

Kennesaw State University Administrator's Council

Meeting Agenda: 12/17/2015

Kennesaw Campus: KHE 1101

1. Welcome and Order of Business, Tamara Livingston, Chair.

- Approval of October Meeting Minutes. NO MINUTES FROM 11/19/15 – MEETING WAS CANCELLED)

2. Policy Review and Feedback

- Susan Paraska, Director of Planning, Policy, and Performance and Chair, Policy Process Council, Office of Institutional Effectiveness. Presentation of the proposed Web Accessibility Policy. Summary: *KSU will adopt USG's Web accessibility guidelines for all KSU web pages.*
- Maria Britt, Associate Vice President for Operations, Andy Altizer, Director of the Office of Emergency Management, Andrew Newton, Associate Legal Counsel. Presentation of the proposed Unmanned Aerial System Policy. Summary: *KSU will adopt specific requirements for operating any unmanned aerial system and other aircraft including, but not limited to, hot air balloons, drones, model aircraft, blimps, and parachutes on and/or in the airspace over Kennesaw State University (KSU or the University) campuses and/or leased properties.*

The link to both draft policies is available here: https://policy.kennesaw.edu/policy_revisions

3. Council Business:

- Vote to approve By Laws.
- Review Administrators Council Website: <http://admincouncil.kennesaw.edu/>
- Discuss Awards Committee (Paul Parker, Roger Stearns, Jeremy Johnson) and Staff Senate
- Council Representatives: Review and fill vacancies
 - Strategic Thinking and Planning Committee: Tamara Livingston, Paul Parker
 - Quality Enhancement Planning Committee: Jeff Cooper
 - Policy Council: Tamara Livingston
 - University Council: Tamara Livingston, Paul Parker
 - Parking Committee: Kathy Alday, Marty Elliott
 - President's Athletic Board Committee: Marty Elliott
 - Staff Senate?
- Establish standing meeting schedule for Spring 2016
- Discuss guest speakers for Spring 2016 (Travel? FP&D?) and/or projects (required trainings issue; KSU Inform issue)

4. Reports from Council Representatives

- STP (TL/PP)
- QEP (JC)
- Policy Council (TL)
- University Council (TL/PP)
- Parking Committee (KA)
- Athletic Board (TL/ME)

9. New Business.

10. Action Items.