 204 offer a complete survey of English literature. This course is required by most senior colleges for English majors.

English 221. American Literature through the Civil War.

5-0-5. Prerequisite: English 101, 102; recommended, History 251, English 201.

A course in American literature from the Colonial Period through the Civil War. English 221 and 222 together offer a complete survey of American literature.

English 222. American Literature after the Civil War.

5-0-5. Prerequisite: English 101, 102; recommended, History 251, 252, and English 221, 201.

A continuation of English 221. A course in American literature beginning with selections immediately following the Civil War and ending with selections from the twentieth century. English 221 and 222 together offer a complete survey of American literature.

French 107. Elementary French.

5-0-5. No prerequisite.

An introductory course in French, using the principles of oral-aural drills to systematically approach the structure of grammar. Conducted in French.

French 108. Elementary French.

5-0-5. Prerequisite: French 107 or equivalent.

Further developments of basic linguistic skills, with emphasis upon the structure of the language, are emphasized in this course.

French 207. Intermediate French.

5-0-5. Prerequisite: French 108 or equivalent.

A thorough review of basic linguistic skills. Emphasis is given to vocabulary development, composition, reading, and conversation. Designed to complete the student's knowledge of and ability to use basic grammar structures. Conducted in French.

French 208. Intermediate French.

5-0-5. Prerequisite: French 207 or equivalent.

A survey of French history, literature, and art, past and present, to acquaint the student with the culture of France. Lectures and discussions in French, outside readings and reports, supplemented by color slides, films, and recordings. Conducted in French.

Journalism 130. Introductory Reporting.

5-0-5. Prerequisite: English 101.

A course in the basic principles of news writing and the fundamentals and techniques of news reporting. Practical assignments.

Music 101. Music Appreciation.

5-0-5. No prerequisite.

A survey of music literature from the Renaissance to the present with emphasis on developing musical awareness and understanding.

Music 111. Music Literature Survey.

5-0-5. Prerequisite: Permission of the Instructor.

This course is designed primarily for the music major to give the student a comprehensive overview of the literature of music of all style periods. The survey is approached through extensive listening to recorded and live performances. Non-majors who wish to enlarge their scope of musical experience may enroll with the permission of the instructor.

Music 120. Elementary Theory I.

3-2-3. No prerequisite.

A correlated study of rhythmic, melodic and harmonic aspects of 18th century style. Keyboard harmony, sight singing, and ear training are included.

Music 121. Elementary Theory II.

3-2-3. Prerequisite: Music 120 or permission of the instructor. For music majors.

Music 122. Elementary Theory III.

3-2-3. Prerequisite: Music 121 or permission of the instructor. For music majors.

Music 154. Ensemble.

0-4-2. No prerequisite.

Vocal and instrumental groups. A study of ensemble literature through rehearsal and performance. The particular ensemble taken by the student will be listed on the student's transcript as a part of the course title. May be repeated for graduation credit up to six quarter hours.

Music 165. Class Keyboard (Piano).

1-2-2. No prerequisite.

Basic keyboard skills and techniques for non-keyboard majors.

Scales, chords, melody harmonization, chord progressions, sight reading, and beginning piano techniques are stressed in class.

Music 211. Music History.

5-0-5. Prerequisite: Permission of the instructor.

A study of the stylistic characteristics of music of the Western World through musical examples from the Gregorian Chant (590 A.D.) through the Baroque Period (1750 A.D.).

Music 212. Music History.

5-0-5. Prerequisite: Permission of the instructor.

A continuation of Music 211; this course begins with the Classical period (1770 A.D.) and goes through the present.

Music 220. Advanced Harmony I.

3-2-3. Prerequisite: Music 122 or permission of the instructor.

A continuation of the harmonic principles and practices of the eighteenth century. Visual and aural analysis. Third quarter includes stylistic approach to the music of the classical, romantic, and impressionistic school, including an introduction to harmonic techniques of contemporary composers. Keyboard harmony, sight-singing, and ear training are included. For music majors.

Music 221. Advanced Harmony II.

3-2-3. Prerequisite: Music 220 or permission of the instructor. For music majors.

Music 222. Advanced Harmony III.

3-2-3. Prerequisite: Music 221 or permission of the instructor. For music majors.

Applied Music.

The study of a musical instrument or of voice. Offered for 1-2 hours credit in the form of private lessons for music majors; also open to non-music majors as schedule permits. A special fee will be charged for registration in all applied music courses. The registration fee for one 25-minute private lesson a week is \$50.00 per quarter; the fee for two 25-minute private lessons a week is

\$100.00 per quarter. Each course may be repeated up to three quarters for graduation credit. The particular instrument will be listed on the student's transcript as part of the course title.

Music 160. Applied Music.

(1/2 hour instruction—1 hour credit.)

Music 163. Applied Music.

(1 hour instruction—2 hours credit.)

Music 260. Applied Music.

(1/2 hour instruction—1 hour credit.)

Music 263. Applied Music.

(1 hour instruction—2 hours credit.)

Philosophy 201. Introduction to Philosophy.

5-0-5. Prerequisite: English 101, 102; recommended, History 111, 112, English 201, 202.

An introductory course in the basic problems and systems of philosophy and human reflection, treating the meaning, function, problems, and types of philosophy, and a study of representative thinkers from classical antiquity to the twentieth century.

Reading 099. Special Studies.

5-0-0. (No degree credit. Instructional credit, 5 hours.)

Individualized and classroom instruction in reading and study skills. This course addresses reading problem areas of comprehension, vocabulary, and reading rate. In addition, time is devoted to study skill areas of textbook mastery, notetaking, and organizational essentials needed for academic work.

Spanish 113. Elementary Spanish.

5-0-5. No prerequisite.

An introductory course to Spanish. Emphasis is placed upon vocabulary development, sentence structure, grammar, and the spoken and written language. Time is also devoted to a study of the culture, customs, and civilization of the Spanish language.

Spanish 114. Elementary Spanish.

5-0-5. Prerequisite: Spanish 113 or equivalent.

A continuation of Spanish 113.

Spanish 213. Intermediate Spanish.

5-0-5. Prerequisite: Spanish 114 or equivalent, subject to approval of instructor.

A review and completion of basic Spanish grammar. Spanish short stories and selections from the works of representative Spanish authors are also read.

Spanish 214. Intermediate Spanish.

5-0-5. Prerequisite: Spanish 213 or equivalent, subject to approval of instructor.

This course is designed to acquaint the student with outstanding events in Spanish history, the Spanish culture and customs, and the geography of Spain. The course is conducted in Spanish, with emphasis on conversation, lectures, and discussion of text and supplementary material. Conversation and composition are essential parts of this course.

Speech 208. Fundamentals of Speech.

5-0-5. No prerequisite.

A survey course in speech designed to develop an understanding of the fundamentals of speech, with emphasis given to basic diction, public address, oral interpretation, and contemporary theatre. Also, emphasis is given to speaker-listener relations, discussion, and effective communication. This introductory course seeks to establish a foundation in speech skills.

Studies Abroad, Classical Culture, 297, 298, 299.

(See description below.)

Studies Abroad, French, 297, 298, 299.

(See description below.)

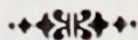
Studies Abroad, German, 297, 298, 299.

(See description below.)

Studies Abroad, Spanish, 297, 298, 299.

Credit 5–15. Prerequisite: Four quarters of the language or equivalent.

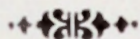
A student who participates in the University System Studies Abroad Program in the areas of Classical Culture, French, German and Spanish conducted in Europe may receive up to 15 quarter hours of credit at Kennesaw Junior College. This credit is transferable to other institutions within the University System of Georgia.



Kennesaw Junior College is part of the University System Computer Network with three communication terminals located in the Natural Science and Mathematics building. By using dial-up telephone lines, through these terminals students and faculty make use of the large computer systems located at the Georgia Institute of Technology and the Georgia State University in Atlanta and the University of Georgia in Athens.

These computer systems efficiently handle problems ranging from routine arithmetic to computer-assisted instruction and advanced research.

Seminars on programming, open to all students and faculty, are offered several times each quarter. Anyone at Kennesaw Junior College may use the computers to help with classroom or laboratory work, for special school related projects or to pursue special interests in computers or programming. Several instructors make computer usage a regular part of their courses.





**Natural Science
and Mathematics**

The Natural Science and Mathematics Division includes the natural and applied sciences, mathematical sciences, allied health sciences, and pre-professional areas in health sciences and applied sciences. The offerings in these areas are designed to give students exposure to subject areas, methodology of reasoning, and language of the various fields. Emphasis is placed on broad subject coverage to provide students of all chosen fields of study an acquaintance with contemporary thought in science and math. Students majoring in program areas included within the division encounter vigorous treatment of current materials in their chosen area. Course selections are sufficiently varied as to allow flexibility in meeting major program requirements.

The division includes modern laboratory facilities, classrooms and learning aids. A learning laboratory is maintained and staffed for student use and includes the latest in visual aids such as closed circuit television, slide-tape carrels and others. Students are encouraged to make extensive use of these facilities.

The Natural Science and Mathematics division offers the Associate in Science degree in agriculture, agricultural engineering, biology, chemistry, forestry, mathematics, nursing, physics, pre-dental hygiene, pre-dentistry, pre-engineering, pre-medicine, pre-medical technology, pre-nursing, pre-pharmacy, and pre-veterinary medicine. Associate in Science degrees are offered in cooperation with Southern Technical Institute in pre-engineering technology and fire science technology.

Students in the laboratory sciences will be required to reimburse Kennesaw Junior College for broken glassware and equipment. The charges will be assessed at the item cost and must be paid prior to receiving a grade for the course. Failure to pay assessed charges will result in no final grade being awarded until such charges are met. The minimum charge in the event of breakage will be one dollar.

COURSE DESCRIPTIONS

Biology 103. General Biology.

4-3-5. No prerequisite.

A presentation of basic principles, theories, and philosophies of modern biology. Major emphasis is given to the study of the cell and its integration into the organism. Major topics include: cell structure, function, development and mechanisms of control.

Biology 104. General Biology.

4-3-5. Prerequisite: Biology 103.

A continuation of Biology 103. A study is made of many biological problems and their various solutions; emphasis is placed on the necessary and natural diversity that characterizes life; the dynamic, searching and inquiring nature of life, and adaptations of organisms to their environment.

Biology 203. General Botany.

4-3-5. Prerequisite: Biology 103, 104 or equivalent.

A study of plant morphology, physiology, ecology and taxonomy. This course is designed to supplement courses in introductory biology.

Biology 221. Human Anatomy and Physiology I.

4-3-5. Prerequisite: Biology 103.

An introduction to the fundamentals of structure and function in the human organism at organizational levels from cellular to organismal. Included are studies in cell ultrastructure, specialization and metabolism with an introduction to systems physiology.

Biology 222. Human Anatomy and Physiology II.

4-3-5. Prerequisite: Biology 221.

This course involves a study of the organ systems associated with integration and control, exchange and transport, and the utilization of nutrient materials. Included is an introduction to human reproduction and development. Emphasis is placed on the integration of various systems in performance of specific functions for the entire organism.

Biology 225. Invertebrate Zoology.

4-3-5. Prerequisite: Two courses in biology.

This course involves the study of the structure and physiology of animals belonging to each of the major phyla from the protozoa to the echinodermata. Emphasis is placed on the natural history, evolution, and reproduction of the organisms in these groups. Some interrelationships between animals and their environment are discussed. This course involves the collection and study of living animals.

Biology 226. Vertebrate Zoology.

4-3-5. Prerequisite: Two courses in biology.

The objective of this course is the study of fundamentals of classification, homology, structure, physiology, and evolutionary relationship of vertebrates. The natural habitat and the behavioral patterns of some of the organisms will be studied in the field.

Biology 261. Fundamental Microbiology.

4-3-5. Prerequisite: Chemistry 121 or Chemistry 101.

An introduction to basic principles and techniques of microbiology emphasizing the various types of microbes, their morphology, metabolic processes, and their relationship to man.

Chemistry 101. Chemistry for Nurses.

4-3-5. Prerequisite: Two years of high school algebra or Math 099.

General principles of atomic structure, bonding, reactions, and equilibria as required for a basic understanding of physiological applications. Principles of organic compounds and their reactions with applications to biochemical systems. The chemical bases for both metabolism and body fluid interactions are discussed.

Chemistry 121. General Chemistry.

4-3-5. Prerequisite: Two units of high school algebra, or Math 099, or equivalent.

An introductory study of the fundamental laws and principles of chemistry as related to the structure of the atom, the nature of the chemical bond, changes in states of matter and stoichiometry.

Chemistry 122. General Chemistry.

4-3-5. Prerequisite: Chemistry 121.

A continuation of Chemistry 121 with emphasis on chemical kinetics, equilibria, thermochemistry, solutions, electrochemistry, and organic chemistry.

Chemistry 223. Qualitative Analysis.

4-3-5. Prerequisite: Chemistry 121 and 122.

The fundamentals of solution chemistry and chemical equilibrium; the descriptive study of common cations and anions; the

analysis of these cations and anions by semimicro and instrumental methods.

Chemistry 240. Organic Chemistry.

4-3-5. Prerequisite: Chemistry 122.

A study of the chemistry of carbon compounds including alkanes, alkenes, alkynes, alkyl halides, alcohol and ethers. Special emphasis is placed on modern bonding theory, special identification techniques, reaction mechanisms, syntheses and reactions.

Chemistry 241. Organic Chemistry.

4-3-5. Prerequisite: Chemistry 240.

A continuation of Chemistry 240 with a study of aldehydes, ketones, carboxylic acids and derivatives, nitrogen compounds, aromatic hydrocarbons and derivatives; optical isomerism is also considered. Compounds of biological interest receive special emphasis with a discussion of the chemistry of carbohydrates, amino acids, proteins and nucleic acids; the enzymic processes and metabolism are also included in the discussion.

Mathematics 099. Developmental Mathematics.

5-0-0. (No degree credit. Institutional credit 5 hours.) Prerequisite: Placement by examination, by Admissions Office, or by Special Studies Program.

Math 099 is designed to prepare the student for credit work in mathematics. Sets, the real number system, polynomials, functions, factoring, algebraic expression involving fractions, integral and fractional exponents, radicals, linear and simple quadratic equations are emphasized.

Mathematics 101. College Algebra.

5-0-5. Prerequisite: Two units of high school algebra, or Math 099, or equivalent.

A course designed to give the student the elementary, algebraic background needed in pre-professional and business fields. Sets and polynomials; equation; order relations and the Cartesian plane; relations and functions; linear and quadratic function; roots of polynomials and complex numbers; exponential and logarithmic function are emphasized.

Mathematics 102. Trigonometry.

5-0-5. Prerequisite: Two units of high school algebra, or Math 099 or equivalent.

A course designed to familiarize the student with the basic ideas of trigonometry, including the trigonometric functions, their graphs and inverses, and applications to practical problems of solving triangles. Also selected topics from analytic geometry are studied, including the conic sections.

Mathematics 103. Analytic Geometry and Calculus.

5-0-5. Prerequisite: Mathematics 101 and 102 or equivalent, or Math 116.

Mathematics 103 acquaints the student with the basic theory of differential calculus; i.e., limits and derivatives of functions. Techniques of the differential calculus will be used in practical applications such as velocity-acceleration and maximum-minimum problems, and in analysis of functions and graph sketching.

Mathematics 107. Introduction to Statistics.

5-0-5. Prerequisite: Two units of high school algebra or Mathematics 099 or equivalent.

Mathematics 107 is designed as a fulfillment of a requirement in Area II or Area IV for a student whose major makes desirable a knowledge of statistics. Additionally, it introduces the student to a field of mathematics which is increasingly important in contemporary life. Emphasis in the course is placed on the application of the techniques involved rather than on their derivation, and examples and problems are drawn from fields in which statistics are used.

Population and sample, measures of central tendency, measures of variability, probability, random variables and probability distributions, binomial distribution, normal distribution, statistical inference, and inference from small samples are topics which are covered.

Mathematics 111. Mathematical Ideas.

5-0-5. Prerequisite: Two units of high school algebra, Mathematics 099 or equivalent.

The objective of Mathematics 111 is to give an understanding of and an appreciation for contemporary mathematics. The course

includes topics from the following areas: numeration methods; introduction to mathematical systems; set theory, symbolic logic, introduction to probability and statistics; understanding computers; and history of mathematics.

Mathematics 116. Elementary Functions—Precalculus.

5-0-5. Prerequisite: Satisfactory score on Placement Test or consent of instructor.

A course designed for those students whose mathematics background is good, yet who still need some additional work before entering calculus. Pre-calculus topics including coordinate geometry, functions and algebra of functions, polynomial and rational functions, exponential and logarithm functions, circular and trigonometric functions. May not be applied toward a degree if credit has been earned in Mathematics 101 and 102. Some factors considered by an instructor in deciding whether to allow a student to register for this course are the student's high school record, previous experience in college mathematics courses, and recommendations by the student's other teachers.

Mathematics 141. Introduction to Computer Science and Programming.

5-0-5. Prerequisite: Five credit hours of math.

An introductory course to the principles, applications and programming of digital computers. The development of problem solving techniques and algorithms is emphasized using assembly language and higher-level language, especially BASIC and FORTRAN. Laboratory periods are devoted to developing programming skills using remote terminals. Students are encouraged to solve problems in their major field of interest and may employ other languages such as COBOL or ALGOL.

Mathematics 201. Calculus.

5-0-5. Prerequisite: Mathematics 103.

Mathematics 201 is a study of the basic theory of integral calculus, techniques of integrating functions, with these techniques employed to solve practical applications such as area of irregular shaped regions, volumes of solids, length of curves, and others. Polar coordinates are introduced in the plane, and polar integration formulae determined.

Mathematics 202. Calculus.

5-0-5. Prerequisite: Mathematics 201.

Applications of integration; L Hospital's rule; improper integrals; sequences and series; vector calculus.

Mathematics 203. Calculus.

5-0-5. Prerequisite: Mathematics 202.

Vectors in three dimensions, elements of infinite series, partial derivatives and their applications, and multiple integration.

Mathematics 236. Principles of Decision Mathematics.

5-0-5. Prerequisite: Mathematics 101.

A course designed to acquaint the student with basic mathematical techniques required for the analysis of decision problems found in a business setting. Lectures emphasize an intuitive approach to conceptual understanding of the concepts rather than formal proofs.

Matrix algebra, linear systems, differential and integral calculus and set theory.

Nursing 121. Basic Nursing I. (Fall Quarter—Day)

3-6-5. No prerequisite.

A fundamental course which is to provide the basis for all subsequent nursing courses. Basic concepts of mental and physical health are introduced.

Nursing 122. Basic Nursing II. Physical and Mental Illness—(Winter Quarter—Day)

3-6-5. Prerequisite or Corequisite: Chemistry 101, Biology 221, Nursing 121.

The course introduces causative factors of illness and the person's physical and mental responses. Common clinical general and specific nursing interventions.

Nursing 123. Basic Nursing III. Physical and Mental Illness—(Spring Quarter—Day)

3-6-5. Prerequisite or Corequisite: Biology 221, 222, Nursing 122.

This course is a continuation of Basic Nursing 122, which involves care of the person or persons with common occurring health problems.

Nursing 230. Advanced Nursing I. (Fall and Winter Quarters)
3-6-5. Prerequisites: Nursing 123, Biology 222, Chemistry 101, Psychology 201, or Psychology 258. Corequisite or Prerequisite: Biology 261.

This course provides opportunity for study and nursing intervention of families during the maternal health cycle.

Nursing 231. Advanced Nursing II. (Fall and Winter Quarters)
3-6-5. Prerequisite: Nursing 123, Biology 222, Chemistry 101, Psychology 201, or Psychology 258. Corequisite or Prerequisite: Biology 261.

This course provides opportunity for study and nursing intervention during periods of crises due to mental illness, based on common occurring health problems.

Nursing 232. Advanced Nursing III. (Fall and Winter Quarters)
5-15-10. Prerequisite: Nursing 123, Biology 222, Chemistry 101, Psychology 201, or Psychology 258. Corequisite or Prerequisite: Biology 261.

Provides opportunities for study and nursing intervention in the care of persons during periods of crises. Common occurring health problems will continue to be the basis of study.

Nursing 233. Advanced Nursing IV. (Spring Quarter)
5-15-10. Prerequisite: Nursing 230, 231, and Biology 261. Corequisite or Prerequisite: Sociology 201.

The final course in nursing introduces care of groups of persons while learning leadership roles. Implementation prepares students for their roles of graduate nurses.

Physics 101 and 102 form a complete sequence for students in non-technical curricula. While proficiency in problem solving is not stressed, a rigorous understanding of fundamental physical laws and their significance is demanded. Emphasis is placed upon the historical development of physics including its effects upon ideas in theology and philosophy.

Physics 101. Introductory Physics.

4-3-5. Prerequisite: Five credit hours of mathematics.

This course emphasizes the development of classical physics, covering Newtonian mechanics, heat, light and basic electricity.



Physics 102. Introductory Physics.

4-3-5. Prerequisite: Physics 101.

Physics 102 completes the introductory study of classical physics with a discussion of electromagnetic theory. With a survey of events leading to modern physics, the emphasis of this course is on the developments during the twentieth century.

Physics 201, 202, and 203 together constitute a thorough program in basic physics for students in sciences, mathematics, and engineering. Laboratory work is designed to give added familiarity with the concepts studied in the classroom. The solution of a larger number of problems is required. Emphasis is placed upon developing a sound working knowledge of basic physical laws. Calculus is used freely.

Physics 201. General Physics I.

4-2-5. Prerequisite: Mathematics 103. Corequisite: Mathematics 201.

This course covers mechanics including vector algebra, kinematics, Galilean transformations, Newton's law, work, work-energy principle, conservation of energy, conservation of momentum, rotational kinematics, equilibrium of rigid bodies, rotational dynamics and kinetic theory.

Physics 202. General Physics II.

4-3-5. Prerequisite: Physics 201; Mathematics 201.

This course is the second part in the sequence and covers electromagnetism including Coulomb's law, electric fields, Gauss's law, potential, Ohm's law, electromotive force, energy transformation in a circuit, charging and discharging a capacitor, energy density in an electric field, ammeter and voltmeter construction, magnetic fields, Hall effect. Ampere's law, Faraday's law, energy density in a magnetic field, inductance, a-c circuits, electromagnetic waves. The laboratory is tied in closely with the work in the classroom.

Physics 203. General Physics III.

4-3-5. Prerequisite: Physics 202.

Physics 203 is the third part in the sequence and covers sound waves, geometric and physical optics, Michaelson-Morley experiment, Lorentz transformations, relativistic form of the laws of conservation of momentum and energy, black-body radiation,

photoelectric effect, Bohr model of hydrogen, wave particle duality and the uncertainty principles and other topics in modern physics with an introduction to quantum mechanics. The laboratory places great emphasis on the study of wave phenomena.

NO SMOKING
EATING OR DRINKING
IN THIS ROOM

Social Science



The Division of Social Science includes areas in the fields of history, political science, sociology, psychology, education, economics and business administration. The course offerings are designed to give the student a basic introduction to the social environment about him.

The Division places equal importance on each subject area and stresses interdisciplinary and innovative approaches. The student is encouraged to take as much of each subject as he can in order to gain a meaningful and realistic introduction to the social process. The Division encourages students to think in an analytical manner, to acquire basic knowledge in all major subject areas, and then to develop their own understanding of the problems and opportunities found in his surroundings.

A student is given an introduction in each of the subject areas which will enable him to do well in the event he chooses to major in a liberal arts discipline. Regardless of a student's eventual major, the courses in the Division of Social Science are designed to strengthen his overall program.

Those students desiring to major in history, political science, sociology, psychology, economics, anthropology, or geography (after transferring to a senior college) should major in social science while they are attending Kennesaw Junior College.

COURSE DESCRIPTIONS

Anthropology 201. Man and his Culture.

5-0-5. No prerequisite.

An introduction to anthropology, emphasizing cultural aspects in understanding man and his ways, principles and techniques used in the comparative study of cultures.

Business Administration 101. Introduction to Business.

5-0-5. No prerequisite.

An introduction to the broad spectrum of business enterprise; its nature, environment, or organization, management, operation, and control procedure.

Business Administration 201. Principles of Accounting.

5-0-5. No prerequisite.

An introduction to accounting concepts, principles and procedures, and fundamental accounting relationships.

Business Administration 202. Principles of Accounting.

5-0-5. Prerequisite: Business Administration 201.

Accounting is broadened in scope to include cost and control accounting, partnership and corporation forms, and aids to management for decision-making purposes.

Business Administration 208. Business Communications.

5-0-5. Prerequisite: Two quarters of English Composition.

A study of the principles, procedures and practices of effective business communication and their function in obtaining and maintaining better human relations.

CJ 201. Introduction to Criminal Justice.

5-0-5. No prerequisite.

This course provides an understanding of the law enforcement practitioner and the criminal justice system in the United States. Topics surveyed include the system's history, its constitutional limitations, its philosophical backgrounds, and the process used to achieve its goals.

CJ 211. American Police System.

5-0-5. No prerequisite.

A comprehensive survey of organizational problems in American law enforcement agencies.

CJ 221. Criminology.

5-0-5. No prerequisite.

A survey of criminological theory and practice, the nature and causation of crime, and the etiology and nature of criminal offenses and offenders.

CJ 231. Corrections.

5-0-5. No prerequisite.

An introduction to corrections, including its philosophy, procedures, and institutions.

CJ 241. Criminal Law.

5-0-5. No prerequisite.

Basic concepts of the criminal law, their origin and development in Anglo-American jurisdictions; constitutional and procedural

restraints on law enforcement, their purpose and implementation; modern criminal procedures; federal and state relationships in the administration of justice.

Economics 133. Economic Development of U.S.

5-0-5. No prerequisite.

A study of America's economic growth with emphasis upon the development, changing structure and performance of our leading institutions.

Economics 201. Principles of Economics.

5-0-5. No prerequisite.

An introductory analysis of socio-economic goals, money and credit systems, theory of national income, employment and economic growth.

Economics 202. Problems of Economics.

5-0-5. No prerequisite.

An analysis of price and output determination under various market structures, income distribution, resource allocation, domestic problems, international trade and economic systems in underdeveloped countries.

Education 203. Introduction to Education.

5-0-5. No prerequisite.

A survey of education in American society designed to facilitate student appraisal of himself as a potential educator through attention to local, state, and national issues and through involvement in supervised public school experiences.

***EDC 204. Introduction to Reading.**

5-0-5. Prerequisite: Education 203.

An introduction to the regular process and problems of reading instruction in the elementary school and to strategies and activities for correction of reading problems.

***EDC 205. Instructional Media.**

5-0-5. Prerequisite: Education 203.

Introduces the student to the construction and use of audio-visual media in the classroom. Topics emphasized are (1) types of

media available and their potential use, (2) the proper operation and care of audio-visual machines, and (3) the development of specific visual aids to learning.

***EDC 220. Internship.**

5-0-5. No prerequisite.

A practicum in a classroom during which the student will be actively involved in the teaching-learning process under the guidance of a professional teacher. Must have approval of instructor and division chairman.

History 111. World Civilizations.

5-0-5. No prerequisite.

A survey of world civilizations from primitive man to 1650 with emphasis on political, economic, social, cultural, and intellectual institutions as they relate to the modern world.

History 112. World Civilizations.

5-0-5. No prerequisite; History 111 recommended.

A survey of world civilizations from 1650 to the present with emphasis on industrialism, nationalism, liberalism, and international relations as major forces in the modern world.

History 251. American History to 1865.

5-0-5. No prerequisite.

A survey of American History from the formation of the English colonies to the Reconstruction Period. Special attention is given to the problems of forming a national government and the political problems to the Civil War and Reconstruction.

History 252. American History Since 1865.

5-0-5. No prerequisite: History 251 recommended.

A survey of United States history from the Era of Reconstruction

*Since Education Career courses are not included in approved Area IV Core Curriculum requirements, the student cannot be assured that these courses will be accepted for transfer credit to all senior colleges in the University System. A student planning to transfer should check with the receiving institution before assuming transferability of career courses. These courses cannot be used as electives in a transfer program of study, nor can they be used as substitutes for degree requirement courses in a transfer program of study.

to the present. Emphasis is placed on political, social, economic, and foreign affairs.

Military Science 104. Leadership Development.

0-1-1. Prerequisite: At least one quarter of basic ROTC or permission of the PMS.

A weekly period devoted to furtherance of basic military skills, leadership, drill and command. Command voice and individual execution are stressed.

Military Science 110. Orientation: The Military Role in Perspective.

1-1-1. No prerequisite.

Detailed orientation on the ROTC program, the role of the military officer, the national security organization, Department of the Army mission and organization.

Military Science 111. Competitive Marksmanship.

1-1-1. No prerequisite.

A course designed to teach the fundamental characteristics and firing techniques of the .22 caliber rifle for individual familiarization and participation in competitive events.

Military Science 112. Survival Techniques.

1-1-1. No prerequisite.

A course designed to prepare an individual to sustain himself under austere and adverse conditions.

Military Science 113. Ranger Company.

1-1-1. No prerequisite.

An organization designed to train and prepare the small unit leader with patrolling, military mountaineering and stream crossing operations.

Military Science 114. Drill Team/Honor Guard.

1-1-1. No prerequisite.

An organization designed to teach the fundamentals and principles of individual and team precision drill competition and participation in military and civilian ceremonies.

Military Science 115. Orienteering (Terrain Navigation).

1-1-1. No prerequisite.

A course designed to train the student in navigational techniques using terrain analysis and association.

Military Science 120. Terrain Analysis and Land Navigation.

1-1-1. No prerequisite.

A study of maps and general photographs for terrain analysis and land navigation. A study of military symbology in operational planning.

Military Science 202. Military Skills.

1-1-1. No prerequisite.

A course organized to develop essential military skills required by the small unit leader, to include: weapons, first aid, communications and military intelligence.

Military Science 204. Leadership Development.

0-2-1. No prerequisite.

A weekly period devoted to furtherance of basic military skills, leadership, drill and command. Command voice and individual execution are stressed along with physical training.

Military Science 220. Seminar in Communications and Instructional Methods.

2-1-2. No prerequisite.

Studies in fundamental techniques and methods of instruction with emphasis on individual presentation, group conferences, and critiques.

Political Science 201. American Government.

5-0-5. No prerequisite.

A general survey of the constitutional laws, organization, and functioning of the American national government; recent and current trends.

Political Science 212. State and Local Government.

5-0-5. No prerequisite.

A general survey on state and local government; recent and current trends.

Psychology 201. General Psychology.

5-0-5. No prerequisite.

An introduction to the field of psychology. Topics include the scientific approach to the study of psychological phenomena, human development, learning and thinking, motivation and emotion, perception, testing and measurement, personality and behavior.

***PSY C 202. Child Growth and Development.**

5-0-5. No prerequisite.

An introduction to the study of child development—physical, emotional, social and intellectual. Focuses on the human child from conception to adolescence, with special emphasis on cognitive development, motivation, and individual differences in abilities, maturities and values.

Psychology 258. The Psychology of Adjustment.

5-0-5. No prerequisite.

A survey of the dynamics of normal and non-integrative adjustment, including the study of appropriate and inappropriate reactions to frustrations and stress; resolutions of conflicts, fears and anxiety; building emotional stability and preventing mental illness.

Sociology 133. Introduction to Social Services.

5-0-5. Prerequisite: Sociology 201.

An introduction to the broad spectrum of career options addressing themselves to meeting human needs existent in the mid-twentieth century. Emphasis on survey of career options at terminal and transfer levels, attention to developing a philosophy of the helping relationship, and direct exposure to field experiences in human services.

*Psy C 202 is a career course of instruction for students enrolled in the Elementary Education, Secondary Education and Teacher Assistant programs. This course is not intended to be transferable if the receiving institution regards the course as a junior or senior level course of instruction. It is appropriate for a career ladder program in education, such as the one offered by West Georgia College.

Sociology 201. Principles of Sociology.

5-0-5. No prerequisite.

An introduction to the field of sociology with emphasis on the social nature of human behavior, group behavior, the structure of society, culture, social problems, social change and the scientific study of society.

Sociology 203. Social Problems.

5-0-5. Prerequisite: Sociology 201

Consideration of specific social problems facing American society at the present time, with attention to gaining definition and understanding of such problems and developing insight into meaningful solutions.

Sociology 204. Marriage and the Family.

5-0-5. Prerequisite: Sociology 201 or Psychology 201 or Psychology 133 or permission of instructor.

The family in relation to society, its history, its structure and indications of change. Emphasis on marriage and family relationships, human sexuality.

***SSC 220. Internship.**

1-5 hrs. Prerequisite: Approval of instructor and division chairman.

In subject areas of business administration, history, political science, psychology, sociology. Student internship on a part-time or full-time basis in a public or private agency (educational, correctional, penal, rehabilitation, planning, welfare, law enforcement or other government agency) appropriate to the student's program of study.

The transferability of credit in this course will be dependent upon the evaluation of the receiving institution.

***SSC 222. Independent Study.**

1-5 hrs. Prerequisite: Approval of instructor and division chairman.

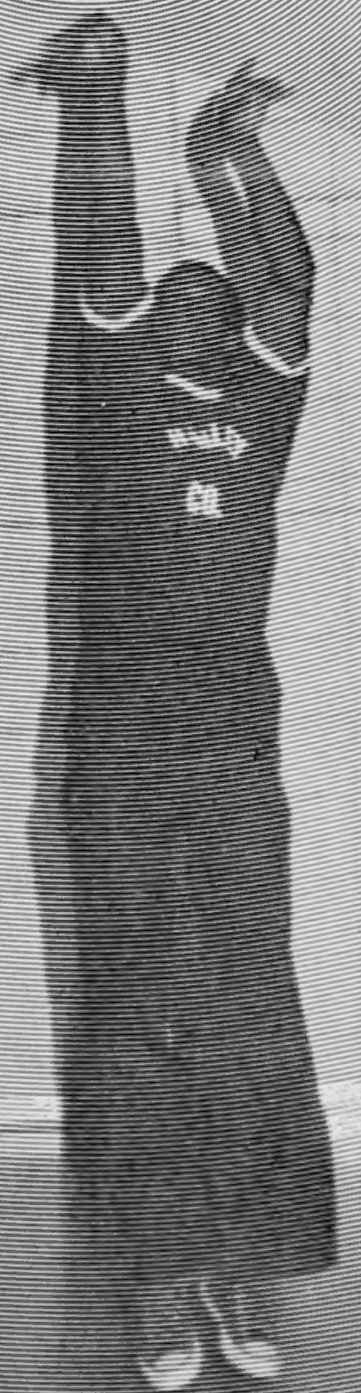
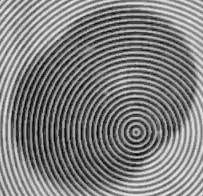
In subject areas of education, history, political science, psychol-

*These courses cannot be used as electives in a transfer program of study, nor can they be used as substitutes for degree requirement courses in a transfer program of study. Arranged with approval of division chairman, instructor and student.

ogy, sociology. Individual or independent work under supervision of a member of the faculty with whom specific arrangements have been made (directed reading, research, laboratory or field observation projects).

The transferability of credit in this course will be dependent upon the evaluation of the receiving institution.

Physical Education



The Department of Physical Education offers an Associate in Science degree with majors in Physical Education and Recreation. An opportunity is provided to develop skills and interest in a variety of activities, to develop physical and mental health, and to develop social, ethical, and aesthetic values. Total body fitness is emphasized to the fullest; however, the main purpose is to develop skill and an attitude within the student whereby he or she will have a dedicated concern to pursue the activities learned throughout his/her life.

GENERAL

All courses in the 100 series are beginning courses and are prerequisites to the intermediate 200 level. Each carries one hour activity credit. Certain other classes with multiple hours count on this requirement, such as PED 223 (2 hours), PED 224 (3 hours), PED 262 (3 hours for nurses only), and REC 173 (1 hour).

As a requirement for graduation, a student must earn credit for one activity course in physical education for each quarter of full-time study completed at Kennesaw Junior College, unless specifically exempt. (See page 135, Exemptions). A quarter of full-time study is one in which the student is registered for twelve or more hours of credit.

All students participating in physical education are required to wear the regulation uniform and appropriate shoes prescribed for the activity in which they are engaged. These uniforms may be purchased through the college bookstore.

Specific uniform and equipment requirements are found under each course listing. A textbook will be used with each course offered. Locker and shower facilities are provided. Students provide towels and purchase an approved combination padlock available in the college bookstore. Students taking a two-hour block course must have the above items available for dressing for the first class meeting.

To graduate from Kennesaw Junior College a student is encouraged to take and pass a unit in each of the following areas of physical education:

1. **Aquatics**—Beginning Swimming, Intermediate Swimming, Life Saving, Water Safety Instructor.
2. **Individual Sports**—Archery, Badminton, Bowling, Cycling,

Golf, Handball, Ice Skating, Roller Skating, Snow Skiing, Tennis, Wrestling.

3. **Rhythm**—Folk Dancing, Modern Dancing, Square Dancing.
4. **Self Testing**—Physical Fitness, Gymnastics, Tumbling and Trampolining, Weight Training, Principles of Movement.
5. **Team Sports**—Basketball, Soccer, Flickerball, Volleyball, Speedball.
6. **Elective**—Adaptive, Camping, Recreational Sports.

EXEMPTIONS

The following students may be exempted from physical education: (1) students not physically able to participate in physical education as reported by an examining physician; (2) married women; (3) students twenty-six years of age and over; (4) veterans, who shall receive an exemption in one course of physical education for each three months of service on active duty; and (5) transfer students who shall receive an exemption in one course of physical education for each course in physical education transferred to Kennesaw Junior College from colleges previously attended; (6) a part time student taking less than a twelve hour load.

Students exempt from physical education are not required to make up the credit hours in other courses as a requirement for graduation from Kennesaw Junior College.

Special exercise classes are offered for those with physical handicaps or limitations. Such students should enroll in one of these special classes unless specifically prohibited to do so by a physician. A different course must be taken each quarter, if previous course was successfully completed. (See page 141, Physical Education 160–165.

CREDIT BY EXAMINATION

A student who has varsity experience or professional instruction in a particular activity should not enroll in a 100 series course. Rather, it is recommended that the student attempt to gain credit for his proficiency.

A student can gain credit by examination by meeting the knowledge and skill proficiency standards set by the Department.

Students who are not already enrolled in the course who are

interested in attempting one or more of these courses on credit by examination should obtain the appropriate form from the Registrar's Office and schedule the examination with the Department Chairman during the first two weeks of a quarter. The examinations are usually administered during the first two weeks of a quarter.

The following courses may be exempted by successful examination. The course number precedes the title.

PED 103 Beginning Tennis	PED 119 Bowling
PED 104 Beginning Golf	PED 120 Beginning Swimming
PED 107 Gymnastics	PED 141 Archery
PED 109 Tumbling and Trampolining	PED 142 Handball
PED 112 Weight Training	PED 203 Intermediate Tennis
PED 115 Volleyball	PED 220 Intermediate Swimming
PED 118 Badminton	PED 223 Life Saving
	PED 224 Water Safety Instructor

COURSE DESCRIPTIONS

Physical Education 102. Physical Fitness. (Fall)

0-2-1. No prerequisite.

Primarily concerned with improving the physiological fitness of each member of the class through the determination and execution of an individualized exercise program. Opportunity is provided for each student to acquire knowledge and understanding of the physiological effects of vigorous physical exercise and the part it plays in the acquisition and maintenance of a high level of total fitness.

Physical Education 103. Tennis, Beginning. (Fall, Spring, Summer)

0-2-1. No prerequisite. (Racquet, 3 new USLTA approved tennis balls, tennis shoes, tennis outfit.)

Instruction slanted toward the fundamental skills involving the basic ground strokes and the service. Students are expected to become competent with these strokes as well as footwork on the court and some knowledge of strategy, rules and skill analysis.

Physical Education 104. Golf, Beginning. (Fall, Spring)

0-2-1. No prerequisite. (Beginner's set: 1 and 3 woods; 3, 5, 7, 9 irons; putter; 6 new golf balls.)

Instruction in the basic skills of chipping, pitching, putting, and iron and wood play. Emphasis is placed on the correct swing mechanics as well as the etiquette, rules, and terminology.

Physical Education 105. Basketball, Beginning. (Fall, Winter)

0-2-1. No prerequisite.

Instruction and emphasis on the basic skills including passing and receiving, dribbling, shooting, pivoting and rebounding as well as offensive and defensive play. Endurance, teamwork and knowledge of strategy and rules will be emphasized.

Physical Education 106. Soccer. (Fall)

0-2-1. No prerequisite. (Sweat clothes.)

This course is designed to develop a knowledge and understanding of the rules and to develop proficiency in the basic skills of soccer. Emphasis is on teamwork.

Physical Education 107. Gymnastics. (Winter)

0-2-1. Prerequisite: Physical Education 109. (Leotards and tights for women.)

Instruction and emphasis on the basic skills involving apparatus. Strength, balance, safety and skill analysis are stressed. The men's instruction will involve the use of the parallel bars, the side horse, the rings and the high bar. The women's instruction will include the use of the uneven parallel bars, the balance beam, the horse and floor exercise.

Physical Education 109. Tumbling and Trampolining. (Fall, Winter)

0-2-1. No prerequisite. (Leotards and tights for women.)

The objective of this course is to study the history, rules, and skills of tumbling and trampolining. Basic skills of both will be studied, demonstrated and practiced. Proficiency of twenty of these skills will be required. Emphasis will be placed on safety in using equipment and facilities.

Physical Education 110. Flickerball. (Fall)

0-2-1. No prerequisite.

This course involves the development of skills in running, passing and catching a football. Rules, strategy and history of the game will be studied. Emphasis is placed upon the application of teamwork, knowledge and skill acquired in game situations. Cooperation and teamwork will be given emphasis. Competition will be engaged in extensively.

Physical Education 111. Wrestling. (Fall, Winter)

0-2-1. No prerequisite. (Wrestling tights.)

Instruction and emphasis on the basic skills of wrestling. Students are expected to develop and/or increase their overall wrestling ability and knowledge.

Physical Education 112. Weight Training. (Fall.)

0-2-1. No prerequisite.

The study of the history and objectives of weight training, physiological principles upon which weight training is based, safety factors and equipment used are included in this course. Exercise based upon these factors will be introduced and practiced by the student.

Physical Education 115. Volleyball. (Fall)

0-2-1. No prerequisite.

Instruction and emphasis on the skills of serving, volleying, spiking, blocking and net play. Strategy and teamwork are stressed. History of the game, rules, timing and scoring techniques are studied. Participation in actual game conditions and tournaments is emphasized.

Physical Education 116. Principles of Movement. (Winter)

0-2-1. No prerequisite. (Leotards and tights.)

The study, practice and application of the basic principles which underlie efficient movement. Deals with the several aspects of fitness, relaxation, posture, balance, rhythm and weight control and their particular implications for young women.

Physical Education 118. Badminton. (Spring)

0-2-1. No prerequisite.

The development of skills essential to good badminton play is the primary object of this course. Skills taught include: proper grip, forehand and backhand strokes, stance, footwork, court position. Five basic strokes are studied and practiced. Basic knowledge of the history, rules, scoring, terminology and care of equipment are required. Strategy of both singles and doubles is studied. Extensive participation in both singles and doubles is required.

Physical Education 119. Bowling. (Fall, Winter)

0-2-1. No prerequisite.

The elementary skills of grip, stance, approach, delivery and follow-through are presented, demonstrated and practiced. Selection of ball, scoring, terminology and bowling etiquette are also studied extensively.

Physical Education 120. Swimming, Beginning. (Fall, Winter, Spring, Summer)

0-2-1. No prerequisite. (Bathing suit—no two-piece suits)

This course is designed to equip the individual with basic water safety skills and knowledge in order to make him reasonably safe while in, on, or about the water. Also it gives the individual an opportunity to learn the basic strokes of good swimming. Skill must be attained in the American crawl, back crawl, elementary backstroke, sidestroke, and the breaststroke. Class will dress-out the first session.

Physical Education 130. Folk Dance. (Winter)

0-2-1. No prerequisite.

Introduces the student to traditional folk dances, the history, lore and costumes of the countries of their origins. Execution of the dance patterns receives the major emphasis.

Physical Education 131. Square Dance. (Fall, Winter)

0-2-1. No prerequisite.

The study and execution of the basic square dance formations, positions, and figure. Consideration is given to terminology, the western singing call, and the patter call.

Physical Education 132. Modern Dance, Beginning. (Spring)
0-2-1. No prerequisite. (Leotards and tights.)

Deals with the evolution of modern dance and its place in our culture. Includes treatment of traditional dance forms. Major emphasis is placed on sound technique, locomotor, and axial movements, rhythmic devices, terminology and kinesthetic perception of line, rhythm and grouping. Music, words, or percussion are used as accompaniment. Limited experience is provided in elementary choreography.

Physical Education 140. Recreational Sports. (Spring, Summer)
0-2-1. No prerequisite.

This course is designed to offer a variety of low organized activities such as table tennis, paddle ball and unicycle riding that have carryover values that can be participated in by a small number of people. Emphasis is placed on skill, strategy and knowledge of rules and play.

Physical Education 141. Archery. (Spring)
0-2-1. No prerequisite.

Instructions are provided on the fundamental skills and correct techniques of bow strategy. History, etiquette, rules and selection and care of equipment are taught.

Physical Education 142. Handball. (Fall, Spring, Summer)
0-2-1. No prerequisite.

Instruction in the fundamental skills of the serve, volley, and court position. Emphasis is on skill, fitness, strategy, and knowledge of rules and play.

Physical Education 143. Ice Skating. (Fall, Winter)
0-2-1. No prerequisite.

Instruction in and emphasis on the fundamental skills of ice skating including skating forward, backward, the crossover and different methods of stopping.

Physical Education 144. Snow Skiing. (Fall, Winter)
0-2-1. No prerequisite.

A basic approach and application to ski conditioning and knowledge of skiing as well as use of equipment. Basic skills will

be taught to include walking, climbing, straight running, snow plow, traversing, stem-turns, stem-christie and parallel skiing.

Physical Education 145. Cycling. (Spring, Summer)

1-2-2. No prerequisite.

To familiarize students with the bicycle as a machine; its proper care and maintenance. To build endurance while improving technique. To educate student in safety rules and procedures used in city traffic and open road.

Physical Education 146. Roller Skating. (Fall, Winter)

1-2-2. No prerequisite.

Fundamentals of roller skating with special emphasis on starting and stopping.

Physical Education 150. Speedball.

0-2-1. No prerequisite.

Instruction on the basic kicking, dribbling and throwing skills. The game combines many of the skills of football, basketball and soccer. Rules, strategy and history of the game will be studied. Emphasis is placed upon the application of team work, knowledge, and skill acquired in game situations.

Physical Education 160, 161, 162, 163, 164, 165. Special Exercises for Handicapped Students. (All quarters—arrange with instructor.)

0-2-1. No prerequisite.

A special program will be designed for the student who needs special exercises or is handicapped. This series of courses is provided for the student who cannot meet the physical activity requirements in the regular activity program. A student may be approved for six quarters of special exercises.

Physical Education 187. Field Work, Elementary or Secondary. (Fall, Winter, Spring, Summer)

1-9-5. Prerequisite: Physical Education 260, Psychology 201.

Provides the student with practical experience in planning and conducting a physical education program. Is concerned with philosophy, administration, finance, facilities and leadership in

an organized elementary or high school physical education program.

Physical Education 203. Tennis, Intermediate. (Fall, Spring)

0-2-1. Prerequisite: Physical Education 103 or equivalent. (Racquet, 3 new USLTA approved tennis balls, tennis shoes, tennis outfit.)

Proficiency in advanced skills and strokes is stressed. Ability to analyze skills and place the ball is emphasized.

Physical Education 204. Golf, Intermediate. (Spring)

0-2-1. Prerequisite: Physical Education 104 or equivalent. (Golf clubs, glove, 6 new golf balls.)

Proficiency in the advanced skills with emphasis on the swing and ability to analyze skills. Club selection, etiquette, rules of play and terminology are stressed.

Physical Education 220. Swimming, Intermediate. (Winter)

0-2-1. Prerequisite: Physical Education 120 or equivalent. (Bathing suit—no two-piece suits.)

Proficiency in the various strokes of swimming, such as the American crawl, backcrawl, elementary backstroke, sidestroke, breaststroke, trudgen crawl and overarm sidestroke. Emphasis is on endurance and stroke mechanics. Class will dress out the first session.

Physical Education 223. Life Saving. (Winter)

0-4-2. Prerequisite: Physical Education 220 or equivalent. (Bathing suit—no two-piece suits.)

One must be skilled in the following strokes: American crawl, backcrawl, elementary backstroke, sidestroke and breaststroke. Must be able to demonstrate various rescue techniques on land and in water as well as pass written examination. If successfully passed, a student will receive lifesaving certification from the American Red Cross. Class will dress out the first session.

Physical Education 224. Water Safety Instructor. (Spring)

2-2-3. Prerequisite: Red Cross Senior Lifesaving Certificate or equivalent. (Bathing suit—no two-piece suits.)

A course designed to teach water safety ranging from non-swimmers through lifesaving. This is a credited course in the physical education department and provides an opportunity for certification as a Water Safety Instructor through the American Red Cross. One must be skilled in the following strokes: American crawl, backcrawl, elementary backstroke, sidestroke and breaststroke. Class will dress out the first session.

Physical Education 232. Modern Dance, Intermediate.

0-2-1. Prerequisite: Physical Education 132 or equivalent. (Leotards and tights.)

A continuation and refinement of concepts, techniques and skills included in Physical Education 132 Modern Dance with primary emphasis upon individual and group choreography.

Physical Education 260. Introduction to Physical Education. (Fall)

3-0-3. No prerequisite.

Introduction and orientation to the field of physical education. Designed to introduce the student to the basic concepts of physical education. Emphasis is placed in the areas of administration, philosophy, history, physiology and kinesiology, test and measurement, and sociology of sport. In addition, skills, personal characteristics, and professional qualifications needed by the physical educator will be stressed.

Physical Education 261. Personal and Community Health.

(Winter, Spring)

5-0-5. No prerequisite.

The objective of this course is to inform the student of healthful practices in personal and community health. Emphasis is placed on the scientific aspects of healthful living as well as practicality and common sense.

Physical Education 262. First Aid. (Fall, Winter, Spring)

3-0-3. No prerequisite.

The study, practices and application of accepted principles in first aid. Students who satisfactorily complete requirements may receive the American Red Cross certificate.

Physical Education 263. Safety Education.

3-0-3. No prerequisite.

The purpose of this course is to study problems, policies, principles, and methods involved in accident prevention programs in the school and community. Emphasis is placed on safety practices and development of an attitude of safe living in regard to self as well as others.

Recreation 171. Introduction to Recreation. (Fall)

5-0-5. No prerequisite.

Designed to introduce the student to the basic concepts of recreation. Includes history of the recreation movement, theories of play and leisure, and philosophy of recreation.

Recreation 172. Recreation Leadership. (Winter)

5-0-5. No prerequisite.

Deals with the philosophy of recreation programs, program building, the development of leadership skills and procedures in conducting the program.

Recreation 174. Field Work.

1-9-5. Prerequisite: Recreation 171, 172.

A course designed to give the recreation student practical experience under supervision and includes working with an agency leader in a leadership role.

Recreation 176. Camping and Outdoor Recreation. (Spring, Summer)

1-2-2. No prerequisite.

The history and growth of camping is briefly reviewed. Selection and development of camp sites are studied. Development of skills in use of tools, the building of fires, outdoor cooking, erection of shelters, use of ropes and knot tying and survival techniques are stressed. A camping trip culminates the activities of the course.

Recreation 177. Camp Counseling. (Spring, Summer)

1-0-3. No prerequisite.

Designed to train camp leaders and counselors. Includes camp craft, nature and wood lore, informal activities useful for rainy days and special occasion programs.

MILITARY SCIENCE

Kennesaw Junior College students may participate in the Army ROTC Program to supplement their regular program. The purpose of the U.S. Army's Reserve Officers' Training Corps (ROTC) is to provide a means by which qualified college men and women may earn a commission in either the Regular or Reserve components of the United States Army. The normal program is based on a four-year curriculum: a two-year basic course, offered at KJC, and a two-year advanced course offered at over 290 colleges and universities. A six-week summer camp may be substituted for the two-year basic course. No military obligations are incurred by a participant in the basic course of ROTC.

Students who have demonstrated a high leadership potential and meet the following requirements may be selected for enrollment in the advanced course: (1) complete the basic course or basic summer camp, (2) pass the ROTC Qualifying Examination or the equivalent, (3) pass the officer physical examination, (4) normally have six academic quarters remaining, (5) be recommended by a board of officers, (6) and if selected, enlist in the reserves. When selected for the advanced course, the student must sign a written contract agreeing to meet certain requirements as to the completion of the course including one summer camp and acceptance of a commission if tendered. While enrolled in the advance course, students receive a subsistence allowance of \$100 a month, which is nontaxable.

Credit hours for military science courses are paid for and are computed in the student's course load each quarter like all other courses. All military science credits must be in addition to the specified graduation requirements. At least one history course selected from History 251, 252, or Political Science 201 is required.

Commissioning is contingent upon receipt of the baccalaureate degree and successful completion of the ROTC Program. The basic curriculum is as follows:

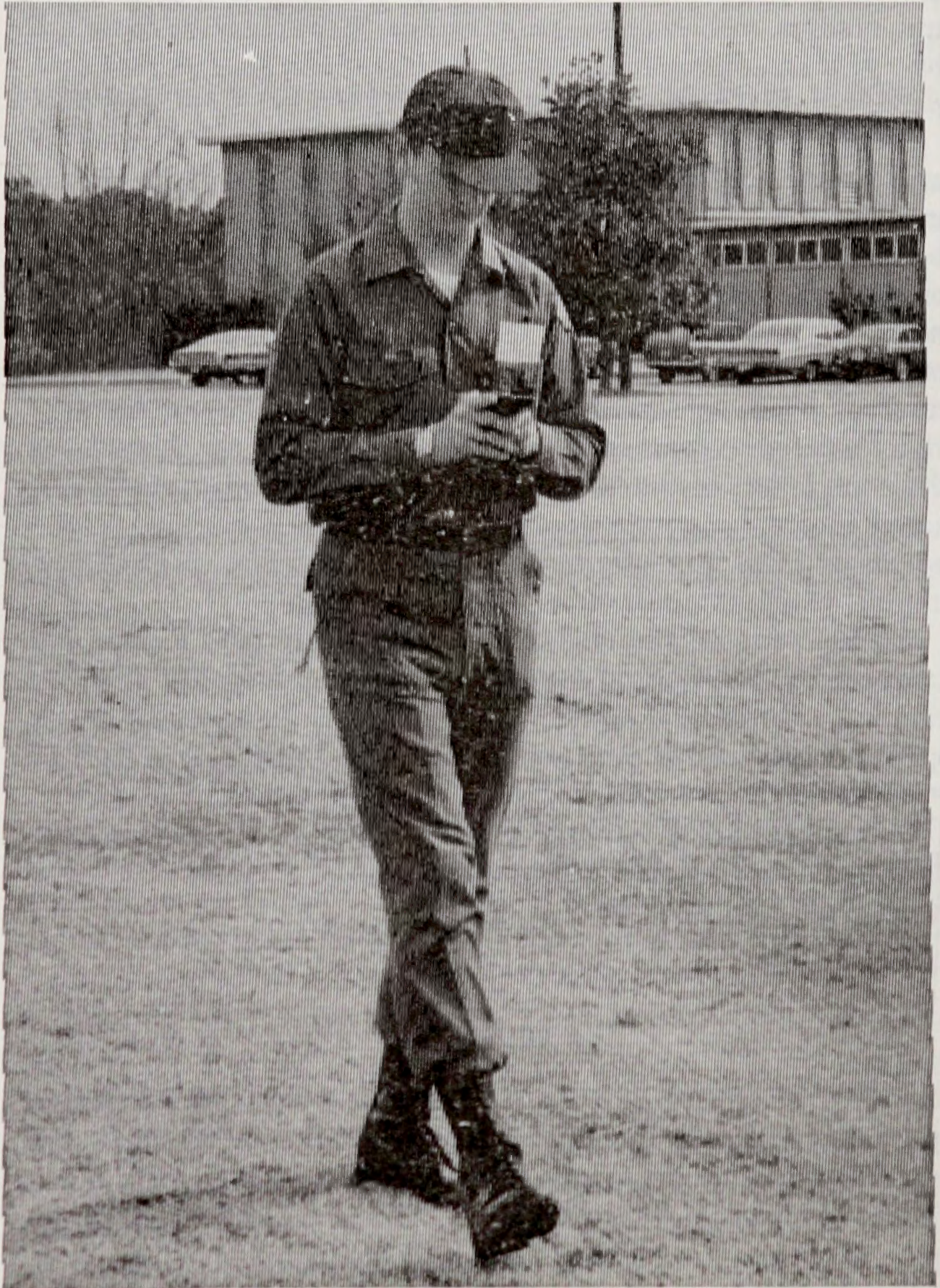
Freshman Year

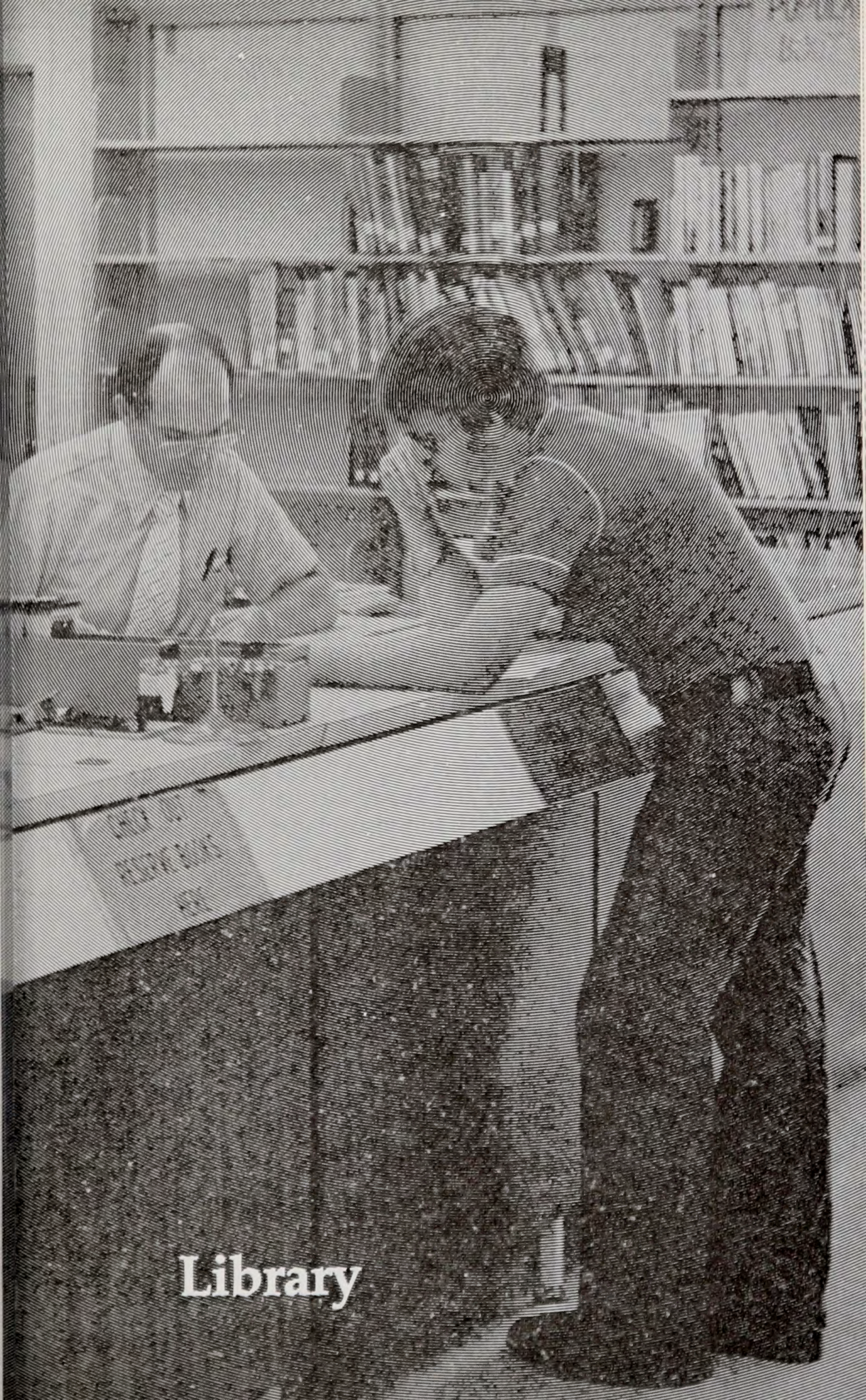
Catalog Number		Credit Hours
Mils 104*	Leadership Development	(0-1-1)
Mils 110	Orientation: The Military Role in Perspective	(1-1-1)
Mils 120	Terrain Analysis and Land Navigation	(1-1-1)

Sophomore Year

Mils 202*	Military Skills	(1-1-1)
Mils 204*	Leadership Development	(0-2-1)
Mils 220	Seminar in Communications and Instructional Methods	(2-1-2)
	Total Credit Requirements	(5-7-7)

*Mils 111, 112, 113, 114, or 115, taught only at Georgia Institute of Technology may be substituted for Mils 104, 202, or 204.





Library

The Kennesaw Junior College Library is a modern two-story building situated in the center of the campus. It is fully air-conditioned and carpeted in all public areas.

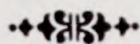
The library can accommodate over 400 people at one time, at tables, individual study desks or in small study rooms. A music room is equipped for the playing of recordings and tapes, and a large seminar room is available for lectures, movies and other special programs.

The book collection totals over 60,000 volumes. In addition, 20,000 volumes are available on microfiche. It includes not only reference and research materials but also books selected for relaxation and personal enjoyment. Books have been classified according to the Library of Congress system and are freely accessible to all users.

The library also subscribes to over 400 current periodicals and several newspapers. Back issues of most of the magazines are retained in bound volumes or on microfilm.

A depository for U.S. government documents, Kennesaw Junior College Library has been able to add many valuable books, periodicals, and pamphlets to its collection. Most of the library materials may be checked out for home use, but copying equipment is available for copying from reference books and periodicals.

The library is open more than 60 hours a week with a staff of professional librarians and library assistants on duty to aid students in locating materials and answering reference questions. All freshmen receive an orientation in the use of the library as part of one of their English courses.



"HOW MUCH STUDY TIME WILL I NEED?"

As a general rule of thumb a student should plan to spend two hours study time for each hour of class time. Thus, a regular full-time student who is enrolled for 16 hours a week in class should expect to devote 32 hours a week to study in order to keep up with his class assignments.

Student Financial Aid



SCHOLARSHIPS AND GRANTS

Regents Scholarships—The Board of Regents of the University System of Georgia offers scholarships to superior full-time students who are Georgia residents and have financial need. The amount of this aid varies according to need up to \$500 per year. This scholarship is renewable each year until completion of the program of study. The student must attend an institution in the University System of Georgia. Repayment of this scholarship may be made through service in the State of Georgia for a period of one year for each \$1,000 of aid received or through repayment in cash with interest at 3% per annum.

Cobb-Douglas-Paulding Tuberculosis and Respiratory Disease Association Scholarship Fund—This fund was established to provide nursing scholarships to financially and academically qualified students from the counties of Cobb, Douglas or Paulding.

Dr. Newton S. Herod Scholarship Fund—The annual income from this fund is available for scholarship grants to students, who, on the basis of need and academic qualifications, are deserving of financial assistance.

State Scholarship Commission—This Commission offers aid to qualified students who are Georgia residents and who plan to study in certain technical and professional fields. These awards may be renewed annually. The amount is determined by educational costs and needs. The recipient may attend a school or college in or outside the State of Georgia. Repayment is made through one year of service in the State of Georgia for each year that assistance is provided or in cash with interest at 6% per annum. For information and applications write to: State Scholarship Commission, 9 LaVista Perimeter Park, Suite 110, 2187 Northlake Parkway, Atlanta, Georgia 30084 or to the Director of Student Aid, Kennesaw Junior College.

Law Enforcement Education Grants—This program is administered by the Department of Justice and provides financial assistance to allow in-service law enforcement officers to continue their education at the college and university level. Grant payments per quarter are equal to the cost of tuition and fees. Part-time study is

permitted. Repayment of the award can be made through two years of service with a current employer or in cash at 7% simple interest per annum on the unpaid balance in regular quarterly payments at a minimum of \$50 per month. These payments will be made to the U.S. Department of Justice.

Supplemental Educational Opportunity Grants—This federally sponsored program is designed for students of exceptional need, who, for lack of financial means, would be unable to enter or remain in college without such assistance. Awards in this program will range from \$200 to \$1,000. These awards must be matched in equal amounts by other financial aid provided by the institution such as scholarships, loans, or employment. Applicants to this program must show academic potential and must enroll as full-time students. There is no repayment requirement on these grants.

Basic Educational Opportunity Grants—A federally planned program which provides for the payment of Basic Grant awards to students attending eligible institutions of higher education. All other sources of aid will be given in addition to the Basic Grant. The maximum grant eligibility for each student is \$1,400 less the amount the student and his family can be expected to contribute toward the student's education. This application should be filed at the time the PCS or SFS is submitted.

Community Service Club of Dallas, Georgia Scholarship Fund—This fund has been established by the Community Service Club of Dallas, Georgia, to provide financial assistance to deserving Kennesaw Junior College students who are graduates of Paulding County High School. To qualify for this assistance the student must provide evidence of both financial need and potential for academic success in a program of study offered by the college.

Leila Anderson Scholarship Fund—The annual income from this fund is available for scholarship grants to Kennesaw Junior College students, who, on the basis of need and academic qualifications, are deserving of financial assistance. Preference is given to students majoring in nursing.

Nursing Student Scholarships—This program is for the benefit of part-time or full-time students with exceptional need who are

studying nursing at any level: diploma, associate, or baccalaureate. Applicants must be a U.S. citizen or national. Scholarships range up to \$2,000 depending on need. No repayment is necessary for these grants.

First National Bank of Cobb County Scholarship Fund—This fund was established by the First National Bank of Cobb County to offer financial assistance to deserving Kennesaw Junior College students. To qualify for this assistance, the student must show evidence of need and show potential for academic success.

Kennesaw Junior College Foundation Honor Scholarships—These scholarships are provided by the Kennesaw Junior College Foundation, Inc. and are available for a limited number of regularly enrolled full-time students based on academic achievement.

Rotary Club of Austell Scholarship Fund—This fund has been established by the Rotary Club of Austell, Georgia, to provide financial assistance to deserving Kennesaw Junior College students, with preference being given to graduates of McEachern, Pebblebrook, and South Cobb High Schools. To qualify for this assistance the student must provide evidence of both financial need and potential for academic success in a program of study offered by the college.

Margaret Giles Garrison Scholarship Fund—The annual income from this fund is available for scholarship grants to Kennesaw Junior College students who, on the basis of need, academic qualifications, and participation in school and/or community activities, are deserving of financial assistance. Preference will be given to students who are graduates of North Cobb High School.

Henry O. Greene Scholarship Fund—The annual income from this fund is available for scholarship grants to Kennesaw Junior College students with need being the primary criterion. Preference shall be given to students who are graduates of the high schools of Bartow County, Georgia. Consideration will also be given to the academic potential of the student.

Powder Springs Woman's Club Scholarship—This scholarship, established by the Powder Springs Woman's Club, is avail-

able to graduates of McEachern High School. For information contact the Senior Counselor at McEachern High School.

Northeast Cobb Optimist Club—This fund has been established by the Northeast Cobb Optimist Club to provide financial assistance to two students from Sprayberry High School. To qualify for this assistance the student must provide evidence of financial need, academic potential, and participation in extracurricular activities while in high school.

Kiwanis Club of Marietta Scholarship Fund—The annual income from this fund is to be awarded to Kennesaw Junior College students who, on the basis of need and academic potential, are deserving of such assistance.

Helen Griffin Scholarship Fund—The annual income from this fund is available for scholarship grants to Kennesaw Junior College students who are Marietta High School graduates, and who, on the basis of financial need and academic potential, are deserving of financial assistance.

Dallas Rotary Club Scholarship—This fund was established by the Dallas Rotary Club to provide financial assistance to Paulding County High School graduates who have provided evidence of need as well as academic potential.

Guy Haynes Northcutt, Sr., Scholarship Fund—The annual income from this fund is available for scholarship grants to Kennesaw Junior College students who are graduates of Marietta High School, and who, on the basis of financial need and academic potential, are deserving of financial assistance.

Other Scholarships—Several civic clubs and organizations in the area served by Kennesaw Junior College have in the past made awards on a yearly basis. It is expected that this practice will continue and that such awards will be available to students.

Among those who have awarded gift scholarships to individual students are:

- Alpha Delta Kappa—Georgia Chapter
- American Business Women's Association
- Bekins Scholarship Foundation

Classroom Teachers Association of Cobb County
 Cobb County Medical Society—Women's Auxiliary
 Fine Arts Club of Marietta
 Georgia Marble Company
 Homer Leggett Construction Co., Inc.
 John McEachern School Trust Fund
 Kennestone Gift Shop
 Kiwanis Club of Marietta
 Marietta Junior Woman's Club
 McCrory Corporation Scholarship
 Metropolitan Atlanta Foundation
 Model Cities Financial Aid Program
 Morris Brown Scholarship
 National Honor Society Scholarship
 Pepsi Cola Company
 Phillip B. Rice Memorial Scholarship
 Roswell Women's Club
 Six Flags Over Georgia, Ltd.
 Smyrna Optimist Club
 South Cobb Lion's Club
 Tasty Baking Company
 VFW Post 2681 Ladies Auxiliary
 Walter and Marjorie Rich Memorial Loan Fund
 Wills High School

LOANS

National Direct Student Loans—Funds for this program are provided jointly by Kennesaw Junior College and by the Federal Government. Interest on these loans is at the rate of 3% per year beginning nine months after the student ceases to enroll as at least a half-time student. NDSL loans may range up to \$2,500 for the first two years. The minimum repayment is \$15.00 per month, plus interest. Interest and repayment may be deferred up to three years for active military duty and for service in the Peace Corps or VISTA. Up to 50% (10% each year up to 5 years) of the total loan may be cancelled for borrowers who enter the teaching profession. The entire loan may be cancelled if the loan recipient is teaching at special schools designated by the Federal Government. Up to 50% (12% for each year of consecutive service) of the total loan may be cancelled for borrowers who serve as members of the Armed Forces. Applicants under this program must be U.S. citizens or permanent residents of the United States.

Each year organizations have contributed matching funds which permit Kennesaw Junior College to utilize National Direct Student Loan money and Nursing Students Loans. Donors over the past fiscal year have been:

- Big Shanty Garden Club
- The Woman's Auxiliary to the Cobb County Medical Society
- Delta Kappa Gamma Society—Beta Delta Chapter
- East Cobb P.T.A.
- Smyrna Business Women's Club
- Rotary Club of Marietta
- Rotary Club of Smyrna
- Kennesaw Junior College Foundation, Inc.

Law Enforcement Student Loans—This program is intended to upgrade the general caliber of police, corrections, and court officials on local and state levels by encouraging students to prepare for a career in law enforcement. Loans, up to \$1,800, based upon need are available to full-time students who are employed in some field related to law enforcement. If the recipient continues law enforcement work, the loan can be cancelled at the rate of 25% for each year of employment. Otherwise the loan must be repaid at the rate of 7% per year beginning six months after leaving the college.

Nursing Student Loans—This program is for the benefit of part-time or full-time students who are studying nursing at any level: diploma, associate, or baccalaureate. Applicants must be U.S. citizens or nationals. Loans range up to \$2,500 depending on need. The total amount cannot exceed \$10,000 for all the years in school. Repayment begins nine months after leaving as a full-time student in nursing and payments can be spread over 10 years. Interest is 3% per year. Deferment of payments is possible up to five years for training in the field of nursing and three years for time spent in the armed services and Peace Corps. Cancellation of up to 85% of the total loan is possible if the borrower is employed full-time as a professional nurse.

Guaranteed Loans—The Georgia Higher Education Assistance Corporation is an organization created to guarantee low interest loans made to Georgia residents who plan to attend any accredited institution of higher education. Upon approval of the student's

Student
Financial Aid

loan by a participating lender, GHEAC guarantees repayment of the loan with interest. Freshmen and sophomores may borrow up to \$1,500 per academic year. GHEAC pays the 7% interest while the student is in school. Upon completion of his education, the student must repay the loan with interest in monthly installments. For information and application forms write the Student Aid Officer at Kennesaw Junior College or to Georgia Higher Education Assistance Corporation, 9 LaVista Perimeter Park, Suite 110, 2187 Northlake Parkway, Atlanta, Georgia 30084.

Pickett and Hatcher Loan Fund—This fund provides low interest loans to students who are in need of assistance in pursuing a college program. Information may be received from Pickett Hatcher Education Fund, P.O. Box 2128, Columbus, Georgia 31902.

Short-Term Loan Fund—The purpose of this fund is to provide short-term, no-interest loans to Kennesaw Junior College students to be used for tuition and fees. Repayment is due within 60 days. Monies for this fund have been received from the following sources:

Geral Dean Boggs Memorial—Established by the students of Kennesaw Junior College in 1967 to honor the memory of their fellow student, Geral Dean Boggs.

James V. Carmichael Memorial

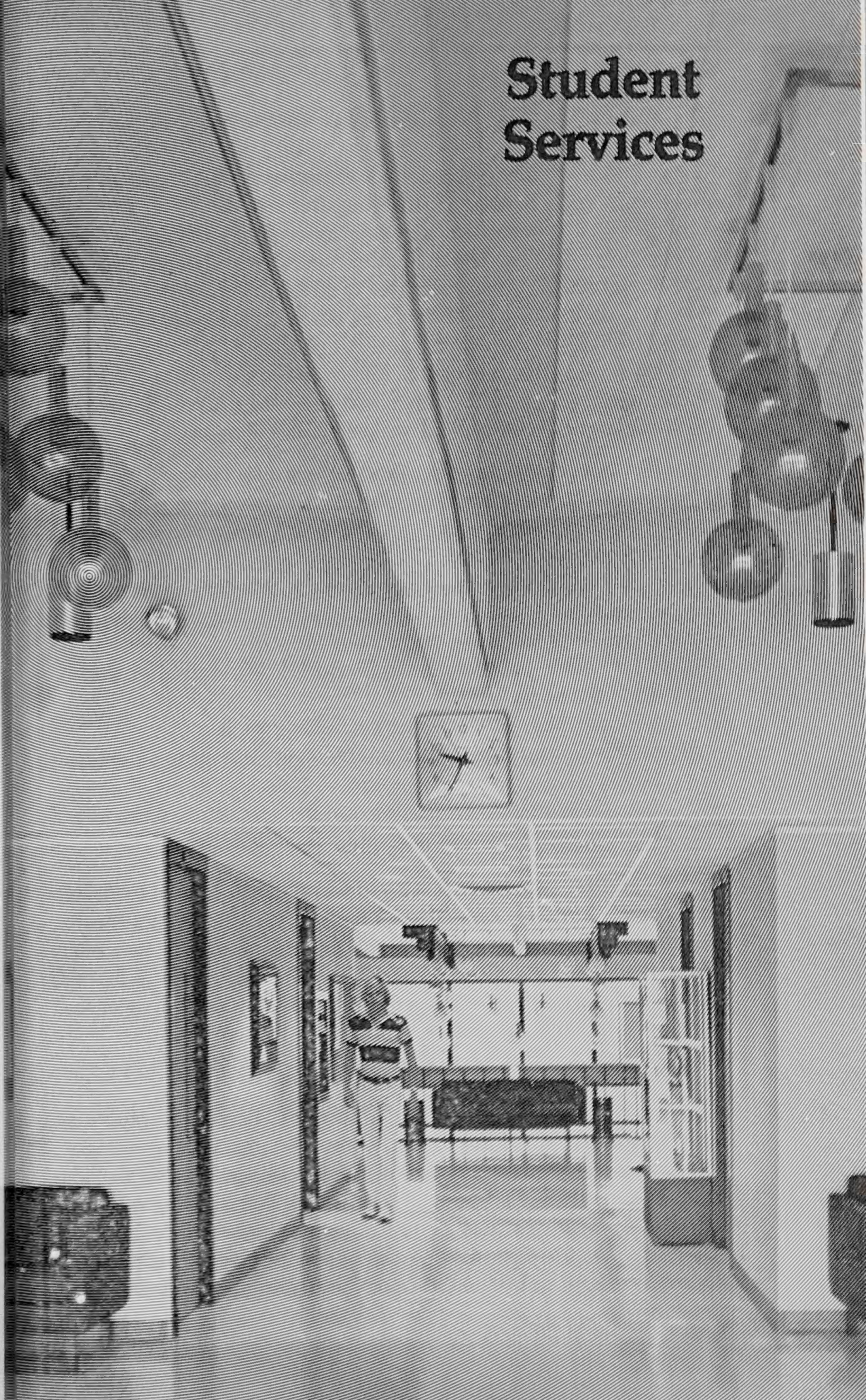
Phillip B. Rice Memorial—Established in memory of Phillip B. Rice

Kennesaw Junior College Civitan Club

Kennesaw Junior College Women's Club

The Southwest Women's Club

Student Services



COUNSELING AND PLACEMENT

The Office of Counseling and Placement offers educational, vocational, and personal counseling and testing for all students. Counseling is a student-counselor relationship in which students are encouraged to express freely their feelings and ideas. Students are encouraged to seek information and examine alternate courses of action. Counseling seeks to assist students to assume responsibility for making their plans and decisions.

A staff of experienced counselors is available to assist students who are experiencing difficulty resolving personal conflict or making a decision. Some typical situations are these:

- conflicts over new interests and values,
- awareness of inappropriate choices or unrealistic goals,
- difficulties making good use of one's time or developing efficient study skills,
- relationship problems—with friends, parents, roommates, professors,
- pressures over defining one's own identity,
- need for career planning, clarification of vocational goals,
- life-style assessment,
- need for assistance in selecting a college major,
- difficulties centering around motivation to achieve academically,
- feelings of depression or anxiety that are sometimes generalized and sometimes related to a specific situation.

Many students find the results of psychological tests for interests, needs, abilities, and values to be helpful information for arriving at decisions. Equally valued by other students, however, is the opportunity to talk with qualified persons who are genuinely interested in helping them in their personal growth and development. The counselor, upon the student's request, may refer students to other specialists in the school, or in private and public agencies.

The primary purpose of the Placement Office is to assist students in finding full-time or part-time off-campus employment. This office also endeavors to inform Kennesaw Junior College graduates, alumni, and other interested persons in the community of job opportunities communicated to the office by local employers. An opportunity to talk with a counselor can be arranged by stopping by the Office of Counseling and Placement on

the second floor of the James V. Carmichael Student Center, or by calling 422-8770, ext. 290.

HEALTH

Kennesaw Junior College, being a non-residential college, does not assume the parental responsibility for the overall health and physical well-being of its students. The college does assume, however, a reasonable degree of responsibility for the safety and welfare of its student body by encouraging all students to participate in a nominally priced accident and sickness insurance plan and maintaining adequately equipped first-aid stations at strategic locations on campus.

Should a student become seriously ill or be involved in an accident requiring medical attention, private physicians and comprehensive medical facilities are reasonably accessible to the campus.

In the event that it becomes necessary to seek medical attention beyond minor first aid treatment the following steps will be taken:

1. if the student is conscious, he/she will be asked for the name of his/her family physician and, if needed, an ambulance will be called;
2. if the student is unconscious, a college official will call an ambulance at the student's or parents' expense and have the student transported to the emergency room at Kennestone Hospital; and
3. an attempt will be made to contact the parents to inform them of the circumstances.

STUDENT DUE PROCESS PROCEDURES

A Kennesaw Junior College student accused of misconduct or violation of any of the College's rules and regulations which subject him/her to disciplinary action shall be afforded due process in accordance with the Student Rules and Regulations as outlined below:

1. Minor infractions of college rules and regulations where penalties consist of small fines or reprimands which do not become part of a student's permanent record, will be handled summarily by the Dean of Student Affairs. Students will be informed of their right to appeal.

2. In instances where infractions of college rules and regulations are of a more serious nature and may lead to sanctions such as suspension, expulsion, or notation on a student's permanent record, the student will be afforded more formal procedures to insure that a miscarriage of justice is not perpetrated. These formal procedures will include a hearing by a faculty-student hearing committee. No member of the hearing committee who is personally involved in the particular case will sit in judgment. Before the hearing the student will be:
 - a. informed at least 72 hours in advance of the hearing, the date, time, and place of the hearing;
 - b. notified in writing of the infractions charged against him/her, including a summary of the evidence upon which the charges are based;
 - c. the names of witnesses scheduled to appear;
 - d. advised of his/her right to present evidence and witnesses in his/her behalf, including an advisor of his/her choice; and
 - e. informed as to the procedures to be followed at the hearing.
3. The hearing committee shall provide brief identically written copies of the findings and conclusions to the Dean of Student Affairs and the student (a copy to the parents or guardian if the student is a minor) as soon as possible after the Committee has adjudicated the case.
4. A student who has been suspended or expelled by action of the hearing committee or the Dean of Student Affairs, where he/she has not waived his/her right to further hearing, shall be notified in writing of his/her right to appeal the decision to the President of the College (see Student Rules and Regulations, XI, section B, 2.f).
5. Exceptions to student rules and regulations may be made by the Executive Committee of the faculty upon petition by the student and the recommendation of his/her advisor (see Student Rules and Regulations, XVII and VI, section F).

STATEMENT ON DISRUPTIVE AND OBSTRUCTIVE BEHAVIOR

The Board of Regents stipulates that any student, faculty

member, administrator, or employee, acting individually or in concert with others, who clearly obstructs or disrupts, or attempts to obstruct or disrupt any teaching, research, administrative, disciplinary or public service activity, or any other activity authorized to be discharged or held on any campus of the University System of Georgia is considered by the Board to have committed an act of gross irresponsibility and shall be subject to disciplinary procedures, possibly resulting in dismissal or termination of employment.

CO-CURRICULAR ACTIVITIES

The co-curricular programs at Kennesaw Junior College are many and diversified. The activities are designed to extend, reinforce, and complement the academic experience and, thus, are an integral part of the college's total educational program.

Students are encouraged to participate in out-of-classroom activities with the belief that such experiences are both enjoyable and beneficial for one's personal development. Activities include student government, publications, intramural athletics, pre-professional organizations, service organizations, volunteer programs, and hobby and special interest groups. All activities are organized under the supervision of the Coordinator of Student Activities and the Office of Student Affairs.

Student Government

The Student Government Association exists to develop a sense of individual and group responsibility, to promote understanding and involvement among all members of the College community, to encourage meaningful participation in student affairs, and to represent and legislate the interest of the student body in accordance with the faculty statutes and policies of the Board of Regents.

Each student enrolled at the college is a member of this organization. Membership in the SGA entitles a student to attend all meetings, to participate in discussions within meetings, to assume as many committee memberships as one would desire and be appointed to, and the right to hold office. Every student is encouraged to participate and become an active member of the SGA.

Elected officers include the president, vice-president, secretary, treasurer, and ten senators.

Students serve on all major college councils with full voting privileges and have an active voice in the decision making process of the college. Students secure these positions either by virtue of holding elected office in SGA or are appointed by the SGA officers and senators.

Publications

The *Sentinel*, the student newspaper is edited and published by students. It includes reports of campus activities, editorial comments, cartoons, and feature articles. The *Sentinel* has established the reputation of being a leader among junior college newspapers in Georgia. Any student who has an interest in newspaper work or simply feels that he/she could and would like to contribute to this publication, is encouraged to join the staff. The *Sentinel* office is located on the second floor of the James V. Carmichael Student Center.

The *Montage* is the annual pictorial record of campus activities for the current year. The volume includes photographs of campus organizations, special interest groups, campus scenes and buildings as well as individual students, faculty, and staff. The *Montage* office is located on the second floor of the James V. Carmichael Student Center.

Share is Kennesaw Junior College's literary and creative magazine through which the creative and innovative talents of students, faculty and staff can be expressed. Within its pages are included poetry, short stories, photographs, art, and other forms of creative expression. *Share* is published quarterly with the exception of summer quarter.

Intramural Athletics

Although KJC does not participate in intercollegiate athletics, a comprehensive program of intramurals is offered under the supervision of the Department of Physical Education in cooperation with the staff of the Office of Student Affairs.

A modern, well equipped gymnasium, indoor swimming pool and eight tennis/handball courts make it possible to provide a wide variety of individual and group competitive activities. These activities include, but are not limited to, flag football, soccer, basketball, handball, softball, volleyball, swimming, and badminton. For detailed information concerning all intramural activities consult the Department of Physical Education.

Clubs and Organizations

Described below are the clubs and organizations existing on the Kennesaw Junior College campus at the time of printing. Other groups may be recognized through established procedures. See Student Rules and Regulations handbook or contact the Coordinator of Student Activities. Membership in student clubs and organizations is open to all students.

Black Students Alliance—The BSA strives to enhance a sense of dignity in being Black and aids in instilling a positive attitude among Black students at Kennesaw Junior College.

Baptist Student Union—The BSU motivates students and faculty to commitment to Jesus Christ, to involve them in responsible church participation, to guide them in worship and devotional experience, and to involve them in the study of the Biblical faith and Christian life.

Canoeing Club—The Canoeing Club acquaints interested persons with the art of canoeing, through such activities as lectures, training, and most importantly, canoeing trips. Past activities have included excursions down the Chattahoochee, the Etowah, the Nantahala, and the Toccoa Rivers. Membership is open to all KJC students, faculty, staff and alumni.

Drama Club (Socc and Buskin)—The Socc and Buskin players annually perform two or three plays. Past performances have included "The Canterbury Tales," "You're a Good Man Charlie Brown," "Medea," "Look Homeward Angel," and "Harvey." No previous acting experience is necessary; however, parts are secured through a system of tryouts. Tryouts are open to all members of the College community as well as the community at large.

Forum—The Kennesaw Forum is a study-action group concerned with the problems of our society on the local, national and international levels. Membership is open to all members of the Campus community. Everyone, including non-students, is invited to participate in the activities sponsored by the Forum.

In the past, the Forum has investigated such problems as ecology, the Corporate State, the economy, and local, state, and national politics. The group has sponsored such guest lecturers as political candidates, social reformers, and ecologists.

KJC Club for International Persons—The purpose of the International Persons Club is twofold: to encourage intercultural exchange between students of all nationalities and to help create a sense of belonging to the Campus Community through a series of activities and programs of an international flavor.

Life Science Club—The purpose of this organization is to extend the experience of biology students beyond the limits of classroom exposure through such activities as seminars, tutorial aid, and field trips in such areas as marine biology, geology, botany, and ecology.

To become a member of the Life Science Club, one must be either presently enrolled in a biology course or have completed one satisfactorily.

Mu Alpha Theta—Sponsored by the Mathematical Association of America, its purpose is the promotion of scholarship in, and enjoyment and understanding of, mathematics among Kennesaw Junior College students. Membership requires an overall "B" average and a B in at least one mathematics course numbered 101 or above.

Music Club—Activities of this club center primarily around the Kennesaw Junior College Chorale. Students enrolling in Vocal Ensemble receive two hours academic credit for each quarter of participation. In addition to performing at various campus functions, sponsoring concerts, and entertaining visiting artists, the chorale has traditionally performed off-campus at such places as service club meetings, churches, high schools, and other colleges and universities.

Physical Education and Recreation Majors Club—This club is the local professional organization for those persons registered as physical education or recreation majors, and all persons declaring this program of study are eligible for membership.

Photography Club—The club creates, sustains, and develops interest in photography. It provides students with the opportunity to share, to discuss, and to learn techniques and ways of improving their own photographic interests. Individual photographic creativity and artistic expression are encouraged. The club also sponsors lectures, study classes, and exhibits and contributes to most of the college publications.

Student Nurses Association—The Student Nurses Association of Kennesaw Junior College (SNAK) is the local professional organization for student nurses. All students who are declared nursing majors are eligible for membership. SNAK aids in preparing student nurses to assume professional responsibilities.

Volunteer Program

Students and faculty at Kennesaw have an excellent opportunity to work in a program where "people help people." Through the Georgia Department of Offender Rehabilitation's Volunteer Program students may be assigned to an individual who is serving a probated sentence. The volunteer is simply expected to establish a friendly, helping relationship with the offender, and to offer him support, guidance, and counseling necessary to build self-determination and a constructive attitude that will facilitate the development of a private citizen from a public offender. Application forms may be obtained in Room 213 of the Social Science Building.

CULTURAL-SOCIAL ACTIVITIES

The development of each student's social and cultural life is encouraged on the KJC campus. Each year, a series of events is sponsored by the Student Government Association Entertainment Committee and/or the Student Activities Committee.

The Entertainment Committee sponsors concerts featuring major artists, dances, major Hollywood-produced films, coffeehouses, and other special events. Artists appearing in the past have included "Wet Willie," "Fanny," "Goose Creek Symphony," "Bloodrock" and George Carlin. Coffeehouses and movies are presented weekly.

The Student Activities Committee has recently presented the Atlanta Symphony Orchestra, the Norman Luboff Choir, and the Marietta Community Symphony. In addition, nationally and internationally known authorities are brought to campus for lectures, seminars, and discussion groups in an attempt to enhance the intellectual, cultural, and religious atmosphere of the college. Recent speakers have included United States senators, Black Activist Dick Gregory, and representatives of the American Indian Movement, among others.

Additionally, each year an annual symposium is sponsored

jointly by the college, the Cobb County Medical Society, the Cobb County Ministerial Association, and the Cobb Judicial Circuit Bar Association. The symposium brings to the community noted personalities of significant reputation. The 1976 Symposium had as its theme "Family Values in Transition: Liberty and Learning" and featured such contributors as Dr. Joyce Brothers and the Rev. Richard A. Bollinger of the Menninger Foundation.

POLICY ON RELEASE OF INFORMATION ABOUT STUDENTS

Kennesaw Junior College students have the assurance that their academic records, compiled and maintained at the college, are recorded accurately and retained in confidence. The college's policy regarding release of student information recognizes the enactment by Congress of the Family Educational Rights & Privacy Act of 1974. Briefly, this Act calls for:

1. Full access to student records by parents of students under 18, and to students over 18;
2. Hearings to contest contents of personal records that are inaccurate; and
3. Requirements of notice and written consent by students over 18 and parents of students under 18, before records can be transmitted to most third parties.

Further information pertaining to this specific Act or to student records in general, may be obtained from the Registrar who is located in the Admissions and Records Office.

ORIENTATION

Prior to registration an orientation program is conducted for entering students. The program provides an opportunity for students to become acquainted with many aspects of Kennesaw Junior College, including an introduction to the administrative staff of the college, student activities, academic information, and registration procedures.

Students meet in small groups with student leaders and faculty members to get acquainted, answer questions, and discuss the information presented. Mathematics placement testing is also done during orientation. All entering students are expected to attend these sessions.

Community Services



Continuing Education

"Education is a life-long process."

And the opportunity for adults to continue to learn is available through the continuing education program at Kennesaw Junior College.

Non-credit, short courses are offered on the Kennesaw campus, in the Cobb County Community Schools, and at other locations in the counties served by the college. Courses offered in the past include Ardenics, ESP, Interaction: Parent and Child, Real Estate License Training, Art, Interior Decorating, Creative Writing, Home Landscaping, Human Relations, Starting a Small Business, Accounting, Assertive Training, Business Law, How to Develop a Family Tree.

"AGE" (attitude, growth and enthusiasm) seminars are held on the campus and at the South Cobb YWCA. Courses on "How to Retire" are offered for persons approaching retirement.

The Georgia Banking Association Bank Audit School is held annually at Kennesaw Junior College. Other professional courses include Certified Professional Secretary Review Course and courses planned for legal secretaries, volunteer probation officers, police officers, recreation leaders, nurses, businessmen and teachers.

The college is one of the sponsors of an annual symposium designed to bring together physicians, clergymen, lawyers and educators. Other sponsors are Cobb County Medical Society (Committee on Medicine, Religion and Law), Cobb County Judicial Circuit Bar Association and Marietta-Smyrna Ministerial Association.

"Family Values In Transition: Liberty and Learning" was the theme of Symposium '76, and the speakers included Dr. Joyce Brothers. A one-day mini-symposium on death and dying which featured Dr. Elisabeth Kubler-Ross attracted 3300 persons.

The Office of Community Services invites suggestions for courses, seminars and workshops from individuals, business and industrial firms, public officials and organizations.

Kennesaw Junior College Foundation, Inc.

The Kennesaw Junior College Foundation, Inc., organized in 1969, is dedicated to the expansion of the educational opportunities offered by the college. It provides the organizational means through which interested individuals, groups of individu-



als, organizations and agencies may give support for the continued growth and development of the college.

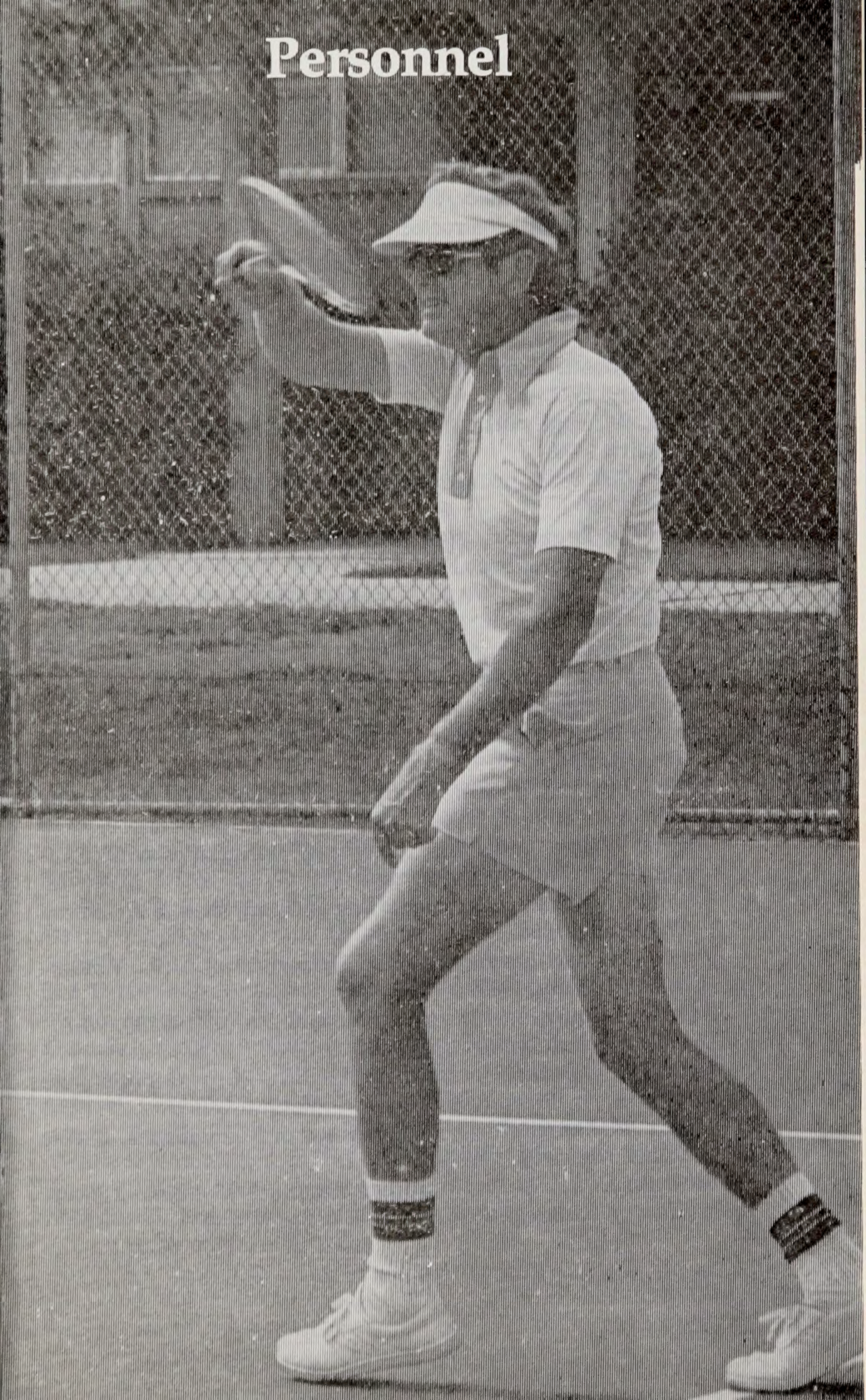
Fund drives are conducted annually by the Foundation. Contributions and pledges from the 1975-76 drive totaled \$36,200.

The budget for the past year included faculty salary supplements, grants for faculty graduate study, and support for programs of educational enrichment, student honor scholarships, and college promotion.

The Foundation Board of Trustees is composed of 30 business and professional leaders from Bartow, Cherokee, Cobb, Fulton and Paulding counties. The trustees are:

Sidney Clotfelter, President, Sidney Clotfelter Enterprises, Chairman; **W. Wyman Pilcher**, President, United Federal Savings and Loan, Vice-Chairman; **Wilder G. Little**, President, Marietta Federal Savings & Loan, Secretary-Treasurer; **Robert T. Garrison**, Retired President, The Arrow Company, Division of Cluett, Peabody & Company, Inc., Chairman-Emeritus; **James T. Anderson, Jr.**, President, Anderson Motor Company; **H. Neil Barfield**, President, Cobb Exchange Bank; **Ernest W. Barrett**, President, Fair Oaks Cleaners & Laundry, Inc.; **Fred D. Bentley, Sr.**, Attorney; **Otis A. Brumby, Jr.**, Publisher, Marietta Journal & Neighbor Newspapers; **A. L. Burruss**, President, Tip Top Poultry, Inc.; **Campbell K. Dasher**, President, Damar, Inc.; **W. H. Dunaway**, President, Dunaway-Rexall Drug Company; **Howard Ector**, Trust Officer, Trust Company of Georgia; **W. A. Foster, Jr.**, Judge, Superior Court of Georgia; **John L. Gray**, President, Chemical Products Corp., Inc.; **Joe Frank Harris**, Secretary-Treasurer, Harris Cement Products, Inc.; **G. Conley Ingram**, Associate Justice Supreme Court of Georgia; **J. E. Massey, Jr.**, President First National Bank of Cobb County; **Ed Mulkey**, Vice President, Cobb Exchange Bank; **Harry H. McNeel**, President, McNeel Builders, Inc.; **Henry D. Meaders**, M.D.; **Dan Reed**, General Professional Personnel Relations Supervisor, Southern Bell Tel. & Tel. Company; **Lee Rogers**, Director of Public Relations, Lockheed-Georgia Company; **Parks Rusk**, PR Public Relations, Inc., Miami and Atlanta; **J. Alan Sellars**, Vice President of Sales, Oxford Industries, Inc.; **Stan St. John**, District Manager, Southern Bell Tel. & Tel. Company; **Horace W. Sturgis**, President, Kennesaw Junior College; **R. Steve Tumlin**, President, Marietta Lumber Company; **Charles R. Underwood**, M.D.; **Neely Young**, Editor, The Cherokee Tribune.

Personnel



FACULTY

- Robert H. Akerman**, Instructor of History (part-time), Ph.D., American University, 1967.
- Joseph D. Albert**, Instructor of Economics, B.A., University of South Florida, 1971. Three years graduate study, Georgia State University.
- Glenn C. Arbery**, Instructor of English, M.A., University of Georgia, 1975.
- Libby Annette Bairan**, Instructor of Nursing, M.N., Emory University, 1972.
- Martha W. Bargo**, Instructor of English, M.A., Georgia State University, 1972.
- Robert G. Barrier**, Instructor of English, M.A., Vanderbilt University, 1967.
- George H. Beggs**, Professor of Political Science and Chairman of the Division of Social Science, Ph.D., University of Arizona, 1966.
- A. Elizabeth Bennett**, Instructor of Music (part-time), M.F.A., University of Georgia, 1974.
- Margaret Ann Beylouny**, Instructor of Nursing, M.N., University of Washington, 1967.
- Larry B. Black**, Instructor of Music (part-time), M.M., Northwestern University, 1966.
- Peter E. Bostick**, Associate Professor of Biology, Ph.D., University of North Carolina, 1966.
- *Micah Y. Chan**, Assistant Professor of Mathematics, M.S., University of Tennessee, 1965.
- Jeraldine N. Cloud**, Instructor of English (part-time), B.A., Emory University, 1968.
- Jonnell R. Coats**, Instructor of English (part-time), M.A., Vanderbilt University, 1968.
- Ann W. Cooper**, Instructor of Mathematics (part-time), M.A., University of Alabama, 1970.
- Loretta B. Crawford**, Instructor of English, M.A., Georgia State University, 1976.
- Milton W. Cutrer**, Assistant Professor of Mathematics, Ph.D., Tulane University, 1969.
- Bowman O. Davis, Jr.**, Associate Professor of Biology, Ph.D., Emory University, 1970.

*On leave, 1976-1977

- Herbert L. Davis, Jr.**, Professor of Biology and Chairman of the Division of Natural Science and Mathematics, Ph.D., Emory University, 1965.
- Jean W. Davis**, Instructor of Spanish, M.A., University of Georgia, 1976.
- Charley G. Dobson, Jr.**, Assistant Professor of Physics, M.S., Georgia Institute of Technology, 1966.
- Mauricio Dominguez T.**, Assistant Professor of History, Ph.D., Tulane University, 1970.
- William E. Durrett**, Associate Controller, B.B.A., Georgia State University, 1964.
- Ann W. Ellis**, Assistant Professor of History, Ph.D., Georgia State University, 1975.
- Donald J. Fay**, Assistant Professor of English, M.A., Emory University, 1973.
- Kathleen Ann Fleiszar**, Assistant Professor of Biology, Ph.D., University of Illinois, 1976.
- *Gary M. Fox**, Assistant Professor of English, M.A., Mississippi College, 1967.
- Robin S. Fremer**, Instructor of Nursing, B.S., Hunter College of CUNY, 1971.
- *Grace Galliano**, Instructor of Psychology, M.A., New School for Social Research, New York, 1969.
- Charles S. Garrett**, Instructor of Business Administration, M.B.A., Georgia State University, 1973.
- Richard A. Gayler**, Assistant Professor of Mathematics, Ph.D., Florida State University, 1976.
- Robert W. Gibson**, Assistant Professor of Music, Ph.D., Northwestern University, 1972.
- Martha A. Giles**, Associate Librarian, MLn, Emory University, 1949.
- Ben R. Golden**, Assistant Professor of Biology, Ph.D., Brown University, 1971.
- Thomas L. Gooch**, Instructor of Mathematics, M.A., University of Georgia, 1970.
- Robert J. Greene**, Librarian, Ph.D., Florida State University, 1973.
- John C. Greider**, Professor of English and Chairman of the Division of Humanities, Ph.D., University of Liverpool, 1966.
- Diane W. Hamilton**, Counselor, M.A., Stanford University, 1972.
- Laurelle H. Hampton**, Assistant Librarian (part-time), M.Ed., University of Georgia, 1974.

*On leave, 1976-1977

- Cullene Morgan Harper**, Director of Community Services, B.A., University of Alabama, 1955.
- I. David Harris**, Professor of Physical Education and Chairman of the Department of Physical Education, Ed.D., University of Southern Mississippi, 1969.
- Diane L. Hein**, Instructor of Reading, M.S. Ed., University of Wisconsin-Whitewater, 1975.
- Stanley E. Hibbs**, Instructor of Psychology, M.A., University of South Florida, 1971.
- Betty Jo Hicks**, Instructor of Biology, M.S., University of Alabama, 1975.
- Charles A. Hill, Jr.**, Instructor of Mathematics, M.A., University of California-Berkeley, 1974.
- Elliott M. Hill**, Associate Professor of English, Ph.D., Emory University, 1969.
- Virginia C. Hinton**, Associate Professor of English, Ph.D., University of Georgia, 1967.
- Robert G. Holland**, Instructor of English (part-time), B.A., University of California-Irvine, 1971. Three years graduate study, Emory University.
- Roger E. Hopkins**, Controller, B.B.A., Georgia State University, 1960.
- Eleanor T. Hopper**, Associate Professor of Physical Education and Assistant Dean of the College, Ed.D., University of Alabama, 1970.
- Laurel R. Hoskins**, Instructor of Nursing, M.S., Florida State University, 1969.
- Elaine M. Hubbard**, Instructor of Mathematics, M.S., Georgia Institute of Technology, 1974.
- Eugene R. Huck**, Professor of History and Dean of the College, Ph.D., University of Alabama, 1963.
- Hugh C. Hunt, Jr.**, Instructor of History, M.A., Emory University, 1975.
- Peter J. Ikona**, Instructor of Economics, M.A., St. Mary's University, 1974.
- Willoughby G. Jarrell**, Assistant Professor of Political Science, Ph.D., Emory University, 1974.
- Carl W. Johnson**, Assistant Professor of Mathematics, M.A., University of Alabama, 1962.
- David M. Jones, Jr.**, Associate Professor of English, M.A., University of Georgia, 1954.

- Barbara C. Karcher**, Assistant Professor of Sociology, Ph.D., University of Georgia, 1974.
- Thomas H. Keene**, Assistant Professor of History, Ph.D., Emory University, 1974.
- Nancy S. King**, Instructor of English (part-time), M.A., Georgia State University, 1970.
- ***Mary Alice Knierim**, Instructor of English, M.A., University of Kentucky, 1972.
- Joseph T. Laemmle**, Assistant Professor of Chemistry, Ph.D., Georgia Institute of Technology, 1971.
- Mary L. Lance**, Associate Professor of Biology, Ed.D., University of Georgia, 1964.
- Judith C. Larsen**, Assistant Professor of French, M.A., Emory University, 1963.
- Brent H. Laurence**, Assistant Professor of Military Science, B.S., Utah State, 1963.
- Emma Jean Manning**, Instructor of Reading, M.Ed., University of Oklahoma, 1965.
- Carol L. Martin**, Associate Professor of Education and Dean of Student Affairs, Ed.D., University of Georgia, 1966.
- Charles F. Martin**, Assistant Professor of Economics, M.A., University of Mississippi, 1957.
- Craig S. Marxsen**, Instructor of Economics, A.B., Georgia Southern College, 1969. Three years graduate study, Georgia State University.
- Katherine M. Maybank**, Assistant Professor of Biology, Ph.D., University of South Carolina, 1974.
- Joseph D. Meeks**, Assistant Professor of Music, M.F.A., University of Georgia, 1963.
- Sybil C. Meyers**, Assistant Director of Community Services, A.B.J., University of Georgia, 1953.
- Karen R. Moore**, Assistant Professor of English, Ph.D., Georgia State University, 1975.
- Ann L. Morgan**, Instructor of Physical Education, M.S., Pennsylvania State University, 1976.
- Inez P. Morgan**, Assistant Professor of Education (part-time) and Counselor, Ed.S., Georgia State University, 1973.
- ***Judy A. Myers**, Instructor of Spanish, M.A., University of Georgia, 1972.

*On leave, 1976-1977

- Carlton F. Neville**, Assistant Professor of Mathematics, M.S., Georgia Institute of Technology, 1966.
- Roy B. Nugent**, Assistant Controller, B.B.A., Georgia State University, 1960.
- Lloyd A. Ogburn**, Instructor of Business Administration (part-time), M.B.A., Georgia State University, 1973.
- Judith K. Ogden**, Instructor of English (part-time), M.A., Southwest Texas State University, 1969.
- David B. Ogg**, Instructor of Music, M.M., Florida State University, 1971.
- C. Grady Palmer**, Associate Professor of Physical Education, Ed.D., University of Georgia, 1973.
- Thomas I. Patterson**, Assistant Director of Admissions and Director of Student Financial Aid, M.A., University of Alabama, 1966.
- Julia L. Perkins**, Instructor of Nursing, MSN, University of California at San Francisco, 1973.
- Charles V. Powell**, Assistant Professor of Psychology, Ph.D., University of Georgia, 1973.
- Pamela Jean Rhyne**, Assistant Professor of Biology, Ph.D., Georgia State University, 1973.
- Ronald C. Rice**, Instructor of Organ (part-time), M.M., Cincinnati College—Conservatory of Music, 1962.
- Connie S. Richardson**, Instructor of Nursing, MSN, Medical College of Georgia, 1976.
- Helen S. Ridley**, Assistant Professor of Political Science, Ph.D., Emory University, 1975.
- S. Frederick Roach, Jr.**, Associate Professor of History, Ph.D., University of Oklahoma, 1972.
- Fay H. Rodgers**, Instructor of Business Administration, B.B.A., Georgia State University, 1966. Three years graduate study, Georgia State University.
- Richard E. Rodman**, Instructor of Reading, M.A.Ed., Murray State University, 1974.
- Mary E. Rogato**, Assistant Professor of English, M.A., George Peabody College, 1965.
- Thomas H. Rogers, Jr.**, Registrar and Director of Admissions, M.Ed., University of Virginia, 1965.
- Kinsley Gird Romer**, Assistant Professor of History, Ph.D., University of Georgia, 1970.
- Peggy E. Rozelle**, Instructor of Nursing, M.N., Emory University, 1976.

- Donald D. Russ**, Instructor of English, M.A., University of Florida, 1969.
- Charlotte S. Sachs**, Associate Professor of Nursing and Director of Nursing Education, M.N., Emory University, 1961.
- M. Thomson Salter**, Associate Professor of Art, M.F.A., University of Georgia, 1950.
- Jerry D. Sawyer**, Instructor of Business Administration, M.B.A., Georgia State University, 1976.
- Christopher B. Schaufele**, Associate Professor of Mathematics, Ph.D., Florida State University, 1964.
- Thomas A. Scott**, Assistant Professor of History, M.A., University of Tennessee, 1966.
- Stephen E. Scherer**, Assistant Professor of Mathematics, Ph.D., Georgia Institute of Technology, 1974.
- Barbara B. Schwartz**, Instructor of Physical Education, M.A.T., Emory University, 1976.
- Bennie F. Shelley**, Instructor of Mathematics (part-time), M.A., University of Alabama, 1960.
- Robert B. Sherrod**, Instructor of Sociology, M.A., George Peabody College, 1975.
- Betty Ann Smith**, Assistant Professor of Anthropology, Ph.D., University of Georgia, 1975.
- Donald J. Sparks**, Assistant Professor of Mathematics, M.Ed., University of Georgia, 1967.
- Morgan L. Stapleton**, Associate Professor of Mathematics and Coordinator of Special Studies, Ph.D., Georgia Institute of Technology, 1974.
- Linda Stephens**, Instructor of Sociology, M.A., West Georgia College, 1976.
- Charlotte L. Stephenson**, Assistant Professor of Speech and Drama, M.A., University of Alabama, 1966.
- Leigh O. St. John**, Instructor of Biology (part-time), M.S., Mississippi State College for Women, 1972.
- Tina H. Straley**, Assistant Professor of Mathematics, Ph.D., Auburn University, 1971.
- Horace W. Sturgis**, President, Ph.D., New York University, 1958.
- James B. Tate**, Assistant Professor of History, M.A., George Peabody College, 1960.
- Ronald H. TeBeest**, Assistant Professor of Political Science, M.A., Emory University, 1965.
- Gay H. Tennis**, Assistant Professor of Psychology, Ph.D., Georgia State University, 1976.

- William P. Thompson**, Associate Professor of Business Administration and Chairman of the Division of Business Administration, Ph.D., Georgia State University, 1970.
- Thomas R. Thomson**, Instructor of Mathematics, Ph.D., Georgia State University, 1976.
- ***Carol L. Turner**, Assistant Professor of English, M.A., Georgia State University, 1969.
- Theodore C. Wadley**, Instructor of English, M.A., University of Wisconsin-Madison, 1975.
- Frank W. Walker**, Associate Professor of Chemistry, Ph.D., Georgia Institute of Technology, 1969.
- Gail B. Walker**, Instructor of English, M.A., University of Alabama, 1973.
- June S. Walls**, Assistant Professor of Nursing, M.N., Emory University, 1970.
- Marilyn M. Walthall**, Instructor of Music (part-time), M. Mus., Georgia State University, 1974.
- William C. Watson**, Coordinator of Veterans' Affairs, B.S., University of Florida, 1974.
- Diane L. Willey**, Instructor of Education, M.Ed., Georgia State University, 1969.
- Olleen Williams**, Instructor of Art, M.F.A., University of Georgia, 1953.
- Sharon V. Willis**, Instructor of English, M.A., University of South Carolina, 1974.
- Frank F. Wilson**, Coordinator of Student Activities, M.Ed., West Georgia College, 1971.
- Thomas M. Womack**, Instructor of Mathematics (part-time), M.A., University of Tennessee, 1975.
- James W. Woods**, Director, Data Processing and Registration.
- Audrey J. Wrigley**, Administrative Assistant to the President.
- Valerie B. Yarbrough**, Assistant Librarian, MLn, Emory University, 1972.
- Vera B. Zalkow**, Associate Professor of Chemistry, Ph.D., Wayne State University, 1960.
- Apostolos D. Ziros**, Assistant Professor of History, Ph.D., University of Georgia, 1969.

*On leave, 1976-1977

Officers of Administration

President

Horace W. Sturgis, Ph.D., President
Audrey J. Wrigley, Administrative Assistant

Academic Affairs

Eugene R. Huck, Ph.D., Dean of College
Eleanor T. Hopper, Ed.D., Assistant Dean of the College

Student Affairs

Carol L. Martin, Ed.D., Dean of Student Affairs
Frank F. Wilson, M.Ed., Coordinator of Student Activities

Business Affairs

Roger E. Hopkins, B.B.A., Controller
William E. Durrett, B.B.A., Associate Controller
Roy B. Nugent, B.B.A., Assistant Controller

Community Services

Cullene M. Harper, B.A., Director
Sybil C. Meyers, A.B.J., Assistant Director

Admissions, Records and Student Aid

Thomas H. Rogers, M.Ed., Registrar and Director of Admissions
Thomas I. Patterson, M.A., Assistant Director of Admissions and Director of Student Financial Aid

Counseling and Placement

Inez P. Morgan, Ed.S., Counselor
Diane W. Hamilton, A.M., Counselor

Data Processing and Registration

James W. Woods, Director

Library

Robert J. Greene, Ph.D., Librarian
Martha M. Giles, MLn., Associate Librarian
Valerie B. Yarbrough, MLn., Assistant Librarian

Chairmen**George H. Beggs**, Ph.D., Social Science Division**Herbert L. Davis, Jr.**, Ph.D., Natural Science & Mathematics Division**John C. Greider**, Ph.D., Humanities Division**I. David Harris**, Ed.D., Physical Education Department**William P. Thompson**, Ph.D., Business Administration Division**Administrative and Instructional Staff**

- Linda C. Arnett** Sec., Office of Community Services
Lucinda P. Birdwell Lab. Tech., Natural Science & Mathematics
Barbara L. Blackwell Secretary, Division of
 Business Administration
Shirley C. Bromley Sec., Office of Dean of College
Pamela L. Cain Clerk-Typist, Admissions and Records
Dorothy V. Davis PBX Operator and Receptionist
Myrle L. Davis Clerk-Typist, Library
Sandra A. Fielden Accounting Clerk, Office of Controller
Mary Lou Fish Sec., Department of Physical Education
Martha Jean Giglio Sec., Special Studies
Randall C. Goltz . Tab Operator, Data Processing Department
Glenda F. Holloway Secretary, Admissions and Records
Linda F. Ingram Accounting Clerk, Office of Controller
John D. Kelso Audio-Visual Assistant, Library
Carol L. Lindsey ... Sec., Office of Counseling and Placement
Paulette Long Sec., Division of Social Science
Betty McNiece Sec., Admissions and Records
Margaret C. Meek Key Punch Operator,
 Data Processing Department
Madeline M. Miles Sec., Division of Humanities
M. Katherine Morrison Sec., Office of Assistant Dean
Carole O. Payne Office Manager, Office of Controller
Jane B. Redwine Sec., Plant Operations
Christine A. Reese Accounting Clerk, Office of Controller
Ruth B. Reeves Accounting Clerk, Office of Controller
Onzelle R. Rice Clerk-Typist, Library

- Betty R. Robertson . Procurement Officer, Office of Controller
- Lucille Scoggins Sec., Library
- Ellen W. Smith Sec., Office of Community Services
- Mildred K. Stringer Sec., Office of Controller
- Terri F. Thomas Sec., Office of Dean of Student Affairs
- Catherine G. Thompson Sec., Div. of Natural Science
and Mathematics
- Patricia B. Wigley Sec., Div. of Natural Science & Mathematics
- Mary A. Wood Clerk-Typist, Admissions and Records

PLANT OPERATIONS

- James T. Studdard Director of Plant Operations
- Burton S. Baldwin Assistant Director of Plant
Operations and Shops Supervisor
- Morris Barrett Storekeeper
- Conan E. Scales Air Conditioning Supervisor
- Thomas O. Smith Grounds Supervisor
- William S. Strickland Electrician
- James F. Thomas Carpenter

AUXILIARY ENTERPRISES

- Robert W. Eisenhardt Director, Auxiliary Enterprises
- Joetta H. Wood Supervisor, Bookstore
- I. Glaydean Gray Clerk, Bookstore
- Charles P. Williams Chief Cook
- Margaret Dunlop Food Service Worker
- Alice C. Hogsed Cashier
- Ora Ann Linkous Salad Maker
- Faye H. Scroggs Food Service Worker
- Edna L. Weaver Food Service Worker

ADMINISTRATIVE COUNCIL

- Horace W. Sturgis, Chairman President
- George H. Beggs Chairman, Division of Social Science
- Herbert L. Davis, Jr. Chairman, Division of Natural
Science & Mathematics
- Robert J. Greene Librarian
- John C. Greider Chairman, Division of Humanities

Cullene M. Harper Director of Community Services
I. David Harris Chairman, Department of Physical Education

Roger E. Hopkins Controller
Eleanor T. Hopper Assistant Dean of the College
Eugene R. Huck Dean of the College
Carol L. Martin Dean of Student Affairs
Thomas I. Patterson Assistant Director of Admissions
 and Director of Student Financial Aid
Thomas H. Rogers, Jr. . Registrar and Director of Admissions
Morgan L. Stapleton Coordinator of Special Studies
William P. Thompson Chairman, Division of
 Business Administration
Frank F. Wilson Coordinator of Student Activities
James W. Woods .. Director, Data Processing and Registration
 Two elected faculty members
Student Government Association President

ACADEMIC COUNCIL

Eugene R. Huck, Chairman Dean of the College
Carol L. Martin Dean of Student Affairs
Thomas H. Rogers, Jr. . Registrar and Director of Admissions
Robert J. Greene Librarian
John C. Greider Chairman, Division of Humanities
Herbert L. Davis, Jr. Chairman, Division of Natural
 Science & Mathematics
George H. Beggs Chairman, Division of Social Science
I. David Harris Chairman, Department of Physical Education
William P. Thompson Chairman, Division of
 Business Administration
 Eight elected Faculty Members
 Two elected Students from the Student Affairs Council

STUDENT AFFAIRS COUNCIL

Carol L. Martin, Chairman Dean of Student Affairs
Eugene R. Huck Dean of the College
Roger E. Hopkins Controller
Thomas H. Rogers, Jr. . Registrar and Director of Admissions
Thomas I. Patterson Assistant Director of Admissions
 and Director of Student Financial Aid

Frank F. Wilson Coordinator of Student Activities
Eight elected Faculty Members
Four Executive Officers of the Student Government Association
Ten Senators of the Student Government Association

Standing Committees of the Faculty

Admissions Committee:

Rogers (Chairman), Huck, C. L. Martin, Patterson, Rogato, and Sparks

Executive Committee:

Huck (Chairman), Beggs, H. L. Davis, Greider, I. D. Harris, C. L. Martin, Rogers, and Stapleton

Faculty Hearing Committee:

Dominguez, Greene, Hill, Lance, and Scherer

Faculty Personnel Committee:

Dobson, Hoskins, Palmer, Rhyne, and Romer

Nominating Committee:

Gibson, Hamilton, Laemmle, C. F. Martin, Rodman, Schaufele, Tate, Thomson, and Watson

State Residence:

Hopkins (Chairman), C. L. Martin, Patterson, and Rogers

Statutes Committee:

Gooch, Hill, Jones, and Karcher

Student Activities Committee:

C. L. Martin (Chairman), Fay, Hopkins, Keene, Rodman, Wilson, and four executive officers of the Student Government Association

Dr. Eleanor T. Hopper, Assistant-Dean
Title IX Coordinator
Room 121, Administration Building
Phone: 422-8770, ext. 202

Dr. Carol L. Martin, Dean of Student Affairs
Deputy Title IX Coordinator
Room 123, Administration Building
Phone: 422-8770, ext. 300

Special Committees of the Faculty

Affirmative Action:

Hopper (Chairman), Huck (ex officio), H. L. Davis, Hopkins, Jones, Karcher, C. L. Martin, Myers, and Sachs

Bicentennial Celebration:

Karcher (Chairman), Fox, Lance, Meeks, Palmer, and Roach

Campus Welfare:

Huck, C. L. Martin (Co-Chairmen), Beggs, H. L. Davis, Fay (Secretary), Greider, Harper, I. D. Harris, Hopkins, Hopper, Roach, Tate, and Walker

Ceremonies:

Harper (Chairman), Gibson, Hopkins, Palmer, and Rogers

Computer Services:

Stapleton (Chairman), Dobson, Greene, Hopkins (ex officio), Huck (ex officio), C. L. Martin (ex officio), Scherer, Thompson, and Woods

Drug Use & Abuse:

I. D. Harris

Faculty Fund:

Thompson (Chairman), Giles, Knierim, and Lance

Honors Day:

Greider (Chairman), Larsen, Neville, and Roach

Symposium:

Harper (Chairman), Durrett, I. D. Harris, Huck, and Wilson

Steering:

Huck (Chairman), Beggs, H. Davis, Greene, Greider, Harper, Harris, Hopkins, Hopper, Jones, C. L. Martin, Roach, T. Rogers, Schaufele, Stapleton, and W. Thompson

University System of Georgia

244 Washington Street, S.W.
Atlanta, Georgia 30334

Board of Regents

Regent	District	Term
Lamar R. Plunkett, Bowdon	State-at-Large	1974-1981
Jesse Hill, Jr., Atlanta	State-at-Large	1973-1978
John A. Bell, Jr., Dublin	State-at-Large	1970-1977
Milton Jones, Columbus	State-at-Large	1974-1981
Rufus B. Coody, Vienna	State-at-Large	1976-1983
Erwin A. Friedman, Savannah	First	1976-1983
Charles T. Oxford, Albany	Second	1975-1982
John H. Robinson, III, Americus	Third	1972-1979
John R. Richardson, Conyers	Fourth	1970-1977
Eldridge W. McMillan, Atlanta	Fifth	1975-1982
David H. Tisinger, Carrollton	Sixth	1971-1978
James D. Maddox, Rome	Seventh	1973-1980
Charles A. Harris, Ocilla	Eighth	1971-1978
P. R. Smith, Winder	Ninth	1973-1980
Carey Williams, Greensboro	Tenth	1972-1979

Officers and Staff

John A. Bell, Jr., Chairman
Charles T. Oxford, Vice Chairman
George L. Simpson, Jr., Chancellor
John W. Hooper, Vice Chancellor
Henry G. Neal, Executive Secretary

Shealy E. McCoy, Vice Chancellor—Fiscal Affairs and Treasurer
 Frank C. Dunham, Vice Chancellor—Construction and Physical Plant

Mario J. Goglia, Vice Chancellor—Research

Joseph C. Hammock, Vice Chancellor—Academic Development

Howard Jordan, Jr., Vice Chancellor—Services

Harry B. O'Rear, Vice Chancellor—Health Affairs

Haskin R. Pounds, Assistant Vice Chancellor

James L. Carmon, Assistant Vice Chancellor—Computing Systems

Mary Ann Hickman, Assistant Vice Chancellor—Personnel

Robert M. Joiner, Assistant Vice Chancellor—Communications

W. Coye Williams, Assistant Vice Chancellor—Academic Development

Harry H. Murphy, Jr., Director of Public Information

L. Harlan Davis, Director, Interinstitutional Programs in International Affairs

Distribution of Enrollment by Residence* 1975–1976

	Summer 1975	Fall 1975	Winter 1976	Spring 1976
Bartow	34	78	78	64
Cherokee	61	150	146	124
Cobb	905	2323	2214	2078
DeKalb	11	17	17	17
Fulton	97	293	286	242
Paulding	14	54	43	44
Other Counties	32	75	78	61
Out-of-State	30	108	83	79
Total	1184	3098	2945	2709

* The county residence is based upon the address of the student as shown on the original application for admission to the college.

**Distribution of Enrollment by Sex
1975-1976**

	Summer 1975	Fall 1975	Winter 1976	Spring 1976
Males	695	1702	1606	1421
Females	489	1396	1339	1288
Total	1184	3098	2945	2709

**Comparison of Day and Evening Enrollments
1975-1976**

Enrollment	Summer 1975	Fall 1975	Winter 1976	Spring 1976
Evening School Only	491	919	835	808
Day School Only	612	2014	1952	1727
Both Day and Evening	81	165	158	174
Total	1184	3098	2945	2709

**Distribution of Enrollment by Class
1975-1976**

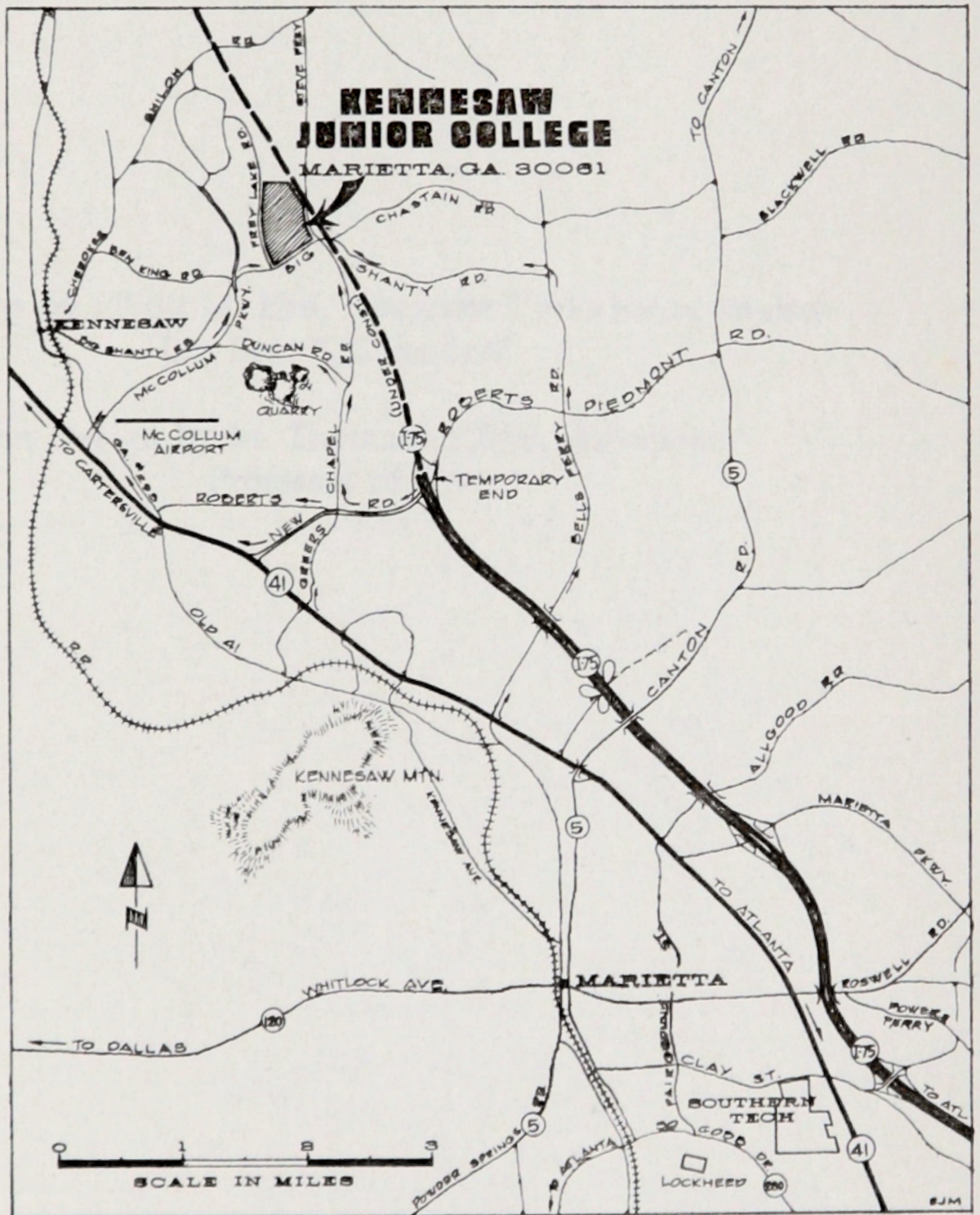
	Summer 1975	Fall 1975	Winter 1976	Spring 1976
Freshmen	666	2024	1824	1609
Sophomores	366	700	811	842
Transients	39	17	10	12
Auditors and Special	30	58	48	40
Special Studies	83	299	252	206
Total	1184	3098	2945	2709

Correspondence Directory

Admissions	Director of Admissions
Catalog Requests	Director of Admissions
Continuing Education Courses	Director of Community Services
Educational Program	Dean of the College
Financial Aid	Student Aid Officer
Financial or Business Matters	Controller
Gifts, Bequests	President
Public Information	Ass't Director of Community Services
Scholarships	Student Aid Officer
Selection of Program of Study	Director of Counseling
Student Activities	Coordinator of Student Activities
Student Employment	Director of Counseling
Transcripts and Academic Records	Registrar
Transfer of Credits	Director of Admissions
Veterans' Affairs	Coordinator of Veterans' Affairs

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Jim Lee, KJC Student

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Professor of Art

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